

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JANUARY 12, 2009**

WORK SESSION - 6:00 p.m.

1. Supervisor French noted that he would start each work session asking if there were any issues or concerns with the agenda or other issues not on the agenda that should be addressed by the full Board. French explained that he wants to address any concerns or issues as the first item at each work session to help to ensure that the regular meeting remains professional and on-track.
2. The Board reviewed the Supervisor's Committee Assignments. It was decided that the Planning Commission and Downtown Development Authority/Brownfield Redevelopment Authority members would be seated and the remaining will be decided at the next meeting.

REGULAR MEETING

I. **CALL TO ORDER**

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:07 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

Board members present: Kieft, Jenkins, Larsen, Worthington, French, Buitenhuis, and Veach.

Board members absent: None.

Also present was Manager Cargo.

IV. **APPROVAL OF MEETING AGENDA**

Motion by Trustee Jenkins and seconded by Trustee Larsen to approve the meeting agenda. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve December 8, 2008 Board Minutes
2. Approve Payment for Invoices
3. Approve Financial Institution Approval for the Year 2009
4. Approve Premium Pay for Part-time F/R staff with Paramedic License
5. Authorize Insert for the Change of Assessment Notice – "Property Taxes, Resident's Guide to Understanding Assessments"
7. Approve Supervisor's Committee Appointments for the Planning Commission and DDA/BRA.

Motion by Supervisor French and seconded by Trustee Larsen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. **OLD BUSINESS**

1. **Motion** by Trustee Jenkins and seconded by Clerk Buitenhuis to approve Resolution 09-01-01 that schedules the regular meeting dates for the Grand Haven Charter Township Board. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Larsen, Jenkins, Kieft, Worthington, French, Buitenhuis, Veach.

Nays: None.

Absent: None.

2. **Motion** by Supervisor French and seconded by Trustee Jenkins to allow Supervisor French to abstain from discussion and voting on the proposal to accept the quote for HVAC preventative maintenance from French Heating and Cooling, Inc. **Which motion carried**, as indicated by the following roll call vote:
- Ayes: Kieft, French, Veach, Buitenhuis, Jenkins, Larsen, Worthington.
Nays: None.
Absent: None.

Motion by Treasurer Kieft and seconded by Trustee Jenkins to appoint Trustee Larsen as the president pro tem during the discussion and review of the proposal to accept the quote for HVAC preventative maintenance. **Which motion carried.**

Motion by Trustee Jenkins and seconded by Treasurer Kieft to accept the quote for \$1,820 per year from French Heating and Cooling, Inc. for preventative maintenance of the Township's HVAC system at the following buildings for a period of two-years:

- The Fire/Rescue Building;
- The Administrative Building;
- The Public Services Garage;
- The #3 Storage Building;
- The Lakeshore Cemetery chapel;
- The East Water Meter Station;
- The West Water Meter Station; and,
- The 168th Avenue Sewer Lift Station.

It is noted that Supervisor French is the president of French Heating and Cooling, Inc. and that Supervisor French is paid to work less than 25 hours per week for Grand Haven Charter Township as the elected Supervisor. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Worthington, Buitenhuis, Larsen, Veach, Jenkins.
Nays: Kieft.
Abstain: French.

Supervisor French returned to preside over the meeting.

VII. NEW BUSINESS

1. **Motion** by Trustee Larsen and seconded by Clerk Buitenhuis to table the proposed amendment to the Water Rate Ordinance, which under certain circumstances requires a deposit for rental properties.. **Which motion carried.** This constitutes a first reading.
2. **Motion** by Trustee Jenkins and seconded by Trustee Veach to table the proposed amendment to the Sewer Rate Ordinance, which under certain circumstances requires a deposit for rental properties.. **Which motion carried.** This constitutes a first reading.
3. **Motion** by Treasurer Kieft and seconded by Clerk Buitenhuis to allow Treasurer Kieft to abstain from discussion and voting on the proposal to execute an engineering agreement with Prein & Newhof, due to his nephew being employed as an engineer for the project. **Which motion carried**, as indicated by the following roll call vote:
- Ayes: French, Veach, Kieft, Jenkins, Larsen, Worthington, Buitenhuis.
Nays: None.
Absent: None.

Motion by Trustee Larsen and seconded by Supervisor French to authorize the Township Superintendent to execute an engineering agreement with Prein & Newhof for DDA's Comstock Street reconstruction project, which will proceed over both FY 2009 and FY 2010, at a cost not to exceed \$158,900. **Which motion carried**, with Treasurer Kieft abstaining.

Treasurer Kieft rejoined the Board.

VIII. REPORTS AND CORRESPONDENCE

1. Correspondence was reviewed.
2. Committee Reports
3. Superintendent's Report
 - a. Cargo noted that no one was scheduled to attend the MTA conference and educational seminar.
 - b. Cargo explained that a draft Wind Energy Ordinance has been completed and is available for review. Mark Knudsen (*i.e., director of the Ottawa County Planning Department*) will be providing a PowerPoint presentation of the proposed Ordinance at the February 2nd Planning Commission meeting.
 - c. Cargo noted that a proposal from Ottawa County will be to hire an economic development specialist. However, that employee will only provide services to part of the county and other areas of the county would be required to "pay" for any service. Cargo has some concerns about the proposal and will be attending a County Board work session in February to discuss this item further.
 - d. Cargo discussed the possibility of having department director provide brief presentations regarding their departments. The Board authorized staff to proceed with presentations being made at the Work Sessions.
4. Others

IX. EXTENDED PUBLIC COMMENTS/QUESTIONS

89th District State Representative Arlan Meekhof addressed the Board with a brief overview of the state and answered questions of the Board.

X. ADJOURNMENT

Supervisor French adjourned the meeting at 8:32 p.m.

Respectfully Submitted,

Sue Buitenhuis
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor