

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, APRIL 13, 2009**

WORK SESSION - 6:00 p.m. (Held in the Board Room.)

1. Superintendent Cargo provided a brief presentation delineating the roles and responsibilities of the Superintendent and the relationship to the Board.

REGULAR MEETING

I. **CALL TO ORDER**

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

Board members present: Veach, Kieft, Worthington, Jenkins, Larsen, Buitenhuis and French
Board members absent: None.

Also present were Manager Cargo, Public Services Director VerBerkmoes and Community Development Director Waterman.

IV. **APPROVAL OF MEETING AGENDA**

Motion by Trustee Larsen and seconded by Treasurer Kieft to approve the amended meeting agenda, removing items #4, Approve the bid from Tru-Green for Fertilizer and Weed Control for the 2009 season at a cost not to exceed \$9,494 and item #5, Approve the proclamation for Older American Month. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve March 23, 2009 Board Minutes
2. Approve Payment for Invoices
3. Approve Property Tax Collection Agreement with the Grand Haven Area Public Schools and the Intermediate School District
4. Authorize SLT Supervisor John Nash to represent the Northwest Ottawa County Urban Townships on the Technical Committee for the Regional MPO with a term ending November of 2012

Motion by Trustee Jenkins and seconded by Trustee Larsen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. **PRESENTATION AND PUBLIC HEARINGS**

1. Representatives from the Loutit District Library (*i.e.*, *GHT representatives Jeff Beswick and Sue Robertson and Library Director Sandie Knes*) provided an update on the building project and activities at the Library Authority.
2. Without objection, Supervisor French opened a public hearing at 7:12 p.m. on the amended assessment roll for the Sunset Trails Water SAD.

Staff explained the current situation that led to the projected cost increase, the new assessment roll that includes an estimated cost of \$321,000 with GHT paying 25% and each of the fourteen benefit lots paying a total of \$17,196.43, and available policy options.

Public Comments included the following:

- Robert Lynema, 10511 Lakeshore Drive, questions/concerns regarding increased costs, not in favor of the increased price
- Linda Cook Duke, 14077 Sunset Trails, West Olive, questions regarding costs, wanting to protect the subdivision and willing to do what the majority want
- Don Beaudoin, concerned about increased costs
- John Newhouse, still in favor of project

Without Objection, Supervisor French closed the public hearing at 7:54 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Larsen and seconded by Trustee Worthington to table the proposed Sunset Trails Water SAD and instructed staff to send out the options to the residents requesting their opinions on the project. **Which motion carried.**
2. **Motion** by Trustee Larsen and seconded by Supervisor French to instruct the Township Superintendent to use the Chained CPI (*i.e., the C-CPI-U as calculated by the Bureau of Labor Statistics from July of each year*) while working on future budgets when calculating wage and salary costs. Further, it is noted that this calculation shall be limited by the following sliding scale:
 - First 2% increase would be provided at 100% of actual;
 - Next 2% increase would be provided at 50% of actual;
 - Next 2% increase would be provided at 25% of actual; and,
 - Any would be provided at 10% of actual.

However, it is noted that any wage or salary increases will only be provided if the Board determines that funds are available and an individual's performance is deemed to be acceptable. This calculation shall not apply to employees that are covered by a collective bargaining agreement. (Employees include all elected or appointed members that receive a W2 from Grand Haven Charter Township). **Which motion carried**, with Jenkins opposed.

3. **Motion** by Trustee Larsen and seconded by Trustee Worthington to allow Clerk Buitenhuis to be excused from the discussion and vote on the NOWS Bond Resolution since the firm for whom Buitenhuis works for is the auditor of NOWS and she desires to avoid any appearance of not being independent. **Which motion carried** as indicated by the following roll call vote:

Ayes: Buitenhuis, Jenkins, Worthington, French, Kieft, Veach, Larsen.
Nays: None.
Absent: None.

Supervisor French requested that Manager Cargo call the roll and record the vote on Resolution 09-04-01.

Motion by Treasurer Kieft and seconded by Trustee Jenkins to approve and adopt Resolution 09-04-01, approving the revised Northwest Ottawa Water System (NOWS) 2009 Improvements Contract with Ottawa County and the other member units of NOWS with respect to the acquisition, construction and financing of the project. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Kieft, Worthington, Veach, Jenkins, Larsen, French.
Nays: None.
Abstaining: Buitenhuis.

Buitenhuis reconvened with the Board.

VIII. NEW BUSINESS

1. **Motion** by Clerk Buitenhuis and seconded by Trustee Larsen to approve and adopt Resolution 09-04-

02 amending Section 2.7 of the Township's Personnel Policies and Procedures Manual by including requirements for the Agility Testing for fire/rescue staff and candidates. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Larsen, Jenkins, Kieft, Veach, French, Buitenhuis, Worthington.
Nays: None.
Absent: None.

2. **Motion** by Trustee Larsen and seconded by Supervisor French to approve and adopt Resolution 09-04-03 amending Section 12.9 of the Township's Personnel Policies and Procedures Manual in order to comply with changes to the Family Medical Leave Act. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Worthington, Buitenhuis, Larsen, Kieft, French, Jenkins, Veach.
Nays: None.
Absent: None.

3. **Motion** by Trustee Larsen and seconded by Supervisor French to table the proposed Wind Energy Turbine Ordinance, as drafted (Draft Date 3/17/09). **Which motion carried**. This constitutes the first reading. Staff will provide board members with an opportunity to visit the site of a residential and commercial wind turbine.

Jessica Lehti from Cascade Engineering, answered questions of the board and also suggested allowing wind turbines to face the road.

Jim VerDuin, 612 Grand, asked questions of the board relating to wind turbines.

4. **Motion** by Supervisor French and seconded by Trustee Worthington to approve the low bid of \$9,494 from TruGreen for the fertilization and weed control of the Township grounds for fiscal year 2009, and to authorize Mark VerBerkmoes to execute a one year contract with TruGreen. **Which motion carried**.
5. **Motion** by Trustee Jenkins and seconded by Trustee Larsen to approve the Older Americans Month May 2009 Proclamation. **Which motion carried**.

VIII. REPORTS AND CORRESPONDENCE

1. Correspondence was reviewed.
2. Committee Reports
3. Superintendent's Report
 - a. Cargo noted that Chamber is having their Annual "formal" dinner on Tuesday, April 21st. If any Board member plans to attend, please let Cargo know and he will also attend.
 - b. Cargo noted that residents that ask to bring leaves before will be allowed. The gates will be open from 7:30 a.m. to 4:00 p.m. Regular hours will start Friday, April 17th.
 - c. Cargo noted that the RFP for the Strategic Plan will be distributed later this week.
4. Others

IX. EXTENDED PUBLIC COMMENTS/QUESTIONS

None.

X. ADJOURNMENT

Supervisor French adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

Sue Buitenhuis
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor