

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, JULY 27, 2009**

**WORK SESSION – 6:00 P.M.**

1. **Motion** by Treasurer Kieft and seconded by Trustee Larsen to enter closed session pursuant to section 8 (e) of the Open Meetings Act in order to consult with Attorney Rissi regarding strategy in connection with Risko v GHT, finding that public discussion of the litigation would have a detrimental financial effect on the litigating or settlement position of the Township. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Kieft, Larsen, Veach, French, Jenkins, Buitenhuis.  
Nays: None  
Absent: Worthington  
  
**Motion** by Trustee Larsen and seconded by Trustee Jenkins to reconvene from closed session at 6:52 p.m. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Kieft, Larsen, Veach, French, Jenkins, Buitenhuis.  
Nays: None  
Absent: Worthington
2. Trustee Larsen noted that she would not be able to attend the kickoff meeting for the strategic planning but wanted to let the board know she is comfortable with the committee's choice.

**REGULAR MEETING**

I. **CALL TO ORDER**

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:12 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

**Board members present:** Kieft, Jenkins, Buitenhuis, Larsen, Veach, and French.  
**Board members absent:** Worthington.

Also present was Superintendent Cargo and Human Resources Director Proksa.

IV. **APPROVAL OF MEETING AGENDA**

**Motion** by Trustee Larsen and seconded by Trustee Veach to approve the meeting agenda, moving #2, Approve Payment for Invoices, to Old Business. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve July 13, 2009 Board Minutes
2. Add Bank of Holland to the List of Approved Financial Institutions
3. Re-appointment of Terry French to the Grand Haven Charter Township Planning Commission with a term ending August 1, 2012
4. Re-appointment of James O'Neal to the Grand Haven Charter Township Planning Commission with a term ending August 1, 2012
5. Authorize the increase from \$15,000 to \$30,000 the Life Insurance Coverage for Part-time Fire/Rescue Staff.

**Motion** by Trustee Larsen and seconded by Trustee Jenkins to approve the items listed on the Consent

Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Trustee Larsen and seconded by Supervisor French to authorize the Township Clerk to post the proceedings of the Township Board both at the Administrative Building at 13300 168th Avenue and on the GHT web site. Further, a notice of posting shall be posted in the Tribune within seven days of posting the minutes on the GHT web site. This change will occur after the mailing of the August, 2009 newsletter. **Which motion carried.**
2. **Motion** by Supervisor French and seconded by Trustee Jenkins to approve the payment for invoices. **Which motion carried.**

VII. NEW BUSINESS

1. **Motion** by Clerk Buitenhuis and seconded by Trustee Jenkins to approve Resolution 09-07-01, which approves and adopts the July budget amendments for Fiscal Year 2009. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Larsen, Jenkins, Kieft, Veach, French, Buitenhuis.  
Nays: None.  
Absent: Worthington.
2. **Motion** by Trustee Larsen and seconded by Supervisor French to approve Resolution 09-07-02, which adds Section 7.24 Workplace Violence Prevention Policy to the Personnel Policies and Procedures Manual. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Kieft, Veach, Buitenhuis, Jenkins, Larsen, French.  
Nays: None.  
Absent: Worthington.
3. **Motion** by Trustee Jenkins and seconded by Trustee Larsen to table Resolution 09-07-03, which adds Section 12.13 Donation of Sick Time Policy to the Personnel Policies and Procedures Manual, and instructed staff to research further information on tax ramifications (i.e. does the donor or donee pay tax on the sick pay). **Which motion carried.**
4. **Motion** by Treasurer Kieft and seconded by Trustee Jenkins to approve Resolution 09-07-04, which amends and replaces in its entirety Section 8.1.C of the Grand Haven Charter Township Personnel Policies and Procedures Manual detailing the use and procedure for wage freezes or reductions for disciplinary reasons. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: French, Veach, Kieft, Jenkins, Larsen, Buitenhuis.  
Nays: None.  
Absent: Worthington

VIII. REPORTS AND CORRESPONDENCE

1. Correspondence was reviewed.
2. Committee Reports
3. Superintendent's Report
4. Others

IX. EXTENDED PUBLIC COMMENTS/QUESTIONS

Scott McKinstry, 17586 Buchanan, had general development questions of the Board.  
Karen Wasson, 17454 Buchanan, expressed concerns to the Board relating to closing Beech Street, relating to a new development.

X. ADJOURNMENT

**Motion** by Trustee Larsen and seconded by Trustee Veach to adjourn the meeting at 8:12 p.m. **Which motion carried.**

Respectfully Submitted,

Sue Buitenhuis  
Grand Haven Charter Township Clerk

Karl French  
Grand Haven Charter Township Supervisor