

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, AUGUST 10, 2009**

**WORK SESSION – 6:00 P.M.**

1. The Board reviewed the 2009 Task List. No action was taken.
2. The Board reviewed a memorandum on food costs and determined the following:
  - a. By unanimous consent, the Board determined that it is important to meet at the convenience of the committee members. However, if the meeting is held over a breakfast, lunch or dinner hour, the committee members should provide their own meal.
  - b. By unanimous consent, the Board determined that the monthly “We Care” meetings will continue, but no food will be provided.
  - c. By unanimous consent, the Board decided that because the DDA/BRA is a separate governmental authority and is not experiencing any budget constraints, and the members of the authority are not compensated, the Board will allow the DDA/BRA to manage its own committee meetings and expenses.
  - d. The Board decided that convenience of being able to meet over the lunch and the dinner hour is an appropriate expense in order to facilitate the Board of Review meetings. GHT will continue to provide sandwiches or salads for the members. However, this will only be for the March Board of Review.
  - e. By unanimous consent, the Board determined that the Builders’ Forums to be an important part of GHT’s customer service program. But, to reduce costs, staff will seek sponsorship of the food from building suppliers or product manufacturers who provide seminars at the forums. If there are no sponsorships, no food will be provided.
  - f. The Board decided it is appropriate to provide the equipment necessary to brew the coffee for staff since the equipment can also be used for larger public meetings, but believes that the consumption of the coffee should be paid for by those who drink the beverage. Staff will decide how to implement this goal.

Decisions will be made by the Board at the August 24th work session regarding (1) the Annual Appreciation Dinner; (2) the Employee Recognition Lunch; (3) meals for Election workers; and, (4) various food costs within the Fire/Rescue department.

**REGULAR MEETING**

**I. CALL TO ORDER**

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:12 p.m.

**II. PLEDGE TO THE FLAG**

**III. ROLL CALL**

**Board members present:** Veach, Larsen, Kieft, Worthington, Jenkins, Buitenhuis and French.  
**Board members absent:** None.

Also present was Superintendent Cargo.

**IV. APPROVAL OF MEETING AGENDA**

**Motion** by Trustee Larsen and seconded by Trustee Veach to approve the meeting agenda. **Which motion carried.**

**V. APPROVAL OF CONSENT AGENDA**

1. Approve July 27, 2009 Board Minutes
2. Approve July 27, 2009 Board Closed Minutes
3. Approve Payment of Invoices
4. Cancel September 14th 6:00 p.m. Work Session and 7:00 p.m. Board Meeting
5. Schedule Special September 14th Board Meeting at 5:45 p.m. for the Purposes of Approving Payment of Invoices
6. Schedule Special September 14th 6:00 p.m. Public Forum for Grand Haven Township Strategic Plan

**Motion** by Trustee Larsen and seconded by Supervisor French to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC COMMENTS – BEACH WOOD SITE CONDOMINIUM PLAN

Supervisor French allowed comments regarding the Planning Commission recommendation to approve the Beach Wood Site Condominium Plan. The developer (i.e., David Bos) made a presentation.

Comments from the public included the following:

1. A letter from Lorie Jager (17424 Buchanan Street) opposed to the orientation of the proposed development because of the amount of pedestrian traffic on Buchanan and believes the development should be served from Beach Street.
2. An email from Jane Johnson (17411 Buchanan Street) opposed to the orientation of the proposed development because of traffic – both vehicular and pedestrian – and believes that for safety reasons the development should be served from Beach Street.
3. An email from Theresa Loacker (17411 Buchanan Street) opposed to the orientation of the proposed development due to storm water run-off, traffic and lack of screening.
4. Carl Wasson, 17454 Buchanan, expressed concerns with traffic, parking, and moving entrance to Beach Street.
5. Connie Billet, 721 Highland Park Ave, Coralville, IA, in favor of development.
6. Marcia J. DeWild, 12103 Bluewater Rd, in favor of development.
7. Ed Everhart, 12087 Bluewater Rd, in favor of development.
8. Lori Jager, 17424 Buchanan, opposed to entrance to development on Buchanan St.
9. Glenn Johnson, 709 S. Walnut Ave, Arlington Hts, IL, opposed to entrance to development on Buchanan St.
10. Lauren LaMore, 12182 Lakeshore, opposes development due to impact on environment, not a need for additional development in the township.
11. Scott McKinstry, 17586 Buchanan, opposed to entrance to development on Buchanan St.

VII. OLD BUSINESS

1. **Motion** by Trustee Larsen and seconded by Treasurer Kieft to remove from the table the proposal to create a Sick Leave Donation Policy. **Which motion carried.**

**Motion** by Trustee Larsen and seconded by Trustee Jenkins to table the resolution which adds Section 12.13 Donation of Sick Time Policy to the Personnel Policies and Procedures Manual. **Which motion carried.**

2. **Motion** by Treasurer Kieft and seconded by Trustee Larsen to table the proposed Beach Wood Site Condominium project and request that staff contact the Ottawa County Road Commission re: whether a curb cut would be allowed at Beach Street, and if so, if the township can legally require the developer to move the entrance to the subdivision. **Which motion carried.**

VIII. NEW BUSINESS

1. **Motion** by Trustee Larsen and seconded by Supervisor French to approve Resolution 09-08-01 that accepts the petition, declares the Township's Board intention to create a Special Assessment District, and schedules the first public hearing for the proposed Rich Street Special Assessment District for

August 24, 2009 at 7:00 p.m. and instructs staff to publish the notice of the meeting pursuant to the requirements of Public Act 188. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Jenkins, Larsen, Kieft, French, Veach, Worthington, Buitenhuis.  
Nays: None

IX. REPORTS AND CORRESPONDENCE

1. Correspondence was reviewed.
2. Committee Reports
3. Superintendent's Report – Manager Cargo noted that there would be a deer management seminar on Tuesday at the Community Center in Grand Haven. He also noted that he will be recommending a moratorium on tuition reimbursement and would be discussion with the Personnel Committee.
4. Others – Trustee Larsen requested calendars be placed in the second board packet of the month.

X. EXTENDED PUBLIC COMMENTS/QUESTIONS

Scott McKinstry, 17586 Buchanan, had questions on what enforcement action was allowed re: parking on Buchanan.

XI. ADJOURNMENT

Supervisor French adjourned the meeting at 9:10 p.m.

Respectfully Submitted,

Sue Buitenhuis  
Grand Haven Charter Township Clerk

Karl French  
Grand Haven Charter Township Supervisor