

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, DECEMBER 14, 2009**

**WORK SESSION – 6:00 P.M.**

1. Superintendent Cargo presented the 2009 Task List. (Department directors were available to respond to any questions or concerns.)
2. **Motion** by Trustee Larsen supported by Trustee Worthington to enter Closed Session at 6:26 p.m. to consult with the Superintendent and Attorney regarding negotiations regarding the collective bargaining agreement with the Local IAFF pursuant to a request by the Township's negotiating group. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Larsen, Veach, French, Buitenhuis, Worthington.  
Nays: None  
Absent: Jenkins, Kieft.  
  
**Motion** by Trustee Larsen supported by Supervisor French to reconvene from Closed Session at 6:43 p.m. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Worthington, Veach, Buitenhuis, Larsen, French.  
Nays: None  
Absent: Jenkins, Kieft.
3. Superintendent Cargo presented a memorandum regarding his proposal to reduce staff levels by one full-time staff in the assessing portion of the Assessing and Accounting Department. The Board agreed to place the proposal on the agenda.

**REGULAR MEETING**

I. **CALL TO ORDER**

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:03 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

**Board members present:** Buitenhuis, Worthington, Larsen, Veach, French.  
**Board members absent:** Kieft, Jenkins.

Also present were Superintendent Cargo, Human Resources Director Proksa and Assessing and Accounting Director Chalifoux.

IV. **APPROVAL OF MEETING AGENDA**

**Motion** by Trustee Larsen and seconded by Trustee Worthington to approve the meeting agenda. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve November 23, 2009 Board Minutes
2. Approve Payment of Invoices
3. Approve Re-appointment of Robert Robbins, Kathi Hazard, and Matthew Strong to the Board of Review for a term ending December 31, 2011

**Motion** by Trustee Worthington and seconded by Trustee Veach to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC HEARING

Supervisor French opened the public hearing re: establishing an IFT District for Haven Manufacturing at 7:05 p.m.

Assessing and Accounting Director Chalifoux gave a brief overview of the request. Jack Feddema, of Haven Manufacturing and David Miller, from the Chamber, were available for questions.

No public comments were heard.

Supervisor French closed the public hearing at 7:07 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Larsen and seconded by Clerk Buitenhuis to remove from the table the proposed Zoning text amendment adopting a sliding scale for setbacks for non-conforming lots. **Which motion carried.**

**Motion** by Trustee Larsen and seconded by Trustee Veach to approve the proposed zoning text amendments Chapters 8 and 21, as drafted (draft date 10/27/09). **Which motion carried,** as indicated by the following roll call vote:

Ayes: Worthington, Buitenhuis, Larsen, French, Veach.

Nays: None.

Absent: Kieft, Jenkins.

This constitutes the second reading.

2. **Motion** by Clerk Buitenhuis and seconded by Trustee Larsen to approve the proposed 2009 Employment Agreement with Superintendent Cargo and authorize the contract be executed by the Supervisor and Clerk. **Which motion carried.**
3. **Motion** by Trustee Larsen and seconded by Supervisor French to excuse Clerk Buitenhuis from voting on the proposal to complete a co-funded Access Management Study for Robbins Road with the City of Grand Haven because of a conflict of interest (*i.e., the firm with which she is employed is the auditing firm for the City*). **Which motion carried without objection.**

Clerk Buitenhuis removed herself from the Board table. Superintendent Cargo acted as the recording secretary.

**Motion** by Supervisor French and seconded by Trustee Veach to authorize the expenditure of up to \$2,000 for the purpose of co-funding a Robbins Road Access Management Study with the City of Grand Haven. **Which motion carried,** with Buitenhuis abstaining.

Clerk Buitenhuis rejoined the elected officials at the Board table.

VI. NEW BUSINESS

1. **Motion** by Trustee Larsen and seconded by Trustee Worthington to approve Resolution 09-12-01 that schedules the 2010 Board meeting dates. **Which motion carried,** as indicated by the following roll call vote:

Ayes: Buitenhuis, Worthington, French, Veach, Larsen.

Nays: None.

Absent: Jenkins, Kieft.

2. **Motion** by Supervisor French and seconded by Trustee Larsen to approve Resolution 09-12-02 that adopts the December budget amendments for Fiscal Year 2009. **Which motion carried**, as indicated by the following roll call vote:  
 Ayes: Larsen, French, Veach, Worthington, Buitenhuis.  
 Nays: None.  
 Absent: Jenkins, Kieft.
  
3. **Motion** by Trustee Larsen and seconded by Supervisor French to approve Resolution 09-12-03 that approves Haven Manufacturing's application for establishment of an Industrial Development District. **Which motion carried**, as indicated by the following roll call vote:  
 Ayes: Veach, Buitenhuis, Worthington, Larsen, French.  
 Nays: None.  
 Absent: Jenkins, Kieft.
  
4. **Motion** by Supervisor French and seconded by Trustee Larsen to reduce the workforce within the Assessing and Accounting Department by one full-time position pursuant to Section 3.7 of the Personnel Policies and Procedures Manual and authorize the Superintendent to proceed with the proposed lay-off of an employee within the assessing portion of said department. **Which motion carried.**

VIII. REPORTS AND CORESPONDENCE

1. Correspondence was reviewed.
2. Committee Reports
3. Superintendent's Report
4. Others

IX. EXTENDED PUBLIC COMMENTS/QUESTIONS

David Miller from the Chamber provided the Board with brief comments.

X. ADJOURNMENT

**Motion** by Supervisor French supported by Trustee Larsen to adjourn the meeting at 7:20 p.m. **Which motion carried.**

Respectfully Submitted,

Sue Buitenhuis  
 Grand Haven Charter Township Clerk

Karl French  
 Grand Haven Charter Township Supervisor