

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, NOVEMBER 24, 2014**

WORKSESSION – 6:02 p.m.

Supervisor French opened the Work session. **Motion** by Larsen and supported by Hutchins to appoint Treasurer Kieft as the temporary clerk for the work session. **Which motion carried.**

Motion by French and seconded by Larsen to enter closed session at 6:03 p.m. to conduct an annual performance evaluation of Superintendent Cargo pursuant to his request. **Which motion carried**, as indicated by the following roll call vote:

Ayes: French, Larsen, Meeusen, Hutchins, Kieft

Nays:

Absent: Buitenhuis, Behm (*entered at 6:25 p.m.*)

Motion by Hutchins and seconded by Kieft to adjourn from closed session at 6:35 p.m. **Which motion carried.**

Without objection, the Board determined that it would not utilize an annual numeric performance evaluation for the Superintendent/Manager. Rather, the Board would discuss project and performance on a regular basis (*e.g., every other month*) during a work session.

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: French, Behm, Meeusen, Kieft, Hutchins and Larsen.

Board members absent: Buitenhuis.

Motion by French and supported by Larsen to appoint Treasurer Kieft as the temporary clerk. **Which motion carried.**

Also present were Manager Cargo, Director of Accounting Sandoval, Fire/Rescue Chief Gerencer, Human Resources Director Proksa, and Building Inspector Corbat

IV. APPROVAL OF MEETING AGENDA

Motion by French and seconded by Kieft to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve November 10, 2014 Board Minutes
2. Approve Payment of Invoices in the amount of \$977,267.34 (*A/P checks of \$883,309.13 and payroll of \$93,958.21*)

Motion by Larsen and seconded by Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PRESENTATIONS

1. David Miller (*i.e., the Vice President of the Chamber*) provided the 2013/14 Economic Development Services Report
2. Engineer Scott Corbat (*i.e., Township Building Inspector*) provided a presentation on a proposal to use “planless” permit applications for certain types of construction projects beginning on January 1, 2015.

The Board had no objections to Cargo instructing staff to utilize the so-called “planless” permit applications beginning on January 1, 2015.

VII. PUBLIC HEARING – “Truth In Budgeting” 2015 Fiscal Year Budget
Supervisor French opened the public hearing on the proposed 2015 Township Budget rolls at 7:36 p.m.

Cargo provided a brief overview of the proposed 2015 budget noting that the total budget was about \$9.065 million. Cargo noted that a copy of the budget had been maintained at the lobby for public review.

No other public comments were heard.

Supervisor French closed the hearing at 7:40 p.m.

VIII. OLD BUSINESS

1. **Motion** by French and supported by Larsen to adopt Resolution 14-11-07 that approves the FY 2015 Budget, as proposed. **Which motion carried, as indicated by the following roll call vote:**

Ayes: French, Larsen, Behm, and Meeusen
Nays: Kieft, Hutchins
Absent: Buitenhuis

2. **Motion** by Larsen and supported by Hutchins to adopt Resolution 14-11-08 that approves the Fiscal Year 2015/16 Harbor Transit millage rate of 0.6 mills. **Which motion carried, as indicated by the following roll call vote:**

Ayes: Larsen, Hutchins, Behm, French, Kieft
Nays: Meeusen
Absent: Buitenhuis

3. **Without Objection**, the Board determined that it would not apply the FY 2015 COLA to the elected officials' salaries and took no action on proposed Resolutions 14-11-09 through Resolution 14-11-12.
4. **Motion** by Kieft and supported by Meeusen to grant a one-year extension of the Final Preliminary Plat approval for Brighamwood Subdivision No. 2 pursuant to Section 3.3.3.D of the Grand Haven Charter Township Subdivision Control Ordinance. The new effective expiration date of this approval shall be November 24, 2015. **Which motion carried.**

IX. NEW BUSINESS

1. **Motion** by Larsen and supported by French to adopt Resolution 14-11-13 that requests either the repeal or significant modification of the Fireworks Safety Act of 2011. **Which motion carried, as indicated by the following roll call vote:**
Ayes: Larsen, French, Hutchins, Behm, Kieft, and Meeusen.
Nays:
Absent: Buitenhuis
2. **Motion** by French and supported by Larsen to adopt Resolution 14-11-14 that approves the 2015 Township Board Meeting Dates. **Which motion carried, as indicated by the following roll call vote:**
Ayes: French, Larsen, Kieft, Meeusen, Behm, and Hutchins.
Nays:
Absent: Buitenhuis.
3. **Motion** by French and supported by Behm to adopt Resolution 14-11-15 amending the building fee schedule as it relates to mobile homes to charge a fee of \$125 for mobile home setup application and charge fees based on the value of the construction including material and labor for additions, alterations, and foundations effective January 1, 2015. **Which motion carried, as indicated by the following roll call vote:**
Ayes: French, Behm, Hutchins, Meeusen, Kieft, and Larsen.
Nays:
Absent: Buitenhuis
4. Cargo noted there are five weeks between the last scheduled Board meeting in December and the first scheduled Board meeting in January. Because of this, it may be necessary to hold a special Board meeting on December 22nd. It was noted that Supervisor French can call for a special meeting, as necessary, based upon information from staff.
5. **Motion** by Larsen and seconded by Kieft to approve the voter survey questions as submitted by Epic-MRA and direct staff to authorize Epic-MRA to proceed with the 120-minute telephone interview survey of 300 registered voters. **Which motion carried**, with Hutchins voting no.

6. **Without objection**, the Board scheduled a special work session for Wednesday, December 10th starting at 5:00 p.m. at a Loutit District Library Conference Room with Dr. Lewis Bender at a cost of \$2,000.
7. **Motion** by French and seconded by Behm to direct staff to authorize Attorney Fisher to proceed with judicial court proceedings at an estimated cost of \$1,200 to \$5,000 to enforce the Hunters Woods May 10, 2000 approved PUD site plan. **Which motion carried.**

IX. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
 - i. The Personnel Committee is scheduled to meet on Tuesday, December 2nd, and will review OPEB buyout cost numbers from Watkins Ross.
- c. Manager's Report
- d. Others

X. PUBLIC COMMENTS

No Comments were offered.

XI. ADJOURNMENT

Motion by Larsen and seconded by Behm to adjourn the meeting at 8:18 p.m. **Which motion carried.**

Respectfully Submitted,

William Kieft III
Grand Haven Charter Township Temporary Clerk

Karl French
Grand Haven Charter Township Supervisor