

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, OCTOBER 27, 2014**

**WORK SESSION: 6:30 p.m.**

1. Supervisor French noted that NORA had distributed a draft resolution regarding the exploration of establishing a Building Authority to develop and operate a community-wide recreation facility. After discussion, the Board instructed staff to inform NORA that the proposed resolution is considered premature. Rather than focusing time and energy on a proposal to establish a building authority, request a millage, select a site, and construct a recreation facility, there is a strong belief that the time and energy should be directed toward expanding the boundaries and tax base of the Authority by including municipalities north of the river and collaborating with private entities (*e.g., YMCA, Chamber of Commerce, or smaller entities*) to establish a more inclusive recreation authority.
2. Cargo noted that the Watkins Ross OPEB Study to delineate the costs of an employee buy-out of the current retiree health care plan (*which provides retiree health care between the ages of 60 and 65 and a Medicare supplement plan thereafter*), should be completed by the beginning of November. Once this study is complete, the Township will be able to work with Burnham Flowers to develop a self-funded option for Board consideration.

**REGULAR MEETING**

I. CALL TO ORDER

The regular meeting of the Grand Haven Charter Township Board was called to order by Supervisor French at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: French, Larsen, Kieft, Behm, Hutchins, and Meeusen.

Board members absent: Buitenhuis.

Also present Manager Cargo and HR Director Proksa.

**Motion** by Supervisor French and supported by Trustee Hutchins to appoint Treasurer Kieft as the temporary clerk. **Which motion carried.**

IV. APPROVAL OF MEETING AGENDA

**Motion** by Trustee Larsen and seconded by Trustee Meeusen to approve the meeting agenda with the removal of the \$10,000 payment to LIAA for the Resilient Grand Haven project. **Which motion carried.**

Supervisor French noted that three property owners have removed their name from the 168<sup>th</sup> Avenue Street Paving SAD petition and the percent in terms of street frontage of

those which have signed the petition has not fallen below 50%. Based upon the petition no longer having sufficient signatures, Supervisor French closed the public hearing that had been continued from October 13<sup>th</sup>.

Miklos Kovach from 9760 168<sup>th</sup> Avenue expressed his frustration with the street paving SAD process and believed that the cost estimates from the OCRC were inflated – perhaps by as much as 50%.

V. APPROVAL OF CONSENT AGENDA

1. Approve October 13, 2014 Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$353,605.43 (*A/P checks of \$250,478.37 and payroll of \$103,127.06*)

**Motion** by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. COPS REPORT

Sgt. Derek Christensen presented the new monthly COPS report and introduced the new GHT COPS deputy – Erick Porter.

VII. OLD BUSINESS

1. **Motion** by Trustee Larsen and supported by Supervisor French to approve Resolution 14-10-03 that amends Section 7.15 of the Personnel Policies and Procedures Manual, which is the Alcohol and Drug Free Workplace policy. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Larsen, French, Hutchins, Behm, Meeusen, and Kieft

Nays:

Absent: Buitenhuis.

2. **Motion** by Treasurer Kieft and supported by Trustee Meeusen to approve Resolution 14-10-04 that amends Section 5.3 of the Personnel Policies and Procedures Manual, which amends the payroll processing date. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Kieft, Meeusen, Behm, French, Hutchins, and Larsen

Nays:

Absent: Buitenhuis.

3. **Motion** by Supervisor French and supported by Trustee Behm to approve Resolution 14-10-05 that amends Section 12.10 of the Personnel Policies and Procedures Manual, which creates a Paid Time Off (PTO) Policy by replacing Vacations, Sick Days, and Personnel Days for employees hired after November 1, 2014. **Which motion carried**, as indicated by the following roll call vote:

Ayes: French, Behm, Larsen, Hutchins, Meeusen, and Kieft

Nays:

Absent: Buitenhuis.

VIII. NEW BUSINESS

Supervisor French noted that he appointed Treasurer Kieft to the Personnel Committee to replace Clerk Buitenhuis, effective through November of 2016. Supervisor French will appoint an alternate to the Personnel Committee at the first Board meeting in November. There were no objections.

IX. REPORTS AND CORESPONDENCE

1. Correspondence was reviewed
2. Committee Reports
  - a. Trustee Larsen announced that the Personnel Committee will meet on Tuesday, November 4<sup>th</sup> at 7:30 a.m.
3. Superintendent's Report
  - a. Cargo noted that the IAFF and Township have come to a tentative agreement of the Collective Bargaining contract that will cover the next four years. This will be brought before the full Board for approval at the November 10<sup>th</sup> Board meeting.
  - b. Cargo noted that the Inflation Rate Multiplier for use in the 2015 capped value formula and the "Headlee" millage Reduction Fraction (MRF) formula was established at 1.6%.
4. Others

X. EXTENDED PUBLIC COMMENTS/QUESTIONS

None.

XII. ADJOURNMENT

**Motion** by Trustee Larsen and seconded by Trustee Behm to adjourn the meeting at 7:35 p.m.

Respectfully Submitted,

**William Kieft, III**

Temporary Grand Haven Charter Township Clerk

**Karl French**

Grand Haven Charter Township Supervisor