

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 14, 2020

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752. 797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are monitored, and violations of statutes will be prosecuted.

WORK SESSION – Cancelled

REGULAR MEETING – 7:00 P.M.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MEETING AGENDA

IV. PUBLIC COMMENTS – (*Agenda Items Only*)

Please go to www.gh.org/boards/meeting-packets to view the complete packet for tonight's Board meeting. If you would like to comment on an Agenda Item Only, you may now text your comments via Facebook live stream found at www.facebook.com/GHTownship; email bcargo@gh.org; or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

V. CONSENT AGENDA

1. Approve August 24, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$576,536.33 (*A/P checks of \$344,535.06 and payroll of \$232,001.27*)

VI. OLD BUSINESS

1. Approve Extension of COPS Contract with Ottawa County (\$469,672) (*Undersheriff Valerie Weiss will participate in discussion.*)

VII. NEW BUSINESS

1. Approve Memo of Understanding with Ottawa County on Unclaimed Bodies
2. Resolution 20-09-01 – Schedule Truth-in-Taxation Public Hearing for September 28th Board Meeting
3. Holiday Lights – Discussion on Quotes

VIII. REPORTS & CORRESPONDENCE

1. Committee Reports
2. Manager's Report
 - a. August Public Services Report
 - b. August Ordinance Enforcement Report
 - c. July Legal Review
3. Other

IX. PUBLIC COMMENTS – (*Non-Agenda Items*)

If you would like to comment on Non-Agenda Items, you may now text your comments via Facebook live stream found at www.facebook.com/GHTownship; email bcargo@gh.org, or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

X. ADJOURNMENT

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, AUGUST 24, 2020**

REGULAR MEETING

I. **CALL TO ORDER**

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. **ROLL CALL**

Board members present: Reenders, Redick, Gignac, Kieft, Meeusen, Behm and Larsen (*arrived at 7:04 p.m.*)

Board members absent:

Also, present was Manager Cargo, Human resources Director Dumbrell, and Community Development Director Fedewa.

Motion by Trustee Meeusen and supported by Trustee Redick to appoint Treasurer Kieft as Temporary Clerk. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Redick, Gignac, Kieft, Meeusen, and Behm

Nays:

Absent: Larsen

III. **APPROVAL OF MEETING AGENDA**

Motion by Treasurer Kieft and seconded by Trustee Gignac to approve the meeting agenda. **Which motion carried** pursuant to the following roll call vote:

Ayes:

Nays:

Absent:

Clerk Larsen arrived at the meeting and assumed the role of Clerk.

IV. **PUBLIC COMMENTS** – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they may now text your comments via Facebook live stream found at <https://www.facebook.com/GHTownship/> ; email bcargo@ght.org ; or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

The following public comments were offered:

1. Katy Barclay (*17620 Buchanan Street*) spoke of the need to amend the 90-person limit contained in the Buchanan road end settlement agreement.

There being no further public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

V. APPROVAL OF CONSENT AGENDA

1. Approve August 10, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$615,686.30 (A/P checks of \$486,012.70 and payroll of \$129,673.60)
- ~~3. Approve Extension of COPS Contract with Ottawa County (\$469,672)~~
4. Approve Hire of Part-Time Firefighter - Michael Nail
5. Approve Hire of Part-Time Firefighter - Joseph Voss
6. Approve Removal & Replacement of Northbound and Southbound Street Lights at Comstock and US-31
7. Approve Removal & Replacement of Northbound and Southbound Street Lights at Ferris Street and US-31
8. Approve Removal & Replacement of Street Light at Brucker Street and Lakeshore Avenue
9. Approve Removal & Replacement of Street Light at Comstock Street and 172nd Avenue

Motion by Trustee Meeusen, supported by Trustee Gignac to remove the COPS Contract from the Consent agenda to be addressed at a later meeting with representatives from the Sheriff's Department. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Larsen, Reenders, Gignac, Meeusen, Kieft, Reenders
Nays:
Absent:

Motion by Trustee Meeusen and seconded by Trustee Gignac to approve the items listed on the Consent Agenda, excluding the COPS Contract. **Which motion carried** pursuant to the following roll call vote:

Ayes: Redick, Behm, Reenders, Meeusen, Gignac, Kieft, Larsen
Nays:
Absent:

VI. OLD BUSINESS

1. Manager Cargo noted that the settlement agreement covering the use of the Buchanan Street road end as a "beach" allows for a limit of 90 people. This concentration of people is too high for the current conditions and will likely be too high for the summer of 2021.

If the Township wants to open the road end for beach activities in 2021 – it may be prudent to re-negotiate the settlement agreement to allow for the Township to open the road end for a lesser number of people. Also, this could allow for a project to mitigate erosion, such as a boardwalk (*i.e., six inches off the ground*).

It was noted that the Township could not unilaterally modify the settlement agreement, with Trustee Redick noting that the agreement has both the characteristics of a contract

and a court order.

It was noted that trying to re-open the agreement to modify the 90-person limit would be expensive in terms of legal fees and obtaining approval would be difficult since all of the original parties (*or their successors*) would have to support any amendment.

The Township Board instructed staff to not re-open the Buchanan Street road end settlement agreement. It was noted that the lake levels might prevent the re-opening of the road end for beach usage beyond 2020 due to both the 90-person limit and safety concerns.

Manager Cargo noted that he would keep the elected officials informed on the status of the Buchanan Street road end – which is currently closed – and would not open the road end for beach usage until (1) lake levels drop; (2) the Fire/Rescue department reviews the safety concerns; and, (3) the elected officials have an opportunity to discuss the matter.

VII. NEW BUSINESS

1. Treasurer Kieft noted that he had concerns with the benefit package offered to Sipes – specifically the PTO allotment. Staff briefly discussed the reasons for the package.

Motion by Trustee Gignac seconded by Trustee Behm to approve the hire of Brian Sipe as Fire/Rescue Chief with a start date of September 8th, 2020. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Meeusen, Kieft, Redick, Gignac, Larsen, Behm

Nays:

Absent:

VIII. REPORTS AND CORESPONDENCE

- a. Committee Reports
 - ✓ The Harbor Transit Board will have a public Zoom meeting on Wednesday at 4:30 p.m. to hire a new Executive Director of the Authority.
 - ✓ The NORA Board meeting for this week is cancelled.
 - ✓ The Personnel Committee meeting will be held on September 9th at 7:00 a.m.
 - ✓ The Board requested that all Board of Determination public hearings for Township Drain projects be forwarded to the full Board.
 - ✓ Manager Cargo was requested to discuss the MTA “Township of Excellence” program at the December Board meeting.
- b. Manager’s Report, which included:
 - ✓ July Public Services report.
 - ✓ Staff discussed the concerns regarding pond levels south of the American Dunes golf course and the increased ground water pumping from the golf course. Staff will continue to try to mediate an appropriate solution.
- c. Others

IX. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items

was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they may now text your comments via Facebook live stream found at <https://www.facebook.com/GHTownship/>; email bcargo@ght.org; or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

1. Edward Everhart (12087 *Bluewater Road*) expressed concern about the road end being used as an access point for trespassers.

There being no further public comments, Supervisor Reenders announced that the period for public comments on non-agenda items was now closed.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:59 p.m. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Meeusen, Behm, Redick, Gignac, Kieft, Larsen

Nays:

Absent:

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor



Superintendent's Memo

DATE: September 9, 2019

TO: Township Board & Undersheriff Weiss

FROM: Bill Cargo

RE: Update COPS Contract

Grand Haven Charter Township has contracted with the Ottawa County Sheriff's Department since 1996 (*i.e.*, 24 years) for additional deputies to provide patrol and "Community Oriented Police Services" (COPS).

Currently, the Township has **3.33 deputies** pursuant to the Township's existing contract with the Sheriff's Department. However, the FY 2020 budget included monies to increase coverage to **3.67 deputies** – at an estimated cost of **\$41,500** – by exclusively designating a School Resource officer to the Township during periods when the school was not in session (*e.g.*, *summers and holidays*).

The last amendment to the contract with the Sheriff's Department occurred in 2007 when a deputy was added. During the past thirteen (13) years, reported incidents within the Township – both civil and criminal – have increased from 1,163 to 2,782 – **an increase of about 139%**.

Moreover, when school is out-of-session and the COPS officer would be assigned to the Township, the number of calls increase by about **100 calls monthly**.

The attached amends the existing contract with the Sheriff's department to increase coverage by 13% – **i.e., 0.33 FTEs**. Further, because this additional 0.33 FTE will be covered by the existing Police SAD millage – which is 0.55 mills – there will be **no increase in taxes**.

Bottom line – assigning the GHAPS officer strictly to the Township will ensure improved availability of a deputy to respond to periods of higher emergency calls – especially during the summer months. And, this improved level of coverage during periods of higher activity can be completed with no increase in the base tax rate for police services (*i.e.*, *0.55 mills*).

I would note that Undersheriff Valerie Weiss will be available during the Board Zoom meeting to respond to any questions or comments from elected officials.

To approve this contract change order, the following motion can be offered:

Motion to approve an amendment to the Agreement for Sheriff's Services to increase coverage from 3.33 sheriff officers to 3.76 officers at a cost increase of about \$41,500 for the upcoming fiscal year.

Please contact me if there are any questions or concerns.



County of Ottawa

Sheriff's Office

Steve A. Kempker
Sheriff

Valerie L. Weiss
Undersheriff



Headquarters/Administration
12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Correctional Facility
12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

July 17, 2020

To: Mr. William Cargo
From: Sheriff Steve Kempker
Subject: Annual Projected Cost for 2021 Contract

Please see the attached "Exhibit A" document. We have modified the exhibit with the current projected cost for Sheriff's Office law enforcement services for the upcoming 2021 contract.

The total contracted services cost figure is in bold at the bottom of the exhibit, this is the total cost for a one-year period. Please take this number and divide by 12 for your projected monthly cost.

On behalf of the members of the Ottawa County Sheriff's Office, Undersheriff Valerie Weiss and I, we would like to thank you for your partnership and trust that you have in the employees of the Sheriff's Office. Thank you for your continued support. The men and women of the Ottawa County Sheriff's Office are on the frontline each day, safeguarding our communities and citizens by providing quality law enforcement services.

If you have any questions on the annual projected cost for the 2021 contract period, please feel to contact us.

Thank you,

Steve Kempker
Sheriff

Sheriff Steve Kempker
Undersheriff Valerie Weiss

skempker@miottawa.org
vweiss@miottawa.org

Manager's Memo

DATE: September 8, 2020
TO: Township Board
FROM: Cargo
RE: Unclaimed Bodies – MOU with Ottawa County

Attached, please find a proposed Memorandum of Understanding (MOU) with Ottawa County and two area funeral homes regarding the cremation and burial of unclaimed (*i.e., indigent*) bodies.

In brief, the Ottawa County Department of Health is responsible for about ten (10) “unclaimed bodies” each year. These remains are cremated by one of two area funeral homes. The cremains (*or ashes*) weigh about five pounds (*for an average adult*). (*See adjacent photo.*)



The ashes will be scattered in the Lakeshore Cemetery “Scatter Garden” and a single memorial plaque will be purchased by Ottawa County for ground display at the cemetery to dignify the unclaimed bodies.

To approve the MOU regarding unclaimed bodies, the following motion can be offered:

Move to approve the proposed Memorandum of Understanding for Unclaimed Bodies within Ottawa County and to authorize the Township Superintendent to execute the agreement on behalf of Grand Haven Charter Township.

If there are any questions or comments, please contact me at your convenience.



Memorandum of Understanding

TO: William Cargo, Grand Haven Charter Township Supervisor
Scott Klaassen, Klaassen Family Funeral Home
Craig Sytsema, VanZantwick Chapel of Sytsema Funeral Home
FROM: Amy Sheele, Ottawa County Department of Public Health (OCDPH)
DATE: 8/22/20
RE: Ottawa County Unclaimed Bodies

Dear Community Partners:

We appreciate your partnership regarding unclaimed bodies in Ottawa County. We are thankful to have a process in place that will allow for a final, dignified resting place for all members of our community.

Ottawa County Department of Public Health (OCDPH) & Medical Examiner Program (MEP) responsibilities:

- OCDPH & MEP will work with local law enforcement and Medical Examiner Investigators to do due diligence in finding next of kin. As a last resort, the decedent will be considered an "Unclaimed Body" and the Medical Examiner Office will follow the established protocol as provided herein.
- OCDPH & MEP will contact Klaassen Family Funeral Home or VanZantwick Chapel of Sytsema Funeral Home (on a rotating basis) to arrange for pick-up of decedent from morgue and transported to crematory.
- OCDPH & MEP will secure a letter of designation signed by the Medical Examiner appointing the Medical Examiner representative to submit the application, letter from a university declining body donation as well as a goods and services statement signed by funeral director. All of these items will be secured and the SER (State Emergency Relief) application will be submitted to the state. OCDPH & MEP will maintain records of all Unclaimed Bodies and final resting place details.
- Will purchase memorial plaque to be displayed at Grand Haven Township scatter garden to honor and acknowledge final resting place for Unclaimed Bodies in Ottawa County.

Grand Haven Township Lakeshore Cemetery responsibilities:

- Will coordinate directly with Klaassen Family Funeral Home and VanZantwick Chapel of Sytsema Funeral Home upon notification of funeral home of an indigent death.
- Will transport (or await transport from funeral home) and scatter cremains in maintained scatter garden.
- Will maintain records on name and date cremains were scattered.
- Will invoice OCDPH & MEP at a rate of \$50 per individual (in previous years, there have been about 10 per year).

Klaassen Family Funeral Home and VanZantwick Chapel of Sytsema Funeral Home responsibilities:

- Will transport decedent from Medical Examiner morgue to crematory.
- Will coordinate with Grand Haven Township Cemetery for pick up or delivery of cremains on site.
- Will receive reimbursement from DHHS directly. No funds will be exchanged between OCDPH and the funeral homes.

Any party has the right to terminate this agreement at will upon thirty (30) days advance written notice to the other party or parties

If you have any questions about this agreement, please contact Amy Sheele at 616-393-5799. Again, we wish to thank all of you for participating in this community service.

Sincerely,

Amy Sheele
Health Educator
Ottawa County Department of Public Health

Agreed to on the ____ day of September, 2020.

By _____
Lisa Stefanovsky, Health Officer
Ottawa County Department of Public Health

By _____
William Cargo, Supervisor
Grand Haven Township

By _____
Scott Klaassen, Owner
Klaassen Family Funeral Home

By _____
Craig Sytsema, Owner
VanZantwick Chapel of Sytsema Funeral Home



Deputy Treasurer

DATE: September 14, 2020
 TO: Township Board
 FROM: Ashley Larrison
 RE: Adoption of the Resolution to schedule the “Truth in Taxation” Public Hearing

Grand Haven Charter Township provides many services to our residents those which have been approved by our voters and those which are statutory. Many of these extra services have had voter approval, however the Township must still hold a yearly public hearing and adopt a resolution establishing the millage rate to support these services.

In this process, each taxing jurisdiction must determine if their taxable value has increased which will cause them to potentially levy more tax dollars than last year (except for new construction and the rate of inflation). This will determine if their operating and voted millages will be subjected to any millage reduction fractions, such as “Headlee Amendment” and “Truth in Taxation”.

“Headlee”

The first potential millage reduction may be from the Michigan Compiled Laws, Section 211.34d, “Headlee” reduction.

“Headlee Amendment” – Is a 1978 Amendment to Michigan State Constitution limiting property tax rate increases without voter approval. Headlee requires that tax rates be “rolled back” if the increase in a taxing unit’s taxable valuation (excluding changes from new construction, improvements and losses) is greater than the rate of inflation. Headlee also requires the State to appropriate necessary funds to local units for any new state-required services and prohibits the State from reducing State share of existing required services.

To make the determination on whether Grand Haven Charter Township needs to apply a “Headlee” reduction to 2020 millage rates the following calculation was done:

\$839,451,122	-	\$13,332,709	x	1.0190	=	\$841,814,663
(2019 Total Taxable Value-Losses) x Inflation Rate						
\$870,066,054	-	\$25,530,179			=	\$844,535,875
(2020 Total Taxable Value-Additions)						
					<u>.9968</u>	

Since the millage reduction fraction is under 1.0000, the fraction of .9968 must to be applied to last year’s millages.

The table listed below shows how we applied the “Headlee” Reduction Fraction to our 2019 millages.

Purpose of Millage	2019 Millage Rate	“Headlee” Reduction Fraction	2020 Millage Rate Allowed
Township Operating	1.0431	0.9968	1.0397
Fire Department	1.8292	0.9968	1.8233
Transportation	0.9145	0.9968	0.9115
Bike Path	0.4376	0.9968	0.4361
Museum	0.2481	0.9968	0.2473
Four Pointes (NOCA)	0.2467	0.9968	0.2459
Total	4.7192		4.7038

“Truth in Taxation”

The second potential millage reduction comes under the requirements of MCL Section 211.24e, a taxing unit may not generate more revenue than it generated in the prior year unless it holds a “Truth in Taxation” public hearing.

To determine if the current levy of the sum of all operating millages for the Township produces more tax dollars than last year’s actual levy and for a “Truth in Taxation” hearing to be required, the BTRF (*Base Tax Rate Fraction*) and BTR (*Base Tax Rate*) must be computed using Grand Haven Charter Township’s 2019 and 2020 Taxable values and 2020 taxable value losses and additions.

The 2020 Base Tax Rate Fraction (BTRF) is calculated as shown below:

$$\begin{array}{rclcl}
 \$839,451,122 & - & \$13,332,709 & = & \$826,118,413 \\
 \underline{\text{(2019 Total Taxable Value-2020 Taxable Losses)}} & & & & \underline{\mathbf{0.9782}} \\
 \$870,066,054 & - & \$25,530,179 & = & \$844,535,875 & \text{(BTRF)} \\
 \underline{\text{(2020 Total Taxable Value-2020 Taxable Additions)}} & & & & &
 \end{array}$$

The (BTRF) Base Tax Rate Fraction (0.9782) when multiplied with the 2019 total operating millage (i.e., 4.7192) results in a maximum levy of **4.6163** allowed without a public hearing.

$$\text{(2020 Base Tax Rate (BTR))} = \text{2019 operating levy rate (4.7192)} \times \text{BTRF (0.9782)} = 4.6163$$

Since this ‘base tax rate’ is under 1.0000, it is then necessary to schedule a public hearing and direct the publishing of the “*Notice of Public Hearing on Increasing Property Taxes*” not less than six (6) days prior to the public hearing in compliance with the requirements of Section 6 of the Truth in Taxation law. If approved the following motion can be offered.

Move to adopt Resolution No. 20-09-01 which schedules the “Truth in Taxation” Public hearing for September 28, 2020 and proposes the additional allowable millage rate of .0875 mills for a proposed total of 4.7038 mills.

After the public hearing on September 28, 2020 the Board will have a resolution to adopt which will establish the actual millage rate to be levied by the Township and authorizes the Supervisor and Clerk to sign the L-4029 2020 Tax Rate Request, for levy on the 2020 winter tax bills.

If there are any questions or comments regarding the above, please feel free to contact myself.

If the Board approves the proposed millages listed below, the proposed tax dollars will be generated for the 2020 fiscal year.

Millage Levy	2019 Millage	2020 Proposed Millage with Headlee reduction applied	2019 Tax Dollars Generated	2020 Tax Dollars proposed to be generated
Township Operating	1.0431	1.0397	\$875,631	\$904,608
Fire Department	1.8292	1.8233	\$1,535,524	\$1,586,391
Transportation	0.9145	0.9115	\$767,678	\$793,065
Bike Path	0.4376	0.4361	\$367,344	\$379,436
Museum	0.2481	0.2473	\$208,268	\$215,167
(NOCA)Four Pointes	0.2467	0.2459	\$207,093	\$213,949
Total	4.7192	4.7038	\$3,961,538	\$4,092,616

RESOLUTION # 20-09-01

WHEREAS, Grand Haven Charter Township is prohibited by Public Act #5 of 1982 from levying ad valorem property taxes for operation purposes for the Township's 2021 fiscal year which yields an amount more than the sum of taxes levied at the base tax rate on additions within the Township, plus the taxes levied on existing property for operating purposes during the 2020 fiscal year unless the Township holds a public hearing pursuant to public notice of the hearing, as defined and required by the Truth in Taxation Law; and

WHEREAS, it appears that the "additional millage rate", as defined by the Truth in Taxation Law, would be 0.0875 mills; and

WHEREAS, it appears it would be in the best interest of the Township to levy the "additional millage rate".

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the Township will hold a virtual public hearing on Monday, September 28, 2020 at 7:00 p.m. local time, for the purpose of receiving testimony and discussing the levy of an additional millage rate of 0.0875 mills for the Township's 2021 fiscal year.

2. That the Township Clerk is directed to publish a notice of this public hearing in the Grand Haven Tribune, not less than six (6) days prior to the public hearing, and to notify in writing all newspapers of general circulation in the Township. The notice shall comply with the requirements of Section 6 of the Truth in Taxation Law.

3. The Township hereby establishes the "proposed allowable additional millage rate" at 0.0875 mills.

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED ADOPTED.

Dated: September 14, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 14th day of September, 2020. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available by said act.

Dated: September 14, 2020

Laurie Larsen, Township Clerk



Superintendent's Memo

DATE: September 9, 2020

TO: Township Board

FROM: Bill Cargo

RE: Holiday Decorations

As you may recall, at the **December 9th Board meeting**, staff was instructed to obtain proposals for installing holiday decorations for the 2020 season.

Staff have received two proposals. Both proposals would require that outdoor electrical receptacles be installed on each of the light poles in front of the Administrative Building at a cost of about **\$520**.

With regard to the holiday decoration, there are two proposals from local landscaping firms – i.e., Grand Haven Garden House Landscape and Mattson Landscaping.

Mattson Landscaping (*in Grand Haven Township*) is proposing the following at a cost of about **\$2,720**:

- 15' of garland and lights on the lights poles along the front of the building;
- Lights on twelve trees along the front of the building;
- Lights on the shrubs along the building; and,
- A 48" wreath with lights above the main entrance.

Grand Haven Garden House Landscape (*in Grand Haven City*) is proposing the following at the cost of about **\$5,500**:

- 48 sets of net lights for shrubs and bushes;
- 80 sets of string lights for trees; and
- A 48" wreath with lights above the main entrance.

There are two questions before the Board. **First**, does the Board want to begin with having holiday lighting at the Administrative complex? **And second**, if so, which proposal does the Board find the most compelling.



Phone: 616-842-5530
 Fax: 616-844-5231
 jessica@rycengaelectric.com

Estimate

DATE	ESTIMATE NO.
8/19/2020	4996

NAME / ADDRESS	
Grand Haven Charter Township 13300 168th Ave Grand Haven MI 49417	
Customer Phone	616-842-5988

P.O.	TERMS
	Net 10

QTY	ITEM	DESCRIPTION	COST	TOTAL
		Price to install a GFCI receptacle at the base of a light pole.		
1	Material	DIH3-1-LM-BR Weather Resistant Junction Box	5.27	5.27
1	Material	2097-TRWRW P&S GFCI Receptacle Weather & Tamper Resistant	22.00	22.00
1	Material	MX4280Z Raco 1G Weather Proof Vertical Cover	19.30	19.30
3	Wire-Romex 12-2	12-2 W/G Romex	0.54	1.62
1	Close Nip 1/2	1/2" Close Nipple	0.61	0.61
1	Pigtail Grounds W/..	Pigtail Grounds W/Screw	0.92	0.92
2	Teck Screws	Teck Screws	0.09	0.18
		Subtotal of Material		49.90
1	Labor - Journeyman	Labor - Journeyman	80.00	80.00
A SERVICE CHARGE OF 1.5% PER MONTH WILL BE ADDED TO OPEN BALANCE AFTER THE DUE DATE			TOTAL	\$129.90

Thank You for giving Rycenga Electric the opportunity to submit this bid!

SIGNATURE _____

DATE _____

Handwritten note: Total = \$129.90



PO Box 19 Grand Haven, Michigan, 49417
15700 Winans Street West Olive, Michigan 49460 (No Mail)
www.mattsonlandscaping.com

Name: Grand Haven Charter Township
Address: 13300 168th Ave Grand Haven
Email: kwalsh@ght.org
Phone: 616-604-6325

Today's date: 08/26/20
Estimated start date: week of 11/23
Days to complete:
Mattson Landscaping Inc Rep:
Mike Mattson (616)212-8579
mike@mattsonlandscaping.com

Project Description: Holiday Decorating at the Township office. Decorating is described below and is priced ala carte. Decorating includes garland(where indicated),clear/white incandescent mini lights, extension cords and splitters where needed. Price is based on outlets being added by the township so extension cords don't cross sidewalks. Pricing below is all material and labor to install decorations as decided by the township. For removal add 20% to total price.

4 light poles in North parking area along 168th, poles are approximately 25' tall-30' Evergreen Garland and lights. **Price per Pole = \$275.00 (a bucket truck or lift will be used).** -ND

2 groups of 9 Burning Bush along North parking lot and 168th, 200-300 lights per bush plug cords into light poles if outlets are installed. **Price per Group = \$175.00** Maybe \$350

Lights and Garland on bridge rail facing 168th, 100' Evergreen Garland, lights and 13 red Velvet Bows
Price for Bridge = \$360.00

Right side of North Building—600 lights on Japanese Maple Tree **\$110.00**

Left side of North Building—600 lights on Dogwood Tree **\$110.00**

3 Viburnum on Corner of North building under Dogwood 450 lights per Bush **\$215.00**

Left Side of Main Entrance-750 lights on Japanese Maple Tree **\$125.00**

Left Side of Main Entrance—450-600 light on each of 3 Viburnum **\$110.00**

Right Side of Main Entrance—750 Lights on Dogwood Tree **\$135.00**

Front Yard Right of Main Entrance—900 lights on Pear tree **\$175.00**

5 Light Poles by Main Entrance and Along Bike Path-- Approximately 15' tall to be wrapped with Evergreen Garland and Lights. **Price Per Pole = \$80.00**

Front of Building--

3 Barberry by Sign 150 lights on each **\$75.00 for all**

1 Rose of Sharon by building 200-300 lights **\$45.00**

2 Unknown matching bushes 200-300 lights on each **\$90.00**

South End—300-450 lights on low growing Juniper **\$80.00**

Above Main Entrance Door- 1-48" Evergreen Wreath with Lights- Township to install hook in Facade

Price for Wreath = **\$200.00**

To accept and schedule please sign above and return with a 35% deposit.

*12266
(removal = \$459)*



LANDSCAPE

734 Park Avenue
Grand Haven, MI 49417
616.935.7427
www.ghghlandscaping.com

Christmas Decoration Proposal

*Sensational Sustainable
Landscapes That Rock!*

For: Kristi Walsh
Grand Haven Charter Township
13300 - 168th Avenue
Grand Haven, MI 49417

Date: August 26, 2020

Terms: 25% Deposit/Balance due upon completion
Estimated Starting Date: mid-October/November
Estimated Time to Complete: To Be Determined
Proposal Good Until: 60 Days

Phone: 616-604-6325

E-Mail: kwalsh@ght.org

Christmas Decoration - Lights supplied by Township

Need:

- Christmas Designers (website) *could get 15% off*

- SKU P-WACNL100 PW - 4' x 6' - Net lights

- 70 Light T5 Smooth Pure White Pro Christmas Brand - 23' long:
SKU P-T55-704 PW

48 sets x 35.60 = \$1708.80
80 sets x 21.95 = \$1756.00

- Board Room Entrance

- East and west of door - Netting lights on shrubs **20 sets**

- Sheriff Entrance

- West of door - Netting lights on shrubs **5 sets**
- Above door **48" fresh mixed wreath with bow & lights**

- Administrative Building

- Above door **1 - 48" fresh mixed wreath with bow & lights**
- To left of front door - lights on 2 Maples **360' of lights on each tree**
- To right of front door - 1 Dogwood with lights **360' of lights**
- Netting lights on Yews & Holly **15 sets**
- 1 Linden tree **360' of lights**

- DPW Building

- 1 Dogwood tree **360' of lights**
- Yews **8 sets of net lights**

Cost Breakdown - estimated @ \$55.00/hr

Labor for trees - install only - 4 man hours each tree x 5 trees **\$ 1,100.00**

Labor for netting - install only - total 6 man hours **\$ 330.00**

48" Wreaths with bows and lights - install only - \$300.00 each **\$ 600.00**

\$5494

*NOTE: All electrical cords, timers, outlets and lights to be supplied by Township.
Prices do NOT include any removals.

CUSTOMER SIGNATURE

DATE

GHGH Landscape Representative: Dale Kwekel (dale@ghghlandscaping.com)

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ACCESSORY BUILDING				
P20BU0346	DRAEGER TRUST	13636 168TH AVE	\$22,780	\$265.95
			\$22,780	\$265.95
			<i>Total Permits For Type:</i>	<i>1</i>

ADDITIONS				
P20BU0300	DEVRIES PHIL-KATHY	17935 SHORE ACRES RD	\$14,000	\$204.30
P20BU0342	WESNER FAMILY PROTECTION TRUST	15831 LAKE AVE	\$55,000	\$485.15
P20BU0343	CATLIN JOEL-WRIGHT DARNELLA	11664 GARNSEY AVE	\$16,800	\$224.85
P20BU0371	WRIGHT CHAD-JULIE	17021 FOX CHASE CIR PVT	\$269,377	\$1,685.90
			\$355,177	\$2,600.20
			<i>Total Permits For Type:</i>	<i>4</i>

ADDRESS				
P20AD0015	DE GRAAF GREGORY-DENISE TRUST	11258 LAKESHORE DR	\$0	\$14.00
P20AD0016	GRAND HAVEN DEVELOPMENT GROUP LLC	5031 COPPER CT	\$0	\$14.00
P20AD0017	REIFEL JOHN-VIRGINIA	12991 COPPERWAY DR	\$0	\$14.00
P20AD0018	AMERICAN DUNES LLC	17000 LINCOLN ST	\$0	\$14.00
P20AD0019	WARNERS MATTHEW-SHAUNA	12640 BUCS DR	\$0	\$14.00
P20AD0020	PULVER DAVID L-ANDREA FONTANA	14334 TERRY TRAILS	\$0	\$14.00
			\$0	\$84.00
			<i>Total Permits For Type:</i>	<i>6</i>

ALTERATIONS				
P20BU0298	SMITH BENJAMIN-KAREN-BORGMAN MARI	5271 WINANS ST	\$12,296	\$197.45
P20BU0314	CZAJA ERICA	14738 178TH AVE	\$2,235	\$63.00
P20BU0315	WITTE NOAH	15440 PINE ST	\$21,160	\$259.10
P20BU0317	ROEDER STUART D-TERRI J	17696 TAMARACK LN	\$19,640	\$245.40
P20BU0321	COOK CHRISTOPHER-JESSICA	15596 PINE ST	\$5,007	\$105.00
P20BU0331	PIASECKI TRACY L-LAWRENCE BENJAMIN	15341 MEADOWWOOD DR	\$45,000	\$416.65
P20BU0332	NIEMEROWICZ MARK-KATHLEEN TRUST	14690 INDIAN TRAILS DR	\$8,200	\$152.25
P20BU0344	PRELESNIK JAMES JR-ISLA	17870 HILLANDALE LN	\$10,925	\$183.75
P20BU0372	VAN HALL DONALD-CONNIE	15127 154TH AVE	\$0	\$42.00
P20BU0381	KOBEL PAUL H-KOBEL SUZANNE D	11837 GARNSEY AVE	\$22,000	\$259.10
P20BU0382	BUURSMA BENJAMIN P-REBECCA L	15367 HOFMA DR	\$10,000	\$168.00
			\$156,463	\$2,091.70
			<i>Total Permits For Type:</i>	<i>11</i>

COMMERCIAL BUILDING				
P20BU0368	AMERICAN DUNES LLC	17000 LINCOLN ST	\$15,000	\$336.15
			\$15,000	\$336.15
			<i>Total Permits For Type:</i>	<i>1</i>

COMMERCIAL REMODEL

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20BU0312	LAKE TRUST CREDIT UNION	17350 ROBBINS RD	\$45,000	\$604.15
			\$45,000	\$604.15
			<i>Total Permits For Type:</i>	<i>1</i>

DECK

P20BU0311	LAWSON BRIAN J-TONYA M	12568 CANTERBURY CT PVT	\$14,900	\$42.00
P20BU0319	WILHELM MARK-DEBBIE	14551 SOUTH HIGHLAND DR	\$17,800	\$231.70
P20BU0354	GURR MICHAEL-CINDY	15047 COPPERWOOD DR	\$6,000	\$105.00
P20BU0357	GEZON ROBERT S-MELISSA D	12055 BLUEWATER RD	\$6,080	\$120.75
P20BU0359	JEISY-WORD BRENDA S	15637 KITCHEL LN	\$5,040	\$105.00
P20BU0366	CLARK BRENT	13630 MEADOWBROOK LN	\$4,080	\$139.25
P20BU0379	RIVER HAVEN OPERATING COMPANY LLC	14559 WHITE PINE LN	\$2,000	\$42.00
			\$55,900	\$785.70
			<i>Total Permits For Type:</i>	<i>7</i>

DEMOLITION

P20DE0003	WILHELM MARK-DEBBIE	14551 SOUTH HIGHLAND DR	\$1	\$20.00
			\$1	\$20.00
			<i>Total Permits For Type:</i>	<i>1</i>

ELECTRICAL

P20EL0208	GENTILE KATHLEEN-ZANOLA JEFF	17864 HIDDEN ACRES LN	\$0	\$66.00
P20EL0209	GALE FAMILY TRUST	15773 GRAND POINT DR	\$0	\$285.00
P20EL0210	SIKKENGA CHARLES	15054 155TH AVE	\$0	\$55.00
P20EL0211	PRIESE CHARLES A II-JAMIE S TRUST	15928 TREELINE DR PVT	\$0	\$64.00
P20EL0212	SIGNATURE LAND DEVELOPMENT CO	14583 WINDWAY DRIVE	\$0	\$254.00
P20EL0213	ROBBINS ROAD REAL ESTATE LLC	17272 ROBBINS RD BLDG S	\$0	\$100.00
P20EL0214	RIVER HAVEN OPERATING COMPANY LLC	14546 MERCURY DR	\$0	\$147.00
P20EL0215	ROEDER STUART D-TERRI J	17696 TAMARACK LN	\$0	\$58.00
P20EL0216	NIEMEROWICZ MARK-KATHLEEN TRUST	14690 INDIAN TRAILS DR	\$0	\$54.00
P20EL0217	GERENCER THOMAS-LAURIE A	13700 152ND AVE	\$0	\$72.00
P20EL0218	CLARK BRENT	13630 MEADOWBROOK LN	\$0	\$60.00
P20EL0219	RIVER HAVEN OPERATING COMPANY LLC	14404 TRILLIUM CIRCLE	\$0	\$56.00
P20EL0220	RIVER HAVEN OPERATING COMPANY LLC	13574 SPRINGBROOK DR	\$0	\$56.00
P20EL0221	RIVER HAVEN OPERATING COMPANY LLC	13897 OAKWOOD CIRCLE	\$0	\$56.00
P20EL0222	RIVER HAVEN OPERATING COMPANY LLC	13518 PINWOOD DR	\$0	\$56.00
P20EL0223	RIVER HAVEN OPERATING COMPANY LLC	13483 PINWOOD DR	\$0	\$56.00
P20EL0224	RIVER HAVEN OPERATING COMPANY LLC	13238 WINDING CREEK DR	\$0	\$56.00
P20EL0225	TABACZYNSKI EDWIN F-MARY E	15692 CHARLES CT	\$0	\$106.00
P20EL0226	IMMINK GREGORY-IVANA	15960 RIDGEFIELD ST	\$0	\$110.00
P20EL0227	GRAND HAVEN CHARTER TOWNSHIP	FERRIS	\$0	\$110.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20EL0228	WIRTZ JOHN-KAILA	17822 HUNTERS LN	\$0	\$68.00
P20EL0229	BOS MARY LOU	15332 ROBBINS RD	\$0	\$65.00
P20EL0230	VANDYKE JASON W-RACHEL A	15001 178TH AVE	\$0	\$104.00
P20EL0231	PETERSEN PAUL J-STACEY L	12950 BOULDERWAY TR	\$0	\$274.00
P20EL0232	STONE RICHARD A-REBECCA A	15012 COPPER CT	\$0	\$356.00
P20EL0233	RIVER HAVEN OPERATING COMPANY LLC	13559 WINDING CREEK DR	\$0	\$56.00
P20EL0234	RIVER HAVEN OPERATING COMPANY LLC	13622 OAKTREE COURT	\$0	\$56.00
P20EL0235	RIVER HAVEN OPERATING COMPANY LLC	13629 CLEARWATER LANE	\$0	\$56.00
P20EL0236	RIVER HAVEN OPERATING COMPANY LLC	13635 RIVER HAVEN BLVD	\$0	\$56.00
P20EL0237	RIVER HAVEN OPERATING COMPANY LLC	13680 RIVER HAVEN BLVD	\$0	\$56.00
P20EL0238	RIVER HAVEN OPERATING COMPANY LLC	13843 SUNSET PLACE	\$0	\$56.00
P20EL0239	RIVER HAVEN OPERATING COMPANY LLC	13547 OAKTREE COURT	\$0	\$56.00
P20EL0240	RIVER HAVEN OPERATING COMPANY LLC	13589 OAKTREE COURT	\$0	\$56.00
P20EL0241	RIVER HAVEN OPERATING COMPANY LLC	13517 OAKTREE COURT	\$0	\$56.00
P20EL0242	HALL WAYNE E-KATHLEEN A TRUST	15030 COPPER PL	\$0	\$276.00
P20EL0243	OLIVERI KEITH-JILL	13076 BOULDERWAY TR	\$0	\$276.00
P20EL0244	GURR MICHAEL-CINDY	15047 COPPERWOOD DR	\$0	\$126.00
P20EL0245	OLSEN JAN-CLAUDIA MARIE	10669 158TH AVE	\$0	\$60.00
P20EL0246	SNYDER ZACHARY-SARAH	15121 DEREMO AVE	\$0	\$59.00
P20EL0247	SABENE RALPH-DEBORAH	17694 BRUCKER ST	\$0	\$60.00
P20EL0248	SARKI TIMOTHY J-LORI A	15432 LAKE AVE	\$0	\$285.00
P20EL0249	T BOSGRAAF HOMES LLC	14936 KINGFISHER WAY	\$0	\$264.00
P20EL0250	T BOSGRAAF HOMES LLC	14942 KINGFISHER WAY	\$0	\$264.00

\$0 **\$4,918.00**
Total Permits For Type: **43**

FENCE

P19ZL0089	T BOSGRAAF HOMES LLC	15014 BIGNELL DR	\$10,500	\$40.00
P20ZL0082	HOLUB EDWIN	17317 FERRIS ST	\$22,832	\$40.00
P20ZL0087	SKRUCH GAIL L TRUST	15901 LAKE AVE	\$12,000	\$40.00
P20ZL0089	BROWN GREGORY-JODI	13427 LAKESHORE DR	\$1,500	\$40.00
P20ZL0090	VAN HOUWELINGEN TEUNIS E-MARGARET	7333 BURKSHIRE DR	\$900	\$40.00
P20ZL0091	COOK FAMILY REVOCABLE LIVING TRUST	7270 SUNSET TRL	\$1,000	\$40.00

\$48,732 **\$240.00**
Total Permits For Type: **6**

GROUND SIGN

P20SG0011	DKEJ LLC	16925 ABILITY WAY	\$4,350	\$84.00
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\$4,350 **\$84.00**
Total Permits For Type: **1**

MANUFACTURED HOME SET-UP

Building Permit Report - Monthly

		Estimated Cost	Permit Fee
P20BU0323	RIVER HAVEN OPERATING COMPANY LLC14404 TRILLIUM CIRCLE	\$0	\$300.00
P20BU0324	RIVER HAVEN OPERATING COMPANY LLC13238 WINDING CREEK DR	\$0	\$300.00
P20BU0325	RIVER HAVEN OPERATING COMPANY LLC13897 OAKWOOD CIRCLE	\$0	\$300.00
P20BU0326	RIVER HAVEN OPERATING COMPANY LLC13518 PINewood DR	\$0	\$300.00
P20BU0328	RIVER HAVEN OPERATING COMPANY LLC13483 PINewood DR	\$0	\$300.00
P20BU0329	RIVER HAVEN OPERATING COMPANY LLC13574 SPRINGBROOK DR	\$0	\$300.00
P20BU0347	RIVER HAVEN OPERATING COMPANY LLC13559 WINDING CREEK DR	\$0	\$300.00
P20BU0348	RIVER HAVEN OPERATING COMPANY LLC13517 OAKTREE COURT	\$0	\$300.00
P20BU0349	RIVER HAVEN OPERATING COMPANY LLC13547 OAKTREE COURT	\$0	\$300.00
P20BU0350	RIVER HAVEN OPERATING COMPANY LLC13589 OAKTREE COURT	\$0	\$300.00
P20BU0351	RIVER HAVEN OPERATING COMPANY LLC13622 OAKTREE COURT	\$0	\$300.00
P20BU0352	RIVER HAVEN OPERATING COMPANY LLC13629 CLEARWATER LANE	\$0	\$300.00
P20BU0353	RIVER HAVEN OPERATING COMPANY LLC13635 RIVER HAVEN BLVD	\$0	\$300.00
P20BU0355	RIVER HAVEN OPERATING COMPANY LLC13680 RIVER HAVEN BLVD	\$0	\$300.00
P20BU0356	RIVER HAVEN OPERATING COMPANY LLC13843 SUNSET PLACE	\$0	\$300.00
		\$0	\$4,500.00
		<i>Total Permits For Type:</i>	<i>15</i>

MECHANICAL

P20ME0265	SIKKENGA CHARLES	15054 155TH AVE	\$0	\$80.00
P20ME0266	ROBBINS ROAD REAL ESTATE LLC	17272 ROBBINS RD BLDG S	\$0	\$120.00
P20ME0267	SALIK MARK E-LAURA A	14623 LAKESHORE DR	\$0	\$80.00
P20ME0268	GENTILE KATHLEEN-ZANOLA JEFF	17864 HIDDEN ACRES LN	\$0	\$85.00
P20ME0269	PEBBLES TIMOTHY-THERESA	15313 OAKLEIGH CT	\$0	\$110.00
P20ME0270	T BOSGRAAF HOMES LLC	14942 KINGFISHER WAY	\$0	\$135.00
P20ME0271	INGLE MARY ELLEN-BARTON KATHERINE	14846 BIRDSONG LN	\$0	\$115.00
P20ME0272	FAHEY MARTIN M JR/MARGARET L	13378 FOX RIDGE CT	\$0	\$115.00
P20ME0273	WALL DOUGLAS E-JILL M TRUST	15023 154TH AVE	\$0	\$80.00
P20ME0274	SARKI TIMOTHY J-LORI A	15432 LAKE AVE	\$0	\$135.00
P20ME0275	TODD CHRISTOPHER A-ANNE	10103 HIAWATHA DR	\$0	\$55.00
P20ME0276	MCNAB BARBARA	12425 168TH AVE	\$0	\$110.00
P20ME0277	DONLEY DIANE L REVOCABLE TRUST	12891 WILDERNESS TR PVT	\$0	\$80.00
P20ME0278	SIGNATURE LAND DEVELOPMENT CO	14583 WINDWAY DRIVE	\$0	\$225.00
P20ME0279	RIVER HAVEN OPERATING COMPANY LLC13574 SPRINGBROOK DR		\$0	\$80.00
P20ME0280	RIVER HAVEN OPERATING COMPANY LLC13897 OAKWOOD CIRCLE		\$0	\$80.00
P20ME0281	RIVER HAVEN OPERATING COMPANY LLC13518 PINewood DR		\$0	\$80.00
P20ME0282	RIVER HAVEN OPERATING COMPANY LLC13483 PINewood DR		\$0	\$80.00
P20ME0283	RIVER HAVEN OPERATING COMPANY LLC13238 WINDING CREEK DR		\$0	\$80.00
P20ME0284	RIVER HAVEN OPERATING COMPANY LLC14404 TRILLIUM CIRCLE		\$0	\$80.00
P20ME0285	SIGNATURE LAND DEVELOPMENT CO	14576 WINDWAY DRIVE	\$0	\$220.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20ME0286	HOLUB EDWIN	17317 FERRIS ST	\$0	\$80.00
P20ME0287	SNYDER ZACHARY-SARAH	15121 DEREMO AVE	\$0	\$80.00
P20ME0288	BOS MARY LOU	15332 ROBBINS RD	\$0	\$110.00
P20ME0289	VANDY BOGURT JOSHUA-ELIZABETH	15356 GREEN OAK ST	\$0	\$80.00
P20ME0290	MEYER TIMOTHY-LYDIA	11711 168TH AVE	\$0	\$70.00
P20ME0291	GALE FAMILY TRUST	15773 GRAND POINT DR	\$0	\$435.00
P20ME0292	OLIVERI KEITH-JILL	13076 BOULDERWAY TR	\$0	\$205.00
P20ME0293	GUZMAN ADRIENNE N	15275 PINE ST	\$0	\$115.00
P20ME0294	T BOSGRAAF HOMES LLC	15103 KINGFISHER WAY	\$0	\$135.00
P20ME0295	T BOSGRAAF HOMES LLC	15099 KINGFISHER WAY	\$0	\$135.00
P20ME0296	PRINS WILLIAM-HALEY	16890 BUCHANAN ST	\$0	\$80.00
P20ME0297	SPAETH DAVID-CALENDO BRIDGET	10341 BIRDSEYE CT	\$0	\$230.00
P20ME0298	O'BRYAN THOMAS-ANTONIA TRUST	16979 BUCHANAN ST	\$0	\$110.00
P20ME0299	SIGNATURE LAND DEVELOPMENT CO	14583 WINDWAY DRIVE	\$0	\$135.00
P20ME0300	RIVER HAVEN OPERATING COMPANY LLC	13559 WINDING CREEK DR	\$0	\$80.00
P20ME0301	RIVER HAVEN OPERATING COMPANY LLC	13517 OAKTREE COURT	\$0	\$80.00
P20ME0302	RIVER HAVEN OPERATING COMPANY LLC	13547 OAKTREE COURT	\$0	\$80.00
P20ME0303	RIVER HAVEN OPERATING COMPANY LLC	13589 OAKTREE COURT	\$0	\$80.00
P20ME0304	RIVER HAVEN OPERATING COMPANY LLC	13622 OAKTREE COURT	\$0	\$80.00
P20ME0305	RIVER HAVEN OPERATING COMPANY LLC	13629 CLEARWATER LANE	\$0	\$80.00
P20ME0306	RIVER HAVEN OPERATING COMPANY LLC	13635 RIVER HAVEN BLVD	\$0	\$80.00
P20ME0307	RIVER HAVEN OPERATING COMPANY LLC	13680 RIVER HAVEN BLVD	\$0	\$80.00
P20ME0308	RIVER HAVEN OPERATING COMPANY LLC	13843 SUNSET PLACE	\$0	\$80.00
P20ME0309	EDWARDS RICHARD-MARY	13224 HIDDEN CREEK DR	\$0	\$115.00
P20ME0310	STANLEY SCOTT R-DEBRA A	12930 WOODRUSH DR	\$0	\$80.00
P20ME0311	SARKI TIMOTHY J-LORI A	15432 LAKE AVE	\$0	\$270.00
P20ME0312	VAN NIEKERK EMMANUEL-ANNIE	14933 RIVERSIDE TR	\$0	\$80.00
P20ME0313	SCOTT DAWN A	15130 PINE ST	\$0	\$80.00
P20ME0314	UNDERHILL GEORGE-PAM	14790 INDIAN TRAILS DR	\$0	\$110.00
P20ME0315	KAROLKIEWICZ KRISTOPHER-AMANDA	14936 RIVERSIDE TR	\$0	\$80.00
P20ME0316	BLOEM BARBARA	18056 SUNSET DR	\$0	\$55.00
P20ME0317	BUSSELL WILLIAM H-CHRISTINE M	11936 GARNSEY AVE	\$0	\$115.00
P20ME0318	GURR MICHAEL-CINDY	15047 COPPERWOOD DR	\$0	\$130.00
P20ME0319	STONE RICHARD A-REBECCA A	15012 COPPER CT	\$0	\$250.00
P20ME0320	RIVER HAVEN OPERATING COMPANY LLC	13453 PINWOOD DR	\$0	\$55.00
P20ME0321	FRANCIS MICHAEL-REAU MARY AMY	12926 BOUDLERWAY TR	\$0	\$230.00
P20ME0322	T BOSGRAAF HOMES LLC	14942 KINGFISHER WAY	\$0	\$220.00
P20ME0323	T BOSGRAAF HOMES LLC	14936 KINGFISHER WAY	\$0	\$230.00
P20ME0324	HONEY GLORIA I	11921 JUNIPER HILLS CT	\$0	\$80.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20ME0325	MARTINUS WILLIAM S-SHIRLEY J	17300 BEACH RIDGE WAY PVT	\$0	\$80.00
P20ME0326	VEEDER FAMILY TRUST	11755 GARNSEY AVE	\$0	\$100.00
P20ME0327	ACKERMAN NATHAN-MELANIE	15460 GROESBECK ST	\$0	\$80.00
P20ME0328	PETERSEN PAUL J-STACEY L	12950 BOULDERWAY TR	\$0	\$135.00
			\$0	\$7,520.00
			<i>Total Permits For Type:</i>	64

PLUMBING

P20PL0095	LINCOLN STREET HOLDINGS	12717 RIVERTON RD	\$0	\$270.00
P20PL0096	SIGNATURE LAND DEVELOPMENT CO	14583 WINDWAY DRIVE	\$0	\$234.00
P20PL0097	PROUTY PETER T TRUST 06-26-02	17000 BURKSHIRE DR	\$0	\$55.00
P20PL0098	ROEDER STUART D-TERRI J	17696 TAMARACK LN	\$0	\$65.00
P20PL0099	NIEMEROWICZ MARK-KATHLEEN TRUST	14690 INDIAN TRAILS DR	\$0	\$55.00
P20PL0100	RIVER HAVEN OPERATING COMPANY LLC	13574 SPRINGBROOK DR	\$0	\$55.00
P20PL0101	RIVER HAVEN OPERATING COMPANY LLC	13897 OAKWOOD CIRCLE	\$0	\$55.00
P20PL0102	RIVER HAVEN OPERATING COMPANY LLC	13518 PINEWOOD DR	\$0	\$55.00
P20PL0103	RIVER HAVEN OPERATING COMPANY LLC	13483 PINEWOOD DR	\$0	\$55.00
P20PL0104	RIVER HAVEN OPERATING COMPANY LLC	13238 WINDING CREEK DR	\$0	\$55.00
P20PL0105	RIVER HAVEN OPERATING COMPANY LLC	14404 TRILLIUM CIRCLE	\$0	\$55.00
P20PL0106	GALE FAMILY TRUST	15773 GRAND POINT DR	\$0	\$289.00
P20PL0107	OLIVERI KEITH-JILL	13076 BOULDERWAY TR	\$0	\$224.00
P20PL0108	HEKMAN STEPHEN J-DEBORAH J	15037 LAKE AVE	\$0	\$161.00
P20PL0109	PETERSEN PAUL J-STACEY L	12950 BOULDERWAY TR	\$0	\$247.00
P20PL0110	LOHRKE CYNTHIA J	15091 FAIRMOUNT CT	\$0	\$55.00
P20PL0111	RIVER HAVEN OPERATING COMPANY LLC	13559 WINDING CREEK DR	\$0	\$55.00
P20PL0112	RIVER HAVEN OPERATING COMPANY LLC	13517 OAKTREE COURT	\$0	\$55.00
P20PL0113	RIVER HAVEN OPERATING COMPANY LLC	13547 OAKTREE COURT	\$0	\$55.00
P20PL0114	RIVER HAVEN OPERATING COMPANY LLC	13589 OAKTREE COURT	\$0	\$55.00
P20PL0115	RIVER HAVEN OPERATING COMPANY LLC	13622 OAKTREE COURT	\$0	\$55.00
P20PL0116	RIVER HAVEN OPERATING COMPANY LLC	13629 CLEARWATER LANE	\$0	\$55.00
P20PL0117	RIVER HAVEN OPERATING COMPANY LLC	13635 RIVER HAVEN BLVD	\$0	\$55.00
P20PL0118	RIVER HAVEN OPERATING COMPANY LLC	13680 RIVER HAVEN BLVD	\$0	\$55.00
P20PL0119	RIVER HAVEN OPERATING COMPANY LLC	13843 SUNSET PLACE	\$0	\$55.00
P20PL0120	EDWARD DONALD JR	16989 PIERCE ST	\$0	\$55.00
P20PL0121	BLOEM BARBARA	18056 SUNSET DR	\$0	\$65.00
P20PL0122	VANDYKE JASON W-RACHEL A	15001 178TH AVE	\$0	\$123.00
P20PL0123	PRELESNIK JAMES JR-ISLA	17870 HILLANDALE LN	\$0	\$55.00
P20PL0124	GURR MICHAEL-CINDY	15047 COPPERWOOD DR	\$0	\$118.00
P20PL0125	WESTVIEW CAPITAL LLC	14480 BRIGHAM DR	\$0	\$258.00
P20PL0126	RAUCH DIANA B	15997 PIERCE ST	\$0	\$55.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$0	\$3,209.00
			<i>Total Permits For Type:</i>	32
REPLACEMENT WINDOWS/DOORS				
P20BU0293	HOWELL CHRISTOPHER M	13328 FOREST PARK DR	\$2,784	\$63.00
P20BU0297	KRACKER ALAN P-DOLORES C TRUST	10251 LAKESHORE DR	\$4,778	\$89.25
P20BU0316	JEISY-WORD BRENDA S	15637 KITCHEL LN	\$3,000	\$63.00
P20BU0335	DULIN ANTHONY-REBECCA	12596 LAKESHORE DR	\$600	\$36.75
P20BU0339	CLARK BRENT	13630 MEADOWBROOK LN	\$2,500	\$63.00
P20BU0340	WATZA PATRICK G-JAMIE	13847 HOFMA DR	\$15,000	\$211.15
			\$28,662	\$526.15
			<i>Total Permits For Type:</i>	6
RE-ROOFING				
P20BU0306	FORT BERNADETTE TRUST	12203 BLUEWATER RD	\$1,500	\$100.00
P20BU0307	SCOTT TRUST	16037 LAKE AVE	\$17,000	\$100.00
P20BU0308	RIVER HAVEN OPERATING COMPANY LLC	13584 OAKTREE COURT	\$5,000	\$100.00
P20BU0310	HOOVER JAMES R	13777 FOREST PARK DR	\$9,703	\$100.00
P20BU0313	VALENTINE DALE R-BARBARA J	15432 CANARY DR	\$10,765	\$100.00
P20BU0322	STALZER MARK M	13063 ACACIA DR	\$11,000	\$100.00
P20BU0330	TABACZYNSKI EDWIN F-MARY E	15692 CHARLES CT	\$10,200	\$100.00
P20BU0333	DULIN JONATHAN L-MEAGHAN M	14385 LAKESHORE DR	\$8,703	\$100.00
P20BU0334	BUNTLEY D DEAN	13735 FOREST PARK DR	\$11,000	\$100.00
P20BU0336	MORELAND STEVEN P-SANDRA S TRUST	15104 WILLOWWOOD CT	\$27,850	\$100.00
P20BU0337	PELEGROM RANDALL-LAUREL A	16043 LAKE AVE	\$16,500	\$100.00
P20BU0341	NUMMERDOR SUZANN TRUST 2/26/99	15118 PINE ST	\$15,000	\$100.00
P20BU0345	STONE ANGELA	12104 LAKESHORE DR	\$9,842	\$100.00
P20BU0358	RIVER HAVEN OPERATING COMPANY LLC	13646 OAKTREE COURT	\$4,500	\$100.00
P20BU0360	POEL RANDALL C-LISA A	13330 LAKESHORE DR	\$10,500	\$100.00
P20BU0361	MATTSON MICHAEL-REBECCA	13606 FAWN LN	\$9,983	\$100.00
P20BU0362	SIMPSON TIMOTHY A-KELLY A	15318 ARBORWOOD DR	\$4,300	\$100.00
P20BU0363	WRBELIS KRISTINE-JEFFREY	17920 SHORE ACRES RD	\$9,888	\$100.00
P20BU0364	PALARZ THOMAS A-LINDA L TRUST	17402 REENDERS CT	\$10,304	\$100.00
P20BU0365	BOGDANS PAUL A-JACQUELINE	15257 ARBORWOOD DR	\$0	\$100.00
P20BU0367	STAEHLIN ROBERT-SHIRLEY L	11291 SKOGEN LN	\$21,903	\$100.00
P20BU0369	KRUIZENGA CHARLES-GRACE	15493 COLEMAN AVE	\$7,000	\$100.00
P20BU0370	HAVENS PAMELA-GARY	17655 BIRCHTREE LN	\$9,000	\$100.00
P20BU0373	DUBS BRADLEY-RENEE	15115 FERRIS ST	\$9,290	\$100.00
P20BU0374	HOFFMAN MARK R-MARI LYNN	14177 LANDON LN PVT UNIT 2	\$8,100	\$100.00
P20BU0375	DAVIS ROGER-PATRICIA TRUST	14185 LANDON LN PVT UNIT 1	\$8,100	\$100.00
P20BU0376	KLEYMEER DAN-CINDY	17129 LINCOLN ST	\$17,000	\$100.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20BU0380	TAYLOR SCOTT E-ROXANA L	14847 RIVERSIDE TR	\$14,800	\$100.00
P20BU0386	LINTON TIMOTHY-SHANNON	12133 SANDY WOODS DR	\$9,603	\$100.00
			\$308,334	\$2,900.00
			<i>Total Permits For Type:</i>	29
RE-SIDING				
P20BU0309	EVERMAN CHARLES-JACI SUE TRUST	13291 LAKESHORE DR	\$19,031	\$100.00
P20BU0318	WATZA PATRICK G-JAMIE	13847 HOFMA DR	\$9,600	\$100.00
P20BU0385	LYONS MITCHELL-SHERRY	14803 SHARON AVE	\$500	\$100.00
			\$29,131	\$300.00
			<i>Total Permits For Type:</i>	3
SHED (<200 SQFT)				
P20ZL0084	PELTON JAMES-CYNTHIA	14028 152ND AVE	\$2,800	\$40.00
P20ZL0086	RIVER HAVEN OPERATING COMPANY LLC	13773 SUNRISE COVE	\$2,700	\$40.00
P20ZL0088	DUNLAP MICHELE L	14663 154TH AVE	\$2,400	\$40.00
P20ZL0092	FRITZ CRAIG E-REBECCA CRANE	15930 GROESBECK ST	\$1,000	\$40.00
P20ZL0093	WIRTZ JOHN-KAILA	17822 HUNTERS LN	\$3,500	\$40.00
			\$12,400	\$200.00
			<i>Total Permits For Type:</i>	5
SINGLE FAMILY DWELLING				
P20BU0303	LINCOLN STREET HOLDINGS	12717 RIVERTON RD	\$277,811	\$1,727.90
P20BU0320	GRAND HAVEN DEVELOPMENT GROUP LLC	2950 BOULDERWAY TR	\$315,413	\$1,927.40
P20BU0327	WESTVIEW CAPITAL LLC	14480 BRIGHAM DR	\$272,571	\$1,701.65
P20BU0377	SIGNATURE LAND DEVELOPMENT CO	14703 PINE DEW DRIVE	\$298,000	\$1,832.90
			\$1,163,795	\$7,189.85
			<i>Total Permits For Type:</i>	4
VEHICLE SALES				
P20VS0021	O'BRYAN THOMAS-ANTONIA TRUST	16979 BUCHANAN ST	\$0	\$0.00
P20VS0022	O'BRYAN THOMAS-ANTONIA TRUST	16979 BUCHANAN ST	\$0	\$0.00
P20VS0023	MOORMAN ROBERT-JUDITH	12220 168TH AVE	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	3
Totals			\$2,245,725	\$38,374.85
			<i>Total Permits In Month:</i>	243

August Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
BASEMENT FINISH-CURRENT OWNER-1ST NOTICE	2
FENCE - 1ST NOTICE	4
LITTER - 1ST NOTICE	6
PARKED ON GRASS - 1ST NOTICE	1
PARKED ON GRASS - 2ND NOTICE	1
PERMIT APPLICATIONS-PLEASE COMPLETE	1
POOL & HOT TUB - 1ST NOTICE	3
SHED - 1ST NOTICE	2
VEHICLE IN ROW - 1ST NOTICE	6
VEHICLE IN ROW - 2ND NOTICE	3
WORK WITHOUT PERMITS - 2ND NOTICE	1

Total Letters Sent: 30

Letter.DateTimeCreated Between 08/01/2020 AND 0
Letter.LinkFromType = Enforcement

August Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0123	11390 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	08/10/20		
E20CE0131	13466 152ND AVE	1ST NOTICE OF VIOLATION LETTER	08/18/20		
E20CE0143	17822 HUNTERS LN	CLOSED	08/26/20	09/01/20	

Total Entries: 3

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0120	15680 LAKE MICHIGAN DR	1ST NOTICE OF VIOLATION LETTER	08/06/20		
E20CE0121	15006 RIVERSIDE PL	1ST NOTICE OF VIOLATION LETTER	08/07/20		
E20CE0124	18165 SHORE ACRES RD	COMPLAINT LOGGED	08/10/20		
E20CE0134	10668 158TH AVE	1ST NOTICE OF VIOLATION LETTER	08/19/20		

Total Entries: 4

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0126	16831 WATERSEDGE DR	1ST NOTICE OF VIOLATION LETTER	08/12/20		
E20CE0127	14083 155TH AVE	1ST NOTICE OF VIOLATION LETTER	08/12/20		
E20CE0136	15897 OBRIEN CT	1ST NOTICE OF VIOLATION LETTER	08/19/20		

Total Entries: 3

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0118	15100 DAVID ST	CLOSED	08/05/20	08/18/20	
E20CE0122	15060 WESTRAY ST	CLOSED	08/10/20	08/20/20	
E20CE0129	14934 172ND AVE 14940	1ST NOTICE OF VIOLATION LETTER	08/12/20		

Total Entries: 3

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0117	15161 161ST AVE	CLOSED	08/05/20	08/18/20	
E20CE0128	15270 LYONS LN PVT	1ST NOTICE OF VIOLATION LETTER	08/12/20		

August Open Enforcements By Category Monthly Report

E20CE0130 13157 COPPERWOOD DR 1ST NOTICE OF VIOLATION LETTER 08/18/20

Total Entries: 3

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E20CE0132 14703 INDIAN TRAILS DR 1ST NOTICE OF VIOLATION LETTER 08/18/20

Total Entries: 1

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E20CE0116 17128 LINCOLN ST CLOSED 08/05/20 08/18/20

E20CE0119 11838 TURTLE TRAIL PVT VIOLATION DOOR HANGER 08/06/20

E20CE0135 15161 161ST AVE 1ST NOTICE OF VIOLATION LETTER 08/19/20

Total Entries: 3

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E20CE0133 VERBAL WARNING 08/18/20

Total Entries: 1

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E20CE0137 13221 MULBERRY CT 1ST NOTICE OF VIOLATION LETTER 08/20/20

E20CE0138 14960 WOODACRE CT 1ST NOTICE OF VIOLATION LETTER 08/20/20

E20CE0139 15371 APPLE ST 1ST NOTICE OF VIOLATION LETTER 08/20/20

E20CE0140 13300 RAVINE VIEW DR 1ST NOTICE OF VIOLATION LETTER 08/20/20

E20CE0141 13448 RAVINE VIEW DR 1ST NOTICE OF VIOLATION LETTER 08/20/20

E20CE0142 14973 BRIARWOOD ST 1ST NOTICE OF VIOLATION LETTER 08/20/20

Total Entries: 6

Enforcement.DateFiled Between 8/1/2020 12:00:00 AM
AND 8/31/2020 11:59:59 PM

Total Records: 27

August Closed Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0361	17395 BUCHANAN ST	CLOSED	12/26/19	08/19/20	
E20CE0051	12921 PINE GLEN DR	CLOSED	03/11/20	08/12/20	

Total Entries: 2

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0076	15086 LAKESHORE DR	CLOSED	06/25/20	08/04/20	
E20CE0086	13075 ACACIA DR	CLOSED	07/08/20	08/04/20	
E20CE0095	15308 MERCURY DR	RESOLVED	07/22/20	08/03/20	
E20CE0113	13584 OAKTREE COURT	CLOSED	07/30/20	08/04/20	
E20CE0114	13630 MEADOWBROOK LN	CLOSED	07/30/20	08/18/20	

Total Entries: 5

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0096	17270 SUNSET TRL	RESOLVED	07/23/20	08/19/20	08/19/2020 PERMIT READY TO ISSUE

Total Entries: 1

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0102	15105 DAVID ST	CLOSED	07/28/20	08/10/20	
E20CE0118	15100 DAVID ST	CLOSED	08/05/20	08/18/20	
E20CE0122	15060 WESTRAY ST	CLOSED	08/10/20	08/20/20	

Total Entries: 3

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0117	15161 161ST AVE	CLOSED	08/05/20	08/18/20	

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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Total Entries: 0

August Closed Enforcements By Category Monthly Report

E20CE0085	12555 LAKESHORE DR	CLOSED	04/06/20	08/18/20
E20CE0100	15581 GROESBECK ST	CLOSED	07/24/20	08/06/20
E20CE0112	15874 MERCURY DR 15876	CLOSED	07/30/20	08/12/20

Total Entries: 3

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0285	11622 152ND AVE	CLOSED	08/07/17	08/12/20	
E20CE0055	16006 COMSTOCK ST	CLOSED	03/19/20	08/04/20	
E20CE0116	17128 LINCOLN ST	CLOSED	08/05/20	08/18/20	

Total Entries: 3

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0106	13371 GREENBRIAR DR	CLOSED	07/29/20	08/20/20	
E20CE0107	15116 BRIARWOOD ST	CLOSED	07/29/20	08/20/20	
E20CE0111	13315 GREENBRIAR DR	CLOSED	07/29/20	08/20/20	

Total Entries: 3

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0103	15230 LINCOLN ST	CLOSED	07/28/20	08/10/20	

Total Entries: 1

Enforcement.DateClosed Between 8/1/2020 12:00:00 AM
AND 8/31/2020 11:59:59 PM

Total Records: 22

Total Pages: 2

Report Created: 09/01/20