

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 14, 2015**

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:02p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: French, Meeusen, Kieft, Hutchins, Behm, Redick, and Larsen

Board members absent:

Also present were Manager Cargo, Human Resources Director Proksa, and Assessor Chalifoux.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Supervisor French to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. August 24, 2015 Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$368,075.59 (*A/P checks of \$254,711.64 and payroll of \$113,363.95*)
3. Approve Hofma Park - Parking Lot Expansion Bid (*\$75,797.50 through Accurate Excavators, LLC.*)
4. Approve Sale of Surplus Equipment as listed in September 10, 2015 memorandum through Miedema Asset Management Group
5. Approve Purchase of Replacement Vehicle (*\$25,767 through Great Lakes Ford*)

Motion by Treasurer Kieft and seconded by Trustee Hutchins to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Clerk Larsen and seconded by Trustee Meeusen to approve Resolution 15-09-01 amending Section 8.1 of Discipline of the Personnel Policies and Procedures Manual. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Larsen, Hutchins, Kieft, Meeusen, Redick, Behm, French
Nays:
Absent:
2. The Board discussed a proposed Social Media policy and the creation of a Facebook page for Grand Haven Charter Township. Concerns were raised with regard to

employee comments on social media, in general, because of disciplinary action that the Township could take and so-called “trolls” and issues with freedom of speech.

The Board asked staff to complete further research and propose additional controls at the September 28th Board work session.

3. **Motion** by Clerk Larsen and seconded by Trustee Meeusen to approve Resolution 15-09-03, which schedules the public hearing for September 28, 2015 and proposes the additional allowable millage rate to be 0.0615 mills. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Kieft, French, Meeusen, Behm, Hutchins, Larsen, Redick

Nays:

Absent:

4. **Motion** by Treasurer Kieft and seconded by Trustee Behm to adopt Resolution 15-09-04 that adopts the September budget amendments for Fiscal Year 2015, with the reduction in Bike Path expenditures being modified from **-\$210,650** to **-\$200,650**. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Hutchins, Larsen, Kieft, French, Behm, Meeusen, Redick

Nays:

Absent:

5. **Motion** by Clerk Larsen and seconded by Trustee Meeusen to approve the 2016 detailed budget assumptions and policies as delineated by the Superintendent within the September 10th memorandum and to instruct the Superintendent to proceed with the completion of the 2016 Fiscal Year budget for Board review and consideration pursuant to state law and the proposed schedule. **Which motion carried.**

VII. NEW BUSINESS

1. **Motion** by Clerk Larsen and seconded by Trustee Hutchins to postpone further action on the proposed amendment to the Parks Rules and Regulations Ordinance pertaining to the possession of firearms, until the September 28th Board meeting. This is a first reading. **Which motion carried.**
2. **Motion** by Supervisor French and seconded by Trustee Hutchins to postpone further action on the proposed amendment to the Water Rate Ordinance, which implements a 3% per year increase between 2016 and 2020, until the September 28th Board meeting. This is a first reading. **Which motion carried.**
3. **Motion** by Trustee Hutchins and seconded by Trustee Behm to postpone further action on the proposed amendment to the Sewer Rate Ordinance, which implements a 3% per year increase between 2016 and 2020, until the September 28th Board meeting. This is a first reading. **Which motion carried.**
4. **Motion** by Trustee Hutchins and seconded by Supervisor French to approve with conditions the Christopher Geneva Platted Lot Division application for land located at Parcel No. 70-07-02-227-016, which is commonly known as 14275 152nd Avenue.

The approval is based on the fact that Supervisor's Plats were created out of convenience for the Township, and not by a developer. Furthermore, there is not sufficient case law available to provide guidance in this type of situation. Therefore, until such case law is established the Township Board shall follow the regulations established by the Land Division Act of 1997, as amended, in order to determine if a platted lot division application within a Supervisors Plat is eligible to have divisions approved by the Planning Commission and Township Board. The approval is conditioned upon:

- a) Parcel B shall not have driveway access onto Groesbeck Street because it does not meet the minimum lot width requirement. Driveway access shall only be granted onto 152nd Avenue.
- b) All residential dwellings shall connect to municipal water.
- c) Legal descriptions for each child parcel must be provided.
- d) Application shall comply with state law.

Which motion carried.

VIII. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
 - i. Clerk Larsen noted that the Elections Commission met and approved five individuals as election inspectors. These new inspectors will be a great addition for the upcoming four elections in 2016.
 - ii. Trustee Hutchins noted that NORA would be meeting on September 24th at 5:30 p.m.
- c. Manager's Report
 - i. August Building Report.
 - ii. August Ordinance Enforcement Report
 - iii. August Public Services Report
 - iv. Manager Cargo discussed a possible or perceived conflict of interest with his continuing to serve on the NOCH Finance Committee while the Spectrum health care PUD amendment is processed. The Board recommended that Manager Cargo resign from the NOCH Committee to avoid any appearance of conflict.
- d. Others
 - i. An Election Equipment Vendors Fair will be held this Friday to preview the new equipment available which the county and townships will consider for purchase in the future. Board members were invited to attend.
 - ii. The Clerk and Deputy Clerk will be doing a survey of all of the precincts to ensure handicap accessibility.

IX. PUBLIC COMMENTS

Laird Schaefer (*12543 Wilderness Trail*) expressed thanks for the follow-up on his concerns regarding the condition of the Buchanan Street road end and proposed that the Board consider the installation of a boardwalk and stairs at this location. The Board instructed Manager Cargo to forward the Consent Agreement and place this issue on the next Board work session.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Hutchins to adjourn the meeting at 8:23 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor