

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, APRIL 11, 2016**

WORKSESSION – 6:00 p.m.

1. Public Services Director VerBerkmoes provided information on proposed security improvements to the Township lobby/entrance area. The Board instructed staff to complete the following security items contained within the Crime Prevention report from the Ottawa County Sheriff's Department:
 - a. Staff will complete landscaping changes around the entrance to the administrative building to improve natural surveillance.
 - b. Staff will receive a quote for an ornate six foot high fence to be placed between the DPW building and administrative building to limit open access to the back property or DPW garage. This will require Board approval before installation.
 - c. Staff will work with a consultant to prepare an LED lighting design/cost estimate that will include the parking lots for the administrative building and fire/rescue station and improve the exterior lighting on the South, west and north facades of for both buildings. This will require Board approval before installation.
 - d. Staff will complete the lobby lighting plan by installing the remaining 16 canned LED lights.
 - e. Staff will have a covert "pinhole" installed in a door jam of the lobby to record the faces of people leaving and/or entering the administrative building.
 - f. Staff will work with a consultant to prepare an option(s) for an "alarm" button that can notify staff of any dangerous situation occurring in the administrative building lobby area. This will require Board approval before installation.
2. Finance Director Sandoval provided information on the daily fees for boat launches and the use of credit cards. The Board instructed staff to prepare a resolution for the April 25th Board meeting that would increase the daily boat launch fee to \$6.00.
3. Laird Schaefer (12543 Wilderness Trail) expressed opposition to the draft NORA Recreation Plan and requested that the Board adopted a resolution in opposition to the NORA five-year Recreation Plan.

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: French, Meeusen, Behm, Hutchins, Redick, Larsen and Kieft.

Board members absent:

Also present was Manager Cargo.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Hutchins to approve the meeting agenda with the addition of Discussion of proposed Zoning Amendment formalizing an administrative procedure addressing razed residential structures that create non-conforming accessory structures. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve March 28, 2016 Board Minutes
2. Approve Payment of Invoices in the amount of \$376,867.96 (*A/P checks of \$274,787.62 and payroll of \$102,080.34*)

Motion by Treasurer Kieft and seconded by Trustee Hutchins to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

None

VII. NEW BUSINESS

Manager Cargo provided information on a proposed Zoning Ordinance amendment that would formalize an administrative procedure allowing residential structures to be razed that create non-conforming accessory buildings. **Without objection**, the Board instructed staff to proceed with drafting an amendment.

IX. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
 - i. Clerk Larsen noted that the Personnel Committee would be meeting on Tuesday April 12th at 12:00 noon.
- c. Managers Report, which included:
 - i. March Building Report
 - ii. March Ordinance Enforcement Report
 - iii. March DPW Report
- d. Others
 - i. **Without objection**, the Board instructed staff to purchase a banner on behalf of Grand Haven Charter Township for the Main Street Banner Program at an estimated price of \$250.
 - ii. Trustee Meeusen noted that the 2016 Chamber Annual Dinner was scheduled for Thursday, May 5th at the Spring Lake Country Club. Manager Cargo will receive a final count and forward the RSVPs to the Chamber by April 18th.

X. PUBLIC COMMENTS

Vern Helder (1989 Tiffany Court, Park Township) announced his intentions to run for the

position of District Court Judge.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:20 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor