

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, APRIL 25, 2016**

**WORKSESSION – 6:00 p.m.**

1. Manager Cargo presented a proposed Administrative Policy regarding single family home building permit fees and non-profits under specific situations. The Board instructed staff to complete the proposed policy with a 50% reduction.
2. Planner Fedewa presented the proposed Master Plan and asked if there were any comments or questions from the Township Board. The Board reviewed the plan and discussed the next step (*i.e., re-draft of the Zoning Ordinance*).
3. Manager Cargo discussed a proposal from the City of Grand Haven to collaborate with the City's Housing Program and noted that he is concerned that the basis for the shared costs are usage figures that are ten years old and that a breakdown of these figures may indicate a different formula.

**REGULAR MEETING**

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** French, Meeusen, Behm, Hutchins, Redick, Larsen and Kieft.

**Board members absent:**

Also present was Manager Cargo and Planner Fedewa.

IV. APPROVAL OF MEETING AGENDA

**Motion** by Clerk Larsen and seconded by Trustee Hutchins to approve the meeting agenda with the addition of Item 6 under New Business – “Approve MERS Health Care Savings Program Participation Agreement”. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve April 11, 2016 Board Minutes
2. Approve Payment of Invoices in the amount of \$443,011.78 (*A/P checks of \$330,525.22 and payroll of \$112,486.56*)
3. Approve Health Pointe PUD Agreement.
4. Approve One-Year Extension for Piper Lakes Apartments PUD.

**Motion** by Trustee Redick and seconded by Trustee Hutchins to approve the items listed

on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

None

VII. NEW BUSINESS

1. **Motion** by Clerk Larsen, supported by Trustee Redick to allow Trustee Meeusen to recuse himself from the vote on Resolution 16-04-01 because of his involvement with Habitat for Humanity, an organization that would benefit from the proposed policy change. **Which motion carried**, without objection.

**Motion** by Trustee Hutchins supported by Clerk Larsen to approve Resolution 16-04-01 that creates a Section 9.4 to the Administrative Policies and Procedures Manual that waives certain fees for single family residential construction for non-profits under specific situations. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Hutchins, Kieft, Redick, Behm, French

Nays:

Absent:

Trustee Meeusen returned to participate with the remainder of the meeting.

2. **Motion** by Supervisor French supported by Trustee Meeusen to approve and adopt Resolution 16-04-02 that assigns approximately 178 acres of public land into the Township's park system. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Hutchins, Meeusen, Redick, Kieft, French, Larsen

Nays:

Absent:

3. **Motion** by Treasurer Kieft supported by Trustee Meeusen to approve adoption of Resolution 16-04-03 MERS Health Care Savings Plan Uniform Resolution. **Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, French, Meeusen, Behm, Hutchins, Larsen, Redick

Nays:

Absent:

4. **Motion** by Supervisor French supported by Trustee Hutchins to approve adoption of Resolution 16-04-04 MERS Retiree Health Care Funding Vehicle. **Which motion carried** pursuant to the following roll call vote:

Ayes: Hutchins, Larsen, Kieft, French, Behm, Meeusen, Redick

Nays:

Absent:

5. **Motion** by Clerk Larsen supported by Trustee Hutchins to approve adoption of Resolution 16-04-05 CLS Trust Transfer Resolution. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Hutchins, French  
Nays:  
Absent:

6. **Motion** by Treasurer Kieft supported by Trustee Meeusen to approve MERS Health Care Savings Program Participation Agreement. **Which motion carried.**

7. **Motion** by Supervisor French supported by Trustee Behm to approve and adopt Resolution 16-04-06 that formally adopts the 2016 Resilient Grand Haven Township Master Plan pursuant to the Michigan Planning Enabling Act of 2008, as amended. **Which motion carried** pursuant to the following roll call vote:

Ayes: Redick, Meeusen, Kieft, Hutchins, Larsen, French, Behm  
Nays:  
Absent:

VIII. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
  - i. Clerk Larsen noted that the Personnel Committee will meet May 5<sup>th</sup> at 12:00 noon and will include a review of the Manager's performance evaluation form.
- c. Manager's Report, which included:
  - i. March Economic Development Report (*Chamber of Commerce*)
  - ii. March Legal Review
- d. Others

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Hutchins to adjourn the meeting at 7:16 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen  
Grand Haven Charter Township Clerk

Karl French  
Grand Haven Charter Township Supervisor