

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JULY 11, 2016**

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: French, Behm, Larsen, Hutchins, and Kieft.

Board members absent: Redick, Meeusen

Also present was Manager Cargo and Fire/Rescue Chief Gerencer.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Hutchins to approve the meeting. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve June 27, 2016 Board Minutes
2. Approve Payment of Invoices in the amount of \$281,408.33 (*A/P checks of \$160,070.54 and payroll of \$121,337.79*)
3. Authorize replacement of UTV at a cost of \$30,940
4. Authorize replacement of Two Treadmills at a cost of \$8,200
5. Authorize Sale of Surplus Equipment

Motion by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. The Board discussed the proposed Fiscal Year 2017 Budget Policies. Cargo was instructed to follow-up on the following:
 - a. Include a footnote in the budget regarding the cost of an HR staff;
 - b. Monies for Community Engagement on Wolfe and Witteveen properties, assuming this project is not included in 2016;
 - c. Cost of Zoning Ordinance Amendment – what is the current estimate.

Motion by Clerk Larsen and seconded by Supervisor French to approve the 2017 detailed budget assumptions and policies as delineated by the Superintendent within the July 7th memorandum and to instruct the Superintendent to proceed with completion of a 2017 Fiscal Year budget for Board review and consideration pursuant to state law and the proposed budget schedule. **Which motion carried.**

VII. NEW BUSINESS

1. The Board discussed a proposal to correct a storm water issue on 168th Avenue.

Motion by Supervisor French and seconded by Trustee Hutchins to authorize the expenditure of approximately \$12,000 to shift a portion of the 168th Avenue pathway that is adjacent to the Witteveen property, onto this public land. This shift will allow the Road Commission to construct a swale and address the flooding issues that occurs along this portion of 168th Avenue during moderate to heavy rains. If necessary, staff is instructed to prepare the necessary budget amendments for this project. Further, the Board requested that the pathway be shifted about twelve feet further to the East, as compared to the illustration provided. **Which motion carried.**

VIII. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
 - i. Clerk Larsen noted that the August Personnel Committee will be held on the 1st (*as opposed to the 2nd*) due to the Primary Election.
- c. Manager's Report, which included:
 - i. June Building Report
 - ii. June Ordinance Enforcement Report
- d. Others
 - i. Clerk Larsen noted that 1,000 August Primary ballots have been mailed with 350 already returned.
 - ii. The number of litter letters was discussed and the Township's approach to enforcement

IX. PUBLIC COMMENTS

None

X. ADJOURNMENT

Motion by Supervisor French and seconded by Trustee Hutchins to adjourn the meeting at 7:55 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor