

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JANUARY 23, 2017

WORKSESSION – 6:05 p.m.

1. Staff presented the 2017 Project List. The Board reviewed the plan and asked the following:
 - a. Is there FEMA money available for Emergency Response training? Staff will check with the Ottawa County Emergency Management Director and email a response to the full Board.
 - b. Add regulation of short-term rentals to the project list.
 - c. Add creation of a Pathway Account / budget amendment to the project list.
2. Staff presented the current draft of the 2017/18 Business Plan to the Board. The Board had preliminary discussions on the use of the General Fund undesignated surplus and requested that staff schedule a special meeting with a facilitator to review options (*e.g., designate the surplus for future park improvements; increase street maintenance; increase SAD donation for paving of 168th Avenue north of Lake Michigan Drive, etc.*)

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Gignac, Redick, Larsen and Kieft.

Board members absent: Meeusen, Behm,

Also present was Manager Cargo; Community Development Director Fedewa and Assessing Director Chalifoux.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Redick to approve the meeting agenda.
Which motion carried.

V. APPROVAL OF CONSENT AGENDA

1. Approve January 5, 2017 Special Board Minutes (*as amended at the meeting*)
2. Approve January 9, 2017 Board Minutes
3. Approve Payment of Invoices in the amount of \$316,693.61 (A/P checks of \$222,953.75 and payroll of \$93,739.86)

Motion by Trustee Redick and seconded by Trustee Gignac to approve the items listed on the Consent Agenda with the proposed amendments to the Special Board meeting minutes. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Gignac to approve and adopt Resolution 17-01-02 that clarifies how Grand Haven Charter Township calculates overtime. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Redick, Reenders

Nays:

Absent: Meeusen, Behm

2. **Motion** by Trustee Gignac, supported by Trustee Redick to an amendment to Assessing Administrative Assistant job description to include Permit Technician duties and to update the status to a regular, full-time, non-exempt; and promote Ashley Larrison to this new position at Grand 2 Level 9 salary. **Which motion carried.**

VII. NEW BUSINESS

1. **Motion** by Clerk Larsen, supported by Treasurer Kieft to approve the Tentative Preliminary Plat for Stonewater Subdivision No. 1 based on the application meeting applicable requirements and standards set forth by the Grand Haven Charter Township Subdivision Control Ordinance. **Which motion carried.**

VIII. REPORTS AND CORESPONDENCE

a. Correspondence was reviewed

b. Committee Reports

i. The Personnel Committee will meet on Tuesday, February 7 at 7:30 a.m.

c. Manager's Report

d. Others

IX. PUBLIC COMMENTS

None

X. ADJOURNMENT

Motion by Trustee Redick and seconded by Trustee Gignac to adjourn the meeting at 7:22 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor