

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, MAY 8, 2017**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Behm, Meeusen, Kieft

Board members absent: Larsen, Redick, Gignac

Without objection, Treasurer Kieft was appointed as the Temporary Clerk

Also present was Manager Cargo.

IV. APPROVAL OF MEETING AGENDA

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve April 24, 2017 Regular Board Minutes
2. Approve April 27, 2017 Special Board Minutes
3. Approve Payment of Invoices in the amount of \$724,872.13 (*A/P checks of \$631,819.32 and payroll of \$93,053.10*)
4. Approve Speedway PUD Contract and Private Road Agreement

Motion by Trustee Meeusen and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. The Board discussed the proposal on document/records management.

Motion by Treasurer Kieft supported by Trustee Behm to (1) revoke the original decision to expend \$120,000 of the General Fund undesignated cash reserves for a document/record management system; (2) increase the 2017 Parks Capital Improvement budget by \$120,000 for parks pathway maintenance; (3) instruct staff to scan all new construction and planning documents into the BS&A software system tied to parcel numbers using current staff; and, (4) instruct Manager Cargo to include monies in the FY 2018 budget to scan construction and planning records, from the year 2012 forward, into the BS&A software using current staff and part-time staff and/or paid interns.

Which motion carried.

2. **Motion** by Trustee Meeusen, supported by Treasurer Kieft to authorize the Superintendent to execute an agreement with Nederveld, Inc. to complete a Community Engagement Event on June 14th and develop proposed plans for the development of the Witteveen and Wolfe parcels at a cost not-to-exceed \$25,000; but, the firm must keep Manager Cargo informed of the hours utilized under each stage with an objective of keeping the price at the \$20,000 level. **Which motion carried.**
3. **Motion** by Trustee Meeusen, supported by Trustee Behm to instruct staff to complete a contract with Riverworks Construction, Inc of Holland, MI for the completion of the Hofma Park and Preserve Trail Rehabilitation at a cost of \$127,237.50. Further, staff is instructed to complete the necessary budget amendments for the project. **Which motion carried.**

VIII. NEW BUSINESS

None

IX. REPORTS AND CORRESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
- c. Manager's Report
 - i. April Building Report
 - ii. April Ordinance Enforcement Report
- d. Others

IX. PUBLIC COMMENTS

1. Rhonda Umstead (*i.e., Director of Neighborhood Housing Services*) provided an update on the program noting that since July of 2016, 17 clients from Grand Haven Charter Township were served. Umstead also noted significant number of Township residents are interested in the NIP home repair grants (*i.e., up to \$7,500*) based upon an article in the last Township newsletter.
2. Laird Schaefer (*12543 Wilderness Trail*) asked if the Township was planning to adopt a short-term rental ordinance. It was noted that the Board has not made any decision on whether a short-term rental ordinance is necessary for the Township; but, that short-term rentals would be discussed at a future work session. The Board also discussed legislation at the State level that would allow short-term rentals in single-family residential districts.
3. John Mellema (*Crockery Township*) requested that the Township maintain the in-line rink at Mercury Park. Staff noted that a second in-line rink is available in Spring Lake Village and that usage numbers of this facility were very low.
4. Eric Platte (*10665 North Cedar*) requested that the in-line skate rink at Mercury Park be maintained.

X. ADJOURNMENT

Motion by Trustee Meeusen and seconded by Trustee Behm to adjourn the meeting at 7:45 p.m. **Which motion carried.**

Respectfully Submitted,

William Kieft, III
Grand Haven Charter Township Temporary Clerk

Mark Reenders
Grand Haven Charter Township Supervisor