

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, OCTOBER 9, 2017**

WORKSESSION – 6:00 p.m.

1. Human Resources Director Dumbrell reviewed Superintendent Cargo's proposed employment agreement and took comments from the elected officials.
2. Human Resources Director Dumbrell reviewed the Elected Officials wage survey information. The material showed that the Clerk and Treasurer positions were paid below average and the Trustees were paid slightly below average.

The Board will forward comments and ideas on compensation to Dumbrell and the matter will be placed on an upcoming Board work session.

3. Manager Cargo noted that the "Correspondence File" has continued unchanged since the mid-1980's; although communications have changed dramatically. The Board agreed to discontinue the use of the file; but, requested that staff forward pertinent/important communications through the manager who will forward the same to the elected officials.
4. Manager Cargo and the Department Directors reviewed the 2017 Project List with the elected officials.

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:04 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Meeusen, Gignac, Larsen, Kieft, Reenders, Behm

Board members absent: Redick

Also present was Manager Cargo, Community Development Director Fedewa, and Human Resource Director Dumbrell.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Behm to approve the meeting agenda.
Which motion carried.

V. APPROVAL OF CONSENT AGENDA

1. Approve September 25, 2017 Board Minutes
2. Approve Payment of Invoices in the amount of \$490,997.85 (*A/P checks of*

\$398,167.95 and payroll of \$92,829.90)

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PRESENTATIONS

Joy Gaasch (*i.e., the Chamber President*) introduced Dana Kollewehr (*i.e., the Chamber Director of Community and Economic Development*), who provided a PowerPoint presentation regarding Chamber activities and programs.

VII. OLD BUSINESS

1. **Motion** by Trustee Gignac supported by Trustee Meeusen to approve the proposed 2017 Employment Agreement with Superintendent Cargo and to authorize the contract be executed by Clerk Larsen. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Kieft, Meeusen, Gignac, Behm, Larsen

Nays: Reenders

Absent: Redick

VIII. NEW BUSINESS

1. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve the Data Sharing Agreement between the Michigan State Police and Grand Haven Charter Township, which will allow Grand Haven Charter Township to participate in the Asset Management Pilot Study. **Which motion carried.**

2. **Motion** by Clerk Larsen supported by Trustee Gignac to approve and adopt Resolution 17-10-01 that increases the Manufactured Home setup permit fee to \$300 beginning October 10, 2017 to cover the increased costs to comply with HUD regulations. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Reenders, Meeusen, Gignac, Kieft, Larsen

Nays:

Absent: Redick.

VIII. REPORTS AND CORESPONDENCE

a. Correspondence was reviewed

b. Committee Reports

c. Manager's Report, which included:

i. September Building Report

ii. September Ordinance Enforcement Report

iii. September DPW Report

iv. Manager Cargo noted there would be a special Board meeting on the FY2018 budget on October 30th at 6:00 p.m.

d. Others

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:38 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor