

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, FEBRUARY 26, 2018**

WORKSESSION – 6:30 p.m.

1. Staff reviewed the 2018 Task List with the elected officials noting (1) the Township's Strategic Plan will need to be updated in late 2018 or early 2019; (2) the Township's Recreation Plan will need to be updated to incorporate the Hofma Vision; and, (3) the status of other projects budgeted for 2018.

2. **Motion** by Clerk Larsen and seconded by Trustee Redick to enter closed session at 6:36 p.m. for the purpose of considering a real estate purchase and/or lease agreement for land to be developed for recreational purposes. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Redick, Kieft, Gignac, Reenders, Meeusen, Larsen
Nays:
Absent: Behm

Motion by Clerk Larsen and seconded by Trustee Gignac to exit the closed session at 6:48 p.m. **Which motion carried.**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Redick, Kieft, Gignac, Reenders, Meeusen, Larsen
Board members absent: Behm

Also present were Manager Cargo, and Human Resource Director Dumbrell.

IV. INTRODUCTION – Pat VerDuin County Commissioner Candidate

V. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve February 12, 2018 Board Minutes
2. Approve Payment of Invoices in the amount of \$272,427.33 (*A/P checks of \$155,334.33 and payroll of \$117,093.00*)
3. Increase Human Resources Director Weekly Hours from 24 to 32 per week

4. Approve Hire of Gregory Diehl as Part-Time Fire/Rescue Personnel per State Law
5. Appoint Mark Bekins to the Downtown Development Authority Board for a term ending August 31, 2020
6. Appoint Debra Yonker-Hecht to the Board of Review for a term ending January 1, 2019

Motion by Treasurer Kieft and seconded by Trustee Gignac to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Trustee Gignac supported by Trustee Meeusen to authorize the Township Manager to enter into an agreement with the Ottawa County Road Commission for the re-graveling of approximately 5.8 miles of roadways with Grand Haven Charter Township paying 50% of the total – estimated at \$116,000. **Which motion carried.**
2. **Motion** by Trustee Meeusen supported by Clerk Larsen to fund the re-surfacing of approximately 1.65 miles of subdivision and for the Township Superintendent to execute a Project Estimate agreement with the Ottawa County Road Commission at an estimated cost of \$368,250. It is noted that this is a pre-bid estimate and that a budget amendment may be needed to complete the proposed resurfacing. **Which motion carried.**

VII. NEW BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Redick to approve and adopt Resolution 18-02-03 that accepts the petition, declares the Township Board's intention to create a Special Assessment District, and schedules the first public hearing for the proposed 158th Avenue Special Assessment District for April 9th at 7:00 p.m. and instructs staff to publish the notice of the meeting pursuant to the requirements of Public Act 188. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Reenders
Nays:
Absent: Behm
2. **Motion** by Trustee Gignac supported by Trustee Meeusen to authorize the Township Supervisor and Clerk to execute an oversizing contract with Signature Land Development in the amount of \$76,556.43. **Which motion carried.**
3. **Motion** by Clerk Larsen supported by Trustee Gignac to authorize the Township Superintendent to execute a Master Engineering agreement with Prein & Newhof for the 13 projects proposed and contained within the 2018 Fiscal Year budget at a cost not-to-exceed \$167,000. **Which motion carried.**

IX. REPORTS AND CORRESPONDENCE

- a. Committee Reports
- b. Manager's Report

Manager Cargo noted that the March 12th Board meeting will include three public hearings (*i.e., Robbins Pointe PUD, Robbins Pointe 425 Agreement,*

and Sewer Authority Bonds). He noted that the Township would be responsible for about 7.5% of the payments associated with the planned \$13.5 million Sewer Authority Bond.

c. Others

X. PUBLIC COMMENTS

Laird Schaefer (*12543 Wilderness Trail*) asked a series of questions regarding a proposed land gift and the impact on the Hofma Vision. The Board instructed Cargo to discuss the matter with Schaefer after the meeting.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Treasurer Kieft to adjourn the meeting at 7:18 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor