

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, AUGUST 13, 2018

WORKSESSION – 6:00 p.m.

1. Manager Cargo gave a brief update on the few pending pathway easements and will forward a more detailed email;
2. Manager Cargo will have Fedewa provide an update on the Zoning Ordinance project.
3. Attorney Ron Bultje presented the proposed land donation agreement with James Schmidt for the proposed Schmidt Heritage Park.

Concerns were expressed regarding the following:

- Correct the acreages listed in paragraph 3 on page 1;
 - The prohibition on a pedestrian access to the park from Cutter Park is contrary to sound planning; and, staff expects that pedestrians will still access from the cul-de-sac even without a pathway or sidewalk;
 - If a large contribution is provided for a sports field or other recreation facility within the park, can a brass plaque or other recognition be installed with the name of the donor;
 - Maintenance costs were discussed, no change to the current language was recommended;
 - Capital costs were noted to approach as much as \$12 million based upon the current plan and many of the improvements would not rank well for state or federal grants. Manager Cargo noted that the Board has set currently aside about \$550k for recreation.
 - It was noted that the development of the proposed park would likely occur in phases.
4. Trustee Redick noted that the GHAPS provided NORA with a letter of separation and its intent to update the Recreation Authority Articles of Incorporation. In brief, this means that NORA would no longer be housed under the school district and that the NORA employees would no longer be employees of the school district. NORA operating costs are expected to increase due to this change.

There is a special meeting on August 16th to discuss with the City of Grand Haven (*and/or Grand Haven Charter Township*) to provide administrative and financial support services to NORA. NORA will also need new space for work (*e.g., offices, etc.*).

Manager Cargo notes that the City of Grand Haven has provided a preliminary offer of between \$20k and \$25k to provide the necessary support services – similar to what is provided to Harbor Transit and the Sewer Authority. The Township has the capability to provide these services; but, is awaiting to see the City’s response before making any formal offer.

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Kieft, Gignac, Meeusen, Redick, Behm, Larsen, and Reenders

Board members absent:

Also present were Manager Cargo and Community Development Director Fedewa.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Meeusen and seconded by Treasurer Kieft to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve July 23, 2018 Board Minutes
2. Approve Payment of Invoices in the amount of \$687,456.88 (*A/P checks of \$550,957.65 and payroll of \$136,499.23*)
3. Approve Re-Appointment of Planning Commission members for a term ending on August 1, 2021, which includes Bill Cousins, Steve Wilson, and Carolyn Taylor
4. Approve Re-Appointment of Zoning Board of Appeals members for a term ending on August 31, 2021, which includes Mike Voss, Cheryl Slater, and Jim Loftis
5. Approve Re-Appointment of DDA members for a term ending on August 31, 2021, which includes John Helder and Jim Loftis
6. Approve and Execute the Village at Rosy Mound PUD Contract and Private Driveway Maintenance Special Assessment Contract

Motion by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC HEARING

Supervisor Reenders opened the public hearing at 7:02 p.m. on the proposed Lakeshore Gardens Planned Unit Development (PUD), which is a Multifamily Apartment Complex

Community Development Director Fedewa presented a staff memo on the proposed Lakeshore Gardens PUD, which includes 6 apartment buildings with a total of 156 units, community clubhouse and swimming pool.

Public comments on the proposed amendment included the following:

1. Ben Robbins (*13830 Lake Sedge Drive in Grand Haven Township*) represented the developer and offered to respond to any questions.
2. Jim Kocher (*15002 Madeleine Court, Apartment 219 in Grand Haven Township*) supports the project noting that affordable housing is important, especially for people with special needs.

With no further public comments, Supervisor Reenders closed the public hearing at 7:11 p.m.

VIII. OLD BUSINESS

1. **Motion** by Trustee Gignac supported by Trustee Meeusen to postpone further action until August 27th on the proposed Lakeshore Gardens Apartments PUD application and rezoning of 17134 Robbins Road, 17114 Robbins Road, and Parcel No.'s 70-03-33-200-056, -070 and -077 from C-1 and I-1 to Planned Unit Development. This is the first reading. **Which motion carried.**

2. **Motion** by Treasurer Kieft supported by Trustee Behm to approve Resolution 18-08-01 to install a street light through Consumers Energy at Pierce Street and Lakeshore Drive. **Which motion carried** pursuant to the following roll call vote:
Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders
Nays:
Absent:

3. **Motion** by Trustee Meeusen supported by Trustee Gignac to adopt the Water Interconnection Contract between the North Ottawa Water System and the West Michigan Regional Water Authority and authorize the Supervisor and Clerk to execute the contract. **Which motion carried.**

IX. NEW BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Gignac to approve the proposed replanting plan for the Witteveen Farm property as developed by Wildlife Management Concepts and instructing staff to use the plan for upcoming grant applications to redevelop the property and provide a wider range of habitat for native fauna and flora. **Which motion carried.**

2. **Motion** by Trustee Meeusen supported by Trustee Behm to instruct staff to receive quotes for razing the Mercury Park in-line rink and replacing the structure with a multi-purpose grass field. It is understood that a different recreational facility could be developed at this facility at a later date and that a budget amendment will be required prior to removing the rink. **Which motion carried.**

3. **Motion** by Trustee Meeusen supported by clerk Larsen to approve Resolution 18-08-02 that approves the submission of the grant application to the Michigan Coastal Management Program in the amount of \$39,300 for the improvements to Pottawattomie Park and commits that 50% local match if the project is funded. **Which motion carried** pursuant to the following roll call vote:
Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen
Nays:
Absent:

4. **Motion** by Treasurer Kieft supported by Trustee Meeusen to approve Resolution 18-08-03 that updates and amends Section 5.3a of the Administrative Policies and

Procedures manual, which addresses the daily deposit policy for cash.. **Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Gignac, Larsen, Redick

Nays:

Absent:

5. **Motion** by Trustee Redick supported by Trustee Behm to approve Resolution 18-08-04 that authorizes the following individuals to open accounts, deposit monies, transfer funds, and are designated as the authorized signers for these accounts on behalf of Grand Haven Charter Township:

- William Kieft III, Treasurer
- Ashley Larrison, Deputy Treasurer
- William D. Cargo, Superintendent
- Andrea Sandoval, Finance Director

Which motion carried pursuant to the following roll call vote:

Ayes: Gignac, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

X. REPORTS AND CORESPONDENCE

a. Committee Reports

b. Manager's Report

i. July DPW Report

ii. June Legal Review

iii. July Building Report

iv. July Ordinance Enforcement Report

v. Manager Cargo noted that the audio in the Board room had been modified and appears to be providing better coverage within the audience.

c. Others

XI. PUBLIC COMMENTS

a. Carrie Rodgers (*15030 Fairmount Court of Grand Haven Township*) represents the 354 members of the Lakeshore Pickleball Club and supports the construction of new pickleball courts at Mercury Park, or any of the other two parks under consideration.

b. Carl Sorensen (*16410 Ferris Street of Grand Haven Township*) questioned how the Robbins Centre Pointe development could advertise the availability of medical offices in the strip mall given the referendum results. Manager Cargo noted that the referendum did not impact this development.

c. Craig Yoas (*16620 Pine Dunes Court of Grand Haven Township*) provided a handout to the Board and critiqued Manager Cargo's handling of the 172nd Avenue pathway repair related to the Z-Tire construction project, including not requiring a pathway permit. Yoas stated that Manager Cargo was not concerned with resident safety. Yoas also noted the amount of time that it took for completion on this project and the bike path to be reopened.

Manager Cargo noted that there were three permits related to the pathway cut that provided sufficient leverage to ensure repair and that the lack of available contractors resulted in the repair taking almost seven weeks. Manager Cargo determined another

- pathway permit was not needed and added unnecessary costs to the development. Yoas criticized Manager Cargo for not being placed as an agenda item and indicated he did not want to abide by the three-minute limit on public comments.
- d. Jolee Wennersten, DVM (*owner of the Robbins Road Animal Clinic*) expressed her opinion that people will drive across the green space between the Lakeshore Garden apartments and her office complex and requested that the board considered a barrier of some sort to be required.
 - e. Brett Tompkins (*12041 Goddini Court of Grand Haven Township*) asked how monies could be spent on recreation when the Township still has gravel roads with dust that created a health hazard for residents. Supervisor Reenders noted that the Township was examining the use of a primer and double chip seal to improve the quality of rural roads.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Treasurer Kieft to adjourn the meeting at 7:58 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor