

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, OCTOBER 14, 2019**

WORK SESSION – 6:00 P.M.

1. Manager Cargo provided an updated Short-Term Rental Regulation Ordinance; Short-Term Rental Zoning Text Ordinance; and, reviewed two options with Short-Term Rental Maps.

After reviewing the material and information, the Board instructed staff to make the following changes/additions:

- Provide an “absolute prohibition” on short-term rentals of less than six days;
- Allow short-term rentals to occur for a maximum of 16 weeks (*which is an increase from 12 weeks listed in the current draft*);
- Amend the medium restrictive map to include all private roads with eight or more lots (*i.e., these developments are substantially similar to subdivisions, which have an expectation of ownership or long-term rentals*).

Further, the Board instructed staff to utilize the Map with the medium level of restriction, as amended (*i.e., the prohibitions will be based upon types of residential developments as opposed to zoning classification*).

Public comments included:

- a. Laird Schaefer (*12543 Wilderness Trail*) believes the short-term rental ordinance as presented will address the narrow set of concerns of the Wilderness Association.
2. Human Resources Director Dumbrell provided a PowerPoint presentation on discussions with Third Party Inspection services and interviews with Building Inspector candidates. A recommendation was offered to the full Board.

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Kieft, Larsen, Redick, Behm, Meeusen, Gignac
Board members absent:

Also, present was Manager Cargo, Human Resources Director Dumbrell, Community Development Director Fedewa, and Building Official Corbat.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Redick and seconded by Clerk Larsen to approve the meeting agenda.

Which motion carried.

V. APPROVAL OF CONSENT AGENDA

1. Approve September 23, 2019 Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$1,030,296.65 (A/P checks of \$807,249.55 and payroll of \$223,047.10)
3. Approve Updated Sheriff COPS Contract
4. Approve 4-Year Leaf Processing Services Contract with VerPlank Dock Company
5. Approve proposed bid documents for West Meter Station Improvements
6. Schedule Public Hearing for Don Luis, Inc. #2 Liquor License for October 28th.

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the items on the Consent Agenda, with the Economic Development Contract with the Chamber of Commerce placed under New Business, Item 6. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Meeusen to approve and adopt the addition of the Northwest Quadrant Parking Exemption Permit to the Road Right-of-Way Ordinance. This is a second reading. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

2. **Motion** by Trustee Meeusen supported by Treasurer Kieft to approve and adopt the proposed Sidewalk Maintenance Ordinance. This is a second reading. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

3. Human Resources Director Dumbrell provided a PowerPoint presentation for the second time on discussions with Third Party Inspection services and interviews with Building Inspector candidates. A recommendation was offered to the full Board.

- a. Former Allendale Township Supervisor Jerry Alkema (*10657 92nd Avenue, Allendale*) encouraged the Board to hire a Third-Party contractor for inspection services opining that it provides a greater support for the Township and better service for the builders.

Motion by Treasurer Kieft supported by Trustee Meeusen to approve the hire of Jeffrey Legard as the Building Inspector/Plan Reviewer, effective immediately. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Redick, Meeusen, Kieft, Larsen, Reenders, Behm

Nays: Gignac

Absent:

VII. NEW BUSINESS

1. **Motion** by Trustee Redick supported by Clerk Larsen to approve Resolution 19-10-01 authorizing the installation and operation of street lights and said operational and installation costs billed to the property owner and authorize the Supervisor to sign the Special Assessment Lighting District agreement for Lincoln Pines Subdivision No. 2. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Kieft, Reenders, Meeusen, Behm, Gignac, Larsen, Redick
Nays:
Absent:
2. **Motion** by Clerk Larsen supported by Trustee Meeusen to approve Resolution 19-10-02 that authorizes the filing of a petition for the establishment of the proposed Mercury Drive Drain District, which currently consists of six “orphan” drainage subdistricts. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Gignac, Larsen, Kieft, Reenders, Behm, Meeusen, Redick
Nays:
Absent:
3. **Motion** by Trustee Meeusen supported by Trustee Redick to approve Resolution 19-10-03, authorizing the Mobile Device Policy, limiting mobile device use while driving, as submitted, effective immediately. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Gignac, Reenders
Nays:
Absent:
4. **Motion** by Trustee Redick supported by Clerk Larsen to approve Resolution 19-10-04 establishing a fee schedule for the Northeast Quadrant Parking Exemption Permit. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Reenders, Kieft, Behm, Meeusen, Larsen, Redick, Gignac
Nays:
Absent:
5. **Motion** by Trustee Redick supported by Clerk Larsen to approve an increase in the part-time firefighter numbers from twenty-four (24) to twenty-six (26), effective immediately. It is understood that the department will be reviewing and making further recommendations on the appropriate number of full-time and part-time staff for the Fire/Rescue Department. **Which motion carried.**
6. The Board discussed the proposed three-year contract with the Chamber of Commerce. Manager Cargo noted that the costs for the contract increased by about \$40k due to the loss of SBA 504 loan revenues.

Manager Cargo further noted that the formula was based on Population, Taxable Value, Residential Value and Commercial (*i.e.*, *business*) Value. Within the population, residential value and taxable value, the Township is by far the largest and is the second

largest in terms of commercial value.

Trustee Meeusen noted that he was not convinced that the Township was receiving value for the proposed annual contribution of about \$34,000. Also, he is not supportive of a three-year contract.

Elizabeth Butler (*Chamber Economic Development Director*) noted that the Chamber provides a wide variety of service to members. Butler will provide a listing of all businesses within the Township cross referenced to the Chamber membership list.

Motion by Trustee Gignac, supported by Trustee Meeusen to table consideration of the Chamber Economic Development agreement to the October 28th Board meeting. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Meeusen, Reenders, Gignac, Larsen, Behm

Nays: Kieft, Redick

Absent:

VIII. REPORTS AND CORESPONDENCE

1. Committee Reports

a. Trustee Redick updated the Board on the status of the Schmidt Heritage Park Phase I planning and the renovation of the Pottawattomie Park waterfront.

2. Manager's Report

a. September Building Report

b. September Enforcement Report

c. Chamber Economic Development Report

d. August Legal Review

3. Others

X. PUBLIC COMMENTS

a. Human Resources Director Dumbrell thanked the Board, staff and Mike Winkler (*who has filled the Building Inspector vacancy*) for their work to hire a building inspector.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Redick to adjourn the meeting at 7:55 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor