

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JULY 13, 2020**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. ROLL CALL

Board members present: Reenders, Larsen, Behm, Gignac, Meeusen, Kieft, Redick
Board members absent:

Also, present was Manager Cargo, Interim Fire/Rescue Chief Schrader, and Community Development Director Fedewa

III. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting agenda.
Which motion carried.

IV. PUBLIC COMMENTS – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

After waiting an appropriate period, no public comments were offered.

Supervisor Reenders announced that the period for public comments on agenda items was now closed.

V. APPROVAL OF CONSENT AGENDA

1. Approve June 22, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$384,860.50 (*A/P checks of \$264,936.50 and payroll of \$119,924.00*)
3. Approve Engineering Agreement with Prein & Newhof - Repair of Hofma Floating Bridge (\$24,577)
4. Approve Water/Sewer Cost of Service Study with Utility Financial Services (\$22,000)

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. Manager Cargo reviewed the FY2020 “Six Month” budget amendments and noted the following:
 - a. The COVID-19 pandemic and related recession has a sizable impact of the current year budget, although not overwhelming;
 - b. State Shared revenues are expected to decline by about \$100k;
 - c. Parks expenditures will increase by about \$189k – mostly due to repairs to the

- Hofma Preserve floating bridge;
- d. The General Fund designated fund balance is being increased by \$100k to \$750k for future park projects;
- e. IT Fund expenditures are increased by \$52k due to a staff error in an Excel spreadsheet.

Bottom line is that the fiscal health of the Township remains “good”.

Motion by Trustee Gignac, supported by Trustee Meeusen to adopt Resolution 20-07-01 that approves the “Six Month” budget amendments for fiscal year 2020.

Which motion carried, pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

VII. NEW BUSINESS

1. Manager Cargo reviewed the FY2021 Budget Policies and noted the following “big” issues:
 - a. There is greater uncertainty than normal due to the COVID-19 pandemic, related recession, and the ongoing impacts. That said, the Township remains in a strong fiscal position and should be able to weather the impacts of the recession;
 - b. FY2021 will have a number of large capital projects, including:
 - i. Paving of 160th Avenue between Ferris and Lincoln (\$550k);
 - ii. Construction of pathway connector along 160th Avenue (\$315k);
 - iii. Pathway retaining wall repairs/replacement (\$185k);
 - iv. Extension of municipal water along Ferris and Lincoln (\$700k or one of the other alternatives);
 - v. Extension of Ferris Street sanitary force main to West side of US-31 (\$850k);
 - vi. Upgrades to Hofma Park lift station (\$410k);
 - vii. Extension of sanitary sewer on Hayes Street to west side of US-31 (\$870k)
 - c. A decision will need to be made on the status of the DDA – either dismantling the authority or resetting the TIF;
 - d. A decision will need to be made regarding bond request for the proposed Schmidt Heritage Park;
 - e. Discussions will need to occur regarding both Fire/Rescue staffing levels and facility expansion.

Motion by Treasurer Kieft, supported by Trustee Meeusen to adopt the 2021 detailed budget assumptions and policies as delineated by the Superintendent within the July 8th memorandum and to instruct the Superintendent to proceed with completion of a 2021 Fiscal Year line item budget for Board review and consideration pursuant to state law and the proposed budget schedule. **Which motion carried.**

2. **Motion** by Trustee Meeusen, supported by Trustee Behm to authorize the Township to provide payment of \$1,000 for all Fire/Rescue staff as a “Pandemic

Hazard Pay Premium” and to instruct administrative staff to seek reimbursement through the CARES Act. **Which motion carried.**

3. Manager Cargo shared information regarding an option to lower the speed limit on Lincoln Street between Lakeshore Avenue and US-31. The Board instructed staff to inform the Road Commission that the Township would prefer a 50-mph posted speed limit.
4. Discussion was held regarding the 2020 Business Recognition Award. Based upon the discussion, Supervisor Reenders will select a recipient within the next few days and inform the Board.

VIII. REPORTS AND CORRESPONDENCE

- a. Committee Reports
- b. Manager’s Report, which included:
 - ✓ June Building Report
 - ✓ June Enforcement Report
 - ✓ May Legal Review
- c. Others - Discussion was held on upcoming July 27th Board meetings. The Board instructed Manager Cargo to use hold the meeting vis-à-vis Zoom.

IX. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items was now opened.

1. Robert Wagenmaker (167555 Timber Ridge) opined that private roads should be able to be constructed with chip seal and that the Private Road Ordinance is too restrictive. He thought that private roads should be controlled by the Zoning Ordinance.

Supervisor Reenders announced that the period for public comments on non-agenda items was now closed.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Meeusen to adjourn the meeting at 7:28 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor