

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JULY 27, 2020

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752. 797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are monitored, and violations of statutes will be prosecuted.

WORK SESSION – Cancelled

REGULAR MEETING – Remote Electronic Meeting – 7:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MEETING AGENDA
- IV. PUBLIC COMMENTS – (*Agenda Items Only*)
Please go to www.ghet.org/boards/meeting-packets to view the complete packet for tonight's Board meeting. If you would like to comment on an Agenda Item Only, you may now text your comments via Facebook live stream found at www.facebook.com/GHTownship; email bcargo@ghet.org; or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.
- V. CONSENT AGENDA
 1. Approve July 13, 2020, Regular Board Minutes
 2. Approve Payment of Invoices in the Amount of \$259,166.88 (*A/P checks of \$157,056.31 and payroll of \$102,110.57*)
 3. Approve Sale of Surplus Equipment (*Flashover Trailer*)
 4. Approve PUD Contract for Grand Haven Professional Center
- VI. OLD BUSINESS
None
- VII. NEW BUSINESS
 1. Discussion of Road Ends:
 - i. Villa Court
 - ii. Western Avenue
 - iii. Buchanan Street Road End Agreement
 2. First Reading – Corrective Rezoning – 13136 152nd – PUD to RR
- VIII. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager's Report
 - a. June DPW Report
 - b. 2nd Quarter Chamber Economic Development Report
 3. Other
- IX. PUBLIC COMMENTS – (*Non-Agenda Items*)

If you would like to comment on Non-Agenda Items, you may now text your comments via Facebook live stream found at www.facebook.com/GHTownship; email bcargo@ght.org, or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

X. ADJOURNMENT

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JULY 13, 2020**

REGULAR MEETING

I. **CALL TO ORDER**

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. **ROLL CALL**

Board members present: Reenders, Larsen, Behm, Gignac, Meeusen, Kieft, Redick
Board members absent:

Also, present was Manager Cargo, Interim Fire/Rescue Chief Schrader, and Community Development Director Fedewa

III. **APPROVAL OF MEETING AGENDA**

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting agenda.
Which motion carried.

IV. **PUBLIC COMMENTS** – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

After waiting an appropriate period, no public comments were offered.

Supervisor Reenders announced that the period for public comments on agenda items was now closed.

V. **APPROVAL OF CONSENT AGENDA**

1. Approve June 22, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$384,860.50 (*A/P checks of \$264,936.50 and payroll of \$119,924.00*)
3. Approve Engineering Agreement with Prein & Newhof - Repair of Hofma Floating Bridge (\$24,577)
4. Approve Water/Sewer Cost of Service Study with Utility Financial Services (\$22,000)

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. **OLD BUSINESS**

1. Manager Cargo reviewed the FY2020 “Six Month” budget amendments and noted the following:
 - a. The COVID-19 pandemic and related recession has a sizable impact of the current year budget, although not overwhelming;
 - b. State Shared revenues are expected to decline by about \$100k;
 - c. Parks expenditures will increase by about \$189k – mostly due to repairs to the

- Hofma Preserve floating bridge;
- d. The General Fund designated fund balance is being increased by \$100k to \$750k for future park projects;
- e. IT Fund expenditures are increased by \$52k due to a staff error in an Excel spreadsheet.

Bottom line is that the fiscal health of the Township remains “good”.

Motion by Trustee Gignac, supported by Trustee Meeusen to adopt Resolution 20-07-01 that approves the “Six Month” budget amendments for fiscal year 2020.

Which motion carried, pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

VII. NEW BUSINESS

1. Manager Cargo reviewed the FY2021 Budget Policies and noted the following “big” issues:
 - a. There is greater uncertainty than normal due to the COVID-19 pandemic, related recession, and the ongoing impacts. That said, the Township remains in a strong fiscal position and should be able to weather the impacts of the recession;
 - b. FY2021 will have a number of large capital projects, including:
 - i. Paving of 160th Avenue between Ferris and Lincoln (\$550k);
 - ii. Construction of pathway connector along 160th Avenue (\$315k);
 - iii. Pathway retaining wall repairs/replacement (\$185k);
 - iv. Extension of municipal water along Ferris and Lincoln (\$700k or one of the other alternatives);
 - v. Extension of Ferris Street sanitary force main to West side of US-31 (\$850k);
 - vi. Upgrades to Hofma Park lift station (\$410k);
 - vii. Extension of sanitary sewer on Hayes Street to west side of US-31 (\$870k)
 - c. A decision will need to be made on the status of the DDA – either dismantling the authority or resetting the TIF;
 - d. A decision will need to be made regarding bond request for the proposed Schmidt Heritage Park;
 - e. Discussions will need to occur regarding both Fire/Rescue staffing levels and facility expansion.

Motion by Treasurer Kieft, supported by Trustee Meeusen to adopt the 2021 detailed budget assumptions and policies as delineated by the Superintendent within the July 8th memorandum and to instruct the Superintendent to proceed with completion of a 2021 Fiscal Year line item budget for Board review and consideration pursuant to state law and the proposed budget schedule. **Which motion carried.**

2. **Motion** by Trustee Meeusen, supported by Trustee Behm to authorize the Township to provide payment of \$1,000 for all Fire/Rescue staff as a “Pandemic

Hazard Pay Premium” and to instruct administrative staff to seek reimbursement through the CARES Act. **Which motion carried.**

3. Manager Cargo shared information regarding an option to lower the speed limit on Lincoln Street between Lakeshore Avenue and US-31. The Board instructed staff to inform the Road Commission that the Township would prefer a 50-mph posted speed limit.
4. Discussion was held regarding the 2020 Business Recognition Award. Based upon the discussion, Supervisor Reenders will select a recipient within the next few days and inform the Board.

VIII. REPORTS AND CORRESPONDENCE

- a. Committee Reports
- b. Manager’s Report, which included:
 - ✓ June Building Report
 - ✓ June Enforcement Report
 - ✓ May Legal Review
- c. Others - Discussion was held on upcoming July 27th Board meetings. The Board instructed Manager Cargo to use hold the meeting vis-à-vis Zoom.

IX. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items was now opened.

1. Robert Wagenmaker (167555 Timber Ridge) opined that private roads should be able to be constructed with chip seal and that the Private Road Ordinance is too restrictive. He thought that private roads should be controlled by the Zoning Ordinance.

Supervisor Reenders announced that the period for public comments on non-agenda items was now closed.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Meeusen to adjourn the meeting at 7:28 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor



Administrative Memo

DATE: July 24, 2020

TO: Township Board

FROM: Captain Schrader

RE: Dispose of Surplus Equipment Flashover Trailer

The Fire/Rescue Department received an Assistance for Firefighters Grant to purchase the Flashover Simulator in 2003. The department has benefited from the use of this training and has traveled around West Michigan delivering flashover training to area departments. This training has been credited in saving lives. During the last few years, the Department has decreased the use of the flashover trailer due to several reasons:

- ✓ The data shows that the trailer creates a toxic environment that increases the risk of cancer and health issues.
- ✓ There are better and safer ways to train.
- ✓ The Township does not currently have a means to transport the trailer and depends on third parties to provide this service.
- ✓ The department struggles to find places to use it due to the smoke it produces.

The Township Board is asked to approve a negotiated sale through a contract with Fenton Fire Equipment Inc. (*i.e. Fenton would receive 10% of the final sale price*). Grand Haven Township has used Fenton to sell the 1997 Ford rescue truck and received \$3,300 over the asking price. Fenton also sold the 1985 rescue tool for \$800 over the asking price and the 1985 Tanker for \$2,000 over asking price. The Department has been satisfied with the service and outcome of the previous sales.

The estimated value of the trailer is between \$14,000 and \$18,000.

The Public Safety Committee unanimously agreed to the sale of the trailer. If the Board concurs, the following motion could be offered for consideration:

Motion to authorize the sale of Grand Haven Township Fire Rescue to enter into a sales contract with Fenton Fire for the sale of the Flashover Trailer.

**GRAND HAVEN CHARTER TOWNSHIP
PUBLIC SAFETY COMMITTEE
FRIDAY OCTOBER 11, 2019**

I. CALL TO ORDER

Chair Behm called the meeting of the Grand Haven Charter Township Public Safety Committee to order at 4:00 p.m.

II. ROLL CALL & MINUTES

Members present: Chair Behm, and Trustee Meeusen

Members absent: Supervisor Reenders

Also present: Township Manager Cargo, Captain Sparks, Sgt. Devres, Chief Gerencer, and Captain Schrader

Minutes from the May 01, 2019 meeting were approved without objection. First Meeusen, second by Behm and approved.

Chair Behm requested that Gerencer record the minutes.

III. ITEMS OF BUSINESS

1. Chief Gerencer reviewed a memo regarding a Fire/Rescue One Page Strategic Plan, outlining the departments, core values, vision, stakeholders, and mission statement. More specifically, he explained the needs that the staff believes are necessary because of the growth of the community and increasing call volume expected to total up to 1400 calls during 2019.

The Committee discussed the three (3) to five (5) year targets and priorities that are focused on proper staffing levels, building renovations, a new training plan, and community risk reduction.

Manager Cargo explained that the Fire/Rescue Department has asked to increase part-time staff by two (*i.e. from 24 to 26 staff members*). This request will go to the full Board for consideration next Monday.

Chief Gerencer outlined the proposed needs for an additional full-time staff member and will be working with Manager Cargo and HR Director Dumbrell to evaluate different options for fulfilling the future staffing needs, prior to a proposal being presented to the Personnel Committee and Board for their consideration.

Captain Schrader outlined the proposed needs for a Fire/Rescue Station renovation. The current fire station was built is 25 years ago when the department was responding to 300 calls per year. Staff would like to have an architect evaluate the station and make some recommendations for future growth. The committee supported the idea of consulting with an architect.

Manager Cargo addressed his concerns about the expenses associated with GHT F/R building a future offsite training facility; however, lends his support to the department if their willing to work collaboratively with other jurisdictions in Ottawa County to develop a plan for a regional training center. Committee members agreed with Cargo and asked Gerencer to make changes that will reflect Cargo's recommendations.

Without objection, the Committee unanimously authorized staff to make the necessary changes to the proposed Fire/Rescue Strategic Plan and present the modified plan to the full Board.

2. Captain Sparks from the OCSO announced the promotion of Sgt. Ryan DeVries who will be taking over the School Resource Sergeant position that was vacated when Sgt. Derek Gerencer was moved to the training division.
3. Manager Cargo discussed plans to update the "COPs" office with new carpet and mentioned that the restrooms near the COPs office will be renovated. Cargo has asked Captain Sparks to let him know if there are further needs for the office area. Captain Sparks said that he would follow up with Cargo after speaking with his staff.

IV. PUBLIC COMMENTS/QUESTIONS

None

V. ADJOURNMENT

Without objection, Chair Behm adjourned the meeting at 4:50 p.m.

Respectfully Submitted,

Thomas E. Gerencer,
Acting Secretary



Community Development Memo

DATE: July 23, 2020
TO: Township Board
FROM: Stacey Fedewa, AICP – Community Development Director
RE: Grand Haven Professional Center – PUD Amendment Contract

BACKGROUND

On September 24, 2018 the Board approved the Grand Haven Professional Center PUD. One condition of that approval was the execution of a PUD Amendment Contract. The Contract has been executed by the developer and are ready for Township signatures.

As you may recall, this building was developed on a PUD-Commercial outlot that was rezoned as such during the original Timber View Apartments PUD.

MOTION

To approve the Contract, the following motion can be offered:

Motion to authorize Supervisor Reenders and Clerk Larsen to execute the Grand Haven Professional Center PUD Amendment Contract.

If you have questions or comments, please contact me at your convenience.

COPY

GRAND HAVEN PROFESSIONAL CENTER PUD AMENDMENT CONTRACT

THIS GRAND HAVEN PROFESSIONAL CENTER PUD AMENDMENT CONTRACT (the “Contract”) is made between the Charter Township of Grand Haven, a Michigan charter township, whose address is 13300 - 168th Avenue, Grand Haven, Michigan 49417 (the “Township”), and Hudsonville Professional Center, LLC, a Michigan limited liability company, with offices at 3250 Central Boulevard, Hudsonville, Michigan 49426 (the “Developer”), with reference to the following facts and circumstances.

A. The previously-approved Timberview Apartments Planned Unit Development (the “Original PUD”) included two commercial outlots on 172nd Avenue.

B. The Developer has applied to the Township for an amendment to the Original PUD (the “Amendment PUD”) under the Township’s Zoning Ordinance (the “Ordinance”).

C. The Amendment PUD will be constructed on the southern commercial outlot included in the Original PUD (the “Property”) in the Township legally described in Exhibit A, attached to and made a part of this Contract.

D. The Township has given the Developer approval of the Amendment PUD, contingent upon an appropriate written agreement approved by the Township’s attorney and executed by the Township and the Developer.

THEREFORE, in consideration of the Township’s approval of the Amendment PUD, and pursuant to the condition of approval that the Township and the Developer enter into this Contract, the parties agree as follows.

1. The Developer shall comply with all of the documentation (the “Documentation”) submitted by the Developer and its representatives to the Township for this Amendment PUD, to the extent that the documentation is consistent with any other conditions placed upon the Amendment PUD, as well as relevant documents prepared by the Township. The Documentation is incorporated by reference into this Contract. The Documentation includes the minutes of the Grand Haven Charter Township Board dated September 24, 2018; the September 19, 2018 Community Development Memo from Community Development Director Stacey Fedewa to the Township Board; and the Developer’s documentation described in the September 19, 2018 Community Development Memo.

2. The Amendment PUD shall comply with all of the conditions set forth in the Township Board motion adopted by the Township Board at its meeting on September 24, 2018, which incorporated the Board Report. The Board Report sets forth all of the conditions of approval attached to this Amendment PUD.

3. If the Developer fails to comply with all of the conditions established for the Amendment PUD, or if the Developer otherwise defaults in the construction of the Amendment PUD, the Township shall have the option to withdraw its Amendment PUD approval, to withdraw any building or other permits issued for the Amendment PUD or any buildings or structures within the Amendment PUD, to pursue all of its legal remedies provided under the Ordinance, and to pursue all other legal options available to the Township under the laws of the State of Michigan.

4. This Contract shall inure to the benefit of and be binding upon the parties and their respective successors and permitted assigns. All notices and other documents to be served or transmitted shall be in writing and addressed to the parties at the addresses stated on page 1 of this Contract, or such other address or addresses as shall be specified by the parties from time to time and may be served or transmitted in person or by ordinary mail properly addressed and with sufficient postage. This Contract has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Contract shall not be a waiver of any subsequent breach of the same or any other provision of this Contract. If any section or provision of this Contract is unenforceable for any reason, the unenforceability shall not impair the remainder of this Contract, which shall remain in full force and effect. It is contemplated that this Contract will be executed in multiple counterparts, all of which together shall be deemed to be one contract. Any captions in this Contract are for convenience only and shall not be considered as part of this Contract or in any way to amplify or modify its terms and provisions. All attached exhibits are incorporated by reference as though fully stated in the Contract. This Contract may not be amended other than by a written document signed by both parties.

The parties have executed this Contract as of the dates noted below.

**GRAND HAVEN CHARTER
TOWNSHIP**, a Michigan charter township

**HUDSONVILLE PROFESSIONAL
CENTER, LLC**, a Michigan
limited liability company

By: _____
Mark Reenders, Supervisor

By:  _____
Bradley A. Dykstra
Its: Member

By: _____
Laurie Larsen, Clerk

Dated: 7-2-2020, ~~2018~~

Dated: _____, 2018

STATE OF MICHIGAN)
)ss.
COUNTY OF OTTAWA)

The foregoing Contract was acknowledged before me this 22nd day of July 2020, ~~2018~~, by Mark Reenders and Laurie Larsen, the Supervisor and the Clerk respectively of Grand Haven Charter Township, a Michigan charter township, on behalf of the Township.

Kari Holcom
Notary Public, State of Michigan
County of Ottawa
My Commission Expires May 25, 2025
Acting in the County of Ottawa

Kari Holcom
Notary Public
Ottawa County, Michigan
Acting in Ottawa County, Michigan
My Commission expires: May 25, 2025

STATE OF MICHIGAN)
)ss.
COUNTY OF Ottawa)

The foregoing Contract was acknowledged before me this 2nd day of July, 2020, ~~2018~~, by Bradley A. Dykstra, who, being duly sworn says that he is a member of Hudsonville Professional Center, LLC, a Michigan limited liability company, and that he has executed the Contract on its behalf.

Prepared by and return to:
Ronald A. Bultje (P29851)
Dickinson Wright PLLC
200 Ottawa Avenue, N.W.
Suite 1000
Grand Rapids, MI 49503
(616) 336-1007

Kathy Jean Eastman
Notary Public
Allegan County, Michigan
Acting in Ottawa County, Michigan
My commission expires: Nov. 13, 2020

GHCT 274 Grand Haven Professional Center PUD Amendment Contract - Timberview 09262018

KATHY JEAN EASTMAN
Notary Public, State of Michigan
County of Allegan
My Commission Expires Nov. 13, 2020
Acting in the County of Ottawa

EXHIBIT A

15018 172nd AVENUE

70-03-33-200-072

PART OF NE 1/4 COM S 01D 40M 35S E 1307.51 FT FROM N 1/4 COR, TH N 88D 55M 39S E 322.52 FT ALG N LI OF SW 1/4 OF NE 1/4, TH S 01D 40M 35S E 205.24 FT, TH SW'LY 103.29 FT ALG A 117 FT RAD CURVE TO RIGHT (CH BEARS S 23D 36M 49S W 99.96 FT), TH SW'LY 42.93 FT ALG 183 FT RAD CURVE TO LEFT (CHD BEARS S 42D 10M 57S W 42.83 FT), TH S 89D 01M 03S W 250.13 FT ALG S LI OF N 1/2 OF NW 1/4 OF SW 1/4 OF NE 1/4, TH N 01D 40M 35S W 326.88 FT ALG N&S 1/4 LI TO BEG, ALSO PART OF SW 1/4 OF NE 1/4 COM CEN 1/4 COR, TH N 01D 23M 52S W 980.67 FT ALG N&S 1/4 LI, TH N 89D 17M 55S E 213.02 FT TO PT OF BEG, TH N 89D 17M 55S E 37.16 FT, TH SW'LY 118.65 FT ALG W'LY R/W LI OF DUNE VIEW AVE ON A 183 FT RAD CURVE TO LEFT (CHD BEARS S 17D 10M 35S W 116.58 FT), TH N 01D 23M 52S W 110.96 FT TO BEG. SEC 33 T8N R16W

EXHIBIT A

15018 172nd AVENUE

70-03-33-200-072

PART OF NE 1/4 COM S 01D 40M 35S E 1307.51 FT FROM N 1/4 COR, TH N 88D 55M 39S E 322.52 FT ALG N LI OF SW 1/4 OF NE 1/4, TH S 01D 40M 35S E 205.24 FT, TH SW'LY 103.29 FT ALG A 117 FT RAD CURVE TO RIGHT (CH BEARS S 23D 36M 49S W 99.96 FT), TH SW'LY 42.93 FT ALG 183 FT RAD CURVE TO LEFT (CHD BEARS S 42D 10M 57S W 42.83 FT), TH S 89D 01M 03S W 250.13 FT ALG S LI OF N 1/2 OF NW 1/4 OF SW 1/4 OF NE 1/4, TH N 01D 40M 35S W 326.88 FT ALG N&S 1/4 LI TO BEG,

SUPERINTENDENT'S MEMO

DATE: July 22, 2020
TO: Township Board
FROM: Cargo
SUBJECT: Road Ends

My weeks at the Township often have “themes” ... two weeks ago the theme was **road ends** when I had calls/emails/meetings on three (3) different road ends. Further, with regard to each of these road ends, I will need direction from the Township Board.

VILLA COURT ROAD END:

The Villa Court road end is a narrow (*i.e., forty feet*) undeveloped county right-of-way located immediately south of Lake Avenue that has been maintained for the benefit of residents of the homes on Villa Court (*i.e., a private road located on a county right-of-way within Boricks Supervisor Plat #1*).

Further, it appears that the residents of Villa Court installed a dock, boat hoist and picnic table at this location. (*It should be noted that pursuant to state law that a road end cannot be used for boating activities, including docks and hoists.*)



Unfortunately, the use of the road end has created issues with the adjacent neighboring properties (e.g., trash, fireworks, and loud gatherings). To address these and other issues, the Township is being asked to assume responsibility of the road end pursuant to the Township's Road End Ordinance.

If directed by the Board, staff would remove the boat, dock and picnic table and install the following:

1. Rules sign;
2. Concrete sidewalk to a point near the water's edge;
3. Bench; and,
4. Trash container.

The cost for this would be about **\$15k±**. Some of the actions would occur in FY 2020 while a few would not occur until FY 2021 (e.g. concrete sidewalk, bench and trash container).

Staff would also maintain the lawn area – mowing about once every two weeks – and empty the trash on a weekly basis.



Question: Does the Board want the Township to assume responsibility for this road end?

WESTERN ROAD END:

The Western Avenue road end is an unimproved county right-of-way located immediately south of Lake Avenue. A portion of the ROW is being used to access the properties adjacent to the ROW – similar to the 152nd Avenue road end.

The road end has become a depository for yard waste, tree trimmings and similar material.



Area residents have asked that the Township maintain this road end as an access point to Pottawattomie Bayou so that kayaks, paddle boards, etc. can be launched. Further, they have questioned why only certain road ends were improved by the Township.

If directed by the Board, staff would work with area residents to create a design that would include (1) fencing; (2) concrete sidewalk to near the water's edge; (3) bench; (4) trash container; (5) rules sign; and (6) barricade to prevent boats from being launched (i.e., similar to the Shiawassee road end).

The cost for this road end to be improved would be about **\$16k±**.

However, none of the improvements would occur until FY 2021 to give staff an opportunity to communicate and develop a design plan with nearby residents. Lawn maintenance would likely occur on a bi-weekly basis with trash emptied on a weekly basis.

Question: Does the Board want the Township to assume responsibility for this road end?

BUCHANAN STREET ROAD END:

The Buchanan Street road end is currently closed due to high lake levels, shoreline erosion and restoration of the road end by a construction company.



In addition, Cargo has kept the road end closed because the current conditions cannot accommodate the 90 people authorized by the settlement agreement. (Section 8 of the agreement reads: **8. Restrictions on Use. The Township shall limit the use of the road end Property to no more than ninety (90) people at any one time.**) There is concern that opening the road end with this provision will create a serious nuisance for the adjacent property owners who would begin new legal proceedings that might threaten the settlement agreement.

That said, this concern could be mitigated if the agreement were opened and a “sliding scale” were created that would allow reasonable numbers of residents based upon the amount of land or “beach” available for use. Legal costs for trying to negotiate an amendment to this settlement agreement are unknown – but, could exceed **\$12k**.

This proposal, if successful, would not impact the 2020 season ... but, might allow the road end to be opened even with high levels during the 2021 season.

Question: Does the Board want to work with the legal staff and the properties that were covered by the original settlement agreement to find a mechanism that limits the number of people that could use this road end because of high lake levels?



Community Development Memo

DATE: July 22, 2020
TO: Township Board
FROM: Cassandra Hoisington – Associate Planner
RE: Slater – Rezoning Application – PUD to RR (Correction)

BACKGROUND

This application has been initiated by the Township due to an error in the new Zoning Map. The Slaters' property was zoned Rural Residential (RR), but the new Zoning Map designated it as a Planned Unit Development (PUD). This was missed through staff and consultant review and finalized upon adoption. Mrs. Slater brought the error to the attention of staff and the Township is pursuing the rezoning on the behalf of the Slaters.

The proposed rezoning is intended to remedy the error. Because of this, the property was not reviewed with the three Cs.

The **Planning Commission recommended the Board approve** the application on July 20th.



SAMPLE MOTION

If the Board finds the rezoning application meets the applicable standards, the following motion can be offered:

Motion to present and postpone the Zoning Map Amendment Ordinance concerning the rezoning of 13136 152nd Avenue from Planned Unit Development (PUD) to Rural Residential (RR) to correct an error on the Zoning Map. Further

action will be postponed until August 10th when the ordinance will be considered for adoption. **This is the first reading.**

Please contact me prior to the meeting if you have questions.

Clear Form

Print



GRAND HAVEN CHARTER TOWNSHIP

REZONING APPLICATION

Application Type	Fee	Escrow*
Rezoning	\$400	\$500

Applicant Information

Name Grand Haven Charter Township

Phone 616-842-5988 Fax _____

Address 13300 160th Avenue

Email Address _____

Owner Information (If different from applicant)

Name Alan & Cheryl Slater Trust

Phone _____ Fax _____

Address 13136 152nd Avenue

Property Information

Address/Location 13136 152nd Avenue

Parcel Number 70 - 07 - 12 - 300 - 001 Size (acres) 19.98

Current Zoning PUD Zoning Requested RR

Adjacent Zoning North: R-2 South: RR East: PUD West: AG, RR, f

Master-Planned Zoning _____ Consistent with Master Plan? Y

Other Information

Does Property Abut Township Border? No

Present Use of the Subject Property? Residential

Number & Type of Existing Structures? One house, one pole barn, and one shed.

Subject Property Located on a Paved Road? Yes

Municipal Water within 2,700 Feet of Subject Property? Yes

Municipal Sewer within 2,700 Feet of Subject Property? Yes

NOTE: The architect, engineer, planner, or designer shall be responsible for utilizing the Township Ordinance books and following requirements for zoning amendments and procedures as stated in Section 27.08. Please submit fourteen (14) copies of the required information with the application.

I hereby attest the information on this application is, to the best of my knowledge, true and accurate.

Cassandra Hoisington
 Digitally signed by Cassandra Hoisington
 Date: 2020.07.15 10:10:18 -04'00'

Signature of applicant

7/15/2020
 Date

* To cover cost of legal and consulting fees, may be increased as necessary

NOTICE

IF I PLAN TO SPLIT THE PARCEL(S) AFTER THE ZONING APPROVALS ARE GRANTED, I REALIZE THAT I MUST APPLY FOR A LAND DIVISION WITH THE ASSESSING DEPARTMENT. ALL LAND DIVISION REQUIREMENTS MUST BE CONFORMED TO BEFORE PROCEEDING WITH FURTHER DEVELOPMENT.

Cassandra Hoisington

Digitally signed by Cassandra Hoisington
Date: 2020.07.15 10:11:09 -04'00'

7/15/2020

Signature of applicant

Date

For Office Use Only

Date Received _____

Fee Paid? Fee Waived

Materials Received: Site Plans _____

Location Map _____

Survey _____

Legal Description _____

Dated copy of approved minutes sent to applicant? _____

Date Sent _____

PLANNING COMMISSION USE ONLY

Approval _____

Tabled _____

Denied _____

Conditional Approval _____

The following conditions shall be met for approval:

Signature of Planning Commission Chair

Date

**PUBLIC SERVICES
END OF THE MONTH
2020**

WATER

MONTH	WORK ORDERS	METER INSTALLS		REPLACED METERS	REPLACED MXU'S	NEW TAPS	
		3/4"	1"			3/4"	1"
JANUARY	100	4	6	20	2	4	2
FEBRUARY	170	1	5	2	121	2	1
MARCH	131	3	1	2	84	1	2
APRIL	68	1	0	0	0	2	0
MAY	68	4	4	3	0	3	0
JUNE	89	2		7	1	2	2
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL YTD	626	15	16	34	208	14	7
TOTALS		31				21	
						5446	

NOTES: Installed 1 1/2" & 2" meters - Building E Lakeshore Flats

WASTEWA

MONTH	WORK ORDERS	NEW TAPS
JANUARY	3	2
FEBRUARY	3	4
MARCH	1	2
APRIL	1	0
MAY	1	2
JUNE	2	2
JULY		
AUGUST		

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

TOTAL YTD

11

12

TOTALS

870

NOTES:

DEPARTMENT MONTH REPORT

R

MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
0	32.04	0.82	0.00
0	28.69	0.69	0.00
0	28.16	0.96	0.00
0	34.58	0.71	0.00
0	51.90	1.67	0.00
0	122.83	3.39	0.00
0	0.00	3.39	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	298.20	11.61	0.00
		11.61	
	309.82		

TER

MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
0	9.64
0	8.41
0	10.85
0	6.56
0	10.49
0	16.19
0	0.00
0	0.00

0	0.00
0	0.00
0	0.00
0	0.00
0	62.13



Empowering Business. Building Community.
Established in 1899

July 8, 2020

Bill Cargo
Grand Haven Township
13300 168th Ave
Grand Haven, MI 49417

Subject: Q2 2020 Economic Development Activity

Bill,

Although the Chamber was working remotely during the shutdown, we still continued to support our community. Below is an outline of the Economic Development activities that we worked on during the last quarter:

Company connections:

- Gave our businesses an opportunity to submit questions to our Governor. We compiled the list of questions, selected 3 to forward to the State, and participated in a webinar with the Governor and other area Chambers.
- General manufacturing check-in with all area manufacturers
- In April, surveyed area manufacturers for PPE, Screening and Sanitizing procedures. This was prior to non-essential manufacturers going back to work. Shared results with participants.
- Coordinated a manufacturing community purchase of 44,400 masks. This was prior to any Executive Order requiring them. One area manufacturer had a connection for masks, so we helped other area manufacturers place orders for masks during a time when they were very hard to find.
- Sent LEO guidance to all area manufacturers
- Review and sent incentives to area businesses as they became available

Webinars & Meetings

- Manufacturers Roundtable Zoom Meetings (April & May)
- Region 4 Collaborative Economic Developers meetings (April & June)
- Various webinars to keep up to speed on the changing business environment
- Held a webinar featuring Bill Huizenga, US Representative
- Held a webinar featuring Dr. Paul Isely from GVSU on the economy
- HR Roundtable Zoom Meetings (April, May & June)
- Held a webinar featuring local restaurants & retailers
- Held a webinar featuring the Petosky Chamber's opening weekend lessons learned
- Held a webinar featuring Grand Haven and Spring Lake schools
- Promoted a webinar with the Governor (Joy was a panelist), focusing on West Michigan Chambers and businesses
- Discover Manufacturing planning for the fall

The Chamber of Commerce Grand Haven, Spring Lake, Ferrysburg
Economic Development | Training Connections | Business & Education Partnerships

- Business Recognition Luncheon planning
- Held a webinar featuring two essential area manufacturers and a MIOSHA representative to highlight lessons learned on manufacturing during COVID-19. This was presented right as non-essential manufacturers were able to operate again.
- Connect with the MEDC regarding Grand Haven Township's participation in the RRC Program to open up funding opportunities. Unfortunately, the program was not a fit.

Miscellaneous Projects

- Gathered support from local manufacturers for affordable transportation between Grand Haven and Muskegon. NOTE: As of 06/17/2020, the West Michigan Shoreline Regional Development Commission (WMSRDC) has received funding from MDOT for a transportation study to be performed.
- During June, I attended a Certified Grant Administrator virtual class through the MEDC and passed my CGA Exam! My certificate will be good for the next 3 years.

Thank you,

A handwritten signature in black ink, appearing to read "Elizabeth Butler". The signature is fluid and cursive, with the first name being more prominent.

Elizabeth Butler

Director of Economic Development Strategic Directions