

**GRAND HAVEN CHARTER TOWNSHIP BOARD**  
**MONDAY, AUGUST 24, 2020**

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752. 797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are monitored, and violations of statutes will be prosecuted.

**WORK SESSION – Cancelled**

**REGULAR MEETING – 7:00 P.M.**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MEETING AGENDA

IV. PUBLIC COMMENTS – (*Agenda Items Only*)

Please go to [www.ghet.org/boards/meeting-packets](http://www.ghet.org/boards/meeting-packets) to view the complete packet for tonight's Board meeting. If you would like to comment on an Agenda Item Only, you may now text your comments via Facebook live stream found at [www.facebook.com/GHTownship](http://www.facebook.com/GHTownship); email [bcargo@ghet.org](mailto:bcargo@ghet.org); or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

V. CONSENT AGENDA

1. Approve August 10, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$615,686.30 (*A/P checks of \$486,012.70 and payroll of \$129,673.60*)
3. Approve Extension of COPS Contract with Ottawa County (*\$469,672*)
4. Approve Hire of Part-Time Firefighter - Michael Nail
5. Approve Hire of Part-Time Firefighter - Joseph Voss
6. Approve Removal & Replacement of Northbound and Southbound Street Lights at Comstock and US-31
7. Approve Removal & Replacement of Northbound and Southbound Street Lights at Ferris Street and US-31
8. Approve Removal & Replacement of Street Light at Brucker Street and Lakeshore Avenue
9. Approve Removal & Replacement of Street Light at Comstock Street and 172<sup>nd</sup> Avenue

VI. OLD BUSINESS

1. Discussion of Buchanan Street Right-of-Way – 90-Person Limit & Structures (*e.g., deck or boardwalk*)

VII. NEW BUSINESS

1. Approve Hire of Brian Sipe as Fire/Rescue Chief

VIII. REPORTS & CORRESPONDENCE

1. Committee Reports
2. Manager's Report
  - a. July Public Services Report

3. Other

IX. PUBLIC COMMENTS – *(Non-Agenda Items)*

If you would like to comment on Non-Agenda Items, you may now text your comments via Facebook live stream found at [www.facebook.com/GHTownship](http://www.facebook.com/GHTownship); email [bcargo@ght.org](mailto:bcargo@ght.org), or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

X. ADJOURNMENT

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, AUGUST 10, 2020**

**REGULAR MEETING**

I. **CALL TO ORDER**

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. **ROLL CALL**

**Board members present:** Reenders, Meeusen, Behm, Redick, Gignac, Kieft, and Larsen

**Board members absent:**

Also, present was Manager Cargo, Assistant Planner Hoisington, and Public Services Director VerBerkmoes.

III. **APPROVAL OF MEETING AGENDA**

**Motion** by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting agenda.

**Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

IV. **PUBLIC COMMENTS** – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they may now text your comments via Facebook live stream found at <https://www.facebook.com/GHTownship/>; email [bcargo@ght.org](mailto:bcargo@ght.org); or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

After waiting an appropriate period, no public comments were offered.

Supervisor Reenders announced that the period for public comments on agenda items was now closed.

V. **APPROVAL OF CONSENT AGENDA**

1. Approve July 27, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$366,400.81 (*A/P checks of \$222,835.90 and payroll of \$143,564.91*)
3. Approve PUD Extension Request - GHAPS Driveway to Rosy Mound Drive

**Motion** by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried** pursuant to the following roll call

vote:

Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

## VI. OLD BUSINESS

1. City Housing Services Director Kleyn provided a brief presentation regarding the collaboration between the City and Township and the \$142k that has been provided to Township residents in 2019.

The City requested that the Township's contribution be increased from \$8,100 annually to \$8,300. No action was taken.

## VII. NEW BUSINESS

1. **Motion** by Clerk Larsen seconded by Trustee Behm to approve the Final Preliminary Plat for Stonewater Subdivision No. 2 based on the application meeting the requirements of the Subdivision Control Ordinance. **Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Gignac, Larsen, Redick

Nays:

Absent:

2. **Motion** by Trustee Redick seconded by Trustee Gignac to approve the Zoning Map Amendment Ordinance concerning the rezoning of 13136 152nd Avenue from Planned Unit Development (PUD) to Rural Residential (RR) to correct an error on the Zoning Map. **This is the second reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Gignac, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

## VIII. REPORTS AND CORRESPONDENCE

### a. Committee Reports

- ✓ Personnel Committee will have a Zoom meeting on Wednesday at 7:00 a.m.
- ✓ Trustee Redick discussed the NORA millage vote – which passed by wide margins in all of the member units – except failing in Robinson Township. Therefore, pursuant to the Authority agreement, the millage cannot be collected.
- ✓ Manager Cargo noted that the bond millage vote for improvements to the Schmidt Heritage park – at about \$8 million – is planned for the May election.

### b. Manager's Report, which included:

- ✓ Manager Cargo reviewed the 2020 Projects list, noting the impact of the COVID-19 pandemic.
- ✓ June Building Permit Report – Manager Cargo noted that in spite of the COVID-19 shut-down, single family home starts are above the 2019 numbers for this point in the year.
- ✓ June Enforcement Report – Manager Cargo responded to questions on

- subpoenas and FOIAs.
- ✓ June Legal Review
- c. Others

IX. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they may now text your comments via Facebook live stream found at <https://www.facebook.com/GHTownship/>; email [bcargo@ght.org](mailto:bcargo@ght.org); or call (616) 402-0350 when prompted. Comments through the phone are limited to three (3) minutes.

Jenna Wenger (*vis-à-vis Facebook chat*) asked when the Township would begin meeting in person and address the issue of Short-Term Rentals. Manager Cargo noted that the Board would continue to meet through, at least, August using Zoom based on the most recent Executive Orders from the Governor.

Supervisor Reenders announced that the period for public comments on non-agenda items was now closed.

XI. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:31 p.m. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Gignac, Reenders

Nays:

Absent:

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor



## Superintendent's Memo

DATE: August 18, 2019  
TO: Township Board  
FROM: Bill Cargo  
RE: Update COPS Contract

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Grand Haven Charter Township has contracted with the Ottawa County Sheriff's Department since 1996 (*i.e.*, 24 years) for additional deputies to provide patrol and "Community Oriented Police Services" (COPS).

Currently, the Township has **3.33 deputies** pursuant to the Township's 2019 contract with the Sheriff's Department. However, the FY 2020 budget included monies to increase coverage to 3.67 deputies – at an estimated cost of **\$41,500** – by exclusively designating a School Resource officer to the Township during periods when the school was not in session (*e.g.*, *summers and holidays*).

The attached amends the existing contract with the Sheriff's department to add the additional coverage. This additional cost will be covered by the existing Police SAD millage – which is 0.55 mills.

To approve this contract change order, the following motion can be offered:

**Motion to approve an amendment to the Agreement for Sheriff's Services to increase coverage from 3.33 sheriff officers to 3.76 officers at a cost increase of about \$41,500 for the upcoming fiscal year.**

Please contact me if there are any questions or concerns.



# County of Ottawa

## Sheriff's Office

Steve A. Kempker  
Sheriff

Valerie L. Weiss  
Undersheriff



*Headquarters/Administration*  
12220 Fillmore Street  
West Olive, Michigan 49460  
(616) 738-4000 or (888) 731-1001  
Fax: (616) 738-4062

*Correctional Facility*  
12130 Fillmore Street  
West Olive, Michigan 49460  
(616) 786-4140 or (888) 731-1001  
Fax: (616) 738-4099

July 17, 2020

To: Mr. William Cargo  
From: Sheriff Steve Kempker  
Subject: Annual Projected Cost for 2021 Contract

Please see the attached "Exhibit A" document. We have modified the exhibit with the current projected cost for Sheriff's Office law enforcement services for the upcoming 2021 contract.

The total contracted services cost figure is in bold at the bottom of the exhibit, this is the total cost for a one-year period. Please take this number and divide by 12 for your projected monthly cost.

On behalf of the members of the Ottawa County Sheriff's Office, Undersheriff Valerie Weiss and I, we would like to thank you for your partnership and trust that you have in the employees of the Sheriff's Office. Thank you for your continued support. The men and women of the Ottawa County Sheriff's Office are on the frontline each day, safeguarding our communities and citizens by providing quality law enforcement services.

If you have any questions on the annual projected cost for the 2021 contract period, please feel to contact us.

Thank you,

Steve Kempker  
Sheriff

Sheriff Steve Kempker [skempker@miottawa.org](mailto:skempker@miottawa.org)  
Undersheriff Valerie Weiss [vweiss@miottawa.org](mailto:vweiss@miottawa.org)





## Administrative Memo

TO: Township Board  
FROM: Interim Fire Chief Schrader and Andrea Dumbrell  
DATE: August 20, 2020  
RE: Part-Time Firefighter Hire – Nail

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From October 2019 through June 2020, the Township received approximately nine applications for the two, Part-Time Firefighter positions. Four candidates were offered interviews, and three candidates were offered the opportunity to complete the agility test.

On July 1 and July 2, 2020, the selection committee consisting of Shawn Schrader, Interim Fire Chief; David Marshal, Fire Lieutenant; Matthew Schweitzer, Fire Lieutenant; and, Andrea Dumbrell, Human Resources Director, interviewed the four candidates.

Specific knowledge, skills, experience and residency the selection committee looked for, when evaluating candidates, were:

- High School Diploma; CPR certification, firefighting training & paramedic license
- Live south of Grand Haven's drawbridge and within 7 miles of the Grand Haven Charter Township's Fire Station
- Ability to work under pressure situations and make decisions in emergency situations, while being exposed to extreme temperatures; heavy smoke conditions; chemical, physical, and mechanical hazards; heights and confined spaces
- Flexibility to fill 12 and 24-hour shifts, at the Township's Fire Station, when needed

After review of the interviews and physical agility tests, there was consensus to offer a Part-Time Firefighter position to Michael Nail. Mr. Nail recently relocated to the area and currently lives in Grand Haven. His previous experience includes approximately four years as a full-time firefighter with Prince William County in Virginia. Additionally, Mr. Nail has Firefighter 1 and 2, HazMat Operations, and EMT licenses and certifications. Prior to his firefighter service, Mr. Nail served in the Navy as a cryptologic linguist.

The Administration and Fire/Rescue Departments, at Grand Haven Charter Township, look forward to working with and training Michael, and we believe his knowledge, skills, and experience will be valuable assets to our Township.

Under State law, all Fire/Rescue positions, full-time and part-time, must be approved by the Board. If the Board concurs with the Personnel Committee's recommendation to hire Mr. Nail, the following motion could be offered for consideration:

**Move to approve the hire of Michael Nail, as a Part-Time Firefighter, effective immediately.**

Enclosed is the candidate's application and contingent offer letter. If you have any questions, please do not hesitate to contact Interim Chief Schrader or Andrea Dumbrell.



## Administrative Memo

TO: Township Board  
FROM: Interim Fire Chief Schrader and Andrea Dumbrell  
DATE: August 20, 2020  
RE: Part-Time Firefighter Hire – Voss

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From October 2019 through June 2020, the Township received approximately nine applications for the two, Part-Time Firefighter positions. Four candidates were offered interviews, and three candidates were offered the opportunity to complete the agility test.

On July 1 and July 2, 2020, the selection committee consisting of Shawn Schrader, Interim Fire Chief; David Marshal, Fire Lieutenant; Matthew Schweitzer, Fire Lieutenant; and, Andrea Dumbrell, Human Resources Director, interviewed the four candidates.

Specific knowledge, skills, experience and residency the selection committee looked for, when evaluating candidates, were:

- High School Diploma; CPR certification, firefighting training & paramedic license
- Live south of Grand Haven's drawbridge and within 7 miles of the Grand Haven Charter Township's Fire Station
- Ability to work under pressure situations and make decisions in emergency situations, while being exposed to extreme temperatures; heavy smoke conditions; chemical, physical, and mechanical hazards; heights and confined spaces
- Flexibility to fill 12 and 24-hour shifts, at the Township's Fire Station, when needed

After review of the interviews and physical agility tests, there was consensus to offer a Part-Time Firefighter position to Joseph Voss. Mr. Voss recently relocated to the area and lives in Grand Haven Township. He currently works as a Supply Chain Manager in Holland, and his previous experience includes approximately five years as a part-time firefighter with Port Sheldon Fire Department. Mr. Voss has completed the fire academy and is a medical first responder.

The Administration and Fire/Rescue Departments, at Grand Haven Charter Township, look forward to working with and training Joseph, and we believe his knowledge, skills, and experience will be valuable assets to our Township.

Under State law, all Fire/Rescue positions, full-time and part-time, must be approved by the Board. If the Board concurs with the Personnel Committee's recommendation to hire Mr. Voss, the following motion could be offered for consideration:

**Move to approve the hire of Joseph Voss as a Part-Time Firefighter, effective immediately.**

Enclosed is the candidate's application and contingent offer letter. If you have any questions, please do not hesitate to contact Interim Chief Schrader or Andrea Dumbrell.

# SUPERINTENDENT'S MEMO

DATE: August 18, 2020  
TO: Township Board  
FROM: Cargo  
SUBJECT: Replacement of Mercury Vapor Center Suspension Street Lights

Consumers Energy has a program to replace mercury vapor streetlights with LED lights. Further, for the following locations, the lights will be switched from a center suspension style streetlight to a cobra head style streetlight mounted to a pole:

1. Northbound and Southbound Street Lights at Comstock and US-31
2. Northbound and Southbound Street Lights at Ferris Street and US-31
3. Brucker Street and Lakeshore Avenue
4. Comstock Street and 172<sup>nd</sup> Avenue

There is **no** capital cost to the Township for Consumers Energy to remove and replace these streetlights. Further, the monthly service charge for the lights will be reduced↓. (*See attached contracts.*)

To approve these changes, the following motion can be offered:

**Resolved** by \_\_\_\_\_ **supported** by \_\_\_\_\_ to approve the resolutions and contracts to remove and replace the mercury vapor street lights at the following locations with LED street lights:

- Northbound and Southbound Street Lights at Comstock and US-31
- Northbound and Southbound Street Lights at Ferris Street and US-31
- Brucker Street and Lakeshore Avenue
- Comstock Street and 172<sup>nd</sup> Avenue

If you have any questions or comments, please contact Cargo prior to the Board meeting.



A CMS Energy Company

**CEM Support Center**

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

August 10, 2020

NOTIFICATION #:  
1053197933

GRAND HAVEN CHARTER TOWNSHIP  
13300 168TH AVE  
GRAND HAVEN, MI 49417-9440

REFERENCE: COMSTOCK ST AND US-31,

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$7.96  
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	
Winter Construction Costs:	\$ -
Installation Charge (\$100.00 per Luminaire):	\$ -
Additional Costs	
<b>Total Estimated Cost:</b>	<b>\$ -</b>
Less Prepayment Received:	\$ -
<b>Total Estimated Cost Due:</b>	<b>\$ -</b>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Daniel Hoeksema at 517-513-9725



A CMS Energy Company

**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

**PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED**

**TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:**

[POBoxCEServiceRequest@cmsenergy.com](mailto:POBoxCEServiceRequest@cmsenergy.com)

<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
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<input type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
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<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
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<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
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<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
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<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u>
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<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u>
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<input type="checkbox"/>	OTHER:
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**NOTIFICATION REFERENCE NUMBERS**

ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1053197933



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103033105638

Consumers Energy Company is authorized as of 7/29/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018.

Lighting Type:  
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):  
1053197933

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 6/1/2018 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 7/29/2020, heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

\_\_\_\_\_

## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	NORTHBOUND - COMSTOCK ST & US-31
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SOUTHBOUND - COMSTOCK ST & US-31



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 100000364008

Consumers Energy Company is authorized as of 7/29/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1053197933

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/1978 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978, in accordance with the Authorization for Change in Standard Lighting Contract dated 7/29/2020, heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

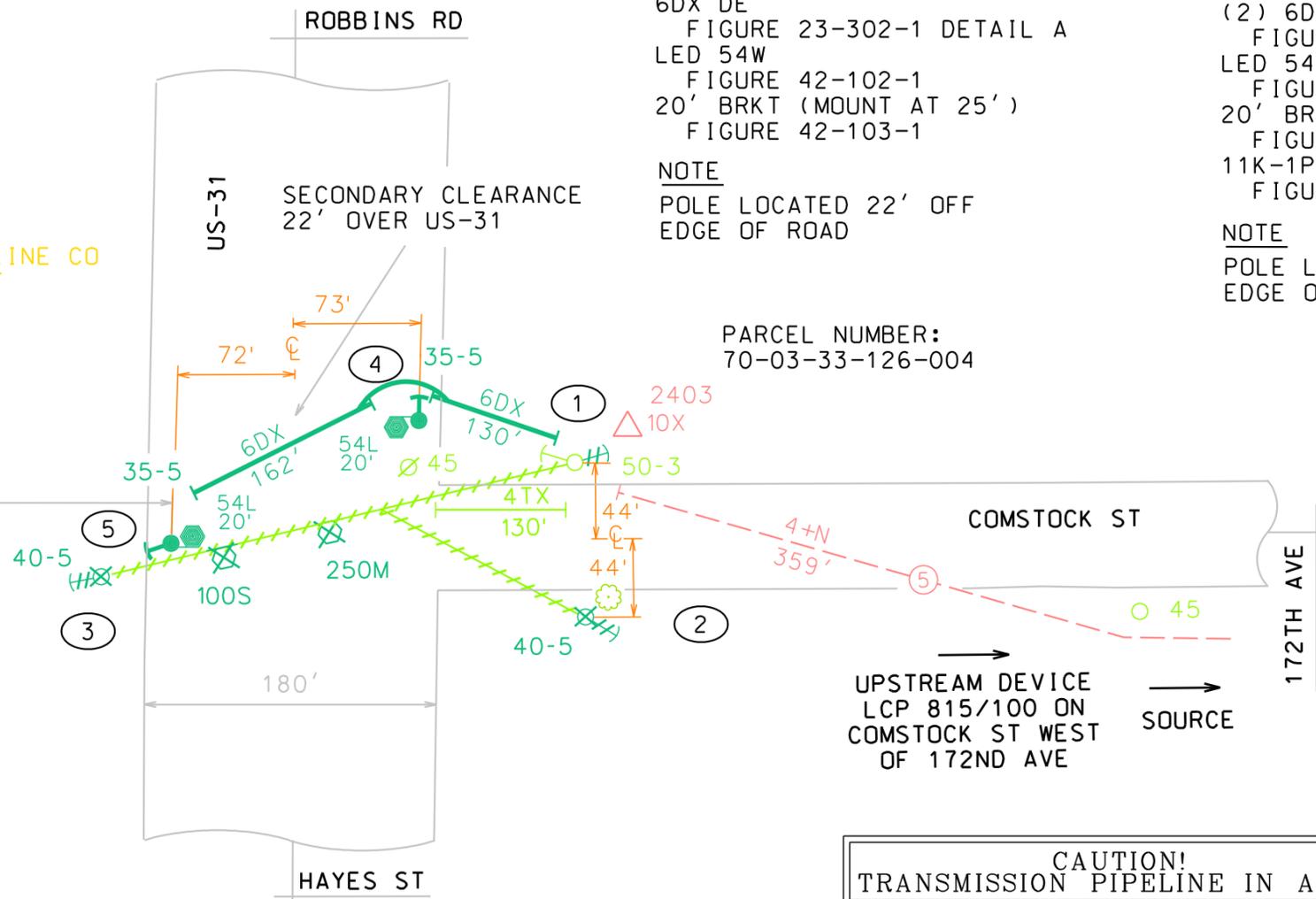
\_\_\_\_\_

## GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>250</u>	<u>MV</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	NORTHBOUND - COMSTOCK ST & US-31
1	<u>100</u>	<u>HPS</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	SOUTHBOUND - COMSTOCK ST & US-31



WOLVERINE PIPELINE CO  
NON-HVL PRODUCT



⑤  
INSTALL  
35-5  
6DX DE  
FIGURE 23-302-1 DETAIL A  
LED 54W  
FIGURE 42-102-1  
20' BRKT (MOUNT AT 25')  
FIGURE 42-103-1  
NOTE  
POLE LOCATED 22' OFF  
EDGE OF ROAD

④  
INSTALL  
35-5  
(2) 6DX DE  
FIGURE 23-302-1 DETAIL A  
LED 54W  
FIGURE 42-102-1  
20' BRKT (MOUNT AT 25')  
FIGURE 42-103-1  
11K-1P-8'-RS  
FIGURE 22-405-1 DETAIL A  
NOTE  
POLE LOCATED 22' OFF  
EDGE OF ROAD

OTTAWA CO  
GRAND HAVEN TWP  
T08 R16 SEC.33

PARCEL NUMBER:  
70-03-33-126-004

①  
REMOVE  
11K MESSENGER CABLE  
11K-1P-FG-12'-RS  
INSTALL  
6DX DE  
FIGURE 23-302-1 DETAIL A

②  
REMOVE  
40-5  
11K MESSENGER CABLE  
11K-1P-12'-RS

③  
REMOVE  
40-5  
11K MESSENGER CABLE  
HPS 100W  
MV 250W  
11K-1P-12'-RS

**CAUTION!**  
TRANSMISSION PIPELINE IN AREA.  
PIPELINE OWNER: WOLVERINE PIPELINE CO  
PIPELINE OWNER CONTACT INFO:  
NAME: TERRY MILLER  
ADDRESS: 8075 CREEKSIDE DR. SUITE 210  
PHONE: 616-638-0659  
SPECIAL NOTES: terry\_miller@wplco.com

JOB PURPOSE  
REPLACE CENTER SUSPENSION  
STREETLIGHTS PER CE REQUEST  
NOTE  
FORESTRY WORK AT LOCATION 2  
STV NOTIFICATION: 1053197933

CONSUMERS ENERGY CONTACTS			
DEPARTMENT	NAME	NUMBER	ALTERNATE
DESIGNER	BROOKLYN TOBIAS	269-589-7033	
PROJECT CORD.	KRISTEN GREENWOOD	269-969-8521	

-CONSTRUCTION CERTIFICATION-  
Work was constructed as Engineered or Changed as Indicated.  
All Salvageable Material Was Returned to Stores.  
Signed \_\_\_\_\_ in Direct Charge of Work  
Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_  
MISS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

STAKED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	TREES <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	 A CMS Energy Company ELECTRIC	COMSTOCK ST & US-31 STL		
TLM NUMBER	# OF RODS		OHMS	DESIGNED BY	DATE
0816332403			BTOBIAS	07/06/20	
			APPROVED BY	DATE	
			SHEET 01 OF 01	SCALE NONE	
			For: GRAND HAVEN CHARTER TOWNSHIP		
			COMSTOCK ST AND US-31		
			ORDER TYPE	MAINTENANCE ACTIVITY TYPE	
			ESIC	STV	
			DESIGN NUMBER	11153583	
			WD NO.	0936	
			CIRCUIT	172ND AVE	
			CKT NO.	02	
			LCP NO.		



A CMS Energy Company

**CEM Support Center**

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

August 11, 2020

NOTIFICATION #:  
1053268499

GRAND HAVEN CHARTER TOWNSHIP  
13300 168TH AVE  
GRAND HAVEN, MI 49417-9440

REFERENCE: US-31 AND FERRIS ST,

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$7.96  
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:	\$	-
Installation Charge (\$100.00 per Luminaire):	\$	-
Additional Costs		
<b>Total Estimated Cost:</b>	<b>\$</b>	<b>-</b>
Less Prepayment Received:	\$	-
<b>Total Estimated Cost Due:</b>	<b>\$</b>	<b>-</b>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Daniel Hoeksema at 517-513-9725



A CMS Energy Company

**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

<b>PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED</b>	
<b>TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:</b>	
<a href="mailto:POBoxCEServiceRequest@cmsenergy.com"><u>POBoxCEServiceRequest@cmsenergy.com</u></a>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <a href="mailto:POBoxCEServiceRequest@cmsenergy.com"><u>POBoxCEServiceRequest@cmsenergy.com</u></a>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <a href="mailto:POBoxCEServiceRequest@cmsenergy.com"><u>POBoxCEServiceRequest@cmsenergy.com</u></a>
<input type="checkbox"/>	OTHER:
<b>NOTIFICATION REFERENCE NUMBERS</b>	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1053268499



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103033105638

Consumers Energy Company is authorized as of 8/6/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018.

Lighting Type:  
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):  
1053268499

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 6/1/2018 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/6/2020,  
heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

\_\_\_\_\_

## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	US-31 NORTH BOUND AND FERRIS ST
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	US-31 SOUTH BOUND AND FERRIS ST



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 100000364008

Consumers Energy Company is authorized as of 8/6/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1053268499

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/1978 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/6/2020,  
heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

\_\_\_\_\_

## GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>250</u>	<u>MV</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	US-31 NORTH BOUND AND FERRIS ST
1	<u>250</u>	<u>MV</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	US-31 SOUTH BOUND AND FERRIS ST



OTTAWA CO  
GRAND HAVEN TWP  
T07 R16 SEC.09

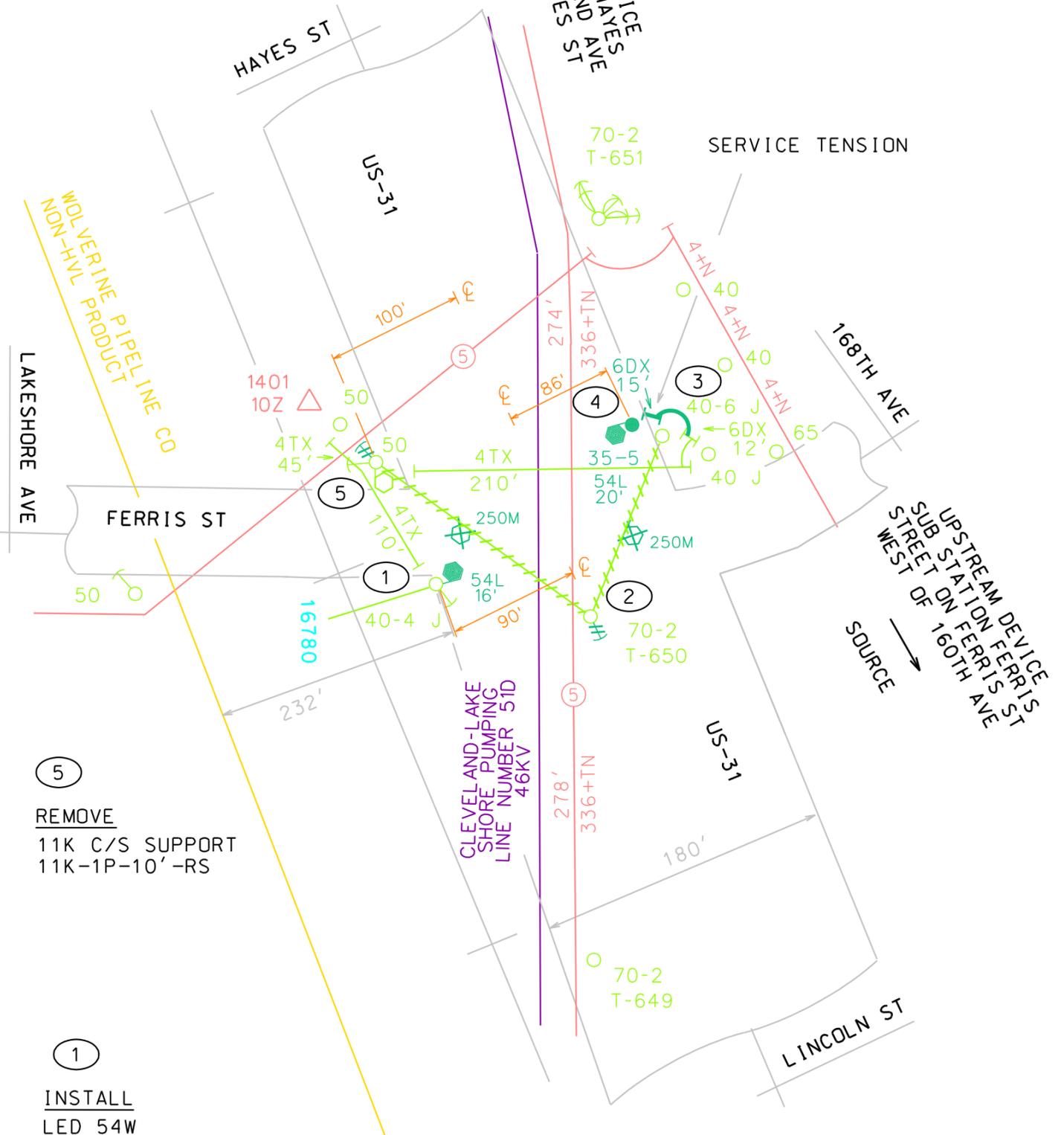
**CAUTION!**  
TRANSMISSION PIPELINE IN AREA.

PIPELINE OWNER: WOLVERINE PIPELINE CO  
PIPELINE OWNER CONTACT INFO:  
NAME: TERRY MILLER  
ADDRESS: 8075 CREEKSIDE DR. SUITE 210  
PHONE: 616-638-0659  
SPECIAL NOTES: terry\_miller@wplco.com

**4**  
**INSTALL**  
35-5  
6DX DE  
FIGURE 23-302-1 DETAIL A  
LED 54W  
FIGURE 42-102-1  
20' BRKT (MOUNT AT 25')  
FIGURE 42-103-1

**NOTE**  
POLE LOCATED 22' OFF  
EDGE OF ROAD

**3**  
**INSTALL**  
6DX DE  
FIGURE 23-302-1 DETAIL A



**5**  
**REMOVE**  
11K C/S SUPPORT  
11K-1P-10'-RS

**1**  
**INSTALL**  
LED 54W  
FIGURE 42-102-1  
16' BRKT (MOUNT AT 25')  
FIGURE 42-103-1

**2**  
**REMOVE**  
(2) 11K C/S SUPPORT  
(2) MV 250W  
11K-1P

**NOTE**  
LOCATION 2 ON SUB STATION  
HAYES STREET AND CIRCUIT  
BUCCANEER

**JOB PURPOSE**  
REPLACE CENTER SUSPENSION  
STREETLIGHTS PER CE REQUEST

STV NOTIFICATION: 1053268499

ORDER NUMBER

**-CONSTRUCTION CERTIFICATION-**  
Work was constructed as Engineered or Changed as Indicated.  
All Salvageable Material Was Returned to Stores.

Signed \_\_\_\_\_ Completed \_\_\_\_\_  
Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_  
MISS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

STAKED	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
TREES	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
TLM NUMBER	07160914	# OF RODS		OHMS

<b>Consumers Energy</b>		DESIGNED BY: BT OBIAS		DATE: 07/02/20
A CMS Energy Company		APPROVED BY:		SCALE: NONE
FERRIS ST & US-31 STL		SUBSTATION: FERRIS STREET		CIRCUIT: LUNA
For: GRAND HAVEN CHARTER TOWNSHIP		WD NO.: 0998		ESIC
US-31 AND FERRIS ST		LCP NO.:		STV
ORDER TYPE: CM NO. 100005914779		DESIGN NUMBER: 11153636		
MAINTENANCE ACTIVITY TYPE: STV				





A CMS Energy Company

**CEM Support Center**

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

August 11, 2020

NOTIFICATION #:  
1053197901

GRAND HAVEN CHARTER TOWNSHIP  
13300 168TH AVE  
GRAND HAVEN, MI 49417-9440

REFERENCE: BRUCKER ST AND LAKESHORE AVE,

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$7.96  
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	
Winter Construction Costs:	\$ -
Installation Charge (\$100.00 per Luminaire):	\$ -
Additional Costs	
<b>Total Estimated Cost:</b>	<b>\$ -</b>
Less Prepayment Received:	\$ -
<b>Total Estimated Cost Due:</b>	<b>\$ -</b>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Daniel Hoeksema at 517-513-9725



A CMS Energy Company

**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

**PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED**

**TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:**

[POBoxCEServiceRequest@cmsenergy.com](mailto:POBoxCEServiceRequest@cmsenergy.com)

<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
--------------------------	--

<input type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
--------------------------	---

<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
--------------------------	---

<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
-------------------------------------	--

<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
--------------------------	--

<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u>
--------------------------	---

<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u>
--------------------------	---

<input type="checkbox"/>	OTHER:
--------------------------	--------

**NOTIFICATION REFERENCE NUMBERS**

ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1053197901



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103033105638

Consumers Energy Company is authorized as of 8/4/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018.

Lighting Type:  
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):  
1053197901

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 6/1/2018 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/4/2020, heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

\_\_\_\_\_

## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	BRUCKER ST AND LAKESHORE AVE



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 100000364008

Consumers Energy Company is authorized as of 8/4/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1053197901

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/1978 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/4/2020,  
heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

\_\_\_\_\_

## GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

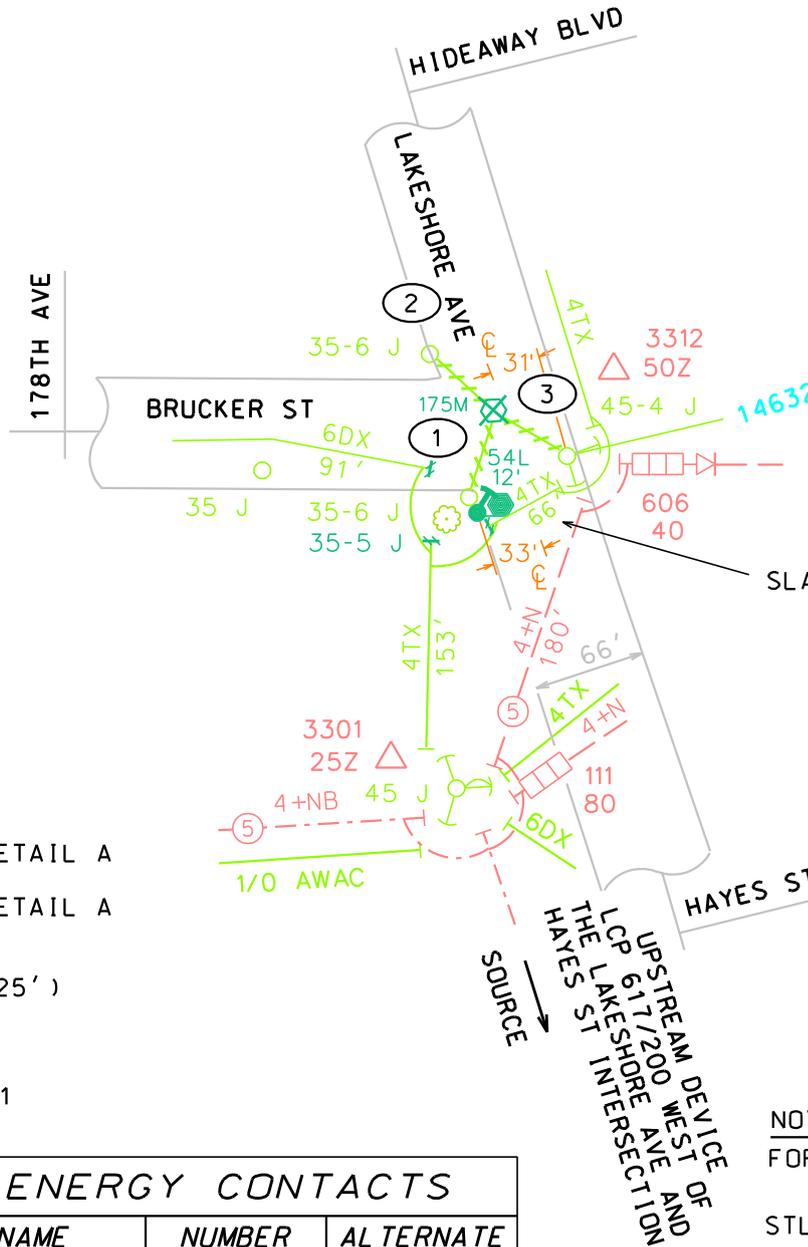
<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>175</u>	<u>MV</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	BRUCKER ST AND LAKESHORE AVE



**JOB PURPOSE**  
 REPLACE CENTER SUSPENSION  
 STREETLIGHT PER REQUEST OF  
 GRAND HAVEN CHARTER TOWNSHIP



OTTAWA CO  
 SPRING LAKE TWP  
 T08 R16 SEC.33



- 1**  
REMOVE  
 35-6 (TOP POLE)  
 11K MESSENGER CABLE  
 (3) 4TX DE  
 MV 175
- INSTALL  
 35-5  
 (3) 4TX DE  
 FIGURE 23-302-1 DETAIL A  
 11K-1P-6'-RS  
 FIGURE 22-405-1 DETAIL A  
 LED 54W  
 FIGURE 42-102-1  
 12' BRKT (MOUNT AT 25')  
 FIGURE 42-103-1

- 2**  
REMOVE  
 11K MESSENGER CABLE

- 3**  
REMOVE  
 11K MESSENGER CABLE

**NOTE**  
 FORESTRY WORK AT LOCATION 1  
 STL NOTIFICATION: 1053197901

NJUNS TICKET# 4347961

**CONSUMERS ENERGY CONTACTS**

DEPARTMENT	NAME	NUMBER	ALTERNATE
DESIGNER	BROOKLYN TOBIAS	269-589-7033	
PROJECT CORD.	KRISTEN GREENWOOD	269-969-8521	

ORDER NUMBER
--------------



DESIGNED BY	DATE
BTOBIAS	07/06/20
APPROVED BY	DATE
SHEET 01 OF 01	SCALE NONE

BRUCKER ST AND LAKESHORE AVE STL  
 For: GRAND HAVEN CHARTER TOWNSHIP  
 BRUCKER ST AND LAKESHORE AVE

**-CONSTRUCTION CERTIFICATION-**  
 Work was constructed as Engineered or Changed as Indicated.  
 All Salvageable Material Was Returned to Stores.  
 Signed \_\_\_\_\_ in Direct Charge of Work  
 Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_  
 MISS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

TLM NUMBER	# OF RODS	OHMS	CONSTRUCTION MEASURE NUMBER
08163333			100005914627
SUBSTATION	WD NO.	ESIC	STL
HAYES STREET	0936		11153478
CIRCUIT	CKT NO.	LCP NO.	STAKED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
HAYES STREET	01		TREES <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

ELECTRIC CAD TITLE BLOCK (8-1/2x11) 10-30-2008  
 SHEET A

DESIGN FILE NAME: 11153478.001  
 T R S 08 16 33



**CEM Support Center**

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

August 11, 2020

NOTIFICATION #:  
1053268459

GRAND HAVEN CHARTER TOWNSHIP  
13300 168TH AVE  
GRAND HAVEN, MI 49417-9440

REFERENCE: COMSTOCK ST AND 172ND AVE,

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately  
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:	\$	-
Installation Charge (\$100.00 per Luminaire):	\$	-
Additional Costs		
<b>Total Estimated Cost:</b>	<b>\$</b>	<b>-</b>
Less Prepayment Received:	\$	-
<b>Total Estimated Cost Due:</b>	<b>\$</b>	<b>-</b>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Daniel Hoeksema at 517-513-9725



A CMS Energy Company

**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

<b>PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED</b>	
<b>TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:</b>	
<a href="mailto:POBoxCEServiceRequest@cmsenergy.com"><u>POBoxCEServiceRequest@cmsenergy.com</u></a>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <a href="mailto:POBoxCEServiceRequest@cmsenergy.com"><u>POBoxCEServiceRequest@cmsenergy.com</u></a>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <a href="mailto:POBoxCEServiceRequest@cmsenergy.com"><u>POBoxCEServiceRequest@cmsenergy.com</u></a>
<input type="checkbox"/>	OTHER:
<b>NOTIFICATION REFERENCE NUMBERS</b>	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1053268459



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103033105638

Consumers Energy Company is authorized as of 8/4/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018.

Lighting Type:  
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):  
1053268459

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 6/1/2018 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/4/2020, heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

\_\_\_\_\_

## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	COMSTOCK ST & 172ND AVE



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 100000364008

Consumers Energy Company is authorized as of 8/4/2020, by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1053268459

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/1978 shall remain in full force and effect.

Charter Township of GRAND HAVEN

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 2/1/1978, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/4/2020,  
heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN  
COUNTY OF Ottawa

I, \_\_\_\_\_, Clerk of the Charter Township of GRAND HAVEN, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: Charter Township

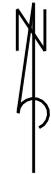
\_\_\_\_\_

## GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>250</u>	<u>MV</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	COMSTOCK ST & 172ND AVE



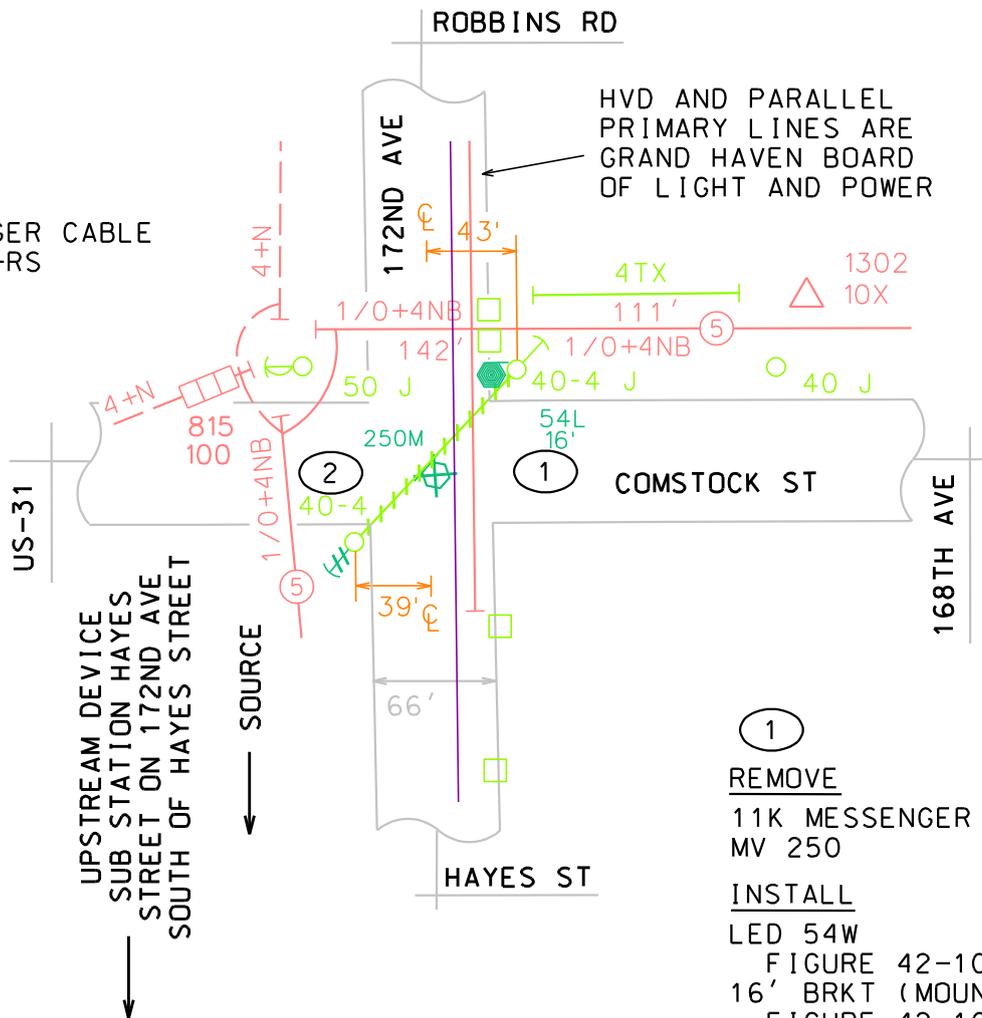
JOB PURPOSE  
REPLACE CENTER SUSPENSION  
STREETLIGHT PER CE REQUEST



OTTAWA CO  
SPRING LAKE TWP  
T08 R16 SEC.33

2

REMOVE  
11K MESSENGER CABLE  
11K-1P-12'-RS



1

REMOVE  
11K MESSENGER CABLE  
MV 250  
INSTALL  
LED 54W  
FIGURE 42-102-1  
16' BRKT (MOUNT AT 25')  
FIGURE 42-103-1

CONSUMERS ENERGY CONTACTS

DEPARTMENT	NAME	NUMBER	ALTERNATE
DESIGNER	BROOKLYN TOBIAS	269-589-7033	
PROJECT CORD.	KRISTEN GREENWOOD	269-969-8521	

STV NOTIFICATION: 1053268459

ORDER NUMBER



A CMS Energy Company ELECTRIC

DESIGNED BY  
BTOBIAS  
DATE  
07/06/20

APPROVED BY  
DATE

COMSTOCK ST & 172ND AVE STL

For: GRAND HAVEN CHARTER  
TOWNSHIP  
COMSTOCK ST AND 172ND AVE

SHEET 01 OF 01 SCALE  
NONE

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.  
All Salvageable Material Was Returned to Stores.

Signed \_\_\_\_\_ in Direct Charge of Work

Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_

MISS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

TLM NUMBER	# OF RODS	OHMS	CONSTRUCTION MEASURE NUMBER		
08163313			100005914776		
SUBSTATION	WD NO.		ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER
HAYES STREET	0936		ESIC	STV	11153612
CIRCUIT	CKT NO.	LCP NO.	STAKED	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
172ND AVE	02		TREES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

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# SUPERINTENDENT'S MEMO

DATE: August 20, 2020  
TO: Township Board  
FROM: Cargo  
SUBJECT: Buchanan Street Road End

The Buchanan Street road end is currently closed due to high lake levels, shoreline erosion and restoration of the road end by a construction company.



In addition, Cargo has kept the road end closed because the current conditions cannot accommodate the 90 people authorized by the settlement agreement. (Section 8 of the agreement reads: **8. Restrictions on Use. The Township shall limit the use of the road end Property to no more than ninety (90) people at any one time.**) There is concern that opening the road end with this provision will create a serious nuisance for the adjacent property owners who would begin new legal proceedings that might threaten the settlement agreement.

That said, this concern could be mitigated if the agreement were opened and a “sliding scale” were

created that would allow reasonable numbers of residents based upon the amount of land or “beach” available for use.



Further, erosion concerns could be mitigated if the Township was able to install a boardwalk and, perhaps, a platform for viewing the lake.

Legal costs for trying to negotiate an amendment to this settlement agreement are unknown – but, could exceed **\$12k**.

This proposal, if successful, would not impact the 2020 season ... but, might allow the road end to be opened even with high levels during the 2021 season.

**Question:** Does the Board want to work with the legal staff and the properties that were covered by the original settlement agreement to find a mechanism that limits the number of people that could use this road end because of high lake levels and/or install a boardwalk structure on the site?



## Administrative Memo

TO: Township Board  
FROM: Andrea Dumbrell, Human Resources Director  
DATE: August 20, 2020  
RE: Fire/Rescue Chief Hire – Sipe

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Since April 2020, Grand Haven Charter Township (GHCT) has received approximately 28 applications, from qualified candidates, for the Fire/Rescue Chief position. Of those 28 candidates, 12 candidates participated in first round interviews, seven candidates participated in second round interviews, and three candidates participated in third round interviews.

During all of the interviews conducted, from May through July, for the Fire/Rescue Chief position, candidates were asked structured, behavioral based interview questions, related to their work experiences, and the interview panels scored the candidates' answers based on a behaviorally anchored rating scale. This process is a modified version of the HireReach process that uses a fair, objective, and data-driven selection process to reduce the potential for unconscious bias. The questions and rating scales were formulated, based on the listening session feedback provided from GHCT's Fire/Rescue and Department Director staff earlier in the year, and focused on the areas they deemed important: accountability, adaptability, collaboration, communication, community, ethics, forward thinking, impact on the department culture, leadership, and responsibility. Additionally, the interview panels, consisting of Township Staff, and area law enforcement and Fire Chiefs, were searching for candidates who had demonstrated experience in meeting the current and future needs of the department, specifically focusing on community involvement, training, collaborating with other departments, planning short and long-range goals, grant writing, mentoring staff, and increasing staffing levels. The questions and rating scales used during the interviews, helped the panels understand a candidate's actual level of experience and his potential to handle similar situations in our Fire/Rescue Department.

Upon completion of the interviews, there was support, while not entirely unanimous, among the interview panel, department directors, and firefighters, who participated and/or observed the interviews, to hire Brian Sipe as the Township's next Fire/Rescue Chief. This decision was based on Chief Sipe's:

- Interview scores, references and writing assessments, indicating his ability to successfully lead our Fire/Rescue Department;
- Experience motivating and creating a positive work culture with part-time firefighters;
- High level of support from GHCT's full and part-time firefighters;

- Bachelor of Arts Degree in Public Safety and Healthcare Management and Associates Degree in Architectural Construction; and,
- Project management experience in designing and constructing a new fire station.

Chief Sipe's education and experience, as well as his management and interpersonal styles, will aid in successfully moving our Fire/Rescue Department forward, addressing the current and future needs of our department and community, and achieving the department's goals. Therefore, a contingent job offer was made to Chief Sipe. Since the contingent job offer has been made to Chief Sipe, he has successfully passed his physical and psychological exams, with the psychologist noting a "significantly positive" exam and that GHCT has found a great candidate for a Fire/Rescue Chief position.

Under State law, all Fire/Rescue positions, full-time and part-time, must be approved by the Board. If the Board concurs with the Personnel Committee's recommendation to hire Chief Sipe the following motion could be offered for consideration:

**Move to approve the hire of Brian Sipe, as Fire/Rescue Chief, with a start date of September 8, 2020.**

Enclosed is Chief Sipe's application materials and contingent offer letter. If you have any questions, please do not hesitate to contact Bill Cargo or Andrea Dumbrell.

**PUBLIC SERVICES DEPARTMENT  
END OF THE MONTH REPORT  
2020**

**WATER**

MONTH	WORK ORDERS	METER		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER	
		3/4"	1"			3/4"	1"					
JANUARY	100	4	6	20	2	4	2	0	32.04	0.82	0.00	
FEBRUARY	170	1	5	2	121	2	1	0	28.69	0.69	0.00	
MARCH	131	3	1	2	84	1	2	0	28.16	0.96	0.00	
APRIL	68	1	0	0	0	2	0	0	34.58	0.71	0.00	
MAY	68	4	4	3	0	3	0	0	51.90	1.67	0.00	
JUNE	89	2	0	7	1	2	2	0	122.83	3.39	0.00	
JULY	99	3	4	6	2	2	4	810	100.21	3.39	0.00	
AUGUST								0	0.00	0.00	0.00	
SEPTEMBER								0	0.00	0.00	0.00	
OCTOBER								0	0.00	0.00	0.00	
NOVEMBER								0	0.00	0.00	0.00	
DECEMBER								0	0.00	0.00	0.00	
TOTAL YTD	725	18	20	40	210	16	11	810	398.42	11.61	0.00	
TOTALS			38				27				11.61	
							5452		410.03			

NOTES: Installed 1 1/2" & 2" meters - Building E Lakeshore Flats

**WASTEWATER**

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	3	2	0	9.64
FEBRUARY	3	4	0	8.41
MARCH	1	2	0	10.85
APRIL	1	0	0	6.56
MAY	1	2	0	10.49
JUNE	2	2	0	16.19
JULY	2	4	0	12.79
AUGUST			0	0.00
SEPTEMBER			0	0.00
OCTOBER			0	0.00
NOVEMBER			0	0.00
DECEMBER			0	0.00
TOTAL YTD	13	16	0	74.91
TOTALS		874		

NOTES: