

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, OCTOBER 12, 2020

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752. 797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are monitored, and violations of statutes will be prosecuted.

Join Zoom Meeting: go to www.zoom.us/join
Meeting ID: 947 7061 8835 | Passcode: 943702

WORK SESSION – Cancelled

REGULAR MEETING – 7:00 P.M.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MEETING AGENDA

IV. PUBLIC COMMENTS – (*Agenda Items Only*)

If you would like to comment on an Agenda Item Only, please “Raise Hand” by pressing Alt+Y or open Participant Panel and click Raise Hand, found in lower right corner. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

V. CONSENT AGENDA

1. Approve September 28, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$453,946.95 (*A/P checks of \$318,294.71 and payroll of \$135,652.24*)
3. Approve & Execute – Shoreline Center Private Road Maintenance Agreement
4. Valve Maintenance Trailer - Approve Bid Documents

VI. PUBLIC HEARING – Joint Special Assessment Public Hearing for Special Assessments

If you would like to comment during the Public Hearing, please “Raise Hand” by pressing Alt+Y or open Participant Panel and click Raise Hand, found in lower right corner. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

1. FY2021 Special Assessment Police Services Roll
2. FY2021 Special Assessment Sewer Roll
3. FY2021 Special Assessment Storm Drain Roll
4. FY2021 Special Assessment Delinquent Water and Sewer Payments
5. FY2021 Special Assessment Street Lighting Roll
6. FY2021 Special Assessment Street Paving Roll

VII. OLD BUSINESS

1. Second Reading – Rezoning - Boelkins – AG to RP
2. Second Reading – Zoning Text Amendment – Sliding Side Setback, Exempt AG/RP from Double Frontage, Animal Waiver as SLU
3. Approve – Resolution 20-10-01 – Police Services Special Assessment Roll

4. Approve – Resolution 20-10-02 – Sewer Special Assessment Roll
5. Approve – Resolution 20-10-03 – Storm Drain Special Assessment Roll
6. Approve – Resolution 20-10-04 – Delinquent Water and Sewer Assessment Roll
7. Approve – Resolution 20-10-05 – Street Lighting Special Assessment Roll
8. Approve – Resolution 20-10-06 – Street Paving Special Assessment Roll

VIII. NEW BUSINESS

1. Approve Plan/Proposal/Costs for Administrative Building Roof Repairs

IX. REPORTS & CORRESPONDENCE

1. Committee Reports
2. Manager's Report
 - a. Special Budget Review Work Session (via Zoom) scheduled for Tuesday, October 20th at 6:00 p.m.
 - b. September Building Report
 - c. September Ordinance Enforcement Report
 - d. September Public Services Report
3. Other

X. PUBLIC COMMENTS – (*Non-Agenda Items*)

If you would like to comment on a Non-Agenda Item Only, please “Raise Hand” by pressing Alt+Y or open Participant Panel and click Raise Hand, found in lower right corner. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

XI. ADJOURNMENT

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 28, 2020**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:02 p.m.

II. ROLL CALL

Board members present: Reenders, Larsen, Kieft, Redick, Meeusen, Behm, Gignac

Board members absent:

Also, present were Manager Cargo, Finance Director Sandoval, Deputy Treasurer Larrison and Community Development Director Fedewa.

III. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Treasurer Kieft to approve the meeting agenda.

Which motion carried pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

IV. PUBLIC COMMENTS – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they must “Raise Hand” and wait to be called upon. To “Raise Hand” press “Alt + Y” or open the Participants Panel in the Zoom Toolbar and click Raise Hand in lower right corner... or physically raise your hand to get the attention of the Zoom Moderator.

1. Manager Cargo noted that Kevin Carbary (12620 Retreat Drive) sent an email to the elected officials expressing his opposition to installing holiday lights at the Administrative Building.

There being no further public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

V. APPROVAL OF CONSENT AGENDA

1. Approve September 14, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$1,076,052.82 (*A/P checks of \$965,843.76 and payroll of \$110,209.06*)

Motion by Trustee Meusen, supported by Trustee Behm to approve the items listed

on the Consent Agenda. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

VI. PUBLIC HEARING

Supervisor Reenders opened the 2020 “Truth in Taxation” public hearing at 7:06 p.m.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they must “Raise Hand” and wait to be called upon. To “Raise Hand” press “Alt + Y” or open the Participants Panel in the Zoom Toolbar and click Raise Hand in lower right corner... or physically raise your hand to get the attention of the Zoom Moderator.

Deputy Treasurer Larrison provided an overview of the proposed 2020 millage rates noting that the proposed millage rate with the Headlee reduction applied would be 4.7038 mills, which is lower than the previous year. This will generate about \$4,092,616.

There being no further comments, Supervisor Reenders closed the public hearing at 7:10 p.m.

VII. OLD BUSINESS

1. **Motion** by Treasurer Kieft seconded by Trustee Gignac to adopt Resolution No. 20-09-02 approving the levy of an additional allowable millage rate of 0.0875 and authorizing Supervisor Reenders and Clerk Larsen to sign the L-4029 2020 Tax Rate Request. **Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Gignac, Larsen, Redick

Nays:

Absent:

2. **Motion** by Clerk Larsen seconded by Trustee Behm to adopt Resolution No. 20-09-03 that adopts the Third Quarter budget amendments for fiscal year 2020. **Which motion carried** pursuant to the following roll call vote:

Ayes: Gignac, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

3. The Board discussed a proposal to install holiday lights at the Administrative building.

Motion by Clerk Larsen seconded by Trustee Behm to accept the Mattson Landscaping quote for holiday decorations at the Administrative building at a cost of about \$2,720.

Which motion carried pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Meeusen, Kieft, Redick, Gignac, Reenders

Nays:

Absent:

VII. NEW BUSINESS

1. **Motion** by Treasurer Kieft seconded by Trustee Redick to authorize Township Supervisor Reenders to execute the Interlocal Agreement with Ottawa County and other local units designating Ottawa County Equalization Department Employee Brian Busscher as the Designated Assessor. **Which motion carried** pursuant to the following roll call vote:
Ayes: Reenders, Kieft, Behm, Meeusen, Larsen, Redick, Gignac
Nays:
Absent:

2. **Motion** by Clerk Larsen seconded by Trustee Meeusen to present and postpone the Zoning Map Amendment Ordinance concerning the rezoning of 11806 US-31 from Agricultural (AG) to Rural Preserve (RP). Further action will be postponed until October 12th when the ordinance will be considered for adoption. This is the first reading. **Which motion carried** pursuant to the following roll call vote:
Ayes: Redick, Meeusen, Kieft, Gignac, Larsen, Reenders, Behm
Nays:
Absent:

3. **Motion** by Clerk Larsen seconded by Trustee Gignac to present and postpone the proposed Zoning Text Amendment Ordinance with draft date of 9/1/2020. Further action will be postponed until October 12th when the ordinance will be considered for adoption. This is the first reading. **Which motion carried** pursuant to the following roll call vote:
Ayes: Gignac, Meeusen, Reenders, Larsen, Behm, Kieft, Redick
Nays:
Absent:

VIII. REPORTS AND CORESPONDENCE

- a. Committee Reports
- b. Manager's Report, which included:
 - ✓ Manager Cargo noted that because damaged impellers at the Hofma Park lift station could create an emergency situation, Manager Cargo authorized staff to immediately begin the replacement process. This means that the Township's engineering firm will begin to prepare plans and specifications and that staff will begin to order replacement pumps and other materials. This will require a budget amendment in December and accelerates the start of this planned project from FY2021 to FY 2020.
 - ✓ Manager Cargo noted that he would be opening the Buchanan Street on October 1st. The Fire/Rescue department believes that they can appropriate respond to emergency events given current conditions; but staff will monitor erosion.
- c. Others

IX. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items was now opened.

Manager Cargo noted that if any member of the public would like to comment on an Agenda item, they must “Raise Hand” and wait to be called upon. To “Raise Hand” press “Alt + Y” or open the Participants Panel in the Zoom Toolbar and click Raise Hand in lower right corner... or physically raise your hand to get the attention of the Zoom Moderator.

There being no public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Meeusen to adjourn the meeting at 7:45 p.m. **Which motion carried** pursuant to the following roll call vote:

Ayes: Redick, Gignac, Kieft, Reenders, Behm, Meeusen, Larsen

Nays:

Absent:

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor



GRAND HAVEN CHARTER TOWNSHIP

Community Development Memo

DATE: October 5, 2020
TO: Township Board
FROM: Stacey Fedewa, AICP – Community Development Director
RE: Shoreline Center – Private Road Maintenance Agreement

BACKGROUND

On September 16, 2019, the Planning Commission approved the Site Plan Review application for The Shoreline Center, an office building that provides therapy and other programs to children with development disabilities, such as autism.

One condition of that approval was the execution of a Private Road Maintenance Agreement for Ability Way off 168th between Comstock and Robbins.

The Agreement has been executed by the developer and are ready for Township signatures.

SAMPLE MOTION

To approve the Agreement, the following motion can be offered:

Motion to authorize Supervisor Reenders and Clerk Larsen to execute The Shoreline Center Private Road Maintenance Agreement.

Please contact me if this raises questions.

COPY

PRIVATE ROAD MAINTENANCE SPECIAL ASSESSMENT CONTRACT

THIS PRIVATE ROAD MAINTENANCE SPECIAL ASSESSMENT CONTRACT ("Contract") is entered into by and between **Grand Haven Charter Township**, a Michigan charter township, whose address is 13300 - 168th Avenue, Grand Haven, Michigan 49417 (the "Township"), and **DKEJ, LLC**, a Michigan limited liability company, with offices at 10221 Shannons Way, West Olive, Michigan 49460 (the "Applicant"), is made with reference to the following facts and circumstances.

RECITALS

A. The Applicant has received permission from the Township to locate a 7560 square foot, one-story, steel-framed building (the "Building") to be used as a therapy center for special needs children on a portion of the lands described on Exhibit A (the "Property"), all of which Property is owned by the Applicant.

B. The Township approved the Building, which includes a private road (depicted on the two pages of Exhibit B).

C. Township approval of the private road was further subject to the condition that the Applicant enter into a special assessment agreement for private road maintenance with the Township in the event the Applicant fails to maintain the private road per the Township's maintenance requirements established by ordinance for private roads.

D. The Township and the Applicant are desirous of entering into a special assessment agreement for private road maintenance for the Building in the event the Applicant fails to maintain the private driveway per the Township's maintenance requirements established by ordinance for private roads.

AGREEMENT

NOW, THEREFORE, the parties agree as follows:

Section 1. Special Assessment. In the event the Applicant fails to maintain the private road as provided under Township ordinances for private roads, the Township shall, accordingly, issue a notice of default to Applicant. In the event the Applicant fails to cure such default within

Draft Date
10/09/19

30 days, the Applicant agrees to the imposition of a special assessment or assessments on all or any of the lands and units within the Property for the purpose of maintaining the private road across the Property. The special assessment or assessments may be imposed to pay all reasonable costs and expenses related to the maintenance of the private road, including without limitation engineering costs, construction costs, permit costs, legal and financing charges, and all other costs and expenses associated with the maintenance of the private road.

Section 2. Establishment of Special Assessments. The Applicant agrees that the special assessment or assessments described in Section 1 above can be imposed by the Township pursuant to any statute or statutes of the State of Michigan, as the same may be amended from time to time, now or hereafter adopted, which authorize the Township to establish a special assessment district for private road maintenance. The Applicant agrees that the Property can be included in one or more special assessment districts.

Section 3. Cooperation. The Applicant agrees that it will cooperate fully and completely with the Township with respect to the imposition of the special assessment or assessments described in Section 1 above. Without limiting the generality of the immediately preceding sentence, the Applicant agrees to execute any petition circulated for the purpose of establishing a private road special assessment district and to refrain from signing any petition opposing or objecting to the creation or establishment of a special assessment district. In addition, it is agreed that the execution of this Contract by the Applicant shall act as a signature by the Applicant and all future owners of all or any portion of the Property as a petition for the maintenance of such private road or, in the alternative, as waiving any objections to the establishment of a special assessment district for the maintenance of such private road.

Section 4. Lien. Subject to the default provisions of Section 1 above, this Contract shall constitute a lien on the Property in such amount as may be necessary to pay the cost of maintaining such private road. The costs and expenses included within the scope of this lien shall include all costs and expenses relating to the acquisition, construction, and completion of the private road maintenance, including without limitation engineering costs, construction costs, permit costs, legal financing charges, and all other costs and expenses associated with the acquisition, construction, and completion of private road maintenance.

Section 5. Binding Effect. It is the intent of the parties to make this Contract binding on the Applicant, its successors and assigns and all parties who may at any time own or acquire any interest in any portion or all of the Property. All obligations provided in this Contract with respect to the Applicant shall also apply to all parties who at any time purchase any portion of all of the Property.

Section 6. Recording. This Contract shall be recorded in the office of the Ottawa County Register of Deeds as notice to all parties purchasing any portion or all of the Property of the provisions and requirements of this Contract which apply to the imposition of special assessments to pay the cost of acquiring, constructing, and completing private road maintenance on the Property.

Section 7. Miscellaneous. This Contract shall inure to the benefit of and be binding upon the parties and their respective successors and permitted assigns. All notices and other documents to be served or transmitted shall be in writing and addressed to the parties at the addresses stated on page 1 of this Contract, or such other address or addresses as shall be specified by the parties from time to time and may be served or transmitted in person or by ordinary mail properly addressed and with sufficient postage. This Contract has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Contract shall not be a waiver of any subsequent breach of the same or any other provision of this Contract. If any section or provision of this Contract is unenforceable for any reason, the unenforceability shall not impair the remainder of this Contract, which shall remain in full force and effect. It is contemplated that this Contract will be executed in multiple counterparts, all of which together shall be deemed to be one contract. Any captions in this Contract are for convenience only and shall not be considered as part of this Contract or in any way to amplify or modify its terms and provisions. All attached exhibits are incorporated by reference as though fully stated in the Contract. This Contract may not be amended other than by a written document signed by all parties.

IN WITNESS WHEREOF, the Township and the Applicant have executed this Contract on the dates noted below.

GRAND HAVEN CHARTER TOWNSHIP,
a Michigan charter township

DKEJ, LLC,
a Michigan limited liability company

By: _____
Mark Reenders, Supervisor

By: Dan Reddy
Name: Dan Reddy
Its: owner

By: _____
Laurie Larsen, Clerk

Dated: October 1st, 2019 ~~2020~~

Dated: _____, 2019



STATE OF MICHIGAN)
)ss.
COUNTY OF OTTAWA)

The foregoing Contract was acknowledged before me this _____ day of _____, 2019, by Mark Reenders and Laurie Larsen, respectively the Supervisor and the Clerk of Grand Haven Charter Township, a Michigan charter township, on behalf of the Township.

Printed Name: _____
Notary Public, Ottawa County, Michigan
Acting in Ottawa County, Michigan
My Commission expires: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF Ottawa)

The foregoing Contract was acknowledged before me this 1st day of October, ~~2019~~²⁰²⁰, by DAN RADLEY, who, being duly sworn says that (s)he is the OWNER of DKEJ, LLC, a Michigan limited liability company, and that (s)he has executed the Contract on its behalf.


Printed Name: Jill K. Bulson
Notary Public, Ottawa County, Michigan
Acting in Ottawa County, Michigan
My Commission expires: August 9, 2025

Prepared by:
Ronald A. Bultje (29851)
Dickinson Wright PLLC
200 Ottawa Avenue, N.W.
Suite 1000
Grand Rapids, MI 49503
(616) 336-1007

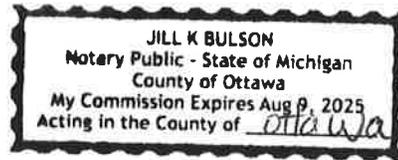


EXHIBIT A
Legal Description of the Property

Parcel Number: 70-03-33-200-020 (Parent Parcel) Legal Description:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 203, THENCE NORTH 01 DEGREE 45 MINUTES EAST 83.39 FEET, THENCE SOUTH 88 DEGREES 32 MINUTES 15 SECONDS EAST 95.71 FEET, THENCE NORTH 01 DEGREE 25 MINUTES 46 SECONDS EST 159.63 FEET. THENCE NORTH 89 DEGREES 49 MINUTES EAST 232.53 FEET, THENCE SOUTH 01 DEGREE 32 MINUTES WEST 372.3 FEET, THENCE WEST 41.5 FEET ALONG THE SOUTH LINE OF LOT 203, THENCE NORTH 01 DEGREE 45 MINUTES EAST 132 FEET, THENCE SOUTH 89 DEGREES 51 MINUTES WEST 297 FEET TO THE POINT OF BEGINNING, HYCENGAS ASSESSOR'S PLAT NO. 3, CITY OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN.

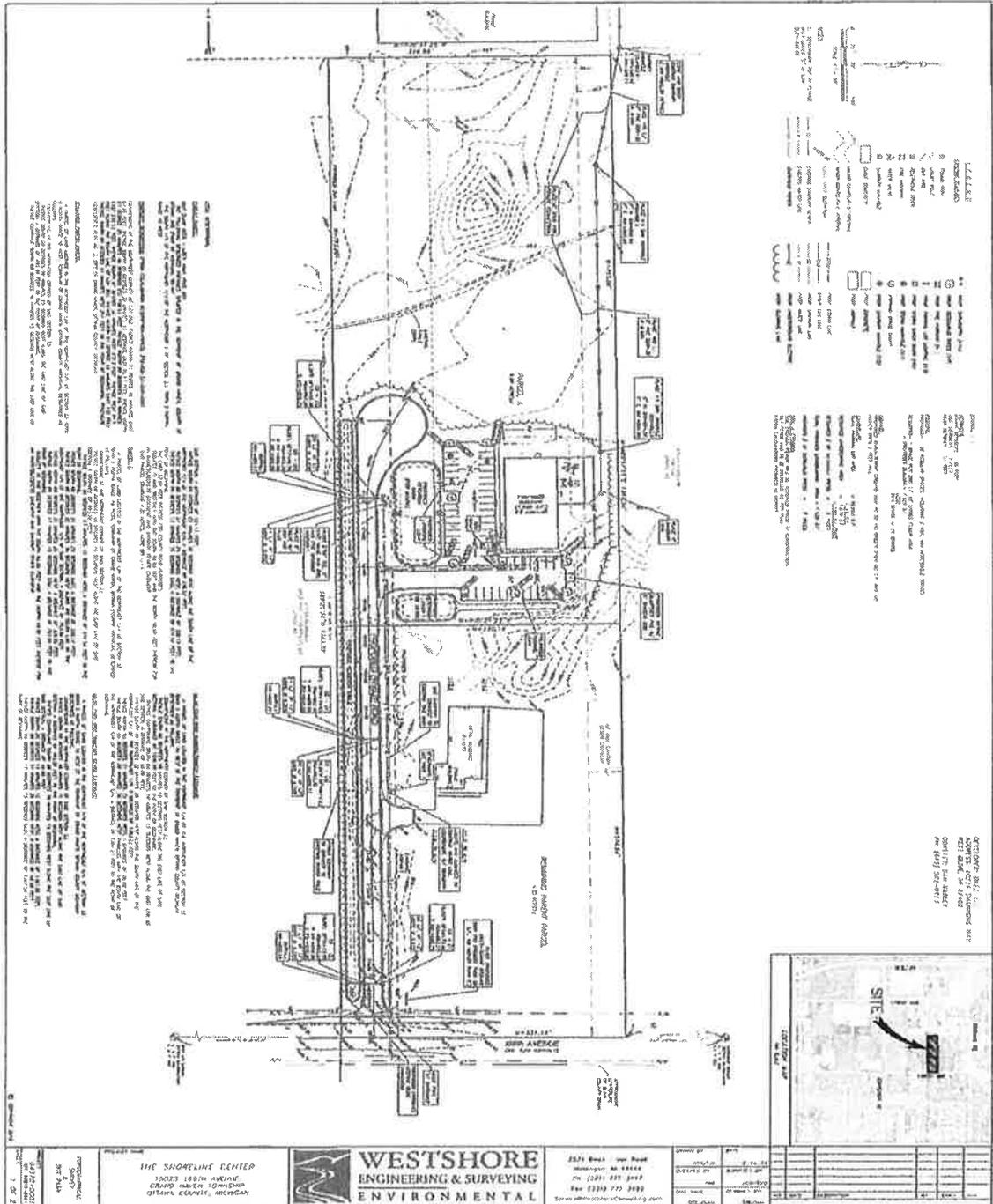
Parcel A Legal Description:

A PARCEL OF LAND LOCATED IN THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 33 TOWN 8 NORTH RANGE 16 WEST, TOWNSHIP OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS; COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 33; THENCE SOUTH 00 DEGREES 10 MINUTES 15 SECONDS WEST ALONG THE EAST LINE OF SAID SECTION, A DISTANCE OF 993.38 FEET; THENCE SOUTH 89 DEGREES 17 MINUTES 15 SECONDS WEST, A DISTANCE OF 574.54 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 31 MINUTES 25 SECONDS EAST, A DISTANCE OF 330.19 FEET; THENCE SOUTH 89 DEGREES 22 MINUTES 36 SECONDS WEST ALONG THE SOUTH LINE OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SAID SECTION, A DISTANCE OF 793.00 FEET; THENCE NORTH 00 DEGREES 31 MINUTES 25 SECONDS WEST, A DISTANCE OF 328.96 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 15 SECONDS EAST, A DISTANCE OF 793.00 FEET TO THE POINT OF BEGINNING. SUBJECT TO AND TOGETHER WITH THE SOUTH 66.00 FEET AND THE NORTH 40.00 FEET THEREOF FOR AN INGRESS/EGRESS EASEMENT AND SANITARY SEWER EASEMENT.

Remaining Parent Parcel Legal Description:

A PARCEL OF LAND LOCATED IN THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 33 TOWN 8 NORTH RANGE 16 WEST, TOWNSHIP OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS; COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 33; THENCE SOUTH 00 DEGREES 10 MINUTES 15 SECONDS WEST ALONG THE EAST LINE OF SAID SECTION, A DISTANCE OF 993.38 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 00 DEGREES 10 MINUTES 15 SECONDS WEST ALONG THE EAST LINE OF SAID SECTION, A DISTANCE OF 331.12 FEET; THENCE SOUTH 89 DEGREES 22 MINUTES 36 SECONDS WEST ALONG THE SOUTH LINE OF THE NORTHEAST ¼ OF THE NORTHEAST 1/4, A DISTANCE OF 570.52 FEET; THENCE NORTH 00 DEGREES 31 MINUTES 25 SECONDS WEST, A DISTANCE OF 330.19 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 15 SECONDS EAST, A DISTANCE OF 574.54 FEET TO THE POINT OF BEGINNING. THE EAST 33.00 FEET THEREOF FOR COUNTY ROAD PURPOSES. SUBJECT TO AND TOGETHER WITH THE SOUTH 66.00 FEET AND THE NORTH 40.00 FEET THEREOF FOR AN INGRESS/EGRESS EASEMENT AND SANITARY SEWER EASEMENT. SAID PARCEL CONTAINS 4.35 ACRES, MORE OR LESS.

EXHIBIT B





Public Services Memo

DATE: October 8, 2020
TO: Township Board/Manager
FROM: VerBerkmoes
RE: Valve Maintenance Trailer - Approve Bid Documents

As you may recall, the FY2020 Budget appropriates about **\$85k** to purchase a valve maintenance trailer to assist the Public Service staff with routine and emergency maintenance and upkeep of water valves and other appurtenances.

Staff has completed the attached bid package that identifies the necessary parts and pieces necessary to best complete this routine work. Moreover, this equipment will not only be used to maintain valves, but the equipment will provide an additional resource for the maintenance of curb boxes, vacuum excavation for utility identify and location and other opportunities yet to be discovered.

Pursuant to the Township's policy on capital purchasing, projects requiring sealed bids (*i.e., in excess of \$15,000*) shall be approved by the Township Board.

If there are no objections to plans or specifications, the following motion can be offered:

Move to approve the proposed bid document for a valve maintenance trailer and authorize staff to seek bids for the same.

If you have any questions or comments, please contact VerBerkmoes.

**TOWNSHIP OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
PUBLIC SERVICES DEPARTMENT**

October 13, 2020

REQUEST FOR QUOTES

It is the intent of the Township of Grand Haven to purchase one (1) Valve Turning Machine for 2020.

Sealed proposals must be received by the Township of Grand Haven, 13300 168th Avenue, Grand Haven, Michigan, 49417, Attn: Mr. Mark VerBerkmoes, Public Services Director, until **10:00 a.m. local time, Tuesday, October 27, 2020**, at which time proposals will be publicly opened and read aloud. Proposals must be submitted on the official proposal form attached. Sealed proposal envelopes must be clearly marked on the outside "2020 Valve Turning Machine".

A copy of the Request for Quotes (RFQ) that contains the minimum specifications and official proposal forms is available at the Township Administrative Offices, 13300 168th Avenue, Grand Haven, Michigan 49417, or online from the Township's Web site: projects.ght.org.

Any questions regarding this RFQ or the minimum specifications shall be directed to Mark VerBerkmoes, Public Services Director, at 616-842-5988 x6313 or (mverberkmoes@ght.org).

The Township of Grand Haven reserves the right to reject any or all bids or any parts of the same, to waive any irregularities, and to accept any bid in its own best interest.

Mark VerBerkmoes
Public Services Director

**TOWNSHIP OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
PUBLIC SERVICES DEPARTMENT**

October 13, 2020

INSTRUCTIONS TO BIDDERS

1. **SPECIAL CONDITIONS:** Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.
2. **APPLICABLE LAWS:** The revised code of the State of Michigan, Charter Township of Grand Haven, and all Township ordinances insofar as they apply to the laws of competitive bidding, contracts, and the purchases, are made a part hereof.
3. **WORKMEN'S COMPENSATION:** Insofar as Workmen's Compensation is concerned, the bidder of contractor agrees to furnish, upon request, certified copies of policies and adequate certificates pertaining thereto as evidence that bidder carries Workmen's Compensation Insurance.
4. **INFRINGEMENTS AND INDEMNIFICATIONS:** The bidder, if awarded an order or contract, agrees to protect, defend, and save the Township harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form as part of the work covered by either order or contract. He/she further agrees to indemnify and save the Township harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages sustained by a party or parties, by or from any of the acts of the contractor, his/her servants, or agents.

To this extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amounts of which will be determined by the Township whenever such insurance is deemed necessary. When so required, the types and amounts of insurance to be provided will be set forth in the Bid Document.

5. **DEFAULT PROVISIONS:** In case of default by the bidder or contractor, the Township of Grand Haven may procure the articles of services from other sources and hold the bidder or contractor responsible for any excess costs occasioned thereby.

In case of an error by the bidder in making up a proposal, the Township Manager may reject such a proposal upon presentation of a petition accompanied by a sworn affidavit of error which sets forth the error, the cause thereof and sufficient evidence to substantiate the claim.

6. **PRICING:** Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid, the unit prices quoted will govern.
7. **QUANTITIES:** When approximate quantities are stated, the Township reserves the right to increase or decrease the quantity as best fits its needs.
8. **DELIVERY:** Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder, prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.

**TOWNSHIP OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
PUBLIC SERVICES DEPARTMENT**

9. **SPECIFICATIONS:** Unless otherwise stated by the bidder, the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document References to a particular trade name, manufacturer's catalog, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the Township. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.
10. **SAMPLES:** Samples, when requested, shall be filed prior to the opening of bids and must be furnished free of expense to the Township and if not destroyed will, upon request, be returned at the bidder's expense.
11. **TAXES:** Contractor shall include and be deemed to have included in his bid and contract price, Michigan State Sales and Use Taxes currently imposed by Legislative enactment and as administered by the Michigan Department Treasury, Revenue Division, on the bid date. If the Contractor is not required to pay or bear the burden, or obtains a refund or drawback in whole or in part of any Michigan Sales or Use Tax, interest or penalty thereon, which was required to be and was deemed to have been included in the bid and contract price, the contract price shall be reduced by the amount thereof and the amount of such reduction, whether as a refund or otherwise, shall endure solely to the benefit of the Township of Grand Haven.
12. **BID INFORMALITIES AND REJECTION:** The Township reserves the right to waive any nonconformity, irregularity or informalities in any bid, to negotiate with the selected bidder, and to award the bid in its determination of its best interest.
13. **AWARD:** Unless otherwise specified in the Bid Document, the Township reserves the right to accept or reject any item in the bid. Unless otherwise stated in the Bid Document, bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.

As soon as the Award is made, an order or contract document will be sent to the successful bidder for execution and bond if necessary. If the contracts are not executed and returned to the Township of Grand Haven within 10 days of the date of sending, the Bid Surety, if required, will be declared forfeited as liquidated damages.

14. **PAYMENTS:** Partial payments may be made upon presentation of a properly executed claim voucher, unless otherwise stated in the Bid Document. The final payment will be made by the Township when the materials, supplies or equipment have been fully delivered and accepted, or the work completed to the full satisfaction of the Township. A minimum 10% retainer shall be held by the Township pending satisfactory completion of the scope and/or expiration of the warranty period. Increases in contract costs shall be approved in writing prior to excess expense being incurred. Approval of increases may require formal action by Township Council.
15. **BIDDER'S SIGNATURE:** Each proposal and bid surety form must be signed by the bidder with his usual signature. All signatures should be in full.

Bids by partnership must be signed by one or more of the partners in the following manner: "John Jones and James Smith, D.B.A., Smith Jones Company, by John Jones, a partner".

Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president or person authorized to bind it in the matter.

**TOWNSHIP OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
PUBLIC SERVICES DEPARTMENT**

16. SUBMISSION AND RECEIPT OF BIDS:

Proposals of this nature are publicly read at 10 o'clock AM (unless otherwise noted) on the date bids are scheduled to be received.

Proposals to receive consideration must be received prior to the specified time of opening and reading as designated in the invitation.

Bidder must use the bid document proposal form furnished by the Township as none other may be accepted. Proposal forms must be returned intact.

Removal of any proposal form thereof may invalidate the bid.

Specifications and plans referred to in this bid document by reference only, need not be returned with the bid, however, no excision of material physically incorporated in the bid document will be permitted.

Bids are to be submitted in sealed envelopes and identified as requested in the specifications.

Separate proposals must be submitted on each reference number and proposals shall be typewritten or written in ink.

Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

17. INTERPRETATION OF BID AND/OR CONTRACT DOCUMENTS: No oral interpretation will be made to any bidder as to the meaning of the bid and/or Contract documents or any part thereof. Every request for such an interpretation shall be made in writing to the Township of Grand Haven. Any inquiry received within a reasonable time prior to the date fixed for the opening of bids will be given consideration. Every interpretation made to a bidder will be on file in the Administrative Office of the Township of Grand Haven. In addition, copies will be mailed to each person holding Bid and/or Contract Documents, and all bidders shall be bound by such interpretations whether or not received by the bidders.

18. CHANGES AND ADDENDA TO BID DOCUMENTS: Each change or addenda issued in relation to this bid document will be on file in the Administrative Office of the Township of Grand Haven. In addition, to the extent possible, copies will be mailed to each person registered as having received a set of the bid documents.

It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all bidders shall be bound by such changes or addenda. Information on all changes or addenda issued will be available at the Administrative Office of the Township of Grand Haven.

19. INSURANCE REQUIREMENTS: The Contractor will secure and maintain insurance during the term of the contract from an insurance company authorized to do business in the State of Michigan that will protect contractors and subcontractors and the Township from all liability (public liability, personal injury and

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property damage) claims which may arise from operations under the contract. The Contractor may not start work until evidence of all required insurance has been submitted and approved by the Township. The contractor must cease work if any of the required insurance is canceled or expires. Three (3) copies of Certificates of Insurance shall be submitted to be approved by the Township prior to the execution of the contract. The certificates shall specifically name the Township as an additional insured party. The certificates must contain the agreement of the insurance company notifying the Township in writing ten (10) days prior to any cancellation or material alteration of the policy. The Contractor shall not allow any work under the contract to be performed by a subcontractor unless evidence of similar insurance covering the activities of the subcontractor is submitted to and approved by the Township. The limits of insurance shall not be less than the following:

- A. Workers Compensation Insurance in the amount required by Michigan Law.
- B. General Liability:
 - Bodily Injury and Property Damage combined:
 - Each Occurrence \$1,000,000.00
 - Aggregate \$1,000,000.00
 - Personal Injury \$1,000,000.00
- C. Automobile Insurance for Vehicles:
 - Bodily Injury Each Person \$1,000,000.00
 - Bodily Injury Each Accident \$1,000,000.00
 - Property Damage Each Accident \$1,000,000.00

20. **REFERENCES:** Please list three (3) references (Municipal Government) wherein your company has provided this type of product being proposed for the Township of Grand Haven. Failure to list references may result in your company being disqualified.

CITY	ADDRESS	CONTACT PERSON	TELEPHONE NUMBER
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

NOTE

Previous experience and performance may be a factor in making the award.

END OF SECTION

**TOWNSHIP OF GRAND HAVEN
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Intent

It is the intent of this specification to provide for the delivery of one new Valve Turning Machine Compact for the Township of Grand Haven. This specification is not to be interpreted as restrictive, but rather as a measure of the safety, quality and performance against which other proposals will be judged.

In comparing proposals, consideration will not be confined to price only. The successful bidder will be one whose product is judged to best serve the interests of the Township of Grand Haven when standardization, price, product, safety, quality, delivery and service are considered. The Township of Grand Haven reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. A contract will be awarded to the bidder submitting the lowest responsible bid meeting the requirements of this specification.

Valve Maintenance Trailer

Valve Exercising Equipment	
ERV-750	Articulating arm, automated valve operator utilizing industry exclusive intelligent automation to control torque, direction and turns. Twin arms (one telescoping) provide 13' [3.9 m] reach over 270 degrees of freedom while hydraulic disk brakes safely secure exerciser capable of 750 Ft-Lb [1016 Nm] of torque. Constructed of 3" [76 mm] square steel tube and powder coated for long life. A light weight, telescoping valve key is also provided.
TM-7	Standard duty, slide style, truck mount valve exerciser utilizing industry exclusive intelligent automation to control torque, direction and turns. Center turntable bearing mount combined with stainless steel roller/clamp ring provide 100 degrees of freedom and 27" [685 mm] head extension while safely securing exerciser capable of 1,500 Ft-Lb [2033 Nm] torque. An 8' [2.4 m] long valve key with 2" [50 mm] universal socket is also provided.
Valve Machine Intelligent Automation	Valve exercisers utilize industry exclusive "no assumption" automation technology to safely and effectively turn valves using AWWA recommended procedures. This technology protects the operators by keeping "hands off" the machine while exercising the valve and protects the valve by not assuming size, direction or current position. Allowing the machine to follow the path of least resistance, the programming and sensors automatically stop the rotation and reverse in half turn increments as to flush calcification from valve gate. This automation always exercises valve at the minimum torque required to turn, then automatically lowers preset threshold once rotation begins so impact at end of valve travel is soft as possible.
HC-100	Ruggedized PDA style handheld controller to operate and collect data for either arm (ERV-750) or slide (TM-6 upgraded & TM-7) style valve exercisers. Rugged handheld controller with built in GPS, the bright touch screen is water resistant and meets military specifications. Submeter GPS options available.
Data Management	Full data logging and synchronization between the handheld and your desktop. Allows importing of existing data labels and categories with user defined fields.

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Power Pack	
Engine	Kubota 1.1L, I-3 4-stroke, liquid cooled, IDI diesel engine EPA Tier 4F & EU Stage IIIA emission compliant (trailer #77-000-28)
Controls	Digital tachometer, engine hour meter, volt meter, vacuum gauge, spoils dump switch, spoils door switch, water/vacuum selector switch, arrow board control and service light switch
Vacuum Pump	Clutch operated, dual belt drive, positive displacement rotary lobe (Roots Type) blower. Vacuum performance of 500 CFM [14 CMM] @ 11 inches of Hg [37.2 kPa] produces conveying velocity rating of 10,185 FPM [3,104 MPM] through 3" [76 mm] hose
Pressure Washer Pump	Clutch operated, dual belt drive, 2.5 GPM [9.4 LPM] @ 3,000 PSI [206 BAR] pump. 7 gallon [26 L] antifreeze tank with two position selector valve.
Hydraulic System	Direct coupled pump rated at 8 GPM [30 LPM] @ 1,800 PSI [124 BAR] continuous duty. 10 gallon [37 L] hydraulic reservoir with thermostatic controlled fan cooled heat exchanger. Instrumentation includes an oil level gauge, temperature gauge, pressure gauge and selector valve switching to a HTMA class II auxiliary hydraulic circuit.

Spoils - Curb Side Discharge (pump specifications in the Power Pack section)	
Debris Holding Tank	250 gallon [946 L] holding capacity. Top hinged full opening dump door with twin hydraulic remote operation door latches, sure seal square gasket, vacuum break valve, 6" [152 mm] mechanical ball shut-off, and 3" [76 mm] dump valve.
Filtration	Staged filtration consisting of a heavy material drop out debris tank and a self-contained multi-stage filter canister with a 10 micron polyester reusable cartridge. All filters washable and reusable.
Dumping	Twin cylinder, electric over hydraulic dump system, powered by Monarch HPU. The slide and tip system moves the tank out before tilting to clear the truck/trailer bed for dumping, then lifts to 55 degrees to drop debris.
Hose and Wands	3" x 20' [76 mm x 6 m] suction hose with 2-1/2" [63 mm], 1 1/4" [31 mm] and 7/8" [22 mm] x 8' [2.4 m] long steel suction wands.

Pressure Washer (pump specifications in the Power Pack section)	
Water Holding Tank	66 gallon [249 L] clean water holding tank with 8" [203 mm] fill neck.
Hose and Wands	50' [15.2 m] hose on spring rewind hose reel uses quick disconnects to change between the (2) included wands; one with a zero degree nozzle for digging and 45 degree, fan wash down "Shorty" wand.

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Trailer	
Frame	7,000 Lb [3175 Kg] GVWR trailer with single axle, independent torsion wheel suspension with electric brakes. All structural steel construction (no tubing) with metal deck. Tongue weight is 850 Lb [386 Kg] dry (without options).
Lighting	DOT approved LED lighting with Weather Pack environmentally sealed connectors.
Finish	Entire trailer is solvent washed and phosphoric etched. All seams are caulked then a two part urethane paint (color white/black) applied. A durable plastic bed lining product is then applied to trailer deck and fender fronts.
Pintle Hitch	Pintle with Safety Chains
Safety Compliance	Member of the National Association of Trailer Manufacturers (NATM) and verified compliant with NATM Guidelines. Guidelines are a compilation of federal safety standards and regulations along with industry best practices that govern trailer construction. Compliant manufacturers have had a third-party expert verify their processes are designed to produce trailers which meet Federal Motor Vehicle Safety Standards and recommended industry practices. It signifies a commitment to safety.

Accessories	
Job Box	Heavy duty, locking, polished diamond plate job box.
Service Lighting	Programmable arrow board includes eight function control box with eight individual segments and (2) mounted halogen swiveling work lights
Bluetooth Tether	Wireless control of your valve exercising machine(s) via a secure Bluetooth connection.
Hydraulic Hose Reel	50' [15.2 m] spring rewind hose reel for auxiliary hydraulic power with quick disconnects.

**TOWNSHIP OF GRAND HAVEN
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 PUBLIC SERVICES DEPARTMENT**

Bid Form

October 13, 2020

Mr. Mark VerBerkmoes
 Public Services Director
 13300 168th Avenue
 Grand Haven MI 49417

Completely in accordance with your notice, instructions and specifications dated October 13, 2020, the undersigned declares that they have carefully examined the requirements of specifications contained herein, and propose to furnish and deliver to the Township of Grand Haven the valve turning machine listed below. The Township of Grand Haven may, at its sole discretion, buy the proposed product that is in the best interest of the Township of Grand Haven.

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
Valve Turning Machine	EA	1		

In submitting this Bid, Bidder represents, as set forth in the Agreement, that: Bidder has examined and carefully studied the Bidding Documents and the following Addenda, receipt of all which is hereby acknowledged:

Addendum Number

Addendum Date

Proposal Total _____

Attached are complete specifications and warranty information on the equipment quoted above. All changes to the specifications are attached. All Federal and State taxes have been deducted and all prices reflect the NET PRICE.



Community Development Memo

DATE: October 5, 2020

TO: Township Board

FROM: Stacey Fedewa, AICP – Community Development Director

RE: Thirty-One Properties (Boelkins) – AG to RP

BACKGROUND

The applicant, Stan Boelkins, of Thirty-One Properties Inc. is requesting to rezone 45-acres located at 11806 US-31 (Parcel No. 70-07-22-200-019), from Agricultural (AG) to Rural Preserve (RP).

When originally purchased, the intention was to develop a luxury RV park, but it did not come to fruition. A portion of the “good” land was split off, sold, and is now being farmed. The remainder is vacant with no structures.

During 2019, Boelkins attended a number of Planning Commission meetings with the express purpose of developing this property. Boelkins’ intention is to develop large-lot, high-end, residential parcels. The request to rezone to RP sets the minimum lot area at 5-acres and 250-ft lot width.

The rezoning application was tested against the “Three C’s” evaluation method.

COMPATIBILITY

*Is the proposed rezoning **compatible** with the existing developments or zoning in the surrounding area?*

The adjacent zoning is:

Direction	Current Zoning	Existing Use
North	AG	Residential
South	AG	Agriculture
East	AG	Agriculture
West	RR & C-2	Residential & Commercial



On September 8th the Planning Commission recommended the Board approve the rezoning.

On September 28th the Township Board held a First Reading.

CONSISTENCY

*Is the proposed rezoning **consistent** with the goals and objectives of the Master Plan and does it coincide with the Future Land Use Map in terms of an appropriate use of the land?*

STATEMENT OF PURPOSE FOR RP DISTRICT	SITE CONSISTENCY
Intermediate district between AG and other residential properties	Abuts agricultural, residential, and commercial land
Large lots with residential uses, low-density	5-acre minimum, limited to 7 lots
Lacks municipal water & sanitary sewer due to its proximity to agricultural uses and practices	No municipal utilities available
Not suited to be agricultural	Per Boelkins, not suitable
Limited infrastructure	Electricity, private well, septic system

Although the rezoning is not consistent with the current Master Plan the Township does believe this land should be revised to be consistent with the proposed rezoning. The Township is not changing the Master Plan right now, but when it does occur it will be done on a comprehensive basis rather than a bifurcated manner.

CAPABILITY

*Does the proposed rezoning require an extension of public sewer and water, roadway improvements, or enhanced fire and police protection, and if so, is it in an area **capable** of being provided with such services?*

Parcels in RP are not intended to have public utilities or even paved roads. Buchanan Street is unpaved and there are no public utilities available.

SAMPLE MOTION

If the Board finds the rezoning application meets the standards, the following motion can be offered:

Motion to approve the Zoning Map Amendment Ordinance concerning the rezoning of 11806 US-31, from Agricultural (AG) to Rural Preserve (RP). This is the second reading.

Please contact me prior to the meeting if you have questions.



GRAND HAVEN CHARTER TOWNSHIP

REZONING APPLICATION

Application Type	Fee	Escrow*
Rezoning	\$400	\$500

Zoning Ordinance can be found at www.gh.org/zoning

Applicant Information

Name Stanley Boelkins
 Phone 616-368-9722 (CELL)
 Address 11709 Garnsey Ave, Grand Haven, Mi 49417
 Email Address StanleyBoelkins@Charter.net

Owner Information *(If different from applicant)*

Name THIRTY-ONE PROPERTIES, INC
 Phone 616 368 9722 Email StanleyBoelkins@charter.net
 Address 11790 Garnsey Ave Grand Haven, Mi 49417

Property Information

Address/Location 11806 US 31 (near SE corner of US 31 and Buchanan)
 Parcel Number 70 - 07-22-200-019 -
 Current Zoning AG Zoning Requested RP Rural Preserve
 Master-Planned Zoning AG Size (acres) 44.67 acres

Other Information

Reason for Rezoning Request? To utilize parcel to highest and best use
 Present Use of the Subject Property? Vacant land
 Number & Type of Existing Structures? No existing structures
 Subject Property Located on a Paved Road? Buchanan(gravel) US 31 NB paved
 What Utilities are Available? Electric

NOTE: The architect, engineer, planner, or designer shall be responsible for utilizing the Township Ordinance books and following requirements for zoning amendments and procedures as stated in Chapter 16. Please submit fourteen (14) copies of the required information with the application.

I hereby attest the information on this application is, to the best of my knowledge, true and accurate.


 Signature of applicant

August 27, 2020
 Date

* To cover cost of legal and consulting fees, may be increased as necessary

NOTICE

IF I PLAN TO SPLIT THE PARCEL(S) AFTER THE ZONING APPROVALS ARE GRANTED, I REALIZE THAT I MUST APPLY FOR A LAND DIVISION WITH THE ASSESSING DEPARTMENT. ALL LAND DIVISION REQUIREMENTS MUST BE CONFORMED TO BEFORE PROCEEDING WITH FURTHER DEVELOPMENT.

Stanley Balshine
Signature of applicant

August 27, 2020
Date

For Office Use Only

Date Received _____ Fee Paid? _____

Materials Received: Site Plans _____ Location Map _____
Survey _____ Legal Description _____

Dated copy of approved minutes sent to applicant? _____ Date Sent _____

PLANNING COMMISSION USE ONLY

Approval _____

Tabled _____

Denied _____

Conditional Approval _____

The following conditions shall be met for approval:

Signature of Planning Commission Chair

Date

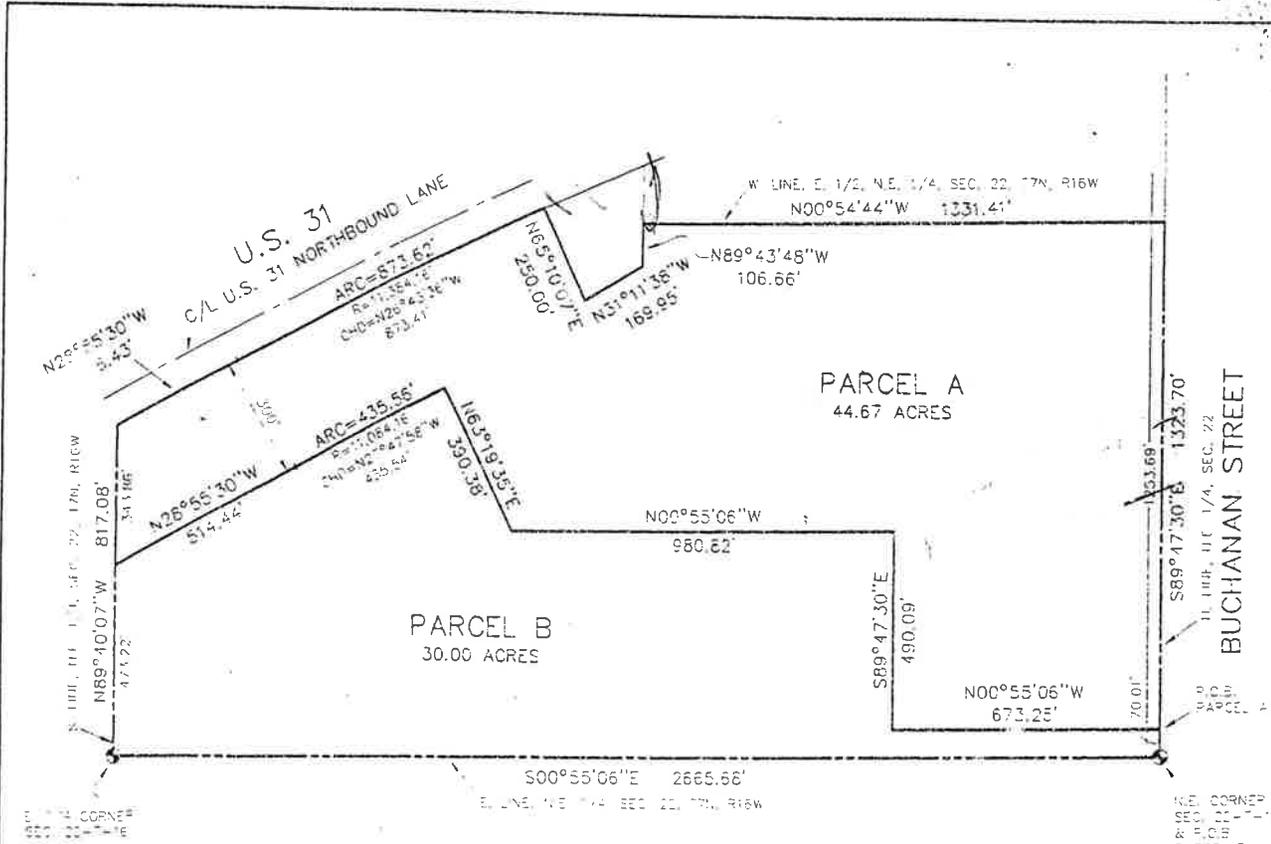
Proposed Land Division for: Stan Boelkins
11790 Garnsey Avenue
Grand Haven, MI 49417

Description of Parcel A:

Part of the NE 1/4 of Section 22, T7N, R16W, Grand Haven Township, Ottawa County, Michigan, being described as: Commencing at the NE corner of said Section 22; thence N89°47'30"W 70.01 feet along the North line of said NE 1/4 to the PLACE OF BEGINNING of this description; thence S00°55'06"E 673.25 feet; thence N89°47'30"W 490.09 feet; thence S00°55'06"E 980.82 feet; thence S63°19'35"W 390.38 feet; thence Southeasterly 435.56 feet along a 11,084.16 foot radius curve to the left, the chord of which bears S27°47'58"E 435.54 feet; thence S28°55'30"E 514.44 feet along a line which is 300 feet Easterly of and parallel with the East right of way line of US-31 to the South line of said NE 1/4; thence N89°40'07"W 343.86 feet along said South line to the East right of way line of US-31; thence N28°55'30"W 346.43 feet along said East line; thence Northwesterly 873.62 feet along said East line on a 11,384.16 foot radius curve to the right, the chord of which bears N26°43'36"W 873.41 feet; thence N65°10'07"E 250.00 feet; thence N3°11'38"W 169.95 to the South line of the NE 1/4 of said NE 1/4; thence N89°43'48"W 106.66 feet along said South line to the West line of the NE 1/4 of said NE 1/4; thence N00°54'44"W 1331.41 feet along said West line to the North line of said NE 1/4; thence S89°47'30"E 1253.69 feet along said North line to the place of beginning. This parcel contains 44.67 acres. Subject to easements and restrictions of record.

Description of Parcel B:

Part of the NE 1/4 of Section 22, T7N, R16W, Grand Haven Township, Ottawa County, Michigan, being described as: BEGINNING at the NE corner of said Section 22; thence S00°55'06"E 2665.66 feet; along the East line of said NE 1/4 to the South line of said NE 1/4; thence N89°40'07"W 473.22 feet along said South line; thence N28°55'30"W 514.44 feet along a line which is 300 feet Easterly of and parallel with the East right of way line of US-31; thence Northwesterly 435.56 feet along a 11,084.16 foot radius curve to the right, the chord of which bears N27°47'58"W 435.54 feet; thence N63°19'35"E 390.38 feet; thence N00°55'06"W 980.82 feet; thence S89°47'30"E 490.09 feet; thence N00°55'06"W 673.25 feet to the North line of said NE 1/4; thence S89°47'30"E 70.01 feet along said North line to the place of beginning. This parcel contains 30.00 acres. Subject to easements and restrictions of record.



Description of Parent Parcel:

Part of the NE 1/4 of Section 22, T7N, R16W, Grand Haven Township, Ottawa County, Michigan, being described as: BEGINNING at the NE corner of said Section 22; thence S00°55'06"E 2665.66 feet; along the East line of the NE 1/4 of said Section; thence N89°40'07"W 817.08 feet; thence N28°55'30"W 346.43 feet along the East R.O.W. line of US-31; thence continuing along said R.O.W. line 873.62 feet along a 11,384.16 foot radius curve to the right through a delta of 4°23'49" with a chord of N26°43'36"W 873.41 feet; thence N65°10'07"E 250.00 feet; thence N3°11'38"W 169.95 feet; thence N89°43'48"W 106.66 feet along the South line of the NE 1/4, NE 1/4 of said Section; thence N00°54'44"W 1331.41 feet along the West line of the E 1/2 of the SE 1/4 of said Section; thence S89°47'30"E 1323.70 feet along the North line of the NE 1/4 of said Section to the point of beginning. Together with and subject to any easements of record.



- Scale 1" = 300'
- = Deeded dimension
- = Measured dimension
- - - = Platting dimension
- = Set iron stake
- = Found iron stake
- = Concrete monument
- = Fence line

Scale 1" = 300'

Legend:
 — = Deeded dimension
 — = Measured dimension
 - - - = Platting dimension
 — = Set iron stake
 — = Found iron stake
 — = Concrete monument
 — = Fence line

exxel engineering, inc.
 planners • engineers • surveyors
 5252 Civeo Park, S.W. • Grand Rapids, MI 49508
 Phone: (616) 531-3660 Fax: (616) 531-2121
 www.exxelengineering.com

FILE NO.: 0320355 DATE: 12/4/2012



Community Development Memo

DATE: October 5, 2020
TO: Township Board
FROM: Stacey Fedewa, AICP – Community Development Director
RE: Zoning Text Amendment Ordinance

BACKGROUND

It was bound to happen—finding a few items here and there in the new ordinance that need to be corrected.

The Planning Commission recommended approval on September 8th.

The Board held a First Reading on September 28th.

#1 – SLIDING SCALE FOR SIDE YARD SETBACKS

This was inadvertently left out of the new ordinance and needs to be re-added. It is applicable to R-1 lots that are legally non-conforming and have a narrow width.

#2 – AG & RP EXEMPTION FROM DOUBLE LOT WIDTH

This was inadvertently left out of the new ordinance and needs to be re-added. The minimum lot widths for these two districts are already high and achieve the intent of the Township's goal to improve safety along heavily traveled roadways by decreasing the number of new driveways.

AG = 330-ft and RP = 250-ft. Doubling these widths is too much.

#3 – ANIMAL WAIVER – SPECIAL LAND USE PROCESS

When the first Animal Waiver request came in it was related to a code enforcement complaint. For this reason, it made sense to notify the neighbors via a public hearing notice.

The Planning Commission recommends that all of these requests follow the Special Land Use process. Because of this unique process it seems sensible to notify the neighbors so if they are experiencing (*or anticipate experiencing*) something negative. This would enable the Planning Commission to establish conditions as a solution.

SAMPLE MOTION

If the Board finds the above text amendments acceptable, the following motion can be offered:

Motion to approve the Zoning Text Amendment Ordinance with draft date of 9/1/2020. This is the second reading.

Please contact me if this raises questions.

ORDINANCE NO. _____

ZONING TEXT AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN, CONCERNING R-1 SIDE YARD SETBACKS FOR LAWFULLY NON-CONFORMING LOTS, EXEMPTING THE AGRICULTURAL (AG) & RURAL PRESERVE (RP) DISTRICTS FROM THE DOUBLE LOT WIDTH REQUIREMENT, BOTH OF WHICH ARE IN THE ZONING DISTRICTS CHAPTER; ANIMAL WAIVER PROCEDURES IN THE GENERAL PROVISIONS CHAPTER; AND BY PROVIDING FOR AN EFFECTIVE DATE.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Zoning Districts – Schedule of Dimensional Regulations. Section 2.08 of the Grand Haven Charter Township Zoning Ordinance shall be restated in its entirety as follows.

Section 2.08

SCHEDULE OF DIMENSIONAL REGULATIONS.

No building shall be erected, nor shall an existing building be altered, enlarged, or rebuilt, nor shall any open space surrounding any building be encroached upon or reduced in any manner, except in conformity with the regulations below for the district in which the building or use is located.

The US-31 Character Overlay shall supersede this section in the event of a conflict between the regulations.

District	Lot Dimensions		Maximum Structure Height		Minimum Required Setback (feet)			Maximum Lot Coverage
	Minimum Area (acres & square ft)	Minimum Width (feet)	Feet	Stories	Front Yard	Rear Yard	Each Side Yard	Impervious Surface (%)
Footnotes	A, E, I, M	F	B		L	K	C, N	D, J
AG	20 acres	330	35	2½	50	50	25	70
RP	5 acres	250	35	2½	50	50	20	40
RR	45,000 sf	150	35	2½	50	50	20	40

R-1	15,000 sf	100	35	2½	50	50	15	40
R-2	13,000 sf	80	35	2½	50	50	10	40
R-3	G	100	40	3	50	30	15	40
R-4	See Section 2.14							
C-1	25,000 sf	100	35	2½	50	25	10	70
C-2	35,000 sf	110	35	2½	50	20	10	70
I-1	1 acre	110	35	2½	75	25	20	70

Maximum Lot Coverage refers to the total square footage of the lot covered in impervious surface, as defined in [Chapter 2](#).

- (A) **Lot Area.** “Net Lot Area,” as defined in [Chapter 2](#), shall be used to determine compliance with lot area requirements. No new parcel shall be created unless the parcel has adequate usable lot area, such that the parcel can be built upon in compliance with Zoning Ordinance standards.
- (B) **Exception to Height Standards.** The height limitations of this Ordinance shall not apply to agricultural structures, chimneys, church spires, flag poles, public monuments, or wireless transmission or reception towers, provided, however, that the Planning Commission may specify a height limit for any such structure when such structure requires authorization as a special land use and such height limit is reasonably required for public safety or otherwise to comply with the standards set forth in this Ordinance.
- (C) **Setback on Side Yards Facing a Street.** The required minimum setback for setbacks on side yards that abut a public or private road shall be twenty-five (25) feet.
- (D) **Maximum Lot Coverage – Buildings and Structures.** All buildings and structures shall count towards the lot coverage maximum. In addition, detached accessory buildings shall comply with the requirements in [Section 10.01](#).
- (E) **Lot Depth and Proportions.** Lot depths of newly created lots shall be no greater than four times the lot width. The township may permit lot splits that vary from these proportions where such action would reduce existing nonconformance with these requirements.
- (F) **Lot Width along Major Roads.** Along the roads designated on the map on the following page, the lot width in the table in [Section 2.08](#) shall not apply. Instead, along “Double Width Roads,” the lot width must be at least double the width listed in the table in [Section 2.08](#), and along “150 Foot Lot Width Roads”, the lot width must be at least one-hundred-fifty (150) feet. See map in [Section 21.1.102](#). **All land zoned Agricultural (AG) and Rural Preserve (RP) shall be exempt.**
- (G) **R-3 District Standards.** In the R-3 district, no lot shall be created which is less than 7,500 square feet in net area. The number of dwelling units permitted on a lot shall be one per 3,250 square feet of gross lot area.
- (H) In multi-family housing complexes containing more than one building, all buildings must be set back at least twenty (20) feet from each other.
- (I) **Legal Lots of Record.** All lots existing at the time of adoption of this Ordinance shall be considered buildable lots.
- (J) **Green Roofs.** For the purposes of calculating lot coverage, only 50% of the footprint of a building with a green roof shall be considered impervious surface.
- (K) **Setback Reduction for Natural Preservation.** In the C-1, C-2, and I-1 districts, a twenty (20) foot deep area adjacent to the rear property line must be maintained in a naturally wooded state, with no trees or other vegetation removed unless they are determined to be dead.
- (L) **Reduced Front Yard Setback.** If a lot in the R-1, R-2, or R-3 is in a subdivision, site condominium project, or condominium development that received final approval pursuant to all applicable state statutes, after June 1, 1998 AND is served by public water and sewer, the minimum front setback shall be thirty-five (35) feet.
- (M) **Shape of New Lots.** Newly created lots shall be rectangular, with lot lines meeting at right angles, unless that shape is rendered impossible by natural features, legal restrictions, or other factors out of the control of the applicant for a lot split.

(N) Side Yard Setback for Narrow Lots. Lots in the R-1 District that are lawfully non-conforming in lot width shall be allowed to have a reduced side yard setback in accordance with the following chart.

Side Yard Setback	
Lot Width	Minimum Side Setback (feet)
100	15
95 – 99	14
90 – 94	13.5
85 – 89	13
80 – 84	12
75 – 79	11
70 – 74	10.5
< 70	10

Section 2. General Regulations – Keeping of Animals. Section 14.02.D of the Grand Haven Charter Township Zoning Ordinance shall be restated in its entirety as follows.

(D) Waivers. The Planning Commission may approve a property owner to keep animals that would not otherwise be permitted by this Section. In order to approve, the property owner shall submit a Special Land Use application and be subject to a public hearing. The Planning Commission must make affirmative findings for Section 12.04 – Special Land Use Criteria as well as the following:

- (1) The animal does not meet the definition of “Exotic or Wild Animal” in Section C.
- (2) The animal(s) are unlikely to cause negative impacts on neighboring properties, either because of the character of the animals, or the physical layout of the site in question.
- (3) The site has appropriate facilities for the keeping of the animal(s) and is an appropriate size.
- (4) At least one of the following criteria is met:
 - (a) The property owner can show a legitimate need for the animal(s) to be on the property, such as a medical or service need,
 - (b) The owner could not practically keep the animal(s) on another site; or
 - (c) Removing the animal(s) from the site would cause harm to the animal(s).

Section 3. Effective Date. This amendment to the Grand Haven Charter Township Zoning Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on _____, 2020, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on September 14, 2020, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on _____, 2020, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Text Amendment Ordinance in the *Grand Haven Tribune*, as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 2020. The following members of the Township Board were present at that meeting: _____. The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and _____ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on _____, 2020.

Laurie Larsen, Clerk
Grand Haven Charter Township



DEPUTY TREASURER

DATE: October 8, 2020
TO: Township Board
FROM: Deputy Treasurer Larrison
SUBJECT: 2021 Fiscal Year – Special Assessments

Each year, Grand Haven Charter Township is required to hold a public hearing on certain improvements that have been previously approved through “special assessments” or to place certain delinquent payments on special assessment rolls. This hearing authorizes the Township to include these costs on the Winter Tax bills, which are mailed on December 1st.

Attached, please find the following resolutions that approve the listed special assessments rolls:

1. Resolution 20-10-01 approving the 2020 Police Services Special Assessments Roll;
2. Resolution 20-10-02 approving the 2020 Sewer Special Assessments Roll;
3. Resolution 20-10-03 approving the 2020 Storm Drains Special Assessments Roll;
4. Resolution 20-10-04 approving the 2020 Delinquent Water and Sewer Payments Special Assessments Roll;
5. Resolution 20-10-05 approving the 2020 Street Lighting Special Assessments Roll; and,
6. Resolution 20-10-06 approving the 2020 Street Paving Special Assessments Roll.

All of these collections have been previously affirmed by the Board through the Special Assessment process; state statutes (*e.g., Michigan Drain Code*); and/or local ordinances (*e.g., Sewer Ordinance*). The actual assessment rolls were made available for public review and will also be available at Monday’s Board meeting.

The actual monies that will be collected from these assessments are as follows:

➤ Police Services SAD roll total	\$ 466,036.59
➤ Sanitary Sewer SAD roll total	\$ 2,355.00
➤ Storm Drains SAD roll total	\$ 21,706.06
➤ Delinquent Water/Sewer SAD roll total	\$ 8,201.02
➤ Street Lighting SAD roll total	\$ 121,405.29
➤ Street Paving SAD roll total	\$ 18,182.97
GRAND TOTAL	\$ 637,886.93

The Board will need to have a **separate roll call vote** on each of the resolutions.

If there are any questions or comments prior to the meeting, please contact me at your earliest convenience.

Resolution 20-10-01

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held virtually at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on the 12th day of October 2020, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, street paving, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Friday, October 2, 2020 and Wednesday October 7, 2020.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, street paving, and storm drains still in operation within the Township, and placing delinquent water and sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2020 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by _____ and seconded by _____:

RESOLUTION #20-10-01

Approval of the Police Services Special Assessment Roll for Fiscal Year 2021

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the Township-wide Police Services special assessment district; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a virtual public hearing on October 12, 2020, at 7:00 p.m., local time at www.zoom.com Meeting ID: 947 7061 8835

Passcode: 943702 to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the Police Services special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for police services with a **\$466,036.59** estimated collection for the 2020 tax year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1st of 2020 and shall be payable on or before February 15th of the following year.

3. Any installment not paid on September 1st following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. In order to avoid further requirements to send notices by first class mail for subsequent annual assessments, the Board will hold a public hearing on the second Monday in November (*except for Presidential Election* years) and make a redetermination for the levy of the following year for police services without mailed notice, except for compliance with the Open Meetings Act, provided any increase in such levy does not exceed the estimated annual incremental cost increases by more than 10%. However, if an increase in the levy in any year will exceed the estimated annual incremental cost increase by more than 10%, a notice of redetermination will be mailed to property owners.

5. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: October 12, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of October 2020. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Township Clerk

Resolution 20-10-02

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held virtually at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on the 12th day of October 2020, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, street paving, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Friday, October 2, 2020 and Wednesday, October 7, 2020.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, street paving, and storm drains still in operation within the Township, and placing delinquent water and sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2020 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by _____ and seconded by _____:

RESOLUTION #20-10-02

Approval of the Sewer Special Assessment Roll for Fiscal Year 2021

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for sewer extensions and sewer connections; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a virtual public hearing on October 12, 2020, at 7:00 p.m., local time at www.zoom.com Meeting ID: 947 7061 8835

Passcode: 943702 to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the sewer extension and sewer connections special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for sewer extensions and sewer connections in an amount of **\$2,355.00** for the 2020 tax year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1st of 2020 and shall be payable on or before February 15th of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: October 12, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of October 2020. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Township Clerk

Resolution 20-10-03

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held virtually at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on the 12th day of October 2020, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, street paving, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Friday, October 2, 2020 and Wednesday, October 7, 2020.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, street paving, and storm drains still in operation within the Township, and placing delinquent water and sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2020 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by _____ and seconded by _____:

RESOLUTION #20-10-03

Approval of the Storm Drain Assessment Rolls for Fiscal Year 2021

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the Hiawatha Drain District; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a virtual public hearing at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on October 12, 2020, at 7:00 p.m., local time, to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the Hiawatha and Dunes Storm Drain special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Director of Assessing, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, the Drain special assessment district in the amount of **\$21,706.06** as charges for the 2020 tax year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1st of 2020 and shall be payable on or before February 15th of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: October 12, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of October 2020. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Township Clerk

Resolution 20-10-04

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held virtually at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on the 12th day of October 2020, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, street paving, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Friday, October 2, 2020 and Wednesday, October 7, 2020.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, street paving, and storm drains still in operation within the Township, and placing delinquent water and sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2020 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by _____ and seconded by _____:

RESOLUTION #20-10-04

Approval of the Delinquent Water and Sewer Bills Roll for Fiscal Year 2021

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the delinquent water and sewer bills; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a virtual public hearing on October 12, 2020, at 7:00 p.m., local time, at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the delinquent water and sewer special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for delinquent utility bills in an amount of **\$8,201.02** as the delinquent charge for the 2020 calendar year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1st of 2020 and shall be payable on or before February 15th of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: October 12, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of October 2020. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Township Clerk

Resolution 20-10-05

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held virtually at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on the 12th day of October 2020, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, street paving, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Friday, October 2, 2020 and Wednesday, October 7, 2020.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, street paving, and storm drains still in operation within the Township, and placing delinquent water and sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2020 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by _____ and seconded by _____:

RESOLUTION #20-10-05

Approval of the Street Lighting Special Assessment Roll for Fiscal Year 2021

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the street lighting districts; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a virtual public hearing on October 12, 2020, at 7:00 p.m., local time, at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the Street Lighting special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for street lighting within the street lighting special assessment districts in an amount of **\$121,405** as the estimated service charge for the 2021 calendar year, be and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1st of 2020 and shall be payable on or before February 15th of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: October 12, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of October 2020. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Township Clerk

Resolution 20-10-06

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held virtually at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 on the 12th day of October 2020, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, street paving, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Friday, October 2, 2020 and Wednesday, October 7, 2020.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, street paving, and storm drains still in operation within the Township, and placing delinquent water and sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2020 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by _____ and seconded by _____:

RESOLUTION #20-10-06

Approval of the Street Paving Special Assessment Roll for Fiscal Year 2021

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the street paving districts; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a virtual public hearing on October 12, 2020, at 7:00 p.m., local time, at www.zoom.com Meeting ID: 947 7061 8835 Passcode: 943702 to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the street paving special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for road paving special assessment districts in an amount of **\$18,182** as the charge for the 2020 tax year, be and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment rolls the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1st of 2020 and shall be payable on or before February 15th of the following year.

3. Any installment not paid on the September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: October 12, 2020

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of October 2020. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Township Clerk



Public Services Memo

DATE: October 8, 2020

TO: Township Board/Manager

FROM: Mark VerBerkmoes/Scott Corbat

RE: Finance Area Roof Repair

As you may recall, the 2020 budget contains monies for the repair of the roof over a portion of the lobby and pay office areas of the Administrative Building. The attached drawing and pictures show the general location of the area. The purpose of this project was to address what is believed to be the reason for the thawing and ice damming that occurs.

Each year, this area begins to leak after very cold weather. It continues until the Spring thaw. The *leaks* encompass both sides of the wall that separate the lobby from the pay office. Typically, once it begins, the water dripping from the ceiling can pour on to the pay window counters, adjoining areas and often onto the electronic equipment utilized in this area. It often requires several containers to control the water and minimize the impact.

Township staff surmised that the thawing and ice damming was likely caused by poor insulation and ventilation but believed it best to confirm their suspicion with the Township engineer and their Architect. This consultation confirmed the suspicion and enabled discussion and formulation of recommendations on the best course of action to resolve the issue.

Neale Bauman from The Design Forum in Grand Rapids and Devin Brown from Prein & Newhof have recommended the two following options (staff agree with and support either option):

1. Remove the existing metal roofing and replace it, adding rigid insulation on top of the deck, or
2. Insulate below the existing roof deck with spray foam coated with intumescent coating.

In either case, some interior work will be necessary to complete either option including:

- Mechanical redesigning and modifications to create a balanced air flow
- Removal of plastic and insulation in the plenum space
- Isolating the soffit areas from the plenum, and
- Repair and restoration of the EIFS soffits after closing the ventilation slots

It is estimated that Option #1 (*Remove the existing metal roofing and replace it, adding rigid insulation on top of the deck*) will be the most expensive at up to \$150,000. The upside to this option is that much of the work would take place during normal business hours with little to no impact to business processes.

Moreover, it is also estimated that Option #2 (*Insulate below the existing roof deck with spray foam coated with intumescent coating*) would be less expensive at \$75,000 but would require *ventilation and no use* of possibly most of the Administrative Building for up to 7 days, depending on the product used and the manufacture's recommendations. This means the doors of the building would be required to stand open with air being forced through the building to ventilate the structure. Obviously, this could be a huge impact to our business process along with concerns of security of the facility, but it is obviously the least expensive solution.

In addition, the following costs should also be expected:

- The Design Forum (*Development of plans, specifications, bidding, award and monitoring*) - \$16,300
- Prein & Newhof (*Contact administration, pay applications, shop drawings, site visits, record plans*) - \$3,900

Due to the project costs coupled with the business impact, staff is seeking direction from the Board as to how they should proceed. It is anticipated that Cargo, Corbat, VerBerkmoes, Bauman and Brown will be available for this discussion should any questions or concerns arise.

If you have any questions or comments prior to the meeting, please contact either Cargo, Corbat or me at your convenience.





Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ADDITIONS				
P20BU0040	WARD LOUIS D- ANTOINETTE M	16916 PIERCE ST	\$50,000	\$450.90
			\$50,000	\$450.90
			<i>Total Permits For Type:</i>	<i>1</i>
ADDRESS				
P20AD0021	GRAND HAVEN DEVELOPMENT GROUP LLC	2943 BOULDERWAY TR	\$0	\$14.00
P20AD0022	GRAND HAVEN DEVELOPMENT GROUP LLC	2931 BOULDERWAY TR	\$0	\$14.00
P20AD0023	GRAND HAVEN DEVELOPMENT GROUP LLC	3085 BOULDERWAY TR	\$0	\$14.00
P20AD0024	GRAND HAVEN DEVELOPMENT GROUP LLC	3186 COPPERWAY DR	\$0	\$14.00
P20AD0025	GADDINI RUDY-JULIA	GADDINI CT PVT	\$0	\$14.00
P20AD0026	KINNEY MICHAEL-SANDRA	LINCOLN ST	\$0	\$14.00
			\$0	\$84.00
			<i>Total Permits For Type:</i>	<i>6</i>
ALTERATIONS				
P20BU0252	SCHENK JOSEPH A-AINE N	15296 161ST AVE	\$4,200	\$89.25
P20BU0383	PHIPPS CLEO-PHIPPS CHERYL	15151 155TH AVE	\$5,000	\$89.25
P20BU0384	NIEMUR ADAM L-JENNIFER T	17176 BURKSHIRE DR	\$88,500	\$718.05
P20BU0387	GASIOR TOMASZ W	16034 LAKE AVE	\$10,000	\$168.00
P20BU0395	JEWELL STEVEN D SCHOEN	15360 COMSTOCK ST	\$12,500	\$197.45
P20BU0399	NORTON DAVID-JANE	17345 BUCHANAN ST	\$15,000	\$211.15
P20BU0411	GUTHRIE WARREN E-LAURIE A	17150 MAJESTIC RIDGE CT	\$9,500	\$168.00
P20BU0414	DURAND JASON R	13075 ACACIA DR	\$2,500	\$63.00
P20BU0420	LOCHINSKI JOSEPH M-ELLA	15750 RONNY RD	\$5,000	\$89.25
			\$152,200	\$1,793.40
			<i>Total Permits For Type:</i>	<i>9</i>
BASEMENT FINISH				
P20BU0400	SEES AUSTIN-HANSON MEGAN	14110 168TH AVE	\$14,300	\$261.15
P20BU0409	NAVIS ADAM-CARYN	15469 THORNAPPLE DR	\$4,800	\$89.25
P20BU0419	BRADBURY DANIEL E-LAURA A	13490 HIDDEN CREEK CT	\$1,400	\$42.00
P20BU0429	PAPES JASON-LISA	13102 ACACIA DR	\$7,100	\$136.50
			\$27,600	\$528.90
			<i>Total Permits For Type:</i>	<i>4</i>
COMMERCIAL BUILDING				
P20BU0410	REENDERS KENNETH-SHIRLEY TRUST	14881 168TH AVE	\$311,418	\$1,904.77
			\$311,418	\$1,904.77
			<i>Total Permits For Type:</i>	<i>1</i>
COMMERCIAL REMODEL				
P20BU0294	16930 ROBBINS ROAD ASSOC LLC	16930 ROBBINS RD 115	\$20,000	\$464.15
P20BU0401	LAKE TRUST CREDIT UNION	17350 ROBBINS RD	\$15,000	\$336.15

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$35,000	\$800.30
			<i>Total Permits For Type:</i>	2
DECK				
P20BU0388	ROBERTS-BOYINK TRUST	13772 COTTAGE DR	\$15,040	\$218.00
P20BU0389	GARDNER REBECCA-JOEY	14992 CURVE ST	\$1,000	\$36.75
P20BU0394	BROWN MICHAEL J-SUSAN E TRUST	13133 COPPERWAY DR	\$2,200	\$63.00
P20BU0407	BUNNA CYNTHIA A	14629 PARKWOOD DR	\$20,000	\$245.40
			\$38,240	\$563.15
			<i>Total Permits For Type:</i>	4
DEMOLITION				
P20DE0004	BARCLAY KATHLEEN TRUST	17620 BUCHANAN ST	\$0	\$20.00
P20DE0005	JACOBSON NELSON C-LANA	13467 WINDCREST LN	\$0	\$20.00
P20DE0006	RUST DALE L-MARY JO	18165 SHORE ACRES RD	\$0	\$20.00
			\$0	\$60.00
			<i>Total Permits For Type:</i>	3
DIRECTIONAL SIGN				
P20SG0012	CHESTER OF MICHIGAN LLC	16760 LINCOLN ST	\$525	\$12.00
P20SG0016	BARUCH SENIOR MINISTRIES	16331 ROBBINS RD	\$100	\$4.00
P20SG0018	BARUCH SENIOR MINISTRIES	15255 CLOVERNOOK DR	\$100	\$4.00
P20SG0020	BARUCH SENIOR MINISTRIES	16224 MERCURY DR	\$200	\$8.00
			\$925	\$28.00
			<i>Total Permits For Type:</i>	4
ELECTRICAL				
P20EL0251	HEKMAN STEPHEN J-DEBORAH J	15037 LAKE AVE	\$0	\$211.00
P20EL0252	CALKINS JEFFREY F	14141 155TH AVE	\$0	\$64.00
P20EL0253	VAN HALL DONALD-CONNIE	15127 154TH AVE	\$0	\$124.00
P20EL0254	TUSHEK JOEL R-MOLLY J	14506 LINCOLN ST	\$0	\$60.00
P20EL0255	FRANCIS MICHAEL-REAU MARY AMY	12926 BOUDLERWAY TR	\$0	\$219.00
P20EL0256	PALING JAMES D-KAREN I	12024 FOREST BEACH TRL PVT	\$0	\$110.00
P20EL0257	WILSON DANIEL R-MICHELLE	14439 MERCURY DR	\$0	\$60.00
P20EL0258	SHAPE CORP	14600 172ND AVE	\$0	\$54.00
P20EL0259	RIVER HAVEN OPERATING COMPANY LLC	13920 OAKWOOD CIRCLE	\$0	\$55.00
P20EL0260	RIVER HAVEN OPERATING COMPANY LLC	14561 DOGWOOD CT	\$0	\$55.00
P20EL0261	RIVER HAVEN OPERATING COMPANY LLC	14514 CROOKED TREE LN	\$0	\$55.00
P20EL0262	RIVER HAVEN OPERATING COMPANY LLC	13518 PINWOOD DR	\$0	\$55.00
P20EL0263	RIVER HAVEN OPERATING COMPANY LLC	13238 WINDING CREEK DR	\$0	\$55.00
P20EL0264	RIVER HAVEN OPERATING COMPANY LLC	13897 OAKWOOD CIRCLE	\$0	\$55.00
P20EL0265	RIVER HAVEN OPERATING COMPANY LLC	13574 SPRINGBROOK DR	\$0	\$55.00
P20EL0266	RIVER HAVEN OPERATING COMPANY LLC	13483 PINWOOD DR	\$0	\$55.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20EL0267	RIVER HAVEN OPERATING COMPANY LLC13749 SUNRISE COVE		\$0	\$55.00
P20EL0268	GALLERY JAMES V JR-KATHLEEN A 12742 RETREAT DR PVT		\$0	\$66.00
P20EL0269	DONLEY DIANE L REVOCABLE TRUST 12891 WILDERNESS TR PVT		\$0	\$65.00
P20EL0270	REISS JOSEPH-CHERYL 15843 OBRIEN CT		\$0	\$54.00
P20EL0271	PHIPPS CLEO-PHIPPS CHERYL 15151 155TH AVE		\$0	\$114.00
P20EL0272	BOWERS ALAN 15195 MERCURY DR		\$0	\$132.00
P20EL0273	LAKE TRUST CREDIT UNION 17350 ROBBINS RD		\$0	\$108.00
P20EL0274	GUTHRIE WARREN E-LAURIE A 17150 MAJESTIC RIDGE CT		\$0	\$106.00
P20EL0275	JOELSON & LENTZ TRUST 15363 LAKE AVE		\$0	\$60.00
P20EL0276	REEVES SCOTT-DELAYNE 14496 LAKESHORE DR		\$0	\$56.00
P20EL0277	INTERRA HOMES LLC 12651 RIVERTON RD		\$0	\$254.00
P20EL0278	DEWALD RANDY TRUST 11386 156TH AVE		\$0	\$104.00
P20EL0279	NIEMUR ADAM L-JENNIFER T 17176 BURKSHIRE DR		\$0	\$140.00
P20EL0280	SARKI TIMOTHY J-LORI A 15432 LAKE AVE		\$0	\$130.00
P20EL0281	ROSENDALL ERIC 15686 COMSTOCK ST		\$0	\$60.00
P20EL0282	VANDALEN SCOTT E-AMANDA L 13443 GREENBRIAR DR		\$0	\$114.00
P20EL0283	BRADBURY DANIEL E-LAURA A 13490 HIDDEN CREEK CT		\$0	\$110.00
P20EL0284	SHAPE CORP 14600 172ND AVE		\$0	\$50.00
P20EL0285	RIVER HAVEN OPERATING COMPANY LLC13578 OAKTREE COURT		\$0	\$55.00
P20EL0286	REENDERS KENNETH-SHIRLEY TRUST 14881 168TH AVE		\$0	\$310.00

\$0 **\$3,485.00**
Total Permits For Type: **36**

FENCE

P20ZL0033	BARTELL JILL 13117 WILDVIEW DR		\$3,000	\$40.00
P20ZL0095	WARNER JEFFERY T-MICHELE R 13991 OAK CHAPEL AVE		\$1,200	\$40.00
P20ZL0098	WILTHOF LARRY 15625 ROBBINS RD		\$6,500	\$40.00
P20ZL0102	DKEJ LLC 16925 ABILITY WAY		\$3,780	\$40.00
P20ZL0104	WILDER JEREMEY A-LORIAN 12585 CANTERBURY CT PVT		\$1,300	\$40.00
P20ZL0106	BEALL MICHAEL-MELISSA 14456 MANOR RD		\$900	\$40.00
P20ZL0107	REDDER LARRY D-SHERRY C 14825 WOODSIDE TR		\$700	\$40.00
P20ZL0108	YOUNG PHILIP R-SIMONE O 13578 FOREST PARK DR		\$900	\$40.00
P20ZL0109	MILLER STACEY L 15170 LAKESHORE DR		\$3,169	\$40.00
P20ZL0110	POULSON GREGORY T-KIMBERLY R 13186 SIKKEMA DR		\$13,000	\$40.00
P20ZL0111	BOOCHER DANIEL W-RACHAEL N 15032 BRIARWOOD ST		\$6,608	\$40.00
P20ZL0112	GIBSON JOHN-SHERYL M 15025 BRIARWOOD ST		\$5,209	\$40.00

\$46,266 **\$480.00**
Total Permits For Type: **12**

GROUND SIGN

P20SG0013	VANOEVEREN ANDREA L-IAN D 14411 BRIGHAM DR		\$550	\$20.00
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Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20SG0014	DAVIS CHANDRA DEASE-THERNELL	14545 MANOR RD	\$550	\$20.00
P20SG0015	BARUCH SENIOR MINISTRIES	16331 ROBBINS RD	\$2,640	\$48.00
P20SG0017	BARUCH SENIOR MINISTRIES	15255 CLOVERNOOK DR	\$2,640	\$48.00
P20SG0019	BARUCH SENIOR MINISTRIES	16224 MERCURY DR	\$2,640	\$48.00
			\$9,020	\$184.00
			<i>Total Permits For Type:</i>	5

MECHANICAL

P20ME0329	HUNTER NICOLE-SPRIK JONATHAN	9855 168TH AVE	\$0	\$135.00
P20ME0330	CORLEW KELLY	16092 COMSTOCK ST	\$0	\$80.00
P20ME0331	LOEKS BARRIE L-JAMES J TRUST	12525 WILDERNESS TR PVT	\$0	\$230.00
P20ME0332	ERKES KLINTWORTH W-ASHLEY J	14771 154TH AVE	\$0	\$110.00
P20ME0333	GARAY RICHARD	15309 MEADOWWOOD DR	\$0	\$110.00
P20ME0334	BOERSMA ESTATE	15308 SADDLEBROOK CT PVT	\$0	\$80.00
P20ME0335	DOMBROWSKI WILLIAM-SUSAN	17830 MERRYWOOD LN	\$0	\$80.00
P20ME0336	RIVER HAVEN OPERATING COMPANY LLC	13426 WINDING CREEK DR	\$0	\$80.00
P20ME0337	WALBURG TRUST	12621 GOLF ESTATES LN	\$0	\$80.00
P20ME0338	KORCZ MARY	15327 LOST CHANNEL TR	\$0	\$60.00
P20ME0339	VAN HALL DONALD-CONNIE	15127 154TH AVE	\$0	\$160.00
P20ME0340	HANWAY STEPHEN-DIANE TRUST	18163 HOLCOMB RD	\$0	\$120.00
P20ME0341	SWIERBUT WENDI M	13058 ACACIA DR	\$0	\$80.00
P20ME0342	WILHELM PAUL-VANESSA	13461 RAVINE VIEW DR	\$0	\$110.00
P20ME0343	HEKMAN STEPHEN J-DEBORAH J	15037 LAKE AVE	\$0	\$130.00
P20ME0344	HUNTER NICOLE-SPRIK JONATHAN	9855 168TH AVE	\$0	\$210.00
P20ME0345	GALLERY JAMES V JR-KATHLEEN A	12742 RETREAT DR PVT	\$0	\$85.00
P20ME0346	RIVER HAVEN OPERATING COMPANY LLC	13749 SUNRISE COVE	\$0	\$80.00
P20ME0347	RIVER HAVEN OPERATING COMPANY LLC	13483 PINWOOD DR	\$0	\$80.00
P20ME0348	RIVER HAVEN OPERATING COMPANY LLC	13574 SPRINGBROOK DR	\$0	\$80.00
P20ME0349	RIVER HAVEN OPERATING COMPANY LLC	13897 OAKWOOD CIRCLE	\$0	\$80.00
P20ME0350	RIVER HAVEN OPERATING COMPANY LLC	13238 WINDING CREEK DR	\$0	\$80.00
P20ME0351	RIVER HAVEN OPERATING COMPANY LLC	13518 PINWOOD DR	\$0	\$80.00
P20ME0352	RIVER HAVEN OPERATING COMPANY LLC	14514 CROOKED TREE LN	\$0	\$80.00
P20ME0353	RIVER HAVEN OPERATING COMPANY LLC	14561 DOGWOOD CT	\$0	\$80.00
P20ME0354	RIVER HAVEN OPERATING COMPANY LLC	13920 OAKWOOD CIRCLE	\$0	\$80.00
P20ME0355	LAKE TRUST CREDIT UNION	17350 ROBBINS RD	\$0	\$80.00
P20ME0356	INTERRA HOMES LLC	12651 RIVERTON RD	\$0	\$230.00
P20ME0357	HALL WAYNE E-KATHLEEN A TRUST	15030 COPPER PL	\$0	\$205.00
P20ME0358	TEG 43 NORTH LLC	14976 RIDGEMOOR ST 201	\$0	\$55.00
P20ME0359	TEG 43 NORTH LLC	14955 CRESCENT ST 204	\$0	\$55.00
P20ME0360	TEG TIMBERVIEW 1 LLC	15075 LUKAS CT 234-BLDG J	\$0	\$100.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20PL0140	LILE BRETT N-BETH A	17581 BEECH HILL DR	\$0	\$55.00

\$0
Total Permits For Type: **14**

POOL/SPA/HOT TUB

P20BU0404	REEVES SCOTT-DELAYNE	14496 LAKESHORE DR	\$9,221	\$168.00
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\$9,221
Total Permits For Type: **1**

REPLACEMENT WINDOWS/DOORS

P20BU0378	RITCHIE JEFFREY-MICHELLE	15134 WILLOWWOOD CT	\$5,578	\$105.00
P20BU0430	HARRISON TODD K-LISA A	15613 KITCHEL LN	\$11,002	\$190.60

\$16,580
Total Permits For Type: **2**

RE-ROOFING

P20BU0390	WHISMAN DANIEL L	15355 MEADOWWOOD DR	\$12,703	\$100.00
P20BU0391	KOSTEN KURT-TERRON	15227 ARBORWOOD DR	\$5,000	\$100.00
P20BU0393	TIBALDI-O'CONNOR JOHN-O'CONNER KERR	0971 168TH AVE	\$9,980	\$100.00
P20BU0396	GROSHEK JEFFREY R-ROSASCO LINDA	14621 INDIAN TRAILS DR	\$8,188	\$100.00
P20BU0398	CONKLIN JAMES-JUDY	11404 OAK GROVE RD	\$15,603	\$100.00
P20BU0402	DELONGCHAMP JEFF	10577 LAKESHORE DR	\$12,530	\$100.00
P20BU0403	TODD CLAUDE A-LINDA S	14155 PAYNE FOREST AVE	\$11,000	\$100.00
P20BU0408	BETTS A W III-MARCIA	14567 SOUTH HIGHLAND DR	\$31,366	\$100.00
P20BU0415	OPPENHUIZEN TRUST MARK A-KATHY C	17822 COMSTOCK ST	\$10,280	\$100.00
P20BU0416	BOOCHER DANIEL W-RACHAEL N	15032 BRIARWOOD ST	\$10,791	\$100.00
P20BU0417	DERRICK ART	12146 168TH AVE	\$25,000	\$100.00
P20BU0418	WESTLAKE EQUIPMENT LLC	11944 US-31	\$7,600	\$100.00
P20BU0421	BROWN WILLIAM J-LINDA S	16310 MERCURY DR	\$7,980	\$100.00
P20BU0423	BROWN JOEL M-DANIELLE M	13532 FOREST PARK DR	\$15,164	\$100.00
P20BU0424	DERENNE CRAIG J-ALBAITIS LAURA	13221 MULBERRY CT	\$9,560	\$100.00
P20BU0425	HUBNER HEATHER M	13246 MULBERRY CT	\$7,703	\$100.00
P20BU0426	ROBERTS SCOTT A	15330 160TH AVE	\$2,300	\$100.00
P20BU0432	BOOTH ERIK-JUDY	15131 ARBORWOOD DR	\$14,000	\$100.00

\$216,748
Total Permits For Type: **18**

RE-SIDING

P20BU0392	STEINMETZ JACK-MARGARET P TRUST	15695 HIGH RIDGE DR	\$25,000	\$100.00
P20BU0397	BABBITT JEFFRY S-LORI A TRUST	13494 HIDDEN CREEK DR	\$19,800	\$100.00

\$44,800
Total Permits For Type: **2**

SHED (<200 SQFT)

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20ZL0094	BASSETT KEN-NANCY TRUST	14641 WOODRIDGE CT	\$4,500	\$40.00
P20ZL0096	GRIFFIN JOHN J III-KARLA J	16924 MAPLERIDGE DR	\$4,000	\$40.00
P20ZL0097	DECHENEY ROBERT J JR	15111 152ND AVE	\$1,200	\$40.00
P20ZL0099	DEMPSEY JOSEPH-PATRICIA	14878 CANARY DR	\$0	\$40.00
P20ZL0100	VANECK DALE W-ELIZABETH N	16536 JOHNSON ST	\$3,500	\$40.00
P20ZL0103	BARNEY TODD A-KERRIE L	15274 GRAND OAK RD	\$1,600	\$40.00
			\$14,800	\$240.00
			<i>Total Permits For Type:</i>	6
SINGLE FAMILY DWELLING				
P20BU0406	BARCLAY KATHLEEN TRUST	17620 BUCHANAN ST	\$600,000	\$3,338.40
P20BU0412	FOUTZ STEPHEN E-KATHLEEN A	13808 LAKESHORE DR	\$325,000	\$1,974.65
			\$925,000	\$5,313.05
			<i>Total Permits For Type:</i>	2
VEHICLE SALES				
P20VS0024	FOLLIS BRADFORD J-DEBAPTISTE BETH I	15066 MERCURY DR	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	1
Totals			\$1,897,818	\$25,607.82
			<i>Total Permits In Month:</i>	188

September Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0154	15350 CHANNEL RD	1ST NOTICE OF VIOLATION LETTER	09/08/20		
E20CE0162	15026 GROESBECK ST 15028	PENDING	09/09/20		
E20CE0164	15615 LAKE MICHIGAN DR	CLOSED	09/10/20	09/24/20	
E20CE0168	15625 ROBBINS RD	VERBAL WARNING	09/17/20		
Total Entries:					4

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0145	15998 LAKE AVE	CLOSED	09/01/20	09/08/20	
E20CE0155	12146 168TH AVE	1ST NOTICE OF VIOLATION LETTER	09/09/20		
E20CE0156	16159 FERRIS ST	CLOSED	09/09/20	09/29/20	
E20CE0157	15317 CANTERBURY LN PVT	1ST NOTICE OF VIOLATION LETTER	09/09/20		
E20CE0158	15188 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	09/09/20		
E20CE0159	13632 E PARK CT		09/09/20		
E20CE0170	11237 OAK GROVE RD	2ND NOTICE OF VIOLATION LETTER	09/17/20	09/30/20	
E20CE0179	15891 GROESBECK ST	1ST NOTICE OF VIOLATION LETTER	09/29/20		
Total Entries:					8

CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0144	15315 FERRIS ST	2ND NOTICE OF VIOLATION LETTER	09/01/20		
Total Entries:					1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0160	15421 COLEMAN AVE	1ST NOTICE OF VIOLATION LETTER	09/09/20		
E20CE0182	14732 WILLIAMS WY	1ST NOTICE OF VIOLATION LETTER	09/30/20		
E20CE0184	17836 COMSTOCK ST	1ST NOTICE OF VIOLATION LETTER	09/30/20		
Total Entries:					3

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
Total Entries:					0

September Open Enforcements By Category Monthly Report

E20CE0178 12831 152ND AVE 1ST NOTICE OF VIOLATION LETTER 09/24/20

Total Entries: 3

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0147	14965 BRIARWOOD ST	CLOSED	09/03/20	09/03/20	
E20CE0148	14956 BRIARWOOD ST	CLOSED	09/03/20	09/17/20	
E20CE0149	16896 TIMBER DUNE DR	CLOSED	09/03/20	09/17/20	
E20CE0150	14978 WOODACRE CT	CLOSED	09/03/20	09/17/20	
E20CE0151	13477 RAVINE VIEW DR	CLOSED	09/03/20	09/17/20	
E20CE0152	14902 WOODSIDE TR	CLOSED	09/03/20	09/08/20	

Total Entries: 6

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0165	16182 LAKE MICHIGAN DR	CLOSED	09/15/20	09/29/20	
E20CE0167	15066 MERCURY DR	CLOSED	09/17/20	09/22/20	
E20CE0176	16071 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	09/24/20		

Total Entries: 3

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0181	15226 GRAND OAK RD		09/30/20		

Total Entries: 1

Enforcement.DateFiled Between 9/1/2020 12:00:00 AM
AND 9/30/2020 11:59:59 PM

Total Records: 41

September Closed Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0131	13466 152ND AVE	CLOSED	08/18/20	09/02/20	
E20CE0143	17822 HUNTERS LN	CLOSED	08/26/20	09/01/20	
E20CE0164	15615 LAKE MICHIGAN DR	CLOSED	09/10/20	09/24/20	

Total Entries: 3

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E04CE0021	15008 LAKESHORE DR	1ST LETTER SENT	02/09/04	09/10/20	
E13CE0203	11430 LAKESHORE DR	EXPIRED - CLOSED BY STAFF	11/15/13	09/08/20	
E20CE0104	15008 LAKESHORE DR	CLOSED	07/28/20	09/10/20	
E20CE0115	14761 PARK AVE	CLOSED	07/30/20	09/22/20	
E20CE0124	18165 SHORE ACRES RD	CLOSED	08/10/20	09/17/20	
E20CE0145	15998 LAKE AVE	CLOSED	09/01/20	09/08/20	
E20CE0156	16159 FERRIS ST	CLOSED	09/09/20	09/29/20	
E20CE0170	11237 OAK GROVE RD	2ND NOTICE OF VIOLATION LETTER	09/17/20	09/30/20	

Total Entries: 8

CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0062	14927 152ND AVE	CLOSED	06/10/20	09/22/20	

Total Entries: 1

DOMESTIC ANIMALS AND PETS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0068	15324 MEADOWWOOD DR	CLOSED	06/16/20	09/02/20	

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0097	15271 WINANS ST	CLOSED	07/23/20	09/01/20	
E20CE0105	14456 MANOR RD	CLOSED	07/29/20	09/01/20	

September Closed Enforcements By Category Monthly Report

E20CE0126	16831 WATERSEDGE DR	CLOSED	08/12/20	09/10/20
E20CE0136	15897 OBRIEN CT	CLOSED	08/19/20	09/29/20

Total Entries: 4

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0129	14934 172ND AVE 14940	CLOSED	08/12/20	09/08/20	
E20CE0166	15263 LOST CHANNEL TR	CLOSED	09/15/20	09/29/20	

Total Entries: 2

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0128	15270 LYONS LN PVT	CLOSED	08/12/20	09/01/20	
E20CE0161	13516 HIDDEN CREEK CT	CLOSED	09/09/20	09/24/20	

Total Entries: 2

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0132	14703 INDIAN TRAILS DR	CLOSED	08/18/20	09/02/20	
E20CE0146	14830 160TH AVE	CLOSED	09/02/20	09/30/20	

Total Entries: 2

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0119	11838 TURTLE TRAIL PVT	CLOSED	08/06/20	09/22/20	
E20CE0169	15898 RIDGEFIELD ST	VERBAL WARNING	09/17/20	09/29/20	

Total Entries: 2

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0094	15330 APPLE ST	CITATION/CIVIL INFRACTION	07/20/20	09/29/20	
E20CE0108	15140 BRIARWOOD ST	CLOSED	07/29/20	09/03/20	
E20CE0109	15158 BRIARWOOD ST	CLOSED	07/29/20	09/03/20	
E20CE0137	13221 MULBERRY CT	CLOSED	08/20/20	09/02/20	

September Closed Enforcements By Category Monthly Report

E20CE0138	14960 WOODACRE CT	CLOSED	08/20/20	09/03/20
E20CE0139	15371 APPLE ST	CLOSED	08/20/20	09/02/20
E20CE0140	13300 RAVINE VIEW DR	CLOSED	08/20/20	09/03/20
E20CE0141	13448 RAVINE VIEW DR	CLOSED	08/20/20	09/03/20
E20CE0142	14973 BRIARWOOD ST	CLOSED	08/20/20	09/03/20
E20CE0147	14965 BRIARWOOD ST	CLOSED	09/03/20	09/03/20
E20CE0148	14956 BRIARWOOD ST	CLOSED	09/03/20	09/17/20
E20CE0149	16896 TIMBER DUNE DR	CLOSED	09/03/20	09/17/20
E20CE0150	14978 WOODACRE CT	CLOSED	09/03/20	09/17/20
E20CE0151	13477 RAVINE VIEW DR	CLOSED	09/03/20	09/17/20
E20CE0152	14902 WOODSIDE TR	CLOSED	09/03/20	09/08/20

Total Entries: 15

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0165	16182 LAKE MICHIGAN DR	CLOSED	09/15/20	09/29/20	
E20CE0167	15066 MERCURY DR	CLOSED	09/17/20	09/22/20	

Total Entries: 2

Enforcement.DateClosed Between 9/1/2020 12:00:00 AM
AND 9/30/2020 11:59:59 PM

Total Records: 42

Total Pages: 3

Report Created: 10/01/20

September Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
BASEMENT FINISH - PREV OWNER	1
BASEMENT FINISH-CURRENT OWNER-1ST NOTICE	6
DECK WITHOUT PERMIT	2
FENCE - 1ST NOTICE	3
LITTER - 1ST NOTICE	4
LITTER - 2ND NOTICE	1
PARKED ON GRASS - 1ST NOTICE	4
PARKED ON GRASS - 2ND NOTICE	1
PERMIT APPLICATIONS-PLEASE COMPLETE	3
POOL & HOT TUB - 1ST NOTICE	2
POOL & HOT TUB - 2ND NOTICE	2
ROOSTER - 2ND NOTICE	1
SHED - 1ST NOTICE	4
SHED - 2ND NOTICE	1
SIGN IN ROW WARNING	1
VEHICLE FOR SALE - 1ST NOTICE	3
VEHICLE IN ROW - 1ST NOTICE	5
WORK WITHOUT PERMITS - 1ST NOTICE	1

Total Letters Sent: 45

2020 LANDSCAPE INSPECTIONS

Year	Project Name/Business
2003	Bayou Pointe Condo - Add Parking
2012	Edge 4:12 Ministries Inc
2007	Generation Care
2001	GHT - Boat Launch/Restroom/Parking
2003	GHT - F/R Fitness Center
1999	GHT - Meter Station
2001	GHT Expansion
99 & 16	Ken's Super Store - Canopy/Gas Pumps/D&W Quick Stop
06 & 11	Lake Trust Credit Union
2005	LNS Ent/Reenders - Way Pointe Boat Works
2004	R Stor-N-Lok - Ken Reenders
2001	Ryenga Electric
00, 01, 04	Zelenka Nursery (Soil Removal/43 Poly Houses/Berm/Landscaping)
2015	Botello's Taco Truck & Seating Area

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2020**

WATER

MONTH	WORK ORDERS	METER		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER	
		3/4"	1"			3/4"	1"					
JANUARY	100	4	6	20	2	4	1	0	32.04	0.82	0.00	
FEBRUARY	170	1	5	2	121	2	1	0	28.69	0.69	0.00	
MARCH	131	3	1	2	84	1	2	0	28.16	0.96	0.00	
APRIL	68	1	0	0	0	2	0	0	34.58	0.71	0.00	
MAY	68	4	4	3	0	3	0	0	51.90	1.67	0.00	
JUNE	89	2	0	7	1	2	2	0	122.83	3.39	0.00	
JULY	99	3	4	6	2	2	4	810	100.21	3.39	0.00	
AUGUST	101	0	1	13	3	2	1	0	117.90	3.07	0.00	
SEPTEMBER	88	4	1	11	0	4	5	1350	70.32	3.22	0.00	
OCTOBER								0	0.00	0.00	0.00	
NOVEMBER								0	0.00	0.00	0.00	
DECEMBER								0	0.00	0.00	0.00	
TOTAL YTD	914	22	22	64	213	22	16	2160	586.63	17.90	0.00	
TOTALS			44				38				17.90	
							5463		604.53			

NOTES: Installed 1 1/2" & 2" meters - Building E Lakeshore Flats
 Installed 2" meter - Building A Lakeshore Flats
 Installed 2" meter - Building C Lakeshore Flats

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	3	2	0	9.64
FEBRUARY	3	4	0	8.41
MARCH	1	2	0	10.85
APRIL	1	0	0	6.56
MAY	1	2	0	10.49
JUNE	2	2	0	16.19
JULY	2	4	0	12.79
AUGUST	1	5	0	8.95
SEPTEMBER	0	1	800	9.49
OCTOBER			0	0.00
NOVEMBER			0	0.00
DECEMBER			0	0.00
TOTAL YTD	14	22	800	93.35
TOTALS		880		

NOTES: