



GRAND HAVEN CHARTER TOWNSHIP
 13300 168th Avenue • Grand Haven, Michigan 49417 • Phone: 616.842.5988 • Fax: 616.842.9419

REQUEST FOR LAND DIVISION

You **MUST** answer all questions and include all attachments.
 Bring or mail to: 13300 168th Ave., Grand Haven, MI 49417

Name:	This form is designed to comply with applicable local Zoning and Land Division ordinances and §108 and §109 of the Michigan Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended particularly by P.A. 591 of 1996 and P.A. 87 of 1997), MCL 560.101et.seq. It does not purport, however, to meet all issues that a local unit may want to address.
Address:	
City, State, Zip:	

- LOCATION** of parent Parcel to be divided:
 Address: _____
 Parent Parcel Number: _____ CURRENT ZONING: _____
 Legal Description of Parent Parcel: (attach extra sheets if needed) _____
- PROPERTY OWNER** Information: (full name(s) from deed for owners) --Information must be provided for every owner of a fee interest. In addition, if the property is subject to a land contract, provide information for the vendor and vendee.
 Name: _____ Phone (_____) _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
- APPLICANT** Information: (if not the PROPERTY OWNER)
 Contact Person's Name: _____
 Business Name: _____ Phone (_____) _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
- PROPOSAL:** Describe the division(s) being proposed
 (1) Number of new parcels _____
 (2) Intended use _____
 (3) How will the proposed division provide access _____
- FUTURE DIVISIONS** of the retained portion of the Parent Parcel that may be created, but are not included in this application?
 The number of future divisions being transferred from the Parent Parcel to the created new parcel? _____
 Identify the parcel: _____
 (See section §109(2) of the Statute. Make sure your deed includes both statements as required in section §109(3) and §109(4) of the Statute.

- A. REQUIRED INFORMATION**
The survey or map must include:
 - Boundaries (as of March 31, 1997), and
 - All previous divisions made after March 31, 1997 (indicate when made or none),
 - The proposed division(s), and
 - Dimensions of the proposed divisions, Including area and square footage (excluding any ingress/egress right

- of way easements), and
- (5) Existing and proposed road/easement rights-of-way, and
- (6) Any existing improvements (buildings, pools, sheds, etc.)
- DISTANCE OF BUILDINGS FROM LOT LINES MUST SHOW ON MAP**
- (7) any cemetery, which is adjacent to, or may have access through this parcel
- (8) Legal Descriptions of all Parcels
- (9) Copy of the proposed Deed(s)
- (10) Corners of the New Parcels visibly marked.

In addition to the above-required information, the following supportive information is requested on the survey. If the applicant chooses not to provide such information as part of this land division process, Grand Haven Charter Township will generally require it prior to the issuance of any subsequent permits (e.g. building permits, driveway permits etc.).

B. ADDITIONAL SUPPORTING INFORMATION

- (10) The location of all existing easements/and or service lines for public/private utilities, and
 - (11) The location of all proposed easements/and or service lines for public/private utilities, and
 - (12) Location of all existing and proposed driveways, and
 - (13) Location of all existing septic systems.
7. Indication of approval, or permit from County Road Commission, for each proposed new road, easement or shared driveway. Roadway maintenance agreement will be required (provide a copy of Agreement) if the creation of private road will be part of this application.
 8. Evidence of all interest of fee ownership or land contract vendee interest.
 9. A copy of any transferred division rights [§109(4) of the Act] in the Parent Parcel.
 10. Certificate from the County Treasurer indicating the last 5 years of property taxes/special assessment have been paid or apportioned by the township.
 11. Application fee of \$_____ (Contact Township for Fee Schedule)

AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this Application and any approval will be void. Further, I agree to 2 comply with the conditions and regulations of the Land Division Act. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the Application is correct at a time mutually agreed with the Applicant. Further, I understand this is only a parcel division which conveys only certain rights under the applicable local Land Division Ordinance, the local Zoning Ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996, amended by P.A. 87 of 1997), MCL 560.101, et.seq.), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Further even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Finally, I understand that if this division is approved, it is only for the matters covered in this Application. State Tax Commission Form L-4270a must be filed within 45 days of the transfer of the property to be divided, when rights to make a

land division are transferred.

Signature(s) of Owner(s):

Signature _____ Date: _____

Signature _____ Date: _____

Signature(s) of Applicant(s): (if not Owner(s))

Signature _____ Date: _____

Signature _____ Date: _____