



GRAND HAVEN CHARTER TOWNSHIP

**SITE PLAN REVIEW APPLICATION**

Application Type	Fee	Escrow*
New – Commercial/Industrial	\$300	\$2,000
Building Addition	\$200	\$1,000
Amendments & All Others	\$150	\$1,000

Utility Escrow**	
Main Extension	\$5,000
Lift Station	\$2,000

**Applicant Information**

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email Address \_\_\_\_\_

**Owner Information** *(If different from applicant)*

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_

**Property Information**

Address/Location \_\_\_\_\_  
 Parcel Number 70 - - - Size (acres) \_\_\_\_\_  
 Current Zoning \_\_\_\_\_ Master-Planned Zoning \_\_\_\_\_

**Description of Proposed Use/Request** *(attach additional pages as needed)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTE:** The architect, engineer, planner, or designer shall be responsible for utilizing the Township Ordinance books and following all applicable requirements, including those of Chapter 23 of the Zoning Ordinance. Initially, submit five copies of the required information for staff review. Once staff has granted tentative approval, additional copies will be required as requested by staff.

I hereby attest the information on this application is, to the best of my knowledge, true and accurate.

\_\_\_\_\_  
*Signature of applicant*

\_\_\_\_\_  
*Date*

*\* To cover cost of legal and consulting fees, may be increased as necessary*

*\*\* If approval of this application requires/includes the extension of a municipal utility, an additional \$5,000 escrow fee shall be required, and an additional \$2,000 escrow fee shall be required for the installation of a lift station.*

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**For Office Use Only**

Date Received \_\_\_\_\_ Fee Paid? \_\_\_\_\_

Materials Received: Site Plans \_\_\_\_\_ Location Map \_\_\_\_\_  
Survey \_\_\_\_\_ Legal Description \_\_\_\_\_

Dated copy of approved minutes sent to applicant? \_\_\_\_\_ Date Sent \_\_\_\_\_

**PLANNING COMMISSION USE ONLY**

**Approval** \_\_\_\_\_

**Tabled** \_\_\_\_\_

**Denied** \_\_\_\_\_

**Conditional Approval** \_\_\_\_\_

**The following conditions shall be met for approval:**

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*Signature of Planning Commission Chair*

\_\_\_\_\_  
*Date*