



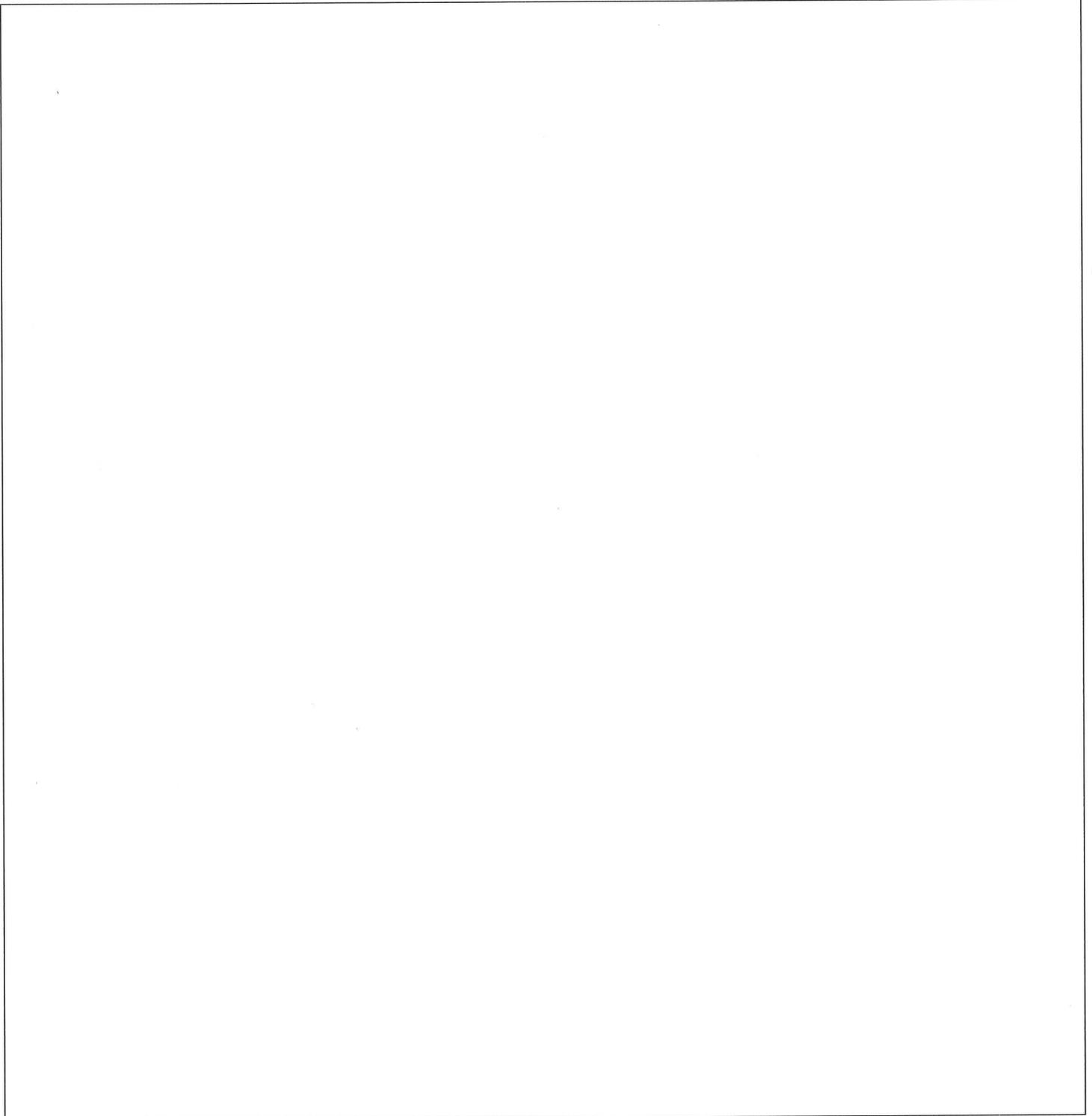
BUILDING PERMIT APPLICATION POOL/SPA/HOT TUB & ITS BARRIER(S) & GATE(S)

Applicant to complete the application form - The code requirements for swimming pool barriers are attached (owner or applicant to retain this Code). Applicant to sketch the lot & lot lines and show where the proposed barrier/fence will be or sketch the proposed barrier/fence on a copy of the survey. The Zoning Ordinance with all regulations & requirements is also attached. Owner or applicant is to retain this Ordinance.

OWNER	Date:		Owner's Name:			
	Address:			City:	State:	Zip:
	Job Location: (if different from above)					
	Phone:		Cell:		Email:	
	Parcel #:		Property Size: <i>(acres)</i>	Lot Type: (Typical, Corner, Interior) include survey or scaled drawing.		Zoning Type:
CONTRACTOR	Is the owner the Installer: <input type="checkbox"/> YES <input type="checkbox"/> NO	If no, list CONTRACTOR'S NAME :			License #:	
	Contractor Address:		City:		State:	Zip:
	Phone:		Cell:		Email:	
SEE SECTION AG105	Type and Size of Pool:					
	Must indicate how compliance with Section AG106 will be met (Entrapment protection for swimming pool and spa suction outlets):					
	Type of Proposed Barrier/Fence or Hot Tub/Spa Cover (be specific):					
	Fence Material (treated wood, metal, vinyl, etc):		Total height of fence:		The largest size of any openings in the fence:	
	Distance from the bottom of the fence to the ground:		How many gates: <i>(Please show gate swing direction, gate latching mechanism, self-closing, self latching & capability of being locked on attached diagram.)</i>			
Will any portion of the house be used as part of the barrier?				If yes, indicated the specific type of door alarm(s) to be used:		
Copy of Survey Enclosed? <input type="checkbox"/> YES <input type="checkbox"/> NO		Note: GHT assumes no responsibility to establish your property lines. If property line disputes result from the issuance of any permit, the Township may suspend such permit until the property lines are established by a land survey.				
Cost of Labor & Materials:		Cost of Pool:		Cost of Barrier:		
→ Applicant Signature				Date:		

**THIS PAGE IS FOR DRAWING THE LOCATION AND SIZES OF THE SWIMMING POOL,
BARRIER/FENCE(S) AND GATES**

Provide a scaled drawing with details of your proposed work including the dimensions of any structure(s) (i.e. height, width, and length), building materials, the setbacks to all property lines, and other existing structures on the parcel, and any other relevant information as needed.





Residential Above-Ground and In-Ground Swimming Pool, Hot Tub and Spa Construction

May 2016

**Grand Haven Township
Building Department
Guide to Installing
A Residential Swimming Pool,
Hot Tub, or Spa**

**Grand Haven Township
13300 168th Ave.
616-842-5988**

INTRODUCTION
Residential Swimming Pools, Hot Tubs, and Spas

Grand Haven Township has prepared this Guidebook to assist you in the process of building an above-ground or in-ground residential swimming pool, hot tub or spa within our township. This Guidebook contains important information that will help you understand the Building Permit and construction process from application to completion. We have included details for areas that have generated confusion or delays in the past. The information is presented in a start-to-finish sequence to guide you as you progress through your project.

A Building Permit is required for all residential swimming pools, hot tubs or spas that have any one of the following:

- a pool depth intended for swimming or bathing, more than 24" deep
- a permanent water-recirculation system
- construction that involves structural materials

This Guidebook contains the following information for your use:

Before You Build.....Page 1

- Items that should be checked at the beginning of your project.

From Application to Completion.....Pages 2-5

- This is intended to be your general guide through the complete process. Information is provided on the application requirements, Permit and Inspections.

Inspection Requests.....Page 6

- Contains details required for requesting an inspection, making sure your job is ready for inspection, the time inspections are done and what the inspection reports mean.

Construction Requirements.....Pages 7-10

- A general guide to help you understand and apply the common Zoning Ordinance and Building Code requirements for your project. This information should be used as you prepare your plot plan, construction drawings and install your pool, hot tub or spa.

Plot Plan Requirements.....Pages 11-12

- A list of the items required to be shown on the Plot Plan. This list should be given to your Plot Plan preparer. Please take time to make sure your drawings are complete.

- Plot Plans than contain all the necessary information and details will help expedite the plan review process.

Sample Plot Plans.....Pages 13-14

- Sample Plot Plans are included to help you understand the information that is required on your Plot Plan.

Sample Fence/Barrier and Gate Details.....Page 15

- A detailed drawing showing the fence/barrier and gate requirements. This should be used as a guide as you prepare your fence detail and construct your enclosure around the residential swimming pool, hot tub or spa (as applicable).

Electrical Grounding and Pool Section Details.....Page 16

- Details showing the Electrical grounding requirements and sample drawings showing the information and details that is required on the pool section drawings, and to assist you with the construction of your residential swimming pool, hot tub or spa.

Pool Information Form.....Page 17

This Guidebook contains many procedures and requirements. We urge you to read through it completely. It may save you valuable time in completing your project. We hope this Guidebook is helpful and we encourage you to provide us with any suggestions you may have.

Note: This Guidebook is only intended to be a guide and is not all inclusive of the Michigan Residential Building Code (MRC) or the International Swimming Pool and Spa Code (ISPSC). For complete details of all requirements, please consult those two Codes. The information in this Guidebook is subject to change without notice.

BEFORE YOU BUILD
Residential Swimming Pools, Hot Tubs and Spas

Location – Residential swimming pools, hot tubs, or spas shall not be located within any easement, above a septic field or tank, or water well. No above ground electric wire less than ten (10) feet from the ground shall be located within twenty-five (25) feet from any exterior edge of any pool, nor shall wires of any kind cross or be over the water surface of any pool. You may verify the location of all underground utilities by calling Miss Dig at 811.

Setbacks – All residential above ground swimming pools shall be at least 10' from the side and rear property lines, and shall not be located within any front yard. All residential above in-ground swimming pools shall be at least 6' from the side and rear property lines, and shall not be located within any front yard.

Critical Dune Areas – If the proposed pool will be located within a Critical Dune Area, a permit (or waiver of a permit) is required from the MDEQ.

Flood Plains – Flood plains are usually associated with lakes, streams, rivers and drainage courses. They are areas designated to flood during times of rain. Building in these areas is strictly regulated. If you are proposing to build a residential swimming pool, hot tub or spa or place fill in a floodplain, it may require a Structural Engineer's design and a Floodplain Use Permit prior to Building Permit approval.

Wetlands – These areas have been determined to be indispensable and are to be protected as a natural resource. They provide numerous beneficial functions such as wildlife habitat, water, quality, flood control, pollution reduction, erosion control, open space, recreation areas and aesthetics. If your residential swimming pool, hot tub or spa will be close to or in regulated wetlands, additional paperwork, including permits, may be required from Ottawa County or the State of Michigan prior to Building Permit approval.

Pool Fences/Barriers to Create an Enclosure – All residential swimming pools (and hot tubs and spas not provided with a protective cover) shall be protected by fences/barriers to create an enclosure to make the area inaccessible to small children. Enclosures may include approved fencing, the walls of a house, the walls of above-ground pools, gates, and door and window alarms. See "Construction Requirements" – pages 7-10.

These are some of the common items that may cause delays in the permit process. If your project is beyond the scope of this Guidebook, additional requirements may be necessary. Please call the Building Department at (616) 842-5988 if you have any questions.

FROM APPLICATION TO COMPLETION
Residential Swimming Pools, Hot Tubs and Spas

A General Guide through the Complete Process

1. Information Required For Permit Application

A. Building Permit Application

- Applications are available online at www.ghet.org or at the Building Department counter. Applications shall be filled out completely.

B. Plot Plan – Two Sets

- See “Plot Plan Requirements” – pages 11-12 and “Sample Plot Plans” – pages 13-14.
- Plot plans containing all necessary information will help expedite the plan review process.

C. Construction Drawings – Two Complete Sets of Everything

- Above-ground pools

- Provide two sets of manufacturer’s drawings and specifications.
- The plans submitted shall contain complete details of the pool fence/barrier.
- See “Construction Requirements” – pages 7-10.

- In-ground Pools

- Provide complete construction details showing the size, spacing and location of all structural members and reinforcement.
- Provide pool sections with details. See “Pool Section Details” – page 16.
- Indicate the location and provide details of the steps and/or ladder.
- The plans submitted shall contain complete details of the pool enclosure.
- See “Construction Requirements” – pages 7-10.

D. Hot Tubs or Spas

- Provide two sets of manufacturer’s drawings and specifications.
- The plans submitted shall contain complete details of the pool fence/barrier.
- See “Construction Requirements” – pages 7-10.
- Information about the safety cover shall be included if a fence/barrier is not being installed.

E. Fence/Barrier Details – Two Sets

- See “Construction Requirements”, pages 7-10 & "Fence/Barrier and Gate Details – page 15.

F. Residential Swimming Pool Information Form

- Forms are available online or at the Building Department counter.
This Form shall be filled out completely.

G. Owners may submit a Building Permit application for work on property that is, or will be, on completion, their place of residence.

Please be advised: Any Contractor hired by the Owner for a contract price of \$600.00 or more, shall be licensed in accordance with the State of Michigan Residential Builders Laws.

Please note: All information noted above shall be submitted with the Building Permit Application.

2. Registration of Builder’s License

A Builder shall be currently registered with Grand Haven Township to be able to submit a

Builders not currently registered can register at the time of application by providing or presenting the following:

- The original or a copy of your Builder's License
- The original or a copy of your Driver's License
- Contractor Registration Form (available at our Counter or online with an original signature by License Holder, or notarized (if not presented by the License Holder)

3. Plans Reviewed and Approved

All Building Permit applications submitted with Limited Plans for above-ground residential swimming pools, hot tubs, or spas will be processed as soon as possible. Due to the complex nature of in-ground pools, these types of projects will not be eligible for Limited Plan building permits.

Please Note: If the Plan Reviewer determines that the project will need a full review due to its complexity, the Permit Applicant will be notified that their project does not qualify for the Limited Plan Permit process. The Building Permit Application will be processed as a regular permit. Please see the explanation for Limited Plans and Regular Permits below.

A. Limited Plan Permits

The proposed residential swimming pool, hot tub or spa shall comply with Township Ordinances, this Guidebook, the Michigan Residential Code (MRC), and the International Swimming Pool and Spa Code (ISPSC).

The Permit Applicant will be notified if the plans do not meet Zoning Ordinance, grade, or Code requirements, or if any additional information is necessary.

B. Regular Permits

Construction drawings will be reviewed for compliance with Township Ordinances, this Guidebook, the Michigan Residential Code (MRC), and the International Swimming Pool and Spa Code (ISPSC).

Plans are reviewed in the order they are received, based on the application date. Plan Review times vary depending on the Building Department's workload.

Plans that contain all the necessary information and details will help speed up the plan review process.

The Permit Applicant will be notified if the plans do not meet Michigan Residential Code requirements, or if any additional information is required.

4. Permit Ready

Whether a Regular Permit or an Limited Plan Building Permit has been processed, the Permit Applicant will be notified when the Building Permit is ready to be picked up.

5. Mechanical and Electrical Permits are typically required and can be obtained after the Building Permit has been issued.

*All items to be installed shall be listed on the appropriate permits.

*Items not listed shall be added to the appropriate permits prior to the Final Inspection.

When the required permits are obtained, construction may begin. Revisions to the residential swimming pool, hot tub or spa or grade after issuance of the Building Permit may require re-submittals and re-approval from the Building Department.

The following items shall be maintained throughout the construction process:

- *The street address shall be posted on the house and visible from the street.
- *The street shall be kept clean.
- *All construction materials and debris shall be contained on the property.
- *Temporary soil erosion control shall be erected and maintained (as applicable).

6. **Inspections** (See “Inspection Requests” – page 6) Once your Building Permit has been issued, you can begin construction. Approved plans shall be on site for all inspections. **If you have received an Limited Plan Permit, the Construction Guidebook provided to you shall be on site at the time of inspections.** Your residential swimming pool, hot tub, or spa will be reviewed and inspected in accordance with the requirements of the Michigan Residential Code (MRC). As your project progresses, the Building Department will need to perform the following inspections (as applicable to your type of project):

A. Underground Mechanical Inspection (as applicable)

- *Underground gas lines shall be inspected before covering.
- *All work shall comply with the Michigan Residential Code (MRC).

B. Underground Electrical Inspection – After grounding, bonding and all underground Electrical work is completed, the Electrical work shall be inspected before covering. The following will be verified:

- *Proper materials approved for pool installations have been used. Contact the Electrical Inspector at (616) 842-5988 if you have questions.
- *Wiring from house to pool is at least 18 inches below grade.
- *All work complies with the Michigan Residential Code (MRC).

C. Steel or Structural Inspection (for In-Ground Pools only) – Required before concrete, gunite or backfill. The following will be verified:

- *Structural steel and reinforcement shall be installed in accordance with the approved plans and the manufacturer’s requirements.

D. Final Mechanical Inspection (as applicable) - After all Mechanical equipment and gas piping are installed and operational. The following will be verified:

- *Above-ground gas piping and pool heater have been properly installed with the correct materials.

- *Pool heaters have been provided with a readily accessible on/off switch to allow shutting off the heater without adjusting the thermostat setting.
- *Pool heaters do not have continuously running pilot lights.

E. Final Electrical Inspection - After all Electrical equipment, switches, plugs, covers and fixtures are installed and operational. The following will be verified:

- *All grounding and bonding has been completed. See “Electrical Grounding Details” - see page 16.
- *Ground fault circuit interrupters operate properly. The proper breaker size has been installed.
- *Timer switches have been installed that can automatically turn off and on heaters and pumps according to preset schedules.

Please Note: The Inspector may need access to the inside of the house to complete the Electrical inspection. An adult needs to be present for the Inspector to enter the house.

F. Final Building Inspection – After Mechanical and Electrical inspections (as applicable) are done and the pool enclosure/barrier is completed.

- *A Final Inspection is required for all residential swimming pools, hot tubs, and spas.
- *Common items the Inspector looks for are:
 - Window and door alarms have been installed on all required windows and doors (**Please Note:** An adult needs to be home to allow access to check the alarm operation.)
 - The proper type and installation of fencing and gates. See “Sample Fence/Barrier and Gate Details” – see page 15.
 - Swimming pool walls and floor slope.
 - Diving board requirements (if applicable).
 - A vapor retardant pool cover is available the water surface of the pool or nearby.
 - A safety cover has been installed on the hot tub or spa if a barrier is not being installed.
 - Ladder installation (as applicable).

This itemized list is provided as a guide to help you understand the process for installing a residential swimming pool, hot tub or spa in Grand Haven Township. It covers the most common types of projects. If your project is beyond the scope of this Guidebook it may require additional information, inspections or permits. Please call the Building Department at (616) 842-5988 if you have any questions on how to apply this Guidebook to your specific project.

INSPECTION REQUESTS

Residential Swimming Pools, Hot Tubs and Spas

Please contact the township at (616) 842-5988 24 hours prior to the requested inspection day/time and provide the following information.

- **The Street Address of the job site.**
- **The Permit Number.**
- **The type of Inspection you are requesting.**

Please make sure your project is ready for your inspection. If your project is not ready for an inspection, the inspection will not be done and a \$75.00 re-inspection fee may be charged. The following items shall be completed or in place at the time of the inspection:

- Safe access to the job site and throughout the area to be inspected.
- Approved plans and truss drawings on site.
- The job ready for inspection.
- The Street address and lot number posted and visible from the street.
- Temporary soil erosion control properly installed.
- The street kept clean.
- All construction materials and debris contained on the project property.
- Any required tree protection properly installed and maintained.

Inspection results will be left on site after each inspection has been completed.

Green/Yellow Tag Your Inspection has been approved.

No Tag Your Inspection has not been approved. Either a note will be left on the premises, or an email will be sent by the day's end. The note or email will contain a list of items that need to be addressed before calling for a re-inspection. A \$75.00 re-inspection fee will be charged for any items not corrected at the time of the second inspection. Inspections need to be approved before proceeding with the next phase of your construction project.

It is your responsibility as the permit holder to check the job site for the inspection results. Please read the information on all Inspection Reports. If you have any questions regarding this information, call (616) 842-5988 between 8:00 a.m. and 5:00 p.m. and ask to speak with the Inspector that wrote the Inspector's Report.

CONSTRUCTION REQUIRMENTS
Residential Swimming Pools, Hot Tubs and Spas

This information is provided in a “User-friendly” format as a general guide to help you apply the common Michigan Residential Code requirements to your project. It covers the most common types of projects. The actual Michigan Residential Code language may contain additional requirements or exceptions that may apply if your project is beyond the scope of this Guidebook.

Your residential swimming pool, hot tub or spa will be reviewed and inspected in accordance with the following:

- Building Code: 2015 Michigan Residential Code (2015 MRC) and, by reference, the 2015 ICC International Swimming Pool and Spa Code (2015 ISPSC)
- Mechanical Code: 2015 Michigan Residential Code (2015 MRC)
- Electrical Code: 2015 Michigan Residential Code (2015 MRC)
- Plumbing Code: 2015 Michigan Residential Code (2015 MRC)

1. Setbacks:

All residential above ground swimming pools shall be at least 10’ feet from the side and rear property lines and shall not be located in the front yard. All residential in-ground swimming pools shall be at least 6’ feet from the side and rear property lines and shall not be located in the front yard.

2. Residential Swimming Pool, Hot Tub, and Spa Construction:

The residential swimming pool, hot tub, or spa shall be installed and/or constructed in accordance with the manufacturer’s installation instructions, the approved construction drawings and the approved Plot Plan.

Safety Precautions shall be maintained throughout construction. Residential swimming pools, hot tubs or spas shall not be filled with water until the pool fence/barrier requirements of the Michigan Residential Code are completed. See Pool Fence/Barrier Used as an Enclosure information - page 8.

Wall Slopes: (this typically applies to In-Ground pools only) The wall slopes around the pool shall not exceed 11% to a depth of 2 feet 9 inches from the top. Please provide wall slope details on your pool sections. See “Pool Section Details” – page 16.

Floor Slopes: (this typically applies to In-Ground pools only) The slope of the floor on the shallow side of the transition point shall not exceed one unit vertical to seven units horizontal. Please provide floor slope details on your pool sections. See “Pool Section Details” – page 16.

Surface Cleaning: All residential swimming pools shall be provided with a re-circulating skimmer or overflow gutters to remove scum and foreign matter from the surface of the water. Please indicate the type of surface cleaning to be used on the “Pool Information Form”.

Steps and Ladders: At least one way to get out of the swimming pool shall be provided. Treads of steps and ladders shall have a slip resistant surface. All steps and ladders shall comply with the requirements outlined in the Michigan Residential Code and the International Swimming Pool and Spa Code. Construction plans shall show the location and details of the steps and/or ladders.

Water Treatment: Swimming pool filters shall have the capacity to filter the total volume of water in the pool at least once every 12 hours. The pool Owner shall be instructed in the care and maintenance of the pool by the Supplier or Builder, including treatment. This information shall be included on the "Pool Information Form".

Diving Boards: (this typically applies to In-Ground pools only) The International Swimming Pool and Spa Code referenced in the Michigan Residential Code has specific requirements for the installation of diving boards, dependent on your residential swimming pool configuration. Please refer to the International Swimming Pool and Spa Code for specific requirements. If your residential swimming pool will have a diving board, you will need to provide information that shows how your diving board will comply with the International Swimming Pool and Spa Code requirements.

3. Pool Fence/Barrier Used as an Enclosure

All residential swimming pools, hot tubs, or spas shall be protected by a fence/barrier enclosure to make the area inaccessible to small children. Approved fencing, walls of the pool, walls of the house, gates, and door and window alarms may be part of fence/barriers used as enclosures. Enclosures are not required for hot tubs or spas when an approved lockable safety cover that has been tested in accordance with ASTM F-1346-91 (2010) and bears a tag stating compliance has been installed. Enclosures are also not required for residential swimming pools protected with an approved safety cover.

Residential swimming pool, hot tub and spa enclosures shall meet the following requirements:

Fence/Barrier:

The fence/barrier shall be 48 inches above the grade measured on the side of the fence/barrier that faces away from the swimming pool, hot tub or spa.

Please Note: If property within 3 feet of a fence/barrier slopes upward, or contains a retaining wall or some similar climbing feature, the fence/barrier will have to either be increased in height or moved further back onto the property containing the residential swimming pool, hot tub or spa to accommodate the height difference at the adjacent property. This requirement ensures that the 48" barrier/fence height is properly maintained around and within 3 feet of the entire residential swimming pool, hot tub or spa and that higher surfaces cannot be used to help climb over the fence/barrier.

The maximum vertical clearance between the fence/barrier and surfaces that are not solid, such as grass or gravel shall be 2 inches measured on the side of the fence/barrier that faces away from the residential swimming pool, hot tub or spa.

The maximum vertical clearance between the barrier and a solid surface such as concrete shall not exceed 4" measured on the fence/barrier that faces away from the residential swimming pool, hot tub or spa.

Openings in the fence/barrier shall not allow the passage of a 4-inch diameter or larger sphere (openings shall be less than 4").

Solid fences/barriers such as brick or masonry walls shall not contain indentations or protrusions that would create a toe-hold or make the fence/ barrier climbable.

Closely Spaced Horizontal Members - Where the fence/barrier is composed of horizontal and vertical members (wood, aluminum, picket, etc.) and the distance between the tops of the horizontal members is less than 45 inches, the horizontal members shall be located on the residential swimming pool, hot tub or spa side of the fence/barrier. Spacing between vertical members shall not exceed 1-3/4".

Widely Spaced Horizontal Members - Where the fence/barrier is composed of horizontal members and the distance between the tops of the horizontal members is 45" or more, spacing between vertical members shall not exceed 4". (This typically applies to wrought iron fencing.)

Chain link fences/barriers shall have maximum opening size of 1-3/4 inch. Chain link fences/barriers with larger squares that are provided with slats fastened at the top or bottom shall have reduced openings not more than 1-3/4 inches.

Lattice fencing may be used as a fence/barrier when properly supported and the opening formed by the diagonal members is not more than 1-3/4 inches. The angle of the diagonal members from horizontal shall not be less than 45 degrees.

Gates:

*Access gates shall comply with the fence/barrier requirements.

*Gates shall be equipped to accommodate a locking device.

*Pedestrian access gates shall open outward away from the residential swimming pool, hot tub or spa and shall be self-closing and have a self-latching device.

*Utility or service gates not intended for pedestrian use shall remain locked when not in use.

*Double or multiple gates shall have at least one leaf secured in place and the adjacent leaf shall be secured with a self latching device. The release mechanism is required to be 54" above the grade.

*If the release mechanism of the self-latching device is located less than 54 inches from the grade, the following requirements apply:

- The release mechanism shall be located on the swimming pool, hot tub or spa side of the gate at least 3 inches below the top of the gate.

- The gate and fence/barrier shall not have an opening greater than 1/2 inches within 18 inches of the release mechanism.

Doors and Windows:

Doors and windows that form part of a residential swimming pool, hot tub or spa fence/barrier enclosure and provide direct access to the residential swimming pool, hot tub or spa from a house or garage area shall comply with the following requirements:

*Each door and each window that is less than 48" above the interior floor shall contain a listed and labeled hazard entrance alarm (per UL 2017) that produces an audible warning when the door or window and its screen, if present, are opened.

*The audible warning shall start immediately after the door or window and its screen, if present, are opened.

*The audible warning shall sound continuously for at least 30 seconds.

- The alarm shall be capable of being heard throughout the house.
- The alarm shall automatically reset under all conditions.
- The alarm shall be equipped with a deactivation device such as a touch pad or switch.
- The deactivation device shall temporarily deactivate the alarm for not more than 15 seconds to allow a single opening for the door from either direction.
- The deactivation device shall be located at least 54 inches above the floor.

*A listed and labeled safety cover that meets the requirements of ASTM 1346 may be used in lieu of door and window alarms.

Above-Ground Residential Swimming Pools:

The walls of the above-ground residential swimming pool can be used as part of the fence/barrier if the top of the pool walls are at least 48 inches above the grade for the entire perimeter within 3 feet of the pool and the pool manufacturer allows the walls to serve as the fence/barrier.

Ladders or steps used to access the residential swimming pool, hot tub or spa shall be capable of being secured, locked, or removed to prevent access. Ladders or steps may be enclosed with fencing/barriers and gates that meet fence/barrier requirements.

Hot Tubs and Spas:

Hot tubs and spas shall be provided with an approved lockable safety cover that has been tested in accordance with ASTM F-1346-91(2010). All approved safety covers shall have a tag indicating that the cover has passed the ASTM F-1346-91(2010) test.

Safety covers are not required when hot tubs or spas are enclosed by a fence/barrier that meets all the guidelines mentioned above.

Entrapment Protection:

Residential swimming pools, hot tubs and spas shall have suction outlets provided in accordance with ANSI/ASPS/ICC-7 2103.

Wood Decks Constructed Near a Residential Swimming Pool, Hot Tub or Spa:

Wood decks constructed near a residential swimming pool, hot tub or spa shall comply with the requirements of the Residential Wood Deck Construction Guide (based on the Michigan Residential Code) and the International Swimming Pool and Spa Code (General requirements and requirements for above-ground pools).

PLOT PLAN REQUIREMENTS
Residential Swimming Pools, Hot Tubs and Spas

Two sets of Plot Plans containing all the information and details noted below shall be submitted with the Building Permit application. See “Sample Plot Plans” – pages 14-15. The Plot Plans can be drawn by the Homeowner, Contractor, Land Surveyor, Engineer or Architect. Special circumstances may require Plot Plans to be drawn by a licensed Engineer, Architect or Land Surveyor. This will be determined during the Plan Review process.

The Plot Plans shall contain the following information:

General:

Builder’s name, address, and telephone number.

The North arrow, street right-of-way and street name.

The plan scale shall be between 1” = 20’ and 1” = 50’.

The preferred plan size is 8 ½” x 11”. If it is necessary to go to a larger size, please do not exceed 18” x 24”.

Temporary soil erosion control measures may be required based on the field conditions.

Permanent soil erosion control measures may be required for Final Grade approval.

Zoning and Building:

Show lot dimensions.

Show the location and dimensions of the proposed residential swimming pool, hot tub, or spa and ALL structures on the lot.

Indicate the distance from the water’s edge to all property lines, easements and buildings.

Show the location of all fencing and gates.

Indicate the location of all above-ground and underground utilities. Include septic and well, if applicable.

Show the location of all overhead wires. Include the distance between the wires and the water’s edge, and the height of the wires above the ground, deck, patio, or other walking surface below the wires.

No above ground electric wire less than ten (10) feet from the ground shall be located within twenty-five (25) feet from any exterior edge of any pool, nor shall wires of any kind cross or be over the water surface of any pool.

The Plot Plan footprint and the construction drawings shall be consistent.

Wetlands, Floodplain and Critical Dune Areas:

If there are flood plains or wetlands on your lot, a survey from a Licensed Land Surveyor or Engineer, (signed and sealed) may be required. This will be determined during Plan Review.

Show the wetland limits, natural features setback and protective fencing.

Show the location and elevation of all watercourses and provide the flood plain elevation on the plan.

Provide a State of Michigan Department of Environmental Quality Permit if the property has state-regulated wetlands.

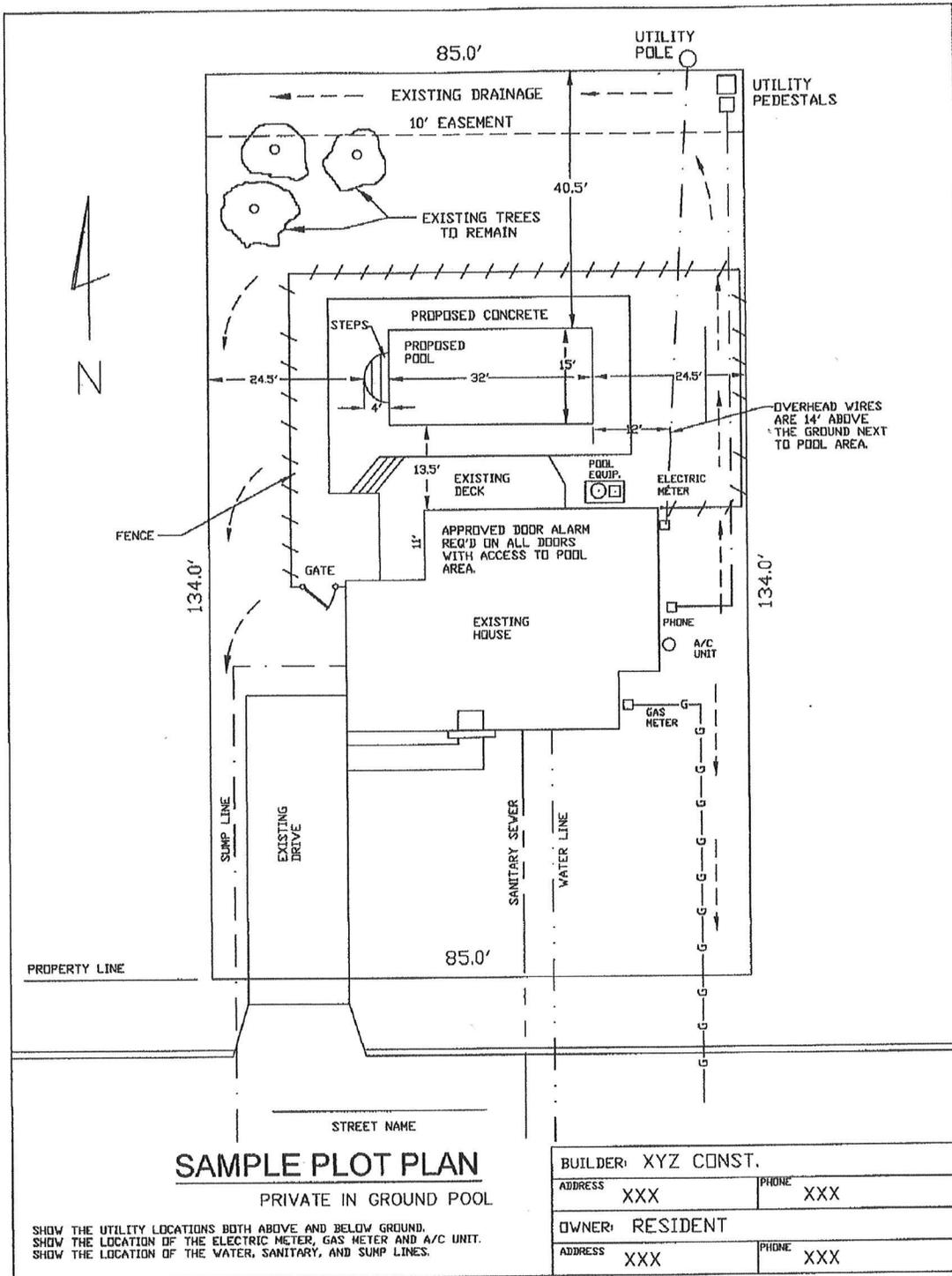
A Soil Erosion Control Permit from the Ottawa County Water Resource Commission (OCWRC) is required for all properties with wetlands or flood plain, or located within 500 feet of a lake, stream, storm drain, etc. Please contact the OCWRC at (616) 994-4528 for additional information.

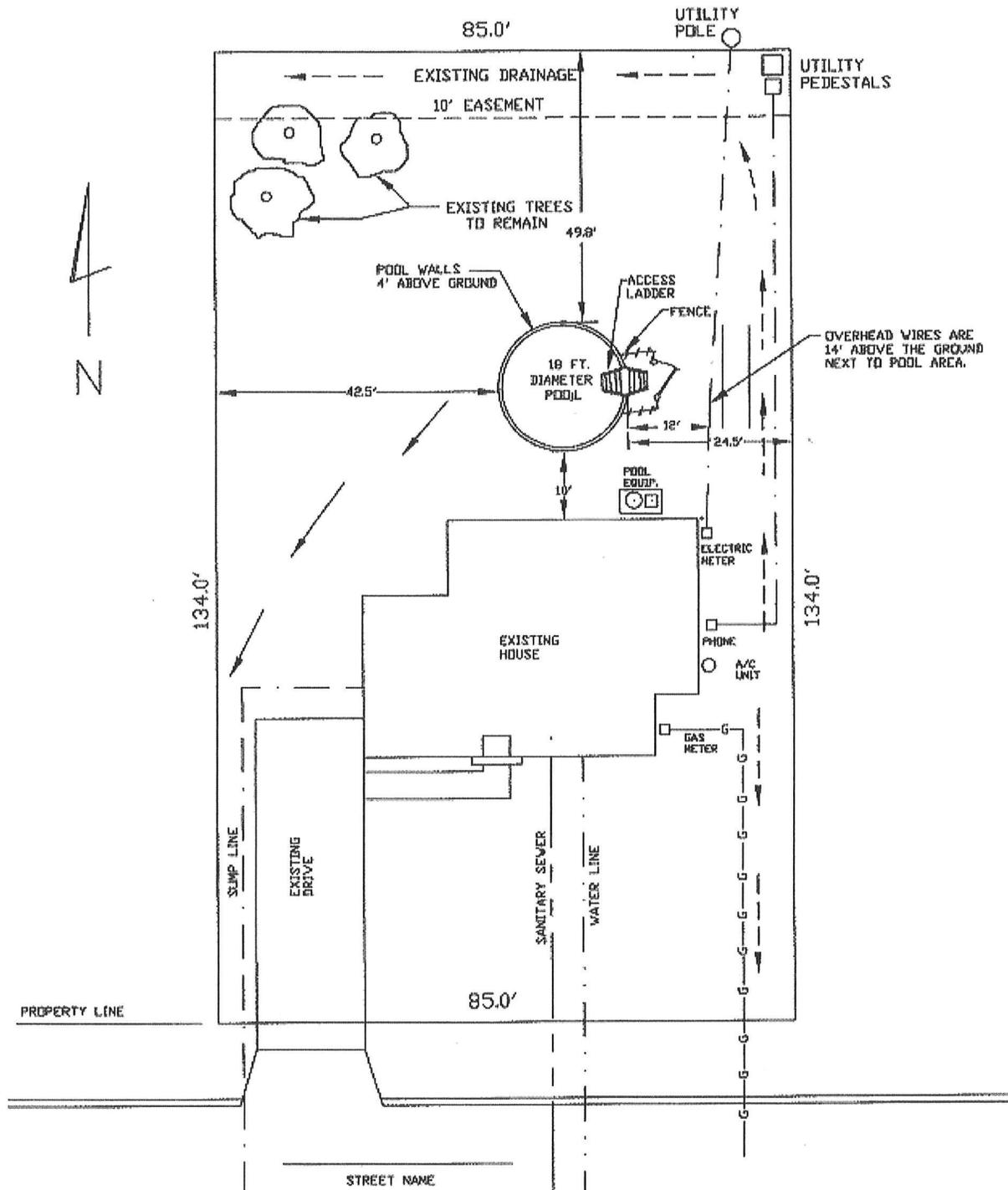
A Critical Dune Area Permit is required from the MDEQ if the proposed pool is located within a regulated Critical Dune Area

The requirements noted above are taken from the following Codes, Ordinances, and publications:

- Michigan Residential Code (MRC)
- International Swimming Pool and Spa Code (ISPSA)
- The Grand Haven Township Zoning Ordinance
- Ottawa County Soil Erosion Control Manual
- Michigan Department of Environmental Quality

This information is provided in a “User-friendly” format as a general guide to help you apply the common Code and Ordinance requirements to your project. It covers the most common types of projects. The actual Code and Ordinance language may contain additional requirements or exceptions that may apply if your project is beyond the scope of this Guidebook.



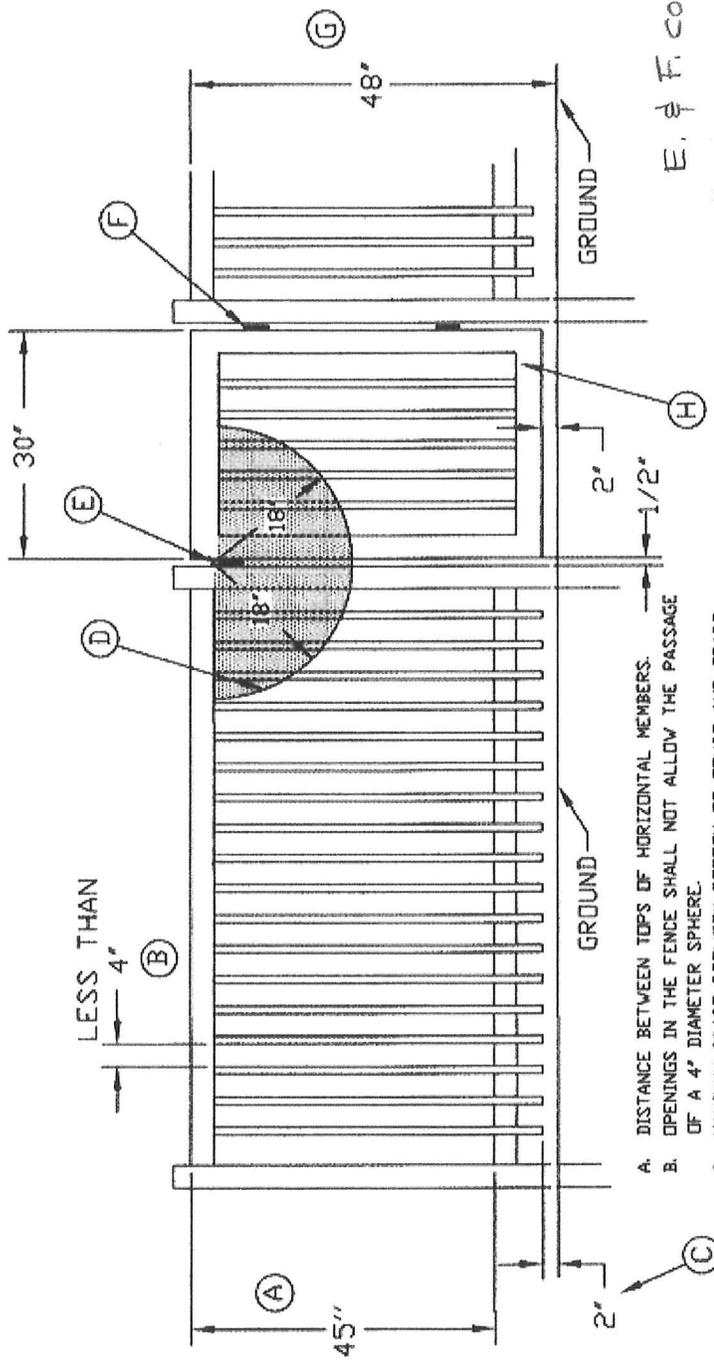


SAMPLE PLOT PLAN

PRIVATE ABOVE GROUND POOL

SHOW THE UTILITY LOCATIONS BOTH ABOVE AND BELOW GROUND.
 SHOW THE LOCATION OF THE ELECTRIC METER, GAS METER AND A/C UNIT.
 SHOW THE LOCATION OF THE WATER, SANITARY, AND SUMP LINES.

BUILDER: XYZ CONST.	
ADDRESS XXX	PHONE XXX
OWNER: RESIDENT	
ADDRESS XXX	PHONE XXX



- A. DISTANCE BETWEEN TOPS OF HORIZONTAL MEMBERS.
- B. OPENINGS IN THE FENCE SHALL NOT ALLOW THE PASSAGE OF A 4" DIAMETER SPHERE.
- C. MAXIMUM SPACE BETWEEN BOTTOM OF FENCE AND GRADE.
- D. THE GATE AND FENCE SHALL NOT HAVE AN OPENING GREATER THAN 1/2" WITHIN 18" OF THE GATE RELEASE MECHANISM. (PLEXI-GLASS, TREATED PLYWOOD, ETC. CAN BE INSTALLED IN SHADED AREA TO MEET 1/2" MAXIMUM REQUIREMENT.)
- E. SELF-LATCHING DEVICE WITH RELEASE MECHANISM LOCATED ON THE POOLSIDE 3" BELOW TOP OF GATE.
- F. SELF-CLOSING GATE.
- G. HEIGHT OF FENCE ABOVE GRADE.
- H. GATE MUST OPEN OUTWARDS AWAY FROM POOL.

E. & F. continued

All gates must open outward away from the pool, be self-closing and self-latching. Latches must be 54 inches or higher above the ground.

Exception: The latch can be lower if it is only on the pool side of the gate, at least 3 inches below the top of the gate and have no opening in the gate greater than 1/2 inch within 18 inches of the latch.

(see pages 8 & 9 for more text)

SAMPLE FENCE & GATE DETAILS

SCALE 1/2" = 1'

GRAND HAVEN TOWNSHIP

POOL INFORMATION FORM

Private Swimming Pool

Job Address: _____

Homeowner: _____

Contractor: _____

POOL CONSTRUCTION

ABOVE GROUND	<input type="checkbox"/>	Gunite	<input type="checkbox"/>
IN-GROUND	<input type="checkbox"/>	Vinyl Liner	<input type="checkbox"/>
Manufacturer	_____	Fiberglass	<input type="checkbox"/>
Model Number	_____	Other	_____

Size: Diameter _____ And/Or Length _____ Width _____

Water Depth: Shallow End _____ Deep End _____

Diving Board: Yes No Height _____

Surface Cleaning: Skimmers Gutters

Please note: One skimmer is required for each 1,000 square feet of surface area

WATER TREATMENT

Pool filter meets the requirement of the National Sanitation Foundation Standard 50 entitled "Circulation System Components for Swimming Pools, Spas, or Hot Tubs." Yes No

Filter Capacity-Gallons Per Hour _____	Pool Capacity-Total Gallons _____
Time it takes for one water turnover: _____	_____Hours

The pool owner has been or will be, on completion, instructed in the care and maintenance of the pool, including water treatment: Yes No

POOL ENCLOSURE AND ENTRAPMENT PROTECTION

Pool enclosure will be provided by: Pool Contractor: Homeowner:

Entrapment protection will be provided by: Pool Contractor: Homeowner:

I understand that necessary safety precautions must be met during construction and that the pool enclosure and entrapment protection requirements of the 2015 ISPC must be completed prior to filling the pool with water.

Print Name of Enclosure Provider Date

Signature of Enclosure Provider