

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, NOVEMBER 11, 2013**

WORKSESSION – 6:00 p.m.

1. **Motion** by Trustee Larsen and seconded by Trustee Hutchins to enter closed session at 6:02 p.m. to conduct an annual performance evaluation of Superintendent Cargo pursuant to his request. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Buitenhuis, Larsen, Behm, French, Kieft, Hutchins/
Nays: None.
Absent: Meeusen.

Motion by Clerk Buitenhuis and seconded by Trustee Larsen to adjourn from closed session at 7:07 p.m. **Which motion carried.**

2. Cargo noted that the material from County Administrator Vandenberg related to the Business Plan work sessions was received. It was noted that Cargo will use the material to draft a business plan for FY 2014.

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:10 p.m.

II. PLEDGE TO THE FLAG

Trustee Hutchins mentioned in honor of Veteran's Day a special thanks to all who have and are currently serving.

III. ROLL CALL

Board members present: French, Kieft, Hutchins, Behm, Larsen, Buitenhuis.

Board members absent: Meeusen.

Also present were Manager Cargo, Assessing Director Chalifoux, Acting Chief Schraeder, Fire/Rescue Lieutenant Marshall, and several members of the Fire/Rescue Department.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Larsen and seconded by Treasurer Kieft to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve October 28, 2013 Board Minutes

2. Approve Payment of Invoices in the amount of \$324,385.32 (*A/P checks of \$246,296.37 and payroll of \$78,088.95*)
3. Approve promotion of David Marshall to Fire/Rescue Lieutenant, effective immediately at a starting salary of \$17.94 per hour which equates to a base salary of about \$51,308.40 plus any paramedic pay.

Motion by Supervisor French and seconded by Trustee Hutchins to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PROMOTION CEREMONY

Supervisor French called for a recess at 7:13 p.m. to allow for a Promotion Ceremony for Lt. Marshall.

Supervisor French reconvened the Township Board meeting at 7:24 p.m.

VII. PUBLIC HEARINGS – Special Assessment Paving

1. Supervisor French opened the hearing on the proposed Special Assessment Paving District Assessment Roll for Park Court at 7:24 p.m.

Chalifoux explained the purposed of the second public hearing regarding the Assessment Roll, 50% contribution by the Township and five-year payback at 3% interest.

No public comments were heard.

Supervisor French closed the hearing at 7:26 p.m.

2. Supervisor French opened the hearing on the proposed Anlaan Brownfield Plan at 7:26 p.m.

Cargo explained that the proposed Brownfield Plan for the Anlaan Corporation is a fairly simple plan with a cost of \$118,400. The plan seeks to remove and/or cap contaminated soil and raze an existing structure on the parcel. All costs will be paid by the developer with reimbursement being provided through the BRA Tax Increment Financing (i.e., capturing the increased assessed value on the parcel to reimburse the developer) pursuant to an agreement that will be drafted by the Township. The investor plans to invest about \$1 million on the site for their corporate offices and that approximately \$405K in new assessment value will be added to the tax roll.

David Miller from the Chamber, Roman Wilson, Sr. Project Manager from Lakeshore Environmental and Ryan O'Donnell, GTDA2, LLC represented Anlaan and answered questions from the Board.

No public comments were heard.

Supervisor French closed the hearing at 7:33 p.m.

VIII. OLD BUSINESS

1. **Motion** by Trustee Larsen and supported by Clerk Buitenhuis to adopt Resolution 13-11-01 that affirms the special assessment roll of the Park Court Paving Special Assessment District with 50% of the costs being assessed to the benefit owners.

Which motion carried, as indicated by the following roll call vote:

Ayes: Hutchins, French, Buitenhuis, Larsen, Kieft, Behm.

Nays: None.

Absent: Meeusen.

Motion by Treasurer Kieft and supported by Trustee Hutchins to adopt Resolution 13-11-02 that affirms the special assessment roll of the Park Court Paving Special Assessment District providing for a five-year payback at 3% interest. **Which motion**

carried, as indicated by the following roll call vote:

Ayes: Hutchins, French, Buitenhuis, Behm, Kieft, Larsen.

Nays: None.

Absent: Meeusen.

2. **Motion** by Supervisor French and supported by Trustee Behm to adopt Resolution 13-11-03 that approves the Brownfield Plan entitled the "Anlaan Brownfield Plan".

Which motion carried, as indicated by the following roll call vote:

Ayes: Larsen, Hutchins, French, Kieft, Behm, Buitenhuis.

Nays: None.

Absent: Meeusen.

VIII. NEW BUSINESS

1. **Motion** by Supervisor French and supported by Trustee Hutchins to adopt Resolution 13-11-04 that approves the relocation of voting Polling Precinct Three to Lakeshore Baptist Church, 13664 Lakeshore Drive, Grand Haven, Michigan 49417, effective January 1, 2014. **Which motion carried, as indicated by the following roll call**

vote:

Ayes: Behm, Hutchins, Buitenhuis, Kieft, Larsen, French.

Nays: None.

Absent: Meeusen.

2. **Motion** by Supervisor French and supported by Trustee Behm to authorize the Township Superintendent to work with legal staff and the engineering firm to proceed with eminent domain to secure the necessary public easements to connect the two dead end water mains on Millhouse Court. **Which motion carried**, with Trustee Hutchins opposed.

3. Cargo noted that the Township's Technology Plan is drafted and ready for review. Supervisor French assigned the plan to the Public Works and Transportation

Committee.

IX. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
- c. Manager's Report, including:
 - i. Budget Work Session scheduled for Wednesday, November 13th at 5:30 p.m.
 - ii. October report for the Public Services Department
- d. Others

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

Motion by Trustee Larsen and seconded by Trustee Behm to adjourn the meeting at 7:52 p.m. **Which motion carried.**

Respectfully Submitted,

Sue Buitenhuis
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor