

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, NOVEMBER 25, 2013**

WORKSESSION – 6:00 p.m.

1. The Board reviewed the proposed Superintendent/Manager Employment Agreement and provided an obligation to draft an Annual Business Plan and provide quarterly reviews.
2. The Board discussed the listing of a 40 acre parcel of property adjacent to Hofma Park and Preserve by the Catholic Diocese. The Board instructed Cargo to work with the grant process to complete a grant application through the Michigan Natural Resources Trust Fund, understanding the process will require a land appraisal. Cargo will inform the Board of appraisal costs prior to having the work done.
3. The Board reviewed an initial draft of the proposed 2014 Business Plan. The Board instructed Cargo to set up a Special Meeting on December 17th at 5:30 p.m. to review the final plan and insert a Gantt chart. The Board is requested to provide any input/suggestions to Cargo by December 10th.

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Larsen, Buitenhuis, Kieft, French, Hutchins, Behm.
Board members absent: Meeusen.

Also present were Manager Cargo, Assessing Director Chalifoux, Accounting Director Sandoval, Sheriff Gary Rosema and Sgt. Valorie Weiss.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Larsen and seconded by Trustee Hutchins to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve November 11, 2013 Board Minutes
2. Approve November 13, 2013 Special Board Minutes
3. Approve Payment of Invoices in the amount of \$486,151.42 (*A/P checks of \$393,182.25 and payroll of \$92,969.17*)

4. Approve Park Court SAD Project Estimate/Agreement with OCRC for \$18,630.50
5. Approve Jackson-Merkey Bid for East Ferris Street Lift Station for \$56,970.00.

Motion by Treasurer Kieft and seconded by Trustee Larsen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. JOINT PUBLIC SPECIAL ASSESSMENT HEARINGS

Supervisor French opened the joint public hearing on the following 2014 special assessment rolls at 7:05 p.m. for (a) the 2014 Police Services District; (b) the 2014 Special Assessment Sewer Districts; (c) the 2014 Special Assessment Storm Districts; (d) the 2014 Special Assessment Delinquent Water and Sewer Payments; and (e) the 2014 Special Assessment Lighting Districts.

Cargo explained that the purpose of the public hearing was to review the assessment rolls prepared for the aforementioned. However, because one of the proposed Police Services Special Assessment rolls will increase by more than the incremental cost increase plus ten percent, all property owners received a notice of this 2014 proposed assessment roll vis-à-vis first class mail and through the normal publication process.

Cargo noted that all written comments to the Police Services special assessment roll have been placed in the Board correspondence file.

The following public comments were received:

1. Sheriff Gary Rosema provided the Board some brief information to the Board and answered questions.
2. Russ Raymoure of 11504 Oak Grove Road commented that he has mixed emotions and questions whether now is the time to add an officer.
3. R. Dale Neerken of 15950 O'Brien Court commented that 1) he questions what the township's priorities are if deputies always on U.S. 31; 2) whether a field supervisor is necessary for 4-5 people; 3) living on fixed income – no more services are being received for additional taxes.
4. Jullian R Durante of 14837 Pineridge Drive commented that she is opposed to the additional police officer.
5. Wally Struntz of 15776 Charles Court commented that he is opposed to the additional police officer.
6. Karl Boersma of 15308 Saddlebrook Court commented that he is in support of the additional officer.
7. Stan Boelkins of 11790 Garnsey commented that he has concerns with the “speed trap” on Lakeshore Drive and whether this is the best use of township dollars..
8. Scott Ribbe of 17076 Donahue Drive, West Olive commented that he can't see the justification for a supervisory/administrative position and whether the township is being efficient.
9. Gerald Larson of 15529 Thornapple Road commented that there needs to be better control, looks like duplication of effort, opposed to increasing taxes without a vote of the people
10. Dave Tibbe of 17060 Donahue Woods Drive, West Olive commented that he

can't support an administrative position and why the justification of the position was not mailed with the notice.

11. Mary Jane Achterhoff Lint of 18318 Holcomb Road commented about the sheriff vehicles always keeping their cars running and questioned why there isn't a public vote.
12. Gary Fellows asked for clarification of the difference between a field officer and an administrative officer.
13. Thomas Beranek of 16377 Lake Michigan Drive, West Olive submitted a written letter in protest of the additional position.
14. Stephen and Ruth Marottie of 15707 High Ridge Drive sent a written letter in opposition of the additional position.
15. April and Robert Tironni of Grand Haven Township sent a written letter in opposition of the additional position.
16. Donald & Bonnie Heinz of 11755 152nd Avenue sent an email in objection to hiring an additional sheriff.
17. Jack and Margie Steinmetz of 15695 High Ridge Drive sent an email in support of hiring a new position.
18. Dottie Pellegrom left a voicemail on 11/25/13 in opposition to the additional position.

No other public comments were heard.

Supervisor French closed the hearing at 8:00 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Larsen and supported by Trustee Hutchins to adopt Resolution 13-11-05 that approves the 2014 Police Services Special Assessment Roll at the \$346,794 level (*which is substantially equivalent to a 0.55 mill levy for real property*). **Which motion carried, as indicated by the following roll call vote:**
Ayes: Kieft, Buitenhuis, Larsen, Behm, French, Hutchins.
Nays: None.
Absent: Meeusen.

Staff was requested to look at options to change the funding to a millage during 2014.

2. **Motion** by Clerk Buitenhuis and supported by Trustee Behm to adopt Resolution 13-11-06 that approves the 2014 Sewer Special Assessment Roll. **Which motion carried, as indicated by the following roll call vote:**
Ayes: French, Larsen, Hutchins, Behm, Buitenhuis, Kieft.
Nays: None.
Absent: Meeusen.
3. **Motion** by Treasurer Kieft and supported by Supervisor French to adopt Resolution 13-11-07 that approves the 2014 Storm Sewer Assessment Roll. **Which motion carried, as indicated by the following roll call vote:**
Ayes: Buitenhuis, Larsen, Behm, French, Kieft, Hutchins.

Nays: None.
Absent: Meeusen.

4. **Motion** by Trustee Larsen and supported by Trustee Hutchins to adopt Resolution 13-11-08 that approves the 2014 Delinquent Water and Sewer Payments Special Assessment Roll. **Which motion carried, as indicated by the following roll call vote:**
Ayes: Hutchins, French, Buitenhuis, Larsen, Kieft, Behm.
Nays: None.
Absent: Meeusen.
5. **Motion** by Treasurer Kieft and supported by Trustee Hutchins to adopt Resolution 13-11-09 that approves the 2014 Street Lighting Special Assessment Roll. **Which motion carried, as indicated by the following roll call vote:**
Ayes: Hutchins, French, Buitenhuis, Behm, Kieft, Larsen.
Nays: None.
Absent: Meeusen.

The Board recessed for 5 minutes at 8:20 p.m.

VIII. NEW BUSINESS

1. **Motion** by Supervisor French and supported by Trustee Larsen to adopt Resolution 13-11-10 that concurs in the adoption of amendments to the Rules and Regulations of the Grand Haven–Spring Lake Sewer Authority, specifically adding Section 5.2(i) to the Rules and Regulations, and amending certain local limits contained in Appendix A to the Rules and Regulation (*proposed amendments attached as Exhibit 1*). **Which motion carried, as indicated by the following roll call vote:**
Ayes: Larsen, Hutchins, French, Kieft, Behm, Buitenhuis.
Nays: None.
Absent: Meeusen.
2. **Motion** by Trustee Larsen and supported by Trustee Behm to approve the proposed Farmland Development Rights application for John and Adele Zelenka for enrollment in the Farmland and Open Space Preservation Program, commonly known as PA 116. **Which motion carried.**
3. **Motion** by Supervisor French and supported by Trustee Behm to approve the proposed Employment Agreement with Superintendent Cargo and to authorize the contract to be executed by Supervisor French and Clerk Buitenhuis. **Which motion carried** with Buitenhuis opposed.

IX. REPORTS AND CORRESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
- c. Manager's Report, including:
 - i. October Legal Review

- ii. October Construction Report
- d. Others

X. PUBLIC COMMENTS

Laird Schaefer, 12543 Wilderness Trail asked 1) the status of the Robbins Road plan in cooperation with the City of Grand Haven and 2) the Township Board's intentions re: planning the "non-motorized" pathway expansion.

William J. Walker, 13762 152nd Avenue, noted his objection to the special assessment tax.

XI. ADJOURNMENT

Motion by Trustee Larsen and seconded by Trustee Hutchins to adjourn the meeting at 8:34 p.m. **Which motion carried.**

Respectfully Submitted,

Sue Buitenhuis
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor