

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, MARCH 10, 2014**

WORK SESSION – 6:00 p.m. (French absent)

1. Trustee Larsen facilitated the discussion at the work session in Supervisor French's absence. The Board discussed eliminating post employment retirement benefits to employees hired after March 1, 2014. The Board instructed staff to inquire with the township attorney regarding whether employee names could be added to an ordinance and to research whether benefits should be in ordinance form or in a policy (referencing Georgetown Township).
2. Cargo provided information on the MTA Townships of Excellence program.
3. Trustee Behm distributed a list of suggestions to encourage joint board activities. The Board will review the list again at the next work session.

REGULAR MEETING

I. **CALL TO ORDER**

The regular meeting of the Grand Haven Charter Township Board was called to order by Supervisor French at 7:00 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

Board members present: French, Larsen, Buitenhuis, Kieft, Behm, Meeusen, and Hutchins.

Board members absent: None.

Also present was Superintendent Cargo, Public Works Director VerBerkmoes, and Director of Assessing Chalifoux.

IV. **APPROVAL OF MEETING AGENDA**

Motion by Trustee Larsen and seconded by Trustee Behm to approve the meeting agenda, amending the minutes from 2/24/14 to add "Supervisor French distributed a memo with six reasons he was voting against paying for the Clerk's legal fees" under 1 of New Business. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve February 24, 2014 Board Minutes
2. Approve Payment of Invoices in the amount of \$443,813.39 (*A/P checks of \$349,128.64 and payroll of \$94,684.75*)
3. Approve National Library Week Proclamation (*April 13th – 19th, 2014*)

Motion by Trustee Larsen and seconded by Treasurer Kieft to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. **PUBLIC HEARING – MNRTF Land Acquisition Grant Application**

Supervisor French opened the public hearing at 7:07 p.m.

Cargo provided an overview of the proposed Michigan Natural Resources Trust Fund (MNRTF) Land Acquisition Grant application that is due on April 1, 2014. The total project estimate is \$368,700 with 75% or \$276,500 being proposed from the MNRTF and 25% or \$92,200 being committed from the General Fund of the Township for a forty acre parcel adjacent to and abutting the Hofma Park and Preserve. Cargo stated that the Board could choose not to sign the grant agreement if it was granted and the purchase price was different than what was originally proposed.

With no further public comments and without objection, Supervisor French closed the public hearing at 7:17 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Larsen and seconded by Trustee Meeusen to table the resolution to accept payments by financial transaction devices provided in the agreement with “Point & Pay”. **Which motion carried.** Staff was instructed to verify fees/cards accepted and provide the information to the Board.

2. **Motion** by Supervisor French and seconded by Trustee Behm to approve Resolution 14-03-01 that supports the submission of an application titled “Hofma Park and Preserve Land Acquisition Project” to the Michigan Natural Resources Trust Fund for the acquisition of a parcel approximately 40 acres adjacent to and abutting the Hofma Park and Preserve and agrees to a 25% financial obligation for the purchase. **Which motion carried,** as indicated by the following roll call vote:

Ayes: Behm, Hutchins, Meeusen, Buitenhuis, Kieft, Larsen, French.

Nays: None.

Absent: None.

3. **Motion** by Supervisor French and seconded by Trustee Larsen to approve Resolution 14-03-02 amending Section 3.5 Employee and Board Recognition Programs of the Administrative Policies and Procedures Manual. **Which motion carried,** as indicated by the following roll call vote:

Ayes: Hutchins, Buitenhuis, Kieft, Larsen, Behm, French, Meeusen.

Nays: None.

Absent: None.

VIII. NEW BUSINESS

None

IX. REPORTS AND CORESPONDENCE

1. Correspondence was reviewed

2. Committee Reports

3. Superintendent’s Report

a. Cargo provided the January COPS report and February building report.

b. Cargo provided an email update on the July 4th Fireworks project from City Manager McGinnis. Staff was requested to get a breakdown of 2013 Revenue and

Expenditures of the Fourth of July fireworks.

4. Others

The Board discussed procedures of taking the meeting minutes. The Clerk indicated that the taking of minutes is the statutory responsibility of the Clerk and that best practices recommend only putting the minimum required in the minutes. The Clerk will provide to the Board information regarding minute taking and the board will discuss at the next work session.

X. EXTENDED PUBLIC COMMENTS/QUESTIONS

Laird Schaefer, 12543 Wilderness Trail, commented on the rough condition of Lakeshore Drive and requested the board/staff contact the Road Commission.

XI. ADJOURNMENT

Motion by Trustee Behm and seconded by Trustee Hutchins to adjourn the meeting at 7:38 p.m. **Which motion carried.**

Respectfully Submitted,

Sue Buitenhuis
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor