

**GRAND HAVEN CHARTER TOWNSHIP BOARD**  
**MONDAY, AUGUST 8, 2016**

**WORK SESSION – CANCELLED:**

**REGULAR MEETING – 7:00 P.M.**

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
  - 1. Approve July 25, 2016 Board Minutes
  - 2. Approve Payment of Invoices in the amount of \$377,477.18 (*A/P checks of \$255,813.92 and payroll of \$121,663.26*)
  - 3. Appointment of Joy Gaasch to NOCHA Board for term ending July 1, 2019
  - 4. Approve Three-Year Extension of Economic Development Services Contract with Grand Haven Area Chamber of Commerce (*about \$22,000*)
  - 5. Approve of Gilleans Creek Drain Easement
  - 6. Approve Promotion of Three Crew Leaders in Fire/Rescue Department
- VI. OLD BUSINESS
  - 1. Approve Resolution 16-08-01 – Pathway Ballot Language
  - 2. Approve Resolution 16-08-02 – Fireworks Repeal
- VII. NEW BUSINESS
  - 1. First Reading – Zoning Text Amendments Regarding Certain Non-Conforming Structures
  - 2. First Reading – Corrective Rezoning – Timber View PUD – RR to PUD
  - 3. Discussion Regarding City Request for Financial Assistance – Stickney Ridge
- VIII. REPORTS AND CORRESPONDENCE
  - 1. Correspondence
  - 2. Committee Reports
  - 3. Manager’s Report
    - a. July Building Report
    - b. July Ordinance Enforcement Report
  - 4. Others
- IX. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY (*LIMITED TO THREE MINUTES, PLEASE.*)
- X. ADJOURNMENT

**NOTE:** The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, JULY 25, 2016**

**REGULAR MEETING**

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** French, Behm, Larsen, Hutchins, Redick, Meeusen and Kieft.

**Board members absent:**

Also present was Manager Cargo.

IV. APPROVAL OF MEETING AGENDA

**Motion** by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve July 11, 2016 Board Minutes
2. Approve Payment of Invoices in the amount of \$324,380.27 (*A/P checks of \$223,687.30 and payroll of \$87,692.97*)
3. Approve the Re-Appointment of Dave Reenders to the Planning Commission for a term ending August 31, 2019

**Motion** by Supervisor French and seconded by Trustee Hutchins to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Treasurer Kieft and supported by Trustee Behm to approve the revised Final Preliminary Plat for Phase I of the Lincoln Pines Subdivision. **Which motion carried.**
2. The Board discussed the two proposed alternatives for the November Ballot Proposal to construct an additional 10 miles of pathway. A majority of the Board supported the “extra voted millage” option.

VII. NEW BUSINESS

1. **Motion** by Trustee Redick and seconded by Trustee Hutchins to approve and adopt Resolution 16-07-01, which approves a bike path millage ballot proposal on the

November 8, 2016 elections. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Hutchins, Meeusen, Redick, Behm, French

Nays: Larsen, Kieft

Absent:

2. **Motion** by Trustee Meeusen and seconded by Clerk Larsen to approve and adopt Resolution 16-07-02 that authorizes the refunding of the Build America Bonds issued in 2009 by Ottawa County on behalf of the North Ottawa Water System. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Behm, Hutchins, Meeusen, Redick, Kieft, French, Larsen

Nays:

Absent:

3. **Motion** by Clerk Larsen and seconded by Trustee Behm to approve and adopt Resolution 16-07-03 that amends Section 7.22 of the Personnel Policies and Procedures Manual authorizing the dependents of employees to utilize the Fire/Rescue facility under certain circumstances. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Kieft, French, Meeusen, Behm, Larsen, Redick

Nays: Hutchins

Absent:

#### VIII. REPORTS AND CORRESPONDENCE

a. Correspondence was reviewed

b. Committee Reports

- i. The August 1<sup>st</sup> scheduled Personnel Committee meeting is cancelled.
- ii. Manager Cargo's performance evaluation will be held on August 22<sup>nd</sup>.
- iii. The Township will receive a reimbursement of about \$16,600 for the March elections and \$13,500 for the May elections.

c. Manager's Report, which included:

- i. June DPW Report
- ii. Chamber of Commerce – Economic Development Quarterly Report
- iii. PUD Minor Amendment Report
- iv. **Without objection**, the Board requested that staff schedule an August 10<sup>th</sup> Joint Meeting with Planning Commission at 7:00 p.m. regarding U of M Studies
- v. June Legal Review

d. Others

- i. Clerk Larsen requested some further information regarding any PILOT agreement with the proposed senior housing development. Manager Cargo will provide as the zoning approval process moves forward.
- ii. Trustee Meeusen discussed the potential cost savings from emailing certain bills or newsletters to residents. Manager Cargo noted that the Township began offering the option of emailed utilities bills in 2016 and currently about 100+ residents use this option. However, neither tax bills nor assessments can be emailed; but, must be mailed. This program could

be emphasized further.

IX. PUBLIC COMMENTS

1. Daniel and Abigail Cool (*15222 Buchanan Street*) recently purchased 2.5 acres of property. They mistakenly reviewed the zoning rules for Olive Township because they live in the “West Olive” postal zone. Olive Township zoning rules allow for one horse if a parcel is a minimum of 2.5 acres. Unfortunately, they did not realize that they actually purchased property in Grand Haven Township, which requires a minimum of 5 acres to own a horse; but, want to keep a horse on their RR zoned parcel for the warm weather months.

They requested that the zoning regulation be changed in Grand Haven Charter Township.

The matter was referred to the Planning Commission.

2. Laird Schaefer (12543 Wilderness Trail) expressed concern with the proposal of some NORA members to place a ballot initiative on the November ballot to construct a large recreational facility. Township NORA representative Trustee Hutchins expressed his opposition to placing any NORA initiative on the upcoming November elections.

X. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Meeusen to adjourn the meeting at 7:53 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen  
Grand Haven Charter Township Clerk

Karl French  
Grand Haven Charter Township Supervisor

# SUPERINTENDENT'S MEMO

DATE: August 2, 2016  
TO: Township Board  
FROM: Bill  
SUBJECT: Re-Establish NOCHA Board – Appoint Gaasch

The North Ottawa Community Hospital Authority (NOCHA) Board has been functionally inactive since July of 2010. Unfortunately, the NOCHA Board did not adopt the necessary resolutions to become legally “inactive” at this last meeting.

To correct this oversight, the member municipalities have been requested to appoint members to the NOCHA Board. (*See attached letter.*) After the NOCHA Board has been re-established, the Board can meet and officially adopt the necessary resolutions to convert to an “inactive” status pursuant to provisions under state law.

At that point, the only significant function of the NOCHA Board would be to approve any distribution of funds from a sale of the North Ottawa Community Hospital Health System, an outcome that is considered unlikely in the foreseeable future.

To appoint Joy Gaasch to the NOCHA Board, the following motion can be offered:

**Motion to appoint Joy Gaasch to the North Ottawa Community Hospital Authority Board for a term ending July 1, 2019.**

If you have any questions or comments prior to the meeting, please contact me at your convenience.

June 27, 2016

Mr. Karl French

13300 168<sup>th</sup> Ave

Grand Haven, Michigan 49417

***Re: Appointment of New Board Member  
To North Ottawa Community Hospital Authority***

Dear Mr. French,

This letter is to update you on the status of the North Ottawa Community Hospital Authority Board, and to request that you make a new appointment to this board. The purpose of this new appointment is so that your current appointed representative to North Ottawa Community Hospital board can also serve as your representative on the North Ottawa Community Hospital Authority Board.

**A. North Ottawa Community Hospital Authority Background**

A hospital authority is created and governed by statute. The Hospital Authority Act, MCL 331.1 et. seq., (“The Act”) allows local municipalities to join together in creating a hospital authority to build and operate a hospital. Six local municipalities, including Grand Haven Charter Township did exactly this in 1967, creating the North Ottawa Community Hospital Authority (“NOCHA”). The other local municipalities that make up the NOCHA are Crockery Township, City of Grand Haven, Robinson Township, Spring Lake Township, Ferrysburg.

The Act also states that a hospital authority may “provide for the sale, lease, or other transfer” of its hospital to a non-profit corporation, MCL 331.9(1). The NOCHA did exactly this in 1996, transferring all of NOCHA’s assets to a non-profit corporation, the North Ottawa Community Hospital, Inc. (“NOCH”) following voter approval by the citizens of the six municipalities. NOCH then assumed the responsibility

for NOCHA's bond debt payments thereby relieving the citizens of the six municipalities of this debt obligation. The bond debt was paid off by NOCH in 2010. At this point, NOCHA was no longer operating a hospital, and had no more debt.

The Act contemplates that a hospital authority can go into an inactive status, once a sale, lease, or other transfer of a hospital has occurred. The hospital authority does not however, cease to exist at that point. This is because if the hospital were ever to be sold, the NOCHA would be responsible for distributing the sale proceeds back to the six municipalities that originally created the hospital authority. MCL 331.9 ©. The Act also states that NOCH's articles of incorporation and its contractual arrangements with the NOCHA "require" that NOCH "shall not sell, lease or otherwise transfer the hospital without the express consent of the authority and the approval by a majority of the voters who reside in the municipalities which created the hospital authority. MCL 331.9(2)(c). This language is contained in the transfer paperwork between NOCHA and NOCH.

**B. Hospital Authorities Can Become Inactive**

A hospital authority is considered to be inactive if "the authority has gross assets, without accounting for any liabilities, of less than \$20,000 and if the authority is not then directly or indirectly engaged in the operation of a hospital..." MCL 331.6(4). If that is the case, the authority board "may adopt a resolution stating that the authority has no material assets." (Id.) Once this resolution is adopted, the NOCHA board no longer has to meet regularly and does not have to prepare an annual budget.

**C. NOCHA Board Status**

The last meeting of the NOCHA board was on July 26, 2010. The NOCHA board has been inactive since that time, although it has not adopted the appropriate resolutions to enter inactive status. The NOCH board, in reviewing the NOCHA board's inactive status, would like the NOCHA board to take the actions necessary to properly become inactive under the Act. In order to accomplish this, a new NOCHA board must be appointed. The NOCH board is, therefore, requesting new municipal appointments to populate

the NOCHA board. It seems logical that all would benefit if the current members appointed by the municipalities to the NOCH board would also become the appointed members of the NOCHA board. This will allow streamline the regulatory process board to efficiently handle any matters that may come before it, including the statutory process of becoming inactive.

The current municipally appointed members of the NOCHA board, who serve until a municipality appoints a new representative, are as follows:

- City of Ferrysburg: Joe Burns
- City of Grand Haven: Gail Ringleberg
- Crockery Township: Judy Hooyenga
- Grand Haven Charter Township: Jane Toot
- Robinson Township: Joe Clark
- Spring Lake Township: Tim Boersma

While some of the existing NOCHA board members are still in the area, it is unclear whether all of the members still reside here; or, what their level of interest would be in continuing to serve on the NOCHA board. Grand Haven Charter Township has already appointed Joy Gaasch to the NOCH board. Therefore, we are requesting that Joy Gaasch also be appointed to the NOCHA board. Please note that we are making a similar request of all other municipalities who appoint NOCH board representatives. A proposed NOCHA board appointment proposal is enclosed for your review.

Please let me know if you have any questions regarding the foregoing, or would like to meet to discuss these issues.

Sincerely,

David A. Rhem



General Counsel

## SUPERINTENDENT'S MEMO

DATE: August 2, 2016  
TO: Township Board  
FROM: Bill  
SUBJECT: 2017 - 2019 Economic Development Services - Approval

Attached, please find a copy of the proposed Economic Development Services contract with the Chamber of Commerce. The contract is for economic development services from October 1, 2016 through September 30, 2019.

As you may recall, the Northwest Ottawa communities collaborate with the Chamber of Commerce to provide economic development services to area businesses. Under the proposed contract, Grand Haven Township, Grand Haven City, Spring Lake Township, Spring Lake Village and Ferrysburg City will provide about \$66,000 to the Chamber, which is about ten percent (10%) of the total revenues for the Grand Haven Chamber of Commerce.

These monies are used for economic development purposes.

The attached Excel spreadsheet explains how the fair share formula is determined.

If the Board agrees that the contract should be extended, the following motion can be offered:

**Authorize the Township Superintendent to execute the proposed contract with the Chamber of Commerce for Economic Development Services.**

If you have any questions or comments prior to the meeting, please contact me at your convenience.

## GRAND HAVEN CHARTER TOWNSHIP ECONOMIC DEVELOPMENT SERVICES CONTRACT

THIS CONTRACT, dated for reference purposes as of October 1, 2016 is by and among the **Chamber of Commerce of Grand Haven, Spring Lake and Ferrysburg** (The Chamber) , a Michigan nonprofit corporation, whose address is One South Harbor, P.O. Box 509, Grand Haven, Michigan 49417-0509, and **GRAND HAVEN CHARTER TOWNSHIP**, a Michigan municipal corporation, whose address is 13300 168<sup>TH</sup> Avenue, Grand Haven, MI 49417 (referred to individually as a "Governmental Unit"), and is made with reference to the following facts and circumstances:

A. The Governmental Unit is authorized by Michigan law to undertake economic development activities; and

B. The Chamber is a nonprofit corporation that is able to provide economic development services to the Governmental Unit.

In consideration of the mutual covenants and agreements contained in this Contract, IT IS AGREED AS FOLLOWS:

1. General Agreement. The Governmental Unit hereby contract with The Chamber to provide general economic development services to the Governmental Unit and the geographical region in which they are located, including projects and activities in tourism, agriculture, commercial, retail, financial and industrial.
2. Scope of Service Priorities. In addition to general economic development services, the Chamber shall focus it s efforts towards the following activities:
  - a. Business Retention Calls: The Chamber shall complete a business retention call upon each industry within the Township. A written report regarding these calls shall be shared with the Township, excluding any confidential information.
  - b. The Chamber shall annually review with the Township Superintendent available economic development grant programs through the State of Michigan and jointly determine whether any grants should be pursued during the coming year.

- c. The Chamber shall provide grant writing service and/or assistance for any economic development grant application that the Township determines should be pursued.
- d. The Chamber shall appear before the Township Board twice each calendar year as desired by the Township and provide an update of its economic development services.

3. Payment for Services. In payment of the services to be provided pursuant to this Contract, the governmental Unit shall pay such amount as shall be determined annually by The Chamber board provided, however, that in no event shall this annual amount exceed the amounts mutually agreed upon between The Chamber and the Governmental Unit. The maximum amount for the first year will be \$65,948.28 The amount for the second year and third years will be determined by the State Tax Commissions “Inflation Rate Multiplier” applied to the previous year contract amount.

All charges of The Chamber for services pursuant to this Contract shall be allocated between the Governmental Unit as follows:

City of Ferrysburg	7.33%
City of Grand Haven	30.24%
<b>Grand Haven Charter Township</b>	<b>31.38% *</b>
Spring Lake Township	26.36%
Village of Spring Lake	4.68%

Amounts due the Chamber from the Governmental Unit pursuant to this Contract shall be invoiced annually in advance. All invoices shall be paid within thirty (30) days of their date.

4. Reporting. The Governmental Unit shall receive the same quarterly reports, i.e. activity reports, minutes, committee reports and other pieces of information, as are presently provided to members of The Chamber Board of Directors.

5. Term. This Contract shall have a three (3) year term. This contract may be renewed by mutual written agreement of all of the parties for an additional term or terms, the duration of which shall be specified in such agreement.

6. Termination. This Contract may be terminated at any time by mutual agreement

or by either party after ninety (90) days prior written notice to the other. Reason for a unilateral termination may include any of the following:

- a. **Failure to Perform:** If the Chamber fails to complete or make good faith efforts to complete the tasks specified in the Scope of Economic Development Services or its reporting requirements under Subsection three (3), the contract may be terminated by the governmental unit. However, the Chamber may seek to remedy any failure to perform during the ninety (90) days notice period and, if governmental unit determines that the remedy is sufficient, the notice shall be null and void.
- b. **Budget Constraints:** The Chamber acknowledges that the governmental unit's revenues are subject to sharp fluctuations and that should the governmental unit experience a significant revenue drop in any of its General Fund revenue sources that the governmental unit shall have, at its sole discretion, the ability to terminate the contract upon ninety (90) days notice. During the ninety (90) days notice period the parties shall make good faith efforts to review alternatives to termination including continuing or modifying the contract at a rate less than that specified in Subsection Two (2). If the parties mutually agree to an alternative to termination, the notice shall be null and void.
- c. **Political or Developmental Issues:** If the Chamber adopts political position or acts upon a development issue that the governmental unit Board believes is contrary to or in opposition of a decision by the governmental unit, the contract may be terminated by the governmental unit. During the ninety (90) day notice period the parties shall make good faith efforts to resolve the conflict. If the parties mutually agree to actions that resolve the conflict, the termination shall be null and void.

7. Independent Contractor. In the performance of the services to be provided pursuant to this Contract, it is mutually agreed that The Chamber shall be and at all times is acting and performing as an independent contractor.

8. Effective Date. This Contract shall be effective on October 1, 2016.

9. Miscellaneous. This Contract and all rights and obligations hereunder shall not be assignable unless all parties agree in writing to such assignment. This Contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns. All notices and other documents to be serviced or transmitted hereunder

shall be in writing and addressed to the respective parties hereto at the addresses stated on page 1 of this Contract or such other address or addresses as shall be specified by the parties hereto from time to time and may be served or transmitted in person or by ordinary mail properly addressed with sufficient postage. This Contract has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party hereto of a breach violation of any provision of this Contract shall not be a waiver of any subsequent breach of the same or any other provision of the Contract. It is contemplated that this Contract will be executed in multiple counterparts, all of which together shall be deemed to be one contract.

This Contract represents the entire understanding and agreement between the parties hereto. All prior oral or written understandings and agreements are specifically merged herein. The captions in this Contract are for convenience only and shall not be considered as part of this Contract or in any way to amplify or modify the terms and provisions hereof. This Contract shall be enforceable only by the parties hereto and their successors in interest by virtue of an assignment which is not prohibited under the terms of this contract and no other person shall have the right to enforce any of the provisions contained herein. All amendments to this Contract shall be in writing and signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Contract.

Signed in presence of:

**CHAMBER OF COMMERCE,  
A Michigan nonprofit corporation**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2016

**GRAND HAVEN CHARTER TOWNSHIP**  
**Michigan Municipal Corporation**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2016

\* 2016-17 = \$20,694.57

## Chamber of Commerce Economic Development Contract Formula

Based on Real and Personal Property

TABLE II

COMMUNITY	<u>2013 - 2016 ALLOCATION</u>				<u>2017 - 2019 ALLOCATION</u>			
	%	2013/14	2014/15	2015/16	%	2016/17	2017/18	2018/19
City of Ferrysburg	7.11%	\$4,528.82	\$4,601.28	\$4,674.90	7.33%	\$4,834.01		
City of Grand Haven	28.93%	\$18,427.38	\$18,722.22	\$19,021.77	30.24%	\$19,942.76		
Grand Haven Charter Township	30.00%	\$19,108.93	\$19,414.67	\$19,725.31	31.38%	\$20,694.57		
Spring Lake Township	28.72%	\$18,293.61	\$18,586.31	\$18,883.69	25.42%	\$16,764.05		
Village of Spring Lake	5.24%	\$3,337.69	\$3,391.10	\$3,445.35	5.63%	\$3,712.89		
<b>TOTALS</b>	<b>100.00%</b>	<b>\$63,696.43</b>	<b>\$64,715.57</b>	<b>\$65,751.02</b>	<b>100.00%</b>	<b>\$65,948.28</b>		

\$63,696.43

\$64,715.57

\$65,751.02

\$65,948.28

Using inflation rate multiplier, but lags a year since multiplier does not come out until after the contract year commences

2014 Inflation rate Multiplier was 1.016  
 2015 inflation rate multiplier was 1.016  
 2016 Inflation Rate Multiplier is 1.003



## Manager's Memo

DATE: August 2, 2016  
TO: Township Board  
FROM: Cargo  
RE: Gilleans Creek Drain -- Easement

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As you may recall, Grand Haven Charter Township began the process of transferring the orphan drain known as “Gilleans Creek” to the Ottawa County Water Resources Commission (*i.e.*, formerly known as the Drain Commission) in July of 2014.

The drain has now been accepted by the County and staff are in the process of establishing the necessary drainage easements for this newly appointed County Drain.

One of these required easements follows a natural water course through the forested wetlands on the northwest corner of the so-called “Witteveen property”. (*See attached GIS maps and diagrams.*)

In order for the Ottawa County Water Resources Commission to be able to maintain this water course and allow storm water from a large area of US-31 and the 172<sup>nd</sup> Avenue industrial district to flow to Pottawattomie Bayou, they are required to gain drainage easements – including this particular easement located on Township park property.

Staff is recommending that the Township Board authorize this proposed drainage easement. If the Board agrees that it is in the best interests of the public to approve this proposed drainage easement, the following motion can be offered:

**Motion to authorize the Township Superintendent to execute a drainage easement across a portion of Township park property located near the southeast corner of 168<sup>th</sup> Avenue and Sleeper Street, as depicted in the easement description and sketch provided.**

If there are any questions or comments, please contact me prior to the Board meeting.

**DRAINAGE EASEMENT FOR GILLEANS CREEK DRAIN**

PPN: 70-07-03-300-015

For and in consideration of the prospective benefits to be derived because of the establishment, construction, operation, maintenance and improvement of the Gilleans Creek Drain, a county drain under the supervision of the Ottawa County Drain Commissioner, whose address is 12220 Fillmore Street, Room 141, West Olive, Michigan 49460;

Grand Haven Charter Township, a public entity organized and existing under the laws of the State of Michigan, whose address is 13300 168<sup>th</sup> Avenue, Grand Haven, Michigan 49417, who is the owner of lands described in Exhibit A (hereafter "Landowner"), now conveys and releases to the Gilleans Creek Drain Drainage District ("Drainage District"), an easement for purposes of establishment, construction, operation, maintenance and improvement of the Gilleans Creek Drain over and across land owned by them. The easement is described and depicted in the attached Exhibit A ("Easement Area").

This conveyance shall be deemed a sufficient conveyance to vest in the Drainage District an easement over said parcel of land for the uses and purposes of drainage with such rights of entry upon, passage over, storing of equipment and materials including excavated earth as may be necessary or useful for the establishment, construction, operation, maintenance and improvement of said Drain.

Non-movable or permanent structures shall not be constructed by Landowner, his agents, employees, or contractors within the specific limits of the Easement Area. This conveyance shall also be deemed sufficient to vest in the Drainage District an easement over said Easement Area for the clearing of the Easement Area and the spreading and/or removal of spoil and excavated materials.

This conveyance includes a release of any and all damages or claims arising out of the easement herein granted, or because of the establishment, construction, operation, maintenance and improvement of the Drain.

This Easement shall be binding upon Landowner, and the Drainage District, their heirs, assigns, successors in interest and successors in office and be deemed to run with the land in perpetuity.



# EASEMENT SKETCH

70-07-03-300-015

EXHIBIT "A"

SHEET 1\_OF 3

SLEEPER ST.

S89°00'17"E 993.13'

W 1/4  
SEC 3, T7N, R16W

E-W 1/4 LINE SEC 3, T7N, R16W

CENTER  
SEC 3, T7N, R16W

S00°08'33"W  
167.22'

P.O.B.

168TH AVE.

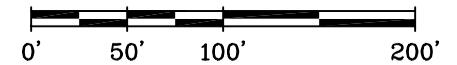
E. LINE SEC 4, T7N, R16W

65' PERMANENT  
DRAIN EASEMENT

EX. CREEK

70-07-03-300-015

N



SCALE: 1" = 100'

**Prein & Newhof**  
Engineers ■ Surveyors ■ Environmental ■ Laboratory

3355 Evergreen Drive NE  
Telephone : (616) 364-8491  
Project No. : 2150368

Grand Rapids, Michigan 49525  
Fax : (616) 364-6955  
Date : 02/03/16

# EASEMENT SKETCH

70-07-03-300-015

EXHIBIT "A"

LINE DATA		
LINE #	BEARING	DISTANCE
L1	S89°44'12"E	35.98'
L2	S87°44'24"E	17.79'
L3	S89°53'33"E	50.57'
L4	S7°05'25"W	21.70'
L5	S7°10'16"W	7.61'
L6	S7°15'09"W	10.71'
L7	S25°22'08"E	9.25'
L8	S50°08'13"E	11.63'
L9	S54°23'45"E	24.89'
L10	N62°34'18"E	30.04'
L11	N89°35'15"E	60.07'
L12	N60°25'49"E	82.77'
L13	N78°18'40"E	126.17'
L14	S62°21'36"E	15.45'
L15	S33°52'45"E	55.93'
L16	N89°04'50"E	21.28'
L17	N62°31'15"E	64.80'
L18	S62°43'30"E	64.39'

LINE DATA		
LINE #	BEARING	DISTANCE
L19	N68°43'28"E	39.45'
L20	S63°24'16"E	6.02'
L21	S59°57'06"E	32.08'
L22	N32°01'00"E	11.54'
L23	N22°52'59"E	40.18'
L24	N56°37'59"E	16.52'
L25	S55°06'42"E	8.59'
L26	S41°42'19"E	39.73'
L27	S5°53'52"E	32.16'
L28	N54°12'05"E	23.75'
L29	N42°11'48"E	27.56'
L30	S82°02'43"E	55.41'
L31	N21°12'53"E	43.99'
L32	N68°22'49"E	50.21'
L33	N11°24'14"E	50.15'
L34	N39°48'27"E	47.84'
L35	N25°11'38"E	42.87'
L36	N9°47'19"W	29.97'

CURVE DATA					
CURVE #	LENGTH	RADIUS	DELTA	TANGENT	CHORD
C1	63.76'	38.20'	95°37'41"	42.15'	S55°24'44"E 56.62'

**Prein & Newhof**  
 Engineers ■ Surveyors ■ Environmental ■ Laboratory

3355 Evergreen Drive NE  
 Telephone : (616) 364-8491  
 Project No. : 2150368

Grand Rapids, Michigan 49525  
 Fax : (616) 364-6955  
 Date : 02/03/16

# EASEMENT SKETCH

70-07-03-300-015

EXHIBIT "A"

SHEET 3 OF 3

PARCEL DESCRIPTION FURNISHED (OTTAWA COUNTY GIS)

THE N 1/2 OF SW 1/4 SEC 3 T7N R16W

## EASEMENT DESCRIPTION

ANY PORTION OF THE FOLLOWING DESCRIPTION LYING OVER OR ACROSS THE ABOVE DESCRIBED PARCEL:

A 65 FOOT WIDE STRIP OF LAND IN THE NW 1/4 AND SW 1/4 OF SECTION 3 T7, R16W, GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN, THE CENTERLINE OF WHICH IS DESCRIBED AS; COMMENCING AT THE WEST 1/4 OF SAID SECTION 3; THENCE S00°08'33"W 167.22 FEET ALONG THE WEST LINE OF SAID SECTION 4 TO THE POINT OF BEGINNING OF SAID CENTERLINE; THENCE S89°44'12"E 35.98 FEET; THENCE S87°44'24"E 17.79 FEET; THENCE S89°53'33"E 50.57 FEET; THENCE S07°05'25"W 21.70 FEET; THENCE S07°10'16"W 7.61 FEET; THENCE S07°15'09"W 10.71 FEET; THENCE S25°22'08"E 9.25 FEET; THENCE S50°08'13"E 11.63 FEET; THENCE S54°23'45"E 24.89 FEET; THENCE N62°34'18"E 30.04 FEET; THENCE N89°35'15"E 60.07 FEET; THENCE N60°25'49"E 82.77 FEET; THENCE N78°18'40"E 126.17 FEET; THENCE S62°21'36"E 15.45 FEET; THENCE S33°52'45"E 55.93 FEET; THENCE N89°04'50"E 21.28 FEET; THENCE N62°31'15"E 64.80 FEET; THENCE S62°43'30"E 64.39 FEET; THENCE N68°43'28"E 39.45 FEET; THENCE S63°24'16"E 6.02 FEET; THENCE S59°57'06"E 32.08 FEET; THENCE N32°01'00"E 11.54 FEET; THENCE N22°52'59"E 40.18 FEET; THENCE N56°37'59"E 16.52 FEET; THENCE S55°06'42"E 8.59 FEET; THENCE S41°42'19"E 39.73 FEET; THENCE S05°53'52"E 32.16 FEET; THENCE SOUTHEASTERLY 63.76 FEET ON A 38.20 FOOT RADIUS CURVE TO THE LEFT,  $\Delta=95^{\circ}37'40''$ , THE LONG CHORD BEARING S55°24'44"E 56.62 FEET; THENCE N54°12'05"E 23.75 FEET; THENCE N42°11'48"E 27.56 FEET; THENCE S82°02'43"E 55.41 FEET; THENCE N21°12'53"E 43.99 FEET; THENCE N68°22'49"E 50.21 FEET; THENCE N11°24'14"E 50.15 FEET; THENCE N39°48'27"E 47.84 FEET; THENCE N25°11'38"E 42.87 FEET; THENCE N09°47'19"W 29.98 FEET TO A POINT ON THE EAST-WEST 1/4 OF SAID SECTION 3. SAID POINT BEING S89°00'17"E 993.13 FEET FROM THE WEST 1/4 OF SAID SECTION 3; THENCE N09°47'19"W 23.90 FEET; THENCE N12°57'04"W 80.69 FEET; THENCE N42°03'18"W 18.25 FEET; THENCE N62°16'02"W 20.23 FEET; THENCE S83°13'29"W 41.00 FEET; THENCE NORTHWESTERLY 51.64 FEET ON A 46.58 FOOT RADIUS CURVE TO THE RIGHT,  $\Delta=63^{\circ}31'01''$ , THE LONG CHORD BEARING N51°41'15"W 49.04 FEET; THENCE NORTHERLY 49.07 FEET ON A 97.31 FOOT RADIUS CURVE TO THE RIGHT,  $\Delta=28^{\circ}53'44''$ , THE LONG CHORD BEARING N01°33'49"W 48.56 FEET; THENCE NORTHWESTERLY 52.80 FEET ON A 30.31 FOOT RADIUS CURVE TO THE LEFT,  $\Delta=99^{\circ}48'30''$ , THE LONG CHORD BEARING N24°28'02"W 46.37 FEET; THENCE WESTERLY 26.38 FEET ON A 49.08 FOOT RADIUS CURVE TO THE LEFT,  $\Delta=30^{\circ}48'14''$ , THE LONG CHORD BEARING S78°57'19"W 26.07 FEET; THENCE NORTHWESTERLY 29.32 FEET ON A 21.72 FOOT RADIUS CURVE TO THE RIGHT,  $\Delta=77^{\circ}21'14''$ , THE LONG CHORD BEARING N63°27'10"W 27.14 FEET; THENCE N11°17'36"W 41.21 FEET; THENCE N24°30'36"E 7.71 FEET; THENCE N35°31'28"E 7.62 FEET; THENCE N30°28'40"W 14.12 FEET; THENCE N38°14'06"W 20.81 FEET; THENCE N72°04'39"W 23.22 FEET; THENCE N03°45'24"W 43.04 FEET; THENCE N27°53'32"E 34.50 FEET; THENCE N55°27'35"E 29.51 FEET; THENCE N25°46'43"W 10.43 FEET; THENCE N27°00'17"W 23.54 FEET; THENCE N89°58'32"W 47.87 FEET; THENCE N30°39'03"W 25.64 FEET; THENCE N29°45'00"E 44.17 FEET; THENCE N49°31'06"W 12.35 FEET; THENCE N49°26'09"W 22.34 FEET; THENCE S78°27'47"W 36.02 FEET; THENCE S82°12'31"W 9.04 FEET; THENCE N17°31'57"W 33.44 FEET; THENCE N42°43'32"E 93.63 FEET; THENCE N06°19'13"E 65.54 FEET; THENCE N55°52'55"E 44.93 FEET; THENCE S83°13'53"E 8.73 FEET; THENCE S84°41'46"E 5.31 FEET; THENCE S77°07'54"E 14.07 FEET; THENCE N75°48'49"E 16.30 FEET; THENCE N00°00'00"W 9.22 FEET; THENCE N13°19'30"W 118.19 FEET; THENCE N08°34'04"E 22.05 FEET; THENCE N06°01'27"E 22.01 FEET; THENCE N83°45'53"E 59.21 FEET; THENCE S32°32'53"E 32.69 FEET; THENCE S36°45'22"E 30.14 FEET; THENCE N84°27'49"E 15.54 FEET; THENCE N07°33'26"E 46.52 FEET; THENCE N28°02'31"W 16.80 FEET; THENCE N01°44'32"W 21.79 FEET; THENCE N88°58'33"E 46.68 FEET; THENCE S81°53'56"E 11.77 FEET; THENCE S68°54'28"E 20.21 FEET; THENCE S52°28'00"E 84.91 FEET; THENCE S38°47'50"E 76.28 FEET; THENCE S07°44'21"W 47.90 FEET; THENCE N86°40'57"E 35.36 FEET; THENCE N79°59'39"E 26.50 FEET; THENCE N65°09'02"E 19.60 FEET; THENCE N29°11'36"E 24.66 FEET; THENCE N41°26'02"E 10.72 FEET; THENCE S35°51'04"E 38.92 FEET; THENCE S34°18'52"E 7.86 FEET; THENCE S05°16'24"W 84.65 FEET; THENCE S51°41'07"E 44.14 FEET; THENCE N66°21'55"E 176.94 FEET; THENCE S28°56'55"E 63.48 FEET; THENCE S34°43'36"W 15.18 FEET; THENCE S22°49'23"W 8.57 FEET; THENCE S24°27'09"E 29.15 FEET; THENCE S76°46'47"E 68.04 FEET; THENCE N37°29'10"E 211.91 FEET; THENCE N48°37'14"E 113.61 FEET; THENCE N25°31'38"E 174.27 FEET; THENCE S89°08'35"E 18.12 FEET; THENCE N88°41'51"E 25.58 FEET; THENCE N27°16'34"E 41.31 FEET; THENCE N18°45'13"E 78 FEET, MORE OR LESS, TO THE VINCENT DRAIN AND THE POINT OF ENDING OF SAID CENTERLINE, SAID POINT BEING N89°00'17"W 813.89 FEET AND N00°59'31"E 1138 FEET, MORE OR LESS, FROM THE CENTER OF SAID SECTION 3.

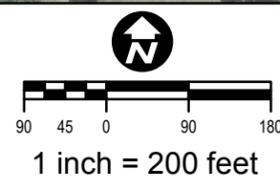
**Prein & Newhof**  
Engineers ■ Surveyors ■ Environmental ■ Laboratory

3355 Evergreen Drive NE  
Telephone : (616) 364-8491  
Project No. : 2150368

Grand Rapids, Michigan 49525  
Fax : (616) 364-6955  
Date : 02/03/16



**Prein&Newhof**  
Engineers • Surveyors • Environmental • Laboratory  
3355 Evergreen Drive NE Grand Rapids, Michigan 49525  
Telephone: (616) 344-6441 Fax: (616) 304-0962  
Project No.: 2150368 Date: 02/03/16



**LEGEND**  
— Drain Centerline

**OTTAWA COUNTY WATER RESOURCES COMMISSIONER**  
OTTAWA COUNTY, MI  
**GILLEAN'S CREEK DRAIN EASEMENTS**  
PARCEL 70-07-03-300-015  
Prein&Newhof  
2150368



## Fire/Rescue Memo

DATE: August 3, 2016

TO: Grand Haven Township Board

FROM: Chief Tom Gerencer

RE: Proposed Promotion to Crew Leader

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Three part-time firefighters applied for the three available “Crew Leader” positions.

Oral interviews were conducted on July 26<sup>th</sup> and all three applicants did an exceptional job. Following the above process, it is recommended that Firefighters Matt Wood, David Wolffis, and Ryan Bronkema be promoted to the position of Crew Leader.

The three open positions were posted because Greg Stepien and Tim Smith both retired from the department and Marc Santigo voluntarily stepped down to part-time firefighter because of increased family commitments.

Matt Wood was hired as a part-time firefighter in October of 2008, and is currently working full-time with the Township Public Services Department. Matt has an Associate’s Degree in Building Construction from Ferris State University.

David Wolffis was hired as a part-time firefighter in November of 2010, and recently graduated from GVSU with a Bachelor of Science degree. David also has an Associates of Fire Science from MCC and his Paramedic training from Great Lakes EMS Academy. He will be teaching 3<sup>rd</sup> and 4<sup>th</sup> grade at New Era Christian School this fall.

Ryan Bronkema was hired as a part-time firefighter in May of 2006, and is currently working for Direct Electric as an electrician.

All three candidates are certified in Fire Fighter I and II, Hazmat Awareness and Operations, Fire Officer One or equivalent. Wood and Bronkema are both EMTs and Wolffis is a Paramedic.

It is recommended that their wages be increased to reflect the Crew Leader wage stipend of 25 cents per hour.

If the Board concurs, the following motion could be offered for consideration:

**Move to approve the promotions of Matt Wood, David Wolffis, and Ryan Bronkema to Crew Leader, effective Tuesday, August 9th.**

If there are any questions or comments, please contact me prior to the meeting.





# Manager's Memo

DATE: August 1, 2016  
TO: Township Board  
FROM: Cargo  
RE: Pathway Millage Resolution

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At the July 25<sup>th</sup> Board meeting, the Board adopted Resolution 16-07-01 to place a ballot initiative on the November General Elections to fund the construction of an additional ten miles of pathways.

The resolution for the extra voted millage was drafted by Attorney Bultje based upon language from the Michigan Townships Association. (*See the MTA's "Township Millage Questions" publication, page 16 that was published this past February.*)

That said, Bond Attorney White recommended some modest changes to the language – which are highlighted in **yellow** below.

## BICYCLE PATH MILLAGE PROPOSITION

Shall an increase in property taxes which may be levied against property in Grand Haven Charter Township, Ottawa County, Michigan, be approved for twenty (20) years, 2016 through 2035, inclusive, in the amount of 0.45 mill (\$0.45 per thousand dollars of taxable valuation), for all property in the Township, to provide funds for planning, acquiring rights-of-way for bicycle paths, constructing, maintaining, and operating bicycle paths, and for the principal and interest on any bonds issued for the same; and shall the Township be authorized to levy the tax? It is estimated that a levy of 0.45 mill will provide revenues of \$301,725 in the first year of the levy. **The revenues from this new millage will be disbursed to the Charter Township of Grand Haven for bicycle path purposes.**

YES (     )   
NO (     )

Because there is adequate time for this change to be adopted and presented to the Ottawa County Clerk prior to August 16<sup>th</sup> (*i.e., the deadline to certify the ballot language to the County Clerk for the November General Elections*) and because the ballot language could be criticized by those opposed if this sentence is not included ... I am recommending that the attached resolution be approved, which will adopt the new ballot language and nullify the previous resolution.

To proceed with this vote, the following motion can be offered:

**Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve and adopt Resolution 16-08-01, which approves a bike path millage ballot proposal on the November 8, 2016 elections.**

If there are any questions or comments prior to the meeting, please contact me or Attorney Bultje prior to the meeting.



**EXCERPTS OF MINUTES**

At a regular meeting of the Township Board of the Grand Haven Charter Township, Ottawa County, Michigan, held at the Township Hall at 13300 - 168<sup>th</sup> Avenue, Grand Haven, Michigan, on the 8<sup>th</sup> day of August, 2016, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The following Resolution was offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_:

**RESOLUTION 16-07-01**

WHEREAS, the Township desires to place before its electors at the November 8, 2016 election a bicycle path millage proposition;

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS.

1. The following proposition shall be submitted to the qualified electors of Grand Haven Charter Township, Ottawa County, Michigan, at an election held on Tuesday, November 8, 2016:

**BICYCLE PATH MILLAGE PROPOSITION**

Shall an increase in property taxes which may be levied against property in Grand Haven Charter Township, Ottawa County, Michigan, be approved for twenty (20) years, 2016 through 2035, inclusive, in the amount of 0.45 mill (\$0.45 per thousand dollars of taxable valuation), for all property in the Township, to provide funds for planning, acquiring rights-of-way for bicycle paths, constructing, maintaining, and operating bicycle paths, and for the principal and interest on any bonds issued for the same; and shall the Township be authorized to levy the tax? It is estimated that a levy of 0.45 mill will provide revenues of \$301,725 in the first year of the levy. The revenues from this new millage will be disbursed to the Charter Township of Grand Haven for bicycle path purposes.

YES (     )   
NO (     )

2. The Township Clerk is authorized and directed to timely certify this Resolution, containing the Bicycle Path Millage Proposition, to the County Clerk for the County of Ottawa, Michigan prior to August 16, 2016 at 4:00 p.m.

3. All resolutions in conflict in whole or in part are revoked to the extent of such conflict. More specifically, this proposition is in lieu of and replaces the proposition (*i.e., Resolution 16-07-01*) previously approved by the Township Board on July 25, 2016.

YES:

NO:

RESOLUTION DECLARED AND ADOPTED.

DATED: August 8, 2016.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

**CERTIFICATE**

I, the undersigned, the duly qualified and acting Township Clerk of Grand Haven Charter Township, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 8<sup>th</sup> day of August, 2016. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

**EXCERPTS OF MINUTES**

At a regular meeting of the Township Board of the Grand Haven Charter Township, Ottawa County, Michigan, held at the Township Hall at 13300 - 168<sup>th</sup> Avenue, Grand Haven, Michigan, on the 8<sup>th</sup> day of August, 2016, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The following Resolution was offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_:

**RESOLUTION 16-08-02**

**WHEREAS**, the State of Michigan adopted into law the Michigan Fireworks Safety Act 256 of 2011 that took effect on January 1, 2012 (“the Act”), and,

**WHEREAS**, the Act now provides for the sale of consumer fireworks, in various retail locations and limits the authority of a local unit of government to regulate sales; and,

**WHEREAS**, the Act liberalized the law on retailing fireworks and prohibited local governments from totally banning their use, resulting in far more fireworks-related complaints of health, safety, and nuisance issues; and,

**WHEREAS**, the effects of the Act include serious personal injury to users and to others, damage to property including fires and the littering of burned debris onto neighboring properties, and the detonation of powerful fireworks in close proximity to residences, businesses, and other uses, disturbing their sane, safe and quiet enjoyment of their properties; and,

**WHEREAS**, the Act preempts local control and removes the ability of local communities to protect the health, safety, welfare, and quality of life of its citizens.

**NOW, THEREFORE BE IT RESOLVED**, that the Charter Township of Grand Haven asks our State Legislature to repeal the Michigan Fireworks Safety Act 256 of 2011; alternatively, if the Act is not repealed, then the Township asks that the Legislature amend the Act to restore to local communities the discretion to limit the use of fireworks with their corporate limits; and

**BE IT FURTHER RESOLVED**, that the Township supports HB No. 5327 of 2016 and urges our representatives to act quickly to report this bill out of the Committee on Regulatory Reform and on to the full house and Senate for an affirmative vote and ultimately the Governor’s Signature; and,

**BE IT FINALLY RESOLVED**, that on this 8<sup>th</sup> day of August, 2016 the Board of Grand Haven Township hereby directs the Township Clerk to forward this resolution to the Governor of the State of Michigan, the State Senator and the Representatives of the Township of Grand Haven, and the communities of Ottawa County, Michigan

YES:

NO:

RESOLUTION DECLARED AND ADOPTED.

DATED: August 8, 2016.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

**CERTIFICATE**

I, the undersigned, the duly qualified and acting Township Clerk of Grand Haven Charter Township, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 8<sup>th</sup> day of August, 2016. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk



GRAND HAVEN CHARTER TOWNSHIP

## Community Development Memo

DATE: August 4, 2016  
TO: Township Board  
FROM: Stacey Fedewa, Community Development Director  
RE: Zoning Text Amendment Ordinance – Non-Conforming Structures

### BACKGROUND

In May the Planning Commission directed staff to draft a Zoning Text Amendment Ordinance that will allow the Zoning Administrator to execute a contractual agreement with a property owner in two distinct circumstances.

1. An Agreement that would allow a property owner to continue living in their existing dwelling during the construction of a new dwelling on the same property. Doing so provides the property owner with temporary shelter.
2. An Agreement that would allow a property owner to maintain an accessory building on a lot without a principal building. The typical situation is a property owner desires to demolish an existing dwelling and build a new dwelling without having to demolish the existing accessory building.

On August 1<sup>st</sup> the Planning Commission adopted a motion recommending the Township Board approve the proposed ordinance.

The proposed Zoning Text Amendment Ordinance and sample Agreements are attached for your review.

### SAMPLE MOTIONS

If the Township Board agrees with the Planning Commission's recommendation, and supports the proposed text amendments, the following motion can be offered:

**Motion** to present the Zoning Text Amendment Ordinance concerning Non-Conforming Structures in the General Regulations Chapter of the Grand Haven Charter Township Zoning Ordinance, and to **postpone** further action until August 22<sup>nd</sup> when the zoning text amendment ordinance will be considered for adoption and approval. **This is the first reading.**

If the Township Board opposes the proposed text amendments, the following motion can be offered:

**Motion** to **deny** the proposed Zoning Text Amendment Ordinance to revise sections of the General Regulations Chapter of the Grand Haven Charter Township Zoning Ordinance.

If the Township Board does not have enough information to make a decision, the following motion can be offered:

**Motion** to **table** the proposed Zoning Text Amendment Ordinance, and direct staff to make the following revisions:

1. *List the revisions.*

Please contact me prior to the meeting with questions or concerns.

**ZONING TEXT AMENDMENT ORDINANCE**

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN, CONCERNING PRINCIPAL BUILDINGS AND ACCESSORY BUILDINGS, AND BY PROVIDING FOR AN EFFECTIVE DATE.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. General Regulations – Principal Building on a Lot. Section 20.02 of the Grand Haven Charter Township Zoning Ordinance shall be restated in its entirety as follows.

No more than one (1) Principal Building shall be placed on a Lot, except in cases including, but not limited to:

1. A permitted multiple family complex where more than one (1) Multiple Family Dwelling has been approved;
2. When more than one (1) commercial or industrial Building shares an Off-Street Parking Lot, or access drive, or other similar arrangement;
3. An agricultural Building on an agriculturally-zoned Lot, or associated with an approved Agriculture Special Land Use (ord. no. 479 eff. June 12, 2010);  
or
4. The construction of a new Single Family Dwelling on the same Lot as an existing Single Family Dwelling, for the purpose of providing temporary shelter to the Lot owner's Family during construction of the new Single Family Dwelling only, if approved by the Zoning Administrator as a temporary exception to the limit of one (1) Principal Building per Lot. The Zoning Administrator shall not allow this temporary exception unless the Lot owner and the Zoning Administrator execute an "Agreement for Two Single Family Dwellings," which Agreement shall place reasonable conditions upon the Lot owner and shall be consistent with the purposes of this Ordinance, as described in Section 1.02.

Section 2. General Regulations - Accessory Buildings and Structures. Section 20.03.1.B of the Grand Haven Charter Township Zoning Ordinance shall be restated in its entirety as follows.

Accessory Buildings and Structures may not be constructed, or if constructed may not remain, on a Lot without a Principal Building. The Zoning Administrator shall have the authority to grant a temporary exception to this prohibition, subject to reasonable conditions and execution of an “Agreement Regarding Accessory Buildings,” if the Zoning Administrator finds the temporary exception is consistent with the purposes of this Ordinance, as described in Section 1.02.

Section 3. Effective Date. This amendment to the Grand Haven Charter Township Zoning Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on \_\_\_\_\_, 2016, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on \_\_\_\_\_, 2016, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on \_\_\_\_\_, 2016, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Text Amendment Ordinance in the *Grand Haven Tribune*, as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

\_\_\_\_\_  
Karl French,  
Township Supervisor

\_\_\_\_\_  
Laurie Larsen,  
Township Clerk

**CERTIFICATE**

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on \_\_\_\_\_, 2016. The following members of the Township Board were present at that meeting: \_\_\_\_\_  
\_\_\_\_\_. The following members of the Township Board were absent: \_\_\_\_\_. The Ordinance was adopted by the Township Board with members of the Board \_\_\_\_\_  
\_\_\_\_\_ voting in favor and members of the Board \_\_\_\_\_ voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Laurie Larsen,  
Township Clerk





## AGREEMENT FOR TWO SINGLE FAMILY DWELLINGS

This Agreement For Two Single Family Dwellings (the “Agreement”) is made between the Zoning Administrator (the “Administrator”) for Grand Haven Charter Township, 13300 - 168<sup>th</sup> Avenue, Grand Haven, Ottawa County, Michigan 49417 (the “Township”) and     name     of     address     (the “Property Owner”).

This Agreement is based on the following facts.

- A. The Property Owner is the owner of certain property in the Township, Parcel Number 70-  
    parcel #     which property is legally described on the attached Exhibit A (the “Property”).
- B. The Property Owner already has a single family dwelling (the “Current Dwelling”) on the Property.
- C. The Property Owner wishes to construct a new single family dwelling (the “Proposed Dwelling”) on the Property without first removing the Current Dwelling.
- D. The Grand Haven Charter Township Zoning Ordinance (the “Ordinance”) allows only one single family dwelling on the Property.
- E. The Administrator is willing to issue a permit for the Proposed Dwelling, without requiring the removal of the Current Dwelling, and without the Property Owner obtaining a variance from the Ordinance, if the Property Owner is willing to comply with the terms of this Agreement.

The Administrator and the Property Owner now agree as follows.

1. The Property Owner must comply with all of the representations in the Property Owner’s application to the Township for the Proposed Dwelling.
2. The Property Owner must comply with all Federal, State, County and Township laws, ordinances, rules and regulations applicable to the Property.
3. The Property Owner shall complete the construction of the Proposed Dwelling and shall fulfill all of the requirements to receive a final occupancy permit from the Township for the Proposed Dwelling within     #     months after the Property Owner signs this Agreement.

4. Within   #   months after the Property Owner receives a final occupancy permit for the Proposed Dwelling, the Property Owner shall completely remove the Current Dwelling from the Property. The removal of the Current Dwelling shall include the complete removal of the structure and all connections to it, as well as restoration of the grounds to eliminate any unsightly or unsafe conditions.
5. To ensure compliance by the Property Owner with the requirements of this Agreement, the Property Owner shall post a performance guarantee to consist of a cash deposit, certified check, irrevocable bank letter of credit or surety bond. The performance guarantee shall be in the amount of   \$ Amount  , and it shall be maintained until the removal of the Current Dwelling has been fully completed as described in Paragraph 4.

The performance guarantee shall be posted with the Administrator before the construction of the Proposed Dwelling has begun. The performance guarantee may be used by the Township to remove the Current Dwelling or to restore the grounds if the Property Owner has not completed these tasks within   #   months after receiving a final occupancy permit for the Proposed Dwelling, or if the Property Owner fails to comply with any requirements of this Agreement.

6. The Property Owner shall ask the Administrator to reconsider this Agreement, and the Administrator shall reconsider whether or not to allow this Agreement to remain in place, upon the occurrence of any of the following events:
  - a. Any adjustment of the boundaries of the Property; or
  - b. The Property Owner seeks to sell or convey the Property to any other person or entity.
7. When the Property Owner asks the Township to reconsider this Agreement, the Township has the discretion to terminate this Agreement.
8. This Agreement and its rights and obligations shall not be assignable. This Agreement shall inure to the benefit of and be binding upon the parties. All notices and other documents to be served or transmitted shall be in writing and addressed to the parties at the addresses stated on page 1 of this Agreement or such other address or addresses as shall be specified by the parties from time to time and may be served or transmitted in person or by ordinary mail properly addressed with sufficient postage. This Agreement has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this Agreement, which shall remain in full force and effect. It is contemplated that this Agreement will be executed in multiple counterparts, all of which together shall be deemed to be one contract. Any captions in this Agreement are for convenience only and shall not be considered as part of this Agreement or in any way to amplify or modify its terms and provisions. All attached exhibits are incorporated by reference as though fully stated in the Agreement. This Agreement may not be amended other than by a written document signed by both parties.

The parties have executed this Agreement as of the dates noted below.

Signed in the presence of:

GRAND HAVEN CHARTER TOWNSHIP

\_\_\_\_\_  
Stacey Fedewa, Zoning Administrator

\_\_\_\_\_  
Kristi DeVerney, Deputy Clerk

Dated: \_\_\_\_\_, 2016

NAME OF PROPERTY OWNER

\_\_\_\_\_  
\_\_\_\_\_, a \_\_\_\_\_

\_\_\_\_\_  
Witness

Dated: \_\_\_\_\_, 2016

Prepared by:  
Stacey Fedewa  
Zoning Administrator, and  
Community Development Director  
Grand Haven Charter Township  
13300 168<sup>th</sup> Avenue  
Grand Haven, MI 49417  
(616) 842-5988

EXHIBIT A

Parcel Number: [insert parcel number]

Legal Description: [insert legal description]



## AGREEMENT REGARDING ACCESSORY BUILDINGS

This Agreement Regarding Accessory Buildings (the “Agreement”) is made between the Zoning Administrator (the “Administrator”) for Grand Haven Charter Township, 13300 - 168<sup>th</sup> Avenue, Grand Haven, Ottawa County, Michigan 49417 (the “Township”) and name of address (the “Property Owner”).

This Agreement is based on the following facts.

- A. The Property Owner is the owner of certain property in the Township, Parcel Number 70-  
parcel # which property is legally described on the attached Exhibit A (the “Property”).
- B. The Property currently includes a single family dwelling (the “Residence”), along with #  
accessory buildings (the “Accessory Buildings”).
- C. The Property Owner asked to demolish the Residence, which is describe condition of dwelling/reason for demolition, without immediately removing the Accessory Buildings.
- D. The Grand Haven Charter Township Zoning Ordinance (the “Ordinance”) requires the Accessory Buildings be demolished at the same time that the Residence is demolished.
- E. The Administrator is willing to issue a permit for the demolition of the Residence, without requiring the removal of the Accessory Buildings, and without the Property Owner obtaining a variance from the Ordinance, if the Property Owner is willing to comply with the terms of this Agreement.

The Administrator and the Property Owner now agree as follows.

- 1. The Property Owner shall promptly apply for a permit to demolish and remove the Residence, and must comply with all of the representations in the Property Owner’s application to the Township.
- 2. The Property Owner must comply with all Federal, State, County and Township laws, ordinances, rules and regulations applicable to the Property.

3. The Property Owner shall complete the demolition of the Residence and the restoration of the Property to eliminate any unsightly or unsafe conditions within     #     months after the Township issues a permit for the demolition and removal of the Residence.
4. To ensure compliance by the Property Owner with the requirements of this Agreement, the Property Owner shall post a performance guarantee to consist of a cash deposit, certified check, irrevocable bank letter of credit or surety bond. The performance guarantee shall be in the amount of     \$ Amount    , and it shall be maintained until a new Residence has been constructed, or the Accessory Buildings are demolished, both of which bring the property back into compliance with the Ordinance

The performance guarantee shall be posted with the Administrator before the demolition of the Residence has begun. The performance guarantee may be used by the Township to remove the Accessory Buildings or to restore the grounds if the Property Owner has not completed these tasks within     #     months after the demolition and removal of the Residence, or if the Property Owner fails to comply with any requirements of this Agreement.

5. The Property Owner shall ask the Administrator to reconsider this Agreement, and the Administrator shall reconsider whether or not to allow this Agreement to remain in place, upon the occurrence of any of the following events:
  - a. Any adjustment of the boundaries of the Property;
  - b. A building permit is sought for the Property;
  - c. The Property Owner seeks to sell or convey the Property to any other person or entity; or
  - d. The passage of     #     years from the date of this Agreement.
6. When the Property Owner asks the Township to reconsider this Agreement, the Township has the discretion to terminate this Agreement.
7. This Agreement and its rights and obligations shall not be assignable. This Agreement shall inure to the benefit of and be binding upon the parties. All notices and other documents to be served or transmitted shall be in writing and addressed to the parties at the addresses stated on page 1 of this Agreement or such other address or addresses as shall be specified by the parties from time to time and may be served or transmitted in person or by ordinary mail properly addressed with sufficient postage. This Agreement has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this Agreement, which shall remain in full force and effect. It is contemplated that this Agreement will be executed in multiple counterparts, all of which together shall be deemed to be one contract. Any captions in this Agreement are for convenience only and shall not be considered as part of this Agreement or in any way to amplify or modify its terms and provisions. All attached exhibits are incorporated by reference as though fully stated in the Agreement. This Agreement may not be amended other than by a written document signed by both parties.

The parties have executed this Agreement as of the dates noted below.

Signed in the presence of:

GRAND HAVEN CHARTER TOWNSHIP

\_\_\_\_\_  
Stacey Fedewa, Zoning Administrator

\_\_\_\_\_  
Kristi DeVerney, Deputy Clerk

Dated: \_\_\_\_\_, 2016

NAME OF PROPERTY OWNER

\_\_\_\_\_  
\_\_\_\_\_, a \_\_\_\_\_

\_\_\_\_\_  
Witness

Dated: \_\_\_\_\_, 2016

Prepared by:  
Stacey Fedewa  
Zoning Administrator, and  
Community Development Director  
Grand Haven Charter Township  
13300 168<sup>th</sup> Avenue  
Grand Haven, MI 49417  
(616) 842-5988

EXHIBIT A

Parcel Number: [insert parcel number]

Legal Description: [insert legal description]



# Community Development Memo

DATE: August 4, 2016  
TO: Township Board  
FROM: Stacey Fedewa, Community Development Director  
RE: Rezoning – Timber View & Canaan Development – RR to PUD

## BACKGROUND

The Timber View PUD was developed in two independent phases. Phase 1 only included the two buildings on Dune View Drive and was approved around 2001, but was not a PUD. Subsequently, a new developer purchased surrounding land and submitted a PUD application to expand the development and include 16 additional buildings (*18 in total*), a club house, and two commercial outlots.

In March of 2003, the Township approved the second phase of the Timber View PUD, which included a rezoning from RR to PUD. Based on the research performed by staff it appears Rezoning Ordinance No. 373 was supposed to include 5 parcels, but inadvertently only listed 4 parcels on the ordinance.

Staff came to this conclusion because several memos and meeting minutes specified the two commercial outlots must be developed as an Amendment to the Timber View PUD. Only one of the outlots was included in the 2003 rezoning. The second outlot and a portion of the Reid Court Pod were not included, thus the need for this rezoning ordinance.

The Planning Commission adopted a motion on August 1<sup>st</sup> recommending the Board approve the corrective rezoning ordinance.

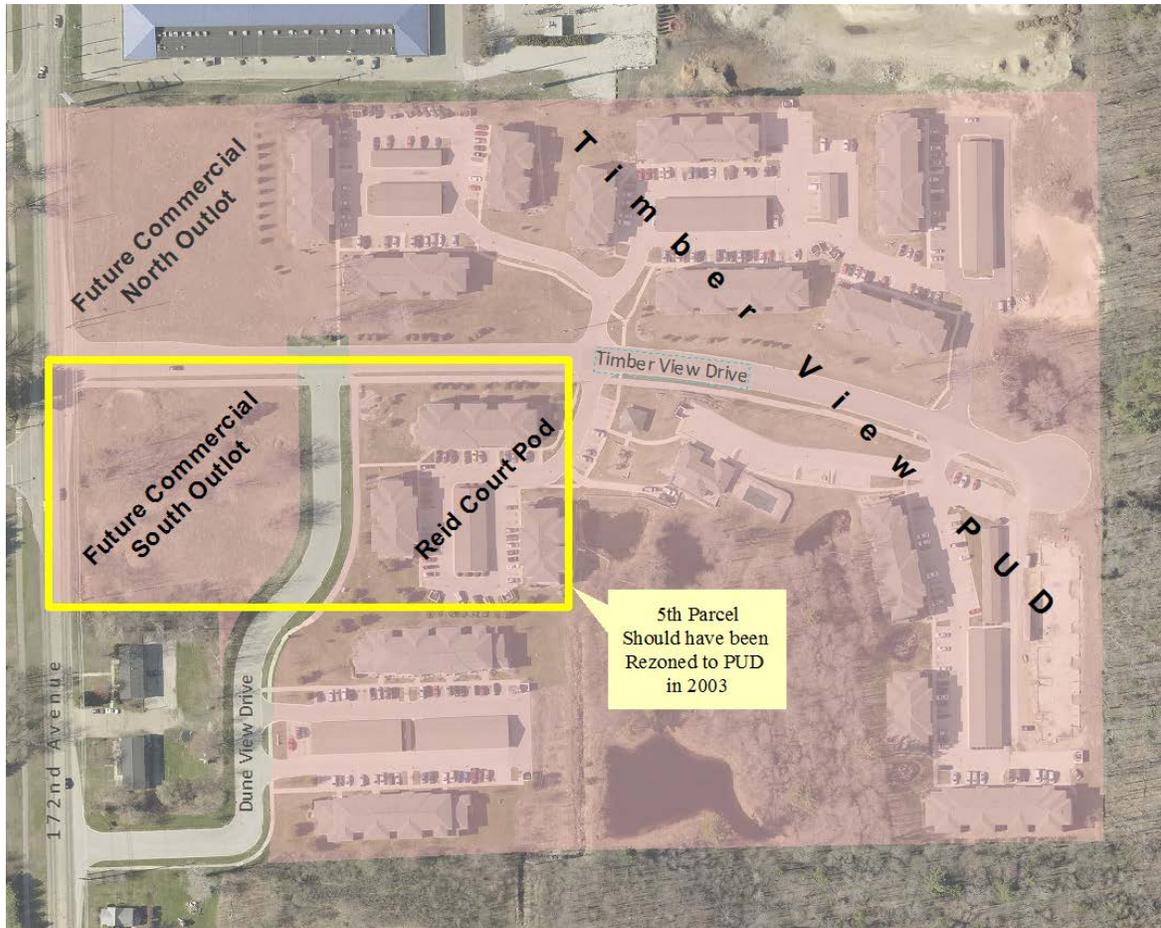
## REZONING

The need to correct the zoning has come to light because the two outlots have been sold to business owners within the last 8 months. The north outlot has been sold to a fitness company, and the south outlot has been sold to a dental clinic.

In order to abide by the Township's requirement of having the outlots develop as an Amendment to the original PUD this corrective rezoning is needed.

Specifically, the parent parcel (*the original 2003 subject parcel*) was 5 acres in size with parcel number 70-03-33-200-021. Subsequent land divisions occurred creating the two child parcels (70-03-33-200-072 and 70-03-33-200-079) that are described on the proposed rezoning ordinance.

You'll notice the proposed corrective rezoning ordinance utilizes the two child parcel numbers, but the legal description of the parent parcel this was done on the advice of the Township Attorney.



## SAMPLE MOTIONS

If the Township Board agrees with the Planning Commission's recommendation, and supports the proposed corrective rezoning, the following motion can be offered:

**Motion** to present the Zoning Map Amendment Ordinance concerning the corrective rezoning of parcels 70-03-33-200-072 and 70-03-33-200-079 from Rural Residential (RR) to Planned Unit Development (PUD) and to **postpone** further action until August 22<sup>nd</sup> when the zoning map amendment ordinance will be considered for adoption and approval. **This is the first reading.**

If the Township Board finds the corrective rezoning ordinance does not meet the applicable standards, the following motion can be offered:

**Motion to deny** the Timber View corrective rezoning of parcels 70-03-33-200-072 and 70-03-33-200-079 from Rural Residential (RR) to Planned Unit Development (PUD) because the application does not meet the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance, Master Plan, and Future Land Use Map.

If the Township Board finds the corrective rezoning ordinance is premature or needs revisions, the following motion can be offered:

**Motion to table** the Timber View corrective rezoning ordinance, and direct staff to address the following items:

1. *List the items...*

Please contact me prior to the meeting with questions or concerns.



GRAND HAVEN CHARTER TOWNSHIP  
OTTAWA COUNTY, MICHIGAN  
ORDINANCE NO. 373

An Ordinance to amend Ordinance No. 309, being the Grand Haven Charter Township Zoning Ordinance and Map, to change the zoning classification of the described parcels of property.

THE CHARTER TOWNSHIP OF GRAND HAVEN ORDAINS:

SECTION ONE: AMENDMENT TO ORDINANCE NO. 309 ARTICLE III.

Section 301 of Ordinance No. 309, is amended to adopt the following provision changing the zoning classification of the following described parcels of property from Rural Residential to a Residential Planned Unit Development (PUD):

PARCEL NO: 70-03-33-200-019  
S ½ OF S ½ OF NW ¼ OF NE ¼  
& NE ¼ OF SW ¼ OF NE ¼ EXC W  
300 FT OF NW ¼ OF NE ¼ OF SW  
¼ OF NE ¼  
SEC 33 T8N R16W

PARCEL NO: 70-03-33-200-022  
W 300 FT OF NW ¼ OF NE ¼ OF SW ¼ OF NE ¼  
SEC 33 T8N R16W

PARCEL NO. 70-03-33-200-025  
PART OF SW ¼ OF NE ¼ COM 18 FT S OF  
SW COR OF N ½ OF SW ¼ OF NE ¼, TH N  
84 FT, E 660 FT, S 66 FT, TH W'LY TO BEG  
SEC 33 T8N R16W

PARCEL NO: 70-03-33-200-032  
N 4/5 OF S ½ OF NW ¼ OF SW ¼ OF NE ¼  
EXC W 213 FT  
SEC 33 T8N R16W

SECTION TWO: REPEAL

All ordinances or parts of ordinances previously adopted and inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION THREE: SEVERABILITY.

Each portion of this Ordinance shall be deemed to be severable. Should any article, section, subsection, paragraph, subparagraph, sentence or clause hereof be declared by a court to be unconstitutional, invalid, or be rejected by referendum or similar process such holdings shall not affect the validity of this Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional, invalid or rejected.

**SECTION FOUR. EFFECTIVE DATE.**

This Ordinance shall take effect seven (7) days after its publication in the manner provided by law, unless a notice of intent to file a referendum petition is timely filed with the Township Clerk. If such a notice of intent to file a referendum petition is filed with the Township Clerk, then this Ordinance shall take effect as provided in Public Acts 296 and 297 of 1996.

  
Sue Buitenhuis, Clerk

<b>FIRST READING:</b>	<b>FEBRUARY 24, 2003</b>
<b>SECOND READING:</b>	<b>MARCH 10, 2003</b>
<b>ADOPTION:</b>	<b>MARCH 10, 2003</b>
<b>PUBLICATION:</b>	<b>MARCH 14, 2003</b>
<b>EFFECTIVE DATE:</b>	<b>MARCH 21, 2003</b>

ORDINANCE NO. \_\_\_\_

**ZONING MAP AMENDMENT ORDINANCE**

AN ORDINANCE TO AMEND CERTAIN PORTIONS OF THE ZONING ORDINANCE AND MAP OF GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN FOR THE PURPOSE OF REZONING CERTAIN LANDS FROM THE RURAL RESIDENTIAL (RR) DISTRICT TO THE PLANNED UNIT DEVELOPMENT (PUD) DISTRICT.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN ORDAINS:

Section 1. Amendment. The Zoning Ordinance and Map of the Charter Township of Grand Haven, Ottawa County, Michigan, the map being incorporated by reference in the Zoning Ordinance for the Charter Township of Grand Haven pursuant to Chapter 3, shall be amended so that the following lands shall be rezoned from the Rural Residential District (RR) to the Planned Unit Development District (PUD). The lands are in the Charter Township of Grand Haven, Ottawa County, Michigan, and are described as follows:

PARCEL NUMBERS: 70-03-33-200-072 AND 70-03-33-200-079  
N 1/2 OF NW 1/4 OF SW 1/4 OF NE 1/4 SEC 33 T8N R16W 5 A

Section 2. Explanation. This amendment to the Grand Haven Charter Township Zoning Ordinance is intended to correct Ordinance No. 373, which inadvertently omitted parcel number 70-03-33-200-021 when the Timber View Planned Unit Development was originally established. Parcel numbers 70-03-33-200-072 and 70-03-33-200-079 are child parcels of the parent parcel 70-03-33-200-021.

Section 3. Effective Date. This amendment to the Grand Haven Charter Township Zoning Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on \_\_\_\_\_, 2016, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on \_\_\_\_\_, 2016, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on \_\_\_\_\_, 2016, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Map Amendment Ordinance in the *Grand Haven Tribune*, as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

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Karl French, Township Supervisor

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Laurie Larsen, Township Clerk

**CERTIFICATE**

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Map Amendment Ordinance was adopted at a regular meeting of the Township Board held on \_\_\_\_\_, 2016. The following members of the Township Board were present at that meeting: \_\_\_\_\_. The following members of the Township Board were absent: \_\_\_\_\_. The Ordinance was adopted by the Township Board with members of the Board \_\_\_\_\_ voting in favor and members of the Board \_\_\_\_\_ voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Laurie Larsen, Clerk  
Grand Haven Charter Township



## Manager's Memo

DATE: August 3, 2016  
TO: Township Board  
FROM: Cargo  
RE: Request for Financial Assistance – City of Grand Haven

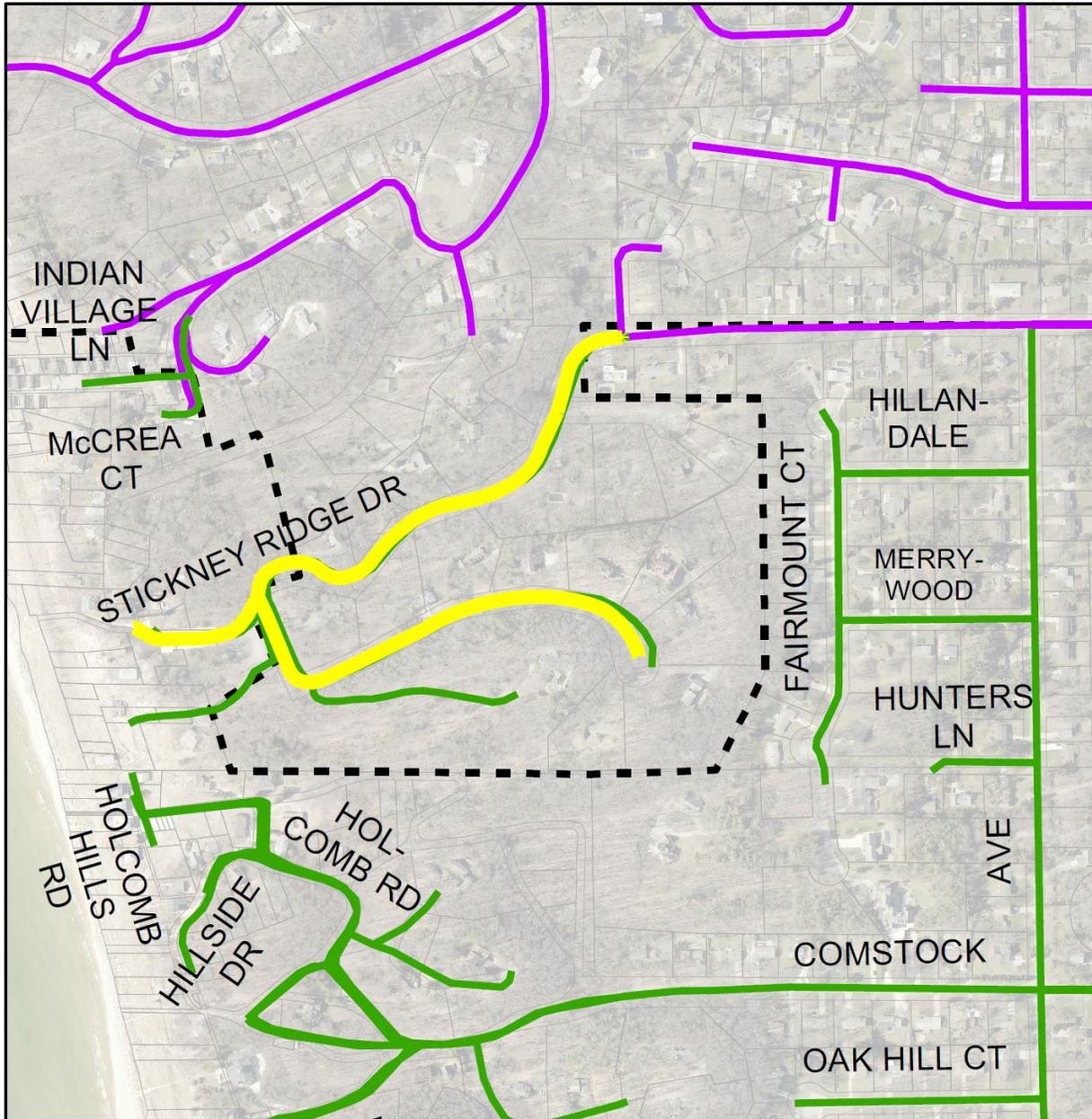
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### BACKGROUND

A portion of Stickney Ridge is a private road that serves both properties within the City of Grand Haven and Grand Haven Charter Township. *(See aerial map and photos.)*



# Stickney Ridge Drive - City and Township



## Legend

-  Stickney Ridge
-  City Major
-  County Roads
-  Jurisdictional Boundary



0 250 500 1,000 Feet

1 in = 500 feet

The City of Grand Haven would like to repair a portion of this private road for area residents at a cost of about \$44,000.

Further, the City provides snow plowing services along a portion of this roadway at a cost of about \$2,000 annually, which is reimbursed by the city residents. (*See attached letter.*)

## ISSUES

In brief, the City is asking that the Township either directly contribute monies towards the paving project and snow plowing expense or establish a special assessment district to require payments from the Township residents that access their cottages or homes from Stickney Ridge.

First, I would note that the Township cannot contribute public monies to improve a private road – whether the private road is located in the City or Township. Therefore, the first option is “out”.

Second, concerns have been raised about the precedent that Township financial assistance might create by participating in this type of endeavor (*i.e., a “Pandora’s Box”*). Specifically, the concerns presented include the following:

- ✓ Numerous City properties (*and many Township properties*) can only be accessed by traversing Township roadways. For example, the entire City airport and the airport industrial park can only be accessed from Ottawa County Roads (*e.g., Comstock, 168<sup>th</sup> Avenue, Hayes Street*). And, the Township has spent hundreds of thousands of dollars improving and maintaining these roads without asking the City for financial assistance.
- ✓ The City is asking the Township for financial assistance. However, the Township property owners within this area are not seeking any improvements to the roadway, storm water, or snow plowing. Would it be seen as “heavy handed” for the Township to attempt to create a “Special Assessment District” for paving or snow plowing that was not initiated by the residents.
- ✓ Maintenance of private roads are normally handled by agreements negotiated by the residents without the direct intervention of the Township. This process could be very time consuming.
- ✓ Although many of the properties within the City have evolved into year-round residences, most of the properties within the Township remain seasonal. And, these seasonal properties have less need for higher quality roadways and/or snow plowing.

Bottom line -- before staff dedicate more time on this City request, I would appreciate Board input on whether you believe this is a viable collaborative venture or whether you believe that the Township should decline participation.

Please contact me if you have any questions or concerns prior to the meeting.



# City of Grand Haven

July 21, 2016

Bill Cargo, Manager  
Charter Township of Grand Haven  
13300 168th Ave  
Grand Haven, MI 49417

Dear Bill,

Over the years, the Stickney Ridge neighborhood has transitioned from a cluster of summer cottages to a community where several homes are now year 'round residences. A private drive located in the City serves several of these dwellings; approximately 22 in the Township and 11 in the City. In 2016 we have a badly deteriorated street surface with considerable drainage deficiencies, and a number of owners in the area would like to collectively improve a substantial portion of Stickney Ridge (private drive).

We have received quotes from two asphalt contractors and one excavator to repair the leaching basins. Total cost of necessary work is approximately \$44,000.

In addition to the need for physical improvement to the roadway is the need to plow snow in the wintertime. The City has a long standing arrangement with the 11 owners in the City to pay the bill for annual plowing – here is the recent history of expenses billed to the association:

Year	Stickney Ridge
2011-12	\$1,893.17
2012-13	\$1,893.17
2013-14	\$1,919.67
2014-15	\$1,919.67
2015-16	\$1,938.84

It is a fair and reasonable expectation that all users for the street should bear an equal portion of the cost of repair and annual maintenance. You and I have identified the procedural difficulties of making this happen on both sides of the City limits. On the City side, we have full agreement from the residents, and I am ready to bring this request to the City Council so that I can move forward with the needed repairs and continue to provide snow removal services. On the Township side, dwellings are more likely to be seasonal, and we have not yet established if the residents would voluntarily pay a fair share.

As a start, I would propose that we approach our respective boards with a request to split the costs based on number of dwellings in each jurisdiction. The City will then bear the responsibility of getting bids and having the capital work done. Each jurisdiction is then able to either attempt to recover the costs from the benefitting parties or agree to subsidize the expense in some other way. If the capital costs were \$44,000, then the breakdown would be \$1,333 for each property owner. \$29,333 would be in the Township and \$14,667 would be in the City.

I appreciate your attention to this rather difficult interjurisdictional dilemma. Given the relatively low actual costs involved, a negotiated joint improvement at the municipal level looks much better than protracted legal analysis, survey and establishment of proportional benefits, a broad educational effort, a multi-jurisdictional special assessment district and eventual bidding and construction.

Grand Haven Charter Twp.

RE: Stickney Ridge

Page 2

Once we are able to get the road repaired, I would like to establish a longer term agreement to get the snow plowed. Let me know your thoughts on how we can work together to make something happen in the very near future.

Sincerely,

A handwritten signature in black ink, appearing to be 'Pat McGinnis', written in a cursive style.

Pat McGinnis  
City Manager

**ACCESSORY BUILDING**

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0275	CARDON CURTIS-NAOMI	11801 CONNOR DR PVT	\$279.65	\$279.65
P16BU0276	CROW LAWRENCE J	15629 PINE ST	\$190.60	\$190.60

**Total Fees For Type: \$470.25**  
**Total Permits For Type: 2**

**ADDRESS**

Permit #	Owner	Address	Fee Total	Amount Paid
P16AD0033	LUTZ JOSEPH-LAURA S	10152 HIAWATHA DR	\$14.00	\$14.00
P16AD0034	LIVINGSTON RYAN	17150 MAPLERIDGE DR	\$14.00	\$14.00
P16AD0035	ROWE STEPHEN-MIRANDA-GA	17144 LEGACY DR	\$14.00	\$14.00
P16AD0036	ABRAHAM KURTIS W	17166 LEGACY DR	\$14.00	\$14.00
P16AD0037	MONROE CHARLES-ANGELA	17025 LINCOLN ST	\$14.00	\$14.00
P16AD0038	KIEFT TRUST	16552 BUCHANAN ST	\$14.00	\$14.00
P16AD0039	SIGNATURE LAND DEVELOPM		\$14.00	\$14.00

**Total Fees For Type: \$98.00**  
**Total Permits For Type: 7**

**AG EXEMPT**

Permit #	Owner	Address	Fee Total	Amount Paid
P16AG0001	WILLIAMS ROBERT-ADELE	14615 HUNTERS CT	\$20.00	\$20.00

**Total Fees For Type: \$20.00**  
**Total Permits For Type: 1**

**ALTERATIONS**

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0301	HIERHOLZER KAREL	14898 160TH AVE	\$553.65	\$553.65
P16BU0306	HORDYK CHRISTOPHER-JULIE	15241 LAKE AVE	\$36.75	\$36.75

**Total Fees For Type: \$590.40**  
**Total Permits For Type: 2**

## APARTMENT BUILDING

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0285	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$16,671.07	\$16,671.07
P16BU0286	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$12,530.35	\$12,530.35
P16BU0287	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$12,530.35	\$12,530.35
P16BU0288	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$12,530.35	\$12,530.35

**Total Fees For Type: \$54,262.12**  
**Total Permits For Type: 4**

## BASEMENT FINISH

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0266	SANDOVAL LEE R-ANDREA	15503 BAYBERRY LN	\$218.00	\$218.00
P16BU0305	STANDISH NICHOLAS-ERIN	15277 STEEPLECHASE CT PVT	\$168.00	\$168.00
P16BU0308	RUCH ALEXANDER M-TAMMY	12755 SANCTUARY PL	\$334.45	\$334.45
P16BU0312	DUNLAP MICHELE L	14663 154TH AVE	\$190.60	\$190.60

**Total Fees For Type: \$911.05**  
**Total Permits For Type: 4**

## DECK

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0295	ANDERSON ARTHUR L-MARY A	14027 BAYOU RIDGE CIR	\$36.75	\$36.75
P16BU0300	VAN VELZEN MARK A	15041 161ST AVE	\$89.25	\$89.25

**Total Fees For Type: \$126.00**  
**Total Permits For Type: 2**

## DIMENSIONAL VARIANCE

Permit #	Owner	Address	Fee Total	Amount Paid
P16ZBA0002	GRIFFETH LIVING TRUST	18301 HILLSIDE DR	\$125.00	\$125.00

**Total Fees For Type: \$125.00**  
**Total Permits For Type: 1**

## ELECTRICAL

Permit #	Owner	Address	Fee Total	Amount Paid
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P16EL0190	LEE ALLEN HOMES	13116 COPPERWAY DR	\$259.00	\$259.00
P16EL0191	CHANNEL DOROTHY	18212 SPINDLE RD	\$60.00	\$60.00
P16EL0192	YOON BYUNG CHUN-SOON OF	15153 JASMIN CT	\$305.00	\$305.00
P16EL0193	16930 ROBBINS ROAD ASSOC LI	16930 ROBBINS RD	\$138.00	\$138.00
P16EL0194	GRAND HAVEN DEVELOPMEN	13170 COPPERWAY DR	\$302.00	\$302.00
P16EL0195	NAPIERALSKI CINDY M	14040 152ND AVE	\$60.00	\$60.00
P16EL0196	WATKINS CATHERINE E	15420 ARBORWOOD DR	\$114.00	\$114.00
P16EL0197	KASPER ERIC	12177 168TH AVE	\$60.00	\$60.00
P16EL0198	HARDY DREYTON-HEATHER	13047 WOODRUSH DR	\$58.00	\$58.00
P16EL0199	TODD JOHN R-WENDY L	15064 ARBORWOOD DR	\$56.00	\$56.00
P16EL0200	ADRIANSE RICHARD C-JAMES I	18217 SHORE ACRES RD	\$129.00	\$129.00
P16EL0201	WATERS NATHAN-TAMARA	16381 WINANS ST	\$127.00	\$127.00
P16EL0202	GOUVEIA MOLLY E	15244 VINTAGE AVE	\$58.00	\$58.00
P16EL0203	CARDON CURTIS-NAOMI	11801 CONNOR DR PVT	\$128.00	\$128.00
P16EL0204	HUBBELL MICHAEL R-TERRI L	15103 GROESBECK ST	\$56.00	\$56.00
P16EL0205	TT REAL ESTATE LLC	14444 168TH AVE	\$372.00	\$372.00
P16EL0206	PIPER LAKES APARTMENTS LL	14841 168TH AVE	\$60.00	\$60.00
P16EL0207	WESTVIEW CAPITAL LLC	14442 MANOR RD	\$233.00	\$233.00
P16EL0208	WESTVIEW CAPITAL LLC	14497 MANOR RD	\$233.00	\$233.00
P16EL0209	SAPAK BEN E	15291 LINCOLN ST	\$280.00	\$280.00
P16EL0210	SANDOVAL LEE R-ANDREA	15503 BAYBERRY LN	\$114.00	\$114.00
P16EL0211	VANDENBOS ROBERT L-DANA	17520 MOUNTAIN PLAT DR	\$56.00	\$56.00
P16EL0212	ROONEY DEVELOPMENT GRO	12565 RETREAT DR PVT	\$211.00	\$211.00
P16EL0213	GARRETSON TRUST	15734 GRAND POINT DR	\$74.00	\$74.00
P16EL0214	DAWES TERESA A	15120 155TH AVE	\$65.00	\$65.00
P16EL0215	RENSLAND MARK A-KRISTA	17098 DONAHUE WOODS DR	\$139.00	\$139.00
P16EL0216	STANDISH NICHOLAS-ERIN	15277 STEEPLECHASE CT PVT	\$126.00	\$126.00
P16EL0217	HIERHOLZER KAREL	14898 160TH AVE	\$227.00	\$227.00
P16EL0218	DUNLAP MICHELE L	14663 154TH AVE	\$116.00	\$116.00
P16EL0219	THOMPSON RICHARD G	10309 SHANNONS WY	\$254.00	\$254.00
P16EL0220	BUSH CHAD D	17114 ROBBINS RD	\$56.00	\$56.00

**Total Fees For Type: \$4,526.00**

**Total Permits For Type: 31**

## FENCE

Permit #	Owner	Address	Fee Total	Amount Paid
P16ZL0099	RICHARDS RAYMOND J-LINDA	15696 COMSTOCK ST	\$25.00	\$25.00
P16ZL0101	KINDEM TRUST	13550 HIDDEN CREEK CT	\$25.00	\$25.00

**Total Fees For Type: \$50.00**

**Total Permits For Type: 2**

## GROUND SIGN

Permit #	Owner	Address	Fee Total	Amount Paid
P16SG0006	RIVER HAVEN OPERATING CO	14600 MERCURY DR	\$59.00	\$59.00
P16SG0007	RIVER HAVEN OPERATING CO	14600 MERCURY DR	\$59.00	\$59.00
P16SG0008	RIVER HAVEN OPERATING CO	14600 MERCURY DR	\$59.00	\$59.00
P16SG0009	RIVER HAVEN OPERATING CO	14600 MERCURY DR	\$59.00	\$59.00
P16SG0010	RIVER HAVEN OPERATING CO	13521 144TH AVE	\$59.00	\$59.00
P16SG0011	RIVER HAVEN OPERATING CO	13521 144TH AVE	\$59.00	\$59.00

**Total Fees For Type: \$354.00**

**Total Permits For Type: 6**

## HOME OCCUPATION

Permit #	Owner	Address	Fee Total	Amount Paid
P16HO0005	MCCOOL LAURA-GRAHAM STE	17621 DUNESIDE DR	\$0.00	\$0.00

**Total Fees For Type: \$0.00**

**Total Permits For Type: 1**

## MECHANICAL

Permit #	Owner	Address	Fee Total	Amount Paid
P16ME0267	BERRY WILLIAM S	14994 BIGNELL DR	\$110.00	\$110.00
P16ME0268	THOMPSON RICHARD G	10309 SHANNONS WY	\$230.00	\$230.00
P16ME0269	PENA JOSEPH-ERICA	14468 MANOR RD	\$225.00	\$225.00
P16ME0270	TRI-CITIES AREA HABITAT	14830 160TH AVE	\$180.00	\$180.00
P16ME0271	JORDAN RANDY JR-JACLYN	14510 MANOR RD	\$210.00	\$210.00
P16ME0272	MORAN CURTIS JR	17338 SANDGATE PL	\$230.00	\$230.00
P16ME0273	JIM TIBBE HOMES LLC	16812 WATERSEDGE DR	\$285.00	\$285.00
P16ME0274	KAMMERAAD THOMAS-CAROL	14900 ROBINWOOD CT	\$120.00	\$120.00
P16ME0275	BERRY TIM-SHERIE	15058 STICKNEY RIDGE	\$115.00	\$115.00
P16ME0276	PAGE JERI L-TODD A	14614 AMMERAAL AVE	\$255.00	\$255.00
P16ME0277	MILLETT FRED A-SUSAN M	13684 FOREST PARK DR	\$110.00	\$110.00
P16ME0278	CAIROLI JOYCE A TRUST	14332 WOODHAVEN CT	\$110.00	\$110.00
P16ME0279	MORAN CURTIS JR	17338 SANDGATE PL	\$130.00	\$130.00
P16ME0280	ANDELBRADT MICHAEL D-MA	14355 WOODHAVEN CT	\$80.00	\$80.00
P16ME0281	WUNDER DOUGLAS-BRENDA	14857 BIRDSONG LN	\$80.00	\$80.00
P16ME0282	GLOCKZIN DARLENE	14092 152ND AVE	\$130.00	\$130.00
P16ME0283	BURZA BRETT	16126 DANA LN	\$135.00	\$135.00
P16ME0284	TOMPSETT SCOTT M	11073 152ND AVE	\$190.00	\$190.00
P16ME0285	EGGERT KRISTOPHER-EMILY	15032 155TH AVE	\$80.00	\$80.00

P16ME0286	EMMERICH NICHOLAS S-ABIG/	16776 TIMBER RIDGE	\$130.00	\$130.00
P16ME0287	JENKINS ADAM-LEAH	15254 NICKOLAS DR	\$285.00	\$285.00
P16ME0288	MELOCHE TRUST	16468 LAKE MICHIGAN DR	\$220.00	\$220.00
P16ME0289	PAGE JERI L-TODD A	14614 AMMERAAL AVE	\$130.00	\$130.00
P16ME0290	YU PAUL-JOANNA	14480 MANOR RD	\$215.00	\$215.00
P16ME0291	SEAGRAVES JEFFREY-JAMIE	15068 160TH AVE	\$80.00	\$80.00
P16ME0292	EMMERICH NICHOLAS S-ABIG/	16776 TIMBER RIDGE	\$200.00	\$200.00
P16ME0293	MUCCIOLO TRUST	9999 LAKESHORE DR	\$110.00	\$110.00
P16ME0294	BROWNE GREGORY-JAUNA	14699 154TH AVE	\$120.00	\$120.00
P16ME0295	MARKS JAMES R-MARYLOUISE	11552 OAK GROVE RD	\$110.00	\$110.00
P16ME0297	HUBBELL MICHAEL R-TERRI L	15103 GROESBECK ST	\$65.00	\$65.00
P16ME0296	VEURINK TRUST MAXINE K	12576 LAKESHORE DR	\$80.00	\$80.00
P16ME0298	TOMPSETT SCOTT M	11073 152ND AVE	\$135.00	\$135.00
P16ME0299	KLEINFELDT LORRAINE M	13551 HIDDEN CREEK CT	\$80.00	\$80.00
P16ME0300	YONKER MICHAEL L	15675 ROBBINS RD	\$80.00	\$80.00
P16ME0301	RIVERWOOD COMPANY LLC	17034 ROBBINS RD	\$80.00	\$80.00
P16ME0302	PASTOTNIK MATTHEW-LAURA	14492 MANOR RD	\$215.00	\$215.00
P16ME0303	KAMP SHERRY L	15316 CHERRY ST	\$80.00	\$80.00
P16ME0304	WATERS NATHAN-TAMARA	16381 WINANS ST	\$130.00	\$130.00
P16ME0305	MUCCIOLO TRUST	9999 LAKESHORE DR	\$110.00	\$110.00
P16ME0306	KROODSMA LAWRENCE C	13519 FOREST PARK DR	\$80.00	\$80.00
P16ME0307	RIVER HAVEN OPERATING CO	14600 MERCURY DR	\$55.00	\$55.00
P16ME0308	STANDISH NICHOLAS-ERIN	15277 STEEPLECHASE CT PVT	\$105.00	\$105.00
P16ME0309	STEVENS PAMELA J	17211 TIMBER DUNES DR	\$80.00	\$80.00
P16ME0310	RIVER HAVEN OPERATING CO	14600 MERCURY DR	\$90.00	\$90.00

**Total Fees For Type: \$6,070.00**

**Total Permits For Type: 44**

## PLUMBING

Permit #	Owner	Address	Fee Total	Amount Paid
P16PL0111	KAMMERAAD THOMAS-CAROL	14900 ROBINWOOD CT	\$128.00	\$128.00
P16PL0112	WATERS NATHAN-TAMARA	16381 WINANS ST	\$150.00	\$150.00
P16PL0113	REARDON RYAN-BRIANNE	11360 168TH AVE	\$291.00	\$291.00
P16PL0114	GILMORE MARY JO	14487 MERCURY DR	\$238.00	\$238.00
P16PL0115	16930 ROBBINS ROAD ASSOC LI	16930 ROBBINS RD	\$115.00	\$115.00
P16PL0116	JIM TIBBE HOMES LLC	16812 WATERSEDGE DR	\$234.00	\$234.00
P16PL0117	WESTVIEW CAPITAL LLC	14497 MANOR RD	\$254.00	\$254.00
P16PL0118	WESTVIEW CAPITAL LLC	14442 MANOR RD	\$249.00	\$249.00
P16PL0119	CARDON CURTIS-NAOMI	11801 CONNOR DR PVT	\$175.00	\$175.00
P16PL0120	YOON BYUNG CHUN-SOON OF	15153 JASMIN CT	\$246.00	\$246.00
P16PL0121	SANDOVAL LEE R-ANDREA	15503 BAYBERRY LN	\$115.00	\$115.00

P16PL0122	SAPAK BEN E	15291 LINCOLN ST	\$246.00	\$246.00
P16PL0123	EDING BONNIE-RYDER TROY-	15002 BIGNELL DR	\$55.00	\$55.00
P16PL0124	RENSLAND MARK A-KRISTA	17098 DONAHUE WOODS DR	\$135.00	\$135.00
P16PL0125	STANDISH NICHOLAS-ERIN	15277 STEEPLCHASE CT PVT	\$105.00	\$105.00
P16PL0126	JENKINS ADAM-LEAH	15254 NICKOLAS DR	\$235.00	\$235.00
P16PL0127	DUNLAP MICHELE L	14663 154TH AVE	\$115.00	\$115.00

**Total Fees For Type:        \$3,086.00**  
**Total Permits For Type:        17**

## POOL\_SPA\_HOT TUB

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0273	HARDY DREYTON-HEATHER	13047 WOODRUSH DR	\$279.65	\$279.65
P16BU0274	HAWKINS EVERETT L	16240 COMSTOCK ST	\$36.75	\$36.75
P16BU0277	TODD JOHN R-WENDY L	15064 ARBORWOOD DR	\$168.00	\$168.00
P16BU0279	THORNELL DANIEL	15304 CHERRY ST	\$36.75	\$36.75
P16BU0293	VANDENBOS ROBERT L-DANA	17520 MOUNTAIN PLAT DR	\$105.00	\$105.00
P16BU0311	LONDOT MARK-AMY	14902 WOODSIDE TR	\$334.45	\$334.45

**Total Fees For Type:        \$960.60**  
**Total Permits For Type:        6**

## REPLACEMENT WINDOWS/DOORS

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0278	BAKKER TERRY	14488 ANGELUS CIR	\$120.75	\$120.75
P16BU0283	SINGLETON ALANE	17345 BUCHANAN ST	\$89.25	\$89.25
P16BU0284	NASH TRUST	11479 156TH AVE	\$152.25	\$152.25

**Total Fees For Type:        \$362.25**  
**Total Permits For Type:        3**

## RE-ROOFING

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0267	BAKER MARK-RACHAEL	13519 152ND AVE	\$100.00	\$100.00
P16BU0272	BARUCH SENIOR MINISTRIES	15255 CLOVERNOOK DR	\$100.00	\$100.00
P16BU0280	RIVER HAVEN OPERATING CO	13420 PINWOOD DR	\$100.00	\$100.00
P16BU0281	RIVER HAVEN OPERATING CO	14446 WINTERGREEN DR	\$100.00	\$100.00
P16BU0289	NEAL DAVID K-LINDA C	15907 MERCURY DR	\$100.00	\$100.00
P16BU0290	DEHEER AART	15215 GROESBECK ST	\$100.00	\$100.00
P16BU0291	VER DUIN JAMES	15081 LAKESHORE DR	\$100.00	\$100.00

P16BU0292	MENNER NORMAN-KATHY	15282 KEVIN ST	\$100.00	\$100.00
P16BU0294	ZAMARRON GEORGE-SUSAN	11490 LAKESHORE DR	\$100.00	\$100.00
P16BU0298	PERRAUT JOSEPH L-AMY S	14344 TERRY TRAILS	\$100.00	\$100.00
P16BU0313	REED ROSEMARY C	15055 COLEMAN AVE	\$100.00	\$100.00

**Total Fees For Type: \$1,100.00**  
**Total Permits For Type: 11**

## SHED (< 200 SQUARE FEET)

Permit #	Owner	Address	Fee Total	Amount Paid
P16ZL0096	KILPATRICK PATRICIA	17836 COMSTOCK ST	\$25.00	\$25.00
P16ZL0097	VAN EENENAAM JOHN P-MARI	17176 BURKSHIRE DR	\$25.00	\$25.00
P16ZL0098	ABRAHAM KEITH R	15298 NICKOLAS DR	\$25.00	\$25.00
P16ZL0100	POEL RANDALL C-LISA A	13330 LAKESHORE DR	\$25.00	\$25.00

**Total Fees For Type: \$100.00**  
**Total Permits For Type: 4**

## SINGLE FAMILY DWELLING

Permit #	Owner	Address	Fee Total	Amount Paid
P16BU0268	JIM TIBBE HOMES LLC	16812 WATERSEEDGE DR	\$1,407.65	\$1,407.65
P16BU0282	JENKINS ADAM-LEAH	15254 NICKOLAS DR	\$1,397.15	\$1,397.15
P16BU0302	EASTBROOK HOMES INC	14106 LONDON LN	\$1,407.65	\$1,407.65
P16BU0303	EASTBROOK HOMES INC	14114 LONDON LN	\$1,376.15	\$1,376.15

**Total Fees For Type: \$5,588.60**  
**Total Permits For Type: 4**

## VEHICLE SALES

Permit #	Owner	Address	Fee Total	Amount Paid
P16VS0059	MANGLOS KENNETH W	15872 COMSTOCK ST	\$0.00	\$0.00
P16VS0060	KANE KEVIN G-EILENE M TRU	12478 LAKESHORE DR	\$0.00	\$0.00
P16VS0061	PRESTON ENTERPRISES LLC	16715 LINCOLN ST	\$0.00	\$0.00
P16VS0062	MEYER LEVI	16054 COMSTOCK ST	\$0.00	\$0.00
P16VS0063	LANCASHIRE DAVID P-SUE AN	17711 TAMARACK LN	\$0.00	\$0.00
P16VS0064	VANDENBRAND VINCE	9625 COTTONTAIL RD PVT	\$0.00	\$0.00
P16VS0065	TACOMA ANDREW-CHRISTINA	14823 LAKESHORE DR	\$0.00	\$0.00
P16VS0066	ROBERTS JOE-VIRGINIA LIVIN	17225 TIMBER DUNES DR	\$0.00	\$0.00
P16VS0067	DONNER THERESA-JOHN	15351 FERRIS ST	\$0.00	\$0.00
P16VS0068	KONING ROBERT-JULIE	13210 HIDDEN CREEK DR	\$0.00	\$0.00

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<b>Total Fees For Type:</b>	<b>\$0.00</b>
<b>Total Permits For Type:</b>	<b>11</b>

## Report Summary

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Population: All Records

Permit.DateIssued Between 7/1/2016 12:00:00  
AM AND 7/31/2016 11:59:59 PM  
AND

Permit.Category Not = BURN PERMITS

<b>Grand Total Fees:</b>	<b>\$78,800.27</b>
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<b>Grand Total Permits:</b>	<b>163</b>
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# July Enforcement Letters By Category

*All enforcement letters sent the previous month*

Type of Enforcement Letter	Number Mailed
BASEMENT FINISH-1ST NOTICE OF VIOLATION	10
CORNER CLEARANCE 3	4
FIREWOOD SALES 2ND NOTICE	1
HOUSE NUMBER 2ND NOTICE	1
LITTER 2ND NOTICE	2
LITTER WARNING LETTER	5
POOL WARNING	1
SIGN IN ROW WARNING	5
TRASH CAN WARNING LETTER	1
VEHICLE IN ROW LETTER	1
VEHICLE ON GRASS 2ND NOTICE	1
VEHICLE ON GRASS LETTER	1
VEHICLE SALE WARNING	4
WALL SIGNS WARNING	1
WALL SIGNS WARNING	1

**Total Letters Sent: 39**

Letter.LinkFromType = Enforcement AND  
Letter.DateTimeCreated Between 07/01/2016 AND 0

# July Open Enforcements By Category

## Monthly Report

### ACCESSORY BUILDING/SHED

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0249	16126 DANA LN	COMPLAINT LOGGED	07/12/16		

**Total Entries: 1**

### BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0272	15922 CEDAR AVE	COMPLAINT LOGGED	07/27/16		

**Total Entries: 1**

### CORNER CLEARANCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0257	16080 MERCURY DR	COMPLAINT LOGGED	07/14/16		
E16CE0258	16110 MERCURY DR	COMPLAINT LOGGED	07/14/16		
E16CE0260	15621 COMSTOCK ST	1ST WARNING VIOLATION LETTER	07/19/16		

**Total Entries: 3**

### HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0242	14973 BRIARWOOD ST	COMPLAINT LOGGED	07/05/16		

**Total Entries: 1**

### JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0261	13061 SIKKEMA DR	1ST WARNING VIOLATION LETTER	07/19/16		
E16CE0264	15459 PINE ST	1ST WARNING VIOLATION LETTER	07/20/16		
E16CE0265	15417 PINE ST	1ST WARNING VIOLATION LETTER	07/20/16		
E16CE0269	15126 JASMIN CT	VERBAL WARNING	07/26/16		
E16CE0271	15101 DEREMO AVE	1ST WARNING VIOLATION LETTER	07/27/16		

**Total Entries: 5**

### SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0243		RESOLVED	07/06/16	08/02/16	

## July Open Enforcements By Category Monthly Report

E16CE0244	14959 MERCURY DR	CLOSED	07/06/16	07/14/16
E16CE0245	LAKESHORE DR	RESOLVED	07/06/16	07/20/16
E16CE0246		RESOLVED	07/07/16	08/02/16
E16CE0247		RESOLVED	07/07/16	08/02/16
E16CE0248	13844 172ND AVE	1ST WARNING VIOLATION LETTER	07/07/16	
E16CE0250		RESOLVED	07/13/16	08/02/16
E16CE0251		RESOLVED	07/13/16	08/02/16
E16CE0252		RESOLVED	07/13/16	08/02/16
E16CE0253		RESOLVED	07/13/16	08/02/16
E16CE0254		RESOLVED	07/13/16	08/02/16
E16CE0255		RESOLVED	07/13/16	08/02/16
E16CE0256		RESOLVED	07/13/16	08/02/16
E16CE0263	15191 168TH AVE	1ST WARNING VIOLATION LETTER	07/20/16	
E16CE0270	12160 WEST OLIVE RD	INVESTIGATION ONLY	07/27/16	

**Total Entries: 15**

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0268	15801 WINANS ST	1ST WARNING VIOLATION LETTER	07/25/16		

**Total Entries: 1**

### VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0262	14523 LAKE MICHIGAN DR	CLOSED	07/19/16	07/26/16	

**Total Entries: 1**

### VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0259	13750 172ND AVE	CLOSED	07/19/16	07/26/16	
E16CE0266	13844 172ND AVE	1ST WARNING VIOLATION LETTER	07/20/16		

**Total Entries: 2**

### ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action

# July Open Enforcements By Category Monthly Report

E16CE0267      16575 LAKE MICHIGAN DR      1ST WARNING VIOLATION LETTER      07/21/16      07/22/2016      STOP WORK ORDER

**Total Entries: 1**

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Enforcement.CodeOfficer = KEVIN FRENCH AND  
Enforcement.DateFiled Between 7/1/2016 12:00:00 AM  
AND 7/31/2016 11:59:59 PM

**Total Records: 31**

Total Pages: 3

Report Created: 08/02/16

# July Closed Enforcements By Category Monthly Report

## ACCESSORY BUILDING/SHED

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E15CE0547	14083 155TH AVE	CLOSED	12/16/15	07/05/16	
E16CE0147	15163 STEVES DR	1ST WARNING VIOLATION LETTER	04/28/16	07/07/16	LTR SENT
E16CE0188	14981 MERCURY DR	1ST WARNING VIOLATION LETTER	05/26/16	07/07/16	LETTER SENT

**Total Entries: 3**

## BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E09CE0055	14083 155TH AVE	1ST LETTER SENT	02/11/09	07/05/16	

**Total Entries: 1**

## FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0182	15287 WIDGEON RD	CLOSED	05/25/16	07/25/16	06/20/2016 PERMIT READY TO ISSUE
E16CE0235	10777 LAKESHORE DR	INVESTIGATION ONLY	06/29/16	07/25/16	

**Total Entries: 2**

## JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0096	13555 RAVINE VIEW DR	CLOSED	03/17/16	07/06/16	
E16CE0112	17169 HAYES	RESOLVED	04/06/16	07/20/16	04/08/2016 MAILED LETTER
E16CE0204	15403 PINE ST	CLOSED	06/09/16	07/19/16	
E16CE0225	15749 CHARLES CT	CLOSED	06/23/16	07/07/16	
E16CE0228	15059 ROBINWOOD CT	CLOSED	06/23/16	07/07/16	

**Total Entries: 5**

## PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0229	15619 ROBBINS RD	CLOSED	06/28/16	07/20/16	
E16CE0232	14770 177TH AVE	CLOSED	06/28/16	07/14/16	
E16CE0233	15020 177TH AVE	CLOSED	06/28/16	07/25/16	

**Total Entries: 3**

# July Closed Enforcements By Category Monthly Report

## SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0196		CLOSED	06/02/16	07/05/16	
E16CE0238		CLOSED	06/29/16	07/05/16	
E16CE0244	14959 MERCURY DR	CLOSED	07/06/16	07/14/16	
E16CE0245	LAKESHORE DR	RESOLVED	07/06/16	07/20/16	

**Total Entries: 4**

## SWIMMING POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0230	15304 CHERRY ST	CLOSED	06/28/16	07/14/16	
E16CE0241	15261 PINE ST	1ST WARNING VIOLATION LETTER	06/30/16	07/14/16	

**Total Entries: 2**

## VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0221	13534 REDBIRD LN	CLOSED	06/21/16	07/06/16	
E16CE0237	17822 COMSTOCK ST	CLOSED	06/29/16	07/14/16	
E16CE0262	14523 LAKE MICHIGAN DR	CLOSED	07/19/16	07/26/16	

**Total Entries: 3**

## VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0213	10180 HIAWATHA DR	CLOSED	06/13/16	07/21/16	
E16CE0227	15054 DEREMO AVE	CLOSED	06/23/16	07/05/16	
E16CE0234	11871 144TH AVE	CLOSED	06/28/16	07/07/16	
E16CE0236	11216 156TH AVE	CLOSED	06/29/16	07/25/16	
E16CE0240	14525 LAKESHORE DR	CLOSED	06/30/16	07/05/16	
E16CE0259	13750 172ND AVE	CLOSED	07/19/16	07/26/16	

**Total Entries: 6**

## ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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# July Closed Enforcements By Category Monthly Report

E15CE0284 15328 LAKE MICHIGAN DR CLOSED 07/28/15 07/21/16

**Total Entries: 1**

Enforcement.DateClosed Between 7/1/2016 12:00:00 AM  
AND 7/31/2016 11:59:59 PM AND  
Enforcement.CodeOfficer = KEVIN FRENCH

**Total Records: 30**

**Total Pages: 3**

Report Created: 08/02/16