

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 12, 2016

WORK SESSION – 6:00 P.M.

1. Lighting and Security Improvements
2. Review 2016 Project Task List
3. 2016 Employee Appreciation Dinner
4. Discussion of City Neighborhood Housing Program

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve August 22, 2016 Board Minutes
 2. Approve August 22, 2016 Closed Session Minutes
 3. Approve Payment of Invoices in the amount of \$536,589.53 (*A/P checks of \$446,925.78 and payroll of \$89,663.75*)
 4. Reappointment of Robert Robbins and John Heinritz to the DDA Board for terms ending August 31, 2019
 5. Appointment of Lyle Rycenga to the Construction Board of Appeals for a term ending November, 30, 2018
 6. Appointment of Phil Chalifoux to the Planning Commission for a term ending August 1, 2019.
- VI. PRESENTATIONS – “Finding Help. Keeping People Out of Foreclosure” – Bradley Slagh, Ottawa County Treasurer
- VII. OLD BUSINESS
 1. Resolution 16-09-01 – Schedule “Truth in Taxation” Public Hearing for September 26th
 2. Second Reading – Stonewater – Planned Unit Development
 3. Second Reading – Zoning Text Amendments - Indoor Recreation Facilities
- VIII. NEW BUSINESS
 1. Approve Lincoln Pines – Final Plat
- IX. REPORTS AND CORRESPONDENCE
 1. Correspondence
 2. Committee Reports
 3. Manager’s Report
 - a. August Building Report
 - b. August Ordinance Enforcement Report
 4. Others

X. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY
(LIMITED TO THREE MINUTES, PLEASE.)

XI. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, AUGUST 22, 2016**

WORKSESSION – 5:30 p.m.

Supervisor French opened the Work session.

Motion by Clerk Larsen and seconded by Supervisor French to enter closed session at 5:30 p.m. to conduct an annual performance evaluation of Superintendent Cargo pursuant to his request. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Kieft, Larsen, Redick, French, Meeusen, Hutchins, Behm

Nays:

Absent:

Motion by Supervisor French and seconded by Trustee Redick to adjourn from closed session at 6:40 p.m. **Which motion carried.**

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Redick, Hutchins, Behm, French, Larsen, Kieft, and Meeusen

Board members absent:

Also present were Manager Cargo and Community Development Director Fedewa.

IV. APPROVAL OF MEETING AGENDA

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve August 8, 2016 Board Minutes, as amended.
2. Approve Payment of Invoices in the amount of \$172,822.27 (A/P checks of \$68,471.75 and payroll of \$104,350.52)

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

- VI. PUBLIC HEARING – “Stonewater Planned Unit Development”
Supervisor French opened the public hearing on the proposed Stonewater PUD at 7:02 p.m.

Community Development Director Fedewa provided a brief overview of the proposed planned unit development noting that the development is a 7-phase, mixed use residential development of 68 acres that will consist of a total of 182 residential units.

Charles Schmidt (15830 Lincoln Street) is an adjacent property owner immediately west of the entrance. He is concerned with the increased traffic volume on Lincoln Street. It was noted that the 2015 traffic counts are about 3,800 and the roadway capacity is about 10,000. Further, the deceleration lane remains fully within the road right-of-way.

No other public comments were heard.

Supervisor French closed the hearing at 7:17 p.m.

VIII. OLD BUSINESS

1. **Motion** by Clerk Larsen and supported by Trustee Redick to approve and adopt the Zoning Text Amendment Ordinance concerning Non-Conforming Structures in the General Regulations Chapter of the Grand Haven Charter Township Zoning Ordinance. This is a second reading. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Larsen, Hutchins, Kieft, Meeusen, Redick, Behm, French
Nays:
Absent:
2. **Motion** by Trustee Hutchins and supported by Trustee Behm to approve and adopt the Zoning Map Amendment Ordinance concerning the corrective rezoning of parcels 70-03-33-200-072 and 70-03-33-200-079 from Rural Residential (RR) to Planned Unit Development (PUD). This is a second reading. **Which motion carried**, as indicated by the following roll call vote:
Ayes: Behm, Hutchins, Meeusen, Redick, Kieft, French, Larsen
Nays:
Absent:
3. **Motion** by Trustee Redick and supported by Clerk Larsen to present the Zoning Map Amendment Ordinance concerning the Stonewater PUD rezoning of parcels 70-07-14-100-004 and 70-07-14-100-010 from Agricultural (AG) to Planned Unit Development (PUD), and to postpone further action until September 12th when the zoning map amendment ordinance will be considered for adoption and approval. This is a first reading. **Which motion carried**.

IX. NEW BUSINESS

1. **Motion** by Supervisor French and supported by Trustee Meeusen to present the Zoning Text Amendment Ordinance to include Indoor Recreation, Exercise, and Athletic Facilities as a Special Land Use in the C-1 Commercial District in the Grand Haven Charter Township Zoning Ordinance, and to postpone further action until September 12th when the zoning text amendment ordinance will be considered for adoption and approval. This is a first reading. **Which motion carried.**

IX. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
- c. Manager's Report
 - i. July Public Services Report
 - ii. July Legal Review
- d. Others

X. PUBLIC COMMENTS

Barbara Lee VauHorssen (19 Lafayette, Grand Haven) announced a Town Hall meeting on mental illness will be held on September 26th, 6:30 p.m. at the Grand Haven Community Center.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:30 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor



Public Services Memo

DATE: September 8, 2016

TO: Township Board/Superintendent

FROM: Mark VerBerkmoes

RE: Security Upgrades – Administrative Building

As you may recall, there was **\$55,000** included in the 2016 budget for Security improvements to the lobby and parking lot lights. This cost was an estimate based on a Crime Prevention Through Environmental Design (CPTED) property survey that was completed in 2015 by Deputy Keith Biros of the Ottawa County Sheriff's Office. Deputy Biros heads the areas Crime Free Multi-housing program (CFMH) and CPTED reviews. He is currently certified both as a CPTED specialist and is a CFMH auditor.

Earlier this year staff presented the study and the recommendations contained within. From the report, the Board requested pricing on six (6) of the recommendations presented. Specifically:

1. Implementation of the landscape changes
2. Installation of a 6-foot fence between the Administrative building and the DPW building to restrict access by the public to employee-only areas
3. Change existing site lighting to LED, add additional lighting along the front of the Administrative building/pathway and between the Administrative and DPW buildings
4. Change existing lobby lighting to LED and brighten the space
5. Add a pin-hole camera near the front doors
6. Provide an alarm button for various staff/locations

1- Implementation of the landscape changes

DPW staff have already removed several large bushes that were blocking natural lighting and surveillance while providing ambush points for would-be criminals. There was no direct cost to complete this project, although a few addition shrubs could be added.

2- Installation of a 6-foot fence

Staff has obtained pricing for the addition of a 6-foot aluminum fence between the Administrative building and the DPW offices. The proposed fence would look similar in design to the fence currently in place at the Historic Cemetery. The fence would be white to match the railings on the bridge and the pickets would be spear shaped. The estimated cost for this improvement, including materials and labor is **\$2,000**.



3- Change existing site lighting to LED, add additional lighting



Due to the extent of this option and to insure the Township met our Outdoor Lighting Requirements, staff worked with BMA Architects to complete a plan set and material list. The plan set included an existing site layout and recommended photometric plan, both are included for your review. The estimated cost for this improvement is **\$22,000** for material and **\$7,500** for labor.

4- Change existing lobby lighting to LED and brighten the space

Following a recommended lighting plan obtained earlier this year, staff began to change out some of the fixtures when they began to fail. The plan recommended LED replacements for the 2x2 and can fixtures.

To date, three (3) of the fixtures (1-2x2 and 2-cans) have been replaced. The proposed lighting plan was substantiated by the architect during his lighting site review. It is estimated at **\$5,500** in materials and labor to complete the remaining change-out.



5- Add a pin-hole camera near the front doors



A quote was obtained to install a pin-hole camera to obtain better facial pictures following an incident. The camera is proposed to be installed inside of one of the door jams (similar to Meijer and WalMart). The camera will interface with our existing video recording system. The proposal to install this camera and associated cabling and network switches is **\$2,500**.

6- Provide an alarm button for various staff/locations

And finally, this item is probably the most difficult to nail down pricing due to the extreme variation in options. With each option comes both pros and cons. The range to provide this feature spans between \$4,000 to +/- **\$12,000**, depending on features and options.



The simplest form, a button(s) would be placed under a desk or in an accessible location. The button(s) would be wired to a power supply and relay. The relay, when activated, would light a 'trouble light' installed at key locations and could provide an audible tone if desired. This is estimated to cost +/- \$4,000 for lights and tone.

The major ‘pro’ to this system is that it is the least expensive. However, there are several ‘cons’ to consider:

- The system depends on others being available within the building to respond. If no one is here, no one responds. This system does not provide outside notification.
- The system does not provide options for different levels of alarm or urgency. For example, a staff member that simply needed someone to ‘stand-by’ because they felt uncomfortable with a customer would require a far different response than a staff member that was in a threatening situation.
- The system limits the number of buttons that could be offered because it does not designate a specific location of the trouble, only the general area.
- An audible alarm could be heard by the offender or combatant.

Another option would be to contract with an alarm company like EPS or ADT for continuous monitoring. They would provide all the wiring, buttons and maintenance. After 3 calls asking for installation and on-going pricing for this option, I am unable to provide a cost because no one has returned my calls.

A third option having far more ‘pros’ than ‘cons’, would be to install a system that has a ‘control-head’ with several buttons and alert options. The clearest ‘con’ to this option is cost. Estimated at around +/-**\$12,000**, it is by far the most expensive. However, this system offers the most ‘pros’ of any of the options:

- Alert options range from a 2-way radio voice notification, a phone call, a light and audible alarm, off-site notification, PC screens, etc.
- The system can provide options for different levels of alarm or urgency. Notification could be setup to simply state “Assistance needed in the Receptionist’s area” or “Emergency – Help needed in the Receptionist area – Call 911 immediately” are both examples of different levels of requests for assistance.
- It could be wireless, reducing the need for additional site wiring, or, existing network wiring could be used.
- Alarm buttons could be installed in all offices or locations where the public could be present.
- Alarms could be triggered by a combination of keys on a PC keyboard.
- Location specific information can be sent with each alarm.
- The system is expandable if desired.

The total cost of the work will be about **\$51,500** – assuming the more expensive alarm system is selected. This is about **7%** below↓ the proposed budget.

Staff are looking for direction on how to proceed.

I will be present at the work session Monday night to answer any questions you may have.

LEGEND

- Wall Pack
- Pole Mounted

PLAN NOTES
(APPLY TO THIS SHEET)

NOTE #1
EXISTING SITE LIGHTING ASSEMBLY CONSISTING OF 25'-0" POLE WITH (1) 150W METAL HALIDE SITE LIGHTING LUMINAIRE. DISCONNECT AND REMOVE LUMINAIRE AND TURN OVER TO OWNERS. POLE TO REMAIN AND BE REUSED. SEE SHEET E-1.

NOTE #2
EXISTING SITE LIGHTING ASSEMBLY CONSISTING OF 12'-0" POLE WITH (1) 150W METAL HALIDE SITE LIGHTING LUMINAIRE. DISCONNECT AND REMOVE LUMINAIRE AND POLE AND TURN OVER TO OWNERS. SEE SHEET E-1.

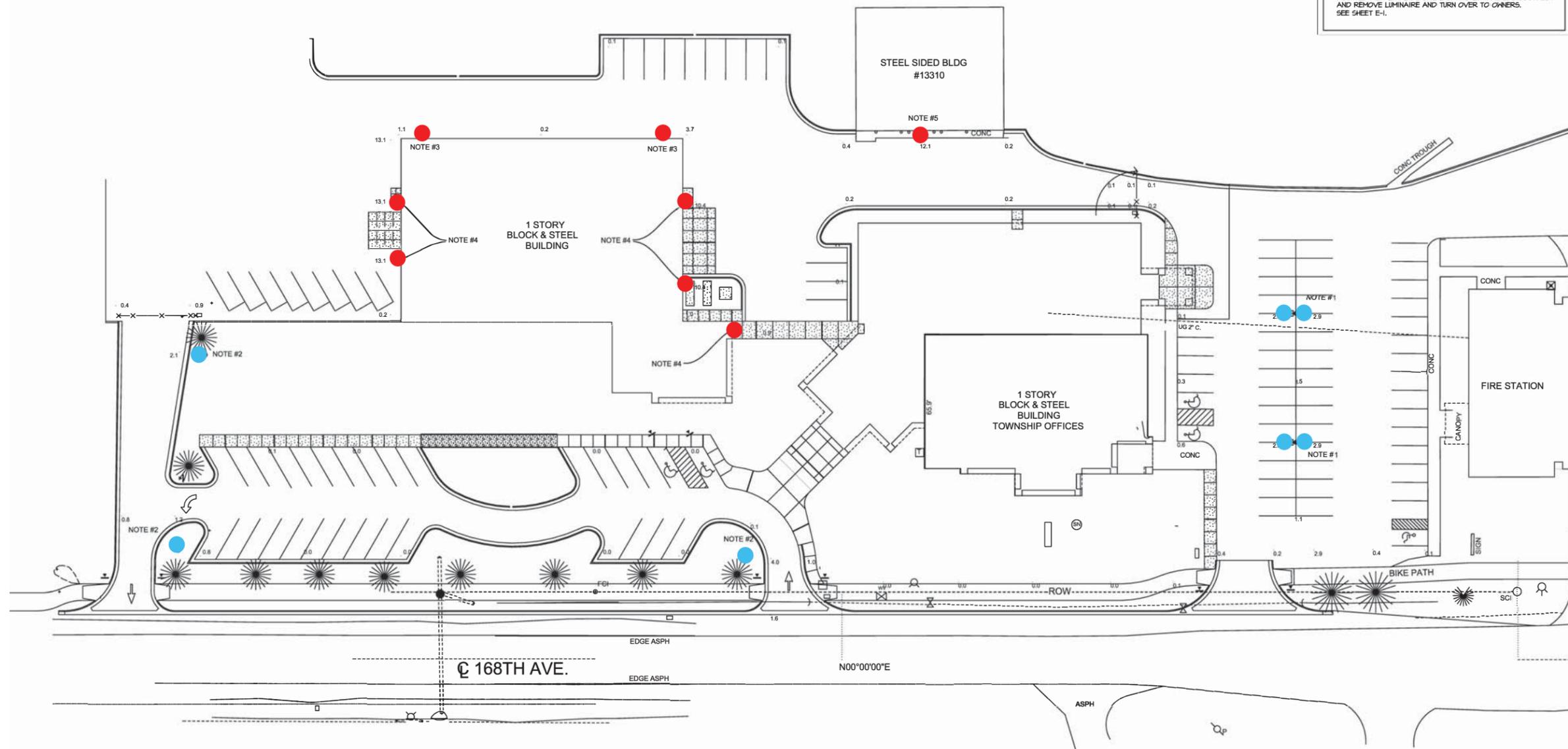
NOTE #3
EXISTING SITE LIGHTING ASSEMBLY CONSISTING OF (1) WALL MOUNTED METAL HALIDE SITE LIGHTING LUMINAIRE. DISCONNECT AND REMOVE LUMINAIRE AND TURN OVER TO OWNERS. SEE SHEET E-1.

NOTE #4
EXISTING SITE LIGHTING ASSEMBLY CONSISTING OF (1) WALL MOUNTED METAL HALIDE SITE LIGHTING LUMINAIRE. TO REMAIN. SEE SHEET E-1.

NOTE #5
EXISTING SITE LIGHTING ASSEMBLY CONSISTING OF (1) WALL MOUNTED METAL HALIDE SITE LIGHTING LUMINAIRE. DISCONNECT AND REMOVE LUMINAIRE AND TURN OVER TO OWNERS. SEE SHEET E-1.

REVISION NOTES:

ISSUED FOR REVIEW	31 May 2016
ISSUED	27 June 2016



SITE LIGHTING PLAN - EXISTING CONDITIONS
SCALE: 1" = 30'-0"

LIGHTING IMPROVEMENTS:
GRAND HAVEN CHARTER TOWNSHIP
13300 168th Street Grand Haven, MI 49417

PROJECT NO:
1567-16

TITLE:
SITE LIGHTING EXISTING CONDITIONS

SHEET NO:
EC-1



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SITE LIGHTING FIXTURE SCHEDULE										
TYPE	DESCRIPTION	CATALOG NUMBER	VOLTS	WATTS	LUMENS	%	EPA	BUD. RATING	REMARKS	
AA	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF TWO (2) LIGHTING HEADS MOUNTED ON AN EXISTING 2 1/2" ALUMINUM POLE.	FIXTURES BY MUGRAH-EDISON: (2) # GLEON-AE-04-LED-EI-TS-100 LIGHTING HEADS.	120-277	276	30,266	4000	1142	B4 U0 65	PROVIDE NECESSARY ADAPTER PLATES SEAL EXISTING RIBBED OPENINGS IN POLE AFTER EXISTING FIXTURES ARE REMOVED. SEE DETAIL 21E-2.	
BB	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF ONE (1) LIGHTING HEAD MOUNTED ON A 2 1/2" ALUMINUM POLE.	FIXTURE AND POLE BY MUGRAH-EDISON: (1) # GLEON-AE-04-LED-EI-SL2-100 LIGHTING HEAD, (1) # SSA-S-T20-HF-X-V POLE, W/ BASE COVER.	120-277	150	14,821	4000	0.96	B4 U0 65	SEE DETAIL 16E-3 FOR CONSTRUCTION OF CONCRETE ANCHOR BASE.	
CC	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF ONE (1) LIGHTING HEAD MOUNTED ON A 2 1/2" ALUMINUM POLE.	FIXTURE AND POLE BY MUGRAH-EDISON: (1) # GLEON-AE-04-LED-EI-TS-100-ORR LIGHTING HEAD, (1) # SSA-S-T20-HF-X-V POLE, W/ BASE COVER.	120-277	150	15,135	4000	0.96	B4 U0 65	NOTE: FIXTURE HAS ROTATED OPTICS. SEE DETAIL 16E-3 FOR CONSTRUCTION OF CONCRETE ANCHOR BASE.	
DD	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF ONE (1) LIGHTING HEAD MOUNTED ON A 2 1/2" ALUMINUM POLE.	FIXTURE AND POLE BY MUGRAH-EDISON: (1) # GLEON-AE-04-LED-EI-SL2-100 LIGHTING HEAD, (1) # SSA-S-H-25-HF-X-V POLE, W/ BASE COVER.	120-277	150	15,135	4000	0.96	B4 U0 65	SEE DETAIL 16E-2 FOR CONSTRUCTION OF CONCRETE ANCHOR BASE.	
EE	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF ONE (1) LIGHTING HEAD MOUNTED ON A 2 1/2" ALUMINUM POLE.	FIXTURE AND POLE BY MUGRAH-EDISON: (1) # GLEON-AE-04-LED-EI-TS-100 LIGHTING HEAD, (1) # SSA-S-H-25-HF-X-V POLE, W/ BASE COVER.	120-277	105	10,080	4000	0.96	B4 U0 65	SEE DETAIL 16E-2 FOR CONSTRUCTION OF CONCRETE ANCHOR BASE.	
FF	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF ONE (1) LIGHTING HEAD MOUNTED TO HALL (REPLACE EXISTING UNIT, RAISE TO 5'-0" ABOVE GRADE).	FIXTURE BY MUGRAH-EDISON: (1) # GLEON-AE-04-LED-EI-SL2-100 LIGHTING HEAD.	120-277	150	14,821	4000	0.96	B2 U0 65	PROVIDE NECESSARY ADAPTERS TO MOUNT TO EXISTING BOX.	
GG	OUTDOOR LED SITE LIGHTING PACKAGE CONSISTING OF ONE (1) LIGHTING HEAD MOUNTED ON A 2 1/2" ALUMINUM POLE.	FIXTURE AND POLE BY MUGRAH-EDISON: (1) # GLEON-AE-04-LED-EI-SL2-100 LIGHTING HEAD, (1) # SSA-S-H-25-HF-X-V POLE, W/ BASE COVER.	120-277	105	10,080	4000	0.96	B4 U0 65	SEE DETAIL 16E-2 FOR CONSTRUCTION OF CONCRETE ANCHOR BASE.	

NOTE:
ALL LIGHTING HEADS AND POLES TO BE DARK BRONZE OF COLOR.

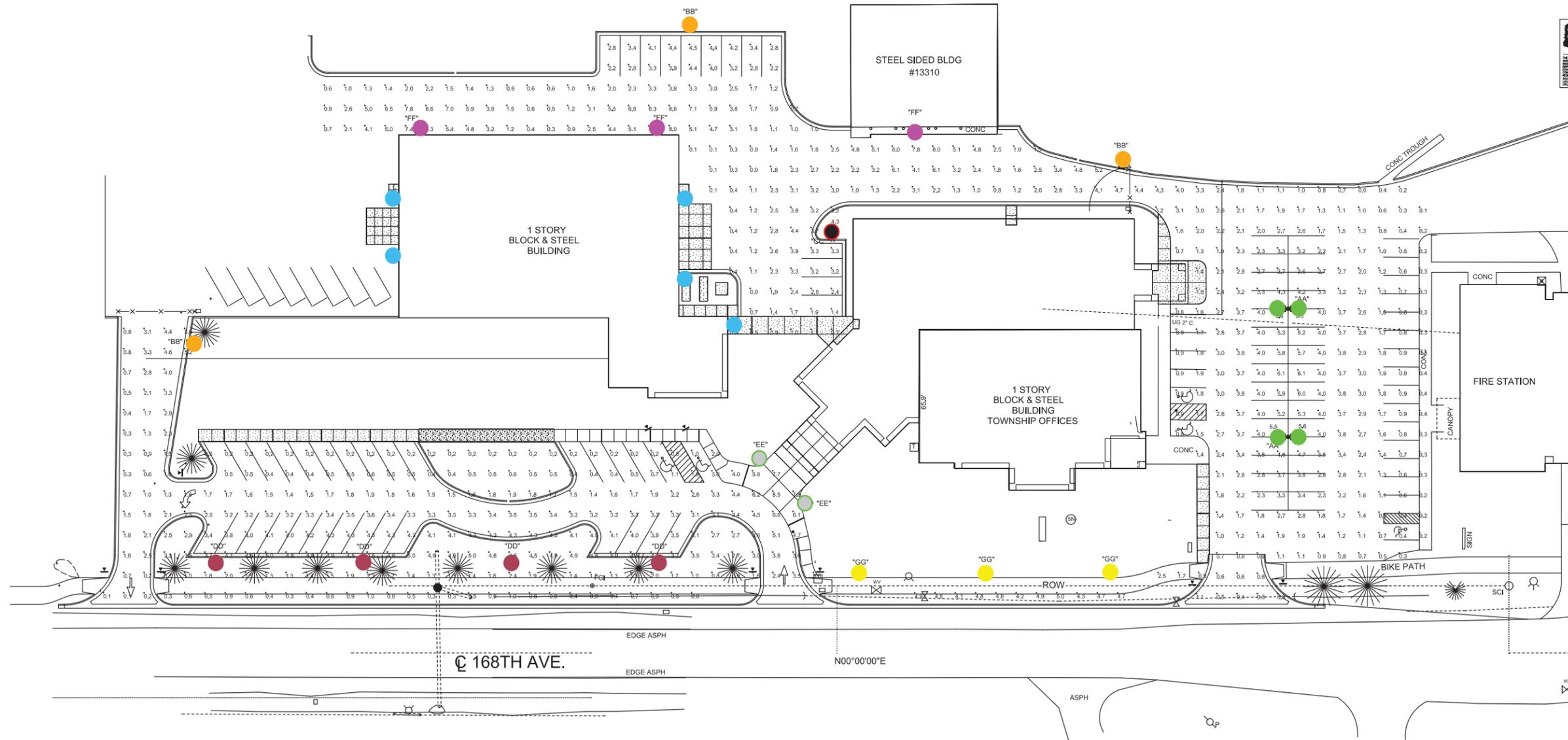
To Remain

Calculation Summary					
Label	CalcType	Units	Qty	Volts	Watts
CalcType	Remove	%	228	120	10,080



REVISION NOTES:

ISSUED FOR REVIEW	31 May 2016
ISSUED	27 June 2016



SITE LIGHTING PLAN
SCALE: 1" = 30'-0"

LIGHTING IMPROVEMENTS:
GRAND HAVEN CHARTER TOWNSHIP
13300 168th Street Grand Haven, MI 49417

PROJECT NO:
1567-16

TITLE:
SITE LIGHTING PLAN AND SCHEDULE

SHEET NO:
E - 1

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2016 PROJECT LIST

DATE: September 8, 2016

TO: Township Board and Department Directors

FROM: Cargo

Board identified items are highlighted in “yellow”.

ADMINISTRATION	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Retiree Health Care <ul style="list-style-type: none"> ➤ Update OPEB Report to reflect “buy out” ➤ Establish Trust Account for current retirees and IAFF to reduce OPEB liability ➤ Transfer CLS accounts for retiree healthcare to MERS 	Cargo Watkins Ross, Sandoval Cargo, Sandoval Cargo, Sandoval
March Change of Assessment Insert	Cargo
April Newsletter	Cargo
October Newsletter (<i>drafted and sent to mailing house</i>)	Cargo
Summer Tax Insert	Cargo
Winter Tax Insert	Cargo
Three Day Project Management Seminar (<i>March 22-25</i>)	Cargo
Freedom of Information Requests (<i>24 thus far in 2016</i>)	Cargo
Waste Hauler Licenses (2016) <ul style="list-style-type: none"> ➤ Republic Services ➤ Waste Management ➤ Potluck Pick-up 	DeVerney, Cargo
Appointments to Committee/Board vacancies (<i>16 thus far in 2016</i>)	French, Cargo, DeVerney
Draft 2017 Business Plan for Board Priorities (<i>November/December</i>)	Board, Cargo
Funding – July 4 th Fireworks (\$7,500)	Cargo
December Appreciation Dinner	French, Cargo
Renewal of Harbor Transit / Transportation Millage	Board, Cargo
Noise Ordinance – Review for Constitutionality (<i>low priority</i>)	Cargo, Fedewa, Bultje
Update/renew IT contract with Worksighted	Cargo, VerBerkmoes
ASSESSING	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Annual mailing of Change of Assessment notices in February	Chalifoux
Board of Review – March, challenges to assessment roll	BOR, Chalifoux
Board of Review – July technical and clerical adjustments to assessment roll	BOR, Chalifoux

EMPP Export to State of Michigan – May 1, 2015 State audit of all personal property data on assessment roll	Chalifoux
Board of Review – December, technical and clerical adjustments to assessment roll	BOR, Chalifoux
Board of Review – Annual, February BOR, appearances and written ➤ – L 4022 Report ➤ – Board of Review Change Log ➤ – 2016 Classification Change ➤ – 2016 Equivalent SEV Roll ➤ – Industrial real and personal report to State ➤ – L 4626 Assessing Officer’s Report of Taxable Values	BOR, Chalifoux
Land Divisions; 2 approved and 1 denied	Chalifoux
Prepare Summer warrant for Tax Collection	Chalifoux
Prepare Winter warrant for Tax Collection	Chalifoux
Send out IFT surveys (December) Prepare the IFT report for State (October) Prepare the L 4626 for State filing (April) Prepare form 3369 Renaissance Zone Tax Reimbursement Data for State filing (June) Form 5176 Request for State Reimbursement of TIF Prepare L-4016 Special Assessment report (December)October 30,2016	Chalifoux Chalifoux Chalifoux Chalifoux Chalifoux
Re-Audit two (2) neighborhoods (60% complete)	Chalifoux, Schmidt
IFT Applications (list all): a. Transfer Tool - pending	Chalifoux
Major MTT Actions a. Yogi Bear Camp Grounds b. Harbor Industries c. Rizzo (Lakefront property)	Chalifoux, Fischer, Ottawa County
AMAR Assessing Audit Response	Chalifoux, Cargo
BIKE PATH	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Bike Path millage ➤ Board decision of millage option (extra voted or bond) ➤ Community Education within confines of new state law	Cargo, Board
2016 pathway maintenance ➤ Paint crosswalks (\$7k) ➤ Ongoing repairs to surface and appurtenances (\$40k) ➤ Mercury Drive pathway resurfacing (\$245k) ➤ Lakeshore Drive pathway resurfacing (\$66k)	Tlachac, VerBerkmoes
Community Engagement – Pathway expansion (Letter and October meeting planned)	Fedewa
BUILDING AND GROUNDS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Generator Maintenance (November)	Tlachac, VerBerkmoes
Bi Annual Fertilizer Quotes – (including cemeteries)	Tlachac, Walsh
Equipment Purchases & Small Projects: ➤ Standing Desks (2) ➤ Chip credit card readers (2) ➤ Finance scanner ➤ LED lighting – replace cans in offices (\$2k)	VerBerkmoes, Tlachac

<ul style="list-style-type: none"> ➤ HVAC Improvements (\$3k) ➤ Smart Thermostats (\$4k) ➤ Replace training tables (\$2k) 	
Re-pair/repaint parking lots (\$6,000 + vault repair) (Mason to rebuild vault or replace with pre-case vault – depressions in parking area to be dug up by contractor and examined/repared.)	Tlachac
Front Lobby Security Improvement Remodel (\$55k)	VerBerkmoes, Cargo
CEMETERY	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Purchase vaults, memorials and urns for contract holders	Walsh
Plat additional lots within Historic Cemetery <ul style="list-style-type: none"> ➤ New County Rules – cemetery expansion ➤ Plat area for additional lots in Historic Cemetery 	Department of Public Health, Cargo Prien & Newhof
COMMUNITY DEVELOPMENT	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Participation on NFIP Community Rating System (CRS) Program (DEQ recommended our participation, waiting for FEMA to make contact)	Fedewa
Additional layers to GIS (as time and money permit) <ul style="list-style-type: none"> ➤ Open spaces, parks and paths that abut Twp. boundaries ➤ Flood Plain Map 	VerBerkmoes O.C. GIS O.C. GIS
Populate GIS attributes (develop information sheet to be used) (as time and money permit) <ul style="list-style-type: none"> ➤ Hydrants (95% complete) ➤ Watermain flow segments – (in conjunction with Water Reliability Study) (95% complete) 	Prein and Newhof, Fire\Rescue, - VerBerkmoes Fire\Rescue - Prein and Newhof
Landscape Compliance Inspections (Winter/Spring 2016) <ul style="list-style-type: none"> ➤ Divided into 3 year cycles ➤ 50% complete with 2016 inspections 	K. French, Fedewa
January 2016 Builders Forum	DeVerney, Corbat
November 2016 Builders Forum	DeVerney, Corbat
Windshield Survey to document existing land uses	K. French, Fedewa
Rental Housing Inspections Ordinance – per state mandate – complete by May of 2017	Fedewa, Bultje
DOWNTOWN DEVELOPMENT AUTHORITY	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Annual DDA Report (and publish in the Tribune) (Form 2604 – because the GHT DDA does not collect the Education Tax,) (July)	Chalifoux, Cargo
Annual Act 381 Report (Brownfield project) (August)	Chalifoux
Complete design and bid documents (168 th Street Rehab and Robins Road sidewalk project) by January of 2017 (postponed - City must repair storm drains)	Cargo, Prien & Newhof
Act 381 DEQ Brownfield Reporting Verification Worksheet – (September)	Chalifoux
ELECTIONS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
March 8 th Presidential Primary Election (Millage Renewal)	Larsen, DeVerney
May 5 th – State Special / School Board Election	Larsen, DeVerney
August, 2016 – Primary Elections	Larsen, DeVerney
November, 2016 – GHT Pathway Election	Cargo, Larsen

March, 2016 – Harbor Transit Renewal Election	Cargo, Larsen
November Zoning Referendum – ballot language	Cargo, Butlje, White
Inactive Voter File maintenance (<i>ongoing & up to date</i>)	DeVerney, Slater
Purchase and configure back-up Election laptop computer	VerBerkmoes, Worksighted
ENFORCEMENT/LEGAL ACTIONS – DIFFICULT ISSUES	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Preslenik Building Code violations (<i>construction without permit</i>)	Corbat
Reenders v. GHT (Health Pointe PUD Appeal)	Bultje, Cargo, Fedewa
Brighamwood Sub No. 2 – Missing Streetlights	K. French & Fedewa
Voss Sand Mining Operation	K. French & Fedewa
Bignell Ridge – Storm sewer clean out	K. French, Fedewa, VerBerkmoes
Timberview Site Plan /Landscaping compliance	Fedewa
FINANCE/ACCOUNTING	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
2015 Financial Audit	Sandoval, Chalifoux, Cargo
Audit Report submitted to the State of Michigan	Vredeveld
F-65 Report (<i>prior to July</i>)	Sandoval
Quarterly – prepare and send 941's and UIA 1028 forms to State	Riggs, Sandoval
End of Year (2015) prepare W 2s, 1099s, and SUW 165s	Riggs, Sandoval
Unclaimed Property Report to State (<i>June</i>)	Sandoval
Update Township's Dashboard (<i>June</i>)	Sandoval
Qualifying Statement to State (<i>June</i>)	Sandoval
Continuing Disclosure to EMMA (<i>July</i>)	Sandoval
MD&A Audit Letter	Sandoval, Cargo, Vredeveld
2016 Bond Payments (<i>about \$1.2 million</i>)	Sandoval
<ul style="list-style-type: none"> ➤ 2016 Sewer Expansion Bond July & December (98k) ➤ 2017 Debt Service (Water) July & December (154k) ➤ 2019 Transmission Main Bond July & December (286k) ➤ 2021 Water Intake Expansion May & November (110k) ➤ 2021 Refunded Building Bond May & October (210k) ➤ 2028 Sewer Lift Station Bond July & December (82k) ➤ 2034 NOWS Plant Expansion May & November (246k) 	
Metro Authority Report (<i>April</i>)	Chalifoux
Budget Amendments – 2 nd Quarter	Cargo, Sandoval
Budget Amendments – 3 rd Quarter	Cargo, Sandoval
Budget Amendments – Final in December	Cargo, Sandoval
2017 Budget (Accelerated due to elections)	Cargo, Department Directors
<ul style="list-style-type: none"> ➤ 07-15 – Budget policies submitted to the Board ➤ 08-15 – Initial department director meeting ➤ 08-31 – Department directors submit initial figures ➤ 09-15 – Department directors complete final draft ➤ 10-12 – Board holds budget work session ➤ 10-24 – SAD Hearing ➤ 10-24 – Final Approval of 2017 Budget 	Cargo, Board Cargo, Department Directors Cargo, Department Directors Cargo, Department Directors Cargo, Chalifoux, Board Board, Cargo Board, Cargo
Centron Tax Mailing – Summer of 2016 (<i>include newsletter insert</i>)	Chalifoux, Kieft, Cargo
Centron Tax Mailing – Winter of 2016 (<i>include newsletter insert</i>)	Chalifoux, Kieft, Cargo
Complete 170 B Industrial Facilities Report to State (July 31 st)	Chalifoux
Complete CVTRS Annual Report to the State (December)	Sandoval
Complete SET Tax Report (December)	Chalifoux
Truth-in-Taxation Hearing	Chalifoux

Update – Ten-Year Building Department Revenue/Expenditure Report	Sandoval, Cargo
Monthly – Review FDIC website for bank violations that are on GHT’s list of designated depositories (<i>Report to Kieft and Cargo</i>) http://www.fdic.gov/bank/individual/enforcement/index.html	Chalifoux
Quarterly – Review Bank Ratings from an Independent Third Source for banks on GHT’s list of designated depositories (<i>Report to Kieft and Cargo</i>) http://www.bankrate.com	Chalifoux
FIRE\RESCUE	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Fire Prevention Open House – October 2016	Gerencer, Peterson
2016 commercial inspection program (118 completed of 180)	Kruger, Marshall, DeDoes
2016 Private road inspection (126 inspected of 126)	Peterson
EMT Class (6 students)	Schrader, Schweitzer, Marshall
Team 911 Academy June 20 th –24 th	Peterson, Gerencer
Equipment Purchases: <ul style="list-style-type: none"> ➤ King Vision Tube intubation kit ➤ Replace 2 AEDs ➤ Replace 6 pagers ➤ Replace smoke machine ➤ Replace 400’ of hose ➤ Replace two cellular/smart phones ➤ Replace four sets of turnout gear (\$9k) ➤ Replace ATV (\$31k) 	Gerencer, Schrader, Schweitzer
Building & Grounds Maintenance: <ul style="list-style-type: none"> ➤ Reseal roof ➤ Replace exterior lighting ➤ Replace carpeting ➤ Replace dining room set ➤ Replace appliances ➤ Replace counter tops / paint cabinets ➤ Install keypads for exterior doors 	Gerencer, Schweitzer,
Live Fire Training March 26 th 13894 168 th Avenue	Schrader
Live Fire Training Safety 13894 168th Avenue (NFPA 1403)	Marshall
INFORMATION SYSTEMS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Development of Park Reservation & Payment System	Webtech
GHT server replacement	Worksighted, VerBerkmoes
Secure an agreement with 3 rd party (GHAPS/OC or OAISD) to host DR equipment (<i>GHAPS requested delay until October</i>)	Cargo, VerBerkmoes
Complete Agreement on acquisition of fiber optic strands with GHAPS	Cargo, VerBerkmoes
Purchase 2 nd server configuration for DR at 3 rd party site.	Worksighted, VerBerkmoes
Implement Mobile Device Management for tablets/phones/mobile PC’s (Will require policy to manage both Township and non-Township owned devices) (<i>postponed to 2017</i>)	Worksighted, VerBerkmoes
Complete the conversion to Office 365 – eliminate on-premise Exchange server (<i>project begun, will be complete in November</i>)	Worksighted, VerBerkmoes
LAW ENFORCEMENT	
Purchase miscellaneous equipment:	Cargo, Christiansen

<ul style="list-style-type: none"> ➤ Speed radar gun ➤ Gore-Tex rain jackets ➤ Light meter ➤ Emergency bar 	
PARKS AND RECREATION	
PROJECT OR TASK	
RESPONSIBLE EMPLOYEE(S)	
<p>Maintenance Projects, including:</p> <ul style="list-style-type: none"> ➤ Install “No-Wake” buoys ➤ Replace ticket machine at boat launch (\$6k) ➤ Replace certain old growth trees (\$5k) ➤ Add barrier free walkway at Pottawattomie Park (\$5k) ➤ Replace boat launch ticket machine (\$20k) ➤ Retaining wall addition @ Hofma Park (\$7k) ➤ Replace grills at Hofma Preserve (\$3k) ➤ Trail maintenance at Hofma Preserve (\$25k) (postponed to 2017) ➤ Replace 3 camera poles at Pottawattomie (\$7k) ➤ Replace blower machine (\$20k) 	Tlachac
<p>Witteveen Property Clean-up</p> <ul style="list-style-type: none"> ➤ Secure property ➤ Complete Environmental Survey/audit ➤ Remove hazardous materials ➤ Abandon wells ➤ Remove AG buildings, junk, trash, tires, etc ➤ Training burn on residential structures ➤ Remove materials from residential training fire ➤ Abandon septic system(s) ➤ Arborist review / recommendation of plantation 	<p>Gerencer, Tlachae</p> <p>Tlachae</p> <p>Tlachae</p> <p>Tlachae</p> <p>Tlachae</p> <p>Gerencer</p> <p>Gerencer</p> <p>Tlachae</p> <p>Cargo</p>
<p>Purchase of Property for Hofma Park/Preserve (i.e., Catholic Diocese 40 acre parcel on Ferris) (\$367k)</p> <ul style="list-style-type: none"> ✓ Appraisal per MNTRF standards ✓ MNTRF grant application (April 2014) ✓ Grant recommendation by MNRTF Board ✓ MI Legislature approves grant ✓ Execute Agreement ✓ Purchase procedures and Closing ✓ Reimbursement & Audit 	<p>Cargo</p> <p>Genzink Appraisal Company</p> <p>Cargo</p> <p>MNRTF Board</p> <p>MI Legislature</p> <p>Cargo</p> <p>Cargo</p> <p>Cargo</p>
NORA Five Year Recreation Plan	NORA Board
Community Engagement – Wolfe Property	Fedewa
Community Engagement – Witteveen Property	Fedewa
PERSONNEL / HUMAN RESOURCES	
PROJECT OR TASK	
RESPONSIBLE EMPLOYEE(S)	
<p>Employee recognition luncheon (December)</p> <ul style="list-style-type: none"> ➤ Select caterer ➤ Anniversary gifts and certificates ➤ Program development 	Cargo, Larsen
<p>Annual Job Descriptions—review and amend</p> <ul style="list-style-type: none"> ➤ Fire/Rescue ➤ Public Works ➤ Administration ➤ Assessing/Accounting ➤ Community Development 	Cargo, Department Directors

Miscellaneous Training: <ul style="list-style-type: none"> ➤ Monthly EAC Webinars (ongoing) ➤ Hazard Communication Review ➤ Harassment Review ➤ Harassment Class for Supervisors ➤ Confined Space Refresher (DPW) ➤ Bloodborne Pathogens (DPW) ➤ Forklift Recertification (DPW/Fire) 	Cargo
Annual Compensation Summaries	Cargo
Annual Driver's License Record Program Review	Cargo
Review Retiree Medicare Options (July)	Cargo
OSHA 300 Posting (February)	Cargo
Board Performance Evaluation of Superintendent	Board
Annual Benefits Renewal Negotiations (September)	Cargo
Annual Workers Compensation Review and Renewal (June)	Cargo
Annual Property & Liability Renewal (October)	Cargo
Hire Summer Help — Beach Attendant; 4 Parks Staff	Cargo, VerBerkmoes
Annual Background Checks (3rd Quarter)	Cargo
Complete Annual I-9 (<i>Employment Eligibility Form</i>) Review	Cargo
Hire DPW Employee (full-time)	Cargo, VerBerkmoes
Hire Administrative Assistant — Assessing (part-time)	Cargo, Chalifoux
Hire Assistant Assessor (full-time)	Cargo, Chalifoux
Promote Three (3) Fire/Rescue Crew Leader (part-time)	Cargo, Gerencer
Hire Two (2) Fire Fighter (part-time)	Cargo, Gerencer
Complete a review of employee health insurance options (<i>prior to any change to current coverage required by Obama Care</i>)	Cargo
SANITARY SEWER	
PROJECT OR TASK	
RESPONSIBLE EMPLOYEE(S)	
Adopt sanitary sewer construction standards (<i>drafted, pending review</i>)	VerBerkmoes, P&N
Wet Well Cleaning (<i>October or November</i>)	Tlachac, Pollution Control Systems
Equipment purchases: <ul style="list-style-type: none"> ➤ Upgrade handheld readers (portion paid by water) ➤ Replace vehicle meter reading unit (portion paid by water) 	Tlachae
SCADA programming with County	VerBerkmoes, Staskiewicz
SCADA System for one (1) Pump Station (\$10k) <ul style="list-style-type: none"> ➤ Design and Bid Documents ➤ Construction Management 	VerBerkmoes VerBerkmoes, P&N Tlachac, P&N
STORM SEWER	
PROJECT OR TASK	
RESPONSIBLE EMPLOYEE(S)	
Funding of Township/Public and/or At Large Portions of various Drain Work projects (\$8,000±)	Drain Commissioner, Cargo
Extension of Hiawatha Drain (BOD approved; currently in design) (\$1.5+ million)	Drain Commission, Cargo
VanDoorne Drain — BOD approval	Drain Commission, Cargo
Orphan Drain Identification and BOD process to bring into County system (<i>five year project</i>) (\$40k) <ul style="list-style-type: none"> ➤ Complete Master Drain maps for GHT (<i>August 2016</i>) ➤ Project (identify orphan drains, BOD hearings, etc.) 	Cargo, P&N, Water Resources Commissioner Water Resources Commissioner Consultant, Cargo

STREETS AND ROADS \ TRANSPORTATION	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Township Funded Road Maintenance—Resurfacing (<i>\$125k from GF and \$280k from Municipal Street Fund</i>) <ul style="list-style-type: none"> ✓—Dust Control Contract (<i>\$33k</i>) ✓—Street Maintenance (<i>\$278k</i>) ✓—Groesbeck SAD (<i>\$85k</i>) ✓—Crack Sealing (<i>\$10k</i>) 	Cargo
Harbor Transit—Transfer (<i>\$393k</i>)	Sandoval, Chalifoux
Monitor roadside parking on Beach Road—report to Board after Labor Day weekend.	Cargo, COPS
VEHICLES	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
None scheduled in 2016	
WASTE MANAGEMENT	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Christmas tree collection program	Tlachae
Spring yard waste collection program	Tlachae
Fall yard waste collection program	Tlachac
Bid contract for yard hauling	Walsh
WATER	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
2016 hydrant maintenance/painting/signs program (+/- 300 completed of +/- 1080)	Tlachac
Draft and adopt policy regarding multiple uses on single service	VerBerkmoes, Bultje
Bi-annual quote/purchase of service line parts including brass, curb boxes, copper and meter setters (<i>-\$42,750</i>)	Walsh
Annual testing of select large meters	Tlachac, Walsh
On-going testing for unregulated contaminants (EPA - UCMR3 Rule)	VerBerkmoes, Tlachac
Annual hydrant purchases	Walsh, VerBerkmoes
Draft and adopt policy regarding extensions of water lines and sewer lines	VerBerkmoes, Bultje
Annual calibration of cathodic protection for water and sewer equipment (includes replacement of harnesses for west tank)	VerBerkmoes, Tlachae
Annual calibration of telemetry equipment (<i>master meters</i>)	VerBerkmoes, OCRC
Complete and post 2015 CCR (<i>NOWS and GR</i>)	Cargo/Walsh
2016 GHT Water Reliability Study (<i>As required by state law</i>)	VerBerkmoes/P&N
Design/Bid/Construct project to create water loops from system dead ends (<i>\$60k</i>) (<i>Millhouse Court</i>) <ul style="list-style-type: none"> ➤—Acquire Easements ➤—Design and Bid ➤—Construction Management 	P&N, VerBerkmoes Cargo, P&N, Scholten & Fant VerBerkmoes, P&N VerBerkmoes
Replace control valve for west meter station @ 178 th (\$22k)	VerBerkmoes
MXU Replacement Program (5 years) (<i>650+ so far in 2016</i>)	VerBerkmoes
CIP Plan—New State Requirement (January 1, 2016)	VerBerkmoes, P & N
Upgrade handheld readers (portion paid by water)	Tlachae
Replace vehicle meter reading unit (portion paid by wastewater)	Tlachae
Begin implementation of Residential Cross Connection requirement	Walsh, Tlachae, DPW Staff

ZONING / DEVELOPMENT PROJECTS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Re-Draft of Zoning Ordinance (after Master Plan is adopted) two-year project. (\$10k for 2016 portion of project)	Fedewa, Consultant
Resilient Grand Haven, Phase II, draft potential text amendments	Fedewa
Stonewater PUD— Residential	Fedewa
Brucker Beach Woods – 7 site condos	Fedewa
Dollar General Retail Store	Fedewa
Senior Living Campus – condos, apts, assisted living (application submittal TBD)	Fedewa
State Licensed Nursing Home (application submittal TBD)	Fedewa
Lincoln Pines Final Plat	Fedewa
ZBA Applications (3 thus far in 2016)	Fedewa
Zoning Referendum (Commercial PUD and 45' building height for Robbins Road Corridor)	Cargo
Zoning Amendment (Commercial PUD - 45' building height)	Fedewa
Grand Haven Golf Club PUD Amendment to Golfview Sub (developer does not intend to submit applications until 2017)	Fedewa
Amendment re: Anlaan Cemetery fence (Provided info to Walsh, she intends to complete this project)	Fedewa, Walsh
Zoning Amendment (Indoor Recreation Facilities as SLU in C-1)	Fedewa
Transfer Tool Expansion	Fedewa
Master Plan Review	Fedewa, Planning Commission
➤— LIAA Letter of Agreement	Cargo
➤— 15 month Resilient Coastal Community project	Fedewa, LIAA & PC
Health Pointe PUD amendment (Spectrum/Holland Hospital)	Fedewa
Speedway— Commercial PUD (US 31 & Hayes)	Fedewa
Christian Reformed Conference Grounds (site plan amendment)	Fedewa
Cech SLU for Soil Removal	Fedewa
Right to Farm Act (RTFA) zoning amendments (postponed pending development of State Urban Farm Act regulations) (to be addressed during ZO update)	Fedewa
Decks— Allow in Waterfront Front Yards (to be addressed during ZO update)	Fedewa
Zoning Amendment (Administrative Procedure for razed residential structures that create a nonconforming accessory building)	Fedewa, Cargo
Transfer Tool Expansion Site Plan	Fedewa

SUPERINTENDENT'S MEMO

DATE: June 9, 2016
TO: Township Board
FROM: Cargo
SUBJECT: Appreciation Dinner

As you may recall, the Township often holds an Appreciation Dinner for employees, committee members and elected officials in late November or early December – typically at the Grand Haven Golf Club. There is about \$8,000 budgeted for this event.

Staff are targeting this event on either Wednesday, November 30th or Thursday, December 1st. However, prior to scheduling the event, staff have a few questions:

1. Does the Board want to hold an Appreciation Dinner this year? (*There was discussion of holding the event only on odd-numbered years.*)
2. If yes, do the aforementioned dates work for the elected officials?
3. If yes, will the Appreciation Dinner be hosted by the out-going or in-coming Supervisor? (*Recall that the Township Board changes over on November 20th.*)

Please contact me if you have any questions or comments.

SUPERINTENDENT'S MEMO

DATE: June 9, 2016

TO: Township Board

FROM: Cargo

SUBJECT: Request for Township Support for Housing Program

As you may recall from the June 13th Board meeting, the City of Grand Haven requested financial support from Grand Haven Charter Township for a Housing Services program by funding a portion of a **\$61,056** funding deficit. The deficit occurred mainly because the Michigan State Housing Development Authority (MSHDA) is no longer providing funding to the City.

In response, although the Township Board did not take any action on the request, it did express the following concerns:

1. The \$141,556 proposed budget was based in large part on a \$50,000 federal Housing Education Program (HEP) grant managed by MSHDA. Unfortunately, the grant application for these monies were still pending.

Update: The City did receive a HEP grant of about **\$33,000** – which is about 66% of what they were seeking.

2. There remains concern that the majority of the expenses are for labor and administrative expenses and that there are very few “measurables”. The only measurable for the Township was the average of 14 financial counseling services per year offered to GHT residents over the past three years. If the Board approved the ongoing program at an eventual cost of \$14,400 per year, the major measurable would cost the Township \$1,000+ per counseling session.

Update: The City notes that it provided 7 counseling sessions to Township residents in 2016 and believes it “saved” these residents about **\$732** per year. *(However, this figure is not an actual measurable – rather it is an estimate based on a report from the federal government. Therefore, it is unknown whether the counseling sessions with these residents were successful.)*

3. Many of the services offered are also provided by other agencies (e.g., free income tax services, DHHS appointments, etc.).

Update: The City notes that it is the only Housing Agency in Northern Ottawa County agency that provides the housing education programs funded with the HEP grant.

4. The statement that the contract would be open ended with any operating deficit funded through a percentage basis of service contacts is not acceptable.

Update: The City has not provided any updated budget information. The last budget provided had the Township paying \$7,200 for FY 2017 and FY2018 and the Township paying \$14,400 annually thereafter.

The City has provided the attached letter as an update to their request.

At this stage, I believe it is important for the Township to provide either a “**YES** – the Township will financially support the City Housing program” or “**NO** – the Township will decline participating with the program.”

Please contact me if you have any questions or comments.

Bill,

Thank you for your response and the opportunity to address your areas of concerns. As was presented to the Township Board on June 13, we are not seeking support for City services, but for those services provided directly to residents of Grand Haven Charter Township. We have addressed each area of concern below:

- 1) The HEP grant has been awarded. We received a modified amount of \$32,979.84. We have addressed the shortfall, have made adjustments and are not asking for a commitment from any of our neighbors to make up any difference that is remaining here. New revenue opportunities have been discovered and we are preparing to apply for those as they become available.
- 2) We continue to provide services to all of Ottawa County as we have done since 2008. In addition to the clients we already serve, we have had 59 new clients since January, 7 of those are from Grand Haven Township. Since the beginning of June we have kept a record of all the calls for service that we do not currently provide. Of the 12 requests, 4 of those are from GHT.

In the education services we provide, we have provided nearly 180 hours of counseling time with clients since January 1, 2016. Each of these appointments requires at least 60 minutes of time outside the appointment with case management, which is an additional 180 hours of staff time. In addition to the education services, we have spent nearly 40 hours with DHHS clients and more than 68 hours with NIP clients.

Counseling services are intensive and require large amounts of time in order to provide a quality service. While it can be very difficult to quantify the services we provide we have some newly released information for the U.S. Department of Housing and Urban Development's Office of Policy Development and Research. In May of 2016 they published Housing Counseling Works which briefly summarizes recent research evidence on the role of housing counseling to improve outcomes for homebuyers, homeowners and renters.

Some of the findings include

- "...Counseled clients who received a loan modification were 70 percent less likely to re-default on a modified loan than were similar borrowers who were not counseled.
- Counseled clients were given modifications that saved them \$732 per year
- Borrowers in foreclosure were 70 percent more likely to get up to date on payments if they received counseling..."
- "...registrants for mortgage assistance who lived within 5 miles of a HUD-certified counseling agency completed applications for assistance 32 percent of the time. That rate fell to 18 percent for registrants who lived more than 50 miles away from counseling centers."
- Regarding financial capabilities counseling: "savings accounts increased by \$362 and the number of credit scores below 680 among participants decreased modestly."

This is just a few lines from the publication. Housing counseling provides a substantial benefit to the community. It is hard to measure, but if you take just one number, say the 14 Grand Haven Township residents per year who received counseling services from our office. If all 14 of those clients received loan modifications through counseling from our office, based on the above HUD information, the 14 Grand Haven Township clients would save \$10,248 per year that can then be re-invested in the community. We cannot offer definitive dollars to the value that your residents receive from our office. We provide a quality service through our department that is evidenced in the relationships we have built with our clients who refer friends and family to us as well as with neighboring agencies. We are hopeful your board will agree that there is significant value in what we do.

- 3) Following is a breakdown of our services and other locations where the same service is offered.

- We are the only Northern Ottawa County agency that provides the housing education programs funded with the HEP grant. This grant allows for homebuyer education, foreclosure prevention, pre/post purchase counseling and financial capability counseling. The next closest location is Community Action House which is 25 or more miles from Northern Ottawa County.
 - We are the only agency in Ottawa County that partners with a bank to offer the Neighborhood Impact Program (NIP).
 - We are the only agency that trains a staff person to assist users of the MyFreeTaxes.com website. This is a public site and there may be agencies that allow their computers to be used for the purpose of tax prep, but we are, again, the only place that goes beyond that and has a trained person sit with each appointment.
 - We remain the only DHHS navigation partner in Ottawa County according to the latest information on the MiBenefits Access website
- 4) What we are seeking is a statement from our neighboring municipalities that they would consider assisting in the funding of services to residents of your municipality. At the end of the period in which we eventually have an agreement, we would share the numbers with each of our partners and seek proportional support. As was mentioned in my email, the letter of support we included was just a template. We welcome your changes and input to make this a workable agreement. We understand that you may wish to put a cap on your expense in the agreement.

Thank you for your time and consideration please let me know what else we can provide you.

Rhonda

SUPERINTENDENT'S MEMO

DATE: September 7, 2016

TO: Township Board

FROM: Cargo

SUBJECT: Supervisor French's Appointments - DDA/BRA

Grand Haven Charter Township established a Downtown Development Authority (DDA) in 1999 to take advantage of Tax Increment Financing and improve the infrastructure within a commercial area of the Township. The DDA also acts as the Township's Brownfield Redevelopment Authority (BRA), pursuant to a provision in state law. The BRA can take advantage of certain state provisions should a contaminated site in the Township be made available for redevelopment.

The DDA currently collects about **\$545k** annually and will have cash reserves of over **\$1.1 million** at the end of 2016.

It is expected that the next DDA Tax Increment Finance (TIF) construction project will commence in 2017 and will cost about **\$1.3 million**. This TIF project will be the reconstruction of 168th Avenue from Johnson Street to Ferris Street.

The members being reappointed include:

1. John Heinritz, who is the chair and an original member of the DDA. Heinritz is an owner of H & H Enterprises, which has a facility within the DDA boundaries.
2. Rob Robbins, who is an attorney and resident of the Township.

To implement the aforementioned, the following motions can be offered:

Move to appoint John Heinritz and Rob Robbins to the DDA/BRA Board for a term ending August 1, 2019.

There is also a vacancy on the DDA Board that will be need to be filled with a new member. If you have any questions or comments prior to the meeting, please contact Supervisor French.

SUPERINTENDENT'S MEMO

DATE: September 7, 2016

TO: Township Board

FROM: Cargo

SUBJECT: Supervisor French's Appointment – Construction Board of Appeals

The Construction Board of Appeals is a statutorily required Committee for all municipalities that enforce the State Construction Code. The Township's Construction Board of Appeals consists of five (5) members. The Committee hears any appeal to the State Construction Code and may grant variances from the Code and attach conditions to any variance to protect health safety and welfare.

The Construction Board of Appeals cannot use its powers to avoid the code requirements and any decision can be appealed to the State. This committee only meets rarely.

A vacancy on the Board was created with John Eberly moved from the Township. Supervisor French is recommending the appointment of Lyle Rycenga to the Construction Board of Appeals. Rycenga owns "Rycenga Electric" located immediately north of the Township facility on 168th Avenue (*i.e., his business is located within the Township's DDA*). He and his family live in the Forest Park subdivision and he has been a Township resident for over five decades.

If the Board supports this appointment, the following motions can be offered:

Move to appoint Lyle Rycenga to the Construction Board of Appeals for a term ending November 1, 2019.

If you have any questions or comments prior to the meeting, please contact Supervisor French.

SUPERINTENDENT'S MEMO

DATE: September 7, 2016
TO: Township Board
FROM: Cargo
SUBJECT: Supervisor French's Appointment - Planning Commission

Charter Townships have statutory authority to regulate and control development and use of property within their boundaries. One of the main methods used to accomplish this goal is the appointment of a Planning Commission – which for Grand Haven Charter Township has nine (9) members.

The basic function of the Planning Commission is to make and adopt a plan for the Township's land use development, which includes maps, charts, descriptive and explanatory materials. In addition, the Planning Commission reviews and recommends developments through the site plan, planned unit development, or land division procedures detailed in the Township's ordinances.

As a replacement for Kantrovich – who resigned at the end of his term due to professional obligations – Supervisor French is recommending the appointment of **Phillip Chalifoux** to the Planning Commission for a term ending August 31, 2019.

Chalifoux is a retired Assessor, Equalization Director and Real Estate Broker. He has lived in the Township for (17) seventeen years with his wife Denise.

Chalifoux has a great deal of experience within the governmental arena, has worked with Board and Commissions, and is familiar with the development process both from the planning/zoning perspective and from the sales perspective.

To implement the Supervisor French's recommendation, the following motion can be offered:

Move to appoint Phillip Chalifoux to the Township Planning Commission for a term ending August 31, 2019.

If you have any questions or comments prior to the meeting, please contact Supervisor French.



DIRECTOR OF ASSESSING

DATE: September 7, 2016
 TO: Township Board
 FROM: Denise Chalifoux
 RE: Adoption of the Resolution to schedule the “Truth in Taxation” Public Hearing

As part of the budget process, the property tax millage rate needed to support the budget must have Township Board approval. In this process, each taxing jurisdiction must determine if their operating and voted millages will be subjected to any millage reduction fractions, such as “Headlee Amendment” and “Truth in Taxation”.

“Headlee”

The first potential millage reduction may be from the Michigan Compiled Laws, Section 211.34d, “Headlee” reduction.

*“**Headlee Amendment**” – Is a 1978 Amendment to Michigan State Constitution limiting property tax rate increases without voter approval. Headlee requires that tax rates be “rolled back” if the increase in a taxing unit’s taxable valuation (excluding changes from new construction, improvements and losses) is greater than the rate of inflation. Headlee also requires the State to appropriate necessary funds to local units for any new state-required services and prohibits the State from reducing State share of existing required services.*

So to determine if Grand Haven Charter Township will need to apply a “Headlee” reduction to 2016 millage rates. We need to do the calculation below:

\$702,299,406	-	\$11,562,582	x	1.003	= \$692,809,034	
(2015 Total Taxable Value)		(2016 Taxable Losses)		Inflation Rate		<u>0.9896</u>
\$719,904,933	-	\$19,804,740			= \$700,100,193	
(2016 Total Taxable Value)		(2016 Taxable Additions)				

Since the millage reduction fraction is under 1.0000, the fraction of .9896 must to be applied to last year’s millages.

This is the first year in quite a while that Grand Haven Charter Township has experienced a “Headlee” multiplier lower than 1.0000. This is because our overall taxable value went up by 2.5% and the rate of inflation was only 0.30%.

Since this ‘base tax rate’ is under 1.0000, it is then necessary to schedule a public hearing and direct the publishing of the “*Notice of Public Hearing on Increasing Property Taxes*” not less than six (6) days prior to the public hearing in compliance with the requirements of Section 6 of the Truth in Taxation law. If approved the following motion can be offered.

Move to adopt Resolution No. 16-09-01, which schedules the “Truth in Taxation “public hearing for September 26, 2016 and proposes the additional allowable millage rate of .0127 mills for a proposed total of 4.2226 mills.

After the public hearing on September 26, 2016, the Board will have a resolution to adopt which will establish the actual millage rate to be levied by the Township and authorizes the Supervisor and Clerk to sign the L-4029 2016 Tax Rate Request, for levy on the 2016 winter tax bills.

If there are any questions or comments regarding the above, please feel free to contact myself.

If the Board approves the proposed millages listed below, the proposed tax dollars will be generated for the 2017 fiscal year.

Millage Levy	2015 Millage	2016 Proposed Millage with Headlee reduction applied	2015 Tax Dollars Generated	2016 Tax Dollars proposed to be generated
Township Operating	0.9171	0.9075	\$644,079	\$653,386
Fire Department	1.9000	1.8802	\$1,334,369	\$1,353,565
Transportation	0.9500	0.9401	\$667,184	\$676,783
Museum	0.2500	0.2474	\$175,575	\$178,104
(NOCA)Four Pointes	0.2500	0.2474	\$175,575	\$178,104
<i>Subtotal</i>	<i>4.2671</i>	<i>4.2226</i>	<i>\$2,996,782</i>	<i>\$3,039,871</i>
Water Debt	0.2200	0.1925	\$154,593	\$138,661
Total	4.4871	4.4151	\$3,151,375	\$3,133,152

EXCERPT OF MINUTES

A regular meeting of the Township Board of Trustees of the Charter Township of Grand Haven, Ottawa County, Michigan, was held on Monday, September 12, 2016 at 7:00 p.m. The meeting was held at the Township Hall at 13300 - 168th Avenue, Grand Haven, Charter Township, Ottawa County, Michigan.

PRESENT:

ABSENT:

After certain matters of business had been discussed, Supervisor French announced that the next item of business was the "Truth in Taxation" law, MCLA 211.24e. Following discussion of this matter, the following resolution was offered by _____ and supported by _____.

RESOLUTION # 16-09-01

WHEREAS, Grand Haven Charter Township is prohibited by Public Act #5 of 1982 from levying ad valorem property taxes for operation purposes for the Township's 2017 fiscal year which yields an amount more than the sum of taxes levied at the base tax rate on additions within the Township, plus the taxes levied on existing property for operating purposes during the 2017 fiscal year unless the Township holds a public hearing pursuant to public notice of the hearing, as defined and required by the Truth in Taxation Law; and

WHEREAS, it appears that the "additional millage rate", as defined by the Truth in Taxation Law, would be 0.0127 mills; and

WHEREAS, it appears it would be in the best interest of the Township to levy the "additional millage rate".

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the Township will hold a public hearing on Monday, September 26, 2016 at 7:00 p.m. local time at the Grand Haven Township Hall, 13300 -168th Avenue, Grand Haven, Michigan, for the purpose of receiving testimony and discussing the levy of an additional millage rate of 0.0127 mills for the Township's 2017 fiscal year.

2. That the Township Clerk is directed to publish a notice of this public hearing in the Grand Haven Tribune, not less than six (6) days prior to the public hearing, and to notify in writing all newspapers of general circulation in the Township. The notice shall comply with the requirements of Section 6 of the Truth in Taxation Law.

3. The Township hereby establishes the "proposed allowable additional millage rate" at 0.0127 mills.

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED ADOPTED.

Dated:

Laurie Larsen, Township Clerk

I, the undersigned, duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of September, 2016. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available by said act.

Dated:

Laurie Larsen, Township Clerk

Community Development Memo

DATE: September 8, 2016

TO: Township Board

FROM: Stacey Fedewa, Community Development Director

RE: Planned Unit Development – Stonewater (Second Reading)

BACKGROUND

This development originally began in 2005, but never came to fruition. Since that time, a new developer—Lincoln Street Holdings LLC—has purchased the land and intends to move forward with a modified version of the project.

Two additional parcels were acquired to create a second entrance. Due to this the project is progressing as a regular PUD (*1st and 2nd readings*) in order to rezone the two additional parcels.

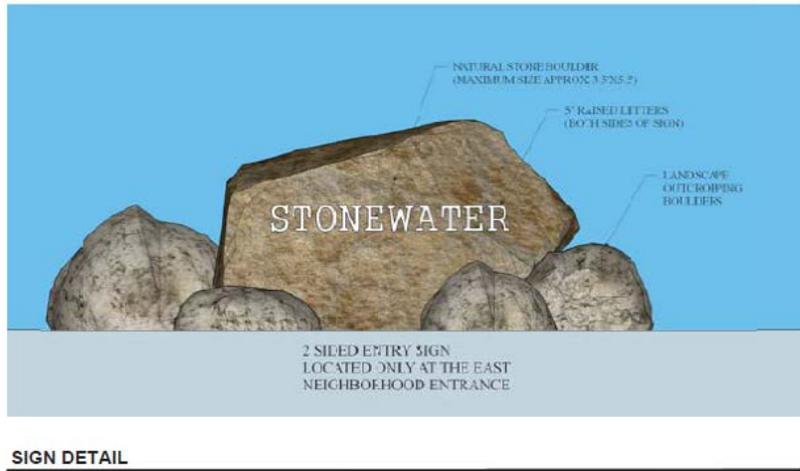
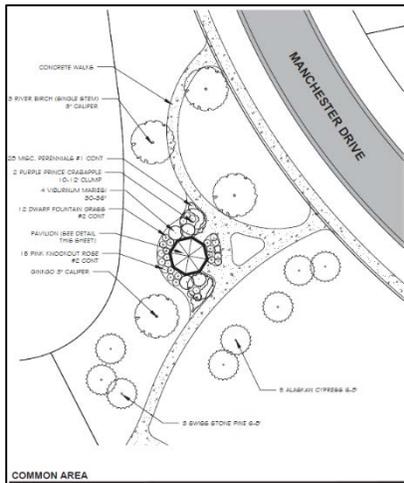


PROJECT OVERVIEW

The developer proposes a 6 phase mixed-use residential development on a total of 68 acres. The housing types will consist of 107 single family dwellings in a platted subdivision, 48 two-unit attached condos, and 27 three-unit attached condos—**totaling 182 units**.



A minimum of 20% open space must be preserved, and 21.9% or 15 acres is proposed.



CONDOMINIUMS

The Planning Commission had lengthy discussions and concerns related to the condominiums. All of which, the developer has addressed.

Neighborhood Design

The original design of the condominiums was lackluster. The Planning Commission challenged the developer to cater the housing types to the age groups that are growing in the Township.

The Master Plan Update found that Empty-Nesters, Retiree's, and Millennials are the population groups that are growing in the Township. These groups shy away from single family homes, and tend to live in condos or apartments.

The developer met that challenge by redesigning the condo neighborhood, *increasing*↑ the number of condo units, and *decreasing*↓ the number of single family homes.

Minimum Lot Size per Unit

Originally, the developer established the “Minimum Lot Size per Unit” as 38’ x 85.5’ which equates to a 3,250 square foot lot size. This unit size calculation did not take the sidewalk into account.

Original Condo Neighborhood Design



Revised/Current Condo Neighborhood Design



Subsequently, the developer identified two separate Minimum Lot Sizes per Unit—Sidewalk Side and Non-Sidewalk Side. The new lot sizes are:

- Sidewalk Side 40' x 117' ≈ 4,697 square feet (*an increase↑ of 1,447 square feet*)
- Non-Sidewalk Side 40' x 107' = 4,280 square feet (*an increase↑ of 1,030 square feet*)

In addition, the developer defined Minimum Lot Size per Unit = dwelling + front yard. Utilizing the R-2 Standards the following size comparison can be drawn:

Housing Type	Minimum Lot Size per Unit
Condo – Sidewalk Side	4,697 sqft
Condo – Non-Sidewalk Side	4,280 sqft
Typical R-2 Lot <ul style="list-style-type: none"> - 80' lot width - 35' front yard setback - 1,100 sqft dwelling 	3,900 sqft

Front Yard Setback

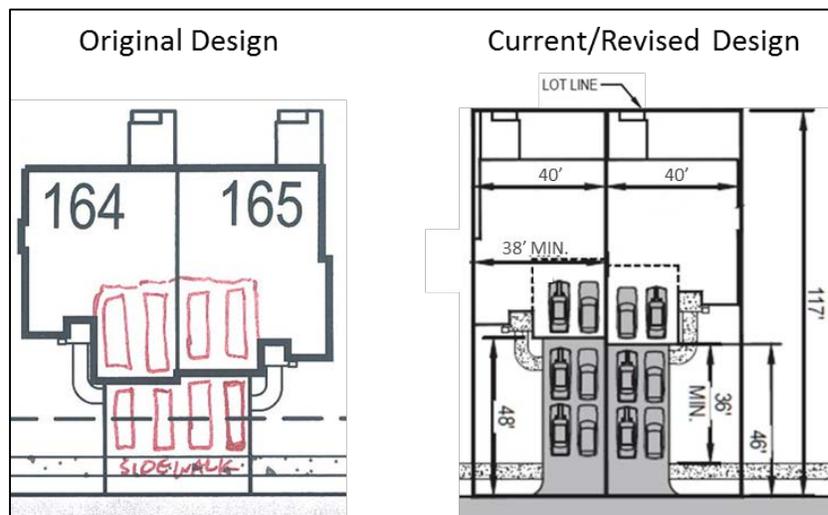
Originally, the developer proposed a 10 foot front yard setback for both condo types. The revised front yard setbacks are:

- Sidewalk Side 46 feet (*an increase↑ of 36'*)
- Non-Sidewalk Side 36 feet (*an increase↑ of 26'*)

Cars vs. Sidewalks

The concern that cars would be parked across the sidewalk arose during the discussion of the front yard setbacks. The original proposal would only allow 4 vehicles to park at each unit—2 in the garage, and 2 in the driveway.

However, the driveway was so short that it was safe to assume that vehicles would park over the sidewalk, and if a 5th vehicle arrived it is possible they would attempt to park in the driveway, which would result in a portion of the vehicle projecting into the roadway (*i.e., creating a safety hazard*).



As a result of the parking concerns, and the narrow front yard setbacks, the developer **utilized the Township parking standards of 9' x 18' spaces**, and translated those dimensions into the driveway length and front yard setback.

DEPARTURE REQUESTS

The Applicant is requesting 7 departures from setbacks and lot size:

Housing Type	Item	Requested		R-2 Standard
Single Family	1. Lot Area	10,00 sqft		13,000 sqft
	2. Lot Width	75 feet		80 feet
	3. Rear Yard	25 feet	Lots 72 & 73	50 feet
	4. Rear Yard	35 feet	Remainder	
	5. Side Yard	8'/16'		10'/25'
Condo's	6. Minimum Lot Size per Unit	4,697 sqft (<i>Sidewalk Side</i>)		13,000 sqft -or- 3,900 sqft*
		4,280 sqft (<i>Non-Sidewalk Side</i>)		
	7. Building Separation (<i>i.e., side yard setbacks</i>)	16 feet		20 feet

* Minimum Lot Size per Dwelling Unit calculation of *dwelling + front yard = lot size*.

COMPARABLE DEPARTURES

The Township has approved the following departures that are comparable to the applicant's request:

- **Minimum Lot Area** of 10,000 sqft

 - Hunters Woods PUD (10,000 sqft)
 - Forest Park East PUD (9,200 sqft)

- **Minimum Lot Width** of 75 feet

 - Hunters Woods PUD (70 feet)
 - Forest Park East PUD (70 feet)

- **Rear Yard** Setback of 35 feet (*with the two exceptions at 25 feet*)

 - Lincoln Pines PUD (35 feet)

- **Side Yard (and Building Separation)** Setback of 8 foot minimum, and 16 foot total

 - Lincoln Pines PUD (8'/16')

OCRC & OCWRC REVIEWS

The Ottawa County Road Commission has granted preliminary approval, and notes the following:

- A **center left turn lane is required to be constructed on Lincoln Street** between the two entrances (*i.e., Riverton Avenue to Manchester Drive*).
- The same two entrances must be widened to allow for independent right and left turn movements exiting the site.

The Ottawa County Water Resources Commissioner has granted preliminary approval because the proposed stormwater management plan is very similar to what was approved in the former development.

FINANCIAL GUARANTEES

Based on the recommendation from staff, Attorney Bultje, and the Planning Commission the developer will provide a phased **financial guarantee to loop the dead end water mains and roadways** for each phase.

A total of 5 phases of financial guarantees is proposed. The engineer's estimate indicates a total of \$442,415 would be expended for the looping of roads and water mains.

However, because the developer is going to provide the guarantee in phases rather than one lump sum the Township will require the developer to include a **20% increase for contingencies** (*i.e., inflation, cost of materials, etc.*). This 20% figure aligns with the OCRC requirements for financial guarantees.

If it was provided in one lump sum the Township could account for these contingencies when commensurate portions are released after each phase is completed. As such, the total amount of the financial guarantee will be \$530,898 including the contingency increase.

SAMPLE MOTIONS

If the Township Board finds the Stonewater Planned Unit Development meets the applicable standards, the following motion can be offered:

Motion to conditionally approve the Stonewater PUD and rezoning of parcels 70-07-14-100-004 and 70-07-14-100-010 from Agricultural (AG) to Planned Unit Development (PUD). This is based on the application meeting the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance and Master Plan. The motion is subject to, and incorporates, the following report and conditions of approval. **This is the second reading.**

If the Township Board finds the Stonewater Planned Unit Development does not meet the applicable standards, the following motion can be offered:

Motion to direct staff to draft a formal motion and report, which will **deny** the Stonewater PUD application, with those discussion points which will be reflected in the meeting minutes. This will be reviewed and considered for adoption at the next meeting.

If the Township Board finds the applicant must make revisions to the Planned Unit Development, the following motion can be offered:

Motion to **table** the Stonewater PUD, and direct the applicant to make the following revisions:

1. *List the revisions.*

Please contact me prior to the meeting with questions.

Pursuant to the provisions of the Grand Haven Charter Township (the “Township”) Zoning Ordinance (the “Zoning Ordinance”), the following is the report of the Grand Haven Charter Township Board (the “Board”) concerning an application by Lincoln Street Holdings LLC (the “Developer”) for approval of the Stonewater Planned Unit Development (the “Project” or the “PUD”).

The Project will consist of 182 residential units—107 single family dwellings, 48 two-unit condominiums, and 27 three-unit condominiums. This 68 acre Project will be located on four parcels of land on Lincoln Street in Section 14 of the Township. The Project as recommended for approval is shown on a final site plan, last revised 7/29/2016 (the “Final Site Plan”), final landscape plan, last revised 7/29/2016 (the “Final Landscape Plan”), and the bound submittal package titled Stonewater Mixed-Use Neighborhood and Planned Unit Development, last revised 8/17/2016 (the “Submittal Package”); collectively referred to as the “Documentation,” presently on file with the Township.

The purpose of this report is to state the decision of the Board concerning the Project, the basis for the Board’s recommendation, and the Board’s decision that the Stonewater PUD be approved as outlined in this motion. The Developer shall comply with all of the documentation submitted to the Township for this Project. In recommending the approval of the proposed PUD application, the Board makes the following findings pursuant to Section 17.04.3 of the Zoning Ordinance.

1. The Project meets the site plan review standards of Section 23.06 of the Zoning Ordinance. Specifically, pursuant to Section 23.06.7, the Board finds as follows:
 - A. The uses proposed will not adversely affect the public health, safety, or welfare. Uses and structures located on the site take into account topography, size of the property, the uses on adjoining property and the relationship and size of buildings to the site. The site will be developed so as not to impede the normal and orderly development or improvement of surrounding property for uses permitted in this Ordinance.
 - B. Safe, convenient, uncontested, and well defined vehicular and pedestrian circulation is provided for ingress/egress points and within the site. Drives, streets and other circulation routes are designed to promote safe and efficient traffic operations within the site and at ingress/egress points.
 - C. The arrangement of public or private vehicular and pedestrian connections to existing or planned streets in the area are planned to provide a safe and efficient circulation system for traffic within the Township.
 - D. Removal or alterations of significant natural features are restricted to those areas which are reasonably necessary to develop the site in accordance with the requirements of this Ordinance. The Board has required that landscaping, buffers, and/or greenbelts be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property.
 - E. Areas of natural drainage such as swales, wetlands, ponds, or swamps are protected and preserved insofar as practical in their natural state to provide areas for natural habitat, preserve drainage patterns and maintain the natural characteristics of the land.

- F. The site plan provides reasonable visual and sound privacy for all dwelling units located therein and adjacent thereto. Landscaping shall be used, as appropriate, to accomplish these purposes.
 - G. All buildings and groups of buildings are arranged so as to permit necessary emergency vehicle access as requested by the fire department.
 - H. All streets and driveways are developed in accordance with the Ottawa County Road Commission (“OCRC”) specifications, as appropriate.
 - I. Appropriate measures have been taken to ensure that removal of surface waters will not adversely affect neighboring properties or the public storm drainage system. Provisions have been made to accommodate stormwater, prevent erosion and the formation of dust.
 - J. Exterior lighting is arranged so that it is deflected away from adjacent properties and so it does not interfere with the vision of motorists along adjacent streets, and consists of sharp cut-off fixtures.
 - K. All loading and unloading areas and outside storage areas, including areas for the storage of trash, which face or are visible from residential districts or public streets, are screened.
 - L. Entrances and exits are provided at appropriate locations so as to maximize the convenience and safety for persons entering or leaving the site.
 - M. The Documentation conforms to all applicable requirements of County, State, Federal, and Township statutes and ordinances.
 - N. The general purposes and spirit of this Ordinance and the Master Plan of the Township are maintained.
2. The Board finds the Project meets the intent for a PUD, as described in Section 17.01.3 of the Zoning Ordinance. By approving this Project as a PUD, the Township has been able to negotiate various amenities and design characteristics as well as additional restrictions with the Developer, which the Township would not have been able to negotiate if the PUD Chapter of the Zoning Ordinance was not used.
3. Section 17.01.5 of the Zoning Ordinance allows for departures from Zoning Ordinance requirements, and it is intended to result in land use development that is substantially consistent with the goals and objectives of the Township Master Plan, the Zoning Ordinance, and consistent with sound planning principles. The applicant requested seven departures. The Planning Commission makes the following findings.
- A. A minimum lot area of 10,000 square feet for the single family dwellings is permitted because the Township has approved similar minimum lot areas for PUD’s, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - B. A minimum lot width of 75 feet for the single family dwellings is permitted because the Township has approved similar minimum lot widths for PUD’s, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - C. A minimum rear yard setback of 25 feet for lots 72 and 73 is permitted because the irregular lot shape would result in a building envelope that would be unable to support the minimum floor area for the dwelling unit.

- D. A minimum rear yard setback of 35 feet is permitted for the remaining single family dwellings because the Township has approved similar minimum rear yard setbacks for PUD's, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - E. A minimum side yard setback of 8 feet for both sides is permitted for the single family dwellings because the Township has approved similar minimum side yard setbacks for PUD's, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - F. A minimum building separation of 16 feet is permitted for the condominiums because it complements the side yard setback departure granted for the single family dwellings, and because the Township has approved similar minimum building separations for PUD's, the open space requirements of the Zoning Ordinance are more than satisfied by the Project, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - G. A minimum lot size per condominium unit, defined as "dwelling unit plus required front yard," is permitted because if the same calculations are used for the typical R-2 zoning district standards the Stonewater minimum lot sizes per condominium unit is greater in size. The permitted minimum lot sizes are:
 - i. Condominiums with a sidewalk are permitted to have a minimum lot size of 4,697 square feet per unit.
 - ii. Condominiums without a sidewalk are permitted to have a minimum lot size of 4,280 square feet per unit.
4. Compared to what could have been constructed by right, the Project has been designed to accomplish the following objectives from Section 17.01.4 of the Zoning Ordinance.
- A. The Project will encourage the use of land in accordance with its natural character and adaptability;
 - B. The Project will promote the conservation of natural features and resources;
 - C. The Project will promote innovation in land use planning and development;
 - D. The Project will promote the enhancement of housing and recreational opportunities for the residents of the Township;
 - E. The Project will promote greater compatibility of design and better use between neighboring properties;
 - F. The Project will promote more economical and efficient use of the land while providing harmonious variety of housing choices; and
 - G. The Project will promote the preservation of open space for parks, recreation, or agriculture.
5. The Project meets the following qualification requirements of Section 17.02 of the Zoning Ordinance:
- A. The Project meets the minimum size of five acres of contiguous land.

- B. The Project site has distinct physical characteristics which makes compliance with the strict requirements of this Ordinance impractical.
 - C. The PUD design substantially promotes the Intent and Objectives of Section 17.01 of the Zoning Ordinance.
6. The Board also finds the Project complies with the general PUD Design Considerations of Section 17.05 of the Zoning Ordinance.
- A. The stormwater management system for the Project and the drainage facilities will properly accommodate stormwater on the site, will prevent runoff to adjacent properties, and are consistent with the Township's groundwater protection strategies.
 - B. The Project will not interfere with or unduly burden the water supply facilities, the sewage collection and disposal systems, or other public services such as school facilities, park and recreation facilities, etc.
 - C. Utility services within the Project shall be underground. This includes but is not limited to electricity, gas lines, telephone, cable television, public water and sanitary sewer.
 - D. The internal road system in the Project is designed to limit destruction of existing natural vegetation and to decrease the possibility of erosion.
 - E. Vehicular circulation, traffic and parking areas have been planned and located to minimize effects on occupants and users of the Project and to minimize hazards to adjacent properties and roadways.
 - F. Parking requirements for each use have been determined to be in accordance with Chapter 24 (Parking, Loading Space, and Signs).
 - G. Street lighting will be installed in the same manner as required under the Township's Subdivision Control Ordinance.
 - H. Buildings in the Project have been sited to protect natural resources. Natural features such as natural grade, trees, vegetation, water bodies and others have been incorporated into the Documentation.
 - I. The predominant building materials have been found to be those characteristic of the Township such as brick, native stone, and glass products.
 - J. Landscaping, natural features, open space and other site amenities have been located in the Project to be convenient for occupants of, and visitors to, the PUD.
 - K. The Project is reasonably compatible with the natural environment of the site and the adjacent premises.
 - L. The Project will not unduly interfere with the provision of adequate light or air, nor will it overcrowd land or cause an unreasonably severe concentration of population.
 - M. Exterior lighting within the Project complies with Chapter 20A for an LZ 2 zone.
 - N. The Project will not have a substantially detrimental effect upon or substantially impair the value of neighborhood property, as long as all of the standards and conditions of this approval of the Project are satisfied.
 - O. The Project is in compliance with all applicable Federal, State, County, and local laws and regulations. Any other permits for development that may be required by other

- agencies shall be available to the Township Board before construction is commenced.
- P. No additional driveways onto public roadways have been permitted. Furthermore, driveways providing access to corner lots shall gain access from the lesser traveled of the two intersecting streets.
 - Q. The Project provides adequate accessibility for residential development with more than 24 dwelling units.
 - R. The Project satisfies the minimum open space of 20 percent required by the Zoning Ordinance.
 - S. The open space in the Project is large enough and properly dimensioned to contribute to the purpose and objectives of the PUD.
 - T. The open space in the Project consists of contiguous land area which is restricted to non-development uses.
 - U. The open space in the Project will remain under common ownership or control.
 - V. The open space in the Project is set aside by means of conveyance that satisfies the requirements of Section 17.05.5.G of the Zoning Ordinance.
 - W. The Project abuts a single family residential district and a woodland will provide a sufficient obscuring effect and act as a transitional area.
 - X. The Project is consistent with the goals and objectives of the Master Land Use Plan. Specifically, it is consistent with the Master Plan designation of the property in question.
7. The Board also finds the Project shall comply with the below additional conditions as well.
- A. Approval and compliance with all requirements set forth by the OCRC and the OCWRC. No building permits shall be issued until all permits have been obtained, and copies provided to the Township.
 - B. The Developer shall enter into a PUD Contract with the Township. The Contract shall be reviewed and approved by the Township Board prior to the issuance of building permits.
 - C. The Developer shall enter into a Special Assessment Lighting District (SALD) Agreement with the Township. The Agreement and Resolution adopting the SALD shall be reviewed and approved by the Township Board prior to the issuance of building permits.
 - D. The Developer shall enter into a Private Road Maintenance Agreement with the Township. The Agreement shall be reviewed and approved by the Township Board prior to the issuance of building permits.
 - E. The Developer shall submit a financial guarantee for the completion of, and looping of, water mains and roadways. Said guarantee may be submitted in total at one time to the Township, with commensurate amounts released to the Developer after the satisfactory completion of each phase; or submitted in part at multiple times to the Township, for each phase, in which case the Developer shall also submit to the Township an additional twenty-percent (20%) as a contingency increase.
 - F. Sidewalk shall be installed within 5 years of the first occupancy permit issued in Phase 1, or prior to the issuance of the first occupancy permit for Phase 2—whichever is later.

- G. Individual certificates of occupancy shall not be granted until the sidewalk for that unit is installed. Sidewalks shall comply with the plan dated 7/29/2016.
8. The Board also makes the following findings:
- A. Revisions or changes to the conditions are made by the Township Board after a public hearing. These conditions are binding upon the Developer and all successor owners or parties in interest in the Project.
 - B. Any violation of the conditions constitute a violation of the Zoning Ordinance, and in addition to the remedies provided therein, shall be cause for the Township Board to suspend or revoke any zoning or building permit applicable to the Project.
 - C. The right is reserved by the Township to impose additional conditions if reasonably necessary to achieve the purposes of the Zoning Ordinance.
 - D. Except as expressly modified, revised or altered by these conditions the Project shall be acquired, developed, and completed in conformance with the Zoning Ordinance, as amended, and all other applicable Township ordinances.
 - E. This approval is also conditioned upon the Developer meeting all applicable Federal, State, County and Township laws, rules and ordinances.
 - F. The Developer shall comply with all of the requirements of the Documentation, specifically including all of the notes contained thereon, and all of the representations made in the written submissions by the Developer to the Township for consideration of the Project.
 - G. In the event of a conflict between the Documentation and these conditions, these conditions shall control.

ORDINANCE NO. 547

ZONING MAP AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND CERTAIN PORTIONS OF THE ZONING ORDINANCE AND MAP OF GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN FOR THE PURPOSE OF REZONING CERTAIN LANDS FROM THE AGRICULTURAL (AG) DISTRICT TO THE PLANNED UNIT DEVELOPMENT (PUD) DISTRICT.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN ORDAINS:

Section 1. Amendment. The Zoning Ordinance and Map of the Charter Township of Grand Haven, Ottawa County, Michigan, the map being incorporated by reference in the Zoning Ordinance for the Charter Township of Grand Haven pursuant to Chapter 3, shall be amended so that the following lands shall be rezoned from the Agricultural (AG) District to the Planned Unit Development (PUD) District. The lands are in the Charter Township of Grand Haven, Ottawa County, Michigan, and are described as follows:

PARCEL NUMBER: 70-07-14-100-004
PART NE 1/4 OF NW 1/4 COM 300 FT E OF NW COR, TH E 170 FT, S 170 FT, W 170 FT, N 170 FT TO BEG, EXC N 50 FT SEC 14 T7N R16W

PARCEL NUMBER: 70-07-14-100-010
PART NE 1/4 OF NW 1/4 COM 285 FT E OF NW COR, TH E 15 FT, S 330 FT, W 15 FT, N 330 FT TO BEG SEC 14 T7NR16W

Section 2. Effective Date. This amendment to the Grand Haven Charter Township Zoning Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on September 12, 2016, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on August 22, 2016, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on September 25, 2016, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Map Amendment Ordinance in the *Grand Haven Tribune*, as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Karl French,
Township Supervisor

Laurie Larsen,
Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Map Amendment Ordinance was adopted at a regular meeting of the Township Board held on September 12, 2016. The following members of the Township Board were present at that meeting: _____ . The following members of the Township Board were absent: _____ . The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and members of the Board _____ voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on September 17, 2016.

Laurie Larsen, Clerk
Grand Haven Charter Township



GRAND HAVEN CHARTER TOWNSHIP

Community Development Memo

DATE: September 7, 2016
TO: Township Board
FROM: Stacey Fedewa, Community Development Director
RE: Zoning Text Amendment Ordinance – Indoor Recreation Facilities

BACKGROUND

On May 2nd the Planning Commission directed staff to draft a Zoning Text Amendment Ordinance to include Indoor Recreation, Exercise, and Athletic Facilities in the C-1 Commercial District as a Special Land Use. Furthermore, the amendment needed to include provisions that would ensure if this use is sited in the C-1 District it would be aesthetically compatible with surrounding land uses.

On August 15th the Planning Commission adopted a motion recommending the Township Board approve the proposed ordinance.

On August 22nd the Board had a First Reading of the proposed amendment.

TEXT AMENDMENT SUMMARY

The Planning Commission wanted to ensure the use would be compatible with surrounding land uses. Staff reviewed the Overlay Zone requirements and identified two that will accomplish this goal:

- Requiring that a minimum of 70% (*reduced from 80%*) of the exterior finish materials that are visible from streets, parking lots, and adjacent residential properties be comprised of specific materials (*the list of materials is in the proposed ordinance, and mirror the materials identified in the Overlay Zone*).
- Requiring that landscaping be provided on 30% of the walls visible from the street, parking lot, and adjacent residential properties.
 - This provision is an amalgam of the Overlay Zone and PUD Ordinance.

SAMPLE MOTIONS

If the Township Board agrees with the Planning Commission's recommendation, and supports the proposed text amendment, the following motion can be offered:

Motion to approve the Zoning Text Amendment Ordinance to include Indoor Recreation, Exercise, and Athletic Facilities as a Special Land Use in the C-1 Commercial District in the Grand Haven Charter Township Zoning Ordinance.
This is the second reading.

If the Township Board opposes the proposed text amendment, the following motion can be offered:

Motion to deny the Zoning Text Amendment Ordinance to include Indoor Recreation, Exercise, and Athletic Facilities as a Special Land Use in the C-1 Commercial District in the Grand Haven Charter Township Zoning Ordinance.

If the Township Board does not have enough information to make a decision, the following motion can be offered:

Motion to table the Zoning Text Amendment Ordinance, and direct staff to make the following revisions:

1. *List the revisions.*

Please contact me prior to the meeting with questions or concerns.

ORDINANCE NO. 546

ZONING TEXT AMENDMENT ORDINANCE

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN, CONCERNING INDOOR RECREATION, EXERCISE, AND ATHLETIC FACILITIES IN THE C-1 COMMERCIAL ZONING DISTRICT, AND BY PROVIDING FOR AN EFFECTIVE DATE.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. C-1 Commercial District – Special Land Uses. The following addition shall be made to Section 15.03 of the Grand Haven Charter Township Zoning Ordinance (the rest of Section 15.03 as currently stated shall remain in its entirety).

23. Indoor Recreation, Exercise, and Athletic Facilities.

Section 2. Special Land Uses – Indoor Recreation, Exercise, and Athletic Facilities. Section 19.07.17 of the Grand Haven Charter Township Zoning Ordinance shall be restated in its entirety as follows.

17. Indoor Recreation, Exercise, and Athletic Facilities.

Indoor recreation uses such as tennis courts, ice-skating rinks, court sports facilities, dance or gymnastics academies, swimming pool-like water sports facilities, rock climbing, and exercise facilities including cross-fit and stationary cycling. Accessory facilities that are clearly in support of the primary use, such as sporting goods shops, food service and party/banquet facilities serving patrons of the indoor recreation use, spectator accommodations, changing/locker rooms and shower areas and Accessory offices may also be allowed. An indoor recreation use may be permitted in accordance with all of the following requirements.

- A. The use shall include a designated pickup and drop-off area for all patrons, providing safe and clearly designated access to the site and Building.
- B. In determining the number of required Parking Spaces the Planning Commission may take into account the hours of operation and types of activities conducted on the site. A parking-demand study,

provided by the applicant, may be required to determine Parking requirements.

- C. Tournaments, which include spectators and players, shall only be conducted during evenings and weekends. Parking related to such activities shall be accommodated on the site and not on other adjacent properties or streets.
- D. The Planning Commission may determine days and hours of operation to ensure that impacts to neighboring uses are minimized and traffic congestion is avoided. (Amend. by Ord. No. 511 eff. June 10, 2012)
- E. Minimum Lot size shall be one (1) acre.
- F. No outdoor recreation facilities or activities shall be permitted.
- G. No outside storage shall be permitted in the required Front and Side Yards.
- H. The area used for parking, display, or storage shall be hard surfaced, dust-free, graded, and drained so as to dispose of all surface water. All areas not paved or occupied by Buildings or Structures shall be landscaped, planted with grass or other approved plants and maintained regularly. A minimum of ten percent (10%) of the total area of the Lot shall be landscaped.
- I. The use shall be screened from the view of any abutting property as outlined in Sections 20.11 (Screening Requirements) and 20.13 (Landscaping Requirements).
- J. All outdoor lighting shall comply with Chapter 20A (Outdoor Lighting Requirements).
- K. Public access to the Lot shall be located at least two hundred (200) feet from any intersection as measured from the nearest right-of-way line to the nearest edge of said access.
- L. Only one (1) access point shall be permitted. This access point may consist of an individual driveway, a shared access with an adjacent use, or access via a service drive or frontage road. An additional driveway may be permitted by the Planning Commission if a traffic study demonstrates the additional driveway will not create negative

impacts on through traffic flow. The additional driveway may be required to be along a side Street or a shared access with an adjacent site.

- M. The Parking Spaces shall be so arranged as to provide for the safety of pedestrians and ease of vehicular maneuvering.
- N. Additional Parking Spaces will be required for Accessory Buildings or Uses.
- O. The following provisions shall apply to Indoor Recreation, Exercise, and Athletic Facilities sited in the C-1 Commercial District.
 - 1) A minimum of seventy percent (70%) of the exterior finish material of all Building facades (excluding the roof) visible from the Public Street, Private Street, Parking Lot, or adjacent residentially zoned land, exclusive of window areas, shall consist of Facing Brick, cut stone, split face block, fluted block, scored block, native field stone, cast stone, or wood with an opaque or semi-transparent stain, or bleaching oil. Any other block, or building material not specifically listed may be reviewed and approved by the Planning Commission if the material is compatible with surrounding uses, protects the investment of adjacent landowners, blends harmoniously with the natural features and promotes a high quality image to those traveling through the Township.
 - 2) Landscaping shall be provided along thirty percent (30%) of walls visible from the Public Street, Private Street, Parking Lot, or adjacent residentially zoned land to reduce the visual impact of the Building mass.
 - 3) All vehicles, materials, and equipment must be stored within enclosed Buildings or within an area completely enclosed and screened by a wood or masonry Fence or solid wall which is at least six (6) feet in height, or one (1) foot above the object which it is screening, whichever is greater. If the enclosed storage area includes a gate it must be opaque and constructed from metal or wood.
 - 4) On a corner Lot, all provisions applicable to Front Yards shall be applied.

Section 3. Effective Date. This amendment to the Grand Haven Charter Township Zoning Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on September 12, 2016, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended; after introduction and a first reading on August 22, 2016, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on September 25, 2016, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Text Amendment Ordinance in the *Grand Haven Tribune*, as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Karl French,
Township Supervisor

Laurie Larsen,
Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on September 12, 2016. The following members of the Township Board were present at that meeting: _____ . The following members of the Township Board were absent: _____ . The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and members of the Board _____ voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on September 17, 2016.

Laurie Larsen,
Township Clerk

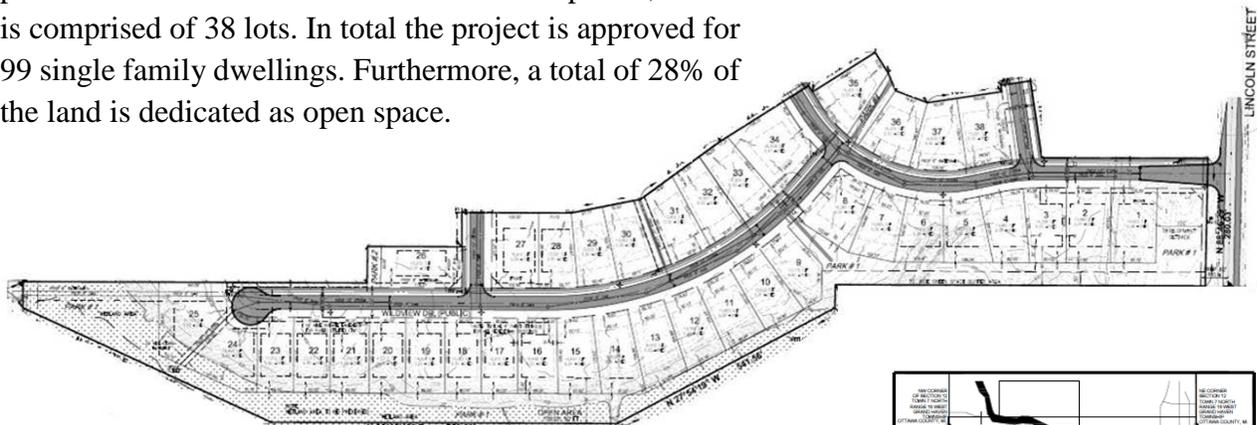


Community Development Memo

DATE: September 7, 2016
TO: Township Board
FROM: Stacey Fedewa, Community Development Director
RE: Lincoln Pines Phase 1 – Final Plat Approval

BACKGROUND

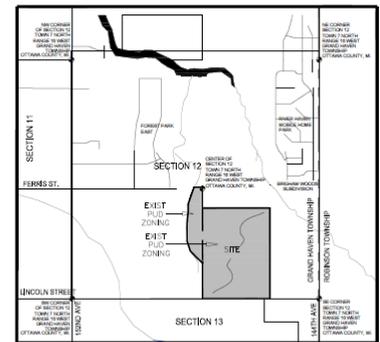
The Lincoln Pines PUD has reached the end of the platting process for Phase 1 of the subdivision development, which is comprised of 38 lots. In total the project is approved for 99 single family dwellings. Furthermore, a total of 28% of the land is dedicated as open space.



FINAL PLAT REQUIREMENTS

In order to qualify for Final Plat there are essentially two requirements:

1. The plan shall substantially conform to the approved Final Preliminary Plat.
2. The developer shall either install all utilities and other improvements, or supply the Township with a financial guarantee to ensure all utilities and other improvements are installed in accordance with approved plans.



LOCATION MAP

NOT TO SCALE

In this case, the **developer chose to supply the Township with a \$227,000 Irrevocable Letter of Credit** (*OCRC & OCWRC are also included as beneficiaries*) to guarantee the installation of all utilities and other improvements required by the Subdivision Control Ordinance.

Staff notes, that one of the conditions of approval for this PUD was the developer was required to submit a Landscape Plan to the Planning Commission prior to applying for Final Plat. The required documentation was submitted to the Township and the Planning Commission adopted a motion on August 1st approving the landscape and signage plan.



SAMPLE MOTIONS

If the Township Board finds the application for Final Plat approval meets the applicable standards, the following motion can be offered:

Motion to approve the Final Plat for Phase 1 of the Lincoln Pines Subdivision.

If the Township Board finds the application for Final Plat approval does not meet the applicable standards the following motion can be offered:

Motion to deny the Final Plat for Phase 1 of the Lincoln Pines Subdivision.

If the Township Board finds the application is incomplete, the following motion may be offered:

Motion to table the Final Plat for Phase 1 of the Lincoln Pines Subdivision.

Please contact me prior to the meeting if you have questions or comments.

LINCOLN PINES SUBDIVISION

PART OF THE S.W. 1/4 AND PART OF THE S.E.1/4,
SECTION 12, T.7N., R.16W., GRAND HAVEN TWP.,
OTTAWA COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATE

I, GERALD T. FORD, SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED THE LAND SHOWN ON THIS PLAT DESCRIBED AS FOLLOWS: LINCOLN PINES SUBDIVISION, PART OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHEAST 1/4 OF SECTION 12, TOWN 7 NORTH, RANGE 16 WEST, GRAND HAVEN TOWNSHIP, OTTAWA COUNTY, MICHIGAN, BEING DESCRIBED AS COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 12; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST 50.01 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST 812.67 FEET ALONG SAID NORTH AND SOUTH 1/4 LINE OF SECTION 12; THENCE NORTH 88 DEGREES 52 MINUTES 42 SECONDS WEST 50.93 FEET ALONG THE NORTH LINE OF THE SOUTH 862.57 FEET (PERPENDICULAR MEASURE) OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION; THENCE NORTH 27 DEGREES 54 MINUTES 19 SECONDS WEST 541.56 FEET; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST 759.90 FEET; THENCE NORTH 24 DEGREES 38 MINUTES 47 SECONDS EAST 601.33 FEET TO THE EAST AND WEST 1/4 LINE OF SAID SECTION; THENCE SOUTH 88 DEGREES 45 MINUTES 53 SECONDS EAST 57.45 FEET ALONG SAID 1/4 LINE TO THE CENTER OF SAID SECTION 12; THENCE SOUTH 00 DEGREES 12 MINUTES 49 SECONDS WEST 448.22 FEET ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION; THENCE NORTH 89 DEGREES 47 MINUTES 11 SECONDS WEST 10.00 FEET; THENCE SOUTH 00 DEGREES 12 MINUTES 49 SECONDS WEST 307.23 FEET; THENCE SOUTH 88 DEGREES 45 MINUTES 53 SECONDS EAST 90.01 FEET; THENCE SOUTH 00 DEGREES 12 MINUTES 49 SECONDS WEST 206.67 FEET; THENCE SOUTH 89 DEGREES 47 MINUTES 11 SECONDS EAST 75.00 FEET; THENCE SOUTH 00 DEGREES 12 MINUTES 49 SECONDS WEST 240.23 FEET; THENCE SOUTH 11 DEGREES 09 MINUTES 49 SECONDS EAST 155.64 FEET; THENCE SOUTH 35 DEGREES 59 MINUTES 45 EAST 216.89 FEET; THENCE SOUTH 32 DEGREES 11 MINUTES 14 SECONDS EAST 228.50 FEET; THENCE SOUTH 57 DEGREES 48 MINUTES 46 SECONDS WEST 16.26 FEET; THENCE SOUTH 32 DEGREES 11 MINUTES 14 SECONDS EAST 162.50 FEET; THENCE SOUTH 57 DEGREES 48 MINUTES 46 SECONDS WEST 53.56 FEET; THENCE SOUTH 67 DEGREES 15 MINUTES 44 WEST 41.82 FEET; THENCE SOUTH 20 DEGREES 33 MINUTES 56 SECONDS WEST 74.94 FEET; THENCE SOUTH 08 DEGREES 22 MINUTES 19 SECONDS EAST 165.00 FEET; THENCE NORTH 81 DEGREES 37 MINUTES 41 SECONDS EAST 14.31 FEET; THENCE SOUTH 08 DEGREES 22 MINUTES 19 SECONDS EAST 66.00 FEET; THENCE SOUTH 81 DEGREES 37 MINUTES 41 SECONDS WEST 170.41 FEET; THENCE SOUTH 00 DEGREES 12 MINUTES 49 SECONDS WEST 280.00 FEET; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST 280.00 FEET ALONG THE NORTH LINE OF LINCOLN STREET, BEING PARALLEL WITH AND 50.00 FEET (PERPENDICULAR MEASURE) NORTH OF THE SOUTH LINE OF SAID SECTION TO THE POINT OF BEGINNING. CONTAINING 38 LOTS, 4 PRIVATE PARKS AND ENCOMPASSING 21.45 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND PLAT BY THE DIRECTION OF THE OWNERS OF SAUCH LAND. THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION OF IT. THAT THE REQUIRED MONUMENTS AND LOT MARKERS HAVE BEEN LOCATED IN THE GROUND OR THAT SURETY HAS BEEN POSTED WITH THE MUNICIPALITY, AS REQUIRED BY THE ACT. THAT THE ACCURACY OF SURVEY IS WITHIN THE LIMITS REQUIRED BY THE ACT. THAT THE BEARINGS SHOWN ON THE PLAT ARE EXPRESSED AS REQUIRED BY THE ACT AND AS EXPRESSED IN THE LEGEND.

HOLLAND ENGINEERING, INC.
220 HOOVER BLVD.
HOLLAND, MI 49423

GERALD T. FORD, PRESIDENT
LICENSE NO. 33976

DATE _____

I, GERALD T. FORD, SURVEYOR, CERTIFY: THAT PURSUANT TO SECTION 560.161(3), THIS IS A TRUE COPY OF THE FINAL PLAT OF LINCOLN PINES SUBDIVISION; AND, THAT THE FINAL PLAT IS SUBJECT TO THE APPROVAL OF EACH OF THE FOLLOWING AGENCIES (WHOSE APPROVAL IS REQUIRED UNDER SECTIONS 162 TO 169): OTTAWA COUNTY WATER RESOURCES COMMISSIONER; OTTAWA COUNTY ROAD COMMISSION; GRAND HAVEN CHARTER TOWNSHIP BOARD; AND OTTAWA COUNTY PLAT BOARD.

DATE _____

GERALD T. FORD, PS
REGISTRATION NO. 33976

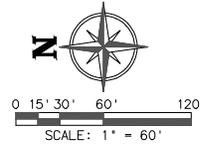
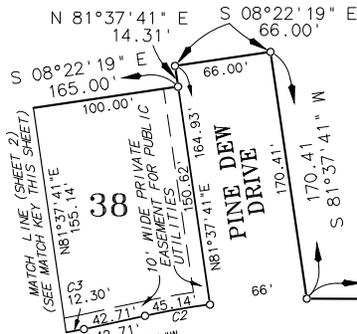
S. 1/4 CORNER
SECTION 12,
T.7N., R.16W.

GRAND HAVEN TOWNSHIP,
OTTAWA COUNTY, MICHIGAN
PER REMON. L.3, P.3
MCS83-SOUTH ZONE COORDINATES
N. 552190.80, E. 12645143.56
STANDARD DEVIATION: N=0.04, E=0.04

CURVE DATA

CURVE	DELTA	RADIUS	ARC	CHORD	BEARING
C1	12°32'22"	442.00'	96.73'	96.54'	N 06°03'22" W
C2	05°05'22"	508.00'	45.14'	45.12'	N 09°46'49" W
C3	70°08'18"	317.00'	388.05'	364.27'	N 22°44'37" E

UNPLATTED



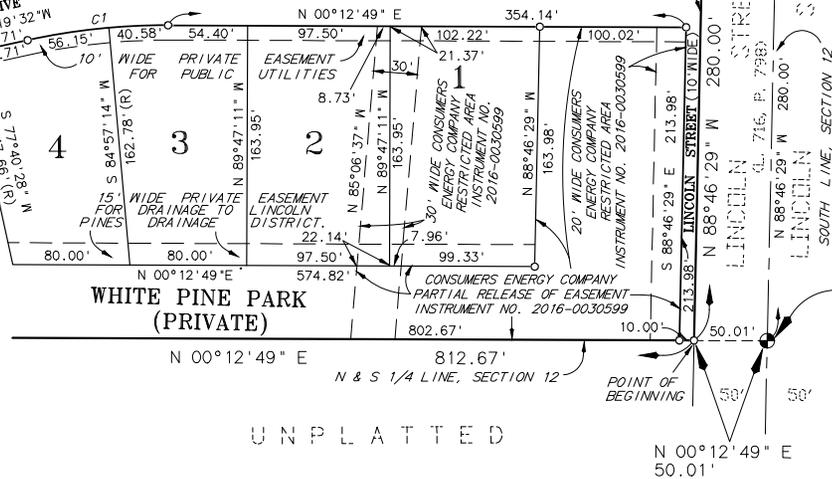
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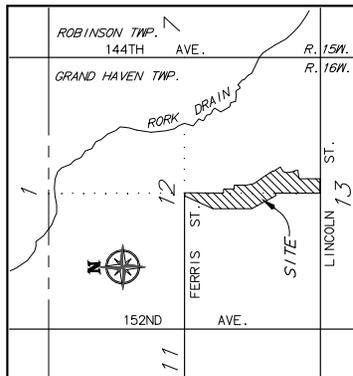
DIRECT VEHICULAR ACCESS TO LINCOLN STREET
PROHIBITED FROM WHITE PINE PARK.



WHITE PINE PARK
(PRIVATE)

N 00°12'49" E 812.67'
N & S 1/4 LINE, SECTION 12

POINT OF BEGINNING
N 00°12'49" E 50.01'

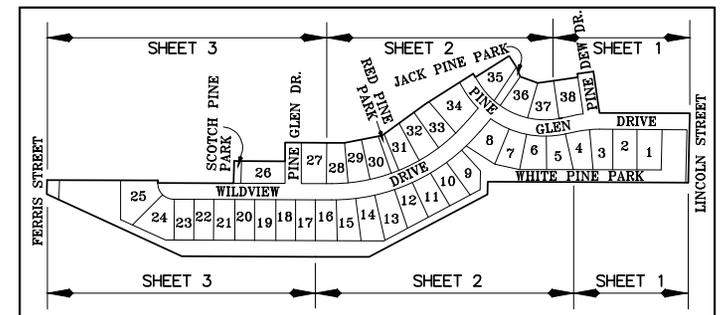


LOCATION MAP

NO SCALE

LEGEND

DIMENSIONS ARE IN FEET.
ALL LOT CORNERS ARE STAKED WITH STEEL BARS 1/2" DIAMETER x 18" LONG.
CONCRETE MONUMENTS HAVE BEEN PLACED AT ALL POINTS MARKED THIS (O).
ALL MONUMENTS ARE MADE OF SOLID STEEL BARS 1/2" DIAMETER x 36" LONG ENCASED IN CONCRETE 4" IN DIAMETER.
CURVILINEAR MEASUREMENTS ARE ARC MEASUREMENTS.
(R) = RADIAL. LINES NOT MARKED ARE NON-RADIAL.
BEARINGS, AS SHOWN, ARE REFERENCED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM, MCS83 2011, SOUTH ZONE.
THE METHOD OF SURVEY USED TO DETERMINE THE COORDINATES OF THE GOVERNMENT CORNERS WAS GLOBAL POSITIONING.
COMBINED SCALE FACTOR IS 0.9998792 FOR THIS AREA.
THE NEAREST CONTROL STATIONS UTILIZED ARE:
PID: D10202
LAT.: 43°00'27.12487"(N) LONG.: 86°12'31.96065"(W)
PID: D10204
LAT.: 42°48'50.92535"(N) LONG.: 86°05'02.33607"(W)



SHEET INDEX KEY

NO SCALE

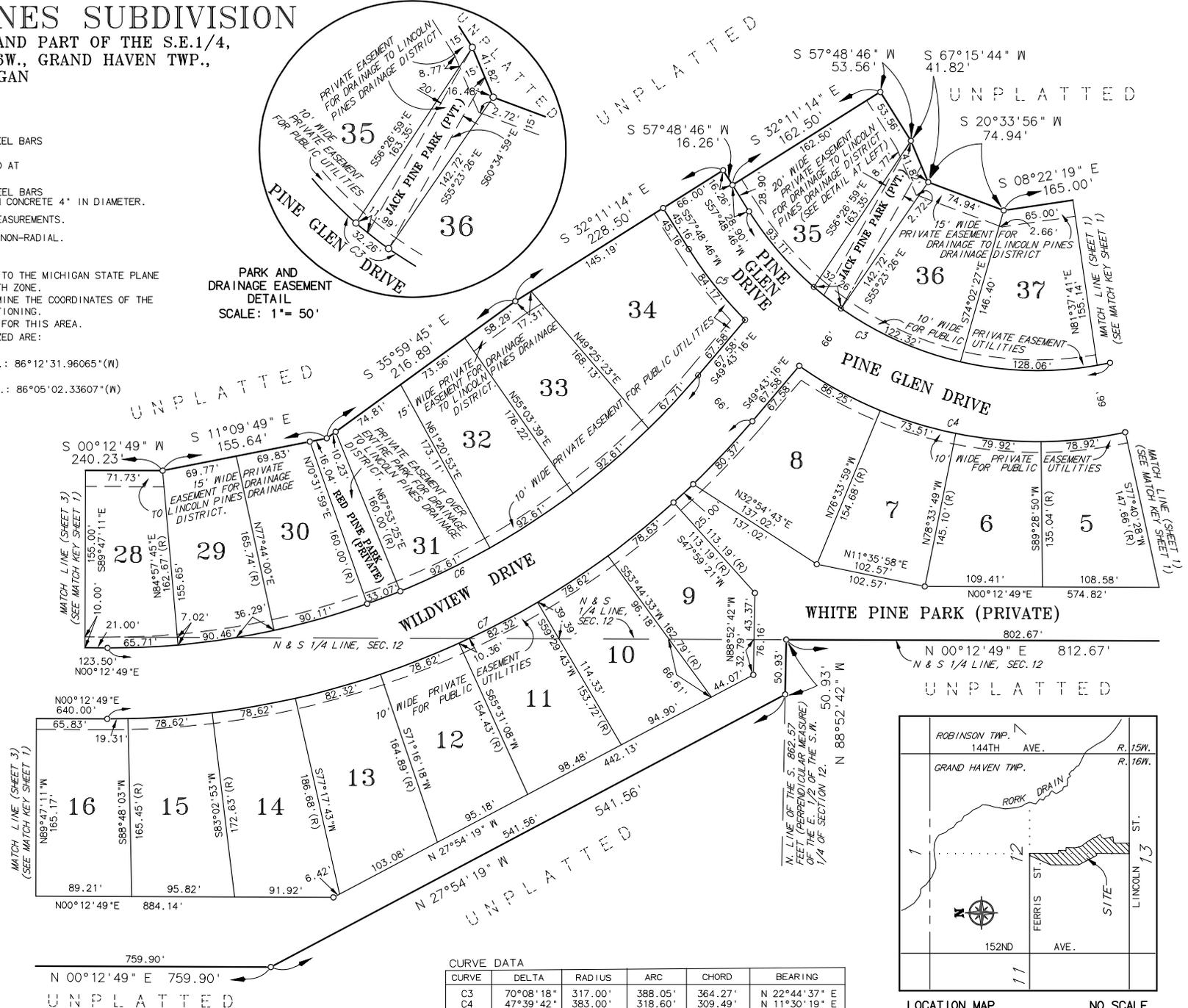
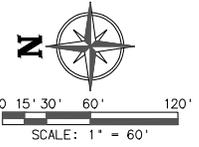
THIS PLAT IS SUBJECT TO RESTRICTIONS AS REQUIRED BY ACT 288 OF 1967, AS AMENDED, ON CERTAIN LOTS WITH RESPECT TO THE REQUIREMENTS OF THE OTTAWA COUNTY WATER RESOURCES COMMISSIONER, WHICH ARE RECORDED IN INSTRUMENT NO. _____ OF RECORDS OF THIS COUNTY.

LINCOLN PINES SUBDIVISION

PART OF THE S.W.1/4 AND PART OF THE S.E.1/4,
SECTION 12, T.7N., R.16W., GRAND HAVEN TWP.,
OTTAWA COUNTY, MICHIGAN

LEGEND
DIMENSIONS ARE IN FEET.
ALL LOT CORNERS ARE STAKED WITH STEEL BARS
1/2" DIAMETER x 18" LONG.
CONCRETE MONUMENTS HAVE BEEN PLACED AT
ALL POINTS MARKED THUS (C).
ALL MONUMENTS ARE MADE OF SOLID STEEL BARS
1/2" DIAMETER x 36" LONG ENCASED IN CONCRETE 4" IN DIAMETER.
CURVILINEAR MEASUREMENTS ARE ARC MEASUREMENTS.
(R) = RADIAL. LINES NOT MARKED ARE NON-RADIAL.
PVT. = PRIVATE

BEARINGS, AS SHOWN, ARE REFERENCED TO THE MICHIGAN STATE PLANE
COORDINATE SYSTEM, MCS83 2011, SOUTH ZONE.
THE METHOD OF SURVEY USED TO DETERMINE THE COORDINATES OF THE
GOVERNMENT CORNERS WAS GLOBAL POSITIONING.
COMBINED SCALE FACTOR IS 0.9998792 FOR THIS AREA.
THE NEAREST CONTROL STATIONS UTILIZED ARE:
PID: D10202
LAT.: 43°00'27.12487"(N) LONG.: 86°12'31.96065"(W)
PID: D10204
LAT.: 42°48'50.92535"(N) LONG.: 86°05'02.33607"(W)



CURVE DATA

CURVE	DELTA	RADIUS	ARC	CHORD	BEARING
C3	70°08'18"	317.00'	388.05'	364.27'	N 22°44'37" E
C4	47°39'42"	383.00'	318.60'	309.49'	N 11°30'19" E
C5	12°35'28"	383.00'	84.17'	84.00'	N 51°31'02" E
C6	49°56'05"	717.00'	624.89'	605.30'	N 24°45'14" W
C7	49°56'05"	783.00'	682.43'	661.01'	N 24°45'14" W

I, GERALD T. FORD, SURVEYOR, CERTIFY:
THAT PURSUANT TO SECTION 560.16(1)(3), THIS IS A TRUE COPY OF THE FINAL PLAT OF LINCOLN
PINES SUBDIVISION; AND, THAT THE FINAL PLAT IS SUBJECT TO THE APPROVAL OF EACH OF THE
FOLLOWING AGENCIES (WHOSE APPROVAL IS REQUIRED UNDER SECTIONS 162 TO 169): OTTAWA
COUNTY WATER RESOURCES COMMISSIONER; OTTAWA COUNTY ROAD COMMISSION; GRAND HAVEN CHARTER
TOWNSHIP BOARD; AND OTTAWA COUNTY PLAT BOARD.

DATE: _____
GERALD T. FORD, PS
REGISTRATION NO. 33976

THIS PLAT IS SUBJECT TO RESTRICTIONS AS REQUIRED BY ACT 288 OF 1967,
AS AMENDED, ON CERTAIN LOTS WITH RESPECT TO THE REQUIREMENTS OF THE
OTTAWA COUNTY WATER RESOURCES COMMISSIONER, WHICH ARE RECORDED IN
INSTRUMENT NO. _____ OF RECORDS OF THIS COUNTY.

LINCOLN PINES SUBDIVISION

PART OF THE S.W.1/4 AND PART OF THE S.E.1/4,
SECTION 12, T.7N., R.16W., GRAND HAVEN TWP.,
OTTAWA COUNTY,
MICHIGAN

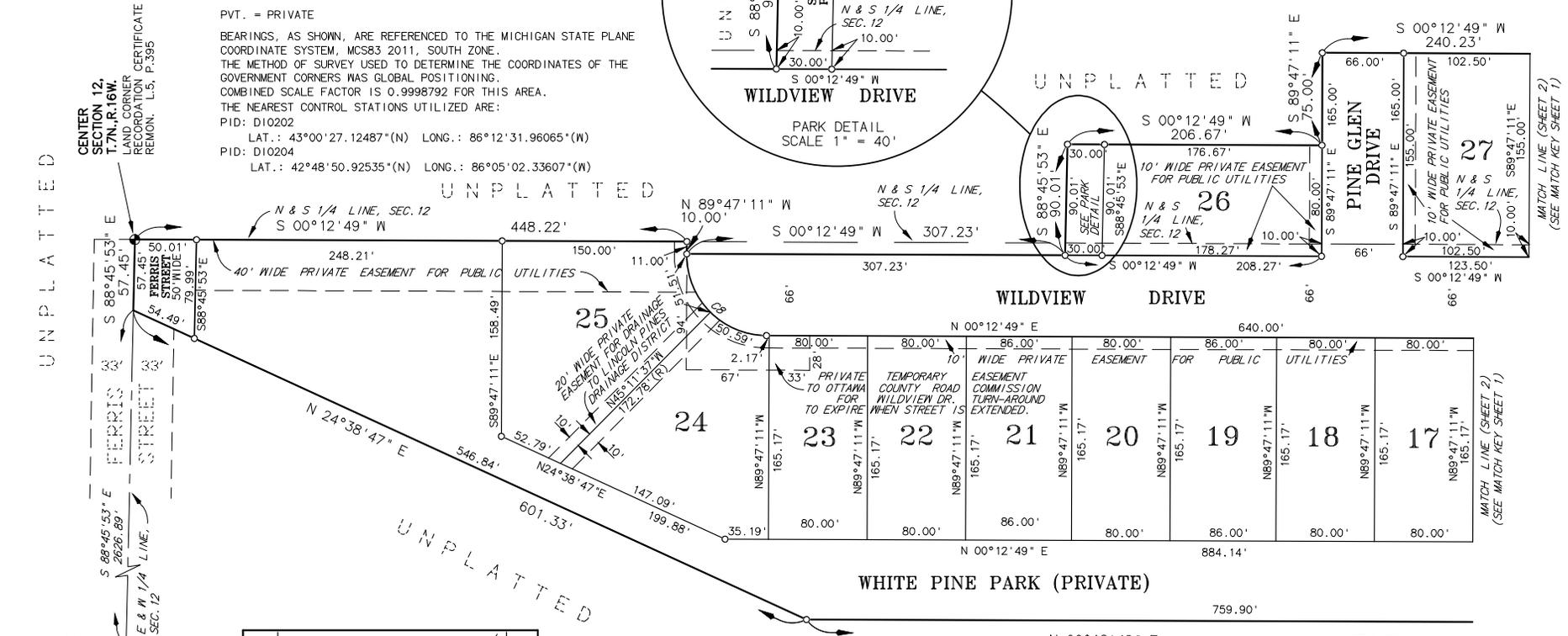
LEGEND

DIMENSIONS ARE IN FEET.
ALL LOT CORNERS ARE STAKED WITH STEEL BARS
1 1/2" DIAMETER x 18" LONG.
CONCRETE MONUMENTS HAVE BEEN PLACED AT
ALL POINTS MARKED THUS (C).
ALL MONUMENTS ARE MADE OF SOLID STEEL BARS
1/2" DIAMETER x 36" LONG ENCASED IN CONCRETE 4" IN DIAMETER.
CURVILINEAR MEASUREMENTS ARE ARC MEASUREMENTS.
(R) = RADIAL. LINES NOT MARKED ARE NON-RADIAL.
PVT. = PRIVATE

BEARINGS, AS SHOWN, ARE REFERENCED TO THE MICHIGAN STATE PLANE
COORDINATE SYSTEM, MCS83 2011, SOUTH ZONE.
THE METHOD OF SURVEY USED TO DETERMINE THE COORDINATES OF THE
GOVERNMENT CORNERS WAS GLOBAL POSITIONING.
COMBINED SCALE FACTOR IS 0.9998792 FOR THIS AREA.
THE NEAREST CONTROL STATIONS UTILIZED ARE:
PID: D10202
LAT.: 43°00'27.12487"(N) LONG.: 86°12'31.96065"(W)
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LAT.: 42°48'50.92535"(N) LONG.: 86°05'02.33607"(W)

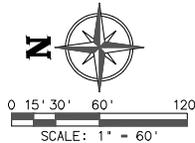
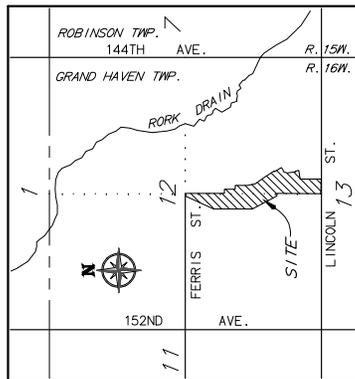
CURVE DATA

CURVE	DELTA	RADIUS	ARC	CHORD	BEARING
C8	90°00'00"	65.00'	102.10'	91.92'	N 45°12'49" E



W. 1/4 CORNER
SECTION 12,
T.7N., R.16W.
LAND CORNER
RECORDATION CERTIFICATE
REMON. L.3, P.289

CENTER
SECTION 12,
T.7N., R.16W.
LAND CORNER
RECORDATION CERTIFICATE
REMON. L.5, P.395



I, GERALD T. FORD, SURVEYOR, CERTIFY:
THAT PURSUANT TO SECTION 560.161(3), THIS IS A TRUE COPY OF THE FINAL PLAT OF LINCOLN
PINES SUBDIVISION; AND, THAT THE FINAL PLAT IS SUBJECT TO THE APPROVAL OF EACH OF THE
FOLLOWING AGENCIES (WHOSE APPROVAL IS REQUIRED UNDER SECTIONS 162 TO 169): OTTAWA
COUNTY WATER RESOURCES COMMISSIONER; OTTAWA COUNTY ROAD COMMISSION; GRAND HAVEN CHARTER
TOWNSHIP BOARD; AND OTTAWA COUNTY PLAT BOARD.

DATE: _____

GERALD T. FORD, PS
REGISTRATION NO. 33976

THIS PLAT IS SUBJECT TO RESTRICTIONS AS REQUIRED BY ACT 288 OF 1967,
AS AMENDED, ON CERTAIN LOTS WITH RESPECT TO THE REQUIREMENTS OF THE
OTTAWA COUNTY WATER RESOURCES COMMISSIONER, WHICH ARE RECORDED IN

INSTRUMENT NO. _____ OF RECORDS OF THIS COUNTY.

LINCOLN PINES SUBDIVISION

PART OF THE S.W. 1/4 AND PART OF THE S.E.1/4,
SECTION 12, T.7N., R.16W., GRAND HAVEN TWP.,
OTTAWA COUNTY, MI

PROPRIETOR'S CERTIFICATE

SIGNATURE LAND DEVELOPMENT CORPORATION, 1188 EAST PARIS AVE., S.E., A CORPORATION DULY ORGANIZED AND EXISTING UNDER THE LAWS OF THE STATE OF MICHIGAN, BY MICHAEL R. MCGRAW, VICE-PRESIDENT, AS PROPRIETOR, HAS CAUSED THE LAND DESCRIBED IN THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED ON THIS PLAT AND THAT THE STREETS ARE FOR THE USE OF THE PUBLIC; THAT THE PUBLIC UTILITY EASEMENTS ARE PRIVATE EASEMENTS; THAT ALL OTHER EASEMENTS ARE FOR THE USES SHOWN ON THE PLAT; THAT WHITE PINE PARK, SCOTCH PINE PARK, RED PINE PARK AND JACK PINE PARK ARE PRIVATE AND RESERVED FOR THE USE OF THE LOT OWNERS IN LINCOLN PINES SUBDIVISIONS; AND THAT VEHICULAR ACCESS TO LINCOLN STREET IS PROHIBITED FROM WHITE PINE PARK.

SIGNATURE LAND DEVELOPMENT CORPORATION
1188 EAST PARIS AVE., S.E., GRAND RAPIDS, MI 49546
(FILE NO. 02889T)(06/29/2010)

MICHAEL R. MCGRAW, VICE-PRESIDENT

ACKNOWLEDGMENT

STATE OF MICHIGAN)
)
OTTAWA COUNTY)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS ____ day of _____, 2016, BY MICHAEL R. MCGRAW, VICE-PRESIDENT OF SIGNATURE LAND DEVELOPMENT CORPORATION, A MICHIGAN CORPORATION, ON BEHALF OF THE CORPORATION.

_____, NOTARY PUBLIC, OTTAWA COUNTY, MICHIGAN

MY COMMISSION EXPIRES: _____

I, GERALD T. FORD, SURVEYOR, CERTIFY:

THAT PURSUANT TO SECTION 560.161(3), THIS IS A TRUE COPY OF THE FINAL PLAT OF LINCOLN PINES SUBDIVISION; AND, THAT THE FINAL PLAT IS SUBJECT TO THE APPROVAL OF EACH OF THE FOLLOWING AGENCIES (WHOSE APPROVAL IS REQUIRED UNDER SECTIONS 162 TO 169): OTTAWA COUNTY WATER RESOURCES COMMISSIONER; OTTAWA COUNTY ROAD COMMISSION; GRAND HAVEN CHARTER TOWNSHIP BOARD; AND OTTAWA COUNTY PLAT BOARD.

DATE: _____

GERALD T. FORD, PS
REGISTRATION NO. 33976

COUNTY TREASURER'S CERTIFICATE

THE RECORDS IN MY OFFICE SHOW NO UNPAID TAXES OR SPECIAL ASSESSMENTS FOR THE 5 YEARS PRECEDING _____, INVOLVING THE LANDS INCLUDED IN THIS PLAT.

BRADLEY J. SLAGH, OTTAWA COUNTY TREASURER

COUNTY WATER RESOURCES COMMISSIONER'S CERTIFICATE

APPROVED ON _____, AS COMPLYING WITH 1967 PA 288, MCL 560.192 AND THE APPLICABLE RULES AND REGULATIONS PUBLISHED BY MY OFFICE IN THE COUNTY OF OTTAWA.

JOE BUSH, OTTAWA COUNTY WATER RESOURCES COMMISSIONER

DATE

COUNTY ROAD COMMISSION CERTIFICATE

APPROVED ON _____, AS COMPLYING WITH 1967 PA 288, MCL 560.183 AND THE APPLICABLE PUBLISHED RULES AND REGULATIONS OF THE BOARD OF ROAD COMMISSIONERS OF OTTAWA COUNTY.

THOMAS J. ELHART, CHAIRMAN

DATE

JAMES MIEDEMA, VICE CHAIRMAN _____
TIMOTHY GRIFHORST, MEMBER _____
THOMAS E. BIRD, MEMBER _____
BETTY GAJEWSKI, MEMBER _____

CERTIFICATE OF MUNICIPAL APPROVAL

I CERTIFY THAT THIS PLAT WAS APPROVED BY THE TOWNSHIP BOARD OF GRAND HAVEN CHARTER TOWNSHIP AT A MEETING HELD _____, AND WAS REVIEWED AND FOUND TO BE IN COMPLIANCE WITH 1967 PA 288, 560.101 TO 560.293. THIS PLAT IS SERVICED BY A PUBLIC WATER AND PUBLIC SEWER SYSTEM WHICH ARE INSTALLED AND READY FOR CONNECTION OR THAT SURETY HAS BEEN POSTED TO INSURE THE INSTALLATION OF PUBLIC SEWER AND PUBLIC WATER SERVICE.

LAURIE LARSON, GRAND HAVEN TOWNSHIP CLERK

DATE

COUNTY PLAT BOARD CERTIFICATE

THIS PLAT HAS BEEN REVIEWED AND IS APPROVED BY THE OTTAWA COUNTY PLAT BOARD ON _____, AS BEING IN COMPLIANCE WITH ALL OF THE PROVISIONS OF 1967 PA 288, MCL 560.101 TO 560.293 AND THE PLAT BOARD'S APPLICABLE RULES AND REGULATIONS.

BRADLEY J. SLAGH
COUNTY TREASURER

JAMES C. HOLTROP, CHAIRMAN
COUNTY BOARD OF COMMISSIONERS

JUSTIN F. ROEBUCK
COUNTY CLERK / REGISTER OF DEEDS

RECORDING CERTIFICATE

STATE OF MICHIGAN)
)
OTTAWA COUNTY)

THIS PLAT WAS RECEIVED FOR RECORD ON THE _____ DAY OF _____, 2016, AT _____ M., AND RECORDED IN LIBER _____ OF PLATS ON PAGES _____.

JUSTIN F. ROEBUCK, COUNTY CLERK / REGISTER OF DEEDS

Category Detail Permit Report

ACCESSORY BUILDING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0390	MADSEN JAMES C TRUST	14459 MERCURY DR	\$218.00	\$218.00

Total Fees For Type: \$218.00
Total Permits For Type: 1

ADDITIONS

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0319	PRINS RICHARD JR	17264 BURKSHIRE DR	\$519.40	\$519.40
P16BU0320	VANDERWEG MARVIN D-SUSAN R TR	12945 WILDERNESS TR PVT	\$389.25	\$389.25

Total Fees For Type: \$908.65
Total Permits For Type: 2

ADDRESS

Permit No.	Owner	Address	Fee Total	Amount Paid
P16AD0040	SIGNATURE LAND DEVELOPMENT C	12831 PINE GLEN DR	\$14.00	\$14.00
P16AD0041	SIGNATURE LAND DEVELOPMENT C	12845 PINE GLEN DR	\$14.00	\$14.00
P16AD0042	SIGNATURE LAND DEVELOPMENT C	12861 PINE GLEN DR	\$14.00	\$14.00
P16AD0043	SIGNATURE LAND DEVELOPMENT C	12875 PINE GLEN DR	\$14.00	\$14.00
P16AD0044	SIGNATURE LAND DEVELOPMENT C	12891 PINE GLEN DR	\$14.00	\$14.00
P16AD0045	SIGNATURE LAND DEVELOPMENT C	12897 PINE GLEN DR	\$14.00	\$14.00
P16AD0046	SIGNATURE LAND DEVELOPMENT C	12913 PINE GLEN DR	\$14.00	\$14.00
P16AD0047	SIGNATURE LAND DEVELOPMENT C	12921 PINE GLEN DR	\$14.00	\$14.00
P16AD0048	SIGNATURE LAND DEVELOPMENT C	12951 WILDVIEW DR	\$14.00	\$14.00
P16AD0049	SIGNATURE LAND DEVELOPMENT C	12959 WILDVIEW DR	\$14.00	\$14.00
P16AD0050	SIGNATURE LAND DEVELOPMENT C	12971 WILDVIEW DR	\$14.00	\$14.00
P16AD0051	SIGNATURE LAND DEVELOPMENT C	12981 WILDVIEW DR	\$14.00	\$14.00
P16AD0052	SIGNATURE LAND DEVELOPMENT C	12993 WILDVIEW DR	\$14.00	\$14.00
P16AD0053	SIGNATURE LAND DEVELOPMENT C	13005 WILDVIEW DR	\$14.00	\$14.00
P16AD0054	SIGNATURE LAND DEVELOPMENT C	13015 WILDVIEW DR	\$14.00	\$14.00
P16AD0055	SIGNATURE LAND DEVELOPMENT C	13027 WILDVIEW DR	\$14.00	\$14.00
P16AD0056	SIGNATURE LAND DEVELOPMENT C	13043 WILDVIEW DR	\$14.00	\$14.00
P16AD0057	SIGNATURE LAND DEVELOPMENT C	13053 WILDVIEW DR	\$14.00	\$14.00
P16AD0058	SIGNATURE LAND DEVELOPMENT C	13065 WILDVIEW DR	\$14.00	\$14.00
P16AD0059	SIGNATURE LAND DEVELOPMENT C	13081 WILDVIEW DR	\$14.00	\$14.00
P16AD0060	SIGNATURE LAND DEVELOPMENT C	13095 WILDVIEW DR	\$14.00	\$14.00
P16AD0061	SIGNATURE LAND DEVELOPMENT C	13101 WILDVIEW DR	\$14.00	\$14.00
P16AD0062	SIGNATURE LAND DEVELOPMENT C	13117 WILDVIEW DR	\$14.00	\$14.00
P16AD0063	SIGNATURE LAND DEVELOPMENT C	13125 WILDVIEW DR	\$14.00	\$14.00

P16AD0064	SIGNATURE LAND DEVELOPMENT C	13135 WILDVIEW DR	\$14.00	\$14.00
P16AD0065	SIGNATURE LAND DEVELOPMENT C	14787 PINE GLEN DR	\$14.00	\$14.00
P16AD0066	SIGNATURE LAND DEVELOPMENT C	13034 WILDVIEW DR	\$14.00	\$14.00
P16AD0067	SIGNATURE LAND DEVELOPMENT C	13024 WILDVIEW DR	\$14.00	\$14.00
P16AD0068	SIGNATURE LAND DEVELOPMENT C	13008 WILDVIEW DR	\$14.00	\$14.00
P16AD0069	SIGNATURE LAND DEVELOPMENT C	12994 WILDVIEW DR	\$14.00	\$14.00
P16AD0070	SIGNATURE LAND DEVELOPMENT C	12982 WILDVIEW DR	\$14.00	\$14.00
P16AD0071	SIGNATURE LAND DEVELOPMENT C	12966 WILDVIEW DR	\$14.00	\$14.00
P16AD0072	SIGNATURE LAND DEVELOPMENT C	12954 WILDVIEW DR	\$14.00	\$14.00
P16AD0073	SIGNATURE LAND DEVELOPMENT C	12944 WILDVIEW DR	\$14.00	\$14.00
P16AD0074	SIGNATURE LAND DEVELOPMENT C	12928 PINE GLEN DR	\$14.00	\$14.00
P16AD0075	SIGNATURE LAND DEVELOPMENT C	12914 PINE GLEN DR	\$14.00	\$14.00
P16AD0076	SIGNATURE LAND DEVELOPMENT C	12898 PINE GLEN DR	\$14.00	\$14.00
P16AD0077	SIGNATURE LAND DEVELOPMENT C	12884 PINE GLEN DR	\$14.00	\$14.00
P16AD0078	VIS KEN-GINA KELLY VIS	15185 152ND AVE	\$14.00	\$14.00
P16AD0079	VIS KEN-GINA KELLY VIS	15111 152ND AVE	\$14.00	\$14.00
P16AD0080	SANDY KNOB LLC	10076 168TH AVE	\$14.00	\$14.00
P16AD0081	RETREAT CONDO UNITS COMMON C	12700 RETREAT DR	\$14.00	\$14.00
P16AD0082	VOLOVLEK EDWARD J-BONNIE ROW	16008 BUCHANAN ST	\$14.00	\$14.00

Total Fees For Type: \$602.00
Total Permits For Type: 43

ALTERATIONS

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0315	MERCATANTE KIMBERLY	14904 LAKESHORE DR	\$36.75	\$36.75
P16BU0344	SIGSBY GLENN-SHARON M	14929 BRIARWOOD ST	\$63.00	\$63.00
P16BU0345	MOTSINGER JOSEPH G-SEBYL C	14482 ANGELUS CIR	\$146.50	\$146.50
P16BU0346	GRIFFIN RUTHANNE	15549 WINCHESTER CIR PVT	\$152.25	\$152.25
P16BU0357	BINNENDYK JEFFERY B-AMY B	13107 ACACIA DR	\$105.00	\$105.00
P16BU0368	KASPER ERIC	12177 168TH AVE	\$190.60	\$190.60
P16BU0370	SNELL LAWRENCE L-PATRICIA A	17919 COMSTOCK ST	\$245.40	\$245.40
P16BU0380	BROWN JENNIFER	18201 FOREST DR	\$272.80	\$272.80

Total Fees For Type: \$1,212.30
Total Permits For Type: 8

APARTMENT BUILDING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0296	TEG TIMBERVIEW 2 LLC	TIMBER VIEW APPT	\$16,154.34	\$16,154.34
P16BU0297	TEG TIMBERVIEW 2 LLC	TIMBER VIEW APPT	\$14,155.85	\$14,155.85

Total Fees For Type: \$30,310.19
Total Permits For Type: 2

BASEMENT FINISH

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0334	MEYERS DANIEL-MELISSA	13742 LAKE SEDGE DR	\$259.10	\$259.10
P16BU0362	MAROSZSAN JANOE P-JULIE TRUST	15083 BRIARWOOD ST	\$152.25	\$152.25
P16BU0399	KARLE DONALD-SHIRLEY	16488 BUCHANAN ST	\$197.45	\$197.45
P16BU0402	CRIBBS BRIAN W-IRENE C	12643 RETREAT DR PVT	\$259.10	\$259.10

Total Fees For Type: \$867.90
Total Permits For Type: 4

COMMERCIAL BUILDING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0397	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$4,514.63	\$4,514.63

Total Fees For Type: \$4,514.63
Total Permits For Type: 1

COMMERCIAL REMODEL

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0386	NORTH OTTAWA ROD & GUN	13084 160TH AVE	\$42.00	\$42.00
P16BU0394	TT REAL ESTATE LLC	14444 168TH AVE	\$726.60	\$726.60

Total Fees For Type: \$768.60
Total Permits For Type: 2

CONSTRUCTION SIGN

Permit No.	Owner	Address	Fee Total	Amount Paid
P16SG0013	TEG TIMBERVIEW 2 LLC	TIMBER VIEW APPT	\$20.00	\$20.00

Total Fees For Type: \$20.00
Total Permits For Type: 1

DECK

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0195	TALAGA JEFFREY A TRUST	11768 LAKESHORE DR	\$36.75	\$36.75
P16BU0358	TURNER THOMAS J-LISA J	14975 MERCURY DR	\$42.00	\$42.00
P16BU0376	MORGAN ANNE	11807 LAKESHORE DR	\$86.75	\$86.75
P16BU0379	KLEYMEER DAN-CINDY	17129 LINCOLN ST	\$42.00	\$42.00
P16BU0385	VANHOUWELINGEN NICHOLAS	12767 144TH AVE	\$36.75	\$36.75

Total Fees For Type: \$244.25
Total Permits For Type: 5

ELECTRICAL

Permit No.	Owner	Address	Fee Total	Amount Paid
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P16EL0221	LONDOT MARK-AMY	14902 WOODSIDE TR	\$106.00	\$106.00
P16EL0222	ANDERSON ARTHUR L-MARY A	14027 BAYOU RIDGE CIR	\$110.00	\$110.00
P16EL0223	CARDON CURTIS-NAOMI	11801 CONNOR DR PVT	\$114.00	\$114.00
P16EL0224	TURNER PENELOPE A-DAVID B	17565 DUNESIDE DR	\$103.00	\$103.00
P16EL0225	POHL MATTHEW-RACHEL	15141 FERRIS ST	\$80.00	\$80.00
P16EL0226	CROW LAWRENCE J	15629 PINE ST	\$64.00	\$64.00
P16EL0227	KUCK LAWRENCE-TAMMY	14487 MERCURY DR	\$354.00	\$354.00
P16EL0228	MAROSZAN JANOE P-JULIE TRUST	15083 BRIARWOOD ST	\$60.00	\$60.00
P16EL0229	MEYERS DANIEL-MELISSA	13742 LAKE SEDGE DR	\$64.00	\$64.00
P16EL0230	MOTSINGER JOSEPH G-SEBYL C	14482 ANGELUS CIR	\$104.00	\$104.00
P16EL0231	RIVER HAVEN OPERATING COMPAN	13770 RIVER HAVEN BLVD	\$56.00	\$56.00
P16EL0232	RIVER HAVEN OPERATING COMPAN	13935 RIVER HAVEN BLVD	\$56.00	\$56.00
P16EL0234	RIVER HAVEN OPERATING COMPAN	13755 SUNRISE COVE	\$56.00	\$56.00
P16EL0233	VANDYKE SHARON TRUST	17345 MOUNTAIN PLAT LN	\$66.00	\$66.00
P16EL0235	RIVER HAVEN OPERATING COMPAN	13633 PINWOOD DR	\$56.00	\$56.00
P16EL0236	WESTVIEW CAPITAL LLC	14430 MANOR RD	\$233.00	\$233.00
P16EL0237	RIVER HAVEN OPERATING COMPAN	13890 PINWOOD DR	\$56.00	\$56.00
P16EL0238	RIVER HAVEN OPERATING COMPAN	13899 PINWOOD DR	\$56.00	\$56.00
P16EL0240	WESTVIEW CAPITAL LLC	14416 MANOR RD	\$233.00	\$233.00
P16EL0239	RIVER HAVEN OPERATING COMPAN	13851 OAKWOOD CIRCLE	\$56.00	\$56.00
P16EL0241	RIVER HAVEN OPERATING COMPAN	13592 SPRINGBROOK DR	\$56.00	\$56.00
P16EL0242	RIVER HAVEN OPERATING COMPAN	13535 OAKTREE COURT	\$56.00	\$56.00
P16EL0243	RIVER HAVEN OPERATING COMPAN	14567 DOGWOOD CT	\$56.00	\$56.00
P16EL0244	RIVER HAVEN OPERATING COMPAN	13636 PINWOOD DR	\$56.00	\$56.00
P16EL0245	RIVER HAVEN OPERATING COMPAN	13482 PINWOOD DR	\$56.00	\$56.00
P16EL0246	RIVER HAVEN OPERATING COMPAN	13453 PINWOOD DR	\$56.00	\$56.00
P16EL0247	RIVER HAVEN OPERATING COMPAN	13479 WINDING CREEK DR	\$56.00	\$56.00
P16EL0248	RIVER HAVEN OPERATING COMPAN	13455 WINDING CREEK DR	\$56.00	\$56.00
P16EL0249	RIVER HAVEN OPERATING COMPAN	14506 CROOKED TREE LN	\$56.00	\$56.00
P16EL0250	DAVIS RONALD K-MARY J	16080 GROESBECK ST	\$110.00	\$110.00
P16EL0251	GOUDIE ROBERT-BARBARA	11901 GARNSEY AVE	\$106.00	\$106.00
P16EL0252	JIM TIBBE HOMES LLC	16812 WATERSEDGE DR	\$266.00	\$266.00
P16EL0253	JIM TIBBE HOMES LLC	16834 WATERSEDGE DR	\$270.00	\$270.00
P16EL0254	RICH KATHLEEN E-ALBERT J	17446 PINE BLUFF CT	\$56.00	\$56.00
P16EL0255	LARGO DEVELOPMENT CO LLC	14800 172ND AVE	\$150.00	\$150.00
P16EL0256	RIVER HAVEN OPERATING COMPAN	14600 MERCURY DR	\$106.00	\$106.00
P16EL0257	MADSEN JAMES C TRUST	14459 MERCURY DR	\$245.00	\$245.00
P16EL0258	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$3,568.00	\$3,568.00
P16EL0259	TAYLOR KENT-JENNIFER	17251 BEACH RIDGE WY PVT	\$56.00	\$56.00
P16EL0260	REDSTONE GROUP RETREAT LLC	12742 RETREAT DR PVT	\$216.00	\$216.00
P16EL0261	ROONEY DEVELOPMENT GROUP LL	12547 RETREAT DR PVT	\$216.00	\$216.00
P16EL0262	ROONEY DEVELOPMENT GROUP LL	12573 RETREAT DR PVT	\$216.00	\$216.00

P16EL0263	JENKINS ADAM-LEAH	15254 NICKOLAS DR	\$266.00	\$266.00
P16EL0264	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$60.00	\$60.00
P16EL0265	WIEBENGA DONALD-CAROLYN	15303 PINE ST	\$128.00	\$128.00
P16EL0266	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$570.00	\$570.00
P16EL0267	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$570.00	\$570.00
P16EL0268	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$570.00	\$570.00
P16EL0269	PIPER LAKES APARTMENTS LLC	14841 168TH AVE	\$570.00	\$570.00
P16EL0270	YETZKE STACEY	16723 PINE DUNES CT	\$253.00	\$253.00
P16EL0271	SNELL LAWRENCE L-PATRICIA A	17919 COMSTOCK ST	\$118.00	\$118.00
P16EL0272	LANNON MICHAEL B	15617 GRAND POINT DR	\$56.00	\$56.00
P16EL0273	S & S LLC	16955 HAYES ST	\$255.00	\$255.00
P16EL0274	KASPER ERIC	12177 168TH AVE	\$106.00	\$106.00
P16EL0275	RUCH ALEXANDER M-TAMMY R	12755 SANCTUARY PL	\$122.00	\$122.00
P16EL0276	CARPENTER JOSHUA-ANNE D	15665 COMSTOCK ST	\$55.00	\$55.00
P16EL0277	VANDERWEG MARVIN D-SUSAN R TH	12945 WILDERNESS TR PVT	\$50.00	\$50.00
P16EL0278	CRIBBS BRIAN W-IRENE C	12643 RETREAT DR PVT	\$114.00	\$114.00
P16EL0279	EASTBROOK HOMES INC	14114 LONDON LN	\$254.00	\$254.00
P16EL0280	EASTBROOK HOMES INC	14106 LONDON LN	\$254.00	\$254.00
P16EL0281	RIVER HAVEN OPERATING COMPAN	13223 WINDING CREEK DR	\$56.00	\$56.00
P16EL0282	KARLE DONALD-SHIRLEY	16488 BUCHANAN ST	\$64.00	\$64.00
P16EL0283	MERCATANTE KIMBERLY	14904 LAKESHORE DR	\$126.00	\$126.00
P16EL0284	DREESE LEE-MONIQUE	15158 160TH AVE	\$58.00	\$58.00

Total Fees For Type: \$12,843.00
Total Permits For Type: 64

FENCE

Permit No.	Owner	Address	Fee Total	Amount Paid
P16ZL0105	BOWEN STEPHEN H-NANCY C	14679 PINE ISLAND DR	\$25.00	\$25.00
P16ZL0121	CARTNER ROBERT-JENNIFER	14429 MANOR RD	\$25.00	\$25.00
P16ZL0124	NEUMANN DONALD-JAEMI	12569 CANTERBURY CT PVT	\$25.00	\$25.00

Total Fees For Type: \$75.00
Total Permits For Type: 3

FOUNDATION ONLY

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0322	RIVER HAVEN OPERATING COMPAN	13455 WINDING CREEK DR	\$36.75	\$36.75
P16BU0323	RIVER HAVEN OPERATING COMPAN	14567 DOGWOOD CT	\$36.75	\$36.75
P16BU0324	RIVER HAVEN OPERATING COMPAN	13890 PINWOOD DR	\$36.75	\$36.75
P16BU0325	RIVER HAVEN OPERATING COMPAN	13633 PINWOOD DR	\$36.75	\$36.75
P16BU0326	RIVER HAVEN OPERATING COMPAN	13535 OAKTREE COURT	\$36.75	\$36.75
P16BU0327	RIVER HAVEN OPERATING COMPAN	13755 SUNRISE COVE	\$36.75	\$36.75

P16BU0328	RIVER HAVEN OPERATING COMPAN	13592 SPRINGBROOK DR	\$36.75	\$36.75
P16BU0329	RIVER HAVEN OPERATING COMPAN	13851 OAKWOOD CIRCLE	\$36.75	\$36.75
P16BU0330	RIVER HAVEN OPERATING COMPAN	13899 PINEWOOD DR	\$36.75	\$36.75
P16BU0331	RIVER HAVEN OPERATING COMPAN	13770 RIVER HAVEN BLVD	\$36.75	\$36.75
P16BU0332	RIVER HAVEN OPERATING COMPAN	13935 RIVER HAVEN BLVD	\$36.75	\$36.75

Total Fees For Type: \$404.25
Total Permits For Type: 11

GROUND SIGN

Permit No.	Owner	Address	Fee Total	Amount Paid
P16SG0012	WIND RIDERS LLC	16881 HAYES ST	\$23.00	\$23.00

Total Fees For Type: \$23.00
Total Permits For Type: 1

MECHANICAL

Permit No.	Owner	Address	Fee Total	Amount Paid
P16ME0311	LONDOT MARK-AMY	14902 WOODSIDE TR	\$55.00	\$55.00
P16ME0312	GRAND HAVEN DEVELOPMENT GRC	13170 COPPERWAY DR	\$240.00	\$240.00
P16ME0313	SAPAK BEN E	15291 LINCOLN ST	\$190.00	\$190.00
P16ME0314	SCHREIBER MARYANN	13091 ACACIA DR	\$55.00	\$55.00
P16ME0315	THOMPSON RICHARD G	10309 SHANNONS WY	\$135.00	\$135.00
P16ME0316	WESTVIEW CAPITAL LLC	14442 MANOR RD	\$210.00	\$210.00
P16ME0317	WESTVIEW CAPITAL LLC	14497 MANOR RD	\$215.00	\$215.00
P16ME0318	RIVER HAVEN OPERATING COMPAN	13633 PINEWOOD DR	\$80.00	\$80.00
P16ME0319	RIVER HAVEN OPERATING COMPAN	13755 SUNRISE COVE	\$80.00	\$80.00
P16ME0320	RIVER HAVEN OPERATING COMPAN	13890 PINEWOOD DR	\$80.00	\$80.00
P16ME0321	RIVER HAVEN OPERATING COMPAN	13851 OAKWOOD CIRCLE	\$80.00	\$80.00
P16ME0322	RIVER HAVEN OPERATING COMPAN	13899 PINEWOOD DR	\$80.00	\$80.00
P16ME0323	RIVER HAVEN OPERATING COMPAN	13592 SPRINGBROOK DR	\$80.00	\$80.00
P16ME0324	RIVER HAVEN OPERATING COMPAN	13770 RIVER HAVEN BLVD	\$80.00	\$80.00
P16ME0325	RIVER HAVEN OPERATING COMPAN	13935 RIVER HAVEN BLVD	\$80.00	\$80.00
P16ME0326	MEYERS DANIEL-MELISSA	13742 LAKE SEDGE DR	\$60.00	\$60.00
P16ME0327	RIVER HAVEN OPERATING COMPAN	13636 PINEWOOD DR	\$80.00	\$80.00
P16ME0328	RIVER HAVEN OPERATING COMPAN	13535 OAKTREE COURT	\$80.00	\$80.00
P16ME0329	RIVER HAVEN OPERATING COMPAN	13482 PINEWOOD DR	\$80.00	\$80.00
P16ME0330	RIVER HAVEN OPERATING COMPAN	14567 DOGWOOD CT	\$80.00	\$80.00
P16ME0331	RIVER HAVEN OPERATING COMPAN	13455 WINDING CREEK DR	\$80.00	\$80.00
P16ME0332	RIVER HAVEN OPERATING COMPAN	14506 CROOKED TREE LN	\$80.00	\$80.00
P16ME0333	RIVER HAVEN OPERATING COMPAN	13453 PINEWOOD DR	\$80.00	\$80.00
P16ME0334	RIVER HAVEN OPERATING COMPAN	13479 WINDING CREEK DR	\$80.00	\$80.00
P16ME0335	MELOCHE TRUST	16468 LAKE MICHIGAN DR	\$235.00	\$235.00

P16ME0336	EDELMAYER EARL P	16033 GROESBECK ST	\$80.00	\$80.00
P16ME0337	MIESCH CHARLES M-KATHY A	11322 OAK GROVE RD	\$110.00	\$110.00
P16ME0338	SPONAAS JEFFREY R-LAURA L	15027 PINE RIDGE RD	\$55.00	\$55.00
P16ME0339	RICH KATHLEEN E-ALBERT J	17446 PINE BLUFF CT	\$55.00	\$55.00
P16ME0340	BURR KENNETH-SUSANNAH TRUSTE	15030 STEVES DR	\$80.00	\$80.00
P16ME0341	ROONEY DEVELOPMENT GROUP LL	12573 RETREAT DR PVT	\$240.00	\$240.00
P16ME0342	CARPENTER JOSHUA-ANNE D	15665 COMSTOCK ST	\$80.00	\$80.00
P16ME0343	ZIESEMER MATTHEW	16510 LAKE MICHIGAN DR	\$205.00	\$205.00
P16ME0344	SAUER JAMES-JULIE	12565 RETREAT DR PVT	\$135.00	\$135.00
P16ME0345	SLATER JENNIFER L	16288 MERCURY DR	\$120.00	\$120.00
P16ME0346	EDELMAYER EARL P	16033 GROESBECK ST	\$80.00	\$80.00
P16ME0349	SEAVER LLC	16900 HAYES ST	\$150.00	\$150.00
P16ME0347	KINDEM TRUST	13550 HIDDEN CREEK CT	\$80.00	\$80.00
P16ME0348	PERRY BEVERLY TRUST 8/17/2011	12028 LAKESHORE DR	\$110.00	\$110.00
P16ME0350	KENDALL CRAIG-AMY	13805 LAKE SEDGE DR	\$80.00	\$80.00
P16ME0351	RUCH ALEXANDER M-TAMMY R	12755 SANCTUARY PL	\$75.00	\$75.00
P16ME0352	EASTBROOK HOMES INC	14106 LONDON LN	\$255.00	\$255.00
P16ME0353	EASTBROOK HOMES INC	14114 LONDON LN	\$255.00	\$255.00
P16ME0354	SLEVA MICHAEL J-ELIZABETH H	15410 ROYAL OAK DR	\$80.00	\$80.00
P16ME0355	TYLER CHARLES K-PEGGY L	14730 LAKESHORE DR	\$80.00	\$80.00
P16ME0356	MADSEN JAMES C TRUST	14459 MERCURY DR	\$130.00	\$130.00
P16ME0357	ROONEY DEVELOPMENT GROUP LL	12573 RETREAT DR PVT	\$135.00	\$135.00
P16ME0358	BARRON TIMOTHY J-ALANNA J TRUS	17254 BEACH RIDGE WY PVT	\$80.00	\$80.00
P16ME0359	LJBV ENTERPRISES	13793 168TH AVE	\$80.00	\$80.00
P16ME0360	PURDY GARRY JR-ERIN	15105 163RD AVE	\$80.00	\$80.00
P16ME0361	GIVSKUD STACEY-DAVID M	17681 TAMARACK LN	\$80.00	\$80.00
P16ME0362	DREESE LEE-MONIQUE	15158 160TH AVE	\$70.00	\$70.00
P16ME0363	BRINK W LEE-DWANNA L TRUST	17591 BEECH HILL DR	\$110.00	\$110.00
P16ME0364	KARLE DONALD-SHIRLEY	16488 BUCHANAN ST	\$55.00	\$55.00
P16ME0365	JIM TIBBE HOMES LLC	16834 WATERSEDGE DR	\$285.00	\$285.00
P16ME0366	REARDON RYAN-BRIANNE	11360 168TH AVE	\$275.00	\$275.00
P16ME0367	WIMPEE LORRI	9629 168TH AVE	\$115.00	\$115.00
P16ME0368	TACOMA ANDREW-CHRISTINA	14823 LAKESHORE DR	\$80.00	\$80.00

Total Fees For Type: \$6,655.00
Total Permits For Type: 58

MOBLE HOME SET-UP

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0335	RIVER HAVEN OPERATING COMPAN	13633 PINWOOD DR	\$125.00	\$125.00
P16BU0336	RIVER HAVEN OPERATING COMPAN	13755 SUNRISE COVE	\$125.00	\$125.00
P16BU0337	RIVER HAVEN OPERATING COMPAN	13890 PINWOOD DR	\$125.00	\$125.00
P16BU0338	RIVER HAVEN OPERATING COMPAN	13851 OAKWOOD CIRCLE	\$125.00	\$125.00

P16BU0339	RIVER HAVEN OPERATING COMPAN	13899 PINEWOOD DR	\$125.00	\$125.00
P16BU0340	RIVER HAVEN OPERATING COMPAN	13592 SPRINGBROOK DR	\$125.00	\$125.00
P16BU0341	RIVER HAVEN OPERATING COMPAN	13770 RIVER HAVEN BLVD	\$125.00	\$125.00
P16BU0342	RIVER HAVEN OPERATING COMPAN	13935 RIVER HAVEN BLVD	\$125.00	\$125.00
P16BU0343	RIVER HAVEN OPERATING COMPAN	13455 WINDING CREEK DR	\$125.00	\$125.00
P16BU0348	RIVER HAVEN OPERATING COMPAN	14567 DOGWOOD CT	\$125.00	\$125.00
P16BU0349	RIVER HAVEN OPERATING COMPAN	13535 OAKTREE COURT	\$125.00	\$125.00
P16BU0350	RIVER HAVEN OPERATING COMPAN	14506 CROOKED TREE LN	\$125.00	\$125.00
P16BU0351	RIVER HAVEN OPERATING COMPAN	13453 PINEWOOD DR	\$125.00	\$125.00
P16BU0353	RIVER HAVEN OPERATING COMPAN	13479 WINDING CREEK DR	\$125.00	\$125.00
P16BU0359	RIVER HAVEN OPERATING COMPAN	13482 PINEWOOD DR	\$125.00	\$125.00
P16BU0361	RIVER HAVEN OPERATING COMPAN	13636 PINEWOOD DR	\$125.00	\$125.00

Total Fees For Type: \$2,000.00
Total Permits For Type: 16

PLUMBING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16PL0128	WESTVIEW CAPITAL LLC	14430 MANOR RD	\$249.00	\$249.00
P16PL0129	WESTVIEW CAPITAL LLC	14416 MANOR RD	\$249.00	\$249.00
P16PL0130	EASTBROOK HOMES INC	14114 LONDON LN	\$224.00	\$224.00
P16PL0131	EASTBROOK HOMES INC	14106 LONDON LN	\$234.00	\$234.00
P16PL0132	RIVER HAVEN OPERATING COMPAN	13633 PINEWOOD DR	\$55.00	\$55.00
P16PL0133	RIVER HAVEN OPERATING COMPAN	13755 SUNRISE COVE	\$55.00	\$55.00
P16PL0134	RIVER HAVEN OPERATING COMPAN	13890 PINEWOOD DR	\$55.00	\$55.00
P16PL0135	RIVER HAVEN OPERATING COMPAN	13851 OAKWOOD CIRCLE	\$55.00	\$55.00
P16PL0136	RIVER HAVEN OPERATING COMPAN	13899 PINEWOOD DR	\$55.00	\$55.00
P16PL0137	RIVER HAVEN OPERATING COMPAN	13592 SPRINGBROOK DR	\$55.00	\$55.00
P16PL0138	RIVER HAVEN OPERATING COMPAN	13770 RIVER HAVEN BLVD	\$55.00	\$55.00
P16PL0139	RIVER HAVEN OPERATING COMPAN	13935 RIVER HAVEN BLVD	\$55.00	\$55.00
P16PL0140	RIVER HAVEN OPERATING COMPAN	13636 PINEWOOD DR	\$55.00	\$55.00
P16PL0141	MEYERS DANIEL-MELISSA	13742 LAKE SEDGE DR	\$70.00	\$70.00
P16PL0142	RIVER HAVEN OPERATING COMPAN	13535 OAKTREE COURT	\$55.00	\$55.00
P16PL0143	RIVER HAVEN OPERATING COMPAN	13482 PINEWOOD DR	\$55.00	\$55.00
P16PL0144	RIVER HAVEN OPERATING COMPAN	14567 DOGWOOD CT	\$55.00	\$55.00
P16PL0145	RIVER HAVEN OPERATING COMPAN	13455 WINDING CREEK DR	\$55.00	\$55.00
P16PL0146	RIVER HAVEN OPERATING COMPAN	14506 CROOKED TREE LN	\$55.00	\$55.00
P16PL0147	RIVER HAVEN OPERATING COMPAN	13479 WINDING CREEK DR	\$55.00	\$55.00
P16PL0148	RIVER HAVEN OPERATING COMPAN	13453 PINEWOOD DR	\$55.00	\$55.00
P16PL0149	RUCH ALEXANDER M-TAMMY R	12755 SANCTUARY PL	\$128.00	\$128.00
P16PL0150	MOTSINGER JOSEPH G-SEBYL C	14482 ANGELUS CIR	\$115.00	\$115.00
P16PL0151	JIM TIBBE HOMES LLC	16834 WATERSEDGE DR	\$219.00	\$219.00

P16PL0152	LIVINGSTON RYAN	17150 MAPLERIDGE DR	\$205.00	\$205.00
P16PL0153	ROONEY DEVELOPMENT GROUP LL	16890 LINCOLN ST	\$266.00	\$266.00
P16PL0154	REDSTONE GROUP RETREAT LLC	12742 RETREAT DR PVT	\$243.00	\$243.00
P16PL0155	ROONEY DEVELOPMENT GROUP LL	16862 LINCOLN ST	\$266.00	\$266.00
P16PL0156	YONKER CARA-ERXLEBEN KEVIN	14483 MANOR RD	\$254.00	\$254.00
P16PL0157	BOVERHOF BUILDERS INC	16991 MAPLERIDGE DR	\$245.00	\$245.00
P16PL0158	BOVERHOF BUILDERS INC	10391 BIRDSEYE CT	\$250.00	\$250.00
P16PL0159	BEALL MICHAEL-MELISSA	14456 MANOR RD	\$249.00	\$249.00
P16PL0160	KARLE DONALD-SHIRLEY	16488 BUCHANAN ST	\$55.00	\$55.00

Total Fees For Type: \$4,401.00
Total Permits For Type: 33

POOL/SPA/HOT TUB

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0367	DREESE LEE-MONIQUE	15158 160TH AVE	\$186.50	\$186.50
P16BU0381	TAYLOR KENT-JENNIFER	17251 BEACH RIDGE WY PVT	\$42.00	\$42.00
P16BU0391	LANNON MICHAEL B	15617 GRAND POINT DR	\$183.75	\$183.75

Total Fees For Type: \$412.25
Total Permits For Type: 3

POOL_SPA_HOT TUB

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0309	TURNER PENELOPE A-DAVID B	17565 DUNESIDE DR	\$368.70	\$368.70

Total Fees For Type: \$368.70
Total Permits For Type: 1

REPLACEMENT WINDOWS/DOORS

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0304	HANSEN GEORGETTE	16864 TIMBER DUNES DR	\$63.00	\$63.00
P16BU0333	RECTOR WILLIAM J	15705 ROBBINS RD	\$105.00	\$105.00
P16BU0360	TAYLOR BRIANNE-BURTON II	15141 PINE ST	\$105.00	\$105.00
P16BU0365	ROWLES BUDDY C	15653 RONNY RD	\$73.50	\$73.50
P16BU0375	ZINTEK DANIELLA L	11950 US-31	\$42.00	\$42.00

Total Fees For Type: \$388.50
Total Permits For Type: 5

RE-ROOFING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0307	STEEL JEFFREY R-KATHRYN	15637 COMSTOCK ST	\$100.00	\$100.00
P16BU0314	NELSON JODI A-GEBOLYS JASON J	16168 MERCURY DR	\$100.00	\$100.00
P16BU0316	CARNEY TRUST	15608 LAKE MICHIGAN DR	\$100.00	\$100.00

P16BU0317	SKUSE RYAN	15105 DAVID ST	\$100.00	\$100.00
P16BU0347	WARNER DEREK-COLLEEN	17082 BUCHANAN ST	\$100.00	\$100.00
P16BU0352	BLOMQUIST JAMES R-BONNIE K	14064 PAYNE FOREST AVE	\$100.00	\$100.00
P16BU0369	DIRHEIMER DENNIS-DAWN	17797 BRUCKER ST	\$100.00	\$100.00
P16BU0373	RIVER HAVEN OPERATING COMPAN	14511 CROOKED TREE LN	\$100.00	\$100.00
P16BU0377	ADAMS DONALD-DIANA	17261 FERRIS ST	\$100.00	\$100.00
P16BU0384	FIELD TRUST	13377 FOX RIDGE CT	\$100.00	\$100.00
P16BU0387	BAIRD ALAN P	15514 164TH AVE	\$100.00	\$100.00
P16BU0393	HOUGHTALING CHRIS A	14771 154TH AVE	\$100.00	\$100.00
P16BU0398	REGENOLD ROBERT J-PAULETTE M	13247 RAVINE VIEW DR	\$100.00	\$100.00
P16BU0401	PFEFFER DAVID	14510 LAKESHORE DR	\$50.00	\$50.00
P16BU0407	BRACE TRUST	13440 REDBIRD LN	\$100.00	\$100.00

Total Fees For Type: \$1,450.00
Total Permits For Type: 15

RE-SIDING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0374	VRIESMAN TRUST	15228 MEADOWWOOD DR	\$245.40	\$245.40
P16BU0392	SWIFNEY THOMAS J-DIANE P TRUST	16133 VANDEN BERG DR	\$100.00	\$100.00
P16BU0403	BINNENDYK JEFFERY B-AMY B	13107 ACACIA DR	\$42.00	\$42.00
P16BU0404	SMANT KATHLEEN A	10300 US-31	\$100.00	\$100.00

Total Fees For Type: \$487.40
Total Permits For Type: 4

SHED (< 200 SQUARE FEET)

Permit No.	Owner	Address	Fee Total	Amount Paid
P16ZL0039	G H CHURCH OF GOD	14920 MERCURY DR	\$25.00	\$25.00
P16ZL0102	RIVER HAVEN OPERATING COMPAN	13935 RIVER HAVEN BLVD	\$25.00	\$25.00
P16ZL0103	REARDON RYAN-BRIANNE	11360 168TH AVE	\$25.00	\$25.00
P16ZL0104	WHIPPLE JOHN A-MARY A	15450 164TH AVE	\$25.00	\$25.00

Total Fees For Type: \$100.00
Total Permits For Type: 4

SHED (<200 SQFT)

Permit No.	Owner	Address	Fee Total	Amount Paid
P16ZL0106	RIVER HAVEN OPERATING COMPAN	13770 RIVER HAVEN BLVD	\$25.00	\$25.00
P16ZL0107	RIVER HAVEN OPERATING COMPAN	13899 PINWOOD DR	\$25.00	\$25.00
P16ZL0108	RIVER HAVEN OPERATING COMPAN	13851 OAKWOOD CIRCLE	\$25.00	\$25.00
P16ZL0109	RIVER HAVEN OPERATING COMPAN	13890 PINWOOD DR	\$25.00	\$25.00
P16ZL0110	RIVER HAVEN OPERATING COMPAN	13633 PINWOOD DR	\$25.00	\$25.00
P16ZL0111	RIVER HAVEN OPERATING COMPAN	13592 SPRINGBROOK DR	\$25.00	\$25.00

P16ZL0112	RIVER HAVEN OPERATING COMPAN	13755 SUNRISE COVE	\$25.00	\$25.00
P16ZL0113	RIVER HAVEN OPERATING COMPAN	13535 OAKTREE COURT	\$25.00	\$25.00
P16ZL0114	RIVER HAVEN OPERATING COMPAN	13482 PINEWOOD DR	\$25.00	\$25.00
P16ZL0115	RIVER HAVEN OPERATING COMPAN	13455 WINDING CREEK DR	\$25.00	\$25.00
P16ZL0116	RIVER HAVEN OPERATING COMPAN	14506 CROOKED TREE LN	\$25.00	\$25.00
P16ZL0117	RIVER HAVEN OPERATING COMPAN	13636 PINEWOOD DR	\$25.00	\$25.00
P16ZL0118	RIVER HAVEN OPERATING COMPAN	13479 WINDING CREEK DR	\$25.00	\$25.00
P16ZL0119	RIVER HAVEN OPERATING COMPAN	14567 DOGWOOD CT	\$25.00	\$25.00
P16ZL0120	RIVER HAVEN OPERATING COMPAN	13453 PINEWOOD DR	\$25.00	\$25.00
P16ZL0125	ROOST JONATHAN R-KARA M	15125 BRIARWOOD ST	\$25.00	\$25.00

Total Fees For Type: \$400.00
Total Permits For Type: 16

SINGLE FAMILY DWELLING

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0310	LIVINGSTON RYAN	17150 MAPLERIDGE DR	\$1,990.40	\$1,990.40
P16BU0318	JIM TIBBE HOMES LLC	16834 WATERSEDGE DR	\$1,586.15	\$1,586.15
P16BU0321	BOVERHOF BUILDERS INC	10391 BIRDSEYE CT	\$1,685.90	\$1,685.90
P16BU0354	ROONEY DEVELOPMENT GROUP LL	16862 LINCOLN ST	\$1,580.90	\$1,580.90
P16BU0355	ROONEY DEVELOPMENT GROUP LL	16890 LINCOLN ST	\$1,580.90	\$1,580.90
P16BU0356	REDSTONE GROUP RETREAT LLC	12742 RETREAT DR PVT	\$1,407.65	\$1,407.65
P16BU0364	YONKER CARA-ERXLEBEN KEVIN	14483 MANOR RD	\$1,691.15	\$1,691.15
P16BU0371	MONROE CHARLES-ANGELA	17025 LINCOLN ST	\$1,596.65	\$1,596.65
P16BU0372	BEALL MICHAEL-MELISSA	14456 MANOR RD	\$1,916.90	\$1,916.90
P16BU0383	BOVERHOF BUILDERS INC	16991 MAPLERIDGE DR	\$2,095.40	\$2,095.40
P16BU0388	GAL LASZLO-ANDREA	16946 MAPLERIDGE DR	\$2,137.40	\$2,137.40
P16BU0389	ROWE STEPHEN-MIRANDA-GARY-DC	17144 LEGACY DR	\$2,132.15	\$2,132.15
P16BU0396	PECKHAM CHARLES-JULIE	15283 GROESBECK ST	\$1,229.15	\$1,229.15

Total Fees For Type: \$22,630.70
Total Permits For Type: 13

SINGLE FAMILY DWELLING IN AG DISTRICT

Permit No.	Owner	Address	Fee Total	Amount Paid
P16SL0004	WILLIAMS ROBERT-ADELE	14615 HUNTERS CT	\$1,125.00	\$1,125.00

Total Fees For Type: \$1,125.00
Total Permits For Type: 1

STORAGE

Permit No.	Owner	Address	Fee Total	Amount Paid
P16BU0299	TEG TIMBERVIEW 2 LLC	TIMBER VIEW APPT	\$843.90	\$843.90

Total Fees For Type: \$843.90

VEHICLE SALES

Permit No.	Owner	Address	Fee Total	Amount Paid
P16VS0070	KOSTNER MICHELLE L	15919 MERCURY DR	\$0.00	\$0.00
P16VS0071	RYDER TROY B-HEATHER G	15494 MERCURY DR	\$0.00	\$0.00
P16VS0072	MORSE GEORGE B-JACQUELINE R	15135 GROESBECK ST	\$0.00	\$0.00
P16VS0073	MASON JUDY K	15547 LAKE MICHIGAN DR	\$0.00	\$0.00
P16VS0074	GASAWAY TERRY	14662 LAKESHORE DR	\$0.00	\$0.00
P16VS0075	MCCORMICK WILLIAM-LAURA	15480 PINE ST	\$0.00	\$0.00
P16VS0076	PURCELL TRUST	10260 LAKESHORE DR	\$0.00	\$0.00
P16VS0077	JAGER TODD J-LORIE	17424 BUCHANAN ST	\$0.00	\$0.00
P16VS0078	RYAN ROGER G	14650 LAKESHORE DR	\$0.00	\$0.00
P16VS0079	THOMPSON RONALD W-DEBORAH A	14582 LINCOLN ST	\$0.00	\$0.00
P16VS0080	WEZEMAN HENRY J-NANCY K	13800 152ND AVE	\$0.00	\$0.00
P16VS0081	DRAPER DEVON K-AMY R	13444 LAKESHORE DR	\$0.00	\$0.00

Total Fees For Type: \$0.00
Total Permits For Type: 12

Report Summary

Grand Total Fees: \$94,274.22
Grand Total Permits: 330

Report Date: 09/07/2016
 Population: All Records
 Filter: Permit.DateIssued Between 8/1/2016 12:00:00 AM AND
 8/31/2016 11:59:59 PM
 AND
 Permit.Category Not = BURN PERMITS

August Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
ACC BLDGSHED WARNING	2
BASEMENT FINISH-1ST NOTICE OF VIOLATION	13
BASEMENT FINISH-2ND NOTICE OF VIOLATION	3
BASEMENT FINISH-COMPLETE APPLICATION LETTER	9
BASEMENT FINISH-COMPLETE APPLICATION/COOPER	1
CITATION TO DISTRICT COURT	1
COMM VEHICLE IN REZ 2ND NOTICE	1
FINAL C OF O- 1ST NOTICE OF VIOLATION	6
FINAL C OF O-1ST LETTER OF VIOLATION	4
FINAL C OF O-2ND LETTER OF VIOLATION	1
HOUSE NUMBERS LETTER	1
LITTER 2ND NOTICE	1
LITTER WARNING LETTER	14
NOISE LETTER	1
POOL WARNING	2
TRASH CAN WARNING LETTER	5
UNPERMITTED WORK-1ST NOTICE OF VIOLATION	1
VEHICLE IN ROW LETTER	1

VEHICLE ON GRASS LETTER	8
VEHICLE SALE 2ND NOTICE	1
VEHICLE SALE WARNING	6
WORK WITHOUT PERMIT CITATION	1

Total Letters Sent: 83

Letter.LinkFromType = Enforcement AND
 Letter.DateTimeCreated Between 08/01/2016 AND 0

August Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0321	14817 178TH AVE	CLOSED	08/10/16	08/22/16	
E16CE0322	18064 SUNSET DR	1ST NOTICE OF VIOLATION LETTER	08/10/16		

Total Entries: 2

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0312	14501 BRIGHAM DR		08/10/16		
E16CE0348	14441 CROOKED TREE LN	CLOSED	08/23/16	08/30/16	
E16CE0353	15280 ROBBINS RD	VERBAL WARNING	08/25/16		

Total Entries: 3

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0342	15274 GRAND OAK RD	CLOSED	08/22/16	08/30/16	

Total Entries: 1

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0287	15131 DAVID ST	CLOSED	08/03/16	08/18/16	
E16CE0326	15774 COMSTOCK ST	CLOSED	08/11/16	08/30/16	
E16CE0332	10589 LAKESHORE DR	CLOSED	08/15/16	08/30/16	
E16CE0333	14766 MERCURY DR	CLOSED	08/15/16	09/07/16	
E16CE0336	10141 160TH AVE	CLOSED	08/18/16	09/01/16	
E16CE0337	11232 156TH AVE	1ST NOTICE OF VIOLATION LETTER	08/19/16		
E16CE0341	15382 ROBBINS RD	CLOSED	08/19/16	08/25/16	
E16CE0343	15060 WESTRAY ST	CLOSED	08/22/16	09/07/16	
E16CE0355	15795 ROBBINS RD	1ST NOTICE OF VIOLATION LETTER	08/30/16		
E16CE0356	15324 COLEMAN AVE	1ST NOTICE OF VIOLATION LETTER	08/30/16		
E16CE0357	15337 COLEMAN AVE	1ST NOTICE OF VIOLATION LETTER	08/30/16		

Total Entries: 11

August Open Enforcements By Category Monthly Report

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0320	17465 REENDERS CT	CLOSED	08/10/16	08/22/16	
E16CE0323	15383 COVE ST	CLOSED	08/11/16	08/30/16	
E16CE0344	16202 VANDEN BERG DR	CLOSED	08/22/16	09/07/16	
E16CE0354	15151 152ND AVE	1ST NOTICE OF VIOLATION LETTER	08/30/16		
Total Entries:					4

NOISE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0284	11901 GARNSEY AVE	CLOSED	08/03/16	08/18/16	

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0291	16044 ROBBINS RD	CLOSED	08/03/16	08/18/16	
E16CE0327	17005 TIMBER DUNES DR	CLOSED	08/11/16	08/25/16	
E16CE0339	15070 BIGNELL DR 15072	CLOSED	08/19/16	09/07/16	
E16CE0340	15042 BIGNELL DR 15046	CLOSED	08/19/16	09/07/16	
E16CE0345	15455 LINCOLN ST	CLOSED	08/22/16	09/01/16	
E16CE0352	13210 HIDDEN CREEK DR	CLOSED	08/25/16	08/31/16	

Total Entries: 6

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0303	15482 164TH AVE	CLOSED	08/04/16	08/30/16	
E16CE0359	15108 BRIARWOOD ST	1ST NOTICE OF VIOLATION LETTER	08/31/16		

Total Entries: 2

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0306		COMPLAINT LOGGED	08/10/16		
E16CE0307		COMPLAINT LOGGED	08/10/16		

August Open Enforcements By Category Monthly Report

E16CE0308 COMPLAINT LOGGED 08/10/16
 E16CE0351 COMPLAINT LOGGED 08/23/16

Total Entries: 4

TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0324	14653 154TH AVE	CLOSED	08/11/16	08/25/16	
E16CE0325	14749 154TH AVE	CLOSED	08/11/16	08/19/16	

Total Entries: 2

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0350	15211 CHANNEL RD	CLOSED	08/23/16	09/01/16	
E16CE0358	15126 JASMIN CT	CLOSED	08/31/16	09/07/16	

Total Entries: 2

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0305	13761 168TH AVE	CLOSED	08/09/16	08/19/16	
E16CE0328	16081 FILLMORE ST	CLOSED	08/11/16	08/19/16	
E16CE0329	10102 HIAWATHA DR	CLOSED	08/11/16	08/19/16	
E16CE0338	14986 160TH AVE	CLOSED	08/19/16	08/30/16	
E16CE0346	15291 WINCHESTER CIR PVT	CLOSED	08/22/16	08/30/16	
E16CE0349	13750 172ND AVE	CLOSED	08/23/16	09/01/16	

Total Entries: 6

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0283	16182 LAKE MICHIGAN DR	1ST NOTICE OF VIOLATION LETTER	08/02/16	08/18/16	

Total Entries: 1

August Closed Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0321	14817 178TH AVE	CLOSED	08/10/16	08/22/16	

Total Entries: 1

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0272	15922 CEDAR AVE	CLOSED	07/27/16	08/10/16	
E16CE0348	14441 CROOKED TREE LN	CLOSED	08/23/16	08/30/16	

Total Entries: 2

CORNER CLEARANCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0257	16080 MERCURY DR	CLOSED	07/14/16	08/03/16	
E16CE0258	16110 MERCURY DR	CLOSED	07/14/16	08/03/16	
E16CE0260	15621 COMSTOCK ST	CLOSED	07/19/16	08/03/16	

Total Entries: 3

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0242	14973 BRIARWOOD ST	CLOSED	07/05/16	08/09/16	
E16CE0342	15274 GRAND OAK RD	CLOSED	08/22/16	08/30/16	

Total Entries: 2

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0210	14683 PARKWOOD DR	CLOSED	06/13/16	08/02/16	
E16CE0239	14266 VILLA AVE	CLOSED	06/29/16	08/03/16	
E16CE0261	13061 SIKKEMA DR	CLOSED	07/19/16	08/03/16	
E16CE0264	15459 PINE ST	CLOSED	07/20/16	08/03/16	
E16CE0265	15417 PINE ST	CLOSED	07/20/16	08/03/16	
E16CE0269	15126 JASMIN CT	CLOSED	07/26/16	08/22/16	
E16CE0271	15101 DEREMO AVE	CLOSED	07/27/16	08/04/16	

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E16CE0287	15131 DAVID ST	CLOSED	08/03/16	08/18/16
E16CE0326	15774 COMSTOCK ST	CLOSED	08/11/16	08/30/16
E16CE0332	10589 LAKESHORE DR	CLOSED	08/15/16	08/30/16
E16CE0341	15382 ROBBINS RD	CLOSED	08/19/16	08/25/16

Total Entries: 11

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0320	17465 REENDERS CT	CLOSED	08/10/16	08/22/16	
E16CE0323	15383 COVE ST	CLOSED	08/11/16	08/30/16	

Total Entries: 2

NOISE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0284	11901 GARNSEY AVE	CLOSED	08/03/16	08/18/16	

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0291	16044 ROBBINS RD	CLOSED	08/03/16	08/18/16	
E16CE0327	17005 TIMBER DUNES DR	CLOSED	08/11/16	08/25/16	
E16CE0352	13210 HIDDEN CREEK DR	CLOSED	08/25/16	08/31/16	

Total Entries: 3

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0303	15482 164TH AVE	CLOSED	08/04/16	08/30/16	

Total Entries: 1

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E15CE0278		2ND WARNING VIOLATION LETTER	07/23/15	08/30/16	
E16CE0243		RESOLVED	07/06/16	08/02/16	
E16CE0246		RESOLVED	07/07/16	08/02/16	

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E16CE0247		RESOLVED	07/07/16	08/02/16	
E16CE0248	13844 172ND AVE	INVESTIGATION ONLY	07/07/16	08/10/16	
E16CE0250		RESOLVED	07/13/16	08/02/16	
E16CE0251		RESOLVED	07/13/16	08/02/16	
E16CE0252		RESOLVED	07/13/16	08/02/16	
E16CE0253		RESOLVED	07/13/16	08/02/16	
E16CE0254		RESOLVED	07/13/16	08/02/16	
E16CE0255		RESOLVED	07/13/16	08/02/16	
E16CE0256		RESOLVED	07/13/16	08/02/16	
E16CE0263	15191 168TH AVE	CLOSED	07/20/16	08/11/16	
E16CE0270	12160 WEST OLIVE RD	CLOSED	07/27/16	08/18/16	
SWIMMING POOL & HOT TUB/SPA					Total Entries: 14

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0268	15801 WINANS ST	CLOSED	07/25/16	08/10/16	

TRASH RECEPTACLES					
Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0324	14653 154TH AVE	CLOSED	08/11/16	08/25/16	
E16CE0325	14749 154TH AVE	CLOSED	08/11/16	08/19/16	
VEHICLE SALES					Total Entries: 2

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0266	13844 172ND AVE	CLOSED	07/20/16	08/10/16	
E16CE0305	13761 168TH AVE	CLOSED	08/09/16	08/19/16	
E16CE0328	16081 FILLMORE ST	CLOSED	08/11/16	08/19/16	
E16CE0329	10102 HIAWATHA DR	CLOSED	08/11/16	08/19/16	
E16CE0338	14986 160TH AVE	CLOSED	08/19/16	08/30/16	
E16CE0346	15291 WINCHESTER CIR PVT	CLOSED	08/22/16	08/30/16	
VEHICLE SALES					Total Entries: 6

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ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E03CE0201	9608 HIAWATHA DR	CLOSED	07/07/03	08/31/16	07/07/2003 LETTER SENT TO CHURCH
E16CE0181	14671 160TH AVE	2ND NOTICE OF VIOLATION LETTER	05/24/16	08/19/16	
E16CE0283	16182 LAKE MICHIGAN DR	1ST NOTICE OF VIOLATION LETTER	08/02/16	08/18/16	

Total Entries: 3

Enforcement.CodeOfficer = KEVIN FRENCH AND
 Enforcement.DateClosed Between 8/1/2016 12:00:00 AM
 AND 8/31/2016 11:59:59 PM

Total Records: 52

Total Pages: 4

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