

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 26, 2016

WORK SESSION – 6:30 P.M. **(NOTE LATER START TIME)**

1. Review 2016 Project Task List

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve September 12, 2016 Board Minutes
 2. Approve Payment of Invoices in the amount of \$309,077.91 (*A/P checks of \$203,515.04 and payroll of \$105,562.87*)
- VI. PRESENTATION – Life Saving Award – Richard (Dick) Spetoskey
- VII. PUBLIC HEARING – Truth-in-Taxation
- VIII. OLD BUSINESS
 1. Resolution 16-09-02 – Truth-in-Taxation
- IX. NEW BUSINESS
None.
- X. REPORTS AND CORRESPONDENCE
 1. Correspondence
 2. Committee Reports
 3. Manager’s Report
 - a. August DPW Report
 - b. August Legal Report
 4. Others
- XI. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY
(*LIMITED TO THREE MINUTES, PLEASE.*)
- XII. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 12, 2016**

WORKSESSION – 6:00 p.m.

1. Public Services Director VerBerkmoes discussed security improvements for the Township complex and the Administrative Building. It was noted that the Township had budgeted \$58,000 for security improvements and lighting. Cargo noted that the change in the lobby to LED lighting at an estimated cost of \$5,500 would be completed prior to the end of the current fiscal year.

After reviewing the proposed improvements, the Board directed staff to complete the following:

- ✓ Staff would install a white aluminum fence between the Administrative building and DPW building at an estimated cost of \$2,000.
 - ✓ Staff would install a pin-hole camera to obtain better identity pictures. This camera will interface with the Township's current system and would cost approximately \$2,500.
 - ✓ Staff will provide additional options for an alarm system, including third party Apps and/or contactors (e.g., RAVE or ADT).
 - ✓ Staff will provide costs for improved lighting within the public parking lot located between the Fire/Rescue station and the Administrative building; along the front of the Administrative building; and, along the public parking lot located along 168th Avenue.
2. The Board discussed the City of Grand Haven proposal to participate financially with the Neighborhood Housing Services.

The Township Board agreed to provide a maximum of \$7,200 for FY 2017 and a maximum of \$7,200 for FY 2018. These monies would only be utilized to cover any financial deficit within the Neighborhood Housing Services program and would be paid proportional to the usage of Township residents in relation to residents from the City of Grand Haven, Spring Lake Township and Ferrysburg City. Usage will include all services offered by the Neighborhood Housing Services program (e.g., *rehabilitation grants, etc.*) and will not be limited to only financial counseling.

It was also agreed that the City Neighborhood Housing Services would provide improved measurables on an annual basis.

3. The Board discussed the proposed Employee Appreciation Dinner and instructed staff to attempt to schedule the event for Thursday, December 1st and that Supervisor-elect Reenders would host the event. Cargo noted that Administrative Assistant Walsh will work with Supervisor French to plan the event and make decisions regarding catering, etc.

REGULAR MEETING

I. CALL TO ORDER

Supervisor French called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: French, Meeusen, Behm, Larsen, and Kieft.

Board members absent: Hutchins, and Redick.

Also present was Manager Cargo, Assessing Director Chalifoux, and Community Development Director Fedewa.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting agenda, as presented. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve August 22, 2016 Board Minutes
2. Approve August 22, 2016 Closed Session Board Minutes
3. Approve Payment of Invoices in the amount of \$536,589.53 (*A/P checks of \$446,925.78 and payroll of \$89,663.75*)
4. Reappointment of Robert Robbins and John Heinritz to the DDA Board for terms ending August 31, 2019
5. Appointment of Lyle Rycenga to the Construction Board of Appeals for a term ending November, 30, 2018
6. Appointment of Phil Chalifoux to the Planning Commission for a term ending August 1, 2019.

Motion by Supervisor French and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PRESENTATION

Ottawa County Treasurer Brad Slagh presented a PowerPoint presentation regarding Delinquent Taxes and Finding Help.

VII. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Treasurer Kieft to approve and adopt Resolution 16-09-01, which schedules the "Truth in Taxation" public hearing for September 26, 2016 and proposes the additional allowable millage rate of 0.0127 mills for a proposed total of 4.2226 mills. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Kieft, Meeusen, Behm, French

Nays:

Absent: Hutchins, Redick

2. Charles M. Schmidt (15830 Lincoln Street) expressed concern regarding increased traffic on Lincoln Street (especially truck traffic) and the related noise. He noted that he spoke with the developer regarding his driveway approach and feels that this concern will be addressed by the developer.

Motion by Clerk Larsen supported by Trustee Behm to conditionally the Stonewater PUD and rezoning of parcels 70-07-14-100-004 and 70-07-14-100-010 from Agricultural (AG) to (Planned Unit Development (PUD). This is based upon the application meeting the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance and Master Plan. The motion is subject to, and incorporates, the following report and conditions of approval. **This is the second reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Meeusen, Kieft, French, Larsen

Nays:

Absent: Hutchins, Redick

STONEWATER PUD REPORT

Pursuant to the provisions of the Grand Haven Charter Township (the "Township") Zoning Ordinance (the "Zoning Ordinance"), the following is the report of the Grand Haven Charter Township Board (the "Board") concerning an application by Lincoln Street Holdings LLC (the "Developer") for approval of the Stonewater Planned Unit Development (the "Project" or the "PUD").

The Project will consist of 182 residential units—107 single family dwellings, 48 two-unit condominiums, and 27 three-unit condominiums. This 68-acre Project will be located on four parcels of land on Lincoln Street in Section 14 of the Township. The Project as recommended for approval is shown on a final site plan, last revised 7/29/2016 (the "Final Site Plan"), final landscape plan, last revised 7/29/2016 (the "Final Landscape Plan"), and the bound submittal package titled Stonewater Mixed-Use Neighborhood and Planned Unit Development, last revised 8/17/2016 (the "Submittal Package"); collectively referred to as the "Documentation," presently on file with the Township.

The purpose of this report is to state the decision of the Board concerning the Project, the basis for the Board's recommendation, and the Board's decision that the Stonewater PUD be approved as outlined in this motion. The Developer shall comply with all of the documentation submitted to the Township for this Project. In recommending the approval of the proposed PUD application, the Board makes the following findings pursuant to Section 17.04.3 of the Zoning Ordinance.

1. The Project meets the site plan review standards of Section 23.06 of the Zoning Ordinance. Specifically, pursuant to Section 23.06.7, the Board finds as follows:
 - A. The uses proposed will not adversely affect the public health, safety, or welfare. Uses and structures located on the site take into account topography, size of the property, the uses on adjoining property and the relationship and size of buildings to the site. The site will be developed so as not to impede the normal and orderly

development or improvement of surrounding property for uses permitted in this Ordinance.

- B. Safe, convenient, uncontested, and well defined vehicular and pedestrian circulation is provided for ingress/egress points and within the site. Drives, streets and other circulation routes are designed to promote safe and efficient traffic operations within the site and at ingress/egress points.
- C. The arrangement of public or private vehicular and pedestrian connections to existing or planned streets in the area are planned to provide a safe and efficient circulation system for traffic within the Township.
- D. Removal or alterations of significant natural features are restricted to those areas which are reasonably necessary to develop the site in accordance with the requirements of this Ordinance. The Board has required that landscaping, buffers, and/or greenbelts be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property.
- E. Areas of natural drainage such as swales, wetlands, ponds, or swamps are protected and preserved insofar as practical in their natural state to provide areas for natural habitat, preserve drainage patterns and maintain the natural characteristics of the land.
- F. The site plan provides reasonable visual and sound privacy for all dwelling units located therein and adjacent thereto. Landscaping shall be used, as appropriate, to accomplish these purposes.
- G. All buildings and groups of buildings are arranged so as to permit necessary emergency vehicle access as requested by the fire department.
- H. All streets and driveways are developed in accordance with the Ottawa County Road Commission ("OCRC") specifications, as appropriate.
- I. Appropriate measures have been taken to ensure that removal of surface waters will not adversely affect neighboring properties or the public storm drainage system. Provisions have been made to accommodate storm water, prevent erosion and the formation of dust.
- J. Exterior lighting is arranged so that it is deflected away from adjacent properties and so it does not interfere with the vision of motorists along adjacent streets, and consists of sharp cut-off fixtures.
- K. All loading and unloading areas and outside storage areas, including areas for the storage of trash, which face or are visible from residential districts or public streets, are screened.
- L. Entrances and exits are provided at appropriate locations so as to maximize the convenience and safety for persons entering or leaving the site.
- M. The Documentation conforms to all applicable requirements of County, State, Federal, and Township statutes and ordinances.
- N. The general purposes and spirit of this Ordinance and the Master Plan of the Township are maintained.

2. The Board finds the Project meets the intent for a PUD, as described in Section 17.01.3 of the Zoning Ordinance. By approving this Project as a PUD, the Township has been able to negotiate various amenities and design characteristics as well as additional restrictions with the Developer, which the Township would not have been able to negotiate if the PUD Chapter of the Zoning Ordinance was not used.
3. Section 17.01.5 of the Zoning Ordinance allows for departures from Zoning Ordinance requirements, and it is intended to result in land use development that is substantially consistent with the goals and objectives of the Township Master Plan, the Zoning Ordinance, and consistent with sound planning principles. The applicant requested seven departures. The Planning Commission makes the following findings.
 - A. A minimum lot area of 10,000 square feet for the single family dwellings is permitted because the Township has approved similar minimum lot areas for PUD's, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - B. A minimum lot width of 75 feet for the single family dwellings is permitted because the Township has approved similar minimum lot widths for PUD's, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - C. A minimum rear yard setback of 25 feet for lots 72 and 73 is permitted because the irregular lot shape would result in a building envelope that would be unable to support the minimum floor area for the dwelling unit.
 - D. A minimum rear yard setback of 35 feet is permitted for the remaining single family dwellings because the Township has approved similar minimum rear yard setbacks for PUD's, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - E. A minimum side yard setback of 8 feet for both sides is permitted for the single family dwellings because the Township has approved similar minimum side yard setbacks for PUD's, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - F. A minimum building separation of 16 feet is permitted for the condominiums because it complements the side yard setback departure granted for the single family dwellings, and because the Township has approved similar minimum building separations for PUD's, the open space requirements of the Zoning Ordinance are more than satisfied by the Project, and permits the Project to develop in an innovative manner that substantially moves forward the Intent and Objectives of Section 17.01.
 - G. A minimum lot size per condominium unit, defined as "dwelling unit plus required front yard," is permitted because if the same calculations are used for the typical R-2 zoning district standards the Stonewater minimum lot sizes per condominium unit is greater in size. The permitted minimum lot sizes are:

- i. Condominiums with a sidewalk are permitted to have a minimum lot size of 4,697 square feet per unit.
 - ii. Condominiums without a sidewalk are permitted to have a minimum lot size of 4,280 square feet per unit.
4. Compared to what could have been constructed by right, the Project has been designed to accomplish the following objectives from Section 17.01.4 of the Zoning Ordinance.
 - A. The Project will encourage the use of land in accordance with its natural character and adaptability;
 - B. The Project will promote the conservation of natural features and resources;
 - C. The Project will promote innovation in land use planning and development;
 - D. The Project will promote the enhancement of housing and recreational opportunities for the residents of the Township;
 - E. The Project will promote greater compatibility of design and better use between neighboring properties;
 - F. The Project will promote more economical and efficient use of the land while providing harmonious variety of housing choices; and
 - G. The Project will promote the preservation of open space for parks, recreation, or agriculture.
5. The Project meets the following qualification requirements of Section 17.02 of the Zoning Ordinance:
 - A. The Project meets the minimum size of five acres of contiguous land.
 - B. The Project site has distinct physical characteristics which makes compliance with the strict requirements of this Ordinance impractical.
 - C. The PUD design substantially promotes the Intent and Objectives of Section 17.01 of the Zoning Ordinance.
6. The Board also finds the Project complies with the general PUD Design Considerations of Section 17.05 of the Zoning Ordinance.
 - A. The storm water management system for the Project and the drainage facilities will properly accommodate storm water on the site, will prevent runoff to adjacent properties, and are consistent with the Township's groundwater protection strategies.
 - B. The Project will not interfere with or unduly burden the water supply facilities, the sewage collection and disposal systems, or other public services such as school facilities, park and recreation facilities, etc.
 - C. Utility services within the Project shall be underground. This includes but is not limited to electricity, gas lines, telephone, cable television, public water and sanitary sewer.
 - D. The internal road system in the Project is designed to limit destruction of existing natural vegetation and to decrease the possibility of erosion.

- E. Vehicular circulation, traffic and parking areas have been planned and located to minimize effects on occupants and users of the Project and to minimize hazards to adjacent properties and roadways.
- F. Parking requirements for each use have been determined to be in accordance with Chapter 24 (Parking, Loading Space, and Signs).
- G. Street lighting will be installed in the same manner as required under the Township's Subdivision Control Ordinance.
- H. Buildings in the Project have been sited to protect natural resources. Natural features such as natural grade, trees, vegetation, water bodies and others have been incorporated into the Documentation.
- I. The predominant building materials have been found to be those characteristic of the Township such as brick, native stone, and glass products.
- J. Landscaping, natural features, open space and other site amenities have been located in the Project to be convenient for occupants of, and visitors to, the PUD.
- K. The Project is reasonably compatible with the natural environment of the site and the adjacent premises.
- L. The Project will not unduly interfere with the provision of adequate light or air, nor will it overcrowd land or cause an unreasonably severe concentration of population.
- M. Exterior lighting within the Project complies with Chapter 20A for an LZ 2 zone.
- N. The Project will not have a substantially detrimental effect upon or substantially impair the value of neighborhood property, as long as all of the standards and conditions of this approval of the Project are satisfied.
- O. The Project is in compliance with all applicable Federal, State, County, and local laws and regulations. Any other permits for development that may be required by other agencies shall be available to the Township Board before construction is commenced.
- P. No additional driveways onto public roadways have been permitted. Furthermore, driveways providing access to corner lots shall gain access from the lesser traveled of the two intersecting streets.
- Q. The Project provides adequate accessibility for residential development with more than 24 dwelling units.
- R. The Project satisfies the minimum open space of 20 percent required by the Zoning Ordinance.
- S. The open space in the Project is large enough and properly dimensioned to contribute to the purpose and objectives of the PUD.
- T. The open space in the Project consists of contiguous land area which is restricted to non-development uses.
- U. The open space in the Project will remain under common ownership or control.
- V. The open space in the Project is set aside by means of conveyance

that satisfies the requirements of Section 17.05.5.G of the Zoning Ordinance.

- W. The Project abuts a single family residential district and a woodland will provide a sufficient obscuring effect and act as a transitional area.
 - X. The Project is consistent with the goals and objectives of the Master Land Use Plan. Specifically, it is consistent with the Master Plan designation of the property in question.
7. The Board also finds the Project shall comply with the below additional conditions as well.
- A. Approval and compliance with all requirements set forth by the OCRC and the OCWRC. No building permits shall be issued until all permits have been obtained, and copies provided to the Township.
 - B. The Developer shall enter into a PUD Contract with the Township. The Contract shall be reviewed and approved by the Township Board prior to the issuance of building permits.
 - C. The Developer shall enter into a Special Assessment Lighting District (SALD) Agreement with the Township. The Agreement and Resolution adopting the SALD shall be reviewed and approved by the Township Board prior to the issuance of building permits.
 - D. The Developer shall enter into a Private Road Maintenance Agreement with the Township. The Agreement shall be reviewed and approved by the Township Board prior to the issuance of building permits.
 - E. The Developer shall submit a financial guarantee for the completion of, and looping of, water mains and roadways. Said guarantee may be submitted in total at one time to the Township, with commensurate amounts released to the Developer after the satisfactory completion of each phase; or submitted in part at multiple times to the Township, for each phase, in which case the Developer shall also submit to the Township an additional twenty-percent (20%) as a contingency increase.
 - F. Sidewalk shall be installed within 5 years of the first occupancy permit issued in Phase 1, or prior to the issuance of the first occupancy permit for Phase 2—whichever is later.
 - G. Individual certificates of occupancy shall not be granted until the sidewalk for that unit is installed. Sidewalks shall comply with the plan dated 7/29/2016.
8. The Board also makes the following findings:
- A. Revisions or changes to the conditions are made by the Township Board after a public hearing. These conditions are binding upon the Developer and all successor owners or parties in interest in the Project.
 - B. Any violation of the conditions constitutes a violation of the Zoning Ordinance, and in addition to the remedies provided therein, shall be cause for the Township Board to suspend or revoke any zoning or building permit applicable to the Project.

- C. The right is reserved by the Township to impose additional conditions if reasonably necessary to achieve the purposes of the Zoning Ordinance.
- D. Except as expressly modified, revised or altered by these conditions the Project shall be acquired, developed, and completed in conformance with the Zoning Ordinance, as amended, and all other applicable Township ordinances.
- E. This approval is also conditioned upon the Developer meeting all applicable Federal, State, County and Township laws, rules and ordinances.
- F. The Developer shall comply with all of the requirements of the Documentation, specifically including all of the notes contained thereon, and all of the representations made in the written submissions by the Developer to the Township for consideration of the Project.
- G. In the event of a conflict between the Documentation and these conditions, these conditions shall control.

3. **Motion** by Treasurer Kieft supported by Supervisor French to approve and adopt the Zoning Text Amendment to include Indoor Recreation, Exercise, and Athletic Facilities as a Special Land Use in the C-1 Commercial District in the Grand Haven Charter Township Zoning Ordinance. **This is the second reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, French, Meeusen, Behm, Larsen

Nays:

Absent: Hutchins, Redick

VII. NEW BUSINESS

1. **Motion** by Trustee Meeusen supported by Clerk Larsen to approve the Final Plat for Phase 1 of the Lincoln Pines Subdivision. **Which motion carried.**

VIII. REPORTS AND CORRESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports – Clerk Larsen noted that the Personnel Committee will meet at noon on Tuesday, October 4th.
- c. Manager’s Report, which included:
 - i. August Building Report
 - ii. August Ordinance Enforcement Report
- d. Others

IX. PUBLIC COMMENTS

None.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:33 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Karl French
Grand Haven Charter Township Supervisor

2016 PROJECT LIST

DATE: September 22, 2016

TO: Township Board and Department Directors

FROM: Cargo

Board identified items are highlighted in “yellow”.

ADMINISTRATION	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Retiree Health Care <ul style="list-style-type: none"> ➤ Update OPEB Report to reflect “buy out” ➤ Establish Trust Account for current retirees and IAFF to reduce OPEB liability ➤ Transfer CLS accounts for retiree healthcare to MERS 	Cargo Watkins Ross, Sandoval Cargo, Sandoval Cargo, Sandoval
March Change of Assessment Insert	Cargo
April Newsletter	Cargo
September Newsletter (<i>drafted and sent to mailing house</i>)	Cargo
Summer Tax Insert	Cargo
Winter Tax Insert	Cargo
Three Day Project Management Seminar (<i>March 22-25</i>)	Cargo
Freedom of Information Requests (<i>26 thus far in 2016</i>)	Cargo
Waste Hauler Licenses (2016) <ul style="list-style-type: none"> ➤ Republic Services ➤ Waste Management ➤ Potluek Pick-up 	DeVerney, Cargo
Appointments to Committee/Board vacancies (<i>18 thus far in 2016</i>)	French, Cargo, DeVerney
Draft 2017 Business Plan for Board Priorities (<i>November/December</i>)	Board, Cargo
Funding July 4 th Fireworks (\$7,500)	Cargo
December Appreciation Dinner (<i>Scheduled for December 1st</i>)	French, Cargo
Renewal of Harbor Transit / Transportation Millage	Board, Cargo
Noise Ordinance – Review for Constitutionality (<i>low priority</i>)	Cargo, Fedewa, Bultje
Update/renew IT contract with Worksighted	Cargo, VerBerkmoes
ASSESSING	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Annual mailing of Change of Assessment notices in February	Chalifoux
Board of Review – March, challenges to assessment roll	BOR, Chalifoux
Board of Review – July technical and clerical adjustments to assessment roll	BOR, Chalifoux

EMPP Export to State of Michigan – May 1, 2015 State audit of all personal property data on assessment roll	Chalifoux
Board of Review – December, technical and clerical adjustments to assessment roll	BOR, Chalifoux
Board of Review – Annual, February BOR, appearances and written ➤ – L 4022 Report ➤ – Board of Review Change Log ➤ – 2016 Classification Change ➤ – 2016 Equivalent SEV Roll ➤ – Industrial real and personal report to State ➤ – L 4626 Assessing Officer’s Report of Taxable Values	BOR, Chalifoux
Land Divisions; 2 approved and 1 denied	Chalifoux
Prepare Summer warrant for Tax Collection	Chalifoux
Prepare Winter warrant for Tax Collection	Chalifoux
Send out IFT surveys (December) Prepare the IFT report for State (October) Prepare the L 4626 for State filing (April) Prepare form 3369 Renaissance Zone Tax Reimbursement Data for State filing (June) Form 5176 Request for State Reimbursement of TIF Prepare L-4016 Special Assessment report (December)October 30,2016	Chalifoux Chalifoux Chalifoux Chalifoux Chalifoux
Re-Audit two (2) neighborhoods (60% complete)	Chalifoux, Schmidt
IFT Applications (list all): a. Transfer Tool - pending	Chalifoux
Major MTT Actions a. Yogi Bear Camp Grounds b. Harbor Industries c. Rizzo (Lakefront property)	Chalifoux, Fischer, Ottawa County
AMAR Assessing Audit Response	Chalifoux, Cargo
BIKE PATH	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Bike Path millage ➤ – Board decision of millage option (extra voted or bond) ➤ – Community Education within confines of new state law	Cargo, Board
2016 pathway maintenance ➤ – Paint crosswalks (\$7k) ➤ – Ongoing repairs to surface and appurtenances (\$40k) ➤ – Mercury Drive pathway resurfacing (\$245k) ➤ – Lakeshore Drive pathway resurfacing (\$66k)	Tlachac, VerBerkmoes
Community Engagement – Pathway expansion (Letter and October meeting planned)	Fedewa
BUILDING AND GROUNDS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Generator Maintenance (November)	Tlachac, VerBerkmoes
Bi Annual Fertilizer Quotes – (including cemeteries)	Tlachac, Walsh
Equipment Purchases & Small Projects: ➤ – Standing Desks (2) ➤ – Chip credit card readers (2) ➤ – Finance scanner ➤ – LED lighting – replace cans in offices (\$2k)	VerBerkmoes, Tlachac

<ul style="list-style-type: none"> ➤ HVAC Improvements (\$3k) ➤ Smart Thermostats (\$4k) ➤ Replace training tables (\$2k) 	
Re-pair/repaint parking lots (\$6,000 + vault repair) (Mason to rebuild vault or replace with pre-case vault – depressions in parking area to be dug up by contractor and examined/repared.)	Tlachac
Front Lobby Security Improvement Remodel (\$55k) (Project modified by the Board)	VerBerkmoes, Cargo
CEMETERY	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Purchase vaults, memorials and urns for contract holders	Walsh
Plat additional lots within Historic Cemetery <ul style="list-style-type: none"> ➤ New County Rules – cemetery expansion ➤ Plat area for additional lots in Historic Cemetery 	Department of Public Health, Cargo Prien & Newhof
COMMUNITY DEVELOPMENT	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Participation on NFIP Community Rating System (CRS) Program (DEQ recommended our participation, waiting for FEMA to make contact)	Fedewa
Additional layers to GIS (as time and money permit) <ul style="list-style-type: none"> ➤ Open spaces, parks and paths that abut Twp. boundaries ➤ Flood Plain Map 	VerBerkmoes O.C. GIS O.C. GIS
Populate GIS attributes (develop information sheet to be used) (as time and money permit) <ul style="list-style-type: none"> ➤ Hydrants (95% complete) ➤ Watermain flow segments – (in conjunction with Water Reliability Study) (95% complete) 	Prein and Newhof, Fire\Rescue, - VerBerkmoes Fire\Rescue - Prein and Newhof
Landscape Compliance Inspections (Winter/Spring 2016) <ul style="list-style-type: none"> ➤ Divided into 3 year cycles ➤ 50% complete with 2016 inspections 	K. French, Fedewa
January 2016 Builders Forum	DeVerney, Corbat
November 2016 Builders Forum	DeVerney, Corbat
Windshield Survey to document existing land uses	K. French, Fedewa
Rental Housing Inspections Ordinance – per state mandate – complete by May of 2017	Fedewa, Bultje
DOWNTOWN DEVELOPMENT AUTHORITY	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Annual DDA Report (and publish in the Tribune) (Form 2604 – because the GHT DDA does not collect the Education Tax,) (July)	Chalifoux, Cargo
Annual Act 381 Report (Brownfield project) (August)	Chalifoux
Complete design and bid documents (168 th Street Rehab and Robins Road sidewalk project) by January of 2017 (postponed - City must repair storm drains)	Cargo, Prien & Newhof
Act 381 DEQ Brownfield Reporting Verification Worksheet – (September)	Chalifoux
ELECTIONS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
March 8 th Presidential Primary Election (Millage Renewal)	Larsen, DeVerney
May 5 th State Special / School Board Election	Larsen, DeVerney
August, 2016 Primary Elections	Larsen, DeVerney

November, 2016 – GHT Pathway Election	Cargo, Larsen
March, 2016 – Harbor Transit Renewal Election	Cargo, Larsen
November Zoning Referendum – ballot language	Cargo, Butlje, White
Inactive Voter File maintenance (<i>ongoing & up to date</i>)	DeVerney, Slater
Purchase and configure back up Election laptop computer	VerBerkmoes, Worksighted
ENFORCEMENT/LEGAL ACTIONS – DIFFICULT ISSUES	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Preslenik Building Code violations (<i>construction without permit</i>)	Corbat
Reenders v. GHT (Health Pointe PUD Appeal)	Bultje, Cargo, Fedewa
Brighamwood Sub No. 2 – Missing Streetlights	K. French & Fedewa
Voss Sand Mining Operation	K. French & Fedewa
Bignell Ridge – Storm sewer clean out	K. French, Fedewa, VerBerkmoes
Timberview Site Plan /Landscaping compliance	Fedewa
FINANCE/ACCOUNTING	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
2015 Financial Audit	Sandoval, Chalifoux, Cargo
Audit Report submitted to the State of Michigan	Vredeveld
F-65 Report (<i>prior to July</i>)	Sandoval
Quarterly – prepare and send 941's and UIA 1028 forms to State	Riggs, Sandoval
End of Year (2015) prepare W 2s, 1099s, and SUW 165s	Riggs, Sandoval
Unclaimed Property Report to State (<i>June</i>)	Sandoval
Update Township's Dashboard (<i>June</i>)	Sandoval
Qualifying Statement to State (<i>June</i>)	Sandoval
Continuing Disclosure to EMMA (<i>July</i>)	Sandoval
MD&A Audit Letter	Sandoval, Cargo, Vredeveld
2016 Bond Payments (<i>about \$1.2 million</i>)	Sandoval
<ul style="list-style-type: none"> ➤ 2016 Sewer Expansion Bond July & December (98k) ➤ 2017 Debt Service (Water) July & December (154k) ➤ 2019 Transmission Main Bond July & December (286k) ➤ 2021 Water Intake Expansion May & November (110k) ➤ 2021 Refunded Building Bond May & October (210k) ➤ 2028 Sewer Lift Station Bond July & December (82k) ➤ 2034 NOWS Plant Expansion May & November (246k) 	
Metro Authority Report (<i>April</i>)	Chalifoux
Budget Amendments – 2 nd Quarter	Cargo, Sandoval
Budget Amendments – 3 rd Quarter	Cargo, Sandoval
Budget Amendments – Final in December	Cargo, Sandoval
2017 Budget (Accelerated due to elections)	Cargo, Department Directors
<ul style="list-style-type: none"> ➤ 07-15 – Budget policies submitted to the Board ➤ 08-15 – Initial department director meeting ➤ 08-31 – Department directors submit initial figures ➤ 09-15 – Department directors complete final draft ➤ 10-12 – Board holds budget work session ➤ 10-24 – SAD Hearing ➤ 10-24 – Final Approval of 2017 Budget 	Cargo, Board Cargo, Department Directors Cargo, Department Directors Cargo, Department Directors Cargo, Chalifoux, Board Board, Cargo Board, Cargo
Centron Tax Mailing – Summer of 2016 (<i>include newsletter insert</i>)	Chalifoux, Kieft, Cargo
Centron Tax Mailing – Winter of 2016 (<i>include newsletter insert</i>)	Chalifoux, Kieft, Cargo
Complete 170-B Industrial Facilities Report to State (July 31 st)	Chalifoux
Complete CVTRS Annual Report to the State (December)	Sandoval
Complete SET Tax Report (December)	Chalifoux

Truth-in-Taxation Hearing	Chalifoux
Update – Ten-Year Building Department Revenue/Expenditure Report	Sandoval, Cargo
Monthly – Review FDIC website for bank violations that are on GHT’s list of designated depositories (<i>Report to Kieft and Cargo</i>) http://www.fdic.gov/bank/individual/enforcement/index.html	Chalifoux
Quarterly – Review Bank Ratings from an Independent Third Source for banks on GHT’s list of designated depositories (<i>Report to Kieft and Cargo</i>) http://www.bankrate.com	Chalifoux
FIRE/RESCUE	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Fire Prevention Open House – October 2016	Gerencer, Peterson
2016 commercial inspection program (118 completed of 180)	Kruger, Marshall, DeDoes
2016 Private road inspection (126 inspected of 126)	Peterson
EMT Class (6 students)	Schrader, Schweitzer, Marshall
Team 911 Academy June 20 th –24 th	Peterson, Gerencer
Equipment Purchases: <ul style="list-style-type: none"> ➤ King Vision Tube intubation kit ➤ Replace 2 AEDs ➤ Replace 6 pagers ➤ Replace smoke machine ➤ Replace 400’ of hose ➤ Replace two cellular/smart phones ➤ Replace four sets of turnout gear (\$9k) ➤ Replace ATV (\$31k) 	Gerencer, Schrader, Schweitzer
Building & Grounds Maintenance: <ul style="list-style-type: none"> ➤ Reseal roof ➤ Replace exterior lighting ➤ Replace carpeting ➤ Replace dining room set ➤ Replace appliances ➤ Replace counter tops / paint cabinets ➤ Install keypads for exterior doors 	Gerencer, Schweitzer,
Live Fire Training March 26 th 13894 168 th Avenue	Schrader
Live Fire Training Safety 13894 168th Avenue (NFPA 1403)	Marshall
INFORMATION SYSTEMS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Development of Park Reservation & Payment System	Webtech
GHT server replacement	Worksighted, VerBerkmoes
Secure an agreement with 3 rd party (GHAPS/OC or OAISD) to host DR equipment (<i>GHAPS requested delay until October</i>)	Cargo, VerBerkmoes
Complete Agreement on acquisition of fiber optic strands with GHAPS	Cargo, VerBerkmoes
Purchase 2 nd server configuration for DR at 3 rd party site.	Worksighted, VerBerkmoes
Implement Mobile Device Management for tablets/phones/mobile PC’s (Will require policy to manage both Township and non-Township owned devices) (<i>postponed to 2017</i>)	Worksighted, VerBerkmoes
Complete the conversion to Office 365 – eliminate on-premise Exchange server (<i>project begun, will be complete in November</i>)	Worksighted, VerBerkmoes
LAW ENFORCEMENT	

Purchase miscellaneous equipment: <ul style="list-style-type: none"> ➤ Speed radar gun ➤ Gore-Tex rain jackets ➤ Light meter ➤ Emergency bar 	Cargo, Christiansen
PARKS AND RECREATION	
PROJECT OR TASK	
RESPONSIBLE EMPLOYEE(S)	
Maintenance Projects, including: <ul style="list-style-type: none"> ➤ Install "No Wake" buoys ➤ Replace ticket machine at boat launch (\$6k) ➤ Replace certain old growth trees (\$5k) ➤ Add barrier free walkway at Pottawattomie Park (\$5k) ➤ Replace boat launch ticket machine (\$20k) ➤ Retaining wall addition @ Hofma Park (\$7k) ➤ Replace grills at Hofma Preserve (\$3k) ➤ Trail maintenance at Hofma Preserve (\$25k) (postponed to 2017) ➤ Replace 3 camera poles at Pottawattomie (\$7k) ➤ Replace blower machine (\$20k) 	Tlachac
Witteveen Property Clean-up <ul style="list-style-type: none"> ➤ Secure property ➤ Complete Environmental Survey/audit ➤ Remove hazardous materials Abandon wells ➤ Remove AG buildings, junk, trash, tires, etc ➤ Training burn on residential structures ➤ Remove materials from residential training fire ➤ Abandon septic system(s) ➤ Arborist review / recommendation of plantation 	Gereneer, Tlachae Tlachae Tlachae Tlachae Tlachae Gereneer Gereneer Tlachae Cargo
Purchase of Property for Hofma Park/Preserve (i.e., Catholic Diocese 40 acre parcel on Ferris) (\$367k) <ul style="list-style-type: none"> ✓ Appraisal per MNTRF standards ✓ MNTRF grant application (April 2014) ✓ Grant recommendation by MNRTF Board ✓ MI Legislature approves grant ✓ Execute Agreement ✓ Purchase procedures and Closing ✓ Reimbursement & Audit 	Cargo Genzink Appraisal Company Cargo MNRTF Board MI Legislature Cargo Cargo Cargo
NORA Five Year Recreation Plan	NORA Board
Community Engagement – Wolfe Property	Fedewa
Community Engagement – Witteveen Property	Fedewa
Install Park Rules signs at Wolfe and Witteveen Property	Tlachac
PERSONNEL / HUMAN RESOURCES	
PROJECT OR TASK	
RESPONSIBLE EMPLOYEE(S)	
Employee recognition luncheon (December) <ul style="list-style-type: none"> ➤ Select caterer ➤ Anniversary gifts and certificates ➤ Program development 	Cargo, Larsen
Annual Job Descriptions – review and amend <ul style="list-style-type: none"> ➤ Fire/Rescue ➤ Public Works ➤ Administration 	Cargo, Department Directors

➤—Assessing/Accounting ➤—Community Development	
Miscellaneous Training: ➤ Monthly EAC Webinars (ongoing) ➤—Hazard Communication Review ➤—Harassment Review ➤ Harassment Class for Supervisors ➤ Confined Space Refresher (DPW) ➤—Bloodborne Pathogens (DPW) ➤—Forklift Recertification (DPW/Fire)	Cargo
Annual Compensation Summaries	Cargo
Annual Driver's License Record Program Review	Cargo
Review Retiree Medicare Options (July)	Cargo
OSHA 300 Posting (February)	Cargo
Board Performance Evaluation of Superintendent	Board
Annual Benefits Renewal Negotiations (September)	Cargo
Annual Workers Compensation Review and Renewal (June)	Cargo
Annual Property & Liability Renewal (October)	Cargo
Hire Summer Help — Beach Attendant; 4 Parks Staff	Cargo, VerBerkmoes
Annual Background Checks (3rd Quarter)	Cargo
Complete Annual I-9 (<i>Employment Eligibility Form</i>) Review	Cargo
Hire DPW Employee (full time)	Cargo, VerBerkmoes
Hire Administrative Assistant — Assessing (part time)	Cargo, Chalifoux
Hire Assistant Assessor (full time)	Cargo, Chalifoux
Promote Three (3) Fire/Rescue Crew Leader (part time)	Cargo, Gerencer
Hire Two (2) Fire Fighter (part-time)	Cargo, Gerencer
Complete a review of employee health insurance options (<i>prior to any change to current coverage required by Obama Care</i>)	Cargo
SANITARY SEWER	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Adopt sanitary sewer construction standards (<i>drafted, pending review</i>)	VerBerkmoes, P&N
Wet Well Cleaning (<i>October or November</i>)	Tlachac, Pollution Control Systems
Equipment purchases: ➤—Upgrade handheld readers (portion paid by water) ➤—Replace vehicle meter reading unit (portion paid by water)	Tlachae
SCADA programming with County	VerBerkmoes, Staskiewicz
SCADA System for one (1) Pump Station (\$10k) ➤ Design and Bid Documents ➤ Construction Management	VerBerkmoes VerBerkmoes, P&N Tlachac, P&N
STORM SEWER	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Funding of Township/Public and/or At Large Portions of various Drain Work projects (\$8,000±)	Drain Commissioner, Cargo
Extension of Hiawatha Drain (BOD approved; currently in design) (\$1.5+ million)	Drain Commission, Cargo
VanDoorne Drain — BOD approval	Drain Commission, Cargo
Orphan Drain Identification and BOD process to bring into County system (<i>five year project</i>) (\$40k)	Cargo, P&N, Water Resources Commissioner

➤ Complete Master Drain maps for GHT (<i>August 2016</i>) ➤ Project (identify orphan drains, BOD hearings, etc.)	Water Resources Commissioner Consultant, Cargo
STREETS AND ROADS \ TRANSPORTATION	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Township Funded Road Maintenance – Resurfacing (<i>\$125k from GF and \$280k from Municipal Street Fund</i>) ✓ Dust Control Contract (<i>\$33k</i>) ✓ Street Maintenance (<i>\$278k</i>) ✓ Groesbeck SAD (<i>\$85k</i>) ✓ Crack Sealing (<i>\$10k</i>)	Cargo
Harbor Transit – Transfer (<i>\$393k</i>)	Sandoval, Chalifoux
Monitor roadside parking on Beach Road – report to Board after Labor Day weekend.	Cargo, COPS
VEHICLES	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
None scheduled in 2016	
WASTE MANAGEMENT	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Christmas tree collection program	Tlachae
Spring yard waste collection program	Tlachae
Fall yard waste collection program	Tlachac
Bid contract for yard hauling	Walsh
WATER	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
2016 hydrant maintenance/painting/signs program (<i>+/-300 completed of +/- 1080</i>)	Tlachae
Draft and adopt policy regarding multiple uses on single service	VerBerkmoes, Bultje
Bi-annual quote/purchase of service line parts including brass, curb boxes, copper and meter setters (<i>\$42,750</i>)	Walsh
Annual testing of select large meters	Tlachac, Walsh
On-going testing for unregulated contaminants (EPA - UCMR3 Rule)	VerBerkmoes, Tlachac
Annual hydrant purchases	Walsh, VerBerkmoes
Draft and adopt policy regarding extensions of water lines and sewer lines	VerBerkmoes, Bultje
Annual calibration of cathodic protection for water and sewer equipment (includes replacement of harnesses for west tank)	VerBerkmoes, Tlachae
Annual calibration of telemetry equipment (<i>master meters</i>)	VerBerkmoes, OCRC
Complete and post 2015 CCR (<i>NOWS and GR</i>)	Cargo/Walsh
2016 GHT Water Reliability Study (<i>As required by state law</i>)	VerBerkmoes/P&N
Design/Bid/Construct project to create water loops from system dead ends (<i>\$60k</i>) (<i>Millhouse Court</i>) ➤ Acquire Easements ➤ Design and Bid ➤ Construction Management	P&N, VerBerkmoes Cargo, P&N, Scholten & Fant VerBerkmoes, P&N VerBerkmoes
Replace control valve for west meter station @ 178 th (<i>\$22k</i>)	VerBerkmoes
MXU Replacement Program (5 years) (<i>650+ so far in 2016</i>)	VerBerkmoes
CIP Plan – New State Requirement (January 1, 2016)	VerBerkmoes, P & N
Upgrade handheld readers (portion paid by water)	Tlachae

Replace vehicle meter reading unit (portion paid by wastewater)	Tlachae
Begin implementation of Residential Cross Connection requirement	Walsh, Tlachae, DPW Staff
ZONING / DEVELOPMENT PROJECTS	
PROJECT OR TASK	RESPONSIBLE EMPLOYEE(S)
Re-Draft of Zoning Ordinance (after Master Plan is adopted) two-year project. (\$10k for 2016 portion of project)	Fedewa, Consultant
Resilient Grand Haven, Phase II, draft potential text amendments	Fedewa
Stonewater PUD— Residential	Fedewa
Brucker Beach Woods – 7 site condos	Fedewa
Dollar General Retail Store	Fedewa
Senior Living Campus – condos, apts, assisted living (application submittal TBD)	Fedewa
State Licensed Nursing Home (application submittal TBD)	Fedewa
Lincoln Pines Final Plat	Fedewa
ZBA Applications (3 thus far in 2016)	Fedewa
Zoning Referendum (Commercial PUD and 45' building height for Robbins Road Corridor)	Cargo
Zoning Amendment (Commercial PUD - 45' building height)	Fedewa
Grand Haven Golf Club PUD Amendment to Golfview Sub (developer does not intend to submit applications until 2017)	Fedewa
Amendment re: Anlaan Cemetery fence (Provided info to Walsh, she intends to complete this project)	Fedewa, Walsh
Zoning Amendment (Indoor Recreation Facilities as SLU in C-1)	Fedewa
Transfer Tool Expansion	Fedewa
Master Plan Review	Fedewa, Planning Commission
➤— LIAA Letter of Agreement	Cargo
➤— 15-month Resilient Coastal Community project	Fedewa, LIAA & PC
Health Pointe PUD amendment (Spectrum/Holland Hospital)	Fedewa
Speedway— Commercial PUD (US 31 & Hayes)	Fedewa
Christian Reformed Conference Grounds (site plan amendment)	Fedewa
Ceeh SLU for Soil Removal	Fedewa
Right to Farm Act (RTFA) zoning amendments (postponed pending development of State Urban Farm Act regulations) (to be addressed during ZO update)	Fedewa
Decks— Allow in Waterfront Front Yards (to be addressed during ZO update)	Fedewa
Zoning Amendment (Administrative Procedure for razed residential structures that create a nonconforming accessory building)	Fedewa, Cargo
Transfer Tool Expansion Site Plan	Fedewa



DIRECTOR OF ASSESSING

DATE: September 26, 2016

TO: Township Board

FROM: Denise Chalifoux

RE: "Truth in Taxation" Public Hearing

At the last Township Board meeting, the "Truth in Taxation" hearing was scheduled for tonight.

As you will recall, Grand Haven Charter Township's taxable value increased by 2.5% and the rate of inflation was only 0.03%. This caused a "Headlee" reduction from our 2015 millage rates.

Under the requirements of MCL Section 211.24e, a taxing unit may not generate more revenue than it generated in the prior year unless it holds a "Truth in Taxation" public hearing. As part of the budget process, the Board needs to set the property tax millage rate to help support the coming year budget.

As stated in the "Notice of Public Hearing on Increasing Property Taxes" published September 19, 2016 in the Grand Haven Tribune, the Board of Trustees of Grand Haven Charter Township will hold a public hearing on a proposed increase of an additional revenue which will be 1.44% over the amount levied in 2015.

The following is a breakdown of the proposed 2016 Millage and the tax dollars it will generate.

Millage Levy	2015 Millage	2016 Proposed Millage with Headlee reduction applied	2015 Tax Dollars Generated	2016 Tax Dollars proposed to be generated
Township Operating	0.9171	0.9075	\$644,079	\$653,386
Fire Department	1.9000	1.8802	\$1,334,369	\$1,353,565
Transportation	0.9500	0.9401	\$667,184	\$676,783
Museum	0.2500	0.2474	\$175,575	\$178,104
(NOCA)Four Pointes	0.2500	0.2474	\$175,575	\$178,104
<i>Subtotal</i>	<i>4.2671</i>	<i>4.2226</i>	<i>\$2,996,782</i>	<i>\$3,039,871</i>
Water Debt	0.2200	0.1925	\$154,593	\$138,661
Total	4.4871	4.4151	\$3,151,375	\$3,178,532

What does this mean for Grand Haven Charter Township Taxpayers?

The total proposed 2016 millage rate for Grand Haven Charter Township (*which includes debt millage*) is 0.0720 mills **below** the millage rate levied in 2015.

Due to this decrease in millage, on average the owner of a \$100,000 home in 2015 (\$50,000 T.V.) and \$100,300 in 2016 (\$50,150 T.V.) **will pay approximately \$2.94 less in 2016** (*this amount includes the 1.003% adjustment to the taxable value for the increase in the 2016 C.P.I.*)

Attached, you will find the resolution to adopt after the public hearing which establishes the actual millage rate levied by the Township and authorizes the Supervisor and Clerk to sign the attached L-4029 2016 Tax Rate Request.

If approved, the following motion can be offered.

Move to Adopt Resolution No. 16-09-02 approving the levy of an additional allowable millage rate of 0.0127 and authorizing Supervisor French and Clerk Larsen to sign the L-4029 2016 Tax Rate Request.

If there are any questions or comments regarding the above, please contact me.

EXCERPT OF MINUTES

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held on the 26th day of September, 2016, at 7:00 p.m. The meeting was held at the Township Hall, 13300 - 168th Avenue, Grand Haven, Ottawa County, Michigan.

PRESENT:

ABSENT:

After certain matters of business had been discussed, Supervisor French announced that the next order of business was the consideration of a resolution to approve an "additional millage rate" as defined in the Truth in Taxation Law, MCLA 211.24e. Following discussion of this matter, the following resolution was offered by _____ and supported by _____.

RESOLUTION # 16-09-02

WHEREAS, the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held a public hearing on September 26, 2016 to receive testimony and public comments on the issue of whether or not to levy an "additional millage rate" of 0.0127 mills, pursuant to the Resolution of the Township Board, dated September 12, 2016; and

WHEREAS, the Township Board's resolution of September 12, 2016 has duly published by the Township Clerk in accordance with the requirements of the Truth in Taxation Law; and

WHEREAS, it appears to be in the best interest of the Township to levy an additional millage rate of 0.0127 mills.

NOW, THEREFORE, be it hereby resolved that the Township Board of Grand Haven Charter Township, Ottawa County, Michigan does hereby approve the levy of an additional millage rate of 0.0127 mills, pursuant to the requirements of the Truth in Taxation Law and does hereby establish the 2016 Grand Haven Charter Township millage rate as follows:

1. Allocated, Operating Millage – .9075;
2. Voted, Museum – .2474;
3. Voted, Council on Aging – .2474;
4. Voted, Fire Rescue – 1.8802;
5. Voted, Transportation – .9401; and
6. Voted, Water Debt –.1925

and as delineated on the attached L-4029 2016 Tax Rate Request Form, pursuant to the requirements of State law, and instructs Supervisor French and Clerk Larsen to sign the aforementioned form.

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED ADOPTED.

Dated:

Laurie Larsen, Township Clerk

I, the undersigned, duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 26th day of September, 2016. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available by said act.

Dated:

Laurie Larsen, Township Clerk

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2016**

WATER

MONTH	WORK ORDERS	METER INSTALLS		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"				
JANUARY	70	4	2	1	0	1	0	0	29.93	0.95	0.00
FEBRUARY	70	2	3	0	0	1	2	0	28.17	1.10	0.00
MARCH	113	4	3	7	15	4	8	0	30.16	1.50	0.00
APRIL	213	4	4	4	127	0	2	0	32.41	2.16	0.00
MAY	238	2	4	4	102	0	3	4048	57.77	4.84	0.00
JUNE	276	5	6	9	165	5	1	2100	68.67	3.81	0.00
JULY	252	4	2	2	125	6	5	2100	104.70	5.94	0.00
AUGUST	245	2	3	16	157	1	2	0	91.01	4.06	0.00
SEPTEMBER											
OCTOBER											
NOVEMBER											
DECEMBER											
TOTAL YTD	1477	27	27	43	691	18	23	8248	442.80	24.37	0.00
TOTALS		54				41			467.17	24.37	
						5162					

NOTES:

5/18/16 - 2" Meter installed at Conference Grounds

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	4	2	0	7.69
FEBRUARY	0	8	0	7.97
MARCH	5	1	0	8.66
APRIL	0	3	0	8.45
MAY	1	1	0	10.01
JUNE	0	6	0	6.70
JULY	5	3	0	9.45
AUGUST	0	6	0	8.79
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
TOTAL YTD	15	30	0	67.71
TOTALS		752		

NOTES: