

**GRAND HAVEN CHARTER TOWNSHIP BOARD
WEDNESDAY, NOVEMBER 2, 2016**

SPECIAL MEETING – 6:30 P.M. (Main Conference Room)

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MEETING AGENDA
- IV. BUSINESS
 1. Approval of Resolution 16-11-01 authorizing the City of Grand Haven Neighborhood Housing Services (NHS) to respond to the Michigan State Housing Development Authority's (MSHDA) Housing Initiatives Division request for proposals (RFP) of HOME funds for the purpose of assisting residents with homebuyer rehabilitation.
- V. PUBLIC COMMENTS (*LIMITED TO THREE MINUTES, PLEASE.*)
- VI. ADJOURNMENT

SUPERINTENDENT'S MEMO

DATE: October 31, 2016
TO: Township Board
FROM: Cargo
SUBJECT: Resolution of Support – HOME Grant Opportunity

OVERVIEW:

The Michigan State Housing Development Authority (MSHDA) has a competitive grant opportunity for local governments (*or non-profits*) to assist residents statewide with home buyer rehabilitation activities through the federal HOME Investment Partnerships Program (HOME).

However, there is only \$1 million available among Michigan's 83 counties. Thus, I have labeled this competitive grant opportunity as an "Exercise in Optimism". The City of Grand Haven Neighborhood Housing Services (NHS) will be completing a \$160,000 grant for Grand Haven City, Grand Haven Charter Township, Ferrysburg, and Spring Lake Township.

That said, the grant program proposed is directed toward low and moderate income home buyers that will be purchasing homes in the \$100k to \$120k range. The grant opportunity is targeted for specific neighborhoods and could provide up to \$10,000 in mortgage assistance and \$30,000 in rehabilitation monies.

At the most, one GHT home per year for the next two years could be eligible for the program.

PARTICIPATION REQUIREMENTS:

For Grand Haven Charter Township to participate, the Township is required to complete the following items:

- ✓ Approve Resolution 16-11-01 that authorizes the NHS to respond to MSHDA's request for a proposal for a portion of the \$1 million HOME funds targeted to assist residents with home buyer rehabilitation. (*See attached resolution.*)
- ✓ Select a neighborhood within the Township that has homes that will sell for \$120,000 or less. For the Township, the area selected is Coleman Street between Robbins Road and Mercury Drive. There are 38 homes on this street that have an average assessed value of \$107,829.

CONCLUSION:

If the Board supports the HOME grant opportunity, the following motion can be offered:

Motion by _____, supported by _____ to approve Resolution 16-11-01 authorizing the City of Grand Haven Neighborhood Housing Services (NHS) to respond to the Michigan State Housing Development Authority's (MSHDA) Housing Initiatives Division request for proposals (RFP) of HOME funds for the purpose of assisting residents with homebuyer rehabilitation.

Please contact me if you have any questions or comments.

At a special meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on November 2, 2016, at 6:30 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was to participation in a proposed HOME grant rehabilitation program for new home buyers.

Discussion followed with respect to the proposed grant opportunity. After completion of this discussion, the following resolution was offered by _____ and supported by _____:

RESOLUTION #16-11-01
Participation in HOME Grant Program

Whereas, the City of Grand Haven has authorized Neighborhood Housing Services (NHS) to respond to the Michigan State Housing Development Authority's (MSHDA) Housing Initiatives Division request for proposals (RFP) of HOME funds for the purpose of assisting residents with homebuyer rehabilitation, and

Whereas, NHS is able to expand their services into Grand Haven Charter Township; in the designated area of described as Coleman Street between Robbins Road and Mercury Drive.

Now therefore be it resolved that Grand Haven Charter Township authorizes the City of Grand Haven's NHS to act on the Township's behalf to be the lead applicant in the process of submitting this RFP to MSHDA and to manage any project approved under this program.

Be it also resolved that NHS' Neighborhood Development Coordinator is authorized to sign and execute any required documents, agreements and amendments thereto with MSHDA for the approved funds.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: November 2, 2016

Township Clerk
Laurie Larsen

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a special meeting of the Township Board held on November 2, 2016. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Township Clerk
Laurie Larsen