

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, AUGUST 14, 2017

WORK SESSION – 6:00 P.M.

1. Closed Session – Discussion of Proposed Real Estate Transaction

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve July 24, 2017 Board Minutes
 2. Approve Payment of Invoices in the amount of \$619,520.93 (*A/P checks of \$504,371.29 and payroll of \$115,149.64*)
 3. Approve Reappointment of Lyle Rycenga to Zoning Board of Appeals Alternate with a term ending August 31, 2020
 4. Approve appointment of Brock Hesselsweet to Zoning Board of Appeals and to the Planning Commission both with terms ending August 31, 2020
 5. Approve Agreement with Grand Haven Area Public Schools on New School Zone Signs (*Peach Plains Elementary and Rosy Mound Elementary*)
 6. Approve Engineering Agreement for 2018 Pathway Extension Project
- VI. OLD BUSINESS
 1. Second Reading for Wood Property Rezoning - R-4 to R-1
 2. Second Reading for Ehlert Property Rezoning - RR to AG
- VII. NEW BUSINESS
 1. Adopt Story, Core Values and Expected Behaviors as part of Disney Way Program
 2. Resolution 17-08-01 – Amendment to Employee Education Reimbursement Program
 3. Resolution 17-08-02 – Special Assessment Lighting District Agreement for Lincoln Pines Sub No. 1
- VIII. REPORTS AND CORRESPONDENCE
 1. Correspondence
 2. Committee Reports
 3. Manager's Report
 - a. July Building Report
 - b. July Enforcement Report
 - c. July DPW Report
 - d. June Legal Review
 4. Others
- IX. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY
(*LIMITED TO THREE MINUTES, PLEASE.*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JULY 24, 2017**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Gignac, Behm, Redick, Meeusen

Board members absent: Kieft, Larsen

Also present was Manager Cargo.

Motion by Trustee Redick supported by Trustee Behm to appoint Trustee Meeusen as Temporary Clerk. **Which motion carried.**

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Redick and seconded by Trustee Gignac to approve the meeting agenda. **Which motion carried.**

V. PRESENTATION

Amy Swope – the director of the Muskegon Community College Foundation – introduced herself to the Board.

VI. APPROVAL OF CONSENT AGENDA

1. Approve July 6, 2017 Special Board Minutes
2. Approve July 10, 2017 Board Minutes
3. Approve Payment of Invoices in the amount of \$345,280.60 (A/P checks of
4. \$110,950.01 and payroll of \$234,330.59)
5. Approve Reappointment of Pete LaMourie and Bob Wagenmaker to the Planning Commission for terms ending August 31, 2020.
6. Approve and Execute the Brucker Beach Woods Private Road Maintenance Agreement

Motion by Trustee Gignac and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. Manager Cargo noted that seven firms bid on this construction project with bids ranging from a high \$847,814 to a low of \$639,388. The average of the bids was about \$715k while the median was \$694k.

The Board discussed the pathway construction bids and noted that the difference

between low bid of \$639,388 and the second lowest bid of \$641,859.75 is only \$2,471.75, which is less than a 1% difference (*i.e.*, 0.38%).

The Board noted that second lowest bid is a local contractor (*i.e.*, *Schmidt Brothers Excavating*). The Board discussed awarding the contract to the local contractor and offered the following reasons:

- ✓ Because the benefit to the Grand Haven area economy of “buying local” will exceed the marginal price difference of \$2,471.75;
- ✓ Because the Township has worked with the local contractor in the past and found his work to be “good”; and,
- ✓ Because a review of the subcontractors also provides confidence regarding the ability of the local contractor to adequately perform the pathway construction work.

Motion by Trustee Redick supported by Trustee Gignac to award the Buchanan and Sleeper Streets Pathway Extension project to Schmidt Brothers Excavating for the bid price of \$641,859.75, because the benefit to the local economy will exceed the marginal cost difference with the low bid, and to authorize Superintendent Cargo to execute the necessary construction contract. This decision is contingent upon a review by the Township’s legal firm affirming the Township Board’s authority to award the bid to the local firm based upon the reasons discussed. **Which motion carried.**

2. **Motion** by Trustee Meeusen supported by Trustee Behm to approve and adopt the “Hofma Vision” development plan and to instruct staff to forward the document to the Parks and Recreation Committee for the purposes of prioritizing the \$6± million of improvements contained within the document. **Which motion carried.**

3. **Motion** by Trustee Meeusen supported by Trustee Gignac to adopt Resolution 17-07-02 that adopts budget amendment for the first half of fiscal year 2017 with the contingency that the General Fund designated fund balance from parks is increased from \$250,000 to \$370,000. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Meeusen, Reenders, Behm, Redick, Gignac

Nays:

Absent: Kieft, Larsen

VII. NEW BUSINESS

1. **Motion** by Trustee Gignac supported by Trustee Redick to present and postpone the Zoning Map Amendment Ordinance concerning the rezoning of 14608 Lakeshore Drive, Parcel No. 70-03-33-300-059, from Multiple Family (R-4) to Single Family (R-1). Further action will be postponed until August 14th when the zoning map amendment ordinance will be considered for adoption and approval. **Which motion carried.** This is the first reading.

2. **Motion** by Trustee Gignac supported by Trustee Behm to present and postpone the Zoning Map Amendment Ordinance concerning the rezoning of Parcel No. 70-07-14-200-039 from Rural Residential (RR) to Agricultural (AG). Further action will be postponed until August 14th when the zoning map amendment ordinance will be

considered for adoption and approval. **Which motion carried.** This is the first reading.

VIII. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports – The Personnel Committee is scheduled to meet on Thursday, August 3rd at 7:00 a.m.
- c. Manager’s Report
 - i. June DPW report
 - ii. Trustee Gignac recommended that staff contact comparable townships and seek input regarding an administrative policy for storm debris collection.
 - iii. Manager Cargo noted that 357 property owners had reserved a slot for curbside storm debris collection and that, as of Monday afternoon, about 220 of these reservations were completed. The tub grinding of the storm debris would begin on Tuesday at the drop-off site. Cargo noted that if the Township continued to pick-up debris past Wednesday, it might be necessary to use the Wolfe property as a temporary drop-off location and Schmidt Brothers would be required to dispose of the material from this site.
- d. Others

IX. PUBLIC COMMENTS

Amanda Price – State Senator Meekhof’s Local Services Director – attended the meeting and offered the senator’s services, as needed.

X. ADJOURNMENT

Motion by Trustee Gignac and seconded by Trustee Meeusen to adjourn the meeting at 7:37 p.m. **Which motion carried.**

Respectfully Submitted,

Calvin Meeusen
Grand Haven Charter Township Temporary Clerk

Mark Reenders
Grand Haven Charter Township Supervisor

SUPERINTENDENT'S MEMO

DATE: August 9, 2017

TO: Township Board

FROM: Cargo

SUBJECT: Supervisor Reenders' Appointment – Zoning Board of Appeals - Rycenga

The Zoning Board of Appeals (ZBA) is a statutorily required Committee for Grand Haven Charter Township that is tasked with deciding any appeal from any requirement or administrative decision relating to the enforcement of the Zoning Ordinance.

The Township ZBA has five members and can also have an additional two alternates. The alternates may sit as regular members if the regular member is unable to attend or has a conflict of interest.

Lyle Rycenga has served as an alternate to the to the Township's ZBA and is being recommended by Supervisor Reenders to be reappointed. Rycenga owns "Rycenga Electric" located immediately north of the Township facility on 168th Avenue (*i.e., his business is located within the Township's DDA*) and is also a member of the Township's Construction Board of Appeals. He and his family live in the Forest Park subdivision and he has been a Township resident for over five decades.

If the Board supports this appointment, the following motions can be offered:

Move to appoint Lyle Rycenga to the Zoning Board of Appeals for a term ending August 31, 2020.

If you have any questions or comments prior to the meeting, please contact Supervisor Reenders.

SUPERINTENDENT'S MEMO

DATE: August 9, 2017
TO: Township Board
FROM: Cargo
SUBJECT: Supervisor Reenders' Appointment – ZBA and PC Appointment

Both the Zoning Board of Appeals (ZBA) and Planning Commission (PC) have a vacancy.

After posting the ZBA opening and reviewing the four (4) applications received, Supervisor Reenders is recommending the appointment of Brock Hesselsweet to the ZBA. Hesselsweet is a local architect, is a member of the Township's Parks and Recreation Committee, is active with the "Friends of the Parks" group, and serves on the Construction Board of Appeals

If the Board supports this ZBA appointment, the following motion can be offered:

Move to appoint Brock Hesselsweet to the Zoning Board of Appeals for a term ending August 31, 2020.

In addition, Supervisor Reenders would like to fill vacancy on the Planning Commission with a ZBA member (*pursuant to the Township Zoning Ordinance a member of the Planning Commission must also be a member of the ZBA*) and notes that with his planning and development experience, Hesselsweet would be a good fit for this vacancy. To proceed forward with the appointment, the following motion can be offered:

Move to appoint Brock Hesselsweet to the Planning Commission for a term ending August 31, 2020.

If you have any questions or comments prior to the meeting, please contact Supervisor Reenders.

INTER-OFFICE MEMO

DATE: August 8, 2017
TO: Township Board
FROM: Cargo
SUBJECT: Agreement – School Zone Signs Agreement

Attached, please find an agreement with the Grand Haven Area Public Schools (GHAPS) regarding the proposed “new” school zone speed limit signs for Peach Plains Elementary and Rosy Mound Elementary schools.

As you may recall, the Township Board at a special meeting in April agreed to appropriate a maximum of **\$35,000** to replace the existing school zone signs at the elementary schools with new digital signs that would better inform drivers of the school zone speed limits and their current traveling speed. Currently, the costs associated with this project are as follows:

1. Traffic Safety (yellow blinkers, posts, signs):	\$16,374.20
2. Strain Electric (installation):	\$12,210.00
3. Consumers Power hookup	\$ TBD
4. Grand Haven Board of Light & Power	\$ TBD
	Total \$28,584.20

The attached agreement notes that the Township will be responsible for installation, maintenance and electrical costs associated with these digital signs. However, the GHAPS is responsible for the programing and operation of the signs.

The GHAPS Business Committee has reviewed and accepted the proposed agreement. To move forward with this project, the Township Board also needs to approve the agreement, which can be accomplished with the following motion:

Move to authorize the Township Superintendent to execute the proposed agreement pertaining to the installation, maintenance and operation of new school zone speed limit signs.

If you have any questions or comments, please contact Cargo at your convenience.

**GRAND HAVEN CHARTER TOWNSHIP AND
GRAND HAVEN AREA PUBLIC SCHOOLS**

**AGREEMENT PERTAINING TO
THE INSTALLATION OF NEW SCHOOL ZONE
SPEED LIMIT SIGNS**

THIS AGREEMENT, by and between Grand Haven Area Public Schools, of 1415 Beechtree Street, Grand Haven, Michigan 49417 (the "District"), and Grand Haven Charter Township, of 13300 - 168th Avenue, Grand Haven, Michigan 49417 (the "Township"), is made and entered into with reference to the following facts and circumstances.

A. For the purpose of promoting safety, the general welfare, and compliance with posted speed limits, the Township and the District desire to install four new electronic speed limit signs (the "Signs") to be used at Rosy Mound Elementary School and Peach Plains Elementary School. Two Signs will be installed at Rosy Mound Elementary School and two Signs will be installed at Peach Plains Elementary School. An illustration of the Signs is attached as Exhibit A.

B. The Township and the District desire to enter into this Agreement to designate responsibility for the installation, maintenance, and operation of the Signs.

In consideration of their respective or mutual promises or covenants, the District and the Township agree as follows.

1. Term. This Agreement shall not expire unless either party communicates in writing its desire to terminate this Agreement. Such a writing must be delivered to the other party at least 30 days in advance of the date on which the party desires to terminate the Agreement.

2. Installation. The Township shall install the Signs at locations designated by the Ottawa County Road Commission pursuant to the permitting process. This installation shall include connecting the Signs to an electric power source.

3. Payment. The Township shall pay all costs associated with the purchase, installation, and maintenance of the Signs.

4. Maintenance. The Township shall provide whatever maintenance it deems reasonably necessary for the proper upkeep of the Signs at the Township's cost and expense. The District will not be responsible to provide or pay for any maintenance of or upkeep on the Signs.

5. Operation. The District shall be responsible for the day-to-day operation of the Signs at the District's cost and expense. This shall include, but is not limited to, programming the Signs to be operational during the appropriate times of day; making any changes to such

programming; turning the Signs off when school is cancelled for weather, vacation, or any other reason; and training its staff to maintain the day-to-day operation of the Signs.

6. Power Supply. The Township agrees to provide all necessary power to the Signs, and to be responsible for the necessary electrical costs.

7. Notice. All notices under this Agreement shall be in writing and shall be either personally delivered or mailed by first class mail with postage prepaid, or by email or other electronic communication with a return receipt or other method of written acknowledgment, to the party to whom it is directed at the party's address provided above (or such other address as provided by the party from time to time), and such notification shall constitute full and adequate notice on the day of the notification, or the day after the notification if sent by first class mail.

8. Non-Assignment. Neither party shall assign or transfer its rights or obligations pursuant to this Agreement without the prior written approval of the other party. However, such approval shall not be unreasonably withheld.

9. Miscellaneous. This Agreement shall inure to the benefit of and be binding upon the parties and their respective successors and permitted assigns. This Agreement has been executed in the State of Michigan and shall be governed by Michigan law, exclusive of any conflict of law provisions. This Agreement may be amended, but only upon written agreement of the parties. The waiver by any party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this Agreement, which shall remain in full force and effect. It is contemplated that this Agreement will be executed in multiple counterparts, all of which together shall be deemed to be one document. The captions in this Agreement are for convenience only and shall not be considered as part of this Agreement or in any way to amplify or modify its terms and provisions.

IN WITNESS WHEREOF, the District and the Township have, by their authorized officers or representatives, executed this Agreement as of the dates noted below.

**GRAND HAVEN AREA
PUBLIC SCHOOLS**

By: _____
Its: Superintendent

Dated: _____

**GRAND HAVEN
CHARTER TOWNSHIP**

By: _____
Its: Superintendent

Dated: _____

EXHIBIT A





Manager's Memo

DATE: August 9, 2017
TO: Township Board
FROM: Bill
RE: Engineering Agreement – Pathway Project 2017 Construction Phase

As you may recall, the Township informed residents that construction on the proposed pathway extension would be completed in three phases – beginning in 2017 with the construction of pathways along Sleeper Street and Buchanan Street.

The second phase of the pathway expansion will occur in 2018 with the construction of pathways along Lincoln Street (*Lakeshore to 168th Avenue*); 152nd Avenue (*Ferris to Lincoln Street*); 168th Avenue (*Buchanan to Ferris Street*); and Groesbeck Street (*152nd Avenue to west end*). The estimated construction cost of this project is about \$1.57 million.

The proposed construction schedule for this second phase is as follows:

TASK	COMPLETED BY
Engineering Agreement Approval	August 14, 2017
Topographic Survey	August - September 2017
Base Construction Plans	October - November 2017
Property Owner/Easement Review	December 2017 - January 2018
Final Design/ Permitting for Project	January 2018 - February 2018
Easement Acquisition	February 2018 - April 2018
Township Board Approval to Advertise	February 12, 2018

TASK	COMPLETED BY
Bid Advertisement	February 2018
Bid Opening and Township Board Approval	March 2018
Construction	April - October 2018

Please note that **the 2018 extension will be bid as two projects** – (1) the Lincoln and 168th projects on the west side of US-31; and, (2) the 152nd and Groesbeck projects on the east side of US-31.

The most time-consuming portion of the projects will be working with adjacent property owners to secure any pathway and/or construction easements necessary for this second phase of the pathway extension. However, the process utilized for the easements needed for the current Buchanan Street pathway extension has worked well.

The proposed engineering for this phase of the pathway extension will cost about **\$282k**. Specifically, the engineering has two phases – design engineering and construction engineering.

Design Engineering (\$159,600):

Prein and Newhof will combine topographical surveys and aerial mapping for the project to create base drawings for the design. Additional tasks will include:

1. Complete non-motorized pathway design and drafting
2. Wetlands delineation
3. Soil borings
4. Preparation of contract documents, including drawings, specifications and contractor's proposal form
5. Meetings with Township officials to review design
6. Preparation of regulatory agency permit applications (*i.e., OCRC, OCWRC Drain use, MDEQ and SESC*)
7. Meetings with property owners along the proposed route to discuss impacts, easements and the best design of the pathway to minimize inconvenience
8. Provide bidding assistance

Regulatory agency permit fees are not included in the engineering agreement; but, will be paid directly by the Township. Further, easement costs are completed on time and material with the Township's legal staff preparing all easement documentation and recording of the same.

Construction Engineering (\$122,000):

Prein and Newhof expects construction to be completed for the Lincoln Street portion in about six weeks; eight weeks for 152nd Avenue section; twelve weeks for 168th Avenue portion; and, six weeks for Groesbeck Street section. Construction observation is expected to occur about 20 hours per week for each of the phases and will include:

1. Attend preconstruction meeting and provide meeting minutes
2. Complete construction staking
3. Provide construction observation/project administration
4. Complete material testing/density
5. Prepare contractor pay applications and final closeout documents
6. Replace any property irons disturbed due to construction

To proceed with the approval of the engineering agreement, the following motion can be offered:

Move to authorize Superintendent Cargo to execute an engineering services agreement with Prein & Newhof for engineering services not to exceed \$281,900 related to the extension of pathways along Lincoln Street; 168th Avenue; 152nd Avenue; and, Groesbeck Street during the 2018 construction season and using two separate bid packages.

If you have any questions or comments, please contact Cargo at your convenience.



Community Development Memo

DATE: August 10, 2017
 TO: Township Board
 FROM: Stacey Fedewa, Community Development Director
 RE: Wood – Rezoning Application (R-4 to R-1)

BACKGROUND

The applicant, Steve Wood, requests to rezone his 2.65 acre parcel at 14608 Lakeshore Drive (70-03-33-300-059) from Multiple Family (R-4) to Single Family (R-1). On July 17th the Planning Commission adopted a motion recommending the Board approve the proposed rezoning. On July 24th the Board approved the first reading of this application.

The rezoning application was tested against the “Three C’s” evaluation method.

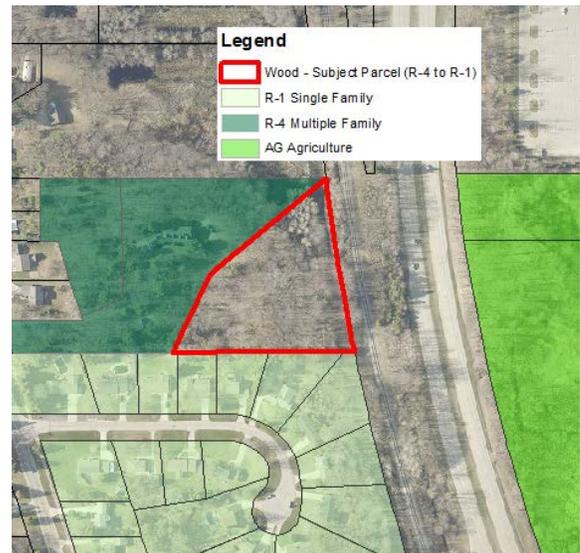
COMPATIBILITY

*Is the proposed rezoning **compatible** with the existing developments or zoning in the surrounding area?*

The zoning for parcels that border the applicants’ parcel is:

Direction	Current Zoning	Existing Use
North	R-4	Single Family
South	R-1	Single Family
East	AG	Vacant Land
West	R-1	Single Family

The 2016, Future Land Use Map has master-planned the subject parcel for Medium Density Residential, which corresponds to zoning districts R-1 and R-2.



CONSISTENCY

*Is the proposed rezoning **consistent** with the goals and objectives of the Master Plan and does it coincide with the Future Land Use Map in terms of an appropriate use of the land?*

The proposed rezoning is consistent with surrounding land uses and the Statement of Purpose narrative for the R-1 district, which includes:



- The purpose of the R-1 District is to encourage an environment of low-density single-family dwellings, with other residentially related facilities and activities primarily of service to the residents in the area.

CAPABILITY

*Does the proposed rezoning require an extension of public sewer and water, roadway improvements, or enhanced fire and police protection, and if so, is it in an area **capable** of being provided with such services?*

Parcels within the R-1 District should be supported by certain infrastructure features, including paved roads, natural gas, municipal water, and if available sanitary sewer.

This parcel is only accessed via a driveway easement and does not have frontage on Lakeshore Drive. Staff will need to discuss whether the Township is logistically able to supply the property with public water. Sanitary sewer is not available.

SAMPLE MOTIONS

If the Township Board finds the rezoning application meets the applicable standards, the following motion can be offered:

Motion to approve the Zoning Map Amendment Ordinance concerning the rezoning of 14608 Lakeshore Drive, Parcel No. 70-03-33-300-059, from Multiple Family (R-4) to Single Family (R-1). **This is the second reading.**

If the Township Board finds the rezoning application does not meet the applicable standards, the following motion can be offered:

Motion to deny the Wood rezoning application of Parcel No. 70-03-33-300-059 from Multiple Family (R-4) to Single Family (R-1) because the application does not meet the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance, Master Plan, and Future Land Use Map.

If the Township Board finds the rezoning application is premature or in need of revisions, the following motion can be offered:

Motion to table of the Wood rezoning application, and direct the applicant to address the following items:

1. *List the items...*

Please contact me prior to the meeting if you have questions.



GRAND HAVEN CHARTER TOWNSHIP

Community Development Memo

DATE: July 18, 2017

TO: Township Board

FROM: Stacey Fedewa, Community Development Director

RE: Ehlert – Rezoning Application (RR to AG)

BACKGROUND

The applicant, John Ehlert, requests to rezone his 24.2 acre of land located on the south portion of the Lincoln Street and Mariposa Street intersection. The new Parcel No. is 70-07-14-200-039. This parcel number was issued in July after the applicant closed on the purchase of two lots, which he combined into the -039 property.

The original parcels that were combined into the -039 parcel consist of 70-07-14-200-023 (19.2 acres) and 70-07-14-200-025 (5 acres). Ultimately, the applicant is proposing to relocate the horses he owns onto this property, and remove them from their current boarding location. The rezoning application was tested against the “Three C’s” evaluation method.

On July 17th the Planning Commission adopted a motion recommending the Board approve the proposed rezoning. On July 24th the Board approved the first reading of this application.

COMPATIBILITY

*Is the proposed rezoning **compatible** with the existing developments or zoning in the surrounding area?* The zoning for parcels that border the applicants’ parcel is:

Direction	Current Zoning	Existing Use
North	RR & R-1	Single Family
South	AG	Vacant Land & Blueberries
East	RR & AG	Residential & Agriculture
West	RR, R-2, PUD	Single Family & Future Stonewater Residential PUD

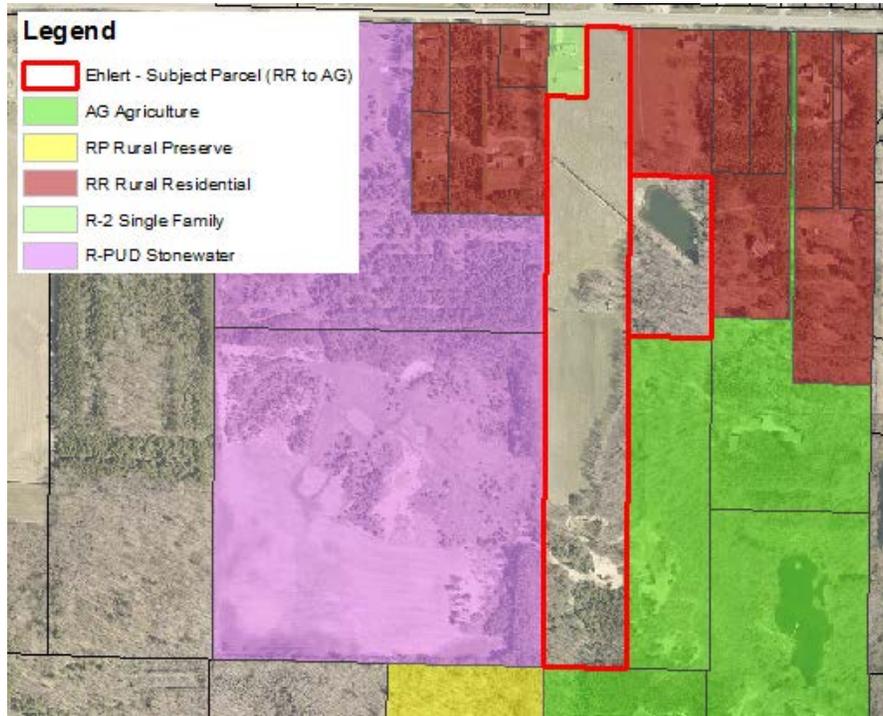
The 2016 Future Land Use Map has master-planned the subject parcel for Agricultural Preservation, which corresponds to the Agricultural (AG) zoning district.

CONSISTENCY

Is the proposed rezoning consistent with the goals and objectives of the Master Plan and does it coincide with the Future Land Use Map in terms of an appropriate use of the land?

The proposed rezoning is consistent with surrounding land uses and the Statement of Purpose narrative for the AG district, which includes:

- The AG District is designed for those open areas of the Township where farming, dairying, forestry operations and other rural type activities exist and should be preserved or encouraged.
- Large vacant areas, fallow land and wooded areas may also be included.
- Although the demand for other uses in these districts may ultimately outweigh their use as zoned, any such zoning changes should be made cautiously with the realization that adequate food supply is essential to the health and welfare of the Township, Country, State and Nation.
- This district is not intended to be used for residential housing; although some residential housing is allowed it is permitted when subordinate to some other agricultural use which is being conducted on the parcel or lot.



The applicants' proposal for the keeping of horses, a domestic-farm type animal is consistent with an Agricultural use. Perhaps in the future the applicant will work towards building a single-family dwelling, but that will be several years from now.

CAPABILITY

*Does the proposed rezoning require an extension of public sewer and water, roadway improvements, or enhanced fire and police protection, and if so, is it in an area **capable** of being provided with such services?*

Parcels within the AG District are not recommended to be supported by any type of infrastructure. That said, Lincoln Street does have municipal water, and after the Stonewater developer extends sanitary sewer from adjacent developments it will become available. However, again staff would need to discuss logistics with the property owner to determine if it is feasible to connect either of those utilities because of the long length of the property.

SAMPLE MOTIONS

If the Township Board finds the rezoning application meets the applicable standards, the following motion can be offered:

Motion to approve the Zoning Map Amendment Ordinance concerning the rezoning of Parcel No. 70-07-14-200-039 from Rural Residential (RR) to Agricultural (AG). **This is the second reading.**

If the Township Board finds the rezoning application does not meet the applicable standards, the following motion can be offered:

Motion to deny the Ehlert rezoning application of Parcel No. 70-07-14-200-039 from Rural Residential (RR) to Agricultural (AG) because the application does not meet the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance, Master Plan, and Future Land Use Map.

If the Township Board finds the rezoning application is premature or in need of revisions, the following motion can be offered:

Motion to table of the Ehlert rezoning application, and direct the applicant to address the following items:

1. *List the items...*

Please contact me if this raises questions.



Administrative Memo

TO: Township Board

FROM: Andrea Dumbrell, Human Resources Supervisor

DATE: August 10, 2017

RE: GHCT Story, Values and Codes of Conduct

After the Disney Way Training wrapped in June, committees were formed to continue the work discussed at the training. Stacey Fedewa, Tom Gerencer, and Andrea Sandoval met multiple times to draft the Township's Story, Values and Codes of Conduct. Additionally, they sought out and integrated feedback from Township staff into their work. Below is the recommended language for Grand Haven Charter Township's Story, Values and Codes of Conduct:

We are Grand Haven Charter Township

We are a beautiful, thriving community located in Northwest Ottawa County where our residents and visitors can find miles of pristine beaches, towering sand dunes and breathtaking sunsets along the shores of Lake Michigan. Our clean and safe community values a family-centered atmosphere; we also offer vibrant parks, world-class schools, as well as an appreciation of the arts and healthy lifestyles. Our community is a place where agri-businesses and industry seek to locate, bringing with them more opportunities for growth.

We are an organization that values trust and mutual respect. Our staff members are empowered to make decisions and create positive change. We are committed to continuous improvement through the use of technology and collaboration with our customers, peers, and neighbors. We know our past, and we learn from it so that we can grow together as a community.

Grand Haven Charter Township Values

We are a team devoted to providing superior customer service while inspiring an atmosphere of integrity, respect and trust. We value open communication, honesty and understanding.

Codes of Conduct

1. We live the Golden Rule.
2. We act with patience and understanding.
3. We create a culture of service in which every person is valued.
4. We communicate openly and honestly.
5. We lead by example.
6. We are open to new ideas and beliefs.
7. We work together to keep our community safe and clean.
8. We strive to know the answers and seek solutions.
9. We celebrate and enjoy our work.

If the Board supports the recommended language, the following motion could be offered for consideration:

Motion to adopt the Grand Haven Charter Township Story, Values and Codes of Conduct as submitted.

Once the Board adopts the Township's Story, Values and Codes of Conduct, the Township's Disney Way Champion Committee, consisting of Kristi Walsh, David Peterson, and Andrea Dumbrell, will communicate with staff and board members the plans to keep the Disney Way momentum moving forward.

Lastly, Bill Capodagli will be returning to the Township on August 29, to meet with Bill Cargo and the Champion Committee, and on August 31, for a follow-up, half-day session with all staff. We are looking forward to the sessions with Mr. Capodagli and the continuation of integrating the Disney Way philosophy into our work!

If you have any questions, please do not hesitate to contact me.



Administrative Memo

TO: Township Board

FROM: Andrea Dumbrell, Human Resources Supervisor

DATE: August 10, 2017

RE: Reimbursement of Employee Educational Expenses Policy Revision and Funding

As a result of the great recession, GHCT suspended the funding of the Employee Educational Expenses Policy in 2009. Prior to suspending the funding, the Township was averaging an annual expense of \$7,300 to fund the policy.

Funding employees' education can be a key benefit in recruiting, developing, and retaining a competitive and educated workforce, especially during a time of low unemployment. GHCT is expecting significant employee turnover, in the next five to eight years, due to the potential retirement of a third of our full-time staff. The Employee Educational Expenses Policy will assist in the succession planning and recruiting processes to refill these positions.

It is the Personnel Committee's recommendation to resume funding the Employee Educational Expense Policy in 2018. Additionally, the Personnel Committee recommends revising the policy language to include the following statement as a prerequisite for reimbursement:

The employee must be a permanent, Full-Time employee for at least 1 year prior to the time the eligible course begins.

If the Board supports the recommendation, the following motion could be offered for consideration:

Motion to approve Resolution 17-08-01, authorizing the funding and revisions of the Employee Educational Expenses Policy as submitted.

The revised Reimbursement of Employee Educational Expenses Policy is enclosed for your review. Highlighted language denotes the revised or added language changes.

If you have any questions, please do not hesitate to contact me.

12.12 REIMBURSEMENT OF EMPLOYEE EDUCATIONAL EXPENSES

The Township will reimburse a Full-Time employee for educational expenses incurred by “after hour” classes in accordance with the following policy. On the job training (e.g., conventions, seminars, on-site training, etc.) will be reimbursed as delineated in Section 11.0 TRAVEL POLICY).

The Township will reimburse a Full-Time employee for educational expenses incurred by the employee as follows:

- A. If the expense is for a course or other educational requirement which is necessary for the employee to maintain a state certification which is part of the employee’s job or of duties which the employee regularly performs for the Township, the Township will pay all such costs in full, i.e., maintaining assessor’s qualifications, water/sewer department operator’s certifications, etc. However, if the course will provide the employee with additional or other certifications, then the reimbursement is governed by subparagraph **(B 5.)** below. The employee shall request payment before enrolling, and obtain prior approval of the Personnel Committee. Due to budgetary concerns, if the employee takes the course without prior approval of the Personnel Committee the Township Board shall have the discretion to pay only a part or none of the expense. Reimbursement only includes tuition and fees that are directly related to the class (e.g., *lab fees, etc.*). No reimbursement shall be given for books, materials, parking, loan fees, or other general fees. Questionable requests for reimbursement shall be reviewed and decided by the Personnel Committee.

(Amended 1/22/07)

- B. Any other educational expenses of a Township employee may be reimbursed by the Township on the basis of the following:
 1. **The employee must be a permanent, full-time employee for at least 1 year prior to the time the eligible course begins.**
 2. The expense shall be for a course of training which, in the judgment of the Personnel Committee is substantially related to the job duties that the employee performs for the Township.
 3. The employee shall submit a written request for reimbursement to the Personnel Committee prior to enrollment, allowing the Personnel Committee enough time to make a decision before the commencement of the course. The employee may submit any course descriptions, materials, or other explanation to the Personnel Committee to assist them in making a decision, including a statement by the employee of how or why the course will assist the employee in his/her job duties. The employee’s immediate Supervisor may also offer his/her input or opinion.
 4. The Personnel Committee shall have the right to reject requests for reimbursement on the basis of budgetary or financial needs of the

Township, or on the basis that the course is not sufficiently related to the job the employee performs for the Township, or on any other basis deemed legitimate by the Personnel Director.

5. If reimbursement is approved, the following procedures and rules apply:

a. The employee shall attend all course sessions, meetings, etc. unless excused by the instructor.

b. The reimbursement schedule is as follows:

A- or better 100% reimbursement

B- or better 80% reimbursement

Pass/Fail 80% reimbursement for "Pass"

C or better 70% reimbursement

C- or below No reimbursement

C. Following reimbursement of educational courses, said employee shall remain in the employ of the Township for a period of not less than one (1) year. Should that employee leave the employ of the Township prior to the one (1) year stipulation, said employee shall repay the Township an amount equal to one-twelfth (1/12) of said reimbursement for each full month lacking the one year stipulation.

(Amended 3/14/05)

At a regular meeting of the Township Board of Grand Haven Charter Township, Ottawa County, Michigan, held at the Township Hall at 13300 168th Ave., Grand Haven, Michigan 49417, on August 14, 2017, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The following resolution was offered by Trustee _____ and seconded by Trustee _____

RESOLUTION 17-08-01

WHEREAS, Grand Haven Charter Township (“Township”) has adopted a Personnel Policies and Procedures Manual; and,

WHEREAS, the Grand Haven Charter Township Board (“Township Board”) believes that it is in the best interest of the Township to amend various sections of the Personnel Policies and Procedures Manual from time-to-time as necessary; and,

WHEREAS, the proposed amendment has been reviewed by the Personnel Committee and recommended for approval; and,

WHEREAS, the Township Board believes that it is reasonable and appropriate to adopt this amendment, clarifying what prerequisites are needed for educational expense reimbursements.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. That Section 12.12, is to read in its entirety as follows:

12.12 REIMBURSEMENT OF EMPLOYEE EDUCATIONAL EXPENSES

The Township will reimburse a Full-Time employee for educational expenses incurred by “after hour” classes in accordance with the following policy. On the job training (e.g., conventions, seminars, on-site training, etc.) will be reimbursed as delineated in Section 11.0 TRAVEL POLICY).

The Township will reimburse a Full-Time employee for educational expenses incurred by the employee as follows:

- A. If the expense is for a course or other educational requirement which is necessary for the employee to maintain a state certification which is part of the employee’s job or of duties which the employee regularly performs for the Township, the

Township will pay all such costs in full, i.e., maintaining assessor's qualifications, water/sewer department operator's certifications, etc. However, if the course will provide the employee with additional or other certifications, then the reimbursement is governed by subparagraph (B 5.) below. The employee shall request payment before enrolling, and obtain prior approval of the Personnel Committee. Due to budgetary concerns, if the employee takes the course without prior approval of the Personnel Committee the Township Board shall have the discretion to pay only a part or none of the expense. Reimbursement only includes tuition and fees that are directly related to the class (*e.g., lab fees, etc.*). No reimbursement shall be given for books, materials, parking, loan fees, or other general fees. Questionable requests for reimbursement shall be reviewed and decided by the Personnel Committee.

(Amended 1/22/07)

(Amended 8/14/17)

- B. Any other educational expenses of a Township employee may be reimbursed by the Township on the basis of the following:
1. The employee must be a permanent, Full-Time employee for at least 1 year prior to the time the eligible course begins.
 2. The expense shall be for a course of training which, in the judgment of the Personnel Committee is substantially related to the job duties that the employee performs for the Township.
 3. The employee shall submit a written request for reimbursement to the Personnel Committee prior to enrollment, allowing the Personnel Committee enough time to make a decision before the commencement of the course. The employee may submit any course descriptions, materials, or other explanation to the Personnel Committee to assist them in making a decision, including a statement by the employee of how or why the course will assist the employee in his/her job duties. The employee's immediate Supervisor may also offer his/her input or opinion.
 4. The Personnel Committee shall have the right to reject requests for reimbursement on the basis of budgetary or financial needs of the Township, or on the basis that the course is not sufficiently related to the job the employee performs for the Township, or on any other basis deemed legitimate by the Personnel Director.
 5. If reimbursement is approved, the following procedures and rules apply:
 - a. The employee shall attend all course sessions, meetings, etc. unless excused by the instructor.
 - b. The reimbursement schedule is as follows:

A- or better	100% reimbursement
B- or better	80% reimbursement
Pass/Fail	80% reimbursement for "Pass"
C or better	70% reimbursement
C- or below	No reimbursement

(Amended 8/14/17)

- C. Following reimbursement of educational courses, said employee shall remain in the employ of the Township for a period of not less than one (1) year. Should that employee leave the employ of the Township prior to the one (1) year stipulation, said employee shall repay the Township an amount equal to one-twelfth (1/12) of said reimbursement for each full month lacking the one year stipulation.

(Amended 3/14/05)

2. That all resolutions in conflict herewith in whole or in part are hereby revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

DATED: August 14, 2017

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on August 14, 2017, do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Laurie Larsen, Township Clerk



DIRECTOR OF ASSESSING

DATE: July 10, 2017

TO: Township Board Members

FROM: Denise M. Chalifoux & Stacey Fedewa, Community Development Director

RE: Special Assessment Lighting Agreement –Lincoln Pines Subdivision No. 1

The developers of Lincoln Pines Subdivision No. 1, Signature Land Development Corporation, Eastbrook Homes and ~~A~~ other current residents have signed a Special Assessment Lighting Agreement to install street lights for the first phase of their development.

As you may recall, this agreement process is a method created to streamline the establishment of special assessment districts for the purpose of billing the lot owners for the electricity used to power the streetlights in their subdivision. The developer will pay for the cost of installation as part of their development infrastructure expense.

At this time, the Board needs to make a motion authorizing the signing of this agreement and adopt a resolution establishing the special assessment district. *(Resolution attached)*

If approved the following motion can be made:

17-08-02

Motion to adopt a Resolution ~~17-08-02~~ authorizing the operation of street lights and said operational costs billed to the property owner and authorize the Supervisor to sign the Special Assessment Lighting District agreement for Lincoln Pines Subdivision No. 1.

At a regular meeting of the Township Board of Grand Haven Charter Township, Ottawa County, Michigan, held at the Township Hall at 13300 168th Ave., Grand Haven, Michigan 49417, on August 14, 2017, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Township Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor advised that the next order of business was the consideration of a resolution pertaining to the proposed Special Assessment Lighting District No. 17-01 for Lincoln Pines Subdivision No. 1.

The Supervisor noted that a Special Assessment Lighting District Agreement had been entered into with the owner(s) of all the Property located within the district and that notice of the hearings on necessity and the assessment roll have been waived under the terms of that Agreement.

Discussion followed with respect to the special assessment roll for said special assessment district. After completion of this discussion and certain other business, the following Resolution was offered by Supervisor Reenders and supported by Trustee _____:

RESOLUTION NO. 17-08-02

WHEREAS, by written agreement with all of the property owners within the proposed special assessment district, it was determined that the Township Supervisor should prepare a special assessment roll covering and including the parcels of land described in said Agreement, a copy of which Agreement is incorporated herein and appended to this resolution; and

WHEREAS, the property owner(s) at their expense have installed or will install the necessary lighting equipment; and

WHEREAS, the Township Supervisor has submitted the special assessment roll and his report and certificate in accordance with the instructions specified by this Township Board and filed the same in the office of the Township Clerk; and

WHEREAS, the Township Board did, upon receipt of such items, by agreement accept a waiver of any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing in accordance with the terms and provision of Act 188, of the Public Acts of 1954, as amended, having been waived; and

WHEREAS, the Township Board did meet at said public meeting to review the special assessment roll, the Agreement, and other matters related to the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the special assessment roll prepared and submitted by the Grand Haven Charter Township Supervisor, with amendments or corrections made, if any, by this Board, for Special Assessment Lighting District No. 17-01, including the lands described in the Agreement attached hereto as Exhibit A, in the amount of approximately \$1,200.00 per year for the purpose of defraying the cost of future electrical usage of street lights to be installed within the lighting district, be and the same is hereby ratified, confirmed and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. That the special assessments contained in said special assessment roll shall be payable in annual installments as set forth in the assessment roll.

3. That the first installment due on said special assessment shall be due on December 1 and then on the same day in each and every year thereafter.

4. That all unpaid installments, prior to their transfer to the Township tax roll as provided in Act 188, shall bear interest, payable annually on each installment due date, at a rate of six (6%) percent per annum from December 1, provided, however, the Township Board reserves the option to adjust this interest rate and, further, that this interest rate shall be adjusted as required by Section 7 of Act 188.

5. That all resolutions in conflict herewith in whole or in part are hereby revoked to the extent of such conflict.

YES:

NO: None.

ABSENT:

RESOLUTION DECLARED ADOPTED.

DATED: August 14, 2017

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on August 14, 2017, do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Laurie Larsen, Township Clerk

WARRANT

The undersigned, the duly qualified and acting Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll confirmed by resolution of the Grand Haven Charter Township Board adopted on August 14, 2017, for Special Assessment Lighting District No. 17-01, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated August 14, 2017, as the same may be amended from time to time. The Township Clerk does hereby further require the Township Treasurer on the 1st day of September following the date when any such assessments in such special assessment roll or any part thereof become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interest and penalties computed to September 1 of such year.

Laurie Larsen, Township Clerk

Exhibit A

SPECIAL ASSESSMENT LIGHTING DISTRICT AGREEMENT

WITNESS this agreement-dated July 11, 2017, between **GRAND HAVEN CHARTER TOWNSHIP**, a Michigan Municipal Corporation, of 13300 168th Ave., Grand Haven, Michigan 49417 (the "Township"), and Signature Land Development Corporation, of 1188 East Paris Ave SE, Grand Rapids Charter Township, MI 49546; Eastbrook Homes, Inc. of 1188 East Paris Ave SE, Grand Rapids Charter Township, MI 49546; Robert A. & Jennifer Deckert of 12891 Pine Glen Dr, Grand Haven, MI 49417; Brett C. Erickson of 12951 Wildview Dr. Grand Haven, MI 49417; Christopher F. George of 12966 Wildview Dr. Grand Haven, MI 49417; and Kenneth E. & Heather M. Long of 12981 Wildview Dr. Grand Haven, MI 49417;

RECITALS

WHEREAS, **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** are owners of lots of the following described lands and premises located in the Township of Grand Haven, Ottawa County, Michigan, to-wit:

Known as "**Lincoln Pines Subdivision No. 1**" Lots 1-38 and Wildview Drive, Pine Glen Drive, and Pine Dew Drive.

WHEREAS, the Township requires that the streets and roads within the above-described property be appropriately lighted with street lights ("street lights") as is shown on the documentation attached as Exhibit A; and

WHEREAS, **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** are desirous of installing street lights at their sole expense and to consent and agree to the establishment of an assessment district to provide for the future payment for the electricity utilized in the illumination of said street lights.

NOW, THEREFORE, IN CONSIDERATION OF THE AGREEMENTS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. Ownership. **Signature Land Development Corporation** warrants and represents that they are owners of lots 2-4, 6-8, 10, 11, 13-18, 20-31 and 33-37; **Eastbrook Homes, Inc.** owns lot 1, 19, and 38; **Robert A & Jennifer Deckert** own lot 5; **Brett C. Erickson** owns lot 9;

Christopher F. George owns lot 32; and **Kenneth E. & Heather M. Long** own lot 12.

2. Installation. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** will install the street lights and will pay for the cost of installation.
3. Assessment District. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** agrees that this Agreement shall constitute a petition to establish a special assessment lighting district pursuant to Michigan Act 188 of the Public Acts of 1954, as amended, (the "Act"), for the electricity utilized in the illumination of the street lights.
4. Necessity. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** acknowledges and accepts the necessity of the street lights for the Property and the requirements of the Township zoning ordinance pertaining thereto and hereby waives a hearing on the determination of such necessity as provided in Section 4(a) of the Act.
5. Assessment Roll. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** acknowledges that they have been provided with a copy of a proposed Assessment Roll and has no objections thereto; and hereby waives a hearing on the Assessment Roll as provided by Section 6 of the Act. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** further agrees that the Assessment Roll is appropriate and may be utilized by the Township to assess the Property, and the future owners thereof, for the electricity used by the streetlights.
6. Waiver of Right to Challenge. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** on behalf of itself/themselves, and future owners of the Property, waives any right to challenge the Roll and to demand a hearing pursuant to Section 4 of the Act should the estimated future cost of electricity vary by more than ten percent (10%) from the initial estimated cost of \$1,200 yearly.
7. Consent to Allocation. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; and Kenneth E. & Heather M. Long** on behalf of itself/themselves, and future owners of the Property, consent(s) and agree(s) to the Township Board, pursuant to Section 5 of the Act, dividing and allocating the assessment among the lots or any other separate parcels created by a division of the Property as the Township Board shall determine is appropriate.

In the event the Developer selects an upgrade in the style of pole and fixture above the basic pole and utility provided by the utility company, if any, the additional cost and/or replacement of such upgraded pole and fixture shall also be assessed among the lots, as the

Township Board shall deem appropriate.

- 8. Resolution. The Township shall pass an appropriate resolution establishing the special assessment district and approving the special assessment roll.
- 9. Delinquent Collection. **Signature Land Development Corporation; Eastbrook Homes, Inc.; Robert A. & Jennifer Deckert; Brett C. Erickson; Christopher F. George; Kenneth E. & Heather M. Long**, on behalf of itself/themselves, and future owners of the Property, consents and agrees to the collection of the assessments, pursuant to Section 10 of the Act, including the addition of a six (6%) percent charge on an assessment six (6) months, or more, past due as of September 1 of each year; and the placement of a lien in the amount of the assessment and additional charge as of September 1 on the Township tax bill.
- 10. Recording. This agreement shall be recorded with the Ottawa County Register of Deeds and shall bind the heirs, assigns, successors in interest, and personal representatives of the parties hereto, and all future owners of the Property or any portion thereof.
- 11. Allocation of Lighting Costs. The costs of the electricity utilized by the streetlights shall be allocated equally among the lots or parcels within the district regardless of lot size or value. The cost for a twelve-month period shall be determined as of December 31 to be included in the tax bill issued effective December 1 of the same year.

Witnessed by:

Executed by:

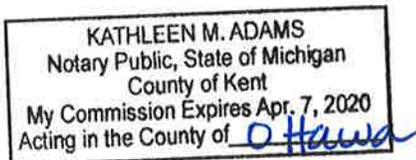
Sign: Shelley R Godfrey
 Print: Shelley R Godfrey

Sign: [Signature]
 Michael R. McGraw
 Signature Land Development Corp
 Its: Vice-President

Sign: Kathleen M Adams
 Print: Kathleen M. Adams

STATE OF MICHIGAN)
 : ss
 COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this July 28 day of 2017, by Michael R. McGraw on behalf of Signature Land Development Corp. its Vice-President



Sign: Kathleen M Adams
 Print: _____, Notary Public
Kent County, Michigan
 My Commission Expires: 4-7-2020

Witnessed by:

Sign: Wendy Froese
Print: Wendy Froese

Sign: Wendy Janis
Print: WENDY JANIS

Executed by:

Sign: Robert A. Deckert
Robert A. Deckert

Sign: Jennifer Deckert
Jennifer Deckert

STATE OF MICHIGAN)

: ss

COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this 19th day of 2017, by Robert A. Deckert & Jennifer Deckert.



Sign: Martha J. Thomas
Print: MARTHA J. THOMAS, Notary Public
OTTAWA County, Michigan
My Commission Expires: 6.19.22

Witnessed by:

Executed by:

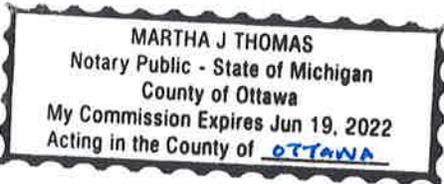
Sign: Wendy Froese
Print: Wendy Froese

Sign: Brett C. Erickson
Print: Brett C. Erickson

Sign: Wendy Tanis
Print: Wendy Tanis

STATE OF MICHIGAN)
 : ss
COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this 24th day of 2017,
by Brett C. Erickson.



Sign: Martha J. Thomas
Print: MARTHA J. THOMAS, Notary Public
OTTAWA County, Michigan
My Commission Expires: 6.19.22

Witnessed by:

Sign: Wendy Froese
Print: Wendy Froese

Sign: Wendy Tanis
Print: WENDY TANIS

Executed by:

Sign: Ken Long
Kenneth E. Long

Sign: Heather Long
Heather M. Long

STATE OF MICHIGAN)
 : ss
COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this 17th day of 2017,
by Kenneth E. Long & Heather M. Long.



Sign: M.J.T.
Print: MARTHA J. THOMAS, Notary Public
OTTAWA County, Michigan
My Commission Expires: 6-19-22

GRAND HAVEN CHARTER TOWNSHIP,
A Michigan Municipal Corporation,

Witnessed by:

Executed by:

Sign: _____

Print: William D. Largo

By: _____

Mark Reenders

Its: Supervisor

Sign: 

Print: Stacey Fedewa

STATE OF MICHIGAN)

: ss

COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this _____ day of 2017, by Mark Reenders on behalf of GRAND HAVEN CHARTER TOWNSHIP, a Michigan Municipal Corporation, its Supervisor.

Sign: _____

Print: _____, Notary Public

_____ County, Michigan

My Commission Expires: _____

Prepared by:

Stacey Fedewa

Community Development Director

Grand Haven Charter Township

13300 168th Avenue

Grand Haven, MI 49417

(616) 842-5988

REPORT OF SUPERVISOR

I, Mark Reenders, Supervisor, of Grand Haven Charter Township, Ottawa County, Michigan, do hereby report that I have prepared this special assessment roll for the Lincoln Pines Subdivision No. 1, in the amount of \$1,200.00 for the purpose of defraying the cost of future electrical usage of the street lighting improvements.

Dated: August 14, 2017

Mark Reenders, Township Supervisor

Attached: Assessment Roll

CERTIFICATE

STATE OF MICHIGAN)
COUNTY OF OTTAWA) ss.
CHARTER TOWNSHIP OF GRAND HAVEN)

TO THE TOWNSHIP BOARD OF GRAND HAVEN CHARTER TOWNSHIP:

I do hereby certify and report that the foregoing is the special assessment roll made by me pursuant to a resolution of the Grand Haven Charter Township Board adopted on August 14, 2017, for the cost of operating such street lighting improvements as described in the Report of Supervisor attached hereto for Lincoln Pines Subdivision No. 1, Lighting Special Assessment District. In making such assessment roll I have, according to my best judgment, conformed in all respects to the directions contained in said resolution adopted on August 14, 2017, and the statutes of the State of Michigan.

Dated: August 14, 2017

Mark Reenders, Township Supervisor

Subscribed and sworn to before me
this _____ day of August, 2017.

Notary Public, Ottawa County, Michigan
Acting in Ottawa County, Michigan
My commission expires: _____

Population: Special Assessment District (11-192)

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
70-07-12-476-001	11-192, LINCOLN PINES	31.57	EASTBROOK HOMES INC 1188 E PARIS AVE SE STE 100
70-07-12-476-002	11-192, LINCOLN PINES	31.57	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-003	11-192, LINCOLN PINES	31.57	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-004	11-192, LINCOLN PINES	31.57	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-005	11-192, LINCOLN PINES	31.58	DECKERT ROBERT A-JENNIFER 12891 PINE GLEN DR
70-07-12-476-006	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-007	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-008	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-009	11-192, LINCOLN PINES	31.58	EASTBROOK HOMES INC 1188 E PARIS AVE SE STE 100
70-07-12-476-010	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-011	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-012	11-192, LINCOLN PINES	31.58	LONG KENNETH E-HEATHER M 12981 WILDVIEW DR
70-07-12-476-013	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-014	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-015	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-016	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-017	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-018	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-019	11-192, LINCOLN PINES	31.58	EASTBROOK HOMES INC 1188 E PARIS AVE SE STE 100
70-07-12-476-020	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100

Brett C. Erickson
12951 Wildview Drive, Grand Haven MI 49417

Population: Special Assessment District (11-192)

PARCEL	ASSESSMENT NAME	ASSESSMENT	OWNER ADDRESS
70-07-12-476-021	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-022	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-023	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-024	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-025	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-026	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-027	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-028	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-029	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-030	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-031	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-032	11-192, LINCOLN PINES	31.58	GEORGE CHRISTOPHER F 12966 WILDVIEW DR
70-07-12-476-033	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-034	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-035	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-036	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-037	11-192, LINCOLN PINES	31.58	SIGNATURE LAND DEVELOPMENT CORP 1188 E PARIS AVE SE STE 100
70-07-12-476-038	11-192, LINCOLN PINES	31.58	EASTBROOK HOMES INC 1188 E PARIS AVE SE STE 100
# OF PARCELS: 38	TOTALS:	1,200.00	



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000364008

Consumers Energy Company is authorized as of 2/1/1978, by the Township of Grand Haven, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of Grand Haven, dated 2/1/1978.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1034835030

Construction Work Order Number(s):

100003808830

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/1978 shall remain in full force and effect.

Township of Grand Haven

By:

(Signature)

Mark Reenders

(Printed)

Its

Township Supervisor

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Grand Haven, dated 2/1/1978, in accordance with the Authorization for Change in Standard Lighting Contract dated 2/1/1978,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN
COUNTY OF Ottawa

I, _____, Clerk of the Township of Grand Haven, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

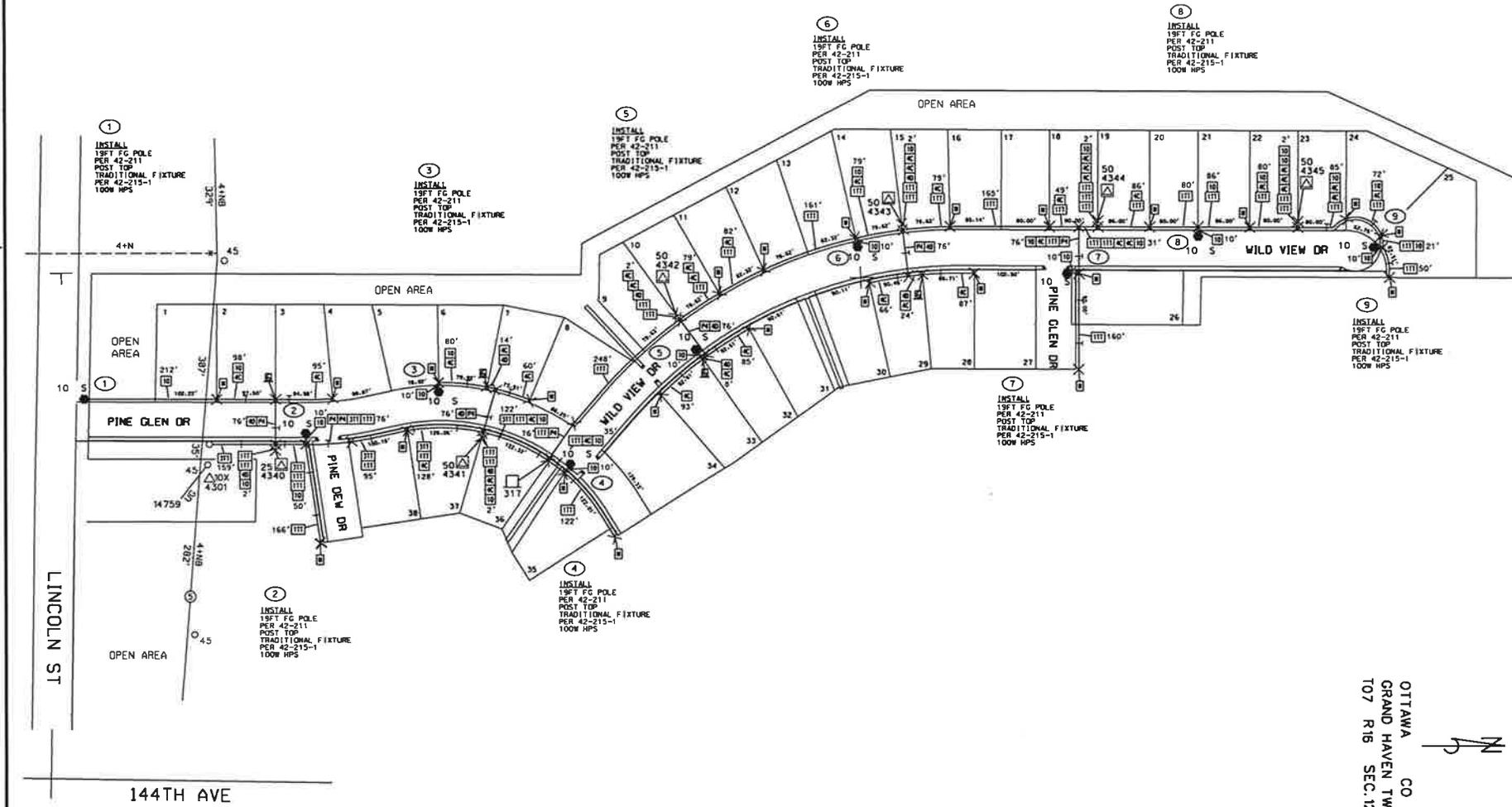
Dated:

Municipal Customer Type: Township

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<u>Number of Luminaires</u>	<u>Nominal Watts</u>	<u>Luminaire Type</u>	<u>Fixture Type</u>	<u>Fixture Style</u>	<u>Install Remove</u>	<u>Location</u>
1	100	HPS	Post Top	Traditional	Install	CORNER OF PINE GLEN DR AND LINCOLN ST
1	100	HPS	Post Top	Traditional	Install	CORNER OF PINE GLEN DR AND PINE VIEW DR
1	100	HPS	Post Top	Traditional	Install	PINE GLEN DRIVE BETWEEN LOTS 5 & 6
1	100	HPS	Post Top	Traditional	Install	CORNER OF PINE GLEN DR AND WILD VIEW DR
1	100	HPS	Post Top	Traditional	Install	WILD VIEW DR BETWEEN LOTS 33 & 32
1	100	HPS	Post Top	Traditional	Install	WILD VIEW DR BETWEEN LOTS 13 & 14
1	100	HPS	Post Top	Traditional	Install	CORNER OF PINE GLEN DR AND WILD VIEW DR ON LOT 26
1	100	HPS	Post Top	Traditional	Install	WILD VIEW DR BETWEEN LOTS 20 & 21
1	100	HPS	Post Top	Traditional	Install	WILD VIEW DR AT END OF CUL- DE-SAC.

Intersection



OTTAWA
 CO
 GRAND HAVEN TWP
 107 R18
 SEC. 12

NOT #1034835030
ORDER NUMBER

-CONSTRUCTION CERTIFICATION-
 Work was constructed as Engineered or Changed as Indicated.
 All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TREES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TLM NUMBER	# OF RODS	DIMS
07161243		
DESIGNED BY	DATE	
EGSLOK	07/06/17	
APPROVED BY	DATE	
SHEET	1 OF 1	SCALE
		NONE

LINCOLN PINES SUBDIVISION PH 1, STL1			CM NO. 100003808830		
For: SIGNATURE LAND DEVELOPMENT CO LINCOLN ST & 144TH AVE			ORDER TYPE	WARRANTY ACTIVITY TYPE	DESIGN NUMBER
SUBSTATION FERRIS STREET			ECNC	STL	10829435
CIRCUIT FORREST PARK			WD NO.	0998	
			CKT NO.	01	0317
			LCP NO.		

DESIGNER: EVAN BLOK
 CELL: 616-490-0424
 PHONE: 269-620-5123

ELECTRIC CAD TITLE BLOCK (17x23) 10-30-2008
 SHEET C
 7/6/2017 9:56:14 AM C:\at\backlog\proj\wdr\egp\10829435.dwg

DESIGN FILE NAME: 10829435.dwg
 T R S 07 16 12

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ACCESSORY BUILDING				
P17BU0284	CHANDLER COREY	15149 PINE ST	\$3,500	\$136.50
P17BU0292	STERNBERG MICHAEL-LAURA	15300 OAKLEIGH CT	\$13,500	\$136.50
			\$17,000	\$273.00
			<i>Total Permits For Type:</i>	2
ADDITIONS				
P17BU0268	KUCK LAWRENCE-TAMMY-GILMORE MARM	4487 MERCURY DR	\$60,000	\$519.40
P17BU0347	DEWITT AARON-RACHAEL	9801 HIAWATHA DR	\$50,000	\$450.90
P17BU0359	GALLUP JAMES B TRUST	12455 JANSMA DR	\$26,717	\$293.35
			\$136,717	\$1,263.65
			<i>Total Permits For Type:</i>	3
ADDRESS				
P17AD0036	RIETDYK JOAN	18099 SHORE ACRES RD	\$0	\$14.00
P17AD0037	GRAND HAVEN DEVELOPMENT GROUP LLC	5046 COPPER PL	\$0	\$14.00
P17AD0038	DUNCAN RITA-BERNICE	11251 156TH AVE	\$0	\$14.00
P17AD0039	HESSE ERIC S-LORRI L	15080 DENSLOW DR PVT	\$0	\$14.00
P17AD0040	MIDWEST V LLC	14700 MERCURY DR	\$0	\$0.00
			\$0	\$56.00
			<i>Total Permits For Type:</i>	5
AG EXEMPT				
P17AG0004	BRADLEY VINCENT E-LINDA G	12240 152ND AVE	\$0	\$20.00
			\$0	\$20.00
			<i>Total Permits For Type:</i>	1
ALTERATIONS				
P17BU0280	JACOBSON NELSON C-LANA M	17732 TAMARACK LN	\$48,000	\$437.20
P17BU0282	ANACKER DAVID G TRUST	17063 LINCOLN ST	\$13,000	\$197.45
P17BU0290	DEVECHT CAROL G	15261 GRAND OAK RD	\$15,000	\$211.15
P17BU0294	GALLUP JAMES B TRUST	12455 JANSMA DR	\$15,000	\$211.15
P17BU0296	REID MICHAEL-BETHANY	16945 TIMBER DUNES DR	\$6,911	\$120.75
P17BU0297	RUITER MARTIN-TERRI	12439 168TH AVE	\$8,000	\$288.55
P17BU0305	GEURINK TODD-COURTNEY	14667 INDIAN TRAILS DR	\$16,000	\$218.00
P17BU0314	STURRUS DUANE R-BETSY A	13600 FOREST PARK DR	\$11,000	\$183.75
P17BU0342	DEYOUNG SCOTT-PAMELA	15053 PINE RIDGE RD	\$14,250	\$211.15
P17BU0345	GRANT PATRICIA ANN DEC. OF TRUST	16896 TIMBER DUNES DR	\$15,000	\$211.15
			\$162,161	\$2,290.30
			<i>Total Permits For Type:</i>	10
BASEMENT FINISH				
P16BU0599	ST AUBIN ANTHONY J-KATHERINE	11680 LAKESHORE DR	\$10,000	\$313.90
P17BU0304	WHITNEY STEWART S-CATHERINE C	13425 FOREST PARK DR	\$12,000	\$0.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P17BU0306	PLATT STEPHEN-CHRISTINE TRUST	15603 160TH AVE	\$30,750	\$50.00
P17BU0308	EMMERICH NICHOLAS-ABIGAIL TRUST	16776 TIMBER RIDGE	\$10,000	\$183.75
			\$62,750	\$547.65
			<i>Total Permits For Type:</i>	4

COMMERCIAL REMODEL

P17BU0360	RESURRECTION LIFE	12900 US-31	\$1,250,000	\$6,905.90
			\$1,250,000	\$6,905.90
			<i>Total Permits For Type:</i>	1

DECK

P17BU0279	GOUVEIA MOLLY E	15244 VINTAGE AVE	\$3,500	\$105.00
P17BU0281	NOONEY JEFFREY	15400 SUNDEW ST	\$5,000	\$89.25
P17BU0291	VANDENBERG JAMES A	13670 MEADOWBROOK LN	\$8,000	\$89.25
P17BU0295	HAMMOND JOHN G DECLARATION OF TRU	5358 LAKE AVE	\$2,500	\$63.00
P17BU0298	SIKKENGA CHARLES	15054 155TH AVE	\$8,000	\$63.00
P17BU0307	WILDER JEREMEY A-LORIAN	12585 CANTERBURY CT PVT	\$3,000	\$63.00
P17BU0313	MACKAY SEAN C-MASKO AMY L	14746 152ND AVE	\$3,722	\$105.00
P17BU0341	POKORSKI TIMOTHY M-SARA L	15251 STEEPLECHASE CT PVT	\$1,900	\$42.00
P17BU0349	DIEDERICHSEN TODD L-BARBARA J	15390 FERRIS ST	\$2,800	\$63.00
P17BU0354	HEYBLOM HEATH-CASANDRA	13450 HIDDEN CREEK CT	\$500	\$36.75
			\$38,922	\$719.25
			<i>Total Permits For Type:</i>	10

DEMOLITION

P17DE0013	RESURRECTION LIFE	12900 US-31	\$1	\$20.00
P17DE0014	ARNOLD RICHARD D-DENNA A	15785 LAKE AVE	\$1	\$20.00
P17DE0015	CLINE MICHAEL D-ANDREA J	13445 LAKESHORE DR	\$0	\$20.00
			\$2	\$60.00
			<i>Total Permits For Type:</i>	3

ELECTRICAL

P17EL0116	LAMY DERRICK	15210 GRAND OAK RD	\$0	\$72.00
P17EL0288	EASTBROOK HOMES INC	12884 PINE GLEN DR	\$0	\$216.00
P17EL0289	SIGNATURE LAND DEVELOPMENT CORP	12914 PINE GLEN DR	\$0	\$216.00
P17EL0290	ROBBINS ROAD REAL ESTATE LLC	17200 ROBBINS RD	\$0	\$150.00
P17EL0291	ACHTERHOFF LINT MARY JANE TRUST	18318 HOLCOMB RD	\$0	\$59.00
P17EL0292	RISSELADE JOSEPH-PAULA	15074 WILLOWOOD CT	\$0	\$74.00
P17EL0293	CANNADY MICHAEL L-AMY M TRUST	15404 ARBORWOOD DR	\$0	\$120.00
P17EL0294	ENGLEHART TIMOTHY W	13395 LAKESHORE DR	\$0	\$60.00
P17EL0295	YETZKE STACEY	16723 PINE DUNES CT	\$0	\$50.00
P17EL0296	10415 158TH AVE LLC	10415 158TH AVE	\$0	\$60.00
P17EL0297	HOLUB EDWIN	17317 FERRIS ST	\$0	\$76.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P17EL0298	LANKAMP BRIAN-JESSICA L	12660 BUCS DR	\$0	\$311.00
P17EL0299	PELKEY DEAN M-LISA M	14403 LAKESHORE DR	\$0	\$106.00
P17EL0300	MATTHEWS CHRISTINE	14925 BLUEBIRD LN	\$0	\$110.00
P17EL0301	BOWERS DAVID A-BARBARA	9819 HIAWATHA DR	\$0	\$278.00
P17EL0302	MUELLERLEILE DANIEL-LORA TRUST	15028 WESTRAY ST	\$0	\$60.00
P17EL0303	PIMM DOUGLAS L-KATHE BORRE	13794 COTTAGE DR	\$0	\$100.00
P17EL0304	WHITNEY STEWART S-CATHERINE C	13425 FOREST PARK DR	\$0	\$0.00
P17EL0305	PLATT STEPHEN-CHRISTINE TRUST	15603 160TH AVE	\$0	\$0.00
P17EL0306	EMMERICH NICHOLAS-ABIGAIL TRUST	16776 TIMBER RIDGE	\$0	\$118.00
P17EL0307	AMAN ROBERT JR	15040 BRIARWOOD ST	\$0	\$55.00
P17EL0308	RESURRECTION LIFE	12900 US-31	\$0	\$486.00
P17EL0309	KIEFT TRUST	16686 BUCHANAN ST	\$0	\$55.00
P17EL0310	LARNED CHARLES B-LEHNEN THERESA M	18001 BRUCKER ST	\$0	\$55.00
P17EL0311	LUTZ PAUL-TAMMY	14536 BRIGHAM DR	\$0	\$251.00
P17EL0312	SCHROEDER KURT-BEVERLY	11555 LOGGERS TR	\$0	\$55.00
P17EL0313	DAY BY DAY FARM LLC	16064 WINANS ST	\$0	\$253.00
P17EL0314	HARDEN CAROL A TRUST	12710 RETREAT DR PVT	\$0	\$116.00
P17EL0315	GOODMAN STEVEN D-SHEILA	14657 PEPPERRIDGE AVE	\$0	\$59.00
P17EL0316	RIVER HAVEN OPERATING COMPANY LLC	13247 WINDING CREEK DR	\$0	\$56.00
P17EL0317	RIVER HAVEN OPERATING COMPANY LLC	13390 WINDING CREEK DR	\$0	\$56.00
P17EL0318	RIVER HAVEN OPERATING COMPANY LLC	13362 WINDING CREEK DR	\$0	\$56.00
P17EL0319	RIVER HAVEN OPERATING COMPANY LLC	14523 DOGWOOD CT	\$0	\$56.00
P17EL0320	RIVER HAVEN OPERATING COMPANY LLC	14515 DOGWOOD CT	\$0	\$56.00

\$0 **\$3,901.00**
Total Permits For Type: **34**

FENCE

P17ZL0063	PECKHAM CHARLES-JULIE	15283 GROESBECK ST	\$1,500	\$25.00
P17ZL0065	DOUGALL TRUST	13335 LAKESHORE DR	\$400	\$25.00
P17ZL0066	CAMPBELL JOHN-LISA	14507 LAKESHORE DR	\$4,000	\$25.00
P17ZL0067	WHITING RAYMOND C-CARRIE	17877 COMSTOCK ST	\$250	\$50.00
P17ZL0068	HARJER JONAH-LEANNE	15315 FERRIS ST	\$3,000	\$25.00
P17ZL0070	GRAY JOHN-CARRIE	15004 ARBORWOOD DR	\$400	\$25.00
P17ZL0071	CUDNEY CHRISTOPHER-RACHEL	17319 BURKSHIRE DR	\$8,500	\$25.00
P17ZL0073	BROWN HOWARD D III-MELISSA J	16064 BONITA CT	\$400	\$25.00
P17ZL0074	CARLISLE JACKELYN	14469 MANOR RD	\$4,000	\$25.00
P17ZL0075	ORKIS JAMES J-CATHERINE A	13940 OAK CHAPEL AVE	\$8,300	\$25.00
P17ZL0077	YOON BYUNG CHUN-SOON OK	15153 JASMIN CT	\$14,175	\$25.00

\$44,925 **\$300.00**
Total Permits For Type: **11**

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
HOME OCCUPATION				
P17HO0002	HECKLEMAN LEWIS-MELISSA	16064 LINCOLN ST	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>1</i>
MECHANICAL				
P17ME0168	LAMY DERRICK	15210 GRAND OAK RD	\$0	\$55.00
P17ME0361	ALBRIGHT JAMES A-HILDEGARD E	14979 152ND AVE	\$0	\$110.00
P17ME0362	ACHTERHOFF LINT MARY JANE TRUST	18318 HOLCOMB RD	\$0	\$80.00
P17ME0363	SIGNATURE LAND DEVELOPMENT CORP	12914 PINE GLEN DR	\$0	\$135.00
P17ME0364	AMAN ROBERT JR	15040 BRIARWOOD ST	\$0	\$80.00
P17ME0365	SIGNATURE LAND DEVELOPMENT CORP	12914 PINE GLEN DR	\$0	\$225.00
P17ME0366	WILSON RON W TRUST	9953 HIAWATHA DR	\$0	\$230.00
P17ME0367	ADAMCZYK MIKE-VICKIE	14557 MANOR RD	\$0	\$215.00
P17ME0368	KOLK BONNIE L REVOCABLE TRUST	15445 LAKE AVE	\$0	\$85.00
P17ME0369	CANNADY MICHAEL L-AMY M TRUST	15404 ARBORWOOD DR	\$0	\$135.00
P17ME0370	AMAN ROBERT JR	15040 BRIARWOOD ST	\$0	\$80.00
P17ME0371	THIRTY-ONE & M-45 LLC	10999 WEST OLIVE RD BLDG B	\$0	\$100.00
P17ME0372	PIPER LAKES APARTMENTS LLC	14820 PIPER LN CLUBHOUSE	\$0	\$110.00
P17ME0373	PIMM DOUGLAS L-KATHE BORRE	13794 COTTAGE DR	\$0	\$80.00
P17ME0374	PIMM DOUGLAS L-KATHE BORRE	13794 COTTAGE DR	\$0	\$135.00
P17ME0375	STURRUS DUANE R-BETSY A	13600 FOREST PARK DR	\$0	\$130.00
P17ME0376	GLOCKZIN TAMMY A	15455 GROESBECK ST	\$0	\$80.00
P17ME0377	KIEFT TRUST	16686 BUCHANAN ST	\$0	\$80.00
P17ME0378	LARNED CHARLES B-LEHNEN THERESA M	18001 BRUCKER ST	\$0	\$80.00
P17ME0379	BASSETT CHARLES A-MARY JO	11682 GARNSEY AVE	\$0	\$120.00
P17ME0380	MARCERO JOSHUA D	14612 BRUCKER WOODS CT	\$0	\$130.00
P17ME0381	PIPER LAKES APARTMENTS LLC	14820 PIPER LN CLUBHOUSE	\$0	\$60.00
P17ME0382	KOSCIELNIAK JOHN D-LAURA	15289 PINE ST	\$0	\$80.00
P17ME0383	RESURRECTION LIFE	12900 US-31	\$0	\$425.00
P17ME0384	PLATT STEPHEN-CHRISTINE TRUST	15603 160TH AVE	\$0	\$0.00
P17ME0385	BOWMAN TORY-CARRIE	10346 MESIC DR	\$0	\$220.00
P17ME0386	MATTHEWS CHRISTINE	14925 BLUEBIRD LN	\$0	\$50.00
P17ME0387	BARES EARLE E-CYNTHIA LOU	16717 SLEEPER STREET	\$0	\$270.00
P17ME0388	GALLUP JAMES B TRUST	12455 JANSMA DR	\$0	\$80.00
P17ME0389	SEMRINEC STEVEN R-CERISE A	15177 WILLOWWOOD CT	\$0	\$80.00
P17ME0390	RRR ASSOCIATES LLC	17169 HAYES STE B	\$0	\$110.00
P17ME0391	BRINKS GREGORY S-HOLLY R	15305 161ST AVE	\$0	\$110.00
P17ME0392	HODGES LYDIA I-ADAM J	14719 PARK AVE	\$0	\$80.00
P17ME0393	SEWELL MICHELLE	15439 ROYAL OAK DR	\$0	\$110.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P17PL0095	LAMY DERRICK	15210 GRAND OAK RD	\$0	\$70.00
P17PL0189	HAZARD WILLIAM S	15178 LAKESHORE DR	\$0	\$60.00
P17PL0190	KRUG KARL D-GAIL T	11875 JUNIPER HILLS CT	\$0	\$123.00
P17PL0191	MEENGs JAY R-CHRISTINE M TRUST	15912 LAKE AVE	\$0	\$135.00
P17PL0192	BAUVAN LAND COMPANY LLC	10265 SHANNONS WY	\$0	\$253.00
P17PL0193	JACOBSON NELSON C-LANA M	17732 TAMARACK LN	\$0	\$158.00
P17PL0194	WILSON RON W TRUST	9953 HIAWATHA DR	\$0	\$229.00
P17PL0195	PLATT STEPHEN-CHRISTINE TRUST	15603 160TH AVE	\$0	\$0.00
P17PL0196	RADIKOPF BRIAN-BARBARA J	10865 152ND AVE	\$0	\$60.00
P17PL0197	RESURRECTION LIFE	12900 US-31	\$0	\$95.00
P17PL0198	OTTENBAKER CHERYL L	14676 BRUCKER WOODS CT	\$0	\$256.00
P17PL0199	BARES EARLE E-CYNTHIA LOU	16717 SLEEPER STREET	\$0	\$168.00
P17PL0200	RIVER HAVEN OPERATING COMPANY LLC	13247 WINDING CREEK DR	\$0	\$55.00
P17PL0201	RIVER HAVEN OPERATING COMPANY LLC	13390 WINDING CREEK DR	\$0	\$55.00
P17PL0202	RIVER HAVEN OPERATING COMPANY LLC	13362 WINDING CREEK DR	\$0	\$55.00
P17PL0203	RIVER HAVEN OPERATING COMPANY LLC	14523 DOGWOOD CT	\$0	\$55.00
P17PL0204	RIVER HAVEN OPERATING COMPANY LLC	14515 DOGWOOD CT	\$0	\$55.00
P17PL0205	RIVER HAVEN OPERATING COMPANY LLC	14538 DOGWOOD CT	\$0	\$55.00
P17PL0206	RIVER HAVEN OPERATING COMPANY LLC	14517 WHITE PINE LN	\$0	\$55.00
P17PL0207	RIVER HAVEN OPERATING COMPANY LLC	13542 OAKTREE COURT	\$0	\$55.00
P17PL0208	RIVER HAVEN OPERATING COMPANY LLC	13926 OAKWOOD CIRCLE	\$0	\$55.00
P17PL0209	RIVER HAVEN OPERATING COMPANY LLC	13893 PINEWOOD DR	\$0	\$55.00
P17PL0210	DUMA MICHAEL	14627 177TH AVE	\$0	\$70.00
P17PL0211	WARNERS MATTHEW-SHAUNA	12601 BUCS DR	\$0	\$211.00
P17PL0212	EMMERICH NICHOLAS-ABIGAIL TRUST	16776 TIMBER RIDGE	\$0	\$118.00

\$0 **\$2,556.00**
Total Permits For Type: **25**

POOL/SPA/HOT TUB

P17BU0285	CANNADY MICHAEL L-AMY M TRUST	15404 ARBORWOOD DR	\$20,000	\$245.40
P17BU0322	GEORGE CHRISTOPHER F	12966 WILDVIEW DR	\$24,000	\$272.80

\$44,000 **\$518.20**
Total Permits For Type: **2**

REPLACEMENT WINDOWS/DOORS

P17BU0317	DWYER TERRENCE SR-LINDA	15152 COLEMAN AVE	\$1,114	\$42.00
P17BU0318	VERTREGT CARL D-SHERRY M	12980 LAKESHORE DR	\$1,321	\$42.00
P17BU0319	LAMPE PAUL J	17288 BURKSHIRE DR	\$1,150	\$42.00
P17BU0320	PRAGASPATHY ILANTHIRAIYAN-SUSAN L	13376 GREENLEAF LN	\$2,799	\$63.00
P17BU0335	CARTER TIGHE-ASHLEIGH	15311 MILLHOUSE CT	\$1,150	\$42.00
P17BU0357	THELEN JAMES-MARY-TRUST	17303 BURKSHIRE DR	\$865	\$36.75

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$8,399	\$267.75
			<i>Total Permits For Type:</i>	6
RE-ROOFING				
P17BU0288	DOUGALL TRUST	13335 LAKESHORE DR	\$9,527	\$100.00
P17BU0289	MOELKER PAUL E-DEBORAH D	16065 GARY AVE	\$3,679	\$100.00
P17BU0293	PETERSON CHARLES M JR TRUST	17257 BUCHANAN ST	\$6,311	\$100.00
P17BU0299	PRENTLER THOMAS	15370 MEADOWS DR	\$7,940	\$100.00
P17BU0300	KIEFT FAMILY PROTECTION TRUST	15722 RONNY RD	\$10,400	\$100.00
P17BU0301	BUTLER CHRISTOPHER-TINA	13808 FOREST PARK DR	\$25,878	\$100.00
P17BU0302	REID MICHAEL-BETHANY	16945 TIMBER DUNES DR	\$14,550	\$100.00
P17BU0315	VEGH BENJAMIN D-JESSICA E	15511 THORNAPPLE DR	\$8,924	\$100.00
P17BU0321	RIVER HAVEN OPERATING COMPANY LLC	14472 MAPLETREE LN	\$4,310	\$100.00
P17BU0340	ALLEMAN KELLEA	17407 REENDERS CT	\$8,550	\$100.00
P17BU0346	LAUFERSKY JOHN E-PHYLLIS M	15952 GROESBECK ST	\$4,969	\$100.00
P17BU0361	VANDERVEEN JOHN P	15130 LAKE AVE	\$8,000	\$100.00
P17BU0362	VAN HOUWELINGEN TRUST	17333 BURKSHIRE DR	\$7,500	\$100.00
P17BU0364	MOLTER ISRAEL-TIFFANY	15160 155TH AVE	\$5,200	\$100.00
			\$125,738	\$1,400.00
			<i>Total Permits For Type:</i>	14
RE-SIDING				
P17BU0213	WERKING FAMILY TRUST	11645 LAKESHORE DR	\$7,000	\$120.75
P17BU0334	GENEVA CHRISTOPHER M	15506 160TH AVE	\$11,984	\$100.00
P17BU0363	HASKIN DAVID-AMANDA	15501 COMSTOCK ST	\$1,500	\$100.00
			\$20,484	\$320.75
			<i>Total Permits For Type:</i>	3
SHED (<200 SQFT)				
P17ZL0062	WITTE NOAH	15440 PINE ST	\$100	\$25.00
P17ZL0072	DARA THOMAS P-LORI L	15689 RONNY RD	\$500	\$25.00
			\$600	\$50.00
			<i>Total Permits For Type:</i>	2
SINGLE FAMILY DWELLING				
P17BU0283	OTTENBAKER CHERYL L	14676 BRUCKER WOODS CT	\$700,000	\$2,588.90
P17BU0303	SIGNATURE LAND DEVELOPMENT CORP	12875 PINE GLEN DR	\$191,093	\$1,276.40
P17BU0310	SIGNATURE LAND DEVELOPMENT CORP	12921 PINE GLEN DR	\$219,000	\$1,386.65
P17BU0312	DEERING KENNETH J-MARY J	14634 BRUCKER WOODS CT	\$443,000	\$2,042.90
P17BU0316	SMITH OWEN-AMY	16858 MAPLERIDGE DR	\$579,546	\$2,368.40
P17BU0339	MERRITT LAND COMPANY LLC	12041 FOREST BEACH TRL PVT	\$654,000	\$2,552.15
P17BU0343	WATER DAVID-LINDA TRUST	14637 BRUCKER WOODS CT	\$546,989	\$1,885.40
P17BU0344	HOWARD MARY CATHERINE-KEVIN	12809 WILDERNESS TR PVT	\$750,000	\$4,415.60

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$4,083,628	\$18,516.40
			<i>Total Permits For Type:</i>	8
VEHICLE SALES				
P17VS0049	WELLS LEONARD-SHIRLEY TRUST	14489 LINCOLN ST	\$0	\$0.00
P17VS0050	RYCENGA LEE	16368 LAKE MICHIGAN DR	\$0	\$0.00
P17VS0051	TACOMA ANDREW-CHRISTINA	14823 LAKESHORE DR	\$0	\$0.00
P17VS0052	HUBBELL BRANDON M	15957 ROBBINS RD	\$0	\$0.00
P17VS0053	RYAN ROGER G	14650 LAKESHORE DR	\$0	\$0.00
P17VS0054	COLLINS ARLENE	15437 COMSTOCK ST	\$0	\$0.00
P17VS0055	SCHMIDT DONALD C-MAXINE M	14845 LINCOLN ST	\$0	\$0.00
P17VS0056	RAUSCHERT STEPHEN L-JEANNA	12977 152ND AVE	\$0	\$0.00
P17VS0057	DORA JOHATHON	15800 COMSTOCK ST	\$0	\$0.00
P17VS0058	BEHM TRUST	14250 152ND AVE	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	10
Totals			\$5,995,326	\$47,895.85
			<i>Total Permits In Month:</i>	222

July Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
A/C WITHOUT A PERMIT LETTER	1
A/C WITHOUT A PERMIT LETTER#2	1
ACC BLDGSHED WARNING	2
BASEMENT FINISH-CURRENT OWNER-1ST NOTICE	2
BASEMENT FINISH-CURRENT OWNER-2ND NOTICE	1
DECK WITHOUT PERMIT	1
FENCE LETTER	2
FINAL C OF O-1ST LETTER OF VIOLATION	1
LITTER 2ND NOTICE	1
LITTER WARNING LETTER	6
PERMIT APPLICATIONS-PLEASE COMPLETE	1
POOL WARNING	1
TRASH CAN WARNING LETTER	2
VEHICLE ON GRASS LETTER	3
VEHICLE SALE WARNING	4

Total Letters Sent: 29

Letter..DateTimeCreated Between 07/01/2017 AND 0
Letter..LinkFromType = Enforcement

July Open Enforcements By Category Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0246	15053 PINE RIDGE RD	CLOSED	07/12/17	07/17/17	
E17CE0265	12710 RETREAT DR PVT	COMPLAINT LOGGED	07/24/17		07/24/2017
Total Entries:					2

Total Records: 2

Enforcement.CodeOfficer = SCOTT CORBAT AND
 Enforcement.DateFiled Between 7/1/2017 12:00:00 AM
 AND 7/31/2017 11:59:59 PM

Total Pages: 1 Report Created: 08/02/17

July Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0248	13260 RAVINE VIEW DR	PENDING	07/13/17		07/28/2017 PERMIT READY TO ISSE
E17CE0267	15365 KEVIN ST	COMPLAINT LOGGED	07/25/17	07/25/17	
E17CE0268	10816 168TH AVE	1ST NOTICE OF VIOLATION LETTER	07/25/17		

Total Entries: 3

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0273	17850 COMSTOCK ST	1ST NOTICE OF VIOLATION LETTER	07/26/17		

Total Entries: 1

CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0274	13969 148TH AVE	NO VIOLATION	07/27/17	08/02/17	

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0249	17319 BURKSHIRE DR	CLOSED	07/13/17	07/25/17	07/18/2017 PERMIT READY TO ISSUE
E17CE0255	13940 OAK CHAPEL AVE	CLOSED	07/18/17	07/26/17	07/26/2017 PERMIT ISSUED
E17CE0257	16129 MERCURY DR	PENDING	07/18/17		07/28/2017 APP RECVD
E17CE0261	15153 JASMIN CT	CLOSED	07/19/17	07/28/17	07/28/2017 PERMIT ISSUED

Total Entries: 4

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0244	15906 CEDAR AVE	CLOSED	07/11/17	07/25/17	
E17CE0251	13470 152ND AVE	CLOSED	07/17/17	08/02/17	
E17CE0254	13992 152ND AVE 13990.0	1ST NOTICE OF VIOLATION LETTER	07/18/17		

Total Entries: 3

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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July Open Enforcements By Category Monthly Report

E17CE0240	15116 178TH AVE	CLOSED	07/05/17	07/17/17
E17CE0258	16040 COMSTOCK ST	CLOSED	07/19/17	08/02/17
E17CE0266	LINCOLN ST	1ST NOTICE OF VIOLATION LETTER	07/25/17	
E17CE0275	15173 160TH AVE	INVESTIGATION ONLY	07/27/17	
E17CE0276	14548 ANGELUS CIR	1ST NOTICE OF VIOLATION LETTER	07/27/17	

Total Entries: 5

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E17CE0259	13136 152ND AVE	INVESTIGATION ONLY	07/19/17		
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Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E17CE0241	15111 DEREMO AVE	CLOSED	07/08/17	07/25/17
E17CE0245	15843 GROESBECK ST	CITATION/CIVIL INFRACTION	07/12/17	
E17CE0250	14560 BRUCKER ST	CLOSED	07/17/17	07/27/17
E17CE0260	15166 WESTRAY ST	CLOSED	07/19/17	07/27/17

Total Entries: 4

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E17CE0256	15527 COMSTOCK ST	1ST NOTICE OF VIOLATION LETTER	07/18/17		
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Total Entries: 1

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E17CE0242	14702 MERCURY DR	COMPLAINT LOGGED	07/11/17	
E17CE0270		COMPLAINT LOGGED	07/26/17	
E17CE0271		COMPLAINT LOGGED	07/26/17	

Total Entries: 3

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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July Open Enforcements By Category Monthly Report

E17CE0239	14823 LAKESHORE DR	CLOSED	07/05/17	07/11/17
E17CE0243	15566 LAKE AVE	CLOSED	07/11/17	07/18/17
E17CE0262	15893 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	07/19/17	
E17CE0269	11057 POND VIEW LN PVT	CLOSED	07/25/17	08/02/17

Total Entries: 4

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0252	15501 COMSTOCK ST	INVESTIGATION ONLY	07/17/17		

Total Entries: 1

Enforcement.CodeOfficer = KEVIN FRENCH AND
 Enforcement.DateFiled Between 7/1/2017 12:00:00 AM
 AND 7/31/2017 11:59:59 PM

Total Pages: 3

Report Created: 08/02/17

Total Records: 31

July Open Enforcements By Category Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0247	10309 SHANNONS WY	1ST NOTICE OF VIOLATION LETTER	07/13/17		
E17CE0263	15352 CHERRY ST	1ST NOTICE OF VIOLATION LETTER	07/20/17		
E17CE0264	13439 GREENBRIAR DR	1ST NOTICE OF VIOLATION LETTER	07/24/17		

Total Entries: 3

Enforcement.CodeOfficer = ASHLEY LARRISON AND
 Enforcement.DateFiled Between 7/1/2017 12:00:00 AM
 AND 7/31/2017 11:59:59 PM

Total Records: 3

Total Pages: 1

Report Created: 08/02/17

July Open Enforcements By Category Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0272	15373 LYONS LN PVT	INVESTIGATION ONLY	07/26/17		

Total BUILDING 1

Enforcement.CodeOfficer = BARTON LUCAS AND
Enforcement.DateFiled Between 7/1/2017 12:00:00 AM
AND 7/31/2017 11:59:59 PM

Total Records: 1

Total Pages: 1

Report Created: 08/02/17

July Closed Enforcements By Category Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0151	12439 168TH AVE	RESOLVED	04/27/17	07/12/17	
E17CE0246	15053 PINE RIDGE RD	CLOSED	07/12/17	07/17/17	

Total Entries: 2

Total Records: 2

Enforcement.CodeOfficer = SCOTT CORBAT AND
Enforcement.DateClosed Between 7/1/2017 12:00:00 AM
AND 7/31/2017 11:59:59 PM

Total Pages: 1

Report Created: 08/02/17

July Closed Enforcements By Category Monthly Report

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0205	11944 US-31	CLOSED	06/13/17	07/17/17	07/17/2017 APPLICATION SUBMITTED
Total ZONIN					1

Enforcement.CodeOfficer = STACEY FEDEWA AND
Enforcement.DateClosed Between 7/1/2017 12:00:00 AM
AND 7/31/2017 11:59:59 PM

Total Records: 1

Total Pages: 1

Report Created: 08/02/17

July Closed Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0203	15440 PINE ST	CLOSED	06/07/17	07/19/17	07/05/2017 PERMIT READY TO ISSUE
E17CE0267	15365 KEVIN ST	COMPLAINT LOGGED	07/25/17	07/25/17	

Total Entries: 2

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0168	16028 WARNER ST	CLOSED	05/10/17	07/07/17	

Total Entries: 1

CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0202	14297 SHIAWASSEE DR	CLOSED	06/02/17	07/25/17	

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0136	17877 COMSTOCK ST	CLOSED	04/18/17	07/07/17	
E17CE0222	15301 CHERRY ST	CLOSED	06/22/17	07/05/17	06/27/2017 PERMIT READY TO ISSUE
E17CE0249	17319 BURKSHIRE DR	CLOSED	07/13/17	07/25/17	07/18/2017 PERMIT READY TO ISSUE
E17CE0255	13940 OAK CHAPEL AVE	CLOSED	07/18/17	07/26/17	07/26/2017 PERMIT ISSUED
E17CE0261	15153 JASMIN CT	CLOSED	07/19/17	07/28/17	07/28/2017 PERMIT ISSUED

Total Entries: 5

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0131	14040 152ND AVE	CLOSED	04/18/17	07/13/17	
E17CE0244	15906 CEDAR AVE	CLOSED	07/11/17	07/25/17	

Total Entries: 2

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0230	16840 BUCHANAN ST	CLOSED	06/28/17	07/07/17	

July Closed Enforcements By Category Monthly Report

E17CE0231	15180 DEREMO AVE	CLOSED	06/28/17	07/11/17
E17CE0240	15116 178TH AVE	CLOSED	07/05/17	07/17/17

Total Entries: 3

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0149	13325 REDBIRD LN	CLOSED	04/26/17	07/19/17	
E17CE0223	16510 LAKE MICHIGAN DR	CLOSED	06/22/17	07/07/17	
E17CE0234	14546 MERCURY DR	CLOSED	06/28/17	07/13/17	

Total Entries: 3

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0237	16935 TIMBER DUNES DR	CLOSED	06/29/17	07/12/17	
E17CE0238	15226 LAKE AVE	CLOSED	06/29/17	07/11/17	
E17CE0241	15111 DEREMO AVE	CLOSED	07/08/17	07/25/17	
E17CE0250	14560 BRUCKER ST	CLOSED	07/17/17	07/27/17	
E17CE0260	15166 WESTRAY ST	CLOSED	07/19/17	07/27/17	

Total Entries: 5

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0215		CLOSED	06/15/17	07/17/17	
E17CE0218			05/31/17	07/17/17	
E17CE0219	1ST NOTICE OF VIOLATION LETTER		06/21/17	07/26/17	
E17CE0220		CLOSED	06/21/17	07/26/17	

Total Entries: 4

TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E12CE0177	14128 152ND AVE 14124	COMPLAINT LOGGED	08/23/12	07/11/17	07/11/2017

Total Entries: 1

VEHICLE IN ROW

July Closed Enforcements By Category Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0212	15075 155TH AVE	CLOSED	06/14/17	07/06/17	
VEHICLE SALES					Total Entries: 1

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0197	15455 LINCOLN ST	CLOSED	05/30/17	07/07/17	
E17CE0233	14851 MERCURY DR	CLOSED	06/28/17	07/07/17	
E17CE0239	14823 LAKESHORE DR	CLOSED	07/05/17	07/11/17	
E17CE0243	15566 LAKE AVE	CLOSED	07/11/17	07/18/17	
ZONING					Total Entries: 4

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E17CE0033	15506 160TH AVE	CLOSED	02/07/17	07/06/17	
					Total Entries: 1

Enforcement.CodeOfficer = KEVIN FRENCH AND
 Enforcement.DateClosed Between 7/1/2017 12:00:00 AM
 AND 7/31/2017 11:59:59 PM

Total Pages: 3

Report Created: 08/02/17

Total Records: 33

July Closed Enforcements By Category Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0280	13425 FOREST PARK DR	CLOSED	07/27/16	07/18/17	

Total BUILDING 1

Enforcement.CodeOfficer = ASHLEY LARRISON AND
Enforcement.DateClosed Between 7/1/2017 12:00:00 AM
AND 7/31/2017 11:59:59 PM

Total Records: 1

Total Pages: 1

Report Created: 08/02/17

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2017**

WATER

MONTH	WORK ORDERS	METER INSTALLS		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLEMENTAL WATER
		3/4"	1"			3/4"	1"				
JANUARY	241	3	5	6	155	7	5	0	33.36	1.16	0.00
FEBRUARY	231	3	5	6	155	3	1	0	28.53	1.18	0.00
MARCH	339	4	3	1	197	1	2	0	27.96	1.70	0.00
APRIL	340	2	2	9	268	1	5	500	32.40	1.59	0.00
MAY	188	4	3	3	80	5	4	0	76.10	5.29	0.00
JUNE	172	6	4	9	73	2	3	1245	97.39	5.26	0.00
JULY	316	1	3	5	228	2	0	0	91.71	4.38	0.00
AUGUST								0	0.00	0.00	0.00
SEPTEMBER								0	0.00	0.00	0.00
OCTOBER								0	0.00	0.00	0.00
NOVEMBER								0	0.00	0.00	0.00
DECEMBER								0	0.00	0.00	0.00
TOTAL YTD	1827	23	25	39	1156	21	20	1745	387.44	20.56	0.00
TOTALS		48				41				20.56	
						5252			408.00		

NOTES:

1 1/2" meter installed at 14820 Piper Lane
 2" meter installed at 14834 Piper Lane
 2" meter installed at 14835 Piper Lane
 2" meter installed at 15002 Madeline Court
 2" meter installed at 15060 Tess Court
 2" meter installed at 16808 Piper Lakes

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	11	0	0	8.13
FEBRUARY	1	1	0	9.64
MARCH	4	3	0	7.55
APRIL	2	0	0	8.21
MAY	0	2	0	9.73
JUNE	1	2	0	8.21
JULY	1	4	0	11.89
AUGUST			0	0.00
SEPTEMBER			0	0.00
OCTOBER			0	0.00
NOVEMBER			0	0.00
DECEMBER			0	0.00
TOTAL YTD	20	12	0	63.35
TOTALS		822		

NOTES: