

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 10, 2018

WORK SESSION – 6:00 P.M.

- a. Schmidt Heritage Park – Land Donation Agreement
- b. Discussion of Pathway Maintenance

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve August 27, 2018 Board Minutes
 2. Approve Payment of Invoices in the amount of \$736,605.05 (*A/P checks of \$637,898.91 and payroll of \$98,706.14*)
- VI. OLD BUSINESS
 1. Second Reading – Rezoning – AG to RR – Glueck
 2. Approve Resolution 18-09-01 – Schedule Truth-in-Taxation Hearing
 3. Resolution 18-09-02 – September Budget Amendments
 4. Approve Schmidt Heritage Park Land Donation Agreement
- VII. NEW BUSINESS
 1. Approve FY 2019 Budget Policies
- VIII. REPORTS AND CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - a. August Building Report
 - b. August Enforcement Report
 3. Others
- IX. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY
(*LIMITED TO THREE MINUTES, PLEASE.*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, AUGUST 27, 2018**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Redick, Gignac, Larsen, Meeusen, Kieft, Behm, and Reenders

Board members absent:

Also present was Manager Cargo, Community Development Director Fedewa, and Public Services Director VerBerkmoes.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Meeusen and seconded by Trustee Behm to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve August 13, 2018 Board Minutes
2. Approve Payment of Invoices in the amount of \$723,876.83 (A/P checks of \$613,176.75 and payroll of \$110,700.08)
3. Approve - Regency at Grand Haven - Request for PUD Extension

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC COMMENTS

1. Craig Yoas opined that Pathway ordinance was not being properly enforced by Manager Cargo and that he was concerned with the safety of the users of the pathway. He believed that the pathway signage was ambiguous and haphazard; that the Z-Tire pathway cut should have been repaired in ten days but took about seven weeks; and, that pathway projects are not being monitored.

Yoas also indicated he was unsatisfied with the description of his place on the agenda.

Yoas did appreciate the Township's pathway system and the new construction work being completed.

VII. OLD BUSINESS

1. The Board discussed the Lakeshore Gardens Apartments and the concern of the office

buildings to the east, that being vehicles could “*cut through into their parking area from the apartment’s entry drive*”. It was noted that a six-inch high-back curb and sidewalk would separate the entrance drive from the office buildings. Ben Robbins stated that the developer would not support installing any type of landscaping.

Motion by Trustee Redick supported by Treasurer Kieft to conditionally approve the Lakeshore Gardens Apartments PUD application and rezoning of 17134 Robbins Road, 17114 Robbins Road, and Parcel No.’s 70-03-33-200-056, -070 and -077 from Commercial (C-1) and Industrial (I-1) to Planned Unit Development (PUD). This is based on the application meeting the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance and Master Plan. This motion is subject to and incorporates the following conditions and report. **This is the second reading. Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

REPORT

Pursuant to the provisions of the Grand Haven Charter Township (the “Township”) Zoning Ordinance (the “Zoning Ordinance”), the following is the report of the Grand Haven Charter Township Board (the “Board concerning an application by Chad Bush (the “Developer”) for approval of a Lakeshore Gardens Planned Unit Development (the “Project” or the “PUD”).

The Project will consist of a multi-family apartment complex. This 11.47-acre Project will consist of six three-story buildings, four buildings will contain 24-units, the remaining two will each contain 30-units. The floor areas of the 156-units range from 496-sqft to 1,070-sqft. It also includes 94-enclosed garage spaces, 224-surface parking spaces. It will also include 2.5-acres of designated open space. The Project as recommended for approval is shown on a final site plan (the “Final Site Plan”), last revised 6/8/2018, including landscaping (the “Final Landscape Plan”), last revised 6/8/2018, and elevation renderings (the “Final Elevations”), last revised 5/15/2018; collectively referred to as the “Documentation,” presently on file with the Township.

The purpose of this report is to state the decision of the Board concerning the Project, the basis for the Board’s decision that the Lakeshore Gardens PUD be approved as outlined in this motion. The Developer shall comply with all the Documentation submitted to the Township for this Project. In granting the approval of the proposed PUD application, the Board makes the following findings pursuant to Section 17.04.3 of the Zoning Ordinance.

1. The Project meets the site plan review standards of Section 23.06 of the Zoning Ordinance. Specifically, pursuant to Section 23.06.7, the Board finds as follows:
 - A. The uses proposed will not adversely affect the public health, safety, or welfare. Uses and structures located on the site take into account topography, size of the property, the uses on adjoining property and the relationship and size of buildings to the site. The site will be developed so as not to impede the normal and orderly development or improvement of surrounding property for uses permitted in this Ordinance.

- B. Safe, convenient, uncontested, and well defined vehicular and pedestrian circulation is provided for ingress/egress points and within the site. Drives, streets and other circulation routes are designed to promote safe and efficient traffic operations within the site and at ingress/egress points.
 - C. The arrangement of public or private vehicular and pedestrian connections to existing or planned streets in the area are planned to provide a safe and efficient circulation system for traffic within the Township.
 - D. Removal or alterations of significant natural features are restricted to those areas which are reasonably necessary to develop the site in accordance with the requirements of this Ordinance. The Board has required that landscaping, buffers, and/or greenbelts be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property.
 - E. Areas of natural drainage such as swales, wetlands, ponds, or swamps are protected and preserved insofar as practical in their natural state to provide areas for natural habitat, preserve drainage patterns and maintain the natural characteristics of the land.
 - F. The site plan provides reasonable visual and sound privacy for all dwelling units located therein and adjacent thereto. Landscaping shall be used, as appropriate, to accomplish these purposes.
 - G. All buildings and groups of buildings are arranged so as to permit necessary emergency vehicle access as requested by the Fire/Rescue Department.
 - H. All streets and driveways are developed in accordance with the OCRC specifications, as appropriate. In addition, an internal sidewalk system has been included and an external sidewalk within the Robbins Road right-of-way.
 - I. Appropriate measures have been taken to ensure that removal of surface waters will not adversely affect neighboring properties or the public storm drainage system. Provisions have been made to accommodate stormwater, prevent erosion and the formation of dust.
 - J. Exterior lighting is arranged so that it is deflected away from adjacent properties and so it does not interfere with the vision of motorists along adjacent streets, and consists of sharp cut-off fixtures to reduce light pollution and preserve the rural character of the Township.
 - K. All loading and unloading areas and outside storage areas, including areas for the storage of trash, which face or are visible from residential districts or public streets, are screened.
 - L. Entrances and exits are provided at appropriate locations so as to maximize the convenience and safety for persons entering or leaving the site.
 - M. The Documentation conforms to all applicable requirements of County, State, Federal, and Township statutes and ordinances.
 - N. As appropriate, fencing will be installed around the boundaries of the development if deemed necessary to preventing trespassing or other adverse effects on adjacent lands.
 - O. The general purposes and spirit of this Ordinance and the Master Plan of the Township are maintained.
2. The Board finds the Project meets the intent for a PUD, as described in Section 17.01.3 of the Zoning Ordinance. By approving this Project as a PUD, the Township has been able to negotiate various amenities and design characteristics as well as additional restrictions with the Developer, as described

in this report, which the Township would not have been able to negotiate if the PUD Chapter of the Zoning Ordinance was not used.

3. Section 17.01.5, Section 17.02.1.B.1-4 of the Zoning Ordinance, as well as Section 503 of the Michigan Zoning Enabling Act, allow for departures from Zoning Ordinance requirements; these provisions are intended to result in land use development that is substantially consistent with the goals and objectives of the Township Master Plan and the Zoning Ordinance, and consistent with sound planning principles. The Developer requested two departures. The Board makes the following findings.
 - A. Section 24.04.1 – allow a 35-foot maneuvering lane in front of the garage buildings.
 - i. The Board finds it acceptable to allow the increased width to enable easier, and safer, turning movements within the site. Particularly for the barrier-free spaces that can accommodate a wheelchair accessible van. Developer is only required to provide 8 barrier-free spaces + 1 van-accessible barrier-free space. In this case, the Developer is providing 22 barrier-free spaces, or 144% more than required.
 - B. Section 21.02 – allow a reduced minimum floor area for 51-units; 12-units at 496-sqft and 39-units at 730 square feet.
 - i. The Board finds it acceptable to allow the reduced floor area because it will enable the Developer to provide some affordable housing to the community. In addition, the Developer provided compelling comparisons of other apartment sizes. The Executive Director of Housing Next supports the reduced floor area as well.
4. Compared to what could have been constructed by right, the Project has been designed to accomplish the following objectives from Section 17.01.4 of the Zoning Ordinance.
 - A. The Project will encourage the use of land in accordance with its natural character and adaptability;
 - B. The Project will promote the conservation of natural features and resources;
 - C. The Project will promote innovation in land use planning and development;
 - D. The Project will promote the enhancement of housing for the residents of the Township;
 - E. The Project will promote greater compatibility of design and better use between neighboring properties;
 - F. The Project will promote more economical and efficient use of the land while providing a harmonious variety of housing choices and community facilities in the form of a clubhouse; and
 - G. The Project will promote the preservation of open space.
5. The Project meets the following qualification requirements of Section 17.02 of the Zoning Ordinance:
 - A. The Project meets the minimum size of five acres of contiguous land.
 - B. The Project site has distinct physical characteristics which makes compliances with the strict requirements of the ordinance impractical.

- C. The PUD design includes innovative development concepts that substantially forward the Intent and Objectives of Section 17.01 and permits an improved layout of land uses and other site features that could not otherwise be achieved under normal zoning.
6. The Board also finds the Project complies with the general PUD Design Considerations of Section 17.05 of the Zoning Ordinance.
 - A. The storm water management system for the Project and the drainage facilities will properly accommodate storm water on the site, will prevent runoff to adjacent properties, and are consistent with the Township's groundwater protection strategies.
 - B. The Project will not interfere with or unduly burden the water supply facilities, the sewage collection and disposal systems, or other public services such as school facilities, park and recreation facilities, etc.
 - C. Utility services within the Project shall be underground. This includes but is not limited to electricity, gas lines, telephone, cable television, public water and sanitary sewer.
 - D. The internal road system in the Project is designed to limit destruction of existing natural vegetation and to decrease the possibility of erosion.
 - E. Vehicular circulation, traffic and parking areas have been planned and located to minimize effects on occupants and users of the Project and to minimize hazards to adjacent properties and roadways.
 - F. Parking requirements for each use have been determined to be in accordance with Chapter 24 (Parking, Loading Space, and Signs).
 - G. Street lighting will be installed in the same manner as required under the Township's Subdivision Control Ordinance.
 - H. Buildings in the Project have been sited to protect natural resources. Natural features such as natural grade, trees, vegetation, water bodies and others have been incorporated into the Documentation.
 - I. Landscaping, natural features, open space and other site amenities have been located in the Project to be convenient for occupants of, and visitors to, the PUD.
 - J. The Project is reasonably compatible with the natural environment of the site and the adjacent premises.
 - K. The Project will not unduly interfere with the provision of adequate light or air, nor will it overcrowd land or cause an unreasonably severe concentration of population.
 - L. Exterior lighting within the Project complies with Chapter 20A for an LZ 3 zone.
 - M. Outside storage of materials shall be screened from view.
 - N. Signage is compliant with Section 24.13 of the Zoning Ordinance.
 - O. The Project will not have a substantially detrimental effect upon or substantially impair the value of neighborhood property, as long as all of the standards and conditions of this approval of the Project are satisfied.
 - P. The Project is in compliance with all applicable Federal, State, County, and local laws and regulations. Any other permits for development that may be required by other agencies shall be available to the Township before construction is commenced.

- Q. The Project satisfies the minimum open space of 20 percent required by the Zoning Ordinance.
 - R. The open space in the Project is large enough and properly dimensioned to contribute to the purpose and objectives of the PUD.
 - S. The open space in the Project consists of contiguous land area which is restricted to non-development uses.
 - T. The open space in the Project will remain under common ownership or control.
 - U. The open space in the Project is set aside by means of conveyance that satisfies the requirements of Section 17.05.5.G of the Zoning Ordinance.
 - V. The Project is consistent with the goals and objectives of the Master Land Use Plan. Specifically, it is consistent with the Master Plan designation of the property in question.
7. The Board finds the Project complies with the uses permitted for a residential planned unit development, as described in Section 17.07.2.A of the Zoning Ordinance—Multiple Family Dwellings.
8. The Board also finds the Project shall comply with the below additional conditions as well.
- A. Must obtain permits from all applicable agencies including, the Ottawa County Water Resources Commissioner and City of Grand Haven. Permits shall be obtained before building permits are issued.
 - B. The Developer shall enter into a PUD Contract with the Township, which will be drafted by the Township Attorney and executed by the Township Board prior to receiving an occupancy permit.
 - C. Open Space Conveyance shall be recorded with the Ottawa County Register of Deeds and a copy provided to the Township.
 - D. The following conditions are imposed as a result of the Environmental Site Assessments and Due Care Plan:
 - i. Because utilities are proposed near a known area of impact, require a detailed plan for watermain and sanitary sewer construction including “petroleum resistant” gasket material.
 - ii. An assessment of salt spillage in soil and groundwater on utility construction. Salt can be corrosive to metal pipe.
 - iii. Prohibition on water wells (*except monitoring wells*) either through PUD approval or a restrictive covenant.
 - iv. Provide results of dewatering hydrogeological assessment.
 - v. Provide results of groundwater monitoring.
 - vi. Provide results of volatilization to indoor air assessment and whether engineering controls are needed based on groundwater monitoring.
 - vii. Provide location of remaining impacted soils or groundwater on final plan in form that can be permanently referenced in the future.
 - viii. Provide confirmation of holding tank removal or closure in place.

- ix. Provide copy of final Due Care Plan at conclusion of construction. This is important for Township utility workers in case they must make a repair to utilities in the future, both for health and safety of workers during the repair and the need for addressing groundwater and/or soil contamination during dewatering and excavation.
 - x. Install a petroleum-resistant vapor barrier, or other alternative remedies on all buildings that comply with DEQ standards, if results of additional testing warrant the need. All results shall be shared with and reviewed by the Township's Engineering Firm Prien & Newhof.
2. **Motion** by Trustee Meeusen supported by Trustee Redick to approve and adopt Resolution 18-08-06 that abandons a portion of Ammeraal Avenue and the Ammeraal Alley Portion, relinquishes jurisdiction over them, and allows property to revert or be transferred to the adjacent property owners, except that a utility easement is retained over the east 33 feet of the street right-of-way. **Which motion carried** pursuant to the following roll call vote:
 Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen
 Nays:
 Absent:

VIII. NEW BUSINESS

- 1. **Motion** by Trustee Redick supported by Trustee Gignac to approve the Seventh Amendment to the Sewer Authority Agreement that details financial responsibilities regarding payment of the bonds for the upcoming improvements to the sewage treatment facility, force main and certain pump stations. Further, Supervisor Reenders and Clerk Larsen are authorized to execute the proposed 7th amendment on behalf of Grand Haven Charter Township. **Which motion carried.**
- 2. **Motion** by Trustee Meeusen supported by Clerk Larsen to present and postpone the Zoning Map Amendment Ordinance concerning the rezoning of 6-acres from part of parcel 70-07-11-100-003 from Agricultural (AG) to Rural Residential (RR), with the remaining 34-acres to remain Agricultural. Further action will be postponed until the next regularly scheduled Board meeting when the zoning map amendment ordinance will be considered for adoption. **This is the first reading.**
- 3. **Motion** by Clerk Larsen supported by Trustee Redick to approve an exception to the Private Road Ordinance allowing a residential building permits for existing lots of record on the Lincoln Farm Estates private road that does not comply with current private road standards.

This exception is conditioned upon the following:

- a. The private road must have a sixty-six feet (66') right-of-way width for the entire length of the road.
- b. The private road must have a subbase of granular material (M.D.O.T. Class II), which is at least 12 inches (12") in depth for the entire length of the road.
- c. The private road must have an aggregate base course of compacted gravel, crushed concrete, slag, or similar material which is at least six inches (6") in depth

for the entire length of the road.

- d. The minimum width of both the subbase and the aggregate base course shall be at least twenty-three feet (23') for the entire length of the road.
- e. The private road shall have a vertical clearance of at least thirteen feet (13') for the entire length of the road.
- f. The private road must be "clear and passable" an additional two feet on each side of the road, which means it shall free of brush, shrubs, trees, obstructions, or any other debris.
- g. The "gravel" private road will end in a cul-de-sac with a minimum 40-foot radius.
- h. No occupancy permit for any building accessed by the private road shall be issued until the owner's engineer has certified to the Township that the private road has been constructed in compliance with all of the aforementioned requirements.
- i. The owner(s) of the property adjacent to the proposed Lincoln Farm Estates private road must record a document describing the private road and provisions of maintenance with the Ottawa County Register of Deeds and shall also provide a copy of this document to any purchaser of property served by the private road. The maintenance provisions (*e.g., snow removal, tree trimming, tree removal, and reconstruction*) shall apportion the maintenance responsibilities among the appropriate property owners.
- j. The owner(s) of the property adjacent to the proposed Lincoln Farm Estates private road shall sign a special assessment agreement. The agreement must be signed by all the owners of record of all the property to be served by the private road at the time of the application. The agreement shall provide that if the private road is not maintained in accordance exception, the Township shall have the option but not the obligation to establish a special assessment district to fund the required improvements. The agreement shall provide that all of the signatories and their successors shall be deemed in favor of the special assessment district, and all their property shall be included within the special assessment district. The agreement shall be drafted by the Township attorney, and it shall be recorded with the Ottawa County Register of Deeds.
- k. The name of a private road shall be established only with the approval of the Township's Fire and Rescue Department in order to avoid confusion or duplication of names.
- l. The property may not be divided or split inasmuch as an additional split would increase the private road non-conformity.
- m. The property shall meet all other environmental, building and zoning requirements that may arise during the course of the home construction.
- n. The property owner and the Township shall enter into an agreement based upon this motion, which agreement shall be recorded with the Ottawa County Register of Deeds.

This exception is granted pursuant to the following findings:

- a. That the strict application of the literal terms of the Private Road ordinance would impose an undue and substantial hardship on the owners of Lincoln Farm Estates

into compliance with the Private Roads and Driveways Ordinance and the benefits would be limited, pursuant to findings described below.

- b. That the aforementioned improvements to the Lincoln Farm Estates road system will ensure adequate access for emergency vehicles.
- c. That granting the exception would not alter the essential character of the surrounding neighborhood
- d. That the residential units to be constructed can meet the requirements of all other applicable state and township regulations.

Which motion carried.

IX. REPORTS AND CORESPONDENCE

- a. Committee Reports
 - i. Personnel Committee will meet on September 12th at 7:00 a.m.
 - ii. NORA Board will meet on September 5th at 5:30 p.m. to discuss a job search for a new director.
 - iii. The Township's proposed donation policy will be discussed by the Parks and Recreation Committee at their meeting on August 29th at 6:30 p.m.
 - iv. The September 10th Board work session will discuss the Township's pathway system.
- b. Manager's Report
 - i. July Legal Review
- c. Others

X. PUBLIC COMMENTS

- a. Bob Brown (*15012 Copperwood Drive*) asked if the Health Pointe project had indicated that they would be applying for an exemption. Manager Cargo indicated that Health Pointe was expected to apply for an exemption this Fall.
- b. Supervisor Reenders noted that the Planning Commission had discussed Master Planning the "old" Zelenka property along Lake Michigan Drive to Industrial PUD. Manager Cargo noted that the Chamber was also aware of this discussion.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Meeusen to adjourn the meeting at 7:50 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor



SUPERINTENDENT'S MEMO

DATE: September 4, 2018

TO: Township Board

FROM: Bill Cargo

SUBJECT: Schmidt Land Donation Agreement – Final Draft

Attached, please find a copy of the proposed Schmidt Real Property Donation Agreement.

As you may recall from the Board work session on August 13th, the Board requested a few changes to the proposed agreement, which included the following:

1. Clarification that donations and grants could be recognized. This was considered critical since any state or federal monies would require recognition on-site with a modest plaque. Schmidt agreed to the change, with the stipulation that individual or family names would not be permitted.
2. Request that pedestrian access be allowed from the Cutter Park subdivision. This was considered important since failure to allow access would violate the Township's zoning standards. Schmidt did not agree to this stipulation, requiring all access to be from either Ferris Street or – if land is purchased from the Chittenden family – Lincoln Street.

In addition, it was clarified that any contributions from the Fluor Schwartz Fund would be limited to maintenance.

If the Board supports the current version of the land donation agreement, the following motion can be offered:

Motion to authorize Supervisor Reenders and Clerk Larsen to execute the proposed Real Property Donation Agreement for the proposed Schmidt Heritage Park.

If there are any questions or comments prior to the meeting, please contact either Supervisor Reenders, Trustee Redick or me.

REAL PROPERTY DONATION AGREEMENT

This Real Property Donation Agreement (“Agreement”) is made between **James Schmidt**, a single man from Sugar Land, Texas (“Donor”), and **Grand Haven Charter Township**, a Michigan charter township (“Donee”). It is agreed that upon the terms and conditions set forth in this Agreement, the Donor shall donate and convey all of his rights and interests in, and the Donee shall accept and be the successor to all such rights and interests in, the real property identified and described herein. This Agreement and any addenda, riders, counterparts, or amendments together constitute the complete Agreement.

Donor and Donee may each be referred to herein as a “Party” and collectively as the “Parties.”

Donor is the owner of the real property described in the Certified Survey (two pages) attached as **Exhibit A** to this Agreement and incorporated into this Agreement by this reference (the “Property”). The Property includes the Split of Parcel 16-70-07-11-300-003, consisting of 5.68 acres, referenced as Section 2 in this Agreement; and the Property includes the Remainder of Parcel 16-70-07-11-300-003, consisting of 68.12 acres, referenced as Section 1 in this Agreement

1. CONSIDERATION

The Parties acknowledge and agree that Donee shall pay \$10.00 to Donor as consideration in exchange for Donor’s transfer of the Property to Donee. This Agreement, and performance of any covenant or condition contained in it, is not contingent upon Donee obtaining financing from any source.

2. RESTRICTIONS, EASEMENTS, LIMITATIONS

- (a) Subject to its right to terminate as set forth in Paragraph 13 below, Donee shall take title to the Property subject to all matters of title at the Closings for Section 1 and Section 2, with the exception of any liens for taxes or charges, or both, which Donor shall discharge in accordance with the terms and conditions of this Agreement.
- (b) Upon receipt by Donee per this Agreement, Section 1 shall be used for recreation purposes only. Recreation purposes shall be limited to include physical activities, but excluding dog parks, Frisbee golf courses, and dogs in general. Specifically, Section 1 shall be developed essentially in accord with the Schmidt Heritage Park Final Conceptual Plan prepared by Nederveld, dated June 6, 2018, and attached as **Exhibit B**. However, there shall be no pedestrian access allowed to Section 1 from either its west boundary line or its east boundary line.
- (c) Upon receipt by Donee per this Agreement, Section 2 shall be used solely for country farm social events, such as family reunions, weddings, rehearsal or celebration dinners or parties; etc.
- (d) Section 2 shall remain substantially in its original natural state, but for improvements necessary to achieve the Section 2 purposes in subparagraph 2(c).

- (e) Donee shall, at Donee's expense, install a security chain link fence completely around Section 2, not later than July 1, 2019. The fence installation is subject to Donor's satisfaction, which shall not be unnecessary withheld. The fence shall remain as a permanent installation after the Township takes possession of Section 2, but subject to modification by the Township through the addition of gates or closable entrances.
- (f) The Property, both Section 1 and Section 2, shall be named by Donee. The names of Section 1 and of Section 2 shall both include the name "Schmidt." No portions of the Property, and no buildings or other improvements on the Property, shall be identified by any individual or family name other than "Schmidt." However, Donor shall have naming rights for a future running path to be established on Section 1. Donee may further erect a modest plaque to name any agency or other entity that awards a grant for the implementation of the plan described in (g) below.
- (g) Donor shall be allowed to participate in Donee's preparation of a plan, which shall include a list of potential recreational activities, a conceptual layout by phases, and a tentative timetable for implementation for Section 1 and Section 2 (the "Plan"). Donee shall use its reasonable best efforts to comply with any tentative timetable.
- (h) Donee may receive the Property itself, or Donee may in its discretion designate another tax-exempt entity to receive the Property, or Donee may transfer the Property to another tax-exempt entity for management of the Property. Whether Donee receives the Property, or another tax-exempt entity receives the Property, or Donee transfers the Property to another tax-exempt entity, there shall be no adverse tax consequences to Donor, and the Property shall remain subject to the terms of this Agreement. Donor shall pay for the appraisals of Section 1 and Section 2, and Donee shall sign the acknowledgement section of applicable Internal Revenue Service tax forms.
- (i) Donor has access to and control of a fund (Fluor Schwartz) with the Grand Haven Area Community Foundation ("GHACF"), subject to an agreement with and the rules of GHACF. After Section 1 and Section 2 have been transferred to the ownership of Donee subject to the terms of this Agreement, Donor shall allocate funds from Fluor Schwartz to be used for the maintenance of the Property. Pursuant to the narrative agreed upon with the Donor and attached as **Exhibit C**, GHACF has confirmed that Donor currently has authority to allocate funds from Fluor Schwartz for the maintenance of the Property.

3. TIME OF THE ESSENCE; CLOSING DATES

The closing for Section 1 shall be the Effective Date. The Effective Date shall be the date this Agreement is executed by the Parties, or, if applicable, the date this Agreement is executed by the last Party to do so. The Effective Date may be changed by confirmed written agreement of the Parties. If the closing for Section 1 does not occur (through no fault of Donor), the Agreement is automatically terminated.

The closing for Section 2 shall take place upon Donor's death ("Section 2 Closing Date"), unless the Section 2 Closing Date is accelerated in writing signed by Donor and Donee.

4. DOCUMENTS FOR CLOSINGS

Donor acknowledges that Donee has, at Donee's expense, had Section 1 and Section 2 surveyed.

Donee shall prepare or cause to be prepared warranty deeds in recordable form for Section 1 and Section 2 at the appropriate times, transferring the Property from Donor. Donee shall provide all escrow and closing services at Donee's expense through a title insurance company of its choice, licensed or authorized to provide such services in Michigan, which title insurance company shall be responsible for recording the deeds at or immediately following the closings for Section 1 and Section 2 (and providing evidence of such recordation to Donor and Donee). Any reference to the term "deed" or "deeds" in this Agreement shall be construed to refer to these warranty deeds.

5. CLOSING COSTS AND EXPENSES

- (a) Donor shall pay, at or prior to the closings for Section 1 and Section 2, all real estate taxes and assessments due through the date of the respective closing, assessments, water or sewer rates and charges, personal property taxes, and any other governmental taxes or charges levied or assessed against the Property, which are a lien on Section 1 or Section 2, as the case may be, or otherwise due and payable as of the date of the applicable closing. The cost of the title insurance premium, if any, shall be paid by Donee.
- (b) All other costs, expenses, and fees, including recording fees, shall be paid by Donee.

6. PROPERTY CONDITION; ACCESS AND INSPECTION

- (a) Donee acknowledges and agrees that Donor has not made and specifically disclaims any warranty, guaranty, or representation, oral or written, past, present, or future, of, as to, or concerning (i) the nature, square footage, condition, value, or quality of the geology, the presence of environmental hazards, or the suitability of the Property for any and all activities and uses which Donee may elect to conduct thereon; (ii) the manner, construction, condition, quality, or the state of repair or lack of repair of the Property; (iii) the nature and extent of any right of way, lease, possession, lien, encumbrance, license, reservation, condition, or otherwise; and (iv) the compliance of the Property, its operation, or use with any laws, rules, ordinances, or regulations of any government or other body.
- (b) Donee expressly acknowledges and agrees that, before closing, Donee will have thoroughly inspected and examined the Property to the extent deemed necessary by Donee in order to enable Donee to evaluate the acceptance of the Property. Except with respect to environmental conditions at the Property, (i) Donee further acknowledges and agrees that Donee is relying solely upon the inspection, examination, and evaluation of the Property, if any, by Donee and that Donee is accepting the Property on an "AS IS, WHERE IS" and "WITH ALL FAULTS"

basis and not on any information provided or to be provided by Donor, and (ii) Donee acknowledges that it is relying on its own experts and not Donor or information provided by Donor, if any, and is not looking to Donor for any additional information with respect to the condition of the Property. Donee expressly acknowledges that, in consideration of the agreements of Donor, Donor makes no warranty or representation expressed or implied, or arising by operation of law, including but not limited to any warranty of condition, habitability, merchantability, or fitness for a particular purpose except otherwise specified in this Agreement or in the deeds. It is further agreed that Donor has not warranted and does not warrant that the Property and any improvements located thereon now or in the future will meet or comply with the requirements of any safety code or regulation of the state, county, or local unit in which the Property is located, or any other authority or jurisdiction.

- (c) Donor grants to Donee, its employees, agents, and independent contractors, full permission and license to enter upon the Property to inspect and perform any tests that Donee, in its sole discretion, deems necessary or appropriate, including, without limitation, any and all environmental (including subsurface), structural, and feasibility tests (collectively, "Tests"). Donor shall cooperate with Donee in good faith during Donee's performance of the Tests. If the Closings do not occur, Donee shall repair any material damage to the Property arising out of or resulting from the Tests. Donee shall indemnify and hold harmless Donor, except to the extent of Donor's negligence or willful misconduct, from any damages for property damage or personal injury caused by Donee in the conduct of such Tests, other than pre-existing conditions merely discovered by Donee. These indemnity obligations of Donee shall survive the Closings or termination of this Agreement.
- (d) Notwithstanding anything in this Agreement to the contrary, if, at any time before the appropriate Closing, Donee determines, in its sole discretion, that Section 1 or Section 2 is not suitable for its use, then Donee may terminate this Agreement with respect to Section 1 or Section 2 or both by delivering written notice of such termination to Donor.

7. REPRESENTATIONS AND WARRANTIES

- (a) In addition to Donee's representations and warranties made elsewhere in this Agreement, Donee represents and warrants to Donor the following.
 - (i) Donee is accepting the Property solely in reliance on its own information or findings or both and not on any information, representation, or warranty provided or to be provided by Donor, his servicers, representatives, brokers, employees, agents, or assigns.
 - (ii) Neither Donor nor his servicers, employees, representatives, brokers, agents, or assigns, have made any representations or warranties, implied or express, relating to the condition of the Property or its contents.

- (iii) Donee has not relied on any representation or warranty from Donor, or Donor's agents or brokers, regarding the nature, quality, or workmanship of any repairs made by Donor.
- (b) Donor represents and warrants to Donee the following.
 - (i) Donor has no actual knowledge of any person or entity presently occupying the Property.
 - (ii) Donor has provided to Donee all information in Donor's possession regarding any restrictive covenants on the Property.

8. DEFAULT; REMEDIES

- (a) In the event of Donee's material breach or material misrepresentation of any fact under the terms of the Agreement, Donor is automatically released from the obligation to donate and convey the Property to Donee, and Donor and any indemnified parties shall not be liable to Donee for any claims arising out of or relating in any way to Donor's failure to donate and convey the Property to Donee.
- (b) In the event of a breach of any representation or warranty of Donor or the failure of Donor to perform any obligation or term contained in this Agreement, Donor and Donee covenant and agree that Donee, as its sole and exclusive remedy, shall be entitled to terminate this Agreement by giving written notice to Donor, whereupon the parties shall have no further rights or obligations under this Agreement, except for those which expressly survive any such termination, and except for the donation of Section 1 if the breach occurs after the Effective Date. Donee expressly waives any right to recover from Donor any inspection costs or other damages incurred by Donee in connection with this Agreement.

9. INDEMNIFICATION

- (a) To the extent permitted by law, Donee agrees to indemnify and hold harmless Donor and his agents from and against any and all losses, claims, demands, liabilities, costs, damages, and expenses (including attorney's fees and costs) that Donor may incur to the extent arising from Donee's actions or failure to act on, respond to, or comply with any written notices received after the appropriate closing for Section 1 or Section 2 regarding a violation of any local, state, or federal law, rule, or ordinance affecting the Property.
- (b) Donor agrees to indemnify and hold harmless Donee and its agents from and against any and all losses, claims, demands, liabilities, costs, damages, and expenses (including attorney's fees and costs) that Donee may incur to the extent arising from Donor's actions or failure to act on, respond to, or comply with any written notices received before the appropriate closing for Section 1 or Section 2 regarding a violation of any local, state, or federal law, rule, or ordinance affecting the Property, which arose prior to the Effective Date or the Section 2 Closing Date, as the case

may be, unless such violations result from Donee's actions, inspections, or access onto the Property prior to the appropriate closing.

10. OTHER AGREEMENTS

No other agreements or representations, unless specifically set forth in the Agreement, shall be binding upon either of the Parties. This Agreement sets forth the full and complete understanding of the Parties. No amendment, modification, or supplement to this Agreement shall be binding unless in writing and duly executed and delivered by a Party to the other Party. Nothing in this Agreement shall be construed as constituting a partnership or joint venture between Donor and Donee. Neither Party has employed a real estate broker or agent in connection with the Property.

11. EMINENT DOMAIN

In the event that Donor's interest in the Property, or any part thereof, shall have been taken by eminent domain, or shall be in the process of being taken on or before the appropriate closing date, either Party may terminate the Agreement with respect to the Property, or the relevant portion of the Property, and neither Party shall have any further rights or liabilities under this Agreement with respect to the portion of the Agreement so terminated.

12. SEVERABILITY

If any provision of the Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions shall not be affected or impaired, provided that the purposes of this Agreement can still be accomplished, and no provision shall be deemed dependent upon any other provision unless expressly stated.

13. TERMINATION OF AGREEMENT

If either Party terminates the Agreement when permitted to do so, the Parties shall have no further obligation to each other, except as to any provision that survives the termination of the Agreement.

14. ASSIGNMENT OF AGREEMENT

Neither Donor nor Donee shall assign the Agreement without the other's written consent. However, Donor acknowledges that Donee may assign Section 1 or Section 2 or both to another tax-exempt entity, per subparagraph 2(h).

15. MODIFICATION AND WAIVER

No provision, term, or clause of the Agreement shall be revised, modified, amended, or waived, except by an instrument in writing signed by Donor and Donee. The waiver by any Party of a breach of the Agreement shall not operate or be construed as a waiver of any other or subsequent breach. No course of dealing between the Parties shall operate as a waiver of any provision of the Agreement.

16. RIGHTS OF OTHERS

This Agreement does not create any rights, claims, or benefits inuring to any person or entity, other than Donor's successors or assigns or both, that is not a Party to the Agreement, nor does it create or establish any third party beneficiary to the Agreement.

17. COUNTERPARTS AND FACSIMILE

This Agreement may be executed simultaneously in any number of counterparts. Each counterpart shall be deemed to be an original, and all such counterparts shall constitute one instrument. A signed facsimile or photocopy of the Agreement shall be treated as an original, and shall be deemed to be as binding, valid, genuine, and authentic as an originally signed counterpart for all purposes, including all matters of evidence and the "best evidence" rule.

18. HEADINGS

The titles to the paragraphs and headings of various subparagraphs of the Agreement are placed for convenience of reference only. In case of conflict the text of the Agreement, rather than such titles or headings, shall control.

19. FORCE MAJEURE

Unless otherwise provided in this Agreement, no Party shall be responsible for delays or failure of performance resulting from acts of God, riots, acts of war, epidemics, power failures, earthquakes, or other disasters, providing such delay or failure of performance could not have been prevented by reasonable precautions and cannot reasonably be circumvented by the Party through use of alternate sources, workaround plans, or other means.

20. ATTORNEY REVIEW

Donor and Donee acknowledge that they have had the opportunity to consult with their respective legal counsel regarding the Agreement and that accordingly the terms of the Agreement are not to be construed against any Party because that Party drafted the Agreement or construed in favor of any Party because that Party failed to understand the legal effect of the provisions of the Agreement.

21. NOTICES

Any notices required to be given under the Agreement shall be deemed to have been delivered when actually received in the case of hand or overnight delivery or by fax or email with confirmation of transmission, or five calendar days after mailing by first class mail, postage paid. All notices to Donor will be deemed sent or delivered to Donor when sent or delivered to Donor at the address or fax number or email address provided to Donee by Donor. All notices to Donee shall be deemed sent or delivered and effective when sent or delivered to Donee at the address or fax number or email address provided to Donor by Donee.

22. APPLICABLE LAW

This Agreement and its provisions shall be construed, controlled, and interpreted according to the laws of the State of Michigan.

23. ATTORNEYS' FEES, COURT COSTS, AND LEGAL EXPENSES

In any action, proceeding, or arbitration arising out of, brought under, or relating to the terms or enforceability of the Agreement, each Party shall bear its own attorneys' fees, costs, and expenses incurred in such action, proceeding, or arbitration.

IN WITNESS WHEREOF, Donor and Donee have entered into the Agreement effective as of the date it is executed by Donor and Donee as set forth below.

**DONOR:
JAMES SCHMIDT**

**DONEE:
GRAND HAVEN CHARTER TOWNSHIP,
a Michigan charter township**

By: _____
James Schmidt,
a single man

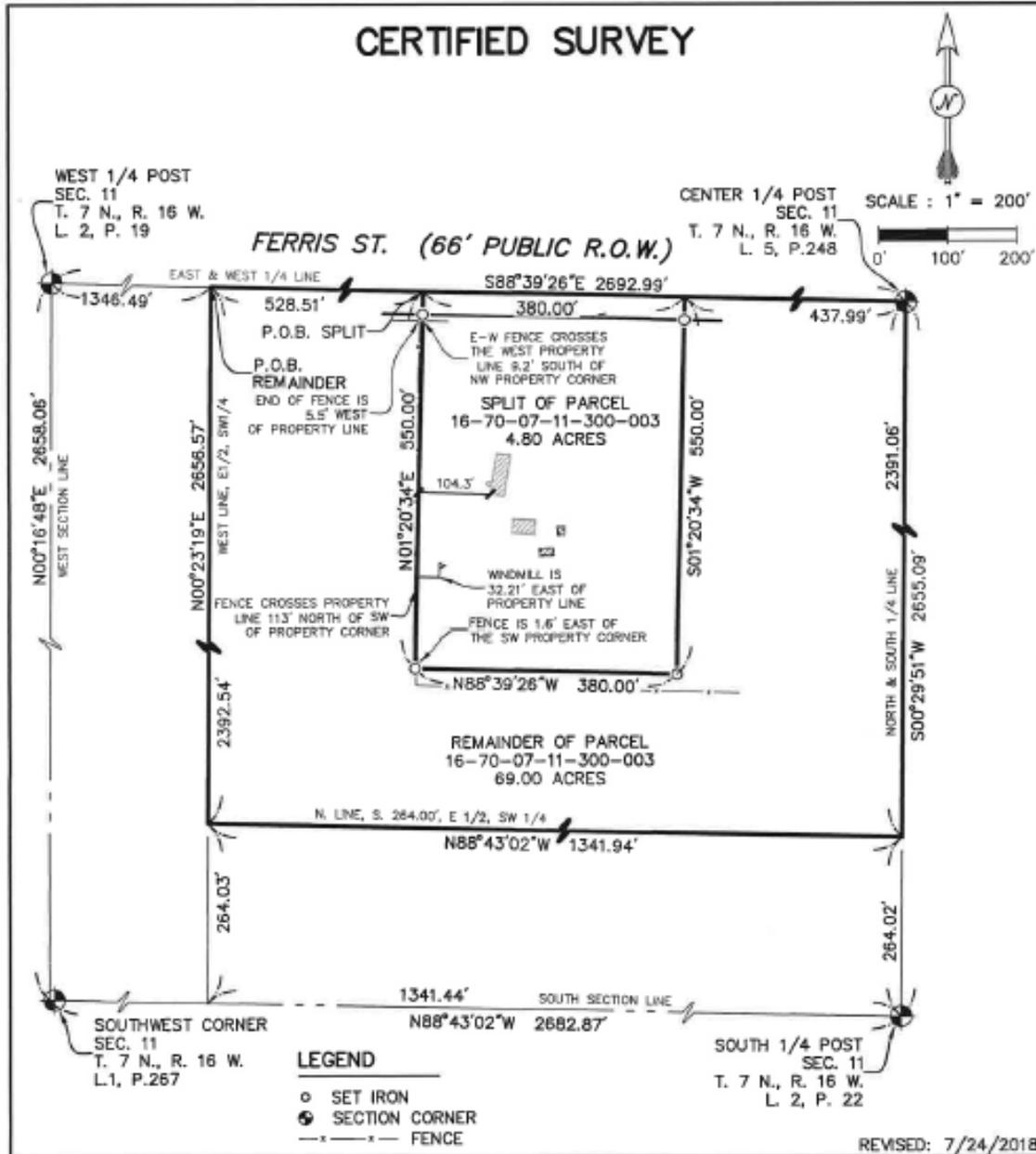
By: _____
Mark Reenders, Supervisor

By: _____
Laurie Larsen, Clerk

Dated: _____

Dated: September 10, 2018

EXHIBIT A



CERTIFICATE:
I hereby certify that measurements were made and corners monumented in accordance with the above mapped survey and/or description; that the ratio of closure for the field survey does not exceed 1/5000; that all of the requirements of P.A. 132 of 1970, as amended, have been complied with.

Christopher A. Kersten
CHRISTOPHER A. KERSTEN
LICENSED PROFESSIONAL SURVEYOR
MICHIGAN LICENSE NO. 53500

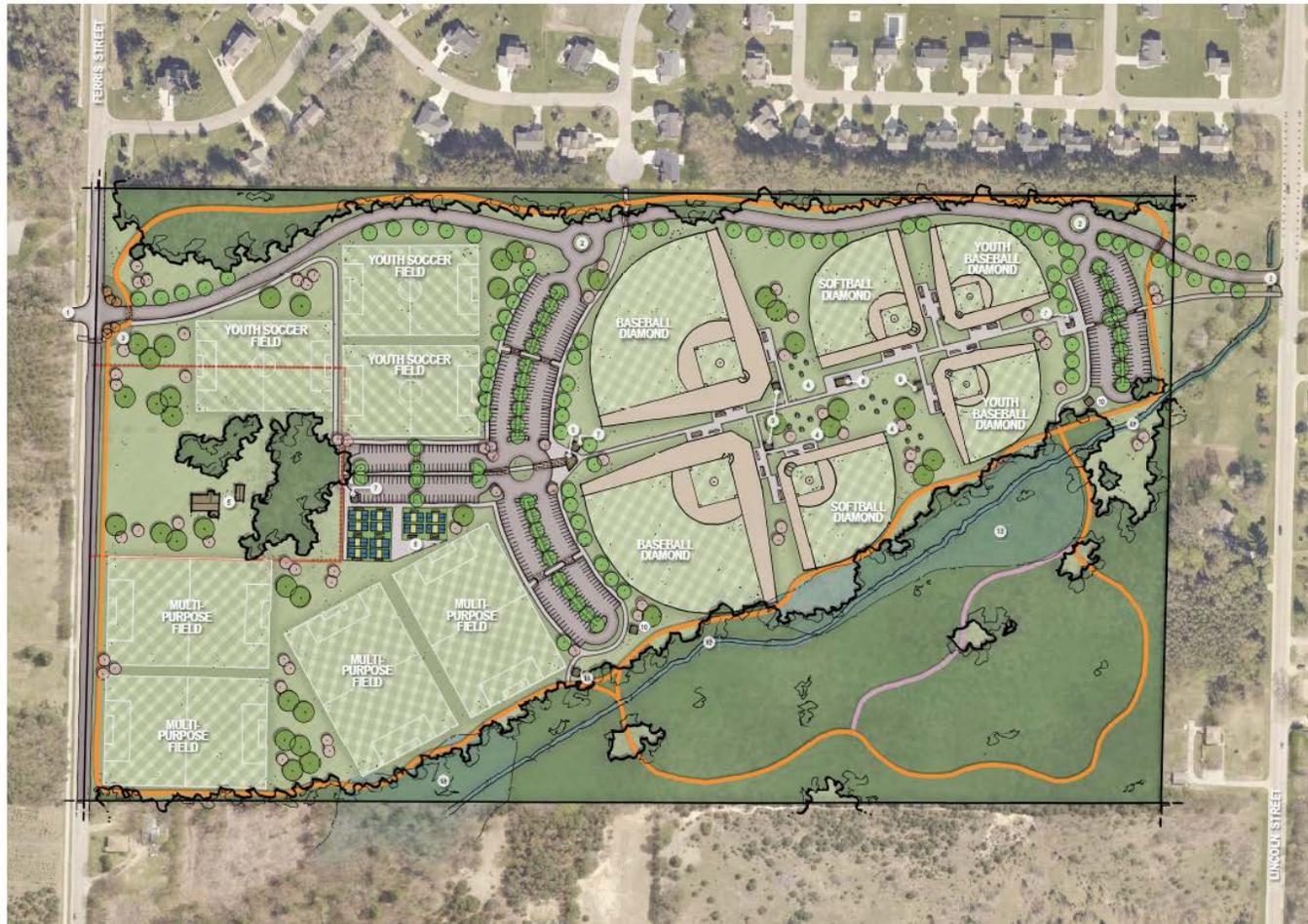


CLIENT:
Grand Haven Charter Twp.

Prein & Newhof
Engineers • Surveyors • Environmental • Laboratory
7123 Stadium Drive t. (269) 372-1158
Kalamazoo, MI 49009 f. (269) 372-3411
www.preinnewhof.com info@preinnewhof.com

LOCATED IN : SECTION : 11
TOWN : 07N RANGE : 16W
GRAND HAVEN TOWNSHIP,
OTTAWA COUNTY, MICHIGAN
Date : 9/26/2017 PAGE
Project No. 2170534 1 OF 2

EXHIBIT B



LEGEND

- ① CONNECTION TO EXISTING HOFMA PARK & PRESERVE
- ② ROUNDABOUT
- ③ ENTRY FEATURE
- ④ PICNIC & COMMUNITY GREEN
- ⑤ EXISTING BARN/FUTURE EVENT SPACE
- ⑥ PICKLEBALL COURTS
- ⑦ BATHROOM
- ⑧ LARGE PAVILION/SHELTER
- ⑨ PAVILION/SHELTER
- ⑩ MAINTENANCE BUILDING
- ⑪ JOJO JOGGING TRAIL ENTRANCE FEATURE/SHELTER
- ⑫ EXISTING CREEK
- ⑬ EXISTING WETLANDS **
- JOJO JOGGING TRAIL
- PEDESTRIAN CONNECTION
- AUXILIARY TRAIL
- BLEACHERS & TEAM BENCHES

** Wetland lines approximate, derived from data obtained from Michigan Department of Environmental Quality "Wetland Map Viewer" website.

NOTES

Site Location:	15704 Ferns Street Grand Haven, MI
Approximate Site Area	= 72.95 ac.
Standard Recommended Parking	= 308 spaces
Baseball/Softball Diamond	= 120 spaces
Multi-Purpose/Soccer Field	= 140 spaces
Pickleball Court	= 48 spaces
Proposed Parking	= 518 spaces

SCHMIDT HERITAGE PARK
FINAL CONCEPTUAL PLAN
PROJECT NUMBER: 15020001



EXHIBIT C

The James A Schmidt Designated Park Fund (or Fluor Schwartz Memorial Fund) will be a permanent endowment Fund that will be held at the Grand Haven Area Community Foundation. This Fund will be funded at Donor discretion and may include a planned gift in Donor's will and estate plan. While the Foundation Board will have full discretion over this Fund, Donor has laid out his expectations as to how this Fund shall function as stated in the Fund Agreement dated March 29, 2010 and Appendix dated December 2, 2015 that is on file at the Foundation office.

Should Section 1 and Section 2 be created with Donor gift of land to Grand Haven Charter Township (Donee), Donor plans to ensure that there are charitable resources for its perpetual care, upkeep and occasional enhancement. Charitable support from this Fund will come to Donee in the form of grants and will distribute based on the Foundation's endowed spending policy. Donor expects that Donee Leadership will work in partnership with the Foundation to ensure that Donor's charitable intent is achieved and that the Fund will forever operate to care for the gift that Donor has given to the Donee located on Ferris Street in Grand Haven Charter Township.



Community Development Memo

DATE: September 4, 2018

TO: Township Board

FROM: Stacey Fedewa, AICP – Community Development Director

RE: Glueck – Rezoning Application (AG to RR) – 6 Acres Only

BACKGROUND

The applicant, Marilyn Glueck, wants to divide her 40-acre parcel, 15901 Ferris Street (70-07-11-100-003), to create a 6-acre parcel which she requests to rezone from Agricultural (AG) to Rural Residential (RR). The remaining 34-acres would stay Agricultural. The 6-acre parcel would be accessed from 160th Avenue, and not the private road to the north known as Dana Lane (*proposed parcel is approximately 600-feet south of the private road*).

The new parcel would be sold to a long-time friend of the family, and used for a single family residence. The rezoning application was tested against the “Three C’s” evaluation method.

COMPATIBILITY

*Is the proposed rezoning **compatible** with the existing developments or zoning in the surrounding area?*

The zoning for parcels that border the applicant’s parcel is:

Direction	Current Zoning	Existing Use
North	AG	Township Park
South	AG	Rod & Gun Club
East	AG	Township Park
West	RR	Single Family



The 2016 Future Land Use Map has master-planned the subject parcel for Low Density Residential (LDR), the applicant is requesting a rezoning to RR.

SAMPLE MOTIONS

If the Board finds the rezoning application meets the applicable standards, the following motion can be offered:

Motion to approve the Zoning Map Amendment Ordinance concerning the rezoning of 6-acres from part of parcel 70-07-11-100-003 from Agricultural (AG) to Rural Residential (RR), with the remaining 34-acres to remain Agricultural. **This is the second reading.**

If the Board finds the rezoning application does not meet the applicable standards, the following motion can be offered:

Motion to deny the rezoning application for part of parcel 70-07-11-100-003 from Agricultural (AG) to Rural Residential (RR) because the application does not meet the requirements and standards set forth by the Grand Haven Charter Township Zoning Ordinance, Master Plan, and Future Land Use Map.

If the Board finds the rezoning application is premature or needs revisions, the following motion can be offered:

Motion to table of the Glueck rezoning application, and direct the applicant to address the following items:

1. *List the items...*

Please contact me prior to the meeting if you have questions.



GRAND HAVEN CHARTER TOWNSHIP

REZONING APPLICATION

Application Type	Fee	Escrow*
Rezoning	\$150	\$500

Applicant Information

Name MARILYN G. GLUECK
 Phone 616-842-9398 Fax _____
 Address 15901 FERRIS ST. GRAND HAVEN MI 49417
 Email Address _____

Owner Information (If different from applicant)

Name _____
 Phone _____ Fax _____
 Address _____

Property Information

Address/Location 15901 FERRIS ST. G.H. MI 49417
 Parcel Number 70-07-11-100-003 Size (acres) 40 A. - only rezoning 6 acres
 Current Zoning AG Zoning Requested RR
 Adjacent Zoning North: AG South: AG East: AG West: RR
 Master-Planned Zoning RR Consistent with Master Plan? yes

Other Information

Does Property Abut Township Border? No abuts Twp. Property - N - E sides
 Present Use of the Subject Property? CHRISTMAS TREES
 Number & Type of Existing Structures? NONE on 6 A to be rezoned *main parcel*
 Subject Property Located on a Paved Road? ~~NO~~ YES - sm. parcel from split *1 house*
 Municipal Water within 2,700 Feet of Subject Property? No *on gravel rd.*
 Municipal Sewer within 2,700 Feet of Subject Property? No *3 pole barn*

NOTE: The architect, engineer, planner, or designer shall be responsible for utilizing the Township Ordinance books and following requirements for zoning amendments and procedures as stated in Section 27.08. Please submit fourteen (14) copies of the required information with the application.

I hereby attest the information on this application is, to the best of my knowledge, true and accurate.

Marilyn G. Glueck
 Signature of applicant

7-16-18
 Date

* To cover cost of legal and consulting fees, may be increased as necessary

NOTICE

IF I PLAN TO SPLIT THE PARCEL(S) AFTER THE ZONING APPROVALS ARE GRANTED, I REALIZE THAT I MUST APPLY FOR A LAND DIVISION WITH THE ASSESSING DEPARTMENT. ALL LAND DIVISION REQUIREMENTS MUST BE CONFORMED TO BEFORE PROCEEDING WITH FURTHER DEVELOPMENT.

Marilyn G. Gluck _____ 7-16-18 _____
Signature of applicant Date

For Office Use Only

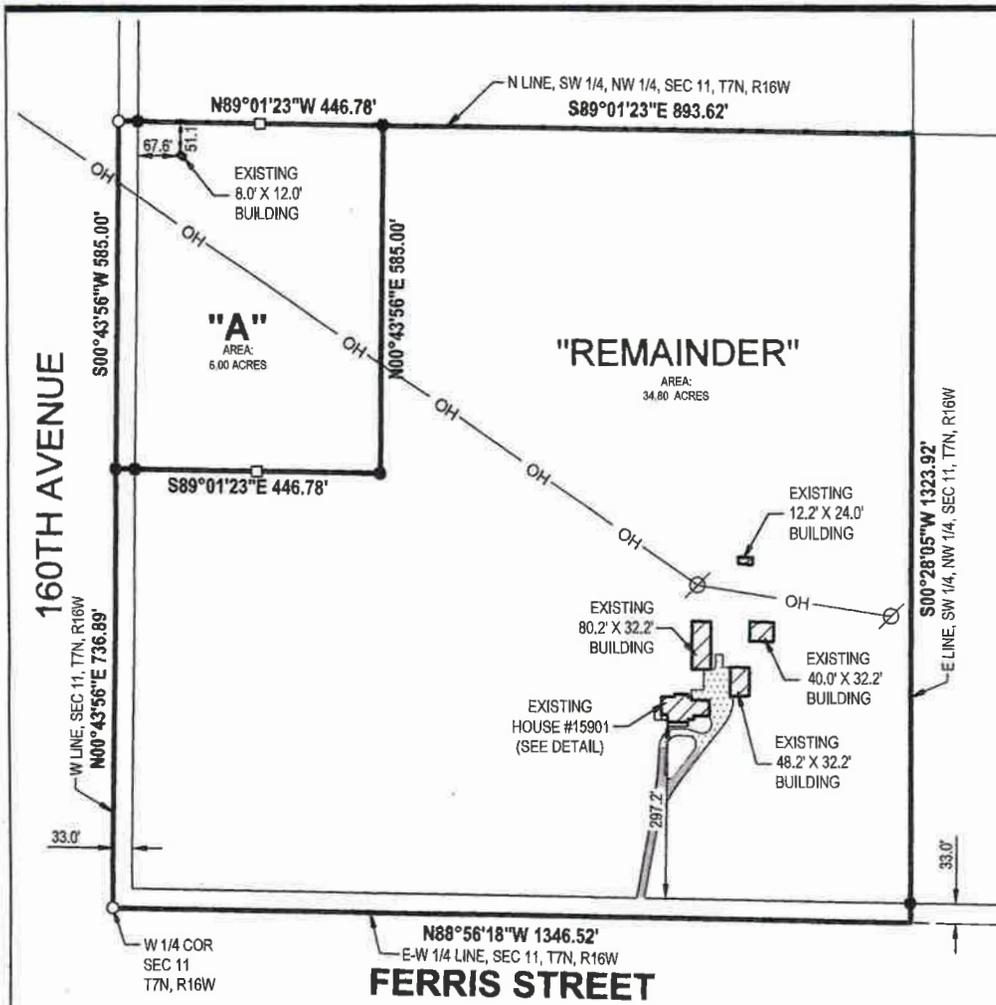
Date Received _____ Fee Paid? _____
Materials Received: Site Plans _____ Location Map _____
Survey _____ Legal Description _____
Dated copy of approved minutes sent to applicant? _____ Date Sent _____

PLANNING COMMISSION USE ONLY

Approval _____
Tabled _____
Denied _____
Conditional Approval _____

The following conditions shall be met for approval:

Signature of Planning Commission Chair Date



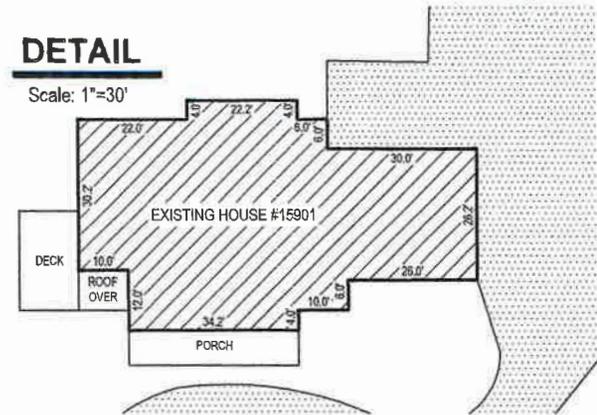
PARTIAL DESCRIPTION

Part of Northwest 1/4 of Section 11, Town 7 North, Range 16 West, Grand Haven Township, Ottawa County, Michigan.

(See sheet 2 of 2 for complete description.)

DETAIL

Scale: 1"=30'



LEGEND

- Iron - Set
- Iron - Found
- Set Wood Stake
- ⊙ Utility Pole
- OH — Overhead Utility
- X — X — Fence
- ▭ Asphalt
- ▨ Concrete
- ▩ Building

By: *Scott A. Hendges*
 Scott A. Hendges Licensed Professional Surveyor No. 47953

SCALE: 1" = 250' 0' 125' 250'



Drew Marod
 15901 Ferris Street
 Grand Haven, MI 49417

15901 Ferris Street

DRAWN BY: CWS
 REV. BY:
 REV.:

DATE: 07-02-2018
 REV. DATE:

PRJ #: 18201052

1 OF 2

NEDERVELD
 www.nederveld.com • 600.222.1668
 Holland
 347 Hoover Blvd.
 Holland, MI 49423

We hereby certify that we have examined the premises herein described, that the improvements are located entirely thereon as shown and that they do not encroach except as shown hereon.

This survey was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.



Deputy Treasurer

DATE: September 10, 2018
 TO: Township Board
 FROM: Ashley Larrison
 RE: Adoption of the Resolution to schedule the “Truth in Taxation” Public Hearing

Grand Haven Charter Township provides many services to our residents those which have been approved by our voters and those which are statutory. Many of these extra services have had voter approval, however the Township must still hold a yearly public hearing and adopt a resolution establishing the millage rate to support these services.

In this process, each taxing jurisdiction must determine if their taxable value has increased which will cause them to potentially levy more tax dollars than last year, except for new construction and the rate of inflation. This will determine if their operating and voted millages will be subjected to any millage reduction fractions, such as “Headlee Amendment” and “Truth in Taxation”.

“Headlee”

The first potential millage reduction may be from the Michigan Compiled Laws, Section 211.34d, “Headlee” reduction.

“Headlee Amendment” – Is a 1978 Amendment to Michigan State Constitution limiting property tax rate increases without voter approval. Headlee requires that tax rates be “rolled back” if the increase in a taxing unit’s taxable valuation (excluding changes from new construction, improvements and losses) is greater than the rate of inflation. Headlee also requires the State to appropriate necessary funds to local units for any new state-required services and prohibits the State from reducing State share of existing required services.

So, to determine if Grand Haven Charter Township will need to apply a “Headlee” reduction to 2018 millage rates. We need to do the calculation below:

$$\begin{array}{r r r r r r}
 \$748,215,973 & - & \$5,753,780 & \times & 1.021 & = & \$758,053,899 \\
 \text{(2017 Total Taxable Value-2018 Taxable Losses)} & \times & \text{Inflation Rate} & & & & \mathbf{0.9945} \\
 \$802,254,708 & & -\$40,041,651 & & & = & \$762,213,057 \\
 \text{(2018 Total Taxable Value-2018 Taxable Additions)} & & & & & &
 \end{array}$$

Since the millage reduction fraction is under 1.0000, the fraction of .9945 must to be applied to last year’s millages, with the exception of any new or renewed millages.

The table listed below shows how we applied the “Headlee” Reduction Fraction to our 2017 millages.

Purpose of Millage	2017 Millage Rate	“Headlee” Reduction Fraction	2018 Millage Rate Allowed
Township Operating	0.8945	0.9945	0.8895
Fire Department	1.8533	0.9945	1.8431
Transportation	0.9266	0.9945	0.9215
Bike Path	0.4435	0.9945	0.4410
Museum	0.2438	0.9945	0.2424
Four Pointes (NOCA)	0.2500	0.9945	0.2486
Total	4.6117		4.5861

“Truth in Taxation”

The second potential millage reduction comes under the requirements of MCL Section 211.24e, a taxing unit may not generate more revenue than it generated in the prior year unless it holds a “Truth in Taxation” public hearing.

To determine if the current levy of the sum of all operating millages for the Township produces more tax dollars than last year’s actual levy and for a “Truth in Taxation” hearing to be required, the BTRF (*Base Tax Rate Fraction*) and BTR (*Base Tax Rate*) must be computed using Grand Haven Charter Township’s 2017 and 2018 Taxable values and 2018 taxable value losses and additions.

The 2018 Base Tax Rate Fraction (BTRF) is calculated as shown below:

$$\begin{array}{r r r r}
 \$748,215,973 & - & \$5,753,780 & =\$742,462,193 \\
 \text{(2017 Total Taxable Value-2018 Taxable Losses)} & & & \mathbf{0.9741} \\
 \$802,254,708 & - & \$40,041,651 & =\$762,213,057 & \text{(BTRF)} \\
 \text{(2018 Total Taxable Value-2018 Taxable Additions)} & & & &
 \end{array}$$

The (BTRF) Base Tax Rate Fraction (0.9741) when multiplied with the 2017 total operating millage (i.e., 4.6117) results in a maximum levy of 4.4922 allowed without a public hearing.

$$\text{(2018 Base Tax Rate (BTR))} = \text{2017 operating levy rate (4.6117)} \times \text{BTRF (0.9741)} = 4.4922$$

Since this ‘base tax rate’ is under 1.0000, it is then necessary to schedule a public hearing and direct the publishing of the “*Notice of Public Hearing on Increasing Property Taxes*” not less than six (6) days prior to the public hearing in compliance with the requirements of Section 6 of the Truth in Taxation law. If approved the following motion can be offered.

Move to adopt Resolution No. 18-09-01 which schedules the “Truth in Taxation” Public hearing for September 24, 2018 and proposes the additional allowable millage rate of .0939 mills for a proposed total of 4.5861 mills.

After the public hearing on September 24, 2018, the Board will have a resolution to adopt which will establish the actual millage rate to be levied by the Township and authorizes the Supervisor and Clerk to sign the L-4029 2018 Tax Rate Request, for levy on the 2018 winter tax bills.

If there are any questions or comments regarding the above, please feel free to contact myself.

If the Board approves the proposed millages listed below, the proposed tax dollars will be generated for the 2018 fiscal year.

Millage Levy	2017 Millage	2018 Proposed Millage with Headlee reduction applied	2017 Tax Dollars Generated	2018 Tax Dollars proposed to be generated
Township Operating	0.8945	0.8895	\$669,294	\$713,606
Fire Department	1.8533	1.8431	\$1,386,676	\$1,478,644
Transportation	0.9266	0.9215	\$693,297	\$739,278
Bike Path	0.4435	0.4410	\$331,886	\$353,794
Museum	0.2438	0.2424	\$182,415	\$194,467
(NOCA)Four Pointes	0.2500	0.2486	\$187,054	\$199,465
Subtotal	4.6117	4.5861	\$3,453,622	\$3,679,254
Total	4.8926	4.5861	\$3,453,622	\$3,679,254

RESOLUTION # 18-09-01

WHEREAS, Grand Haven Charter Township is prohibited by Public Act #5 of 1982 from levying ad valorem property taxes for operation purposes for the Township's 2018 fiscal year which yields an amount more than the sum of taxes levied at the base tax rate on additions within the Township, plus the taxes levied on existing property for operating purposes during the 2019 fiscal year unless the Township holds a public hearing pursuant to public notice of the hearing, as defined and required by the Truth in Taxation Law; and

WHEREAS, it appears that the "additional millage rate", as defined by the Truth in Taxation Law, would be 0.0939 mills; and

WHEREAS, it appears it would be in the best interest of the Township to levy the "additional millage rate".

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the Township will hold a public hearing on Monday, September 24, 2018 at 7:00 p.m. local time at the Grand Haven Township Hall, 13300 -168th Avenue, Grand Haven, Michigan, for the purpose of receiving testimony and discussing the levy of an additional millage rate of 0.0939 mills for the Township's 2019 fiscal year.

2. That the Township Clerk is directed to publish a notice of this public hearing in the Grand Haven Tribune, not less than six (6) days prior to the public hearing, and to notify in writing all newspapers of general circulation in the Township. The notice shall comply with the requirements of Section 6 of the Truth in Taxation Law.

3. The Township hereby establishes the "proposed allowable additional millage rate" at 0.0939 mills.

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED ADOPTED.

Dated: September 10, 2018

Laurie Larsen, Township Clerk

I, the undersigned, duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 10th day of September 2018. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available by said act.

Dated: September 10, 2018

Laurie Larsen, Township Clerk

SUPERINTENDENT'S MEMO

DATE: September 6, 2018

TO: Township Board

FROM: Cargo and Sandoval

SUBJECT: September Budget Amendments – Third Quarter

Attached, please find budget amendments prior to adopting the FY 2019 Budget Policies. These amendments will establish the projected fund balance or cash reserves for each of the Township's Funds.

These amendments reflect certain additions and changes to FY 2018 Budget that occurred since the budget was adopted by the Board in November of 2017. The news is mostly "good" and there are no significant issues that will negatively impact the fiscal position of the Township. Specifically, the following amendments are proposed:

- 1) The **General Fund** revenues are increased↑ by **\$86,040**, the majority of which is related to higher than projected activity in construction and higher interest rates being received on investments.

Further, expenditures are increased↑ by **\$71,555**, which is mostly due to (1) higher costs related to construction activity (e.g., paying for electrical inspections, etc.); (2) decision to move a 2019 building exterior cleaning project to the current fiscal year to take advantage of price reduction; and, (3) high electrical costs related to air conditioning.

The undesignated fund balance of the General Fund is expected to be about **\$1.73 million** at the end of the current fiscal year; while the designated fund balance is at **\$550k** for future park projects. This is a very robust and healthy fund balance.

- 2) **Municipal Street Fund** revenues are increased↑ by **\$2,450**, which reflects higher interest rates on investments.

The fund balance of the Municipal Street Fund is expected to be about **\$8k** at the end of the current fiscal year.

- 3) The **Fire/Rescue Fund** revenues are increased↑ by **\$18,300**, which is mostly due to higher than anticipated interest income and a small grant. Expenditures are increased↑ by **\$15,310**, which is related to “Blue Card” training and unanticipated equipment maintenance.

The fund balance of the Fire/Rescue Fund is expected to be about **\$615k** at the end of the current fiscal year.

- 4) The **Police Services Fund** revenues are increased↑ by **\$34,000**, which is mostly due to higher than anticipated fines. Expenditures are increased↑ by **\$4,750**, which is related to higher legal fees associated with occasional court cases – mostly traffic violations.

The fund balance of the Police Services Fund is expected to be about **\$175k** at the end of the current fiscal year.

- 5) The **Downtown Development Authority (DDA) Fund** revenues are increased↑ by **\$2,100**, which is entirely due to a higher than anticipated interest income.

The fund balance of the DDA Fund is expected to be about **\$1.29 million** at the end of the current fiscal year.

- 6) The **Pathway Fund** revenues are increased↑ by **\$56,540** due to higher than projected property tax revenues and interest income.

Expenditures are increased↑ by **\$94,100** due to (1) higher than anticipated easement costs and related legal fees; and, (2) relocation of electrical pole and street light.

The fund balance of the Pathway Fund is expected to be at about **\$2.28 million** at the end of the fiscal year. (*The projected capital cost for the 2019 pathway extensions is estimated at \$2.2 million.*)

- 7) The **Sewer Fund** revenues are increased↑ by **\$11,700** due to higher than projected interest income. Expenditures increased by \$2,220; but, remain well below revenues.

The unassigned cash reserves of the Sewer Fund are projected to be about **\$1.80 million** at the end of the current fiscal year. This closely tracks with the Cost of Service Utility Rate study.

- 8) The **Water Fund** revenues are increased↑ by **\$7,900** due to higher than projected interest income.

The expenditures are decreased↓ by \$4,820 mostly due more health care costs being funded through the Sewer Fund.

The unassigned cash reserves of the Water Fund are projected to be about **\$1.88 million** at

the end of the current fiscal year. This aligns with the Cost of Service Utility Rate study.

- 9) The Retiree Health Care Trust Fund contributions increased↑ slightly by \$1,370, based on information provided in the 2018 report and contribution information completed by Watkins Ross for the costs and disclosures required under GASB 75.

Expenditures increased↑ by \$3,400 due to increased costs related to a fire fighter on permanent disability.

The fund balance for the Retiree Health Care Trust Fund is projected at about **\$129k** at the end of the current fiscal year.

If the Board supports the proposed budget amendments, the following motion may be offered:

Move to adopt Resolution 18-09-02 that adopts the September budget amendments for fiscal year 2018.

If you have any questions or comments, please contact Cargo or Sandoval at your convenience.

RESOLUTION NO. 18-09-02

WHEREAS, Grand Haven Charter Township has formally adopted the 2018 fiscal year budget;

WHEREAS, the Grand Haven Charter Township Board of Trustees have determined that the proposed attached amendments to this budget are necessary to comply with the requirements of the State of Michigan and to respond to changes that have occurred since the budget was adopted in November of 2017;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Grand Haven Charter Township determines:

SECTION 1:

This resolution shall be known as the Grand Haven Charter Township 2018 September Budget Amendments.

SECTION 2:

The list of attached amendments to the 2018 fiscal year budget are found to be acceptable and are adopted by the Board.

SECTION 3:

Motion made by _____ and seconded by _____ to adopt the foregoing resolution upon the following roll call vote:

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED: ADOPTED.

The **motion** carried and the resolution was duly adopted on September 10, 2018.

Laurie Larsen, Township Clerk
Dated: September 10, 2018

GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
GENERAL FUND
September 11, 2018

		From	To	+ or (-)
General Fund Revenues				
403.300	Property Taxes - Delinquent Personal	160	500	340
478.000	Electrical Permit Fees	40,000	62,000	22,000
479.000	Plumbing Permit Fees	25,000	29,000	4,000
480.000	Mechanical Permit Fees	40,000	80,000	40,000
643.000	Cemetery Lot Sales/Transfers	10,000	17,500	7,500
664.000	Interest Income	22,500	32,800	10,300
667.000	Parks Rentals	8,500	9,400	900
694.000	Miscellaneous Income	1,100	2,100	1,000
TOTAL GENERAL FUND REVENUE		3,447,320	3,533,360	86,040
Dept. Group 172 - Administrative				
861.000	Travel & Mileage	50	300	250
	Total	317,820	318,070	250
Dept. Group 191 - Accounting				
802.000	Conference, Dues & Subs	2,500	2,120	(380)
900.000	Printing & Publishing - Advertising	0	80	80
956.000	Miscellaneous - recognition awards	100	400	300
	Total	235,750	235,750	0
Dept. Group 253 - Treasurer				
702.000	Salaries	28,280	25,280	(3,000)
715.000	FICA	2,330	2,100	(230)
718.000	Pension	0	200	200
	Total	47,720	44,690	(3,030)
Dept. Group 257 - Assessing				
702.000	Staff Salaries	78,330	77,430	(900)
802.000	Conferences, Dues & Subs (Hoisington-Dale Carnegie)	4,600	5,500	900
862.000	Vehicle Maintenance & Repair	2,000	1,750	(250)
900.000	Printing & Publishing	3,000	3,250	250
	Total	234,830	234,830	0
Dept. Group 265 - Building & Grounds				
719.000	Health Insurance	1,680	2,330	650
719.100	Dental Insurance	570	620	50
921.000	Electric	26,700	32,200	5,500
923.000	Water Expense	2,600	4,350	1,750
930.000	Maint & Repairs - B&G (Clean outside of Bldgs)	28,050	33,050	5,000
	Total	287,000	299,950	12,950

GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
GENERAL FUND
September 11, 2018

		From	To	+ or (-)
Dept. Group 276 - Cemetery				
930.000	Maintenance & Repair of B&G - Streetlight pole	9,400	15,900	6,500
	Total	159,610	166,110	6,500
Dept. Group 371 - Community Development				
702.000	Salaries	309,870	308,970	(900)
741.000	Uniform Expense	500	600	100
802.000	Conferences, Dues & Subs (Hoisington-Dale Carnegie)	5,230	6,130	900
806.000	Electric Inspections	28,800	58,450	29,650
807.000	Plumbing Inspections	18,000	31,350	13,350
807.100	Mechanical Inspections	28,800	50,925	22,125
862.000	Vehicle Maintenance	800	2,650	1,850
956.000	Miscellaneous Expense	500	600	100
	Total	519,020	586,195	67,175
Dept. Group 445 - Drains - Public Benefit				
890.000	Drains At Large (VanDoorne/Gilleans Drain)	20,000	29,100	9,100
	Total	30,000	39,100	9,100
Dept. Group 721 - Planning Commission				
707.000	Committee, Meeting & Conference Pay	1,230	930	(300)
802.000	Conferences, Dues & Subs	750	1,050	300
	Total	37,450	37,450	0
Dept. Group 722 - Zoning Board of Appeals				
707.000	Committee, Meeting & Conference Pay	620	1,290	670
715.000	FICA	170	230	60
801.000	Legal & Professional Fees	1,800	870	(930)
802.000	Conferences, Dues & Subs	500	700	200
	Total	4,740	4,740	0
Dept. Group 751 - Parks and Recreation				
707.000	Committee, Meeting & Conference Pay	540	1,540	1,000
741.000	Uniform Expense	2,460	2,660	200
801.000	Legal & Professional Fees	4,480	5,480	1,000
970.000	Capital Outlay - Remove Pott Park signs (-\$20,000) and floating dock (-\$32,000) Add fencing for Schmidt parcel (+\$24,000) Add razing of inline hockey rink (+\$12,000)	88,000	72,000	(16,000)
970.250	Capital Outlay Prof Fees - Engineering for floating dock	18,000	10,000	(8,000)
	Total	375,650	353,850	(21,800)

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
GENERAL FUND
September 11, 2018**

	From	To	+ or (-)
Dept. Group 966 - Appropriation Transfers			
999.736 Operating Transfers Out - Retiree Health Care	8,180	8,590	410
Total	992,380	992,790	410
 TOTAL GENERAL FUND EXPENDITURES	 3,706,110	 3,777,665	 71,555
 GENERAL FUND - FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			2,528,069
2018 Revenue			3,447,320
Total Revenue budget amendments			86,040
2018 Amended Revenue			3,533,360
2018 Expenditures			3,706,110
Total Expense budget amendments			71,555
2018 Amended Expenditures			3,777,665
Net Budget Amendments			14,485
Projected Total Fund Balance - 12/31/18			2,283,764
Projected Undesignated Fund Balance - 12/31/18			1,733,764
Projected Designated Fund Balance - 12/31/18			550,000

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
MUNICIPAL STREET FUND
September 11, 2018**

	From	To	+ or (-)
Municipal Street Fund Revenues			
403.300 Property Taxes - Delinquent Personal	150	400	250
664.000 Interest Income	150	2,350	2,200
TOTAL FUND REVENUE	1,098,060	1,100,510	2,450
Dept. Group 446 - Road Construction (No Changes)			
TOTAL EXPENDITURES	1,098,100	1,098,100	0
MUNICIPAL STREET FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			5,891
2018 Revenue			1,098,060
Total revenue budget amendments			2,450
2018 Amended Revenue			1,100,510
2018 Expenditures			1,098,100
Total expense budget amendments			0
2018 Amended Expenditures			1,098,100
Net Budget Amendments			2,450
Projected Total Fund Balance - 12/31/18			8,301

GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
FIRE/RESCUE FUND
September 11, 2018

	From	To	+ or (-)
Fire Fund Revenues			
403.300 Property Taxes - Delinquent Personal	300	800	500
633.000 Charges for Services	100	300	200
635.000 Public Education Fees	500	1,200	700
644.000 Interest Income	3,840	15,140	11,300
675.400 Grants (Blue Card training)	0	4,500	4,500
677.000 Reimbursements (Insurance proceeds)	700	1,600	900
694.000 Miscellaneous Income	100	300	200
TOTAL FIRE/RESCUE FUND REVENUE	1,327,420	1,345,720	18,300
Dept. Group 336 - Fire/Rescue Department			
702.300 Standby Salaries	70,390	76,390	6,000
705.000 Part-time Salaries	61,430	55,430	(6,000)
726.000 Medical Supplies	7,600	9,300	1,700
802.000 Conf, Dues & Subs (Blue Card training)	22,510	31,510	9,000
861.000 Travel & Mileage	200	400	200
923.000 Water Expense	1,800	2,550	750
936.000 Equipment Maintenance (Face mask insp)	4,620	7,320	2,700
999.736 Operating Transfers Out - Retiree Hlth Care	19,090	20,050	960
TOTAL FIRE DEPT. EXPENDITURES	1,160,260	1,175,570	15,310
FIRE DEPARTMENT FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			445,671
2018 Revenue			1,327,420
Total revenue budget amendments			18,300
2018 Amended Revenue			1,345,720
2018 Expenditures			1,160,260
Total expense budget amendments			15,310
2018 Amended Expenditures			1,175,570
Net Budget Amendments			2,990
Projected Total Fund Balance - 12/31/18			615,821

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
POLICE SERVICES
September 11, 2018**

	From	To	+ or (-)
Police Services Revenues			
545.100 Fines	42,000	72,000	30,000
664.000 Interest Income	1,260	5,260	4,000
TOTAL FUND REVENUE	441,060	475,060	34,000
Department Expenditures			
801.000 Legal & Professional Fees (Speeding tickets)	4,000	8,750	4,750
TOTAL EXPENDITURES	449,830	454,580	4,750
POLICE SERVICES FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			155,198
2018 Revenue			441,060
Total revenue budget amendments			34,000
2018 Amended Revenue			475,060
2018 Expenditures			449,830
Total expense budget amendments			4,750
2018 Amended Expenditures			454,580
Net Budget Amendments			29,250
Projected Total Fund Balance - 12/31/18			175,678

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
DOWNTOWN DEVELOPMENT AUTHORITY
September 11, 2018**

	From	To	+ or (-)
DDA Revenues			
664.000 Interest Income	6,300	8,400	2,100
TOTAL FUND REVENUE	584,920	587,020	2,100
Dept. Group 000 - DDA Department (No changes)			
TOTAL EXPENDITURES	130,220	130,220	0
DDA FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			840,939
2018 Revenue			584,920
Total revenue budget amendments			2,100
2018 Amended Revenue			587,020
2018 Expenditures			130,220
Total expense budget amendments			0
2018 Amended Expenditures			130,220
Net Budget Amendments			2,100
Projected Total Fund Balance - 12/31/18			1,297,739

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
PATHWAY FUND
September 11, 2018**

	From	To	+ or (-)
Pathway Revenues			
403.000 Property Taxes	286,480	311,120	24,640
403.300 Property Taxes - Delinquent Personal	100	200	100
664.000 Interest Income	37,320	69,120	31,800
TOTAL FUND REVENUE	676,460	733,000	56,540
 Dept. Group 000 - Pathway Department			
719.000 Health Insurance	19,600	24,200	4,600
801.000 Legal & Professional Fees (Easements)	1,000	24,800	23,800
863.000 Fuel Expense	1,800	2,600	800
930.000 Maint & Rep of B&G - Street light relocate	17,000	21,900	4,900
970.050 Capital Outlay - Easements	12,000	72,000	60,000
TOTAL EXPENDITURES	2,372,860	2,466,960	94,100
 PATHWAY FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			4,020,725
2018 Revenue			676,460
Total revenue budget amendments			56,540
2018 Amended Revenue			733,000
2018 Expenditures			2,372,860
Total expense budget amendments			94,100
2018 Amended Expenditures			2,466,960
Net Budget Amendments			(37,560)
Projected Total Fund Balance - 12/31/18			2,286,765

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
SEWER FUND
September 11, 2018**

	From	To	+ or (-)
Sewer Fund Revenues			
664.000 Interest Income	15,000	26,700	11,700
TOTAL SEWER FUND REVENUE	918,420	930,120	11,700
Dept. Group 590.537 - Sewer Fund			
719.000 Health Insurance	2,290	3,010	720
727.000 Office Supplies & Postage	1,280	1,080	(200)
729.000 Misc Tools & Equipment	750	950	200
850.000 Telephone Expense	2,000	3,500	1,500
TOTAL SEWER FUND EXPENDITURES	685,630	687,850	2,220
SEWER FUND CASH RESERVES:			
Projected Cash Reserves (From 2017 Financial Audit)			1,560,536
2018 Revenue			918,420
Total Revenue budget amendments			11,700
2018 Amended Revenue			930,120
2018 Expenditures			685,630
Total Expense budget amendments			2,220
2018 Amended Expenditures			687,850
Net Budget Amendments			9,480
Projected Unassigned Cash Reserves - 12/31/18			1,802,806

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
WATER FUND
September 11, 2018**

	From	To	+ or (-)
Water Fund Revenues			
664.000 Interest Income	7,200	15,100	7,900
TOTAL WATER FUND REVENUE	2,686,160	2,694,060	7,900
Dept. Group 591.536 - Water Department			
719.000 Health Insurance	49,090	43,120	(5,970)
900.000 Printing & Publishing (Advertising)	0	250	250
923.000 Water Expense	2,400	3,300	900
936.310 Hydrant Maintenance - remove hydrant markers	25,000	15,000	(10,000)
936.340 Service Line Maintenance	65,600	75,600	10,000
936.350 Watermain Maintenance (172nd Ave)	10,000	20,000	10,000
936.360 Water Tank Maint - west tank ice repair to 2019	38,000	28,000	(10,000)
TOTAL WATER FUND EXPENDITURES	2,944,760	2,939,940	(4,820)
WATER FUND CASH RESERVES:			
Projected Cash Reserves (From 2017 Financial Audit)			2,129,647
2018 Revenue			2,686,160
Total Revenue budget amendments			7,900
2018 Amended Revenue			2,694,060
2018 Expenditures			2,944,760
Total Expense budget amendments			(4,820)
2018 Amended Expenditures			2,939,940
Net Budget Amendments			12,720
Projected Unassigned Cash Reserves - 12/31/18			1,883,767

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
RETIREE HEALTH CARE TRUST FUND
September 11, 2018**

	From	To	+ or (-)
Retiree Health Care Revenues			
696.000 General Fund Contribution	8,180	8,590	410
696.100 Fire Fund Contribution	19,090	20,050	960
TOTAL FUND REVENUE	31,710	33,080	1,370
Dept. Group 000 - Retiree Health Care Department			
719.600 Retirement Health care (Bruce Palm)	21,560	24,960	3,400
TOTAL EXPENDITURES	21,910	25,310	3,400
OPEB FUND BALANCE:			
Fund Balance (from 2017 Financial Audit)			121,914
2018 Revenue			31,710
Total revenue budget amendments			1,370
2018 Amended Revenue			33,080
2018 Expenditures			21,910
Total expense budget amendments			3,400
2018 Amended Expenditures			25,310
Net Budget Amendments			(2,030)
Projected Total Fund Balance - 12/31/18			129,684



MANAGER'S MEMO

DATE: September 6, 2018

TO: Township Board

FROM: Bill

SUBJECT: 2019 Fiscal Year Budget Policies

OVERVIEW OF SCHEDULE:

Pursuant to state law, the Township must adopt a budget prior to December 31st (*with a public hearing prior to December 15th*). However, because the Winter Taxes are mailed to residents on December 1st and because the Winter Taxes contain special assessments that are typically approved through the Budget Resolution, staff attempts to complete the budget prior to December.

The review of the FY 2019 budget remains one of the main planning and policy activities of the Township Board. Following the guidelines found in the Township's *Administrative Policies and Procedures Manual*, the timetable for the 2019 Fiscal Year budget is as follows:

Date	Activity
09-06	Superintendent provides detailed budget assumptions and policies memorandum to the Board
09-10	Schedule Truth-in-Taxation Public Hearing
09-10	Township Board approves detailed budget assumptions and policies memorandum
09-13	Informational budget meeting for department heads
09-17 to 09-28	Department heads submit proposed revenue and expenditure plans to Superintendent
09-24	Truth-in-Taxation Public Hearing (<i>will include a Headlee rollback</i>)
10-01 to 10-12	Superintendent meets with department heads to review budget
10-18	Superintendent submits proposed budget to the Township Board
10-30	Township Board reviews tentative budget at a special work session
11-12	SAD Hearing held by Township Board
11-26	Budget public hearing held by Township Board
11-26	General Appropriations Act adopted by Township Board

BUDGET ASSUMPTIONS:

As you are aware, under state law, the Township Superintendent is required to prepare and submit a budget to the Township Board for consideration. However, pursuant to the Township's *Administrative Policies and Procedures Manual*, the Township Board must first adopt the 2019 Fiscal Year budget assumptions and policies memorandum that provides detailed direction regarding the budget. (*Work on the FY 2019 budget began in August at the staff level.*)

The budget assumptions for the FY 2019 that will impact the **revenue** side of the budget equation include the following:

- ✓ **Economic growth will continue in West Michigan.** The economic expansion in West Michigan is now seven years old and is stronger than most other areas in the United States or any other region of Michigan. Many businesses are expanding and/or are at capacity. This expansion is longer and, more recently, sharper than the post-war average of 58 months. Although the next recession could, in theory, be around the corner spurred by some unpredictable shock (*e.g., trade wars, political turmoil in Washington*); **if** the current pattern holds, the current expansion should continue for about two more years. By that yardstick, the expansion could last through 2020, which would make it the longest expansion on record.
- ✓ A “**Truth in Taxation**” hearing will be held on September 24th. A **Headlee rollback** is expected to reduce↓ the current millage rates by about **2.56%**.
- ✓ The FY 2018 **Taxable Value** (TV) of the Township has **increased**↑ by about **7.2%** or about **\$54.0 million** to the current estimate of about **\$802.2 million**. (*By contrast, the SEV for the Township has exceeded one billion dollars at \$1,001,496,938.*)
- ✓ The TV of the **DDA** is estimated at about **\$61.8 million**. TIF revenues will be collected based upon the increase of the 2018 taxable values over the 1998 taxable values, which should collect about **\$599k**.
- ✓ The **Disabled Veterans exemption** – based upon current exemptions – is expected to reduce property tax collections. The FY 2019 revenue loss is estimated at **\$2,742** for the General Fund; **\$5,681** for the Fire/Rescue Fund; **\$1,359** for the Pathway Fund; and, **\$2,841** for the Municipal Street Fund.
- ✓ The **General Operating millage** will generate about \$658k in revenues, after the “capture” of the tax increment revenues by the DDA. (*There will be a Headlee override election in November to return the General Operating millage from the current 0.8895 mills to 1 mill.*)
- ✓ The **Fire/Rescue millage** will generate about **\$1.36 million** in revenues, after the “capture” of the tax increment revenues by the DDA. (*The Fire/Rescue fund balance will need to be increased to about \$725,000 prior to purchasing a replacement for the 1994 Pierce fire engine, which is currently 22 years old.*)
- ✓ The **Pathway millage** will generate about **\$326k** in revenues, after the “capture” of the tax increment revenues by the DDA. (*This will be sufficient to cover the debt payments at about \$285k and provide about \$41k for maintenance, which will be in addition to GF monies.*)
- ✓ The **Streets millage** will generate about **\$682k** in revenues, after the “capture” of the tax increment revenues by the DDA. (*This will be sufficient to cover both the Township's share of the Harbor Transit operating budget of 0.58 mills or about \$429k – after the DDA capture – and provide about \$253k – after the DDA capture – for street maintenance, which will be*

in addition to GF monies.)

- ✓ The maximum that the **Police Services SAD** may levy is about **\$441k**, which is the equivalent of approximately 0.55 mills, and is the current millage levy (*i.e., no change*).
- ✓ **Construction** estimates in the Township indicate that there will be about **550 permits**. This includes the 120-bed “Regency Nursing Care Facility,” the Lakeshore Gardens apartments, the Grand Haven Professional Center on the Timberview outlot, additional cottages from Village at Rosy Mound, and possibly at least one more building at Robbins Centre Pointe.
 - 80 single family homes or condominium units (*Stonewater will begin constructing homes and Lincoln Pines intends to revise their PUD to expand and add more homes too.*)
 - 15 commercial/industrial
 - 20 accessory buildings
 - 15 additions
 - 55 alterations
 - 40 decks
 - 125 re-roofing
 - 10 re-siding
 - 25 window/door replacements
 - 40 basement finishes
 - 20 swimming pools/hot tubs
 - 40 manufactured or “mobile” homes
- ✓ **State shared revenues** (*constitutional and statutory*) will increase by about 2.5% compared to FY 2018 to about **\$1.34 million**.
- ✓ **Administrative fees** paid to the General Fund will be about equal during FY 2019. However, the DDA Fund contribution will be significantly less↓ since these payments are based upon the previous year’s activities.
- ✓ **Water and Sewer utility rates** will increase↑ by 3% for water and 3% for sewer with an additional \$0.59 per 1,000 gallons for the debt related to the renovations at the sewage treatment plant. Further, there will be an estimated 75 new water connections and 50 new sewer connections.
- ✓ All other fees and charges are expected to remain stable for FY 2019.
- ✓ The fund balance or cash reserves of the Township’s twelve (12) Funds at the end of FY 2018 will remain strong with the following estimates based upon the most recent budget amendments:
 1. General Fund undesignated fund balance = \$ **1,733,764**
 2. General Fund designated fund balance = \$ **550,000**
 3. Municipal Street Fund fund balance = \$ **8,301**
 4. Fire/Rescue Fund fund balance = \$ **615,821**
 5. Pathway Fund fund balance = \$ **2,286,765**
 6. Police Services SAD Fund fund balance = \$ **175,678**
 7. DDA Fund fund balance = \$ **1,297,739**
 8. Building Debt Service Fund fund balance = \$ **330**
 9. Sewer Fund cash reserves = \$ **1,802,806**
 10. Water Fund cash reserves = \$ **1,883,767**

11. OPEB Trust fund balance	= \$	129,684
12. Information Technologies Fund fund balance	= \$	3,955
GRAND TOTAL		= \$10,488,610

These fund balance numbers will be adjusted based upon a final set of budget amendments that will be offered in December, just prior to the end of the fiscal year.

The budget policies that will impact the expenditure side of the budget equation include the following:

First, the superintendent is recommending adoption of a modified "*continuation budget*". This means that there will be no significant new programs added or major services eliminated except as delineated in this budget policies memorandum under "Capital Projects and Other Changes".

Second, the budget will include a Cost-of-Living Adjustment (COLA) to the MML Wage Study. Further, the Township does not provide "performance" pay increases; but, rather follows the step increases listed in the MML wage study.

Specifically, it is noted that the Township uses a July to July "chained" CPI, which is **2.7 percent**. The 2.7% cost-of-living allowance is taken from the United States Bureau of Labor Statistics, based on the percent changes of the Chained Consumer Price Index or C-CPI-U for the previous twelve months ending on July 30, 2018. Recall that the Township Board agreed to use the C-CPI-U to determine the cost-of-living allowance provided to non-union employees and further instructed staff to use a July to July measurement focus to ensure there is continuity from one budget year to the next.

It is noted that the Chained CPI is designed to be a closer approximation to a "cost-of-living" index than the CPI that is normally reported in the news. As a result, the Chained CPI is typically about 8% to 15% lower than the CPI for the same period. (*Recall that the C-CPI-U is used to overcome a shortcoming of the CPI series, which does not account for the changes that people make in the composition of goods that they purchase over time, often in response to price changes. The alternative method of the C-CPI-U is intended to capture consumers' behavior as they respond to relative price changes.*) The "typical" CPI for the same period is **2.9%**, which is about 8% higher↑.

Third, it is noted that the six members of the Local 4476 International Association of Fire Fighters (IAFF) are covered by a collective bargaining agreement that currently provides the union members the same cost-of-living adjustment as the Board accords to non-union Township employees. However, this labor agreement expires on December 31, 2018 and staff are currently involved in negotiations for a new collective bargaining agreement.

Fourth, the items within the Township's benefit package offered to employees will neither increase nor decrease over the current fiscal year and any cost increase will be limited to projected premium

costs estimated by staff and the respective insurance companies.

However, full-time staff may be required to contribute **up to 20%** of the cost of their respective health insurance premiums for Fiscal Year 2019, assuming that the Township cannot stay below the “Hard Cap” that is calculated annually by the State of Michigan.

Currently, the projected insurance increases are estimated as follows:

- Health insurance cost increases are projected to be about 6.9% for the current health care plan. (*Preliminary projections still place the Township below the state-mandated “hard cap”.*)
- Dental Insurance premiums are projected to increase by 1.39%.
- Disability and Life insurances are expected to remain level (i.e., *no increase other than the typical increase related to salary increases*).
- Liability insurance (*e.g., building and grounds, vehicle, employee bonding and liability, etc.*) are expected to remain about equal to current.
- Workers Compensation insurance may increase slightly due to some injuries.

Fourth, the staffing level at the Township will remain level.

CAPITAL COSTS AND OTHER CHANGES IN EXCESS OF \$5,000:

The following lists the notable capital expenditures and other costs being proposed for the Fiscal Year 2019 budget.

General Fund:

Normal Operations with certain capital expenditures or other changes that include the following:

Legislative:

- Normal operations.

Supervisor:

- Normal operations.

Elections:

- Normal operations. There should only be one school election.

Finance:

- Normal Operations.

Assessing:

- Normal operations.

Clerk:

- Normal operations.

Board of Review:

- Normal operations.

Administrative:

- Normal operations.

Treasurer:

- Normal operations.

Building and Grounds:

- Normal operations, except for the following:
 - ✓ Seal coat and restripe parking lots \$12,000
 - ✓ Dryvit repair \$ 7,500
 - ✓ Repaint red façade and signs \$20,000
 - ✓ Add Directional / Entrance Signs (3) \$ 7,500
 - ✓ Carpet - certain areas of Admin building \$10,000
 - ✓ Recalk base of Admin building \$ 5,000
 - ✓ Improvements to DPW floor drain (54%) \$ 5,400

Cemetery:

- Normal operations, except for the following:
 - ✓ Platting/clearing/construction for new sections to the Historic Cemetery at an estimated \$200k;

Community Development:

- Normal operations with the only significant cost being related to completing the Zoning Ordinance re-draft and Master Plan re-draft.

Road Construction:

- \$300,000 General Fund transfer to the Municipal Street Fund for road re-surfacing, crack sealing, dust control on the gravel roadways, and prime and double chip on two miles of gravel roadways.

Lights District:

- Normal operations.

Waste Collections:

- Normal operations.

Drains at Large:

- At-large contributions for drain maintenance are high for FY 2019 (*i.e., about \$20,000*) with payments due at the March settlement. The actual assessments are

- expected to be released at the end of September.
- The so-called “Orphan Drain” project will continue and could take up to four or more years to complete, which will identify all orphan drains, schedule Board of Determination hearings, and bring the orphan drains under the authority of the Ottawa County Water Resources Commissioner.

Parks:

- Normal operations except for the following:

✓ Add Pottawattomie Park sign & base	\$10,000
✓ Dump trailer	\$ 9,000
✓ Replace/repair stationary deck to floating dock	\$ 8,000
✓ Beach erosion control at Pottawattomie Park	(grant dependent)
✓ Extend sprinkling near Hofma Park sign	\$ 3,000
✓ Add street lights to front parking at Hofma Park	\$ 9,000
✓ Replace Hofma Park gates (3)	\$ 8,000
✓ Tap into municipal water	\$14,000
✓ Update security cameras - Hofma Preserve	\$ 9,500
✓ Update security cameras - Hofma Park	\$ 6,000
✓ Replace truck (<i>State Purchasing Program</i>)	\$28,000
✓ Dump truck repairs	\$ 4,000

The Parks and Recreation Committee may be requesting additional projects related to the Hofma Vision and/or the designated monies for parks.

Planning Commission:

- Normal operations.

Zoning Board of Appeals:

- Normal operations.

Appropriation Transfers:

- \$300,000 to Transportation Fund
- \$128,000 to Re-funded Building Debt Fund
- \$ 12,640 to Retiree Health Care Fund
- \$410,000 to Pathway Fund (*normal maintenance and resurface projects*)

Municipal Street Fund (*includes Harbor Transit*):

Normal operations with a division of monies raised from the 0.9401 millage rate between street paving and Harbor Transit, after the capture of the TIF revenues by the DDA, that is substantially similar to FY 2017 (*i.e., 0.57 mills or about \$433k to Harbor Transit and 0.37 mills or about \$260k for street maintenance*) and a \$300,000 contribution from the General Fund for street resurfacing and maintenance.

For FY 2019, monies will be included to “prime and double chip” up to two miles of gravel roads to help determine if this process will be suitable for some of the Township’s gravel roads.

Fire/Rescue Fund:

Fire/Rescue service calls are expected to exceed 1,200 during FY 2019, which is an average of about 3.3 calls per day.

That said, the Fire/Rescue Fund will expect normal operations, albeit with a projected increase in call volume, except for the following equipment purchase:

- Four sets of turnout gear at \$2,400 each \$ 9,600

Discussion is occurring on the specification/bid/purchase process for the new fire pumper that will be delivered in FY 2020 and whether monies for the new apparatus will be released dur FU 2019.

It is noted that the collective bargaining agreement with the Local IAFF union is valid through FY 2018; but the negotiation process on the new agreement has begun.

Pathway Fund:

Normal operations (e.g., *sweeping, snow plowing, etc.*) except for the following:

- \$410,000± transfer from the General Fund;
- \$285,175 bond payments (*about 41k less↓ than property tax collections*);
- \$2.2 million for the pathway extension of Lincoln Street (*east of US-31*), 144th Avenue (*Mercury to Lincoln*) and connector along US-31 (*Lincoln to Ferris*);
- \$350,000 for the resurfacing of Lakeshore from Hayes to Buchanan Street;
- \$76,000 to purchase second Toolcat for pathway maintenance/back-up vehicle;
- \$40,000 for repairs to existing retaining walls;
- \$9,000 for crosswalk painting & approach markings;
- \$28,000 to replace truck (*State Purchasing Program*)

Police Services SAD Fund:

Normal operations with minor equipment purchases.

DDA Fund:

The DDA will collect about **\$599k**. The DDA project for 2019 will be sidewalk installation along Robbins Road between 168th Avenue and the D&W shopping center and the installation of water main along portions of the same to comply with agreement with City to disconnect from their water system, which should be bid in March/April.

Building Debt Funds:

Normal debt payments. No refinancing of any debts is planned.

Sewer Fund:

Normal operations, except for the following:

- SCADA Upgrade Weyburn Pump Station \$15,000
- Fall Arrest Cable - 4 Pump Stations \$20,000
- MXU replacement project (*30% from Sewer*) \$67,000
- Jet/clean dead-end sewers \$10,000
- Complete asset management plan. (*Carry forward project.*)

Water Fund:

Normal operations, except for the following:

✓ Replace Man Door	\$ 5,000
✓ Replace gates at East & West Water Tanks (3)	\$ 8,000
✓ MXU replacement project (70% from Water)	\$157,000
✓ Repair ice damage at West Tank	\$ 10,000
✓ Purchase handheld meter reader	\$ 8,000
✓ Cross Connection Control Program	\$ 6,000
✓ Improvements to DPW floor drain (46% from Water)	\$ 4,600

Retiree Health Care Trust Fund (OPEB):

Normal operations, except that the Township’s last valuation will be updated with roll-forward techniques to produce the necessary disclosures under GASB 74 for 2017 (*which will include GASB 45 – employer accounting entries – based on information provided in the 2018 report and contribution information*). A full valuation report was completed by Watkins Ross for the costs and disclosures required under GASB 75.

Payment is estimated at **\$31,500** – \$12,640 from the General Fund and \$18,960 from the Fire/Rescue Fund.

Information Technology Fund:

Normal operations with no significant capital projects.

If the Board is satisfied with the budget outlined within this Budget Policies memoranda – understanding that the “devil is in the details” – the following motion can be offered:

Move to the 2019 detailed budget assumptions and policies as delineated by the Superintendent within the September 6th memorandum and to instruct the Superintendent to proceed with completion of a 2019 Fiscal Year budget for Board review and consideration pursuant to state law and the proposed budget schedule.

If there are any questions or comments prior to the meeting, please contact with Sandoval or me at your convenience.

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ACCESSORY BUILDING				
P18PL0141	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$124.00
			\$0	\$124.00
			<i>Total Permits For Type:</i>	<i>1</i>
ADDRESS				
P18AD0038	WAGENMAKER ROBERT A-DEBORAH S	12745 152ND AVE	\$0	\$14.00
			\$0	\$14.00
			<i>Total Permits For Type:</i>	<i>1</i>
ALTERATIONS				
P18BU0313	BROOKY MARK J-SHERRY L	14905 CANARY DR	\$10,000	\$168.00
P18BU0330	WHITNEY STEWART S-CATHERINE C	13425 FOREST PARK DR	\$21,500	\$259.10
P18BU0342	BENES JOHN DAVID	15409 ROBBINS RD	\$5,500	\$105.00
P18BU0345	GASSER JOSEPH C-JOY	14961 PINE RIDGE RD	\$3,000	\$63.00
P18BU0346	TOMES JOSHUA J-JESSIE	17300 TIMBER DUNES DR	\$3,000	\$63.00
P18BU0357	DAULT JON-O'BRIEN ROBERT-VIRGINIA	16197 VANDEN BERG DR	\$1,000	\$36.75
			\$44,000	\$694.85
			<i>Total Permits For Type:</i>	<i>6</i>
BASEMENT FINISH				
P18BU0327	ROSKOWSKI PETER J-DEBORAH E	10368 MESIC DR	\$19,300	\$245.40
P18BU0339	MILLER ABRAHAM J-BETHANY M	13455 152ND AVE	\$19,000	\$279.65
P18BU0356	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$21,450	\$309.10
P18BU0373	PASSOW ERIC J-ALEECE M	13650 148TH AVE	\$9,600	\$168.00
			\$69,350	\$1,002.15
			<i>Total Permits For Type:</i>	<i>4</i>
COMMERCIAL BUILDING				
P17BU0459	GRAND HAVEN CHARTER TWP	15581 FERRIS ST	\$25,000	\$0.00
P18BU0390	GRAND HAVEN CHARTER TWP	15581 FERRIS ST	\$15,000	\$0.00
P18BU0391	GRAND HAVEN CHARTER TWP	15581 FERRIS ST	\$70,000	\$0.00
			\$110,000	\$0.00
			<i>Total Permits For Type:</i>	<i>3</i>
COMMERCIAL REMODEL				
P18BU0337	WHITE WATER GROUP, LLC	13330 168TH AVE	\$1,000	\$161.75
P18BU0368	MICHIGAN CONFERENCE ASSOCIATION	15051 177TH AVE	\$155,000	\$1,082.15

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$156,000	\$1,243.90
			<i>Total Permits For Type:</i>	2
DECK				
P18BU0338	WHALEN TIMOTHY S-TRACIE	16527 LAKE MICHIGAN DR	\$6,000	\$105.00
P18BU0341	HOWARD MARY CATHERINE-KEVIN	12809 WILDERNESS TR PVT	\$15,000	\$211.15
P18BU0353	REDDER PAUL-LORI	12966 BLACKHAWK AVE	\$575	\$86.75
P18BU0364	WISNIEWSKI JERRY-MELANIE	17210 BURKSHIRE DR	\$6,000	\$63.00
P18BU0371	MOLIASSA JOHN E-ANN E	15299 HOFMA DR	\$2,500	\$89.25
P18BU0383	GURR CRAIG-SAMANTHA	15313 SADDLEBROOK CT PVT	\$1,160	\$42.00
			\$31,235	\$597.15
			<i>Total Permits For Type:</i>	6
DEMOLITION				
P18DE0017	VANDYKE BARRY A-CYNTHIA V	11325 LAKESHORE DR	\$0	\$20.00
			\$0	\$20.00
			<i>Total Permits For Type:</i>	1
ELECTRICAL				
P18EL0443	SHELTON DAVID L-DEBRA M TRUST	16876 LINCOLN ST	\$0	\$60.00
P18EL0444	WILLARD TERESA K-BLAIR A	16862 LINCOLN ST	\$0	\$60.00
P18EL0445	WHITE WATER GROUP, LLC	13330 168TH AVE	\$0	\$56.00
P18EL0446	GOODWIN AGRACIANA-ROBERT	12659 LAKESHORE DR	\$0	\$108.00
P18EL0447	SCHARPHORN PAUL W-ROBERTA L	17935 SHORE ACRES RD	\$0	\$60.00
P18EL0448	GRANGER RL TRI LLC	12900 US-31	\$0	\$118.00
P18EL0449	RAY BRENDON-JESSICA	11174 MICHIGAN DUNE DR	\$0	\$100.00
P18EL0450	ZERILLO GRACE A TRUST	16965 TIMBER DUNES DR	\$0	\$60.00
P18EL0451	ROSKOWSKI PETER J-DEBORAH E	10368 MESIC DR	\$0	\$132.00
P18EL0452	EAGLE CREEK HOMES LLC	17129 MAPLERIDGE DR	\$0	\$221.00
P18EL0454	BRENTON ROBERT-LISA	14674 AMMERAAL AVE	\$0	\$144.00
P18EL0455	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$122.00
P18EL0456	MACKELLER JACOB	14260 VIRGINIA WY PVT	\$0	\$114.00
P18EL0457	SEAVER LLC	16900 HAYES ST	\$0	\$50.00
P18EL0458	RIVER HAVEN OPERATING COMPANY LLC	13891 OAKWOOD CIRCLE	\$0	\$56.00
P18EL0459	BRACE JACK R-MARCIA T TRUST	10545 LAKESHORE DR	\$0	\$60.00
P18EL0460	STUMP MATTHEW P-MARY BATTLE TRUST	16847 WATERSEDGE DR	\$0	\$60.00
P18EL0461	MICHIGAN CONFERENCE ASSOCIATION	15051 177TH AVE	\$0	\$132.00
P18EL0462	SHOEMAKER ROBERT L-TERRI L	10507 LAKESHORE DR	\$0	\$373.00
P18EL0463	KELLY DAVID	10793 LAKESHORE DR	\$0	\$60.00
P18EL0464	CROSS JEFF-SARAH	12378 168TH AVE	\$0	\$269.00
P18EL0465	PASSOW ERIC J-ALEECE M	13650 148TH AVE	\$0	\$56.00
P18EL0466	KOBEL PAUL H-KOBEL SUZANNE D	11837 GARNSEY AVE	\$0	\$277.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P18EL0467	MILLER ABRAHAM J-BETHANY M	13455 152ND AVE	\$0	\$118.00
P18EL0468	SIGNATURE LAND DEVELOPMENT CORP	13034 WILDVIEW DR	\$0	\$221.00
P18EL0469	SIGNATURE LAND DEVELOPMENT CORP	12944 WILDVIEW DR	\$0	\$221.00
P18EL0470	VANDYKE BARRY A-CYNTHIA V	11325 LAKESHORE DR	\$0	\$60.00
P18EL0471	BARRON FRANK-NANCY TRUST	12726 RETREAT DR PVT	\$0	\$110.00
P18EL0472	BEEBE RAYMOND D	16025 FERRIS ST	\$0	\$66.00
P18EL0473	DIEDRICH ROBERT	15077 178TH AVE	\$0	\$60.00
P18EL0474	BUHR DANIEL	15583 ROBBINS RD	\$0	\$75.00
P18EL0476	BROOKY MARK J-SHERRY L	14905 CANARY DR	\$0	\$116.00
			\$0	\$3,795.00
			<i>Total Permits For Type:</i>	32

FENCE

P18ZL0068	ERICKSON BRETT C	12951 WILDVIEW DR	\$2,500	\$25.00
P18ZL0071	HENDRICKSON ROBERT K-SUSAN M	17557 DUNESIDE DR	\$2,200	\$25.00
P18ZL0072	SMITH LYNN	14710 177TH AVE	\$3,600	\$25.00
P18ZL0073	POQUETTE LUCAS	15262 GRAND OAK RD	\$2,000	\$25.00
P18ZL0075	HINTZ RORY L-NORA L	14992 LAKESHORE DR	\$52	\$25.00
P18ZL0076	MASON GLEN-GERALDINE	16248 WARNER ST	\$1,400	\$25.00
P18ZL0078	ROBERTSON MARK E-KELLY J	14461 BRIGHAM DR	\$4,521	\$25.00
P18ZL0082	JOHNSON KENNETH E-BARBARA J	17035 TIMBER DUNES DR	\$2,000	\$25.00
			\$18,273	\$200.00
			<i>Total Permits For Type:</i>	8

FOUNDATION ONLY

P18BU0335	MCDONALD TRICIA-MICHAEL	16932 BUCHANAN ST	\$5,775	\$105.00
			\$5,775	\$105.00
			<i>Total Permits For Type:</i>	1

MANUFACTURED HOME SET-UP

P18BU0351	RIVER HAVEN OPERATING COMPANY LLC	13891 OAKWOOD CIRCLE	\$0	\$125.00
			\$0	\$125.00
			<i>Total Permits For Type:</i>	1

MECHANICAL

P18ME0425	KARLE DONALD-SHIRLEY	15844 WINANS ST	\$0	\$70.00
P18ME0426	OLIVER DAVID C-RITA C	15215 MEADOWS DR	\$0	\$100.00
P18ME0427	ROSY MOUND LDHA LIMITED PARTNERSHIP	7283 ROSY MOUND LN	\$0	\$135.00
P18ME0428	HEYBLOM DANIEL G-DENISE M	17316 SANDGATE PL	\$0	\$135.00
P18ME0429	SIGNATURE LAND DEVELOPMENT CORP	12944 WILDVIEW DR	\$0	\$135.00
P18ME0430	DEVECHT TRUST	15261 GRAND OAK RD	\$0	\$80.00
P18ME0431	OOSTERBAAN MICHAEL E	11880 GARNSEY AVE	\$0	\$80.00
P18ME0432	RITCHIE JEFFREY-MICHELLE	15134 WILLOWOOD CT	\$0	\$110.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P18ME0433	GRANGER RL TRI LLC	12900 US-31	\$0	\$145.00
P18ME0434	OBRIEN SEAN-HANNAH HAYUNG	14685 177TH AVE	\$0	\$55.00
P18ME0435	HOWARD MARY CATHERINE-KEVIN	12809 WILDERNESS TR PVT	\$0	\$130.00
P18ME0436	POFAHL STEVEN H-JAYNE L	16984 BURKSHIRE DR	\$0	\$110.00
P18ME0437	ROSKOWSKI PETER J-DEBORAH E	10368 MESIC DR	\$0	\$125.00
P18ME0438	RIVER HAVEN OPERATING COMPANY LLC	13891 OAKWOOD CIRCLE	\$0	\$80.00
P18ME0439	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$130.00
P18ME0440	NASH TRUST	11479 156TH AVE	\$0	\$130.00
P18ME0441	BRENTON ROBERT-LISA	14674 AMMERAAL AVE	\$0	\$160.00
P18ME0442	HOWARD MARY CATHERINE-KEVIN	12809 WILDERNESS TR PVT	\$0	\$290.00
P18ME0443	ROSE DOROTHY-WADKINS LEO-CLOSE DEB	5849 MERCURY DR	\$0	\$80.00
P18ME0444	SIEREVELD MICHAEL	14522 BRIGHAM DR	\$0	\$230.00
P18ME0445	SIGNATURE LAND DEVELOPMENT CORP	12944 WILDVIEW DR	\$0	\$225.00
P18ME0446	OTT FRIEDRICH-ROSEMARY	15332 SADDLEBROOK CT PVT	\$0	\$80.00
P18ME0447	HUMPHREYS CONNIE TRUST	15325 BROADMOOR PL PVT	\$0	\$55.00
P18ME0448	BOKAS MARCUS J III-GOODSELL REBECCA	15927 TREELINE DR PVT	\$0	\$130.00
P18ME0449	STURM KENNETH E-GERALDINE L	14824 RIVERSIDE TR	\$0	\$135.00
P18ME0450	MACKELLER JACOB	14260 VIRGINIA WY PVT	\$0	\$85.00
P18ME0451	STAFFORD KENNETH L-TINA M	15233 161ST AVE	\$0	\$140.00
P18ME0452	KELLY DAVID	10793 LAKESHORE DR	\$0	\$80.00
P18ME0453	PASSOW ERIC J-ALEECE M	13650 148TH AVE	\$0	\$55.00
P18ME0454	BARRON FRANK-NANCY TRUST	12726 RETREAT DR PVT	\$0	\$55.00
P18ME0455	REINSCH DARYL-JILL	10337 MORNINGDEW CT	\$0	\$220.00
P18ME0456	WHALEN TRUST	15029 161ST AVE	\$0	\$80.00
P18ME0457	SIEREVELD MICHAEL	14522 BRIGHAM DR	\$0	\$135.00
P18ME0458	GRAND HAVEN DEVELOPMENT GROUP LLC	5033 COPPERWOOD DR	\$0	\$230.00
			\$0	\$4,215.00
			<i>Total Permits For Type:</i>	34

PLUMBING

P18PL0132	SKODACK RICHARD E-JULIE	12236 LAKESHORE DR	\$0	\$178.00
P18PL0133	HUGEL GREGORY T-JULIE L	15261 COLEMAN AVE	\$0	\$55.00
P18PL0134	EAGLE TOM G-JILL L	13823 HOFMA DR	\$0	\$55.00
P18PL0135	ROSKOWSKI PETER J-DEBORAH E	10368 MESIC DR	\$0	\$115.00
P18PL0136	SIGNATURE LAND DEVELOPMENT CORP	13034 WILDVIEW DR	\$0	\$239.00
P18PL0137	RIVER HAVEN OPERATING COMPANY LLC	13891 OAKWOOD CIRCLE	\$0	\$55.00
P18PL0138	PRATT MITCHELL-MICHELE	13075 ALWAYS LN PVT	\$0	\$160.00
P18PL0139	REINSCH DARYL-JILL	10337 MORNINGDEW CT	\$0	\$239.00
P18PL0140	LEE ALLEN HOMES LLC	15017 COPPERWOOD DR	\$0	\$229.00
P18PL0142	BRENTON ROBERT-LISA	14674 AMMERAAL AVE	\$0	\$125.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P18PL0143	BARRON FRANK-NANCY TRUST	12726 RETREAT DR PVT	\$0	\$120.00
P18PL0144	PASSOW ERIC J-ALEECE M	13650 148TH AVE	\$0	\$60.00
P18PL0145	YODER ROBIN-STACY L	14787 PINE GLEN DR	\$0	\$55.00
P18PL0146	WHITNEY STEWART S-CATHERINE C	13425 FOREST PARK DR	\$0	\$180.00
P18PL0147	KOBEL PAUL H-KOBEL SUZANNE D	11837 GARNSEY AVE	\$0	\$308.00
P18PL0148	GOFFNETT MEGAN-MICHAEL	15487 LINCOLN ST	\$0	\$226.00
P18PL0149	MARCUSSE CONSTRUCTION COMPANY LLC	5045 COPPER PL	\$0	\$223.00
P18PL0150	MG PROPERTY LLC	15015 COPPER CT	\$0	\$223.00
P18PL0151	MARCUESSE CONSTRUCTION CO	13185 COPPERWOOD DR	\$0	\$223.00
			\$0	\$3,068.00
			<i>Total Permits For Type:</i>	<i>19</i>

POOL/SPA/HOT TUB

P18BU0107	KOBEL PAUL H-KOBEL SUZANNE D	11837 GARNSEY AVE	\$50,000	\$450.90
P18BU0328	WHALEN TIMOTHY S-TRACIE	16527 LAKE MICHIGAN DR	\$7,700	\$136.50
P18BU0347	MACKELLER JACOB	14260 VIRGINIA WY PVT	\$36,000	\$355.00
P18BU0349	MACKELLER JACOB	14260 VIRGINIA WY PVT	\$2,300	\$63.00
P18BU0377	MARTIN JOHN E-HOLLY L	15297 VINTAGE AVE	\$7,350	\$136.50
			\$103,350	\$1,141.90
			<i>Total Permits For Type:</i>	<i>5</i>

REPLACEMENT WINDOWS/DOORS

P18BU0323	FIDELMAN CHARLES I	13675 BITTERSWEET DR	\$10,253	\$183.75
P18BU0344	JACOBS JEREMIAH	15345 KEVIN ST	\$6,356	\$120.75
P18BU0376	BOS MARY LOU	15332 ROBBINS RD	\$8,988	\$152.25
P18BU0378	NEAL ERIC-SCHOONOVER SAMANTHA	17465 REENDERS CT	\$2,000	\$42.00
			\$27,597	\$498.75
			<i>Total Permits For Type:</i>	<i>4</i>

RE-ROOFING

P18BU0336	CAMFIELD EUGENE A-VIRGINIA P	14579 154TH AVE	\$1,000	\$100.00
P18BU0340	GARZELLONI THOMAS	14081 PAYNE FOREST AVE	\$6,929	\$100.00
P18BU0343	TAYLOR CURTIS	15357 CHERRY ST	\$6,000	\$100.00
P18BU0362	CANCHOLA GAYNELL	14687 154TH AVE	\$10,200	\$100.00
P18BU0369	HALL MARGARET B	15308 MEADOWWOOD DR	\$9,485	\$100.00
P18BU0372	RIVER HAVEN OPERATING COMPANY LLC	13776 SUNRISE COVE	\$5,113	\$100.00
P18BU0379	GIBSON RHONDA A TRUST	13436 152ND AVE	\$8,100	\$100.00
P18BU0380	WESTENBROEK THOMAS-MICHELLE	13509 REDBIRD LN	\$8,500	\$100.00
P18BU0382	GURUNG OM P-MON W	15353 161ST AVE	\$2,400	\$100.00
P18BU0386	TACOMA ANDREW-CHRISTINA	14823 LAKESHORE DR	\$7,490	\$100.00
P18BU0387	MILLETT FRED A-SUSAN M	13684 FOREST PARK DR	\$16,394	\$100.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$81,611	\$1,100.00
			<i>Total Permits For Type:</i>	<i>11</i>
RE-SIDING				
P18BU0355	SWIFTNEY MURRAY TRUST	15877 LAKE AVE	\$500	\$36.75
P18BU0370	SCHMIDT DONALD C-MAXINE M	14845 LINCOLN ST	\$15,000	\$100.00
P18BU0374	LENTERS DEREK J-CRISTIN J	18064 SUNSET DR	\$15,000	\$100.00
			\$30,500	\$236.75
			<i>Total Permits For Type:</i>	<i>3</i>
SHED (<200 SQFT)				
P18ZL0066	HOBEEK RACHAEL L-JUSTIN	15485 ROYAL OAK DR	\$1,000	\$25.00
P18ZL0069	LUTZ PAUL-ROSALIE TRUST	16369 MERCURY DR	\$3,500	\$25.00
P18ZL0070	DURAND JASON R	13075 ACACIA DR	\$1,250	\$25.00
P18ZL0074	THOROUGHMAN JACQUELYN	17102 TIMBER DUNES DR	\$1,200	\$25.00
P18ZL0077	MARTIN JOHN E-HOLLY L	15297 VINTAGE AVE	\$3,599	\$25.00
P18ZL0079	VANDERLINDE DAVID JR-SARAH	17466 BEECH HILL DR	\$3,000	\$25.00
P18ZL0080	WASSELL ROBERT-JENNIFER	13520 GREENBRIAR DR	\$1,500	\$25.00
P18ZL0081	FABER LYNN MARIE	12977 BLACKHAWK AVE	\$0	\$25.00
			\$15,049	\$200.00
			<i>Total Permits For Type:</i>	<i>8</i>
SINGLE FAMILY DWELLING				
P18BU0322	GOFFNETT MEGAN-MICHAEL	15487 LINCOLN ST	\$199,000	\$1,360.40
P18BU0331	SIGNATURE LAND DEVELOPMENT CORP	13125 WILDVIEW DR	\$269,000	\$1,769.90
P18BU0348	VANDERLAAN DAVID	15142 WILLOWOOD CT	\$400,000	\$2,210.90
P18BU0350	SIERVELD MICHAEL	14522 BRIGHAM DR	\$290,000	\$1,591.40
P18BU0358	MG PROPERTY LLC	15015 COPPER CT	\$225,000	\$1,754.15
P18BU0359	MARCUSSE CONSTRUCTION COMPANY LLC	15045 COPPER PL	\$250,000	\$1,549.40
P18BU0360	MARCUESSE CONSTRUCTION CO	13185 COPPERWOOD DR	\$225,000	\$1,496.90
P18BU0361	SIGNATURE LAND DEVELOPMENT CORP	13005 WILDVIEW DR	\$193,000	\$1,402.40
P18BU0366	KOBEL PAUL H-KOBEL SUZANNE D	11837 GARNSEY AVE	\$480,000	\$3,343.25
P18BU0367	SHOEMAKER ROBERT L-TERRI L	10507 LAKESHORE DR	\$375,000	\$1,764.65
			\$2,906,000	\$18,243.35
			<i>Total Permits For Type:</i>	<i>10</i>
VEHICLE SALES				
P18VS0049	KATT RICHARD H	15889 ROBBINS RD 15893	\$0	\$0.00
P18VS0050	SALEMBIER JILL	17434 BEECH HILL DR	\$0	\$0.00
P18VS0051	RIBBINK RAYMOND H-JUNE-RONALD JAME	15307 LAKE AVE	\$0	\$0.00
P18VS0052	YOUNG PATRICIA S	15159 MERCURY DR 15149	\$0	\$0.00
P18VS0053	SHAW DOUGLAS G-TRICIA L	11226 EVERT CT	\$0	\$0.00
P18VS0054	HTM LEASING LLC	13720 172ND AVE	\$0	\$0.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P18VS0055	KITCHKA NAOMI TRUST	14657 LAKESHORE DR	\$0	\$0.00
P18VS0056	KATT RICHARD H	15889 ROBBINS RD 15893	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>8</i>
Totals			\$3,630,740	\$37,167.85
			<i>Total Permits In Month:</i>	<i>171</i>

August Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
BASEMENT FINISH-CURRENT OWNER-1ST NOTICE	2
DECK WITHOUT PERMIT	1
DECK WITHOUT PERMIT 2ND	1
FENCE - 1ST NOTICE	3
FENCE - 2ND NOTICE	1
LITTER - 1ST NOTICE	5
LITTER - 2ND NOTICE	2
LITTER - 3RD NOTICE	1
LITTER - FINAL NOTICE	1
PARKED ON GRASS - 1ST NOTICE	3
PERMIT APPLICATIONS-PLEASE COMPLETE	1
POOL & HOT TUB - 1ST NOTICE	1
POOL & HOT TUB - 2ND NOTICE	1
SHED - 1ST NOTICE	2
SHED - 2ND NOTICE	1
SIGN IN ROW WARNING	2
SIGN NO PERMIT 2ND NOTICE	1
VEHICLE FOR SALE - 1ST NOTICE	2
VEHICLE IN ROW - 1ST NOTICE	12
VEHICLE IN ROW - 2ND NOTICE	2
VEHICLE IN ROW AND POG - 1ST NOTICE	1

Total Letters Sent: 46

Letter.DateTimeCreated Between 08/01/2018 AND 0
Letter.LinkFromType = Enforcement

August Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0220	12977 BLACKHAWK AVE	CLOSED	08/02/18	09/04/18	
E18CE0221	12995 BLACKHAWK AVE	1ST NOTICE OF VIOLATION LETTER	08/06/18		

Total Entries: 2

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0218	13650 148TH AVE	CLOSED	08/02/18	08/28/18	
E18CE0219	15382 COLEMAN AVE	2ND NOTICE OF VIOLATION LETTER	08/02/18		
E18CE0225	14297 SHIAWASSEE DR	INVESTIGATION ONLY	08/07/18		
E18CE0228	15800 LAKE AVE	CLOSED	08/07/18	08/08/18	
E18CE0259	13543 144TH AVE	CLOSED	08/29/18	08/30/18	
E18CE0266	12484 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	08/31/18		

Total Entries: 6

CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0241	15064 DEREMO AVE	CLOSED	08/15/18	08/22/18	

Total Entries: 1

DANGEROUS BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0264	13650 148TH AVE		08/30/18		

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0232	14956 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	08/08/18		
E18CE0233	14992 LAKESHORE DR	CLOSED	08/08/18	08/28/18	
E18CE0247	16096 ROBBINS RD	1ST NOTICE OF VIOLATION LETTER	08/16/18		

Total Entries: 3

HOME OCCUPATION

August Open Enforcements By Category Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0255	14704 LAKESHORE DR	NO VIOLATION	08/23/18	08/29/18	
JUNK & RUBBISH					
E18CE0224	16045 GARY AVE	CLOSED	08/07/18	08/21/18	
E18CE0238	14172 152ND AVE 14170	CLOSED	08/14/18	08/28/18	
E18CE0257	14324 172ND AVE	1ST NOTICE OF VIOLATION LETTER	08/28/18		
E18CE0258	17087 HAYES ST	1ST NOTICE OF VIOLATION LETTER	08/28/18		
LITTER					
E18CE0248	11849 CHICKORY DR	PENDING	08/22/18		
E18CE0252	15581 GROESBECK ST	1ST NOTICE OF VIOLATION LETTER	08/23/18		
OTHER					
E18CE0227	14963 LAKESHORE DR	CLOSED	08/07/18	08/21/18	
E18CE0242	14080 172ND AVE	1ST NOTICE OF VIOLATION LETTER	08/15/18		
PARKING ON THE GRASS					
E18CE0222	10144 HIAWATHA DR	CLOSED	08/06/18	08/21/18	
E18CE0223	16310 MERCURY DR	CLOSED	08/06/18	08/21/18	
E18CE0251	14830 177TH AVE	1ST NOTICE OF VIOLATION LETTER	08/22/18		
POOL & HOT TUB/SPA					
E18CE0217	14094 168TH AVE	CLOSED	08/01/18	08/15/18	

Total Entries: 1

Total Entries: 4

Total Entries: 2

Total Entries: 2

Total Entries: 3

August Open Enforcements By Category Monthly Report

Total Entries: 1

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0226		CLOSED	08/07/18	08/30/18	
E18CE0240		VERBAL WARNING	08/14/18		
E18CE0256	10300 US-31	VERBAL WARNING	08/23/18		
E18CE0263		VERBAL WARNING	08/30/18		

Total Entries: 4

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0229	12155 SANDY WOODS DR	CLOSED	08/07/18	08/21/18	
E18CE0230	11883 CHICKORY DR	CLOSED	08/07/18	08/21/18	
E18CE0231	17675 COMSTOCK ST	CLOSED	08/07/18	08/23/18	
E18CE0234	12888 MARIPOSA ST	CLOSED	08/08/18	08/23/18	
E18CE0235	12902 MARIPOSA ST	CLOSED	08/08/18	08/23/18	
E18CE0236	11929 GARNSEY AVE	CLOSED	08/08/18	08/29/18	
E18CE0239	14811 WOODSIDE TR	CLOSED	08/14/18	08/28/18	
E18CE0243	11885 GARNSEY AVE	CLOSED	08/16/18	08/29/18	
E18CE0244	15081 DEREMO AVE	CLOSED	08/16/18	09/04/18	
E18CE0245	15054 DEREMO AVE	CLOSED	08/16/18	08/22/18	
E18CE0246	14878 SHARON AVE	CLOSED	08/16/18	08/29/18	
E18CE0253	15159 178TH AVE	1ST NOTICE OF VIOLATION LETTER	08/23/18		
E18CE0254	13172 SIKKEMA DR	VERBAL WARNING	08/23/18		
E18CE0260	11609 OAK GROVE RD	1ST NOTICE OF VIOLATION LETTER	08/29/18		
E18CE0261	15349 SADDLEBROOK CT PV	INVESTIGATION ONLY	08/29/18		
E18CE0262	14501 BRIGHAM DR	INVESTIGATION ONLY	08/29/18		

Total Entries: 16

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0250	10823 LAKESHORE DR	CLOSED	08/22/18	09/05/18	

August Open Enforcements By Category Monthly Report

E18CE0265 11586 LAKESHORE DR 1ST NOTICE OF VIOLATION LETTER 08/30/18

Total Entries: 2

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E18CE0237	11108 168TH AVE	INVESTIGATION ONLY	08/13/18		
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E18CE0249	15791 LAKE MICHIGAN DR	1ST NOTICE OF VIOLATION LETTER	08/22/18		
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Total Entries: 2

Enforcement.DateFiled Between 8/1/2018 12:00:00 AM
AND 8/31/2018 11:59:59 PM

Total Records: 50

Total Pages: 4

Report Created: 09/05/18

August Closed Enforcements By Category

Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E09CE0374	13543 144TH AVE	COMPLAINT LOGGED	09/28/09	08/29/18	09/28/2009 TOOK A PHOTO
E18CE0202	12966 BLACKHAWK AVE	CLOSED	07/24/18	08/14/18	
E18CE0218	13650 148TH AVE	CLOSED	08/02/18	08/28/18	
E18CE0228	15800 LAKE AVE	CLOSED	08/07/18	08/08/18	
E18CE0259	13543 144TH AVE	CLOSED	08/29/18	08/30/18	

Total Entries: 5

CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0241	15064 DEREMO AVE	CLOSED	08/15/18	08/22/18	

Total Entries: 1

CORNER CLEARANCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0196	13470 152ND AVE	CLOSED	07/17/18	08/15/18	

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0160	14710 177TH AVE	CLOSED	06/20/18	08/21/18	
E18CE0214	15634 MERCURY DR	NO VIOLATION	07/31/18	08/02/18	
E18CE0233	14992 LAKESHORE DR	CLOSED	08/08/18	08/28/18	

Total Entries: 3

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0156	12236 LAKESHORE DR	CLOSED	06/19/18	08/22/18	
E18CE0255	14704 LAKESHORE DR	NO VIOLATION	08/23/18	08/29/18	

Total Entries: 2

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action

Total Entries: 0

August Closed Enforcements By Category Monthly Report

E18CE0060	15900 MERCURY DR	CLOSED	02/27/18	08/30/18
E18CE0192	15480 PINE ST	CLOSED	07/12/18	08/28/18
E18CE0224	16045 GARY AVE	CLOSED	08/07/18	08/21/18
E18CE0238	14172 152ND AVE 14170	CLOSED	08/14/18	08/28/18

Total Entries: 4

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0209	12733 144TH AVE 12755	CLOSED	07/24/18	08/06/18	
E18CE0213	15160 GROESBECK ST 15162	CLOSED	07/31/18	08/14/18	

Total Entries: 2

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0227	14963 LAKESHORE DR	CLOSED	08/07/18	08/21/18	

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0222	10144 HIAWATHA DR	CLOSED	08/06/18	08/21/18	
E18CE0223	16310 MERCURY DR	CLOSED	08/06/18	08/21/18	

Total Entries: 2

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0201	14955 160TH AVE	CLOSED	07/23/18	08/08/18	
E18CE0211	14912 160TH AVE	CLOSED	07/25/18	08/22/18	
E18CE0217	14094 168TH AVE	CLOSED	08/01/18	08/15/18	

Total Entries: 3

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0226		CLOSED	08/07/18	08/30/18	

Total Entries: 1

August Closed Enforcements By Category Monthly Report

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0169	16896 TIMBER DUNES DR	CLOSED	06/28/18	08/29/18	
E18CE0203	11853 GARNSEY AVE	CLOSED	07/24/18	08/08/18	
E18CE0204	15456 WOODRUSH DR	CLOSED	07/24/18	08/08/18	
E18CE0205	12946 SWEETBRIAR DR	CLOSED	07/24/18	08/08/18	
E18CE0206	15141 FERRIS ST	CLOSED	07/24/18	08/06/18	
E18CE0207	11933 JUNIPER HILLS CT	CLOSED	07/24/18	08/08/18	
E18CE0208	17169 FERRIS ST	CLOSED	07/24/18	08/02/18	
E18CE0229	12155 SANDY WOODS DR	CLOSED	08/07/18	08/21/18	
E18CE0230	11883 CHICKORY DR	CLOSED	08/07/18	08/21/18	
E18CE0231	17675 COMSTOCK ST	CLOSED	08/07/18	08/23/18	
E18CE0234	12888 MARIPOSA ST	CLOSED	08/08/18	08/23/18	
E18CE0235	12902 MARIPOSA ST	CLOSED	08/08/18	08/23/18	
E18CE0236	11929 GARNSEY AVE	CLOSED	08/08/18	08/29/18	
E18CE0239	14811 WOODSIDE TR	CLOSED	08/14/18	08/28/18	
E18CE0243	11885 GARNSEY AVE	CLOSED	08/16/18	08/29/18	
E18CE0245	15054 DEREMO AVE	CLOSED	08/16/18	08/22/18	
E18CE0246	14878 SHARON AVE	CLOSED	08/16/18	08/29/18	

Total Entries: 17

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0186	12623 144TH AVE	CLOSED	07/11/18	08/02/18	
E18CE0198	10108 LAKESHORE DR	CLOSED	07/18/18	08/14/18	

Total Entries: 2

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E05CE0224	17087 HAYES ST	COMPLAINT LOGGED	09/21/05	08/28/18	09/20/2005 INSPECTION AND DISCUSSION

Total Entries: 1

August Closed Enforcements By Category Monthly Report

Enforcement.DateClosed Between 8/1/2018 12:00:00 AM
AND 8/31/2018 11:59:59 PM

Total Records: 45

Total Pages: 4

Report Created: 09/05/18