

**GRAND HAVEN CHARTER TOWNSHIP BOARD**  
**MONDAY, FEBRUARY 11, 2019**

**WORK SESSION – 6:00 P.M.**

1. Health Pointe Tax Exemption Application (*Closed Session with Attorney Jessica Wood*)
2. 2019 Pathway Construction – Route Decision (*if time permits*)
3. Preliminary Draft of Strategic Plan Update (*if time permits*)

**REGULAR MEETING – 7:00 P.M.**

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
  1. Approve January 14, 2019 Regular Board Minutes
  2. Approve Payment of Invoices in the amount of \$513,127.94 (*A/P checks of \$316,035.58 and payroll of \$197,092.36*)
  3. Approve Hire of Part-time Firefighter (*Matthew Hall*)
  4. Approve License Agreement – Sounds of Summer with WAWL
  5. Approve Contract Extension for Electrical Inspector – Gord Bosch
  6. Approve Contract Extension for Mechanical & Plumbing Inspector – Bob Modreske
  7. Approve \$25,000 2019 Coastal Healthy Habitat, Waters and Communities Initiative Grant Agreement
  8. Approve Sale of Surplus Fire/Rescue Radios to NOCH
  9. Approve Sale of Surplus Semi-truck through Auction
- VI. PRESENTATION – LOUTIT LIBRARY – ANNUAL REPORT (*John Martin, Director; Caryn Lannon, Board member; Cathy Rusco, Board member*)
- VII. OLD BUSINESS
  1. Second Reading - Sewer Rate Ordinance (*Fee Increase Related to Plant Expansion*)
  2. Approve Resolution 19-02-01 – First Amendment to NORA Articles of Incorporation
  3. Approve – Final Preliminary Plat – Lincoln Pines Sub No. 2
- VIII. NEW BUSINESS
  1. Approve Resolution 19-02-02 – Commencement of SAD Proceedings for Warner Street (*Prime and Double Chip – West of Railroad tracks to 168<sup>th</sup> Avenue*)
  2. Fireworks Ordinance (*Discussion Only*)
- IX. REPORTS AND CORRESPONDENCE
  1. Committee Reports
  2. Manager’s Report
    - a. January Building Report
    - b. January Enforcement Report
  3. Others
- X. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY (*LIMITED TO THREE MINUTES, PLEASE.*)

## XI. ADJOURNMENT

**NOTE:** The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, JANUARY 14, 2019**

**REGULAR MEETING**

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** Behm, Kieft, Meeusen, Redick, Larsen, Reenders, and Gignac

**Board members absent:**

Also, present were Manager Cargo and Community Development Director Fedewa.

IV. APPROVAL OF MEETING AGENDA

**Motion** by Trustee Behm and seconded by Trustee Meeusen to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve December 10, 2018 Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$863,180.46 (*A/P checks of \$652,050.96 and payroll of \$211,129.50*)
3. Approve Appointment of Board of Review Members for Term Ending on 12/31/20 (*i.e., Barbara VanHeest, Debra Yonker-Hecht, Thomas DeJonge, and Alternate Lorie Kiebach*)

**Motion** by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Gignac to approve and adopt the “Opt-Out” ordinance that prohibits commercial establishments that produce or transport or sell marihuana and prohibits the consumption of marihuana in public places within the Township’s municipal boundaries. This is the second reading. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Gignac, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

2. **Motion** by Trustee Meeusen supported by Trustee Behm to approve and adopt the Zoning Map Amendment Ordinance concerning the rezoning of 11101 144<sup>th</sup> Avenue from Rural Residential (RR) to Agricultural (AG). This is the second reading. **Which**

**motion carried** pursuant to the following roll call vote:

Ayes: Behm, Gignac, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

3. **Motion** by Clerk Larsen supported by Trustee Gignac to approve the Zoning Text Amendment Ordinance (draft date 11/20/18) to replace the Accessory Buildings and Structure section of the General Provisions Chapter, and Enlargement or Increase or Extension of a Non-Conforming Use in the Special Land Use Chapter. This is a second reading. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Meeusen, Behm, Gignac, Larsen

Nays: Kieft, Redick

Absent:

4. **Motion** by Trustee Meeusen supported by Treasurer Kieft to approve the Zoning Text Amendment Ordinance (draft date 11/28/18) to add the Prohibition of Recreational Marihuana Establishments to the General Provisions Chapter. Further action will be postponed until January 14<sup>th</sup> when it will be considered for adoption. This is a second reading. **Which motion carried** pursuant to the following roll call vote:

Ayes: Gignac, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

5. **Motion** by Trustee Meeusen supported by Trustee Gignac to approve and adopt the proposed ordinance that restates the Township's Deferred Contribution Pension Plan Agreement. This is a second reading. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Gignac, Reenders

Nays:

Absent:

6. **Motion** by Trustee Gignac supported by Trustee Meeusen approve and adopt the proposed ordinance that restates the Township's Defined Contribution Pension Plan Ordinance. This is a second reading. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Kieft, Behm, Meeusen, Larsen, Redick, Gignac

Nays:

Absent:

## VII. NEW BUSINESS

1. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve Resolution 19-01-01 updating the "Poverty Exemption" guidelines in Section 7.7 of the Administrative Policies and Procedures Manual. **Which motion carried** pursuant to the following roll call vote:

Ayes: Redick, Meeusen, Kieft, Gignac, Larsen, Reenders, Behm

Nays:

Absent:

2. **Motion** by Trustee Gignac supported by Trustee Behm to approve and adopt Resolution 19-01-02, approving Grand Haven Charter Township's financial depositories for fiscal year 2019. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Reenders, Gignac, Larsen, Behm, Kieft, Redick

Nays:

Absent:

3. **Motion** by Clerk Larsen supported by Trustee Behm to postpone further action regarding the ordinance amendment to the Sewer Rate Ordinance until January 28th. This ordinance amendment implements a 59 cents per 1,000 gallons increase to pay for the recently approved bonds being used to renovate the sewer plant and related lift stations. This is a first reading. **Which motion carried.**

VIII. REPORTS AND CORESPONDENCE

- a. Correspondence was reviewed
- b. Committee Reports
- c. Manager's Report, which included:
  - i. 2018 Task List (*Final Review*)
  - ii. December Building Report
  - iii. December Ordinance Enforcement Report
  - iv. December Public Services Report
  - v. November Legal Review
- d. Others

IX. PUBLIC COMMENTS

None

X. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Gignac to adjourn the meeting at 7:17 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen  
Grand Haven Charter Township Clerk

Mark Reenders  
Grand Haven Charter Township Supervisor

15100 Whittaker Way  
Grand Haven, MI 49417  
616.935.6200 fax 616.935.6201  
[www.health-pointe.org](http://www.health-pointe.org)

December 18, 2018

Mr. Roger Schmidt  
Grand Haven Charter Township  
13300 168<sup>th</sup> Avenue  
Grand Haven, MI 49417

Dear Mr. Schmidt:

This letter is to inform you that Health Pointe is applying for tax exempt status for the following parcel #s located at 15100 Whittaker Way:

**#70-50-16-075-085**  
**#70-03-33-126-003**

Tax exempt status for the above mentioned parcels of Health Pointe are sought under MCL 211.7o(1), which states, "real or personal property owned and occupied by a nonprofit charitable institution while occupied by that nonprofit charitable institution solely for the purposes for which that nonprofit charitable institution was incorporated is exempt from the collection of taxes under this act." Health Pointe is a non-profit charitable institution and owns and occupies the subject property for the purposes for which it was incorporated.

Health Pointe is also seeking tax exempt status for the above mentioned parcels under MCL 211.7r, which states, "The real estate with the buildings and other property located on the real estate on that acreage, owned and occupied by a nonprofit ... and used for hospital or public health purposes is exempt from taxation under this act." Health Pointe is a nonprofit and owns, occupies and uses the subject property for the hospital or public health purposes.

This facility is wholly owned and operated by Health Pointe and follows the charitable articles of incorporation and bylaws of Health Pointe. Health Pointe offers medical services regardless of an individual's ability to pay.

The facility is a convenient medical campus, which unifies multiple specialty care services into one modern space of hope and healing in one state-of-the-art, 100,000+ square foot medical facility. Compassionate care from a team of medical experts, all housed underneath one roof, and provides patients with greater resources and convenience for personalized health care. This facility offers a full suite of services which include an Ambulatory Surgery Center, Audiology, Cardiology, Colon and Rectal Surgery, Ear, Nose, and Throat, Endoscopy, Family Medicine, Gastroenterology, General Surgery, Internal Medicine, Laboratory, Neurology, Outpatient Rehabilitation, Pediatrics, Radiology (CT, X-Rays, Mammography, Bone Density, Ultrasound, MRI), Sports Medicine, Urgent Care and Urology.

Additional services provided at Health Pointe are aimed at protecting and improving community health by means of preventative medicine and health education include, but are not limited to, healthy eating and weight loss seminars, and diabetic education. Health Pointe also hosts Physician Lectures, free of charge and open to the community, with topics including 'Common

Running Injuries', 'Emergency vs. Urgent Care', 'Bringing Baby Home', 'Getting Your Gut in check', 'Concussions: Keeping your Athlete Safe', 'Taking Control of your Breast Health', 'Healthy Pantry for the Holidays', 'Ear, Nose and Throat', and 'Heart Health'.

Approximately 4,666 square feet is leased to Spectrum Health Primary Care Partners, a non-profit charitable affiliate of Spectrum Health Hospitals, to provide rehabilitation services, and this space is exempt from property taxes under MLC 211.7o(3) and 211.7r.

A ten square foot closet is licensed to a provider of miscellaneous medical supplies and equipment who is responsible for stocking the closet. A 144 square foot supply room is licensed to another provider of medical supplies and equipment who is responsible for stocking the supply room. Health Pointe is not seeking an exemption for these small spaces.

Health Pointe is a charitable institution based on the criteria set forth in *Wexford Medical Group v. City of Cadillac, 474 Mich 192 (2006)*, and other applicable case law, which established the following six factors:

- a. Health Pointe is a nonprofit institution;
- b. Health Pointe is organized chiefly, if not solely, for charity;
- c. Health Pointe does not offer its charity on a discriminatory basis by choosing who, among the group it purports to serve, deserves the services. Rather, it serves any person who needs the particular type of charity being offered;
- d. Health Pointe relieves people's bodies from disease, suffering or constraint; or otherwise lessens the burdens of government;
- e. Health Pointe does not charge more than what is needed for successful maintenance of its services; and
- f. Health Pointe's overall nature is charitable, regardless of how much money it devotes to charitable activities in a particular year.

Health Pointe satisfies these six factors enumerated above as follows:

- a. Health Pointe is a nonprofit institution. See the attached articles of incorporation and bylaws for this entity;
- b. Health Pointe's articles of incorporation and bylaws state:

1.1 "The Corporation is organized exclusively for charitable, religious, educational, and scientific purposes within the meaning of 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provisions of any future United States Internal Revenue Law) ("Code"). The Corporation's purposes shall include the following:

(A) to furnish medical care and related services to the public through an ambulatory care center for reception, care, treatment, and relief of any person or persons, indigent or otherwise, who are sick, infirm or injured, or who are afflicted with disease or disability, whether physical or mental, through appropriately licensed physicians and other health care professionals in support of its Members' operations."

The governing documents clearly indicate that the institution is organized chiefly, if not solely, for charitable purposes. Additionally, Health Pointe provides a variety of health-based community services including but not limited to education, support groups,

community seminars, financial aid consulting services and training of health providers. Accordingly, Health Pointe is organized chiefly, if not solely, for charity and meets the second factor above.

- c. Health Pointe provides services on a non-discriminatory basis. From the financial assistance policy states:

"Health Pointe complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Health Pointe does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex. See Attachment A (financial assistance policy) for the complete notices of nondiscrimination as well as availability of language assistance.

- d. Health Pointe satisfies the third factor of *Wexford* by serving any person who needs the type of charity being offered.
- e. Health Pointe relieves people's bodies from disease, suffering and constraint and also otherwise lessens the burden of government and therefore as a medical institution meets the fourth factor of *Wexford*.

Health Pointe does not charge more than what is needed to sustain its charitable operations. Health Pointe carefully controls its costs. The largest expense (employee compensation) is governed by its employee compensation system, which reflects fair market rates, is commercially reasonable, and does not exceed what is required for successful maintenance of operations. *Wexford* does not disqualify an organization with significant assets merely because of its size or rate of growth. Health Pointe does not differ significantly from the owners of *Wexford*, Trinity Health Care and Munson Health Care. The Court in *Wexford* held that one is not required to lose money to be a charity; rather it is what is done with the profits that determine charitable nature. Health Pointe's governing documents do not allow any individual to profit from its activities and therefore satisfies the fifth *Wexford* factor.

- f. Health Pointe's overall nature is charitable. The *Wexford* court struck down any quantitative test as to whether or not an institution is charitable. The Supreme Court found a non-profit medical facility by its very nature is charitable. The fact that a small percentage of free care may be provided is not determinative of its charitable nature. Rather, the overall nature of being a medical institution, as well as a willingness to accept needy patients without limitation, and the acceptance of Medicare and Medicaid patients qualified the organization as charitable. Since opening in March 2018, Health Pointe has provided over \$18,800 in charity care. Additional details on charity care related to Medicare/Medicaid are not yet available. Just like *Wexford*, Health Pointe is a medical institution that accepts needy patients without limitation and accepts Medicare and Medicaid patients (which do not cover the cost of medical care) as such; it is a charitable institution and satisfies the sixth *Wexford* factor.

Since Health Pointe meets all of the *Wexford* factors, it is entitled to an exemption under MCL 211.7o(1) and (3).

This is no different than the outpatient medical facility at 1310 Wisconsin located at North Ottawa Community Hospital that is carried as property tax exempt by the City of Grand Haven. In

addition, Health Pointe has an ambulatory surgical center located onsite, of which there is not one located at 1310 Wisconsin.

In applying for tax exemption under MCL 211.7r, Health Pointe provides as evidence it being owned by two 501(c)(3) nonprofit hospitals and operating under the hospital and public health purposes for which both organizations were formed and licensed by the State of Michigan. In addition to being operated by nonprofit hospitals, Health Pointe engages in community activities that serve a public health purpose. Additionally, its existence in the community as a medical practice with an open door policy, while providing benefits to individual patients, also provides benefits to the community as a whole. The availability of primary care, specialists, and ancillary personnel such as nurses contributes to the health of the community. Additional services provided at Health Pointe are aimed at protecting and improving community health by means of preventative medicine and health education include and include healthy eating and weight loss seminars, and diabetic education. Health Pointe also hosts Physician Lectures, free of charge and open to the community, with topics including 'Common Running Injuries', 'Emergency vs. Urgent Care', 'Bringing Baby Home', 'Getting Your Gut in check', 'Concussions: Keeping your Athlete Safe', 'Taking Control of your Breast Health', 'Healthy Pantry for the Holidays', 'Ear, Nose and Throat', and 'Heart Health'.

Since Health Pointe meets the requirements being operated by a hospital and furthering public health, it is entitled to exemption under MCL 211.7r.

The attached documentation is provided in support of Health Pointe's claim for property tax exemption for the parcels located at 15100 Whittaker Way and includes the following items:

- Grand Haven Charter Township Application for the exemption of property taxes;
- Health Pointe Articles of Incorporation;
- Health Pointe Bylaws;
- IRS Determination letter indicating Tax Exempt Status;
- Copies of 3 most recently filed Form 990 tax returns (2016, 2015, and 2014); and
- Copy of Health Pointe's Financial Assistance Policy and financial assistance brochures.

As you are likely aware, the Michigan Tax Tribunal recently granted property tax exemption on a property in Grand Rapids Township with similar physician services. The township originally appealed the Michigan Tax Tribunal's decision, but withdrew the appeal and has since refunded all property taxes paid for all years in question. We have provided a copy of this opinion for your reference.

Please contact me with any questions that you have regarding this application for tax exemption and update your records for tax exemption concerning the parcels listed above.

Sincerely,



Dale Sowders

Chairman/President, Health Pointe Board of Directors

**CONTENTS:**

Tab 1 – Application for Real and Personal Property Tax Exemption

Tab 2 - Copy of Articles of Incorporation

Tab 3 - Copy of By-Laws

Tab 4 – Copies of 2015 and 2016 Forms 990 as filed; and 2014 990-N

Tab 5 – Statement from IRS indicating Status

Tab 6 – Copy of Financial statements for Year ending 6/30/2018

Tab 7 – Warranty Deed

Tab 8 - Spectrum Health Tax Tribunal Opinion

Tab 9 – Financial Assistance Policy & Application





PROPERTY TAX EXEMPTION APPLICATION

Parcel Number 70-03-33-126-003 (REAL) 70-50-16-075-085 (Personal)

Address 15100 Whittaker Way, Grand Haven, Michigan 49417

Name of Organization: Health Pointe

Contact Person Dale Sowders Title Chairman/President, Health Pointe Board of Directors

Telephone (616) 494-4060

Type of Exemption:

The sole purpose of the organization as documented in its articles of incorporation is government. Under what Section(s) of the Michigan General Property Tax Law is this exemption authorized (see reverse side)?  Exemption is for Real 211.7\_\_ and/or  Personal Property 211.9

OR

The organization is incorporated as a nonprofit entity or is a qualifying charitable trust and has non-profit status (i.e. 501(c)(3)) certified by the Internal Revenue Service of the United States of America.  Exemption is for Real 211.7o(1) and/or  Personal Property 211.9

OR

Other qualifying exemption.  Exemption is for Real 211.7\_r\_\_ and/or  Personal Property 211.9 (1)(a) (Under what section of the Michigan General Property Tax Act are you requesting exemption?)

Please state the reason you are applying for this exemption:

See attached  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**GRAND HAVEN CHARTER TOWNSHIP**  
14300 168th Avenue • Grand Haven, Michigan 49417 • Phone: 616.842.5988 • Fax: 616.842.9419

**Please check all that apply:**

- The property is used and occupied solely by the claimant for the purposes for which the exemption is sought.
- Solely the claimant owns the property (except for situations provided for in 211.7o).

Is there any leased equipment at this location?  Yes  No (If yes, you must attach a list of the owners of that equipment.)  
**See attached**

Are there any other companies, affiliated corporations, or individuals doing business at this location?  Yes  No  
(If yes, you must attach a rider giving the name of those entities.)  
**See attached**

Are you currently receiving a property tax exemption in another Michigan Community?  
 Yes  No If Yes, Where? \_\_\_\_\_

**Attached are the following documents with this form (all information/documentation is required or application is incomplete)**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Articles of Incorporation  | <input checked="" type="checkbox"/> By-Laws  |
| <input checked="" type="checkbox"/> Federal Income Tax Return or<br>Statement from I.R.S.<br>(indicating tax status) | <input checked="" type="checkbox"/> Other supporting documents<br><input checked="" type="checkbox"/> Financial Statements 990's- 3 years<br>(i.e. operating statement, balance sheet, etc.) |

*[Handwritten Signature]*  
Signature/Title

616-394-3557  
Phone

12/19/18  
Date

**\*Exemption Applications must be received by February 1<sup>st</sup> to qualify for current year status.**

**\*Exemption Status will be Audited for Compliance Every Five (5) Years**

*For Office Use Only*

\_\_\_\_ Approved by \_\_\_\_\_ (Signature/Title/Date)

\_\_\_\_ Denied by \_\_\_\_\_ (Signature/Title/Date)

Comments:

## **Grand Haven Township Attachment to Application for Tax Exemption**

**Health Pointe:  
Parcels 70-03-33-126-003 (Real) 70-50-16-075-085 (Personal)**

### **Please state the reason you are applying for this exemption:**

Health Pointe is a nonprofit corporation organized exclusively for charitable purposes within the meaning of 501(c)(3) of the Internal Revenue Code (See attached IRS Determination letter). Health Pointe is a 50/50 joint venture operated by Spectrum Health Hospitals (EIN 38-1360529) and Holland Community Hospital (EIN 38-2800065), both of which are licensed hospitals and Michigan nonprofit corporations.

Tax exempt status for the above mentioned parcels of Taxpayer are sought under MCL 211.7o(1), which states, "real or personal property owned and occupied by a nonprofit charitable institution while occupied by that nonprofit charitable institution solely for the purposes for which that nonprofit charitable institution was incorporated is exempt from the collection of taxes under this act." Taxpayer occupies the subject property for the purposes for which it was incorporated. Taxpayer is also seeking tax exempt status for the above mentioned parcels under MCL 211.7r, which states, "The real estate with the buildings and other property located on the real estate on that acreage, owned and occupied by a nonprofit trust and used for hospital or public health purposes is exempt from taxation under this act. Taxpayer occupies the subject property for the purposes for which it was incorporated.

Health Pointe operates exclusively for charitable, scientific, and educational purposes as a nonprofit corporation. No individual member or director of the Corporation will have title to or interest in the corporate property or earnings and no part of the net earnings of Health Pointe will inure to the benefit of any director, officer, individual member, or any private individual.

The Members intend to operate Health Pointe under the following guiding principles:

- (a) Patient Focus: The care model will focus on the patient by creating value as shown by overall patient health and the relative cost of care.
- (b) Coordination of Care: The services provided by Health Pointe will be seamless to the patient with a single electronic health record with the intent of producing a consolidated patient bill to the patient for services rendered by Health Pointe.
- (c) Restructure Model: Redevelop the delivery care model to shift from a volume-based paradigm to a value-based paradigm.
- (d) Shared Leadership: Share leadership on an equal basis, recognizing the value that each Member brings to Health Pointe.
- (e) Sustainable Affiliation: Implement a structure that allows immediate and long-term efficiencies, continuous quality improvement, and growth.
- (f) Financial Viability: Structure and operated to produce positive income and provide self-sustaining financial performance.

Health Pointe furnishes medical care and related services to the public through an ambulatory care center for reception, care, treatment and relief of any person or persons, indigent or otherwise, who are sick, infirm or injured, or who are afflicted with disease or disability, whether physical or mental, through appropriately licensed physicians and other health care professionals. Patients will benefit from comprehensive care at one state of the art location without having to travel far and will be provided with top notch health care providers, advanced technology, and services to meet all of their needs all within one location. Services include, Ambulatory Surgery Center, Audiology, Cardiology, Colon and Rectal Surgery, Ear, Nose, and Throat, Endoscopy, Family Medicine, Gastroenterology, General Surgery, Internal Medicine, Laboratory, Neurology, Outpatient Rehabilitation, Pediatrics, Radiology (CT, X-Rays, Mammography, Bone Density, Ultrasound, MRI), Sports Medicine, Urgent Care and Urology.

Additional services provided at Health Pointe are aimed at protecting and improving community health by means of preventative medicine and health education include, but are not limited to, healthy eating and weight loss seminars, and diabetic education. Health Pointe also hosts Physician Lectures, free of charge and open to the community, with topics including 'Common Running Injuries', 'Emergency vs. Urgent Care', 'Bringing Baby Home', 'Getting Your Gut in check', 'Concussions: Keeping your Athlete Safe', 'Taking Control of your Breast Health', 'Healthy Pantry for the Holidays', 'Ear, Nose and Throat', and 'Heart Health'.

**Leased Equipment at this location:**

Printers/Copy Machines – Xerox  
Mobile MRI Machine – Spectrum Health  
Pyxis Machines – CareFusion

**Other Companies, affiliated corporations, or individuals doing business at this location:**

Spectrum Health Primary Care Partners d/b/a Spectrum Health Medical Group Rehab  
CareLinc DME  
DJO DME

Approximately 4,666 square feet is leased to Spectrum Health Primary Care Partners, a non-profit charitable affiliate of Spectrum Health Hospitals, to provide rehabilitation services. A ten square foot closet is licensed to a provider of miscellaneous medical supplies and equipment who is responsible for stocking the closet. A 144 square foot supply room is licensed to another provider of medical supplies and equipment who is responsible for stocking the supply room.



**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**  
**FILING ENDORSEMENT**

***This is to Certify that the ARTICLES OF INCORPORATION - NONPROFIT***

***for***  
***HEALTH POINTE***

***ID NUMBER: 71755U***

***received by facsimile transmission on June 25, 2015 is hereby endorsed.***

***Filed on June 25, 2015 by the Administrator.***

***This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***Sent by Facsimile Transmission***

***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 25th day of June, 2015.***

***Alan J. Schefke, Director***  
***Corporations, Securities & Commercial Licensing Bureau***

CSCL/CD-511 (Rev. 02/13)

<b>MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS CORPORATIONS, SECURITIES &amp; COMMERCIAL LICENSING BUREAU</b>	
Date Received	(FOR BUREAU USE ONLY)
	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.
Name <u>David M. Leonard, Chief Legal Officer</u>	EFFECTIVE DATE:
Address <u>221 Michigan Street, NE, Suite 501, MC 60</u>	
City State Zip Code <u>Grand Rapids, Michigan 49503</u>	

Document will be returned to the name and address you enter above.  
If left blank document will be mailed to the registered office.

**ARTICLES OF INCORPORATION  
OF  
HEALTH POINTE**

Pursuant to the provisions of the Michigan Nonprofit Corporation Act, Act 162, Public Acts of 1982 (the "Act"), the undersigned corporation executes the following Articles:

ARTICLE I

Name

1.1 The name of the corporation is Health Pointe ("Corporation").

ARTICLE II

Purposes

The Corporation is organized exclusively for charitable, religious, educational and scientific purposes within the meaning of 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provisions of any future United States Internal Revenue Law) ("Code"). The Corporation's purposes shall include the following:

A. To furnish medical care and related services to the public through an ambulatory care center for reception, care, treatment and relief of any person or persons, indigent or otherwise, who are sick, infirm or injured, or who are afflicted with disease or disability, whether physical or mental, through appropriately licensed physicians and other health care professionals in support of its Members' operations.

B. To support the mission and operations of its Members, including making distributions to the Members.

C. To engage in any lawful activities within the purposes for which a corporation may be organized under the Act, as it may be amended from time to time, as are not forbidden by Section 501(c)(3) of the Code, which may include:

(1) To establish, own, operate and maintain facilities and programs to carry out the purposes of the Corporation.

(2) To acquire, buy, own, loan and borrow, erect, maintain, hold, control, manage, invest, exchange, convey, transfer, mortgage, lease and rent all real and personal property of every kind and nature, which may be necessary or incidental to the accomplishment of any or all of the herein stated purposes.

(3) To accept, receive and hold, in trust or otherwise, all contributions, legacies, grants, and bequests which may be left, made or given to the Corporation or its predecessors or constituents or subsidiary corporations by any person or persons.

(4) To hold or raise money for the purpose of the Corporation, and to mortgage its property to secure the repayment thereof.

D. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

E. Notwithstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501(c)(3) of the Code or under the corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Code, or under the corresponding section of any future federal tax code.

F. The Corporation shall have all powers granted by statute to a Michigan nonprofit Corporation so long as it is organized and operated exclusively for charitable purposes as such purposes are set forth in Section 501(c)(3) of the Code as interpreted by Treasury Department regulations and rulings under said Section.

ARTICLE III

Form of Organization, Assets and Financing

3.1 The period for which the Corporation shall continue is perpetual. The Corporation is organized on a nonstock, membership basis. The description and value of the assets which the Corporation possesses are:

Real Property: None

Personal Property: None

3.2 The Corporation is to be financed under the following general plan: (i) contributions from the Members; (ii) receipts from the performance of services; (iii) income from the investment of its funds; and (iv) other sources which may be available.

3.3 The membership of the Corporation shall consist of one (1) class, and there shall be two members: Spectrum Health Hospitals and Holland Community Hospital (each a "Member" and together, the "Members").

ARTICLE IV

Registered Office and Resident Agent

4.1 The name of the current resident agent is David M. Leonard, Chief Legal Officer, Spectrum Health System.

4.2 The street and mailing address of the current registered office is 100 Michigan Street, NE, MC 60, Grand Rapids, MI 49503.

ARTICLE V

Incorporators

5.1 The names and addresses of the incorporators are as follows:

Spectrum Health Hospitals,  
a Michigan nonprofit corporation  
100 Michigan Street NE  
Grand Rapids, Michigan 49503

Holland Community Hospital,  
a Michigan nonprofit corporation  
602 Michigan Avenue  
Holland, Michigan 49423

## ARTICLE VI

### Board of Directors and Member Reserved Powers

6.1 Subject to the powers reserved to the Members under these Articles of Incorporation or the Bylaws of the Corporation, the Board of Directors of the Corporation shall have charge, control and management of the business, property, personnel affairs, and funds of the Corporation and shall have the power and authority to do and perform all acts and functions permitted to an organization described in Section 501(c)(3) of the Code not inconsistent with these Articles of Incorporation, the Bylaws or with the laws of the State of Michigan; in addition to, and not in limitation of, all powers, express or implied, now or hereafter conferred upon boards of directors of nonprofit corporations, and in addition to the powers mentioned in and implied from Article II, but subject to approval of the Members when required under these Articles or the Bylaws, the Board of Directors shall have the power to borrow or raise money for corporate purposes, to issue bonds, notes, or other obligations, to secure such obligations by mortgage, security interest or other lien upon any or all of the property of the Corporation, whether at the time owned or thereafter acquired, and to guarantee the debt of any parent affiliated or subsidiary corporation or other entity; whenever the same shall be in the best interests of the Corporation and in furtherance of its purposes.

- 6.2 The following matters shall require the unanimous approval of the Members:
- 6.2.1. Except as otherwise provided in a binding legal agreement signed by both Members, the dissolution of the Corporation;
  - 6.2.2. An amendment to these Articles or the Corporation's Bylaws;
  - 6.2.3. The merger or consolidation of the Corporation, or sale, exchange, lease, or other transfer of all or substantially all of the assets of the Corporation, other than in the ordinary course of business;
  - 6.2.4. Approve the mission and vision statements for the Corporation and assure compliance with the philosophy, mission, and vision;
  - 6.2.5. Approve the incurrence of debt of the Corporation in excess of amounts established by the Members from time to time;
  - 6.2.6. Approve (i) any unbudgeted capital expenditure in amounts in excess of those established by the Members from time to time; or (ii) any unbudgeted contractual obligation in amounts in excess of those established by the Members from time to time;
  - 6.2.7. Approve the strategic plan and capital and operating budgets of the Corporation;
  - 6.2.8. Approve any request of the Members for additional capital contributions;

- 6.2.9. Approve the admission of any new Members;
- 6.2.10 Approve the addition of a new provider location by the Corporation; and
- 6.2.11 Approve a contract or other transaction where a conflict of interest is deemed to exist under Article IX of the Corporation's Bylaws.

ARTICLE VII

Limitation of Directors' and Volunteer Officers' Liability

7.1 A director or volunteer officer shall not be personally liable to the Corporation or its Members for monetary damages for any action taken as a director or a volunteer officer except for any of the following:

7.1.1. the amount of a financial benefit received by a director or a volunteer officer to which he or she is not entitled;

7.1.2 intentional infliction of harm on the Corporation or its Members;

7.1.3 for any violation of Section 551 of the Act;

7.1.4 an intentional criminal act;

7.1.5 A liability imposed under section 497(a) of the Act; or

7.1.6 For any act or omission occurring before the date this article is filed with the Michigan Department of Licensing and Regulatory Affairs, Corporations, Securities & Commercial Licensing Bureau.

7.2 The Corporation assumes all liability to any person, other than the Corporation or its Members for all acts or omissions of a volunteer director occurring on or after the effective date of these Articles of Incorporation and incurred in the good faith performance of the volunteer director's duties as such

7.3 The Corporation assumes all liability to any person for the acts or omissions of a volunteer director, volunteer officer or other volunteer occurring on or after the effective date of this article, provided that all of the following conditions are met:

7.3.1 The volunteer was acting or reasonably believed that he or she was acting within the scope of his or her authority;

7.3.2 The volunteer was acting in good faith;

7.3.3 The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct;

7.3.4 The volunteer's conduct was not an intentional tort; or

7.3.5 The volunteer's conduct was not a tort arising out of the ownership, maintenance or use of a motor vehicle for which tort liability may be imposed under Section 3135 of the Insurance Code of 1956, Act No. 218 of the Public Acts of 1956.

7.4 If, after the filing of these Articles, the Michigan Nonprofit Corporation Act is amended to further eliminate or limit the liability of a volunteer director or officer, then a volunteer director or officer (in addition to the circumstances in which a director or officer is not personally liable as set forth in the preceding paragraph) shall, to the fullest extent permitted by the Nonprofit Corporation Act, not be liable to the Corporation, as so amended. No amendment to or alteration, modification or repeal of these Articles shall increase the liability or alleged liability of any volunteer director or officer of the Corporation for or with respect to any acts or omissions of such director or officer occurring prior to such amendment, alteration, modification or repeal.

#### ARTICLE VIII

##### Dissolution

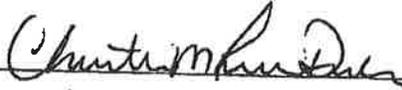
8.1 Upon the dissolution of the Corporation, the disposition of all the assets of the Corporation shall be in a manner as provided by the Board of Directors (subject to the prior unanimous approval of the Members) and in accordance with the following:

8.1.1 The paying of or the making of provision of the payment of all of the liabilities, direct or indirect, contingent or otherwise, including without limitation, all liabilities evidenced in all outstanding loan agreements, credit agreements, master indentures and other similar documents.

8.1.2 All assets remaining after the payment of all of the liabilities of the Corporation shall be distributed equally to the entities that are Members at the time of dissolution and that are qualified as tax-exempt under Section 501(c)(3) of the Code. If no Member satisfies the requirements set forth above, then all the assets of the Corporation, whether real or personal, shall be distributed to such organizations as are qualified as tax-exempt under Section 501(c)(3) of the Code. No property or assets of the Corporation shall be distributed to any individual, whether or not such individual is associated with the Corporation.

We, the incorporators, sign our names this 29<sup>th</sup> day of June, 2015

SPECTRUM HEALTH HOSPITALS,  
a Michigan nonprofit corporation

By: 

Printed: Christina Freudeneker

Title: President

HOLLAND COMMUNITY HOSPITAL,  
a Michigan nonprofit corporation

By: 

Printed: DALE SOWERS

Title: PRESIDENT + CEO



**BYLAWS OF  
HEALTH POINTE**

**ARTICLE I**

**CORPORATION**

**Section 1.1** **Name.** The name of the corporation shall be Health Pointe, a Michigan nonprofit corporation (the "Corporation").

**Section 1.2** **Purpose.** The purposes of the Corporation are as stated in the Articles of Incorporation.

**Section 1.3** **Community Benefit.** The Corporation shall be operated exclusively for charitable, scientific, and educational purposes as a nonprofit corporation. No individual member or director of the Corporation shall have title to or interest in the corporate property or earnings in his or her individual or private capacity and no part of the net earnings of the Corporation shall inure to the benefit of any director, officer, individual member, or any private individual. No substantial part of the activities of the Corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, nor shall the Corporation participate in or intervene in any political campaign on behalf of (or in opposition to) any candidate for public office. The Corporation shall not engage in any activity not permitted to be conducted or carried on by organizations exempt from taxation with the meaning of Sections 501(c)(3) and 509(a)(1) of the Internal Revenue Code of 1986, as amended, (the "Code") or by a corporation, contributions to which are deductible under Section 175(c)(2) of the Code.

**Section 1.4** **Places of Business.** The Corporation shall have its principal place of business in the Grand Haven Charter Township, Michigan and may have such other places of business as the Board of Directors may, from time to time, determine.

**ARTICLE II**

**CORPORATE MEMBERS**

**Section 2.1** **Number and Eligibility.** The membership of the Corporation shall consist of one (1) class and the initial members of the Corporation shall be Spectrum Health Hospitals, a Michigan nonprofit corporation ("Spectrum"), and Holland Community Hospital, a Michigan nonprofit corporation ("Holland Hospital"), each of which shall have equal ownership and equal voting rights, except as may be specifically provided in these Bylaws (together, the "Members" or, individually, a "Member").

**Section 2.2** **Appointment of Officer, Director, or Other to Act on Behalf of Members.** Each Member may appoint an officer(s), director(s), or anyone else to act on its behalf in the capacity of a Member.

**Section 2.3 Powers Reserved to Members.** All action of the Corporation shall be by its Board of Directors, subject to the following matters which require the unanimous approval of the Members:

- 2.3-a** Except as otherwise provided in a binding legal agreement signed by both Members, the dissolution of the Corporation;
- 2.3-b** An amendment to the Articles or these Bylaws;
- 2.3-c** The merger or consolidation of the Corporation, or sale, exchange, lease, or other transfer of all or substantially all of the assets of the Corporation, other than in the ordinary course of business;
- 2.3-d** Approve the mission and vision statements for the Corporation and assure compliance with the philosophy, mission, and vision;
- 2.3-e** Approve the incurrence of debt of the Corporation in excess of amounts established by the Members from time to time;
- 2.3-f** Approve (i) any unbudgeted capital expenditure in amounts in excess of those established by the Members from time to time; or (ii) any unbudgeted contractual obligation in amounts in excess of those established by the Members from time to time;
- 2.3-g** Approve the strategic plan and capital and operating budgets of the Corporation;
- 2.3-h** Approve any request of the Members for additional capital contributions;
- 2.3-i** Approve the admission of any new Members;
- 2.3-j** Approve the addition of a new provider location by the Corporation; and
- 2.3-k** Approve a contract or other transaction where a conflict of interest is deemed to exist under Article IX of these Bylaws.

### **ARTICLE III**

#### **MEETINGS OF CORPORATE MEMBERS**

**Section 3.1 Place of Meeting.** Meetings of the Members shall be held at such time, date and place, either within or without the State, as shall be specified by the Members.

**Section 3.2 Annual Meeting.** The annual meeting of the Members shall be held at such time as determined by the Members.

**Section 3.3 Special Meeting.** Special meetings of the Members may be called by the Chair or either Member.

**Section 3.4 Notice.** Written notice of the place, day and hour and purposes of the meeting shall be given not less than ten (10) or more than sixty (60) days before the date of the meeting, either personally or by mail (including electronic mail), by or at the direction of the Chair or the Secretary, or the officer or persons calling the meeting, to each Member. If mailed, such notice shall be considered to be delivered when deposited in the United States' mail in a sealed, properly addressed envelope, first class postage prepaid. If sent by courier, such notice shall be considered to be delivered on the date of confirmed delivery. If sent by facsimile, such notice shall be considered to be delivered when the sender receives confirmation of successful transmission. If sent by electronic mail, such notice shall be considered to be delivered when it leaves the primary domain and passes through the gateway.

**Section 3.5 Action by Written Consent.** Any action required or permitted to be taken at a meeting of the Members may be taken without a meeting if a consent in writing setting forth the action so taken shall be signed by the all of the Members.

**Section 3.6 Meetings by Telecommunications Device.** The Members may participate in a meeting by means of conference telephone or similar communications equipment if all persons participating in the meeting can hear each other simultaneously. Participation in such meeting in such manner shall constitute presence in person at such meeting.

## **ARTICLE IV**

### **BOARD OF DIRECTORS**

**Section 4.1 Powers and Responsibilities.** Subject to approval and/or action by the Members when required under Section 2.3 of these Bylaws or the Articles, the Board of Directors of the Corporation shall have charge, control, and management of business, property, personnel, affairs and funds of the Corporation and shall have the power and authority to do and perform all acts and functions permitted for nonprofit corporations not inconsistent with these Bylaws, with the Articles of Incorporation, or with the laws of the State of Michigan. In addition to all powers expressed or implied, now or hereafter conferred upon boards of directors of nonprofit corporations, but subject to approval of the Members when required under Section 2.3 of these Bylaws, the Board of Directors shall have the power to borrow or raise money for corporate purposes, to issue bonds, notes, or other obligations, to secure such obligations by mortgage, security interest, or other lien upon any and all of the property of the Corporation, whether at the time owned or thereafter acquired and to guarantee the debt of any parent, affiliated or subsidiary corporation, or other entity, whenever the same shall be in the best interests of the Corporation and in furtherance of its purposes.

**Section 4.2 Member Transactions.** The Members must approve, in accordance with the provisions of Section 2.3-k and Article IX (Conflict of Interest) of these Bylaws, the

execution, amendment, and termination (by the Corporation) of any agreement or other transaction between the Corporation and a Member.

**Section 4.3** **Number, Eligibility and Qualifications.** The Board of Directors shall consist of six (6) voting members, with each Member appointing three (3) directors (each appointed individual a "Director", and collectively referred to as "Directors"). The Corporation's Administrator and Medical Director shall attend Board of Director meetings as non-voting staff.

**Section 4.4** **Term of Appointed Directors.** A Director shall hold office until his or her successor is appointed by the Member that appointed that Director or until his or her resignation or removal.

**Section 4.5** **Removal of Directors.** A Member may, at any time, remove any Director it appointed to the Board of Directors.

**Section 4.6** **Resignation of Directors.** A Director of the Board may resign at any time by filing a written resignation with the Secretary. A resignation is effective when the notice is filed unless the notice specifies a later effective date. If a resignation is made effective at a later date, the Member who appointed the resigning Director may fill the pending vacancy before the effective date if such Member provides that the successor does not take office until the effective date; provided, however, nothing herein shall prevent a Member that appointed the Director from removing the Director prior to the effective date of his/her resignation.

**Section 4.7** **Vacancies.** Vacancies in the Board of Directors shall be filled by the Member who appointed the Director for which the vacancy exists.

**Section 4.8** **Removal of Officers and Agents Other than the Chair and Vice Chair.** Any officer or agent, other than the Chair and the Vice Chair, may be removed by the Board of Directors whenever, in the judgment of the Board, the best interests of the Corporation will be served thereby.

**Section 4.9** **Conflicts of Interest.** The Members shall establish, implement and monitor a formal conflict of interest policy covering the Directors, employees, consultants and others who provide services or furnish goods to the Corporation. Each Director shall certify to the Corporation that no conflict of interest exists which would impair that Director's ability to serve on the Board of Directors and shall comply with the Corporation's Conflicts of Interest Policy.

**Section 4.10** **Compensation and Reimbursement.** Any Director may receive compensation from the Corporation for services rendered to, or for expenses incurred in serving, the Corporation in a capacity other than as a Director while conducting activities on behalf of the Corporation.

## ARTICLE V

### MEETINGS OF BOARD OF DIRECTORS

**Section 5.1 Annual Meeting.** The annual meeting of the Board of Directors shall be held following the annual meeting of the Members.

**Section 5.2 Regular Meetings.** Regular meetings of the Board of Directors shall be held at such times and places as the Board of Directors shall from time to time determine, however, it shall meet at least quarterly. Said meetings may be held within or without the State.

**Section 5.3 Meetings by Telecommunications Device.** Directors may participate in a meeting by means of conference telephone or similar communications equipment if all persons participating in the meeting can hear each other simultaneously. Participation in such meeting in such manner shall constitute presence in person.

**Section 5.4 Action by Written Consent.** Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting, if all current Directors consent thereto in writing and the writing or writings are filed with the minutes of the proceedings of the Board of Directors. Action taken pursuant to this Section is effective when the last Director signs the consent unless the consent contains a prior or subsequent effective date.

**Section 5.5 Special Meetings.** Special meetings of the Board of Directors may be called by the Chair or any Member, at any time by means of written notice given by first class mail, courier service, facsimile, electronic mail, or such other communication reasonably designed to provide prompt written notice of the time, place and purpose thereof to each Director at least forty-eight (48) hours before the date of the meeting, as the Chair in his or her discretion shall deem sufficient. Any action taken at any such meeting shall not be invalidated for want of notice if such notice shall be waived as hereinafter provided.

**Section 5.6 Notices and Mailings.** Written notice of all regular meetings of the Board of Directors shall be given to each Director at least five (5) days before the date of the meeting, which notice may, but need not, state generally the nature of the business to be taken up at the meeting. All written notices required to be given by any provision of these Bylaws shall state the authority pursuant to which they are issued (as "by order of the Chair" or "by order of the Board of Directors" as the case may be) and shall bear the written, stamped, typewritten or printed signature of the Secretary or, if so empowered, an Assistant Secretary. If mailed, such notice shall be considered to be delivered when deposited in the United States' mail in a sealed, properly addressed envelope, first class postage prepaid. If sent by courier, such notice shall be considered to be delivered on the date of confirmed delivery. If sent by facsimile, such notice shall be considered to be delivered when the sender receives confirmation of successful transmission. If sent by electronic mail, such notice shall be considered to be delivered when it leaves the primary domain and passes through the gateway.

**Section 5.7 Waiver of Notice.** Notice of the time, place and purpose of any meeting of the Board of Directors, may be waived by facsimile, electronic mail, or other writing, either before or after such meeting has been held. Attendance at any meeting, except for the sole purpose of objecting to the holding of such meeting, shall constitute a waiver of notice of said meeting.

**Section 5.8 Quorum.** A majority of the Board of Directors present in person shall constitute a quorum for the transaction of business. Directors may not establish a quorum by proxy.

**Section 5.9 Manner of Acting.** The act of the majority of the Directors present in person at a meeting at which a quorum is present, which includes an affirmative vote from at least one Director appointed by each Member, shall be the act of the Board of Directors unless the act of a greater number is required by law or the Corporation's Articles of Incorporation or Bylaws. No Director may act by proxy on any matter.

**Section 5.10 Medical Director/Administrator.** The Board of Directors will appoint a Medical Director and an Administrator for the Corporation. The Medical Director may be an employee of one of the Members or an affiliate, and must be a physician actively practicing at the Corporation's ambulatory care center (the "Center"). The Administrator will be an employee of the Corporation. The compensation paid to the Medical Director shall be commercially reasonable, consistent with fair market value, and shall not take into account the volume or value of any referrals by the Medical Director to the Members or to the Center. The Corporation's Administrator and Medical Director shall attend Board of Director meetings as non-voting staff.

**Section 5.11 Attendance at Meetings.** Directors are expected to attend regularly all meetings of the Board and of their respective assigned committees.

## **ARTICLE VI**

### **OFFICERS**

**Section 6.1 Power to Appoint Officers; Removal of Chair and Vice Chair.** On an alternating two year cycle, one Member shall designate a Director it appointed under Section 4.3 of these Bylaws to serve as the Chair of the Board of the Corporation, and the other Member shall designate a Director it appointed under Section 4.3 of these Bylaws to serve as the Vice Chair, each for a two (2) year term. Spectrum shall designate a Director it appointed under Section 4.3 of these Bylaws to serve as the initial Chair of the Board. Holland Hospital shall designate a Director it appointed under Section 4.3 to serve as the initial Vice Chair of the Board. The Board of Directors of the Corporation shall appoint a Secretary and a Treasurer. One person may serve both as Secretary and Treasurer if the Board of Directors so desires. All such officers shall be voting members of the Board of Directors. The Member who designated the Chair may remove the Chair from office at any time with or without cause. The Member who designated the Vice Chair may remove the Vice Chair from office at any time with or without cause.

**Section 6.2** **Power to Appoint Other Officers and Agents.** The Board of Directors shall have the power to appoint such other officers and agents as the Board may deem necessary for transaction of the affairs of the Corporation.

**Section 6.3** **Chair.** The Chair shall preside over all meetings of the Board of Directors. The Chair shall also serve as the President of the Corporation. The powers and duties of the President shall be only those that are authorized or granted from time to time by the Board of Directors.

**Section 6.4** **Vice-Chair.** The Vice-Chair shall perform the duties and exercise the powers of the Chair during the absence or disability of the Chair. He or she shall perform such other duties as may be delegated by the Board of Directors.

**Section 6.5** **Secretary.** The Secretary shall have the powers and duties usually associated with such office subject to limitation or extension by the Board of Directors

**Section 6.6** **Treasurer.** The Treasurer shall have the powers and duties usually associated with such office subject to limitation or extension by the Board of Directors.

**Section 6.7** **Term.** The Chair, Vice Chair, Secretary and Treasurer of the Corporation (each an "Officer", and collectively the "Officers") shall each remain in office for a term which ordinarily shall be for one (1) year or until his or her successor is appointed.

**Section 6.8** **Removal of Officers.** An Officer may be removed at any time, with or without cause, by the Member that appointed that Officer or by the Board if appointed by the Board. Any vacancy occurring in any office of the Corporation by death, resignation, removal or otherwise shall be filled by the Member or by the Board based upon who appointed the Officer for which the vacancy exists. An Officer may resign by written notice to the Chairperson of the Board and the Member or the Board that appointed the resigning Officer may appoint a successor for the remainder of that Officer's term in office.

## **ARTICLE VII**

### **COMMITTEES**

**Section 7.1** **Committees.** The Board may establish such standing and special committees from time to time as it shall deem appropriate to conduct the activities of the Corporation, and shall define the powers and responsibilities of such committees. The composition of the standing committees may consist of Directors, representatives from the Members and/or such additional person(s) as the Board shall appoint. Except as otherwise specified in the Articles of Incorporation or these Bylaws, members of the standing committees and the chairs thereof shall be appointed by the Board of Directors. A committee member may be removed with or without cause at any time by a vote of a majority of the Directors then in office.

**Section 7.2 Powers and Duties of Committees.** Each committee shall have and may exercise such powers as are prescribed in these Bylaws or as prescribed from time to time by resolution of the Board. No committee is authorized to exercise any of the powers or authority of the Board in the management of the business and affairs of the Corporation.

**Section 7.3 Attendance.** Failure to attend a minimum of one-half (1/2) of the regular assigned committee meetings shall constitute a basis for removal or non-reappointment to the committee.

**Section 7.4 Special Committees.** Special committees may be appointed by the Board of Directors for such purposes as circumstances may warrant. Every such committee shall limit its activity to the accomplishment of the purpose for which created and shall have no power to act except as is specifically conferred upon it by action of the Board of Directors. Upon completion of the duties for which any such committee was appointed, such committee shall stand discharged. The Board shall appoint the members and a chair of each special committee.

**Section 7.5 Records.** Each standing and special committee, and any subcommittee, shall maintain a written record of its procedures and activities, including minutes of its meetings, and submit a written report at least annually to the Board of Directors.

**Section 7.6 Manner of Acting; Quorum.** The act of the majority of the committee members present in person at a meeting at which a quorum is present shall be the act of the committee. No committee member may act by proxy on any matter. A quorum of any committee is defined as a majority of its membership.

**Section 7.7 Meetings by Telecommunications Device.** Members of any committee appointed by the Board may participate in a meeting by means of conference telephone or similar communications equipment if all persons participating in the meeting can hear each other simultaneously. Participation in such meeting in such manner shall constitute presence in person.

**Section 7.8 Action by Written Consent.** Any action required or permitted to be taken at a meeting of any committee may be taken without a meeting if all members of such committee, at the time in office, consent thereto in writing and the writing or writings are filed with the minutes of the proceedings of the committee. Action taken pursuant to this Section is effective when the last committee member signs the consent unless the consent contains a prior or subsequent effective date.

## **ARTICLE VIII**

### **EXECUTION OF INSTRUMENTS**

**Section 8.1 Checks, Drafts and Other Orders.** All checks, drafts and other orders for payment of money shall be signed in the name of the Corporation by the Chair, Vice Chair or such Officer or agent as selected by the Board of Directors.

**Section 8.2 Contracts, Conveyances and Other Legal Documents.** When the execution of any contract, conveyance or other instrument has been authorized without specification of the executing officers, the Chair of the Corporation may execute the same in the name of and on behalf of the Corporation and may affix the corporate seal thereto. The Board of Directors shall have power to designate the officers and agents who shall have authority to execute any instrument on behalf of the Corporation.

## **ARTICLE IX**

### **CONFLICT OF INTEREST**

The Directors are appointed by the Members. It is an intentional part of the Corporation's governance structure that the Members have representatives on the Board, and it is intended and desired that those Directors communicate the Members' views on corporate matters before the Board. The Board desires to hear the views, needs and concerns of the Members and encourages the Directors to communicate on behalf of the Members. Communicating Member views on corporate matters to the Board does not create an inherent conflict of interest and is not inherently inconsistent with a Director's duty of loyalty to the Corporation. Any disclosure of Member views and any decision made with consideration of Member views should be made with appropriate disclosure of the source of the view, disclosure of any potential conflict of interest, and in accordance with the provisions set forth in this Article IX and the Corporation's conflict of interest policy.

Any Director, officer, or key employee who has an interest in a contract or other transaction presented to the Board or a committee thereof for authorization, approval, or ratification shall, prior to any action being taken on such contract or transaction, make a prompt and full disclosure of this interest in writing to the Members. Such disclosure shall include any relevant and material facts known to such person about the contract or transaction, which might reasonably be construed to be adverse to the Corporation's interest.

If one of the Members determines that a conflict of interest exists or can reasonably be construed to exist, a conflict is deemed to exist. If a conflict is deemed to exist, the contract or other transaction must be authorized, approved or ratified by both Members.

For the purpose of this Article IX, a person shall be deemed to have an interest in a contract or other transaction if he or she is, directly or indirectly, the party (or one of the parties) contracting or dealing with the Corporation, if he or she has been appointed to the Corporation's Board of Directors by the party that is contracting or dealing with the Corporation or if he or she is a director, officer, or employee of, or general partner in, or has a material financial or influential interest in, the party contracting or dealing with the Corporation.

## ARTICLE X

### INDEMNIFICATION

**Section 10.1 Indemnification.** Consistent with its Articles of Incorporation, the Corporation shall indemnify to the fullest extent authorized or permitted by and in accordance with the Michigan Nonprofit Corporation Act (as amended from time to time) or any successor Acts thereto, each director, officer, and employee of the Corporation, non-director volunteer of the Corporation and any affiliate of the Corporation, and each person serving at the request of the Corporation as a director, officer, employee, or non-director volunteer of any nonprofit or business corporation designated by the Board of Directors (collectively called "person" in this Article), who have been made or are threatened to be made a party to an action, suit, or proceeding, whether civil, criminal, administrative or investigative, because such person is or was a director, officer, or employee of the Corporation, or non-director volunteer of the Corporation and any affiliate of the Corporation, or by reason of such person serving or having served at the request of the Corporation as a director, officer, or employee of any nonprofit or business corporation designated by the Board. Notwithstanding the foregoing, this Article shall only apply so long as the acts, omissions, or alleged acts or omissions upon which the actual or threatened action or claim are based were for a purpose reasonably believed to be in the best interests of the Corporation and were not performed or omitted fraudulently or in bad faith or as a result of negligence, and were not in violation of the individual's fiduciary obligation to the Corporation.

**Section 10.2 Insurance.** The Corporation may purchase and maintain insurance on behalf of any person indemnified under this Article and shall further have the power to purchase and maintain insurance on behalf of any person who is or was serving at the request of the Corporation as a director, officer, partner, employee or agent of another corporation, partnership, joint venture, limited liability company, trust or other enterprise insuring against any liability under the conditions described in this Article subject to the power of the Corporation to indemnify such person under applicable law.

## ARTICLE XI

### MISCELLANEOUS

**Section 11.1 Books and Records.** The Corporation shall keep correct and complete books and records of accounts, and other records of the activities of the Corporation as may be appropriate or required by law, and shall also keep minutes of the proceedings of its Members, the Board of Directors and committees having authority from the Board of Directors. All books and records of the Corporation may be inspected by the Members or their respective agent or attorney for any proper purpose at any reasonable time.

**Section 11.2 Fiscal Year.** The fiscal year of the Corporation shall begin at the beginning of July 1 and end at the close of June 30, next succeeding period.

**Section 11.3 Internal Affairs.** These Bylaws shall govern the internal affairs of the Corporation to the extent they are consistent with law and the Articles of Incorporation. Nothing contained in these Bylaws shall, however, prevent the imposition by contract of greater voting, notice or other requirements than those set forth in these Bylaws.

**ARTICLE XII**

**AMENDMENTS TO GOVERNING DOCUMENTS  
AND EFFECTIVE DATE**

**Section 12.1 Amendments.** The power to approve changes to the Articles of Incorporation and these Bylaws shall be vested in the Members.

**Section 12.2 Effective Date.** These Bylaws shall be effective on the date approved and adopted by the Members of the Corporation.

APPROVED AND ADOPTED by the Members of the Corporation on the 25<sup>th</sup> day of June, 2015.

**Spectrum Health Hospitals**

By: Christina M. Landrum  
Printed: Christina Freeman Decker  
Title: Member

**Holland Community Hospitals**

By: Dale Sowders  
Printed: DALE SOWDERS  
Title: Member



Form **990**

**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

**2015**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- Do not enter social security numbers on this form as it may be made public.
- Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2015 calendar year, or tax year beginning 07/01, 2015, and ending 06/30, 20 16

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Final return/terminated  
 Amended return  
 Application pending

**C** Name of organization HEALTH POINTE  
 Doing business as \_\_\_\_\_  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
15100 WHITTAKER WAY  
 City or town, state or province, country, and ZIP or foreign postal code  
GRAND HAVEN, MI 49417

**D** Employer identification number  
47-4398187

**E** Telephone number  
(616) 774-7356

**F** Name and address of principal officer: MARC CHIRCOP  
100 MICHIGAN STREET NE MC005, GRAND RAPIDS, MI 49503

H(a) Is this a group return for subordinates?  Yes  No  
 H(b) Are all subordinates included?  Yes  No  
 If "No," attach a list. (see instructions)

**G** Gross receipts \$ 0

**H(c)** Group exemption number ▶ \_\_\_\_\_

**I** Tax-exempt status:  501(c)(3)  501(c) ( ) ◀ (insert no.)  4947(a)(1) or  527

**J** Website: ▶ HTTP://HEALTH-POINTE.ORG/

**K** Form of organization:  Corporation  Trust  Association  Other ▶

**L** Year of formation: 2015 **M** State of legal domicile: MI

**Part I Summary**

		Prior Year	Current Year
<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>TO FURNISH MEDICAL CARE AND RELATED SERVICES TO THE PUBLIC THROUGH AN AMBULATORY CARE CENTER FOR RECEPTION, CARE, TREATMENT AND (CONTINUED ON SCHEDULE O)</u>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<u>3</u>	<u>6</u>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<u>4</u>	<u>6</u>
	<b>5</b> Total number of individuals employed in calendar year 2015 (Part V, line 2a)	<u>5</u>	<u>0</u>
	<b>6</b> Total number of volunteers (estimate if necessary)	<u>6</u>	<u>0</u>
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<u>7a</u>	<u>0</u>
<b>b</b> Net unrelated business taxable income from Form 990-T, line 34	<u>7b</u>	<u>0</u>	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)		<u>0</u>
	<b>9</b> Program service revenue (Part VIII, line 2g)		<u>0</u>
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)		<u>0</u>
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		<u>0</u>
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<u>0</u>	<u>0</u>
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1–3)		<u>0</u>
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		<u>0</u>
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		<u>0</u>
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)	<u>0</u>	<u>0</u>
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶	<u>0</u>	<u>0</u>
	<b>17</b> Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)		<u>339,386</u>
<b>18</b> Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	<u>0</u>	<u>339,386</u>	
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	<u>0</u>	<u>(339,386)</u>	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	<u>0</u>	<u>8,633,020</u>
	<b>21</b> Total liabilities (Part X, line 26)	<u>0</u>	<u>225,406</u>
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	<u>0</u>	<u>8,407,614</u>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer: MARC CHIRCOP, CHAIR Date: 5/5/2017  
 Type or print name and title

**Paid Preparer Use Only**

Print/Type preparer's name: RACHEL SPURLOCK Preparer's signature: Rachel Spurlock Date: 4/27/2017 Check  if self-employed PTIN: P00520729  
 Firm's name ▶ CROWE HORWATH LLP Firm's EIN ▶ 35-0921680  
 Firm's address ▶ 9600 BROWNSBORO ROAD, SUITE 400, LOUISVILLE, KY 40241-1122 Phone no. (502) 326-3996

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

## Application for Extension of Time To File an Exempt Organization Return

(Rev. January 2014)

OMB No. 1545-1709

Department of the Treasury  
Internal Revenue Service

▶ **File a separate application for each return.**  
▶ **Information about Form 8868 and its instructions is at [www.irs.gov/form8868](http://www.irs.gov/form8868).**

- If you are filing for an **Automatic 3-Month Extension, complete only Part I** and check this box
- If you are filing for an **Additional (Not Automatic) 3-Month Extension, complete only Part II** (on page 2 of this form).

**Do not complete Part II unless** you have already been granted an automatic 3-month extension on a previously filed Form 8868.

**Electronic filing (e-file).** You can electronically file Form 8868 if you need a 3-month automatic extension of time to file (6 months for a corporation required to file Form 990-T), or an additional (not automatic) 3-month extension of time. You can electronically file Form 8868 to request an extension of time to file any of the forms listed in Part I or Part II with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, which must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/efile](http://www.irs.gov/efile) and click on *e-file for Charities & Nonprofits*.

**Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).**

A corporation required to file Form 990-T and requesting an automatic 6-month extension—check this box and complete Part I only

*All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.*

Enter filer's identifying number, see instructions

<b>Type or print</b>  File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. <u>HEALTH POINTE</u>	Employer identification number (EIN) or <u>47-4398187</u>
	Number, street, and room or suite no. If a P.O. box, see instructions. <u>15100 WHITTAKER WAY</u>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <u>GRAND HAVEN, MI 49417</u>	

Enter the Return code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

• The books are in the care of ▶ MARC CHIRCOP

Telephone No. ▶ (616) 774-5083 Fax No. ▶ \_\_\_\_\_

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_ . If this is for the whole group, check this box  . If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension is for.

**1** I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until 02/15, 20 17, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
▶  calendar year 20 \_\_\_\_ or

▶  tax year beginning 07/01, 20 15, and ending 06/30, 20 16.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$

**Caution.** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

• If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** and check this box

**Note.** Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.

• If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** (on page 1).

**Part II Additional (Not Automatic) 3-Month Extension of Time.** Only file the original (no copies needed).

Enter filer's identifying number, see instructions

Type or print  File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. <b>HEALTH POINTE</b>	Employer identification number (EIN) or <b>47-4398187</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>602 MICHIGAN AVENUE</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>HOLLAND, MI 49423</b>	

Enter the Return code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01		
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.**

- The books are in the care of  **MARC CHIRCOP**  
Telephone No.  (616) 774-5083 Fax No.
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_ If this is for the whole group, check this box . If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension is for.

- I request an additional 3-month extension of time until 05/15, 20 17.
- For calendar year \_\_\_\_\_, or other tax year beginning 07/01, 20 15, and ending 06/30, 20 16.
- If the tax year entered in line 5 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period
- State in detail why you need the extension ADDITIONAL TIME IS REQUIRED TO GATHER THE INFORMATION NECESSARY TO FILE A COMPLETE AND ACCURATE RETURN

<b>8a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>8a</b>	\$
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868.	<b>8b</b>	\$
<b>c</b> <b>Balance due.</b> Subtract line 8b from line 8a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>8c</b>	\$

**Signature and Verification must be completed for Part II only.**

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature  *Charles P. Sayre, Jr.* Title  CPA Date  2/2/2017

**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III

**1** Briefly describe the organization's mission:  
HEALTH POINTE WAS ESTABLISHED TO FULFILL A CRITICAL GAP IN ACCESS TO HEALTH CARE IN THE LOCAL COMMUNITY THROUGH AN AMBULATORY HEALTHCARE FACILITY.

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?  Yes  No  
If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services?  Yes  No  
If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code: ) (Expenses \$ 0 including grants of \$ 0 ) (Revenue \$ 0 )  
THE CURRENT FISCAL YEAR DOES NOT HAVE ANY EXPENSES RELATED TO THE ACCOMPLISHMENT OF PROGRAM SERVICES AS A RESULT OF THE ONGOING CONSTRUCTION OF THE AMBULATORY HEALTHCARE FACILITY, BUT WILL HAVE PROGRAM SERVICE EXPENSES ONCE THE FACILITY IS COMPLETED AND OPERATIONS BEGIN. HEALTH POINTE IS A JOINT VENTURE BETWEEN TWO CHARITABLE IRC 501(C)(3) HEALTH CARE ORGANIZATIONS (SPECTRUM HEALTH HOSPITALS AND HOLLAND COMMUNITY HOSPITAL), WHO ARE COMING TOGETHER TO PROVIDE A STATE OF THE ART OUTPATIENT COMMUNITY HEALTH CARE FACILITY TO FULFILL A CRITICAL GAP IN ACCESS TO HEALTH CARE. HEALTH POINTE IS A CLINICALLY INTEGRATED AMBULATORY CARE CENTER THAT WILL PROVIDE PRIMARY CARE SERVICES, PHYSICIAN SPECIALISTS, IMAGING (X-RAY, ULTRASOUND, CT, MRI, ETC.) PHYSICAL THERAPY/REHABILITATION SERVICES AND URGENT CARE. SPECIALTIES PROVIDED BY HEALTH POINT WILL ALSO INCLUDE CARDIOLOGY, ENDOCRINOLOGY, NEUROLOGY, AND UROLOGY. HEALTH POINTE WILL OFFER TREATMENT REGARDLESS OF AN INDIVIDUAL'S INSURANCE COVERAGE OR ABILITY TO PAY. ONCE OPEN, HEALTH POINTE IS EXPECTED TO HAVE 22 PHYSICIANS, 11 ADVANCE (CONTINUED ON SCHEDULE O)

**4b** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4d** Other program services (Describe in Schedule O.)  
(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses  0

**Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i> . . . . .	✓	
<b>2</b> Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)? . . . . .		✓
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i> . . . . .		✓
<b>4</b> <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i> . . . . .	✓	
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i> . . . . .		✓
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i> . . . . .		✓
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i> . . . . .		✓
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i> . . . . .		✓
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i> . . . . .		✓
<b>10</b> Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i> . . . . .		✓
<b>11</b> If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i> . . . . .	✓	
<b>b</b> Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i> . . . . .		✓
<b>c</b> Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i> . . . . .		✓
<b>d</b> Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i> . . . . .		✓
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i> . . . . .	✓	
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i> . . . . .		✓
<b>12 a</b> Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i> . . . . .		✓
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i> . . . . .		✓
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i> . . . . .		✓
<b>14 a</b> Did the organization maintain an office, employees, or agents outside of the United States? . . . . .		✓
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV.</i> . . . . .		✓
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i> . . . . .		✓
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV.</i> . . . . .		✓
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i> (see instructions) . . . . .		✓
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i> . . . . .		✓
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i> . . . . .		✓

**Part IV Checklist of Required Schedules (continued)**

	Yes	No
<b>20 a</b> Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H . . . . .</i>		✓
<b>b</b> If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return? . . . . .		
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II . . . . .</i>		✓
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III . . . . .</i>		✓
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J . . . . .</i>		✓
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a . . . . .</i>		✓
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? . . . . .		
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds? . . . . .		
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? . . . . .		
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I . . . . .</i>		✓
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I . . . . .</i>		✓
<b>26</b> Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II . . . . .</i>		✓
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III . . . . .</i>		✓
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV . . . . .</i>		✓
<b>b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV . . . . .</i>		✓
<b>c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV . . . . .</i>		✓
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M . . . . .</i>		✓
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M . . . . .</i>		✓
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I . . . . .</i>		✓
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II . . . . .</i>		✓
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I . . . . .</i>		✓
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1 . . . . .</i>		✓
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .		✓
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2 . . . . .</i>		
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2 . . . . .</i>		✓
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI . . . . .</i>		✓
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O.	✓	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
<b>1a</b>	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable . . . . . <b>1a</b> <input type="text" value="1"/>		
<b>b</b>	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable . . . . . <b>1b</b> <input type="text" value="0"/>		
<b>c</b>	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners? . . . . . <b>1c</b>	<input checked="" type="checkbox"/>	
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return <b>2a</b> <input type="text" value="0"/>		
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions) . . . . . <b>2b</b>		
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year? . . . . . <b>3a</b>		<input checked="" type="checkbox"/>
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O . . . . . <b>3b</b>		
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? . . . . . <b>4a</b>		<input checked="" type="checkbox"/>
<b>b</b>	If "Yes," enter the name of the foreign country: ▶ _____ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? . . . . . <b>5a</b>		<input checked="" type="checkbox"/>
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? <b>5b</b>		<input checked="" type="checkbox"/>
<b>c</b>	If "Yes" to line 5a or 5b, did the organization file Form 8886-T? . . . . . <b>5c</b>		
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions? . . . . . <b>6a</b>		<input checked="" type="checkbox"/>
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? . . . . . <b>6b</b>		
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? . . . . . <b>7a</b>		<input checked="" type="checkbox"/>
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided? . . . . . <b>7b</b>		
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? . . . . . <b>7c</b>		<input checked="" type="checkbox"/>
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year <b>7d</b> <input type="text"/>		
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? <b>7e</b>		<input checked="" type="checkbox"/>
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? . . . . . <b>7f</b>		<input checked="" type="checkbox"/>
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? <b>7g</b>		
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? <b>7h</b>		
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? . . . . . <b>8</b>		
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the sponsoring organization make any taxable distributions under section 4966? . . . . . <b>9a</b>		
<b>b</b>	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? . . . . . <b>9b</b>		
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12 . . . . . <b>10a</b> <input type="text"/>		
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities . . . . . <b>10b</b> <input type="text"/>		
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>a</b>	Gross income from members or shareholders . . . . . <b>11a</b> <input type="text"/>		
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.) . . . . . <b>11b</b> <input type="text"/>		
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041? <b>12a</b>		
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year . . . . . <b>12b</b> <input type="text"/>		
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state? . . . . . <b>13a</b>		
<b>b</b>	<b>Note.</b> See the instructions for additional information the organization must report on Schedule O. Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans . . . . . <b>13b</b> <input type="text"/>		
<b>c</b>	Enter the amount of reserves on hand . . . . . <b>13c</b> <input type="text"/>		
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year? . . . . . <b>14a</b>		<input checked="" type="checkbox"/>
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . . <b>14b</b>		

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

**Section A. Governing Body and Management**

		Yes	No
<b>1a</b>	Enter the number of voting members of the governing body at the end of the tax year . . . . . <b>1a</b> 6 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
<b>b</b>	Enter the number of voting members included in line 1a, above, who are independent . . . . . <b>1b</b> 6		
<b>2</b>	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? . . . . .		✓
<b>3</b>	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? . . . . .	✓	
<b>4</b>	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? . . . . .		✓
<b>5</b>	Did the organization become aware during the year of a significant diversion of the organization's assets? . . . . .		✓
<b>6</b>	Did the organization have members or stockholders? . . . . .	✓	
<b>7a</b>	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? . . . . .	✓	
<b>b</b>	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? . . . . .	✓	
<b>8</b>	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>a</b>	The governing body? . . . . .	✓	
<b>b</b>	Each committee with authority to act on behalf of the governing body? . . . . .		✓
<b>9</b>	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? <i>If "Yes," provide the names and addresses in Schedule O.</i> . . . . .		✓

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
<b>10a</b>	Did the organization have local chapters, branches, or affiliates? . . . . .		✓
<b>b</b>	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? . . . . .		
<b>11a</b>	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? . . . . .	✓	
<b>b</b>	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
<b>12a</b>	Did the organization have a written conflict of interest policy? <i>If "No," go to line 13</i> . . . . .	✓	
<b>b</b>	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? . . . . .	✓	
<b>c</b>	Did the organization regularly and consistently monitor and enforce compliance with the policy? <i>If "Yes," describe in Schedule O how this was done</i> . . . . .	✓	
<b>13</b>	Did the organization have a written whistleblower policy? . . . . .		✓
<b>14</b>	Did the organization have a written document retention and destruction policy? . . . . .		✓
<b>15</b>	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b>	The organization's CEO, Executive Director, or top management official . . . . .		✓
<b>b</b>	Other officers or key employees of the organization . . . . .		✓
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
<b>16a</b>	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? . . . . .		✓
<b>b</b>	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? . . . . .		

**Section C. Disclosure**

- 17** List the states with which a copy of this Form 990 is required to be filed ► NONE
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
 Own website     Another's website     Upon request     Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: ►  
 MARC CHIRCOP, 100 MICHIGAN ST, NE MC005, GRAND RAPIDS, MI 49503, (616)774-5083

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MARC CHIRCOP CHAIR	2.0 0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					0	0	0
(2) JULIE LEPZINSKI SECRETARY	1.0 0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					0	0	0
(3) MARK PAWLAK TREASURER	1.0 0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					0	0	0
(4) DAVID OTTENBAKER MD DIRECTOR	1.0 0.0	<input checked="" type="checkbox"/>						0	0	0
(5) DALE SOWDERS DIRECTOR	1.0 0.0	<input checked="" type="checkbox"/>						0	0	0
(6) JOSEPH VANDERMEER MD DIRECTOR	1.0 0.0	<input checked="" type="checkbox"/>						0	0	0
(7)										
(8)										
(9)										
(10)										
(11)										
(12)										
(13)										
(14)										

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
<b>1b Sub-total</b>							0	0	0	
<b>1c Total from continuation sheets to Part VII, Section A</b>							0	0	0	
<b>1d Total (add lines 1b and 1c)</b>							0	0	0	

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		✓
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		✓
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		✓

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

**Part VIII Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1a</b>	Federated campaigns . . . . . <b>1a</b>					
	<b>b</b>	Membership dues . . . . . <b>1b</b>					
	<b>c</b>	Fundraising events . . . . . <b>1c</b>					
	<b>d</b>	Related organizations . . . . . <b>1d</b>					
	<b>e</b>	Government grants (contributions)					
	<b>f</b>	All other contributions, gifts, grants, and similar amounts not included above <b>1f</b>					
	<b>g</b>	Noncash contributions included in lines 1a-1f: \$					
	<b>h</b>	<b>Total.</b> Add lines 1a-1f . . . . . ▶	0				
<b>Program Service Revenue</b>			<b>Business Code</b>				
	<b>2a</b>	.....					
	<b>b</b>	.....					
	<b>c</b>	.....					
	<b>d</b>	.....					
	<b>e</b>	.....					
	<b>f</b>	All other program service revenue	0	0	0	0	
<b>g</b>	<b>Total.</b> Add lines 2a-2f . . . . . ▶	0					
<b>Other Revenue</b>	<b>3</b>	Investment income (including dividends, interest, and other similar amounts) . . . . . ▶					
	<b>4</b>	Income from investment of tax-exempt bond proceeds ▶					
	<b>5</b>	Royalties . . . . . ▶					
	<b>6a</b>	Gross rents . . . . .	(i) Real				
			(ii) Personal				
	<b>b</b>	Less: rental expenses					
	<b>c</b>	Rental income or (loss)	0	0			
	<b>d</b>	Net rental income or (loss) . . . . . ▶					
	<b>7a</b>	Gross amount from sales of assets other than inventory	(i) Securities				
			(ii) Other				
	<b>b</b>	Less: cost or other basis and sales expenses . . . . .					
	<b>c</b>	Gain or (loss) . . . . .	0	0			
	<b>d</b>	Net gain or (loss) . . . . . ▶					
	<b>8a</b>	Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18 . . . . . <b>a</b>					
	<b>b</b>	Less: direct expenses . . . . . <b>b</b>					
	<b>c</b>	Net income or (loss) from fundraising events . . ▶					
<b>9a</b>	Gross income from gaming activities. See Part IV, line 19 . . . . . <b>a</b>						
		Less: direct expenses . . . . . <b>b</b>					
		Net income or (loss) from gaming activities . . ▶					
<b>10a</b>	Gross sales of inventory, less returns and allowances . . . . . <b>a</b>						
		Less: cost of goods sold . . . . . <b>b</b>					
		Net income or (loss) from sales of inventory . . ▶					
Miscellaneous Revenue		<b>Business Code</b>					
<b>11a</b>	.....						
<b>b</b>	.....						
<b>c</b>	.....						
<b>d</b>	All other revenue . . . . .	0	0	0	0		
<b>e</b>	<b>Total.</b> Add lines 11a-11d . . . . . ▶	0					
<b>12</b>	<b>Total revenue.</b> See instructions. . . . . ▶	0	0	0	0		

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 . . . . .				
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22 . . . . .				
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 . . . . .				
<b>4</b> Benefits paid to or for members . . . . .				
<b>5</b> Compensation of current officers, directors, trustees, and key employees . . . . .				
<b>6</b> Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) . . . . .	0	0		
<b>7</b> Other salaries and wages . . . . .	0	0		
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions) . . . . .	0	0		
<b>9</b> Other employee benefits . . . . .	0	0		
<b>10</b> Payroll taxes . . . . .	0	0		
<b>11</b> Fees for services (non-employees):				
<b>a</b> Management . . . . .	0	0		
<b>b</b> Legal . . . . .	115,466	0	115,466	
<b>c</b> Accounting . . . . .	0	0		
<b>d</b> Lobbying . . . . .	20,000	0	20,000	
<b>e</b> Professional fundraising services. See Part IV, line 17 . . . . .				
<b>f</b> Investment management fees . . . . .	0	0		
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.) . . . . .	149,446		149,446	
<b>12</b> Advertising and promotion . . . . .				
<b>13</b> Office expenses . . . . .	374		374	
<b>14</b> Information technology . . . . .	0	0		
<b>15</b> Royalties . . . . .	0	0		
<b>16</b> Occupancy . . . . .	13,693		13,693	
<b>17</b> Travel . . . . .	0	0		
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials . . . . .	0	0		
<b>19</b> Conferences, conventions, and meetings . . . . .	0	0		
<b>20</b> Interest . . . . .				
<b>21</b> Payments to affiliates . . . . .				
<b>22</b> Depreciation, depletion, and amortization . . . . .	0	0		
<b>23</b> Insurance . . . . .	0	0		
<b>24</b> Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
<b>a</b> MISCELLANEOUS OPERATING EXPENSES . . . . .	40,407		40,407	
<b>b</b> . . . . .				
<b>c</b> . . . . .				
<b>d</b> . . . . .				
<b>e</b> All other expenses . . . . .				
<b>25</b> Total functional expenses. Add lines 1 through 24e . . . . .	339,386	0	339,386	0
<b>26</b> Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720) . . . . .				

**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

		(A)	(B)
		Beginning of year	End of year
<b>Assets</b>	<b>1</b> Cash—non-interest-bearing . . . . .		<b>1</b>
	<b>2</b> Savings and temporary cash investments . . . . .		<b>2</b> 5,328,039
	<b>3</b> Pledges and grants receivable, net . . . . .		<b>3</b>
	<b>4</b> Accounts receivable, net . . . . .		<b>4</b>
	<b>5</b> Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L . . . . .		<b>5</b> 0
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L . . . . .		<b>6</b> 0
	<b>7</b> Notes and loans receivable, net . . . . .		<b>7</b>
	<b>8</b> Inventories for sale or use . . . . .		<b>8</b>
	<b>9</b> Prepaid expenses and deferred charges . . . . .		<b>9</b>
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	<b>10a</b> 3,264,981	
	<b>b</b> Less: accumulated depreciation . . . . .	<b>10b</b> 0	<b>10c</b> 3,264,981
	<b>11</b> Investments—publicly traded securities . . . . .		<b>11</b>
	<b>12</b> Investments—other securities. See Part IV, line 11 . . . . .	0	<b>12</b> 0
	<b>13</b> Investments—program-related. See Part IV, line 11 . . . . .	0	<b>13</b> 0
	<b>14</b> Intangible assets . . . . .		<b>14</b> 40,000
	<b>15</b> Other assets. See Part IV, line 11 . . . . .	0	<b>15</b> 0
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 34) . . . . .	0	<b>16</b> 8,633,020	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses . . . . .		<b>17</b>
	<b>18</b> Grants payable . . . . .		<b>18</b>
	<b>19</b> Deferred revenue . . . . .		<b>19</b>
	<b>20</b> Tax-exempt bond liabilities . . . . .		<b>20</b>
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D . . . . .		<b>21</b>
	<b>22</b> Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L . . . . .		<b>22</b>
	<b>23</b> Secured mortgages and notes payable to unrelated third parties . . . . .		<b>23</b>
	<b>24</b> Unsecured notes and loans payable to unrelated third parties . . . . .		<b>24</b>
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D . . . . .	0	<b>25</b> 225,406
	<b>26 Total liabilities.</b> Add lines 17 through 25 . . . . .	0	<b>26</b> 225,406
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.</b>		
	<b>27</b> Unrestricted net assets . . . . .		<b>27</b> 8,407,614
	<b>28</b> Temporarily restricted net assets . . . . .		<b>28</b>
	<b>29</b> Permanently restricted net assets . . . . .		<b>29</b>
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.</b>		
	<b>30</b> Capital stock or trust principal, or current funds . . . . .		<b>30</b>
	<b>31</b> Paid-in or capital surplus, or land, building, or equipment fund . . . . .		<b>31</b>
	<b>32</b> Retained earnings, endowment, accumulated income, or other funds . . . . .		<b>32</b>
	<b>33</b> Total net assets or fund balances . . . . .	0	<b>33</b> 8,407,614
	<b>34</b> Total liabilities and net assets/fund balances . . . . .	0	<b>34</b> 8,633,020

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	0
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	339,386
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	(339,386)
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	<b>4</b>	0
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain in Schedule O)	<b>9</b>	8,747,000
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	<b>10</b>	8,407,614

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

- 1** Accounting method used to prepare the Form 990:  Cash  Accrual  Other \_\_\_\_\_  
 If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant? . . .  
 If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:  
 Separate basis  Consolidated basis  Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant? . . .  
 If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:  
 Separate basis  Consolidated basis  Both consolidated and separate basis
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? . . .  
 If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? . . .
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.

	Yes	No
<b>2a</b>		✓
<b>2b</b>		✓
<b>2c</b>		
<b>3a</b>		✓
<b>3b</b>		

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

**Public Charity Status and Public Support**

OMB No. 1545-0047

**2015**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Name of the organization HEALTH POINTE	Employer identification number 47-4398187
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**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1  A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2  A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3  A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4  A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6  A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8  A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9  An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10  An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
  - a  **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b  **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c  **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d  **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e  Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations  

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .						
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
<b>4 Total.</b> Add lines 1 through 3 . . . . .						
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . .						
<b>6 Public support.</b> Subtract line 5 from line 4.						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
<b>7</b> Amounts from line 4 . . . . .						
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .						
<b>11 Total support.</b> Add lines 7 through 10						
<b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .					<b>12</b>	
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2015 (line 6, column (f) divided by line 11, column (f)) . . . . .	<b>14</b>	%
<b>15</b> Public support percentage from 2014 Schedule A, Part II, line 14 . . . . .	<b>15</b>	%
<b>16a 33 1/3% support test—2015.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>b 33 1/3% support test—2014.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>17a 10%-facts-and-circumstances test—2015.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>b 10%-facts-and-circumstances test—2014.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ <input type="checkbox"/>		

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . .						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . .						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . .						
<b>6 Total.</b> Add lines 1 through 5 . . . .						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . .						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year . . . .						
<b>c</b> Add lines 7a and 7b . . . .						
<b>8 Public support.</b> (Subtract line 7c from line 6.) . . . .						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
<b>9</b> Amounts from line 6 . . . .						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . .						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . .						
<b>c</b> Add lines 10a and 10b . . . .						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . .						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . .						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . .						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2015 (line 8, column (f) divided by line 13, column (f)) . . . .	<b>15</b>	%
<b>16</b> Public support percentage from 2014 Schedule A, Part III, line 15 . . . .	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for <b>2015</b> (line 10c, column (f) divided by line 13, column (f)) . . . .	<b>17</b>	%
<b>18</b> Investment income percentage from <b>2014</b> Schedule A, Part III, line 17 . . . .	<b>18</b>	%
<b>19a 33 1/3% support tests—2015.</b> If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input type="checkbox"/>		
<b>b 33 1/3% support tests—2014.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input type="checkbox"/>		
<b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . <input type="checkbox"/>		

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 11 on Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 11a or 11b in Part I, answer (b) and (c) below.		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in <b>Part VI</b> , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b	<b>Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	<b>Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in <b>Part VI</b> .		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in <b>Part VI</b> .		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in <b>Part VI</b> .		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in <b>Part VI</b> .		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b	Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

**Part IV Supporting Organizations (continued)**

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		

**Section B. Type I Supporting Organizations**

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		

**Section C. Type II Supporting Organizations**

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		

**Section D. All Type III Supporting Organizations**

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		

**Section E. Type III Functionally-Integrated Supporting Organizations**

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2	Activities Test. Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
3	Parent of Supported Organizations. Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1  Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

<b>Section A - Adjusted Net Income</b>		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
<b>8 Adjusted Net Income</b> (subtract lines 5, 6 and 7 from line 4)	<b>8</b>		
<b>Section B - Minimum Asset Amount</b>		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
<b>d Total</b> (add lines 1a, 1b, and 1c)	<b>1d</b>		
e Discount claimed for blockage or other factors (explain in detail in <b>Part VI</b> ):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035	6		
7 Recoveries of prior-year distributions	7		
<b>8 Minimum Asset Amount</b> (add line 7 to line 6)	<b>8</b>		
<b>Section C - Distributable Amount</b>			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3	4		
5 Income tax imposed in prior year	5		
<b>6 Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	<b>6</b>		
7 <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).			

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 <b>Total annual distributions.</b> Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2015 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2015	(iii) Distributable Amount for 2015
1 Distributable amount for 2015 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2015 (reasonable cause required-see instructions)			
3 Excess distributions carryover, if any, to 2015:			
a			
b			
c			
d From 2013 . . . . .			
e From 2014 . . . . .			
f <b>Total</b> of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2015 distributable amount			
i Carryover from 2010 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2015 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2015 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2015, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).			
6 Remaining underdistributions for 2015. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).			
7 <b>Excess distributions carryover to 2016.</b> Add lines 3j and 4c.			
8 Breakdown of line 7:			
a			
b			
c Excess from 2013 . . . . .			
d Excess from 2014 . . . . .			
e Excess from 2015 . . . . .			

**SCHEDULE C**  
**(Form 990 or 990-EZ)**

**Political Campaign and Lobbying Activities**

OMB No. 1545-0047

**2015**

Department of the Treasury  
Internal Revenue Service

**For Organizations Exempt From Income Tax Under section 501(c) and section 527**

▶ **Complete if the organization is described below.** ▶ **Attach to Form 990 or Form 990-EZ.**  
▶ **Information about Schedule C (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).**

**Open to Public Inspection**

**If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then**

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

**If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then**

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

**If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (see separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (see separate instructions), then**

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization HEALTH POINTE	Employer identification number 47-4398187
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**Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.**

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.
- 2 Political expenditures . . . . . ▶ \$
- 3 Volunteer hours . . . . .

**Part I-B Complete if the organization is exempt under section 501(c)(3).**

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 . . . . . ▶ \$
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 . . . . . ▶ \$
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? . . . . .  Yes  No
- 4a Was a correction made? . . . . .  Yes  No
- b If "Yes," describe in Part IV.

**Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).**

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities . . . . . ▶ \$
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities . . . . . ▶ \$
- 3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b . . . . . ▶ \$
- 4 Did the filing organization file **Form 1120-POL** for this year? . . . . .  Yes  No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				

**Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).**

- A** Check  if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).
- B** Check  if the filing organization checked box A and "limited control" provisions apply.

<b>Limits on Lobbying Expenditures</b> (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
<b>1a</b>	Total lobbying expenditures to influence public opinion (grass roots lobbying) . . . . .														
<b>b</b>	Total lobbying expenditures to influence a legislative body (direct lobbying) . . . . .														
<b>c</b>	Total lobbying expenditures (add lines 1a and 1b) . . . . .														
<b>d</b>	Other exempt purpose expenditures . . . . .														
<b>e</b>	Total exempt purpose expenditures (add lines 1c and 1d) . . . . .														
<b>f</b>	Lobbying nontaxable amount. Enter the amount from the following table in both columns.														
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">If the amount on line 1e, column (a) or (b) is:</th> <th style="text-align: left;">The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>		If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.		
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
<b>g</b>	Grassroots nontaxable amount (enter 25% of line 1f) . . . . .														
<b>h</b>	Subtract line 1g from line 1a. If zero or less, enter -0- . . . . .														
<b>i</b>	Subtract line 1f from line 1c. If zero or less, enter -0- . . . . .														
<b>j</b>	If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year? . . . . .		<input type="checkbox"/> Yes <input type="checkbox"/> No												

**4-Year Averaging Period Under section 501(h)**  
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the separate instructions for lines 2a through 2f.)

<b>Lobbying Expenditures During 4-Year Averaging Period</b>					
Calendar year (or fiscal year beginning in)	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) Total
<b>2a</b> Lobbying nontaxable amount					
<b>b</b> Lobbying ceiling amount (150% of line 2a, column (e))					
<b>c</b> Total lobbying expenditures					
<b>d</b> Grassroots nontaxable amount					
<b>e</b> Grassroots ceiling amount (150% of line 2d, column (e))					
<b>f</b> Grassroots lobbying expenditures					

**Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).**

For each "Yes," response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.	(a)		(b)
	Yes	No	Amount
<b>1</b> During the year, did the filing organization attempt to influence foreign, national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
<b>a</b> Volunteers?		✓	
<b>b</b> Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?		✓	
<b>c</b> Media advertisements?	✓		2,505
<b>d</b> Mailings to members, legislators, or the public?	✓		4,239
<b>e</b> Publications, or published or broadcast statements?		✓	
<b>f</b> Grants to other organizations for lobbying purposes?		✓	
<b>g</b> Direct contact with legislators, their staffs, government officials, or a legislative body?		✓	
<b>h</b> Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?		✓	
<b>i</b> Other activities?	✓		13,256
<b>j</b> Total. Add lines 1c through 1i			20,000
<b>2a</b> Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?		✓	
<b>b</b> If "Yes," enter the amount of any tax incurred under section 4912			
<b>c</b> If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
<b>d</b> If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

**Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).**

	Yes	No
<b>1</b> Were substantially all (90% or more) dues received nondeductible by members?	<b>1</b>	
<b>2</b> Did the organization make only in-house lobbying expenditures of \$2,000 or less?	<b>2</b>	
<b>3</b> Did the organization agree to carry over lobbying and political expenditures from the prior year?	<b>3</b>	

**Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No," OR (b) Part III-A, line 3, is answered "Yes."**

<b>1</b> Dues, assessments and similar amounts from members	<b>1</b>
<b>2</b> Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).	
<b>a</b> Current year	<b>2a</b>
<b>b</b> Carryover from last year	<b>2b</b>
<b>c</b> Total	<b>2c</b>
<b>3</b> Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	<b>3</b>
<b>4</b> If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	<b>4</b>
<b>5</b> Taxable amount of lobbying and political expenditures (see instructions)	<b>5</b>

**Part IV Supplemental Information**

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (see instructions); and Part II-B, line 1. Also, complete this part for any additional information.

SEE STATEMENT

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Part IV

**Supplemental Information.** Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (see instructions); and Part II-B, line 1. Also, complete this part for any additional information.

Return Reference - Identifier	Explanation
SCHEDULE C, PART II-B, LINE 1 - DETAILED DESCRIPTION OF THE LOBBYING ACTIVITY	HEALTH POINTE HAS CONTRIBUTED FUNDS TO ASSIST WITH EDUCATING THE PUBLIC REGARDING A LOCAL TOWNSHIP BALLOT INITIATIVE. EDUCATIONAL MATERIALS INCLUDED PRINTED MATERIALS, RADIO AND INTERNET COMMUNICATIONS, AND OTHER ADMINISTRATIVE EXPENSES.
SCHEDULE C, PART II-B, LINE 11 - OTHER ACTIVITIES	LOBBYING EXPENSES REPORTED ON LINE 11 REFLECT LEGAL, CONSULTING AND OTHER ADMINISTRATIVE EXPENSES.

SCHEDULE D (Form 990)

Supplemental Financial Statements

OMB No. 1545-0047

2015

Open to Public Inspection

Department of the Treasury Internal Revenue Service

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

Name of the organization

HEALTH POINTE

Employer identification number

47-4398187

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?, 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 2 columns: Held at the End of the Tax Year. Rows include: 1 Purpose(s) of conservation easements held by the organization (check all that apply), 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year. (2a Total number of conservation easements, 2b Total acreage restricted by conservation easements, 2c Number of conservation easements on a certified historic structure included in (a), 2d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register), 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year, 4 Number of states where property subject to conservation easement is located, 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?, 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year, 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year, 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?, 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 2 columns: Revenue, Assets. Rows include: 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items. 1b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenue included on Form 990, Part VIII, line 1, (ii) Assets included in Form 990, Part X. 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items: a Revenue included on Form 990, Part VIII, line 1, b Assets included in Form 990, Part X.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** *(continued)*

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a**  Public exhibition
  - b**  Scholarly research
  - c**  Preservation for future generations
  - d**  Loan or exchange programs
  - e**  Other .....
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?  **Yes**  **No**

**Part IV Escrow and Custodial Arrangements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?  **Yes**  **No**
- b** If "Yes," explain the arrangement in Part XIII and complete the following table:
- |  | Amount    |
|--|-----------|
| <b>c</b> Beginning balance             | <b>1c</b> |
| <b>d</b> Additions during the year     | <b>1d</b> |
| <b>e</b> Distributions during the year | <b>1e</b> |
| <b>f</b> Ending balance                | <b>1f</b> |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?  **Yes**  **No**
- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

**Part V Endowment Funds.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

- |   | (a) Current year | (b) Prior year | (c) Two years back | (d) Three years back | (e) Four years back |
|---|------------------|----------------|--------------------|----------------------|---------------------|
| <b>1a</b> Beginning of year balance                     |                  |                |                    |                      |                     |
| <b>b</b> Contributions                                  |                  |                |                    |                      |                     |
| <b>c</b> Net investment earnings, gains, and losses     |                  |                |                    |                      |                     |
| <b>d</b> Grants or scholarships                         |                  |                |                    |                      |                     |
| <b>e</b> Other expenditures for facilities and programs |                  |                |                    |                      |                     |
| <b>f</b> Administrative expenses                        |                  |                |                    |                      |                     |
| <b>g</b> End of year balance                            |                  |                |                    |                      |                     |
- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a** Board designated or quasi-endowment ▶ .....%
  - b** Permanent endowment ▶ .....%
  - c** Temporarily restricted endowment ▶ .....%
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- |   | Yes           | No |
|---|---------------|----|
| <b>(i)</b> unrelated organizations  | <b>3a(i)</b>  |    |
| <b>(ii)</b> related organizations   | <b>3a(ii)</b> |    |
| <b>b</b> If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? | <b>3b</b>     |    |
- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
<b>1a</b> Land		2,227,369		2,227,369
<b>b</b> Buildings				
<b>c</b> Leasehold improvements				
<b>d</b> Equipment				
<b>e</b> Other		1,037,612		1,037,612
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				3,264,981

**Part VII Investments—Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A) .....		
(B) .....		
(C) .....		
(D) .....		
(E) .....		
(F) .....		
(G) .....		
(H) .....		

Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶

**Part VIII Investments—Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		

Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	

Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DUE TO MEMBERS	225,406
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	

Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶ 225,406

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII



**Supplemental Information to Form 990 or 990-EZ**  
Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

Name of the Organization  
**HEALTH POINTE**

Employer Identification Number  
**47-4398187**

Return Reference - Identifier	Explanation
FORM 990, PART I, LINE 1 - BRIEF MISSION	RELIEF OF ANY PERSON OR PERSONS, INDIGENT OR OTHERWISE, WHO ARE SICK, INFIRM OR INJURED, OR WHO ARE AFFLICTED WITH DISEASE OR DISABILITY, WHETHER PHYSICAL OR MENTAL, THROUGH APPROPRIATELY LICENSED PHYSICIANS AND OTHER HEALTH CARE PROFESSIONALS IN SUPPORT OF ITS MEMBERS' OPERATIONS.
FORM 990, PART III, LINE 4A - PROGRAM SERVICE DESCRIPTION	PRACTICE PROVIDERS, 92 CLINICAL STAFF, AND 17 SUPPORT STAFF ON-SITE. BY YEAR 5, HEALTH POINTE IS EXPECTED TO GROW TO 29 PHYSICIANS, 16 ACTIVE PRACTICE PROVIDERS, 138 CLINICAL STAFF, AND 18 ADMINISTRATIVE STAFF. FURTHERMORE, HEALTH POINTE EXPECTS TO TREAT MORE THAN 20,000 PATIENTS ANNUALLY THROUGHOUT THE COMMUNITY.
FORM 990, PART VI, LINE 3 - DELEGATION OF MANAGEMENT DUTIES	THE ORGANIZATION HAS A MANAGEMENT SERVICES AGREEMENT WITH BOTH SPECTRUM HEALTH HOSPITALS AND HOLLAND COMMUNITY HOSPITAL, BOTH OF WHOM ARE MEMBER ORGANIZATIONS. THE MEMBER ORGANIZATIONS WILL PROVIDE PERSONNEL AND SERVICES TO LEAD, MANAGE AND OPERATE HEALTH POINTE AND RELATED OPERATIONS AS DIRECTED BY THE HEALTH POINTE BOARD OF DIRECTORS. THE SERVICES WILL INCLUDE DIRECT MANAGEMENT OF HEALTH POINTE'S BUSINESS, FINANCIAL MATTERS, PERSONNEL, AND THE PROVISION OF CLINICAL SERVICES.
FORM 990, PART VI, LINE 6 - CLASSES OF MEMBERS OR STOCKHOLDERS	<p>THE ORGANIZATION HAS TWO MEMBERS AS FOLLOWS:</p> <ul style="list-style-type: none"> <li>- SPECTRUM HEALTH HOSPITALS (EIN 38-1360529), A MICHIGAN NONPROFIT CORPORATION;</li> <li>- HOLLAND COMMUNITY HOSPITAL (EIN 38-2800065), A MICHIGAN NONPROFIT CORPORATION</li> </ul> <p>BOTH MEMBERS ARE TAX-EXEMPT UNDER INTERNAL REVENUE CODE SECTION 501(C)(3).</p>
FORM 990, PART VI, LINE 7A - MEMBERS OR STOCKHOLDERS ELECTING MEMBERS OF GOVERNING BODY	THE MEMBERS (SEE FORM 990, PART VI, LINE 6) OF THE ORGANIZATION APPOINT ALL MEMBERS OF THE BOARD OF DIRECTORS, WITH EACH MEMBER ENTITLED TO APPOINT THREE DIRECTORS
FORM 990, PART VI, LINE 7B - DECISIONS REQUIRING APPROVAL BY MEMBERS OR STOCKHOLDERS	<p>UNLESS OTHERWISE NOTED BELOW, THE MEMBERS (SEE FORM 990, PART VI, LINE 6) OF THE ORGANIZATION HAVE THE RESERVED POWERS SET FORTH BELOW, AND REQUIRE THE UNANIMOUS APPROVAL OF THE MEMBERS:</p> <ul style="list-style-type: none"> <li>- EXCEPT AS OTHERWISE PROVIDED IN A BINDING LEGAL AGREEMENT SIGNED BY BOTH MEMBERS, THE DISSOLUTION OF THE CORPORATION.</li> <li>- AN AMENDMENT TO THE ARTICLES OF INCORPORATION OR BYLAWS OF THE CORPORATION;</li> <li>- MERGER OR CONSOLIDATION OF THE CORPORATION, OR SALE, EXCHANGE, LEASE OR OTHER TRANSFER OF ALL OR SUBSTANTIALLY ALL OF THE ASSETS OF THE CORPORATION, OTHER THAN IN THE ORDINARY COURSE OF BUSINESS;</li> <li>- APPROVE THE MISSION AND VISION STATEMENTS FOR THE CORPORATION AND ASSURE COMPLIANCE WITH THE PHILOSOPHY, MISSION, AND VISION;</li> <li>- APPROVE THE INCURRENCE OF DEBT OF THE CORPORATION IN EXCESS OF AMOUNTS ESTABLISHED BY THE MEMBERS FROM TIME TO TIME;</li> <li>- APPROVE ANY UNBUDGETED CAPITAL EXPENDITURE IN AMOUNTS IN EXCESS OF THOSE ESTABLISHED BY THE MEMBERS FROM TIME TO TIME; OR ANY UNBUDGETED CONTRACTUAL OBLIGATION IN AMOUNTS IN EXCESS OF THOSE ESTABLISHED BY THE MEMBERS FROM TIME TO TIME;</li> <li>- APPROVE THE STRATEGIC PLAN AND CAPITAL AND OPERATING BUDGETS OF THE CORPORATION;</li> <li>- APPROVE ANY REQUEST OF THE MEMBERS FOR ADDITIONAL CAPITAL CONTRIBUTIONS;</li> <li>- APPROVE THE ADMISSION OF NEW MEMBERS;</li> <li>- APPROVE THE ADDITION OF A NEW PROVIDER LOCATION BY THE CORPORATION; AND</li> <li>- APPROVE A CONTRACT OR OTHER TRANSACTION WHERE A CONFLICT OF INTEREST IS DEEMED TO EXIST UNDER ARTICLE IX OF THE BYLAWS.</li> </ul>
FORM 990, PART VI, LINE 8B - DOCUMENTATION OF MEETINGS HELD BY COMMITTEES OF GOVERNING BODY	THE ORGANIZATION HAS NO COMMITTEES WITH AUTHORITY TO ACT ON BEHALF OF THE GOVERNING BODY.

Return Reference - Identifier	Explanation
FORM 990, PART VI, LINE 11B - REVIEW OF FORM 990 BY GOVERNING BODY	<p>A COPY OF THE FORM 990 IS PROVIDED TO THE BOARD OF DIRECTORS PRIOR TO FILING THE REVIEW PROCESS FOR THIS FORM 990 IS AS FOLLOWS</p> <ol style="list-style-type: none"> <li>1. PREPARATION OF THE RETURN IS SUPERVISED AND REVIEWED BY A MEMBER ORGANIZATION'S CORPORATE TAX DEPARTMENT.</li> <li>2. A SECOND REVIEW IS PERFORMED BY AN EXTERNAL CPA FIRM WITH EXPERTISE IN TAX-EXEMPT RETURN PREPARATION.</li> <li>3. THE RETURN IS REVIEWED BY THE ORGANIZATION'S TREASURER AND SHARED WITH THE MEMBERS OF THE FINANCE COMMITTEE AND THE BOARD OF DIRECTORS.</li> <li>4. THE ORGANIZATION'S TREASURER REVIEWS COMMENTS OR QUESTIONS RECEIVED BY MEMBERS OF THE BOARD OF DIRECTORS, IF ANY, TO ADDRESS OR TO INCORPORATE, AS APPROPRIATE, INTO THE RETURN PRIOR TO FILING.</li> </ol>
FORM 990, PART VI, LINE 12C - CONFLICT OF INTEREST POLICY	<p>EXCERPT FROM THE CONFLICT OF INTEREST POLICY</p> <p>DUTY TO DISCLOSE CONFLICT PRIOR TO BOARD OR COMMITTEE CONSIDERATION:</p> <p>IN CONNECTION WITH ANY ACTUAL OR POSSIBLE CONFLICT OF INTEREST AND IN ADDITION TO THE ANNUAL STATEMENT DISCLOSURES SET FORTH IN ARTICLE VI BELOW, AN INTERESTED PERSON MUST DISCLOSE THE EXISTENCE OF THE FINANCIAL INTEREST AND BE GIVEN THE OPPORTUNITY TO DISCLOSE ALL MATERIAL FACTS TO THE DIRECTORS AND MEMBERS OF COMMITTEES WITH GOVERNING BOARD DELEGATED POWERS CONSIDERING THE PROPOSED TRANSACTION OR ARRANGEMENT.</p> <p>DETERMINING WHETHER A CONFLICT OF INTEREST EXISTS:</p> <p>AFTER DISCLOSURE OF THE FINANCIAL INTEREST AND ALL MATERIAL FACTS, AND AFTER ANY DISCUSSION WITH THE INTERESTED PERSON, HE/SHE SHALL LEAVE THE GOVERNING BOARD OR COMMITTEE MEETING WHILE THE DETERMINATION OF A CONFLICT OF INTEREST IS DISCUSSED AND VOTED UPON. THE REMAINING BOARD OR COMMITTEE MEMBERS SHALL DECIDE IF A CONFLICT OF INTEREST EXISTS.</p> <p>PROCEDURES FOR ADDRESSING THE CONFLICT OF INTEREST:</p> <ul style="list-style-type: none"> <li>- AN INTERESTED PERSON MAY MAKE A PRESENTATION AT THE GOVERNING BOARD OR COMMITTEE MEETING, BUT AFTER THE PRESENTATION, HE/SHE SHALL LEAVE THE MEETING DURING THE DISCUSSION OF, AND THE VOTE ON, THE TRANSACTION OR ARRANGEMENT INVOLVING THE POSSIBLE CONFLICT OF INTEREST.</li> <li>- THE CHAIRPERSON OF THE GOVERNING BOARD OR COMMITTEE SHALL, IF APPROPRIATE, APPOINT A DISINTERESTED PERSON OR COMMITTEE TO INVESTIGATE ALTERNATIVES TO THE PROPOSED TRANSACTION OR ARRANGEMENT.</li> <li>- AFTER EXERCISING DUE DILIGENCE, THE GOVERNING BOARD OR COMMITTEE SHALL DETERMINE WHETHER THE ORGANIZATION CAN OBTAIN WITH REASONABLE EFFORTS A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT FROM A PERSON OR ENTITY THAT WOULD NOT GIVE RISE TO A CONFLICT OF INTEREST.</li> <li>- IF A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT IS NOT REASONABLY POSSIBLE UNDER CIRCUMSTANCES NOT PRODUCING A CONFLICT OF INTEREST, THE GOVERNING BOARD OR COMMITTEE SHALL DETERMINE BY A MAJORITY VOTE OF THE DISINTERESTED DIRECTORS WHETHER THE TRANSACTION OR ARRANGEMENT IS IN THE ORGANIZATION'S BEST INTEREST, FOR ITS OWN BENEFIT, AND WHETHER IT IS FAIR AND REASONABLE. IN CONFORMITY WITH THE ABOVE DETERMINATION IT SHALL MAKE ITS DECISION AS TO WHETHER TO ENTER INTO THE TRANSACTION OR ARRANGEMENT.</li> </ul> <p>VIOLATIONS OF THE CONFLICTS OF INTEREST POLICY:</p> <ul style="list-style-type: none"> <li>- IF THE GOVERNING BOARD OR COMMITTEE HAS REASONABLE CAUSE TO BELIEVE A MEMBER HAS FAILED TO DISCLOSE ACTUAL OR POSSIBLE CONFLICTS OF INTEREST, IT SHALL INFORM THE MEMBER OF THE BASIS FOR SUCH BELIEF AND AFFORD THE MEMBER AN OPPORTUNITY TO EXPLAIN THE ALLEGED FAILURE TO DISCLOSE.</li> <li>- IF, AFTER HEARING THE MEMBER'S RESPONSE AND AFTER MAKING FURTHER INVESTIGATION AS WARRANTED BY THE CIRCUMSTANCES, THE GOVERNING BOARD OR COMMITTEE DETERMINES THE MEMBER HAS FAILED TO DISCLOSE AN ACTUAL OR POSSIBLE CONFLICT OF INTEREST, IT SHALL TAKE APPROPRIATE DISCIPLINARY AND CORRECTIVE ACTION.</li> </ul> <p>THE MINUTES OF THE GOVERNING BOARD AND ALL COMMITTEES WITH BOARD DELEGATED POWERS SHALL CONTAIN:</p> <ul style="list-style-type: none"> <li>- THE NAMES OF THE PERSONS WHO DISCLOSED OR OTHERWISE WERE FOUND TO HAVE A FINANCIAL INTEREST IN CONNECTION WITH AN ACTUAL OR POSSIBLE CONFLICT OF INTEREST, THE NATURE OF THE FINANCIAL INTEREST, ANY ACTION TAKEN TO DETERMINE WHETHER A CONFLICT OF INTEREST WAS PRESENT, AND THE GOVERNING BOARD'S OR COMMITTEE'S DECISION AS TO WHETHER A CONFLICT OF INTEREST IN FACT EXISTED.</li> <li>- THE NAMES OF THE PERSONS WHO WERE PRESENT FOR DISCUSSIONS AND VOTES RELATING TO THE TRANSACTION OR ARRANGEMENT, THE CONTENT OF THE DISCUSSION, INCLUDING ANY ALTERNATIVES TO THE PROPOSED TRANSACTION OR ARRANGEMENT, AND A RECORD OF ANY VOTES TAKEN IN CONNECTION WITH THE PROCEEDINGS.</li> </ul>
FORM 990, PART VI, LINE 13 - WHISTLE BLOWER POLICY	AS OF THIS FILING THIS POLICY HAS BEEN DRAFTED AND IS UNDER REVIEW BY THE BOARD OF DIRECTORS. THIS POLICY WILL BE ADOPTED IN FISCAL YEAR 2017.

Return Reference - Identifier	Explanation																			
FORM 990, PART VI, LINE 14 - RETENTION & DESTRUCTION POLICY	AS OF THIS FILING, THE POLICY HAS BEEN DRAFTED AND UNDER REVIEW BY THE BOARD OF DIRECTORS. THIS POLICY WILL BE ADOPTED IN FISCAL YEAR 2017.																			
FORM 990, PART VI, LINE 15 - COMPENSATION	THE ORGANIZATION DID NOT COMPENSATE A TOP MANAGEMENT OFFICIAL, OTHER OFFICERS, OR KEY EMPLOYEES FOR THEIR SERVICES TO THE ORGANIZATION.																			
FORM 990, PART VI, LINE 19 - REQUIRED DOCUMENTS AVAILABLE TO THE PUBLIC	THE ORGANIZATION'S ARTICLES OF INCORPORATION HAVE BEEN PROVIDED TO THE STATE OF MICHIGAN AND ARE AVAILABLE TO THE PUBLIC ON THE STATE'S WEBSITE. THE ORGANIZATION'S BYLAWS AND INTERNAL POLICIES ARE GENERALLY NOT MADE AVAILABLE TO THE PUBLIC.																			
FORM 990, PART IX, LINE 11G - OTHER FEES FOR SERVICES	<table border="1"> <thead> <tr> <th data-bbox="440 401 727 485">(a) Description</th> <th data-bbox="727 401 911 485">(b) Total Expenses</th> <th data-bbox="911 401 1094 485">(c) Program Service Expenses</th> <th data-bbox="1094 401 1278 485">(d) Management and General Expenses</th> <th data-bbox="1278 401 1469 485">(e) Fundraising Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 485 727 520">CONSULTING FEES</td> <td data-bbox="727 485 911 520">145,346</td> <td data-bbox="911 485 1094 520"></td> <td data-bbox="1094 485 1278 520">145,346</td> <td data-bbox="1278 485 1469 520"></td> </tr> <tr> <td data-bbox="440 520 727 562">LEASED EMPLOYEES</td> <td data-bbox="727 520 911 562">4,100</td> <td data-bbox="911 520 1094 562"></td> <td data-bbox="1094 520 1278 562">4,100</td> <td data-bbox="1278 520 1469 562"></td> </tr> </tbody> </table>					(a) Description	(b) Total Expenses	(c) Program Service Expenses	(d) Management and General Expenses	(e) Fundraising Expenses	CONSULTING FEES	145,346		145,346		LEASED EMPLOYEES	4,100		4,100	
	(a) Description	(b) Total Expenses	(c) Program Service Expenses	(d) Management and General Expenses	(e) Fundraising Expenses															
	CONSULTING FEES	145,346		145,346																
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FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS OR FUND BALANCES	<table border="1"> <thead> <tr> <th data-bbox="440 569 1256 611">(a) Description</th> <th data-bbox="1256 569 1469 611">(b) Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="440 611 1256 646">MEMBERS' CONTRIBUTED CAPITAL</td> <td data-bbox="1256 611 1469 646">8,747,000</td> </tr> </tbody> </table>					(a) Description	(b) Amount	MEMBERS' CONTRIBUTED CAPITAL	8,747,000											
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MEMBERS' CONTRIBUTED CAPITAL	8,747,000																			
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SCHEDULE A, PART I, LINE 3 - REASON FOR PUBLIC CHARITY STATUS	HEALTH POINTE IS NOT LICENSED AS A "HOSPITAL" UNDER MICHIGAN LAW BECAUSE IT DOES NOT INTEND TO OFFER INPATIENT OR OVERNIGHT CARE. THE ORGANIZATION WILL FURNISH MEDICAL CARE AND RELATED SERVICES TO THE PUBLIC THROUGH AN AMBULATORY CARE CENTER FOR RECEPTION, CARE, TREATMENT AND RELIEF OF ANY PERSON OR PERSONS, INDIGENT OR OTHERWISE, WHO ARE SICK, INFIRM OR INJURED, OR WHO ARE AFFLICTED WITH DISEASE OR DISABILITY, WHETHER PHYSICAL OR MENTAL, THROUGH APPROPRIATELY LICENSED PHYSICIANS AND OTHER HEALTH CARE PROFESSIONALS IN SUPPORT OF ITS MEMBERS' OPERATIONS. HEALTH POINTE WILL NOT REFUSE PROVIDING MEDICALLY NECESSARY CARE TO ANYONE WHO CANNOT AFFORD TO PAY FOR SUCH CARE																			



Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury  
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2015

Open to Public Inspection

A For the 2015 Calendar year, or tax year beginning 2015-01-01 and ending 2015-12-31

B Check if available

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization HEALTH POINTE

602 Michigan Avenue,  
Holland, MI, US, 49423

D Employee Identification

Number 47-4398187

E Website

F Name of Principal Officer Marc Chircop

100 Michigan St NE, Grand  
Rapids, MI, US, 49503

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average time is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

PUBLIC DISCLOSURE COPY

Form **990**

**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- Do not enter social security numbers on this form as it may be made public.
- Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**2016**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

**A** For the 2016 calendar year, or tax year beginning 07/01, 2016, and ending 06/30, 20 17

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Final return/terminated  
 Amended return  
 Application pending

**C** Name of organization HEALTH POINTE  
 Doing business as \_\_\_\_\_  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
15100 WHITTAKER WAY  
 City or town, state or province, country, and ZIP or foreign postal code  
GRAND HAVEN, MI 49417

**D** Employer identification number 47-4398187  
**E** Telephone number (616) 774-7356  
**G** Gross receipts \$ 0

**F** Name and address of principal officer: MARC CHIRCOP  
100 MICHIGAN STREET NE MC005, GRAND RAPIDS, MI 49503

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
 If "No," attach a list. (see instructions)

**I** Tax-exempt status:  501(c)(3)  501(c)( ) (insert no.)  4947(a)(1) or  527

**J** Website: HTTP://HEALTH-POINTE.ORG/

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Year of formation: 2015 **M** State of legal domicile: MI

Part I Summary		Prior Year	Current Year
Activities & Governance	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>TO FURNISH MEDICAL CARE AND RELATED SERVICES TO THE PUBLIC THROUGH AN AMBULATORY CARE CENTER FOR RECEPTION, CARE, TREATMENT AND (CONTINUED ON SCHEDULE O)</u>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>6</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>6</b>
	<b>5</b> Total number of individuals employed in calendar year 2016 (Part V, line 2a)	<b>5</b>	<b>0</b>
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	<b>0</b>
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0</b>
<b>b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	<b>0</b>	
Revenue	<b>8</b> Contributions and grants (Part VIII, line 1h)		<b>0</b>
	<b>9</b> Program service revenue (Part VIII, line 2g)		<b>0</b>
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)		<b>0</b>
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		<b>0</b>
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>0</b>	<b>0</b>
Expenses	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1–3)		<b>0</b>
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		<b>0</b>
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		<b>0</b>
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)	<b>0</b>	<b>0</b>
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25)	<b>0</b>	<b>0</b>
<b>17</b> Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	<b>339,386</b>	<b>1,086,173</b>	
<b>18</b> Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	<b>339,386</b>	<b>1,086,173</b>	
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	<b>(339,386)</b>	<b>(1,086,173)</b>	
Net Assets or Fund Balances	<b>20</b> Total assets (Part X, line 16)	<b>8,633,020</b>	<b>24,109,215</b>
	<b>21</b> Total liabilities (Part X, line 26)	<b>225,406</b>	<b>142,774</b>
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	<b>8,407,614</b>	<b>23,966,441</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer: MARC CHIRCOP, CHAIR Date: \_\_\_\_\_  
 Type or print name and title

**Paid Preparer Use Only**

Print/Type preparer's name: RACHEL SPURLOCK Preparer's signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Check  if self-employed PTIN: P00520729  
 Firm's name: CROWE LLP Firm's EIN: 35-0921680  
 Firm's address: 9600 BROWNSBORO ROAD, SUITE 400, LOUISVILLE, KY 40241-1122 Phone no.: (502) 326-3996

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

For Paperwork Reduction Act Notice, see the separate instructions. Cat. No. 11282Y Form **990** (2016)

**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III

**1** Briefly describe the organization's mission:  
HEALTH POINTE WAS ESTABLISHED TO FULFILL A CRITICAL GAP IN ACCESS TO HEALTH CARE IN THE LOCAL COMMUNITY THROUGH AN AMBULATORY HEALTHCARE FACILITY.

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?  Yes  No  
If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services?  Yes  No  
If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code: ) (Expenses \$ 0 including grants of \$ 0 ) (Revenue \$ 0 )  
THE CURRENT FISCAL YEAR DOES NOT HAVE ANY EXPENSES RELATED TO THE ACCOMPLISHMENT OF PROGRAM SERVICES AS A RESULT OF THE ONGOING CONSTRUCTION OF THE AMBULATORY HEALTH CARE FACILITY, BUT WILL HAVE PROGRAM SERVICE EXPENSES ONCE THE FACILITY IS COMPLETED AND OPERATIONS BEGIN. HEALTH POINTE IS A JOINT VENTURE BETWEEN TWO CHARITABLE IRC 501(C)(3) HEALTH CARE ORGANIZATIONS (SPECTRUM HEALTH HOSPITALS AND HOLLAND COMMUNITY HOSPITAL), WHO ARE COMING TOGETHER TO PROVIDE A STATE OF THE ART OUTPATIENT COMMUNITY HEALTH CARE FACILITY TO FULFILL A CRITICAL GAP IN ACCESS TO HEALTH CARE. HEALTH POINTE IS A CLINICALLY INTEGRATED AMBULATORY CARE CENTER THAT WILL PROVIDE PRIMARY CARE SERVICES, PHYSICIAN SPECIALISTS, IMAGING (X-RAY, ULTRASOUND, CT, MRI, ETC.), PHYSICAL THERAPY/REHABILITATION SERVICES, AND URGENT CARE. SPECIALTIES PROVIDED BY HEALTH POINTE WILL ALSO INCLUDE CARDIOLOGY, ENDOCRINOLOGY, NEUROLOGY, AND UROLOGY. HEALTH POINTE WILL OFFER TREATMENT REGARDLESS OF AN INDIVIDUALS INSURANCE COVERAGE OR ABILITY TO PAY.  
(CONTINUED ON SCHEDULE O)

**4b** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4d** Other program services (Describe in Schedule O.)  
(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses 0

**Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A . . . . .</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2</b> Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)? . . . . .	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b> <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>10</b> Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>11</b> If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI . . . . .</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>b</b> Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>c</b> Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>d</b> Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X . . . . .</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>12 a</b> Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>14 a</b> Did the organization maintain an office, employees, or agents outside of the United States? . . . . .	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV. . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV. . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I (see instructions) . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III . . . . .</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Part IV Checklist of Required Schedules (continued)**

		Yes	No
20 a	Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H . . . . .</i>		✓
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return? . . . . .		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II . . . . .</i>		✓
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III . . . . .</i>		✓
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J . . . . .</i>		✓
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a . . . . .</i>		✓
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? . . . . .		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds? . . . . .		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? . . . . .		
25a	<b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I . . . . .</i>		✓
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I . . . . .</i>		✓
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II . . . . .</i>		✓
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III . . . . .</i>		✓
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV . . . . .</i>		✓
b	A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV . . . . .</i>		✓
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV . . . . .</i>		✓
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M . . . . .</i>		✓
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M . . . . .</i>		✓
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I . . . . .</i>		✓
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II . . . . .</i>		✓
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I . . . . .</i>		✓
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1 . . . . .</i>		✓
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .		✓
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2 . . . . .</i>		
36	<b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2 . . . . .</i>		✓
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI . . . . .</i>		✓
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O.	✓	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Table with columns for line numbers (1a-14b), descriptions, and Yes/No checkboxes. Includes sections for backup withholding, employee reporting, unrelated business income, and charitable trusts.

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

**Section A. Governing Body and Management**

		Yes	No
<b>1a</b>	Enter the number of voting members of the governing body at the end of the tax year . . . . .		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
<b>1b</b>	Enter the number of voting members included in line 1a, above, who are independent . . . . .		
<b>2</b>	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? . . . . .		<input checked="" type="checkbox"/>
<b>3</b>	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? . . . . .	<input checked="" type="checkbox"/>	
<b>4</b>	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? . . . . .		<input checked="" type="checkbox"/>
<b>5</b>	Did the organization become aware during the year of a significant diversion of the organization's assets? . . . . .		<input checked="" type="checkbox"/>
<b>6</b>	Did the organization have members or stockholders? . . . . .	<input checked="" type="checkbox"/>	
<b>7a</b>	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? . . . . .	<input checked="" type="checkbox"/>	
<b>7b</b>	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? . . . . .	<input checked="" type="checkbox"/>	
<b>8</b>	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>8a</b>	a The governing body? . . . . .	<input checked="" type="checkbox"/>	
<b>8b</b>	b Each committee with authority to act on behalf of the governing body? . . . . .		<input checked="" type="checkbox"/>
<b>9</b>	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O . . . . .		<input checked="" type="checkbox"/>

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
<b>10a</b>	Did the organization have local chapters, branches, or affiliates? . . . . .		<input checked="" type="checkbox"/>
<b>10b</b>	b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? . . . . .		
<b>11a</b>	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? . . . . .	<input checked="" type="checkbox"/>	
<b>12a</b>	b Describe in Schedule O the process, if any, used by the organization to review this Form 990. . . . .		
<b>12a</b>	Did the organization have a written conflict of interest policy? If "No," go to line 13 . . . . .	<input checked="" type="checkbox"/>	
<b>12b</b>	b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? . . . . .	<input checked="" type="checkbox"/>	
<b>12c</b>	c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done . . . . .	<input checked="" type="checkbox"/>	
<b>13</b>	Did the organization have a written whistleblower policy? . . . . .	<input checked="" type="checkbox"/>	
<b>14</b>	Did the organization have a written document retention and destruction policy? . . . . .	<input checked="" type="checkbox"/>	
<b>15</b>	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>15a</b>	a The organization's CEO, Executive Director, or top management official . . . . .		<input checked="" type="checkbox"/>
<b>15b</b>	b Other officers or key employees of the organization . . . . .		<input checked="" type="checkbox"/>
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
<b>16a</b>	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? . . . . .		<input checked="" type="checkbox"/>
<b>16b</b>	b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? . . . . .		

**Section C. Disclosure**

- 17** List the states with which a copy of this Form 990 is required to be filed ► NONE
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
 Own website     Another's website     Upon request     Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: ►  
 MARC CHIRCOP, 100 MICHIGAN ST, NE MC005, GRAND RAPIDS, MI 49503, (616) 774-5083

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MARC CHIRCOP CHAIR	2.0 0.0			✓	✓			0	0	0
(2) JULIE LEPIZINSKI SECRETARY	1.0 0.0			✓	✓			0	0	0
(3) MARK PAWLAK TREASURER	1.0 0.0			✓	✓			0	0	0
(4) DAVID OTTENBAKER, MD DIRECTOR	1.0 0.0			✓				0	0	0
(5) DALE SOWDERS DIRECTOR	1.0 0.0			✓				0	0	0
(6) JOSEPH VANDERMEER, MD DIRECTOR	1.0 0.0			✓				0	0	0
(7)										
(8)										
(9)										
(10)										
(11)										
(12)										
(13)										
(14)										

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
<b>1b Sub-total</b>							0	0	0	
<b>c Total from continuation sheets to Part VII, Section A</b>							0	0	0	
<b>d Total (add lines 1b and 1c)</b>							0	0	0	

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		✓
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		✓
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		✓

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
SPECTRUM HEALTH, 100 MICHIGAN ST NE, GRAND RAPIDS, MI 49503	MANAGEMENT SERVICES	1,352,563
WARNER, NORCROSS & JUDD LLP, 111 LYON ST., NW, GRAND RAPIDS, MI 49503-2487	LEGAL SERVICES	240,821

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **2**

**Part VIII Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1a</b> Federated campaigns . . . . .	<b>1a</b>				
	<b>b</b> Membership dues . . . . .	<b>1b</b>				
	<b>c</b> Fundraising events . . . . .	<b>1c</b>				
	<b>d</b> Related organizations . . . . .	<b>1d</b>				
	<b>e</b> Government grants (contributions)	<b>1e</b>				
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above	<b>1f</b>				
	<b>g</b> Noncash contributions included in lines 1a-1f: \$					
	<b>h Total.</b> Add lines 1a-1f . . . . . ▶		0			
<b>Program Service Revenue</b>	<b>2a</b> _____	<b>Business Code</b>				
	<b>b</b> _____					
	<b>c</b> _____					
	<b>d</b> _____					
	<b>e</b> _____					
	<b>f</b> All other program service revenue . . . . .		0	0	0	0
	<b>g Total.</b> Add lines 2a-2f . . . . . ▶		0			
<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts) . . . . . ▶					
	<b>4</b> Income from investment of tax-exempt bond proceeds ▶					
	<b>5</b> Royalties . . . . . ▶					
		(i) Real	(ii) Personal			
	<b>6a</b> Gross rents . . . . .					
	<b>b</b> Less: rental expenses					
	<b>c</b> Rental income or (loss)	0	0			
	<b>d</b> Net rental income or (loss) . . . . . ▶					
	<b>7a</b> Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other			
	<b>b</b> Less: cost or other basis and sales expenses . . . . .					
	<b>c</b> Gain or (loss) . . . . .	0	0			
	<b>d</b> Net gain or (loss) . . . . . ▶					
	<b>8a</b> Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18 . . . . . <b>a</b>					
	<b>b</b> Less: direct expenses . . . . . <b>b</b>					
	<b>c</b> Net income or (loss) from fundraising events . . . . . ▶					
<b>9a</b> Gross income from gaming activities. See Part IV, line 19 . . . . . <b>a</b>						
<b>b</b> Less: direct expenses . . . . . <b>b</b>						
<b>c</b> Net income or (loss) from gaming activities . . . . . ▶						
<b>10a</b> Gross sales of inventory, less returns and allowances . . . . . <b>a</b>						
<b>b</b> Less: cost of goods sold . . . . . <b>b</b>						
<b>c</b> Net income or (loss) from sales of inventory . . . . . ▶						
	Miscellaneous Revenue	<b>Business Code</b>				
<b>11a</b> _____						
<b>b</b> _____						
<b>c</b> _____						
<b>d</b> All other revenue . . . . .			0	0	0	
<b>e Total.</b> Add lines 11a-11d . . . . . ▶			0			
<b>12 Total revenue.</b> See instructions. . . . . ▶			0	0	0	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 . . . . .				
2	Grants and other assistance to domestic individuals. See Part IV, line 22 . . . . .				
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 . . . . .				
4	Benefits paid to or for members . . . . .				
5	Compensation of current officers, directors, trustees, and key employees . . . . .				
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) . . . . .				
7	Other salaries and wages . . . . .				
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9	Other employee benefits . . . . .				
10	Payroll taxes . . . . .				
11	Fees for services (non-employees):				
a	Management . . . . .				
b	Legal . . . . .	323,602		323,602	
c	Accounting . . . . .				
d	Lobbying . . . . .				
e	Professional fundraising services. See Part IV, line 17				
f	Investment management fees . . . . .				
g	Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.) . . . . .	699,051	0	699,051	0
12	Advertising and promotion . . . . .				
13	Office expenses . . . . .				
14	Information technology . . . . .				
15	Royalties . . . . .				
16	Occupancy . . . . .	44,825		44,825	
17	Travel . . . . .	141		141	
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings . . . . .				
20	Interest . . . . .				
21	Payments to affiliates . . . . .				
22	Depreciation, depletion, and amortization . . . . .				
23	Insurance . . . . .	16,877		16,877	
24	Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a	<u>MISCELLANEOUS OPERATING EXPENSES</u>	1,677		1,677	
b	-----				
c	-----				
d	-----				
e	All other expenses -----	0	0	0	0
25	<b>Total functional expenses.</b> Add lines 1 through 24e	1,086,173	0	1,086,173	0
26	<b>Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720) . . . . .				

**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)
		Beginning of year		End of year
<b>Assets</b>	<b>1</b> Cash—non-interest-bearing . . . . .		<b>1</b>	
	<b>2</b> Savings and temporary cash investments . . . . .	5,328,039	<b>2</b>	10,217,297
	<b>3</b> Pledges and grants receivable, net . . . . .		<b>3</b>	
	<b>4</b> Accounts receivable, net . . . . .		<b>4</b>	
	<b>5</b> Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L . . . . .	0	<b>5</b>	0
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L . . . . .		<b>6</b>	0
	<b>7</b> Notes and loans receivable, net . . . . .		<b>7</b>	
	<b>8</b> Inventories for sale or use . . . . .		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges . . . . .		<b>9</b>	
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D . . . . .	<b>10a</b> 13,851,918		
	<b>b</b> Less: accumulated depreciation . . . . .	<b>10b</b> 0	3,264,981	<b>10c</b> 13,851,918
	<b>11</b> Investments—publicly traded securities . . . . .		<b>11</b>	
	<b>12</b> Investments—other securities. See Part IV, line 11 . . . . .	0	<b>12</b>	0
	<b>13</b> Investments—program-related. See Part IV, line 11 . . . . .	0	<b>13</b>	0
	<b>14</b> Intangible assets . . . . .	40,000	<b>14</b>	40,000
	<b>15</b> Other assets. See Part IV, line 11 . . . . .	0	<b>15</b>	0
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 34) . . . . .	8,633,020	<b>16</b>	24,109,215	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses . . . . .		<b>17</b>	
	<b>18</b> Grants payable . . . . .		<b>18</b>	
	<b>19</b> Deferred revenue . . . . .		<b>19</b>	
	<b>20</b> Tax-exempt bond liabilities . . . . .		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D . . . . .		<b>21</b>	
	<b>22</b> Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L . . . . .		<b>22</b>	0
	<b>23</b> Secured mortgages and notes payable to unrelated third parties . . . . .		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties . . . . .		<b>24</b>	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D . . . . .	225,406	<b>25</b>	142,774
	<b>26 Total liabilities.</b> Add lines 17 through 25 . . . . .	225,406	<b>26</b>	142,774
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.</b>			
	<b>27</b> Unrestricted net assets . . . . .	8,407,614	<b>27</b>	23,966,441
	<b>28</b> Temporarily restricted net assets . . . . .		<b>28</b>	
	<b>29</b> Permanently restricted net assets . . . . .		<b>29</b>	
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.</b>			
	<b>30</b> Capital stock or trust principal, or current funds . . . . .		<b>30</b>	
	<b>31</b> Paid-in or capital surplus, or land, building, or equipment fund . . . . .		<b>31</b>	
	<b>32</b> Retained earnings, endowment, accumulated income, or other funds . . . . .		<b>32</b>	
<b>33</b> Total net assets or fund balances . . . . .	8,407,614	<b>33</b>	23,966,441	
<b>34</b> Total liabilities and net assets/fund balances . . . . .	8,633,020	<b>34</b>	24,109,215	

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	0
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	1,086,173
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	(1,086,173)
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	<b>4</b>	8,407,614
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain in Schedule O)	<b>9</b>	16,645,000
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	<b>10</b>	23,966,441

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

- 1** Accounting method used to prepare the Form 990:  Cash  Accrual  Other \_\_\_\_\_  
 If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant? . . .  
 If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:  
 Separate basis  Consolidated basis  Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant? . . . . .  
 If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:  
 Separate basis  Consolidated basis  Both consolidated and separate basis
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?  
 If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? . . . . .
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.

	Yes	No
<b>2a</b>		✓
<b>2b</b>		✓
<b>2c</b>		
<b>3a</b>		✓
<b>3b</b>		

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

**Public Charity Status and Public Support**

OMB No. 1545-0047

**2016**

**Open to Public Inspection**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Department of the Treasury  
Internal Revenue Service

Name of the organization  
HEALTH POINTE

Employer identification number  
47-4398187

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1  A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2  A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3  A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4  A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6  A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8  A community trust described in **section 170(b)(1)(A)(vii)**. (Complete Part II.)
- 9  An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10  An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11  An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a  **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b  **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c  **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d  **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e  Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>					0	0

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .						0
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						0
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						0
<b>4 Total.</b> Add lines 1 through 3 . . . . .	0	0	0	0	0	0
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . .						0
<b>6 Public support.</b> Subtract line 5 from line 4						0

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
<b>7</b> Amounts from line 4 . . . . .	0	0	0	0	0	0
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .						0
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .						0
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .	0	0	0	0	0	0
<b>11 Total support.</b> Add lines 7 through 10						0
<b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .					<b>12</b>	0
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f)) . . . . .	<b>14</b>	0.00 %
<b>15</b> Public support percentage from 2015 Schedule A, Part II, line 14 . . . . .	<b>15</b>	%
<b>16a 33 1/3% support test—2016.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>b 33 1/3% support test—2015.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>17a 10%-facts-and-circumstances test—2016.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>b 10%-facts-and-circumstances test—2015.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ <input type="checkbox"/>		

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						0
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . .						0
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						0
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						0
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						0
<b>6 Total.</b> Add lines 1 through 5 . . . . .	0	0	0	0	0	0
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . . .	0	0	0	0	0	0
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year . . . . .	0	0	0	0	0	0
<b>c</b> Add lines 7a and 7b . . . . .	0	0	0	0	0	0
<b>8 Public support.</b> (Subtract line 7c from line 6.) . . . . .						0

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
<b>9</b> Amounts from line 6 . . . . .	0	0	0	0	0	0
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .						0
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . . .						0
<b>c</b> Add lines 10a and 10b . . . . .	0	0	0	0	0	0
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . . .						0
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .	0	0	0	0	0	0
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . . .	0	0	0	0	0	0
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f)) . . . . .	<b>15</b>	0.00 %
<b>16</b> Public support percentage from 2015 Schedule A, Part III, line 15 . . . . .	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for <b>2016</b> (line 10c, column (f) divided by line 13, column (f)) . . . . .	<b>17</b>	%
<b>18</b> Investment income percentage from <b>2015</b> Schedule A, Part III, line 17 . . . . .	<b>18</b>	%
<b>19a 33 1/3% support tests—2016.</b> If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>		
<b>b 33 1/3% support tests—2015.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>		
<b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . . <input type="checkbox"/>		

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in <b>Part VI</b> , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b	<b>Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	<b>Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in <b>Part VI</b> .		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in <b>Part VI</b> .		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in <b>Part VI</b> .		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in <b>Part VI</b> .		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b	Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

**Part IV Supporting Organizations (continued)**

		Yes	No
<b>11</b>	Has the organization accepted a gift or contribution from any of the following persons?		
<b>a</b>	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	<b>11a</b>	
<b>b</b>	A family member of a person described in (a) above?	<b>11b</b>	
<b>c</b>	A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in <b>Part VI</b> .	<b>11c</b>	

**Section B. Type I Supporting Organizations**

		Yes	No
<b>1</b>	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	<b>1</b>	
<b>2</b>	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.	<b>2</b>	

**Section C. Type II Supporting Organizations**

		Yes	No
<b>1</b>	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).	<b>1</b>	

**Section D. All Type III Supporting Organizations**

		Yes	No
<b>1</b>	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	<b>1</b>	
<b>2</b>	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).	<b>2</b>	
<b>3</b>	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.	<b>3</b>	

**Section E. Type III Functionally Integrated Supporting Organizations**

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a**  The organization satisfied the Activities Test. Complete **line 2** below.
  - b**  The organization is the parent of each of its supported organizations. Complete **line 3** below.
  - c**  The organization supported a governmental entity. Describe in **Part VI** how you supported a government entity (see instructions).

		Yes	No
<b>2</b>	<b>Activities Test. Answer (a) and (b) below.</b>		
<b>a</b>	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	<b>2a</b>	
<b>b</b>	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.	<b>2b</b>	
<b>3</b>	<b>Parent of Supported Organizations. Answer (a) and (b) below.</b>		
<b>a</b>	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in <b>Part VI</b> .	<b>3a</b>	
<b>b</b>	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.	<b>3b</b>	

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

**1**  Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

<b>Section A - Adjusted Net Income</b>		(A) Prior Year	(B) Current Year (optional)
<b>1</b> Net short-term capital gain	<b>1</b>		
<b>2</b> Recoveries of prior-year distributions	<b>2</b>		
<b>3</b> Other gross income (see instructions)	<b>3</b>		
<b>4</b> Add lines 1 through 3.	<b>4</b>		
<b>5</b> Depreciation and depletion	<b>5</b>		
<b>6</b> Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	<b>6</b>		
<b>7</b> Other expenses (see instructions)	<b>7</b>		
<b>8 Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4).	<b>8</b>		
<b>Section B - Minimum Asset Amount</b>		(A) Prior Year	(B) Current Year (optional)
<b>1</b> Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
<b>a</b> Average monthly value of securities	<b>1a</b>		
<b>b</b> Average monthly cash balances	<b>1b</b>		
<b>c</b> Fair market value of other non-exempt-use assets	<b>1c</b>		
<b>d Total</b> (add lines 1a, 1b, and 1c)	<b>1d</b>		
<b>e Discount</b> claimed for blockage or other factors (explain in detail in <b>Part VI</b> ):			
<b>2</b> Acquisition indebtedness applicable to non-exempt-use assets	<b>2</b>		
<b>3</b> Subtract line 2 from line 1d.	<b>3</b>		
<b>4</b> Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	<b>4</b>		
<b>5</b> Net value of non-exempt-use assets (subtract line 4 from line 3)	<b>5</b>		
<b>6</b> Multiply line 5 by .035.	<b>6</b>		
<b>7</b> Recoveries of prior-year distributions	<b>7</b>		
<b>8 Minimum Asset Amount</b> (add line 7 to line 6)	<b>8</b>		
<b>Section C - Distributable Amount</b>			Current Year
<b>1</b> Adjusted net income for prior year (from Section A, line 8, Column A)	<b>1</b>		
<b>2</b> Enter 85% of line 1.	<b>2</b>		0
<b>3</b> Minimum asset amount for prior year (from Section B, line 8, Column A)	<b>3</b>		0
<b>4</b> Enter greater of line 2 or line 3.	<b>4</b>		0
<b>5</b> Income tax imposed in prior year	<b>5</b>		
<b>6 Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	<b>6</b>		0
<b>7</b> <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).			

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)**

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in Part VI). See instructions.	
7	<b>Total annual distributions.</b> Add lines 1 through 6.	0
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9	Distributable amount for 2016 from Section C, line 6	0
10	Line 8 amount divided by Line 9 amount	0.00

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1	Distributable amount for 2016 from Section C, line 6		0
2	Underdistributions, if any, for years prior to 2016 (reasonable cause required—explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2016:		
a			
b			
c	From 2013 . . . . .		
d	From 2014 . . . . .		
e	From 2015 . . . . .		
f	<b>Total</b> of lines 3a through e	0	
g	Applied to underdistributions of prior years		
h	Applied to 2016 distributable amount		
i	Carryover from 2011 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.	0	
4	Distributions for 2016 from Section D, line 7: \$ 0		
a	Applied to underdistributions of prior years		
b	Applied to 2016 distributable amount		
c	Remainder. Subtract lines 4a and 4b from 4.	0	
5	Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.		0
6	Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.		0
7	<b>Excess distributions carryover to 2017.</b> Add lines 3j and 4c.	0	
8	Breakdown of line 7:		
a			
b	Excess from 2013 . . . . .		
c	Excess from 2014 . . . . .		
d	Excess from 2015 . . . . .		
e	Excess from 2016 . . . . .		

**SCHEDULE D  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Financial Statements**

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.  
▶ Attach to Form 990.

▶ Information about Schedule D (Form 990) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2016**

**Open to Public  
Inspection**

Name of the organization

HEALTH POINTE

Employer identification number

47-4398187

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year . . . . .		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year) . . . . .		
4 Aggregate value at end of year . . . . .		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? . . . . .	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? . . . . .	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Part II Conservation Easements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

- Purpose(s) of conservation easements held by the organization (check all that apply).  
 Preservation of land for public use (e.g., recreation or education)     Preservation of a historically important land area  
 Protection of natural habitat     Preservation of a certified historic structure  
 Preservation of open space
- Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements . . . . .	2a
b Total acreage restricted by conservation easements . . . . .	2b
c Number of conservation easements on a certified historic structure included in (a) . . . . .	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register . . . . .	2d
- Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶
- Number of states where property subject to conservation easement is located ▶
- Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? . . . . .  Yes  No
- Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶
- Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$
- Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? . . . . .  Yes  No
- In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

- If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.
  - If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 . . . . .	▶	\$ _____
(ii) Assets included in Form 990, Part X . . . . .	▶	\$ _____
- If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 . . . . .	▶	\$ _____
b Assets included in Form 990, Part X . . . . .	▶	\$ _____

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)**

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a**  Public exhibition
  - b**  Scholarly research
  - c**  Preservation for future generations
  - d**  Loan or exchange programs
  - e**  Other .....
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?  Yes  No

**Part IV Escrow and Custodial Arrangements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?  Yes  No
- b** If "Yes," explain the arrangement in Part XIII and complete the following table:
- |  | Amount    |
|--|-----------|
| <b>c</b> Beginning balance             | <b>1c</b> |
| <b>d</b> Additions during the year     | <b>1d</b> |
| <b>e</b> Distributions during the year | <b>1e</b> |
| <b>f</b> Ending balance                | <b>1f</b> |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?  Yes  No
- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

**Part V Endowment Funds.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
<b>1a</b> Beginning of year balance					
<b>b</b> Contributions					
<b>c</b> Net investment earnings, gains, and losses					
<b>d</b> Grants or scholarships					
<b>e</b> Other expenditures for facilities and programs					
<b>f</b> Administrative expenses					
<b>g</b> End of year balance					

**2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a** Board designated or quasi-endowment ▶ .....%
- b** Permanent endowment ▶ .....%
- c** Temporarily restricted endowment ▶ .....%

The percentages on lines 2a, 2b, and 2c should equal 100%.

**3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i)** unrelated organizations
- (ii)** related organizations

	Yes	No
<b>3a(i)</b>		
<b>3a(ii)</b>		
<b>3b</b>		

**b** If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

**4** Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
<b>1a</b> Land		2,227,369		2,227,369
<b>b</b> Buildings				
<b>c</b> Leasehold improvements				
<b>d</b> Equipment				
<b>e</b> Other		11,624,549		11,624,549
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				13,851,918

**Part VII Investments—Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		

Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶

**Part VIII Investments—Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		

Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	

Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DUE TO MEMBERS	142,774
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	142,774

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII



**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

**2016**

Open to Public Inspection

Name of the Organization  
**HEALTH POINTE**

Employer Identification Number  
**47-4398187**

Return Reference - Identifier	Explanation
FORM 990, PART I, LINE 1 - BRIEF MISSION	RELIEF OF ANY PERSON OR PERSONS, INDIGENT OR OTHERWISE, WHO ARE SICK, INFIRM OR INJURED, OR WHO ARE AFFLICTED WITH DISEASE OR DISABILITY, WHETHER PHYSICAL OR MENTAL, THROUGH APPROPRIATELY LICENSED PHYSICIANS AND OTHER HEALTH CARE PROFESSIONALS IN SUPPORT OF ITS MEMBERS' OPERATIONS.
FORM 990, PART III, LINE 4A - PROGRAM SERVICE DESCRIPTION	OPENING IN SPRING 2018, HEALTH POINTE IS EXPECTED TO HAVE 22 PHYSICIANS, 11 ADVANCE PRACTICE PROVIDERS, 92 CLINICAL STAFF, AND 17 SUPPORT STAFF ON-SITE. BY YEAR 5, HEALTH POINTE IS EXPECTED TO GROW TO 29 PHYSICIANS, 16 ACTIVE PRACTICE PROVIDERS, 138 CLINICAL STAFF, AND 18 ADMINISTRATIVE STAFF. FURTHERMORE, HEALTH POINTE EXPECTS TO TREAT MORE THAN 20,000 PATIENTS ANNUALLY THROUGHOUT THE COMMUNITY.
FORM 990, PART VI, LINE 3 - DELEGATION OF MANAGEMENT DUTIES	THE ORGANIZATION HAS A MANAGEMENT SERVICES AGREEMENT WITH BOTH SPECTRUM HEALTH HOSPITALS AND HOLLAND COMMUNITY HOSPITALS, BOTH OF WHOM ARE MEMBER ORGANIZATIONS. THE MEMBER ORGANIZATIONS WILL PROVIDE PERSONNEL AND SERVICES TO LEAD, MANAGE AND OPERATE HEALTH POINTE AND RELATED OPERATIONS AS DIRECTED BY THE HEALTH POINTE BOARD OF DIRECTORS. THE SERVICES WILL INCLUDE DIRECT MANAGEMENT OF HEALTH POINTE'S BUSINESS, FINANCIAL MATTERS, PERSONNEL, AND THE PROVISION OF CLINICAL SERVICES.
FORM 990, PART VI, LINE 6 - CLASSES OF MEMBERS OR STOCKHOLDERS	<p>THE ORGANIZATION HAS TWO MEMBERS AS FOLLOWS:</p> <ul style="list-style-type: none"> <li>- SPECTRUM HEALTH HOSPITALS (EIN 38-1360529), A MICHIGAN NONPROFIT CORPORATION;</li> <li>- HOLLAND COMMUNITY HOSPITAL (EIN 38-2800065), A MICHIGAN NONPROFIT CORPORATION.</li> </ul> <p>BOTH MEMBERS ARE TAX-EXEMPT UNDER INTERNAL REVENUE CODE SECTION 501(C)(3).</p>
FORM 990, PART VI, LINE 7A - MEMBERS OR STOCKHOLDERS ELECTING MEMBERS OF GOVERNING BODY	THE MEMBERS (SEE FORM 990, PART VI, LINE 6) OF THE ORGANIZATION APPOINT ALL MEMBERS OF THE BOARD OF DIRECTORS, WITH EACH MEMBER ENTITLED TO APPOINT THREE DIRECTORS.
FORM 990, PART VI, LINE 7B - DECISIONS REQUIRING APPROVAL BY MEMBERS OR STOCKHOLDERS	<p>UNLESS OTHERWISE NOTED BELOW, THE MEMBERS (SEE FORM 990, PART VI, LINE 6) OF THE ORGANIZATION HAVE THE RESERVED POWERS SET FORTH BELOW, AND REQUIRE THE UNANIMOUS APPROVAL OF THE MEMBERS:</p> <ul style="list-style-type: none"> <li>- EXCEPT AS OTHERWISE PROVIDED IN A BINDING LEGAL AGREEMENT SIGNED BY BOTH MEMBERS, THE DISSOLUTION OF THE CORPORATION;</li> <li>- AN AMENDMENT TO THE ARTICLES OF INCORPORATION OR BYLAWS OF THE CORPORATION;</li> <li>- MERGER OR CONSOLIDATION OF THE CORPORATION, OR SALE, EXCHANGE, LEASE OR OTHER TRANSFER OF ALL OR SUBSTANTIALLY ALL OF THE ASSETS OF THE CORPORATION, OTHER THAN IN THE ORDINARY COURSE OF BUSINESS;</li> <li>- APPROVE THE MISSION AND VISION STATEMENTS FOR THE CORPORATION AND ASSURE COMPLIANCE WITH THE PHILOSOPHY, MISSION, AND VISION;</li> <li>- APPROVE THE INCURRENCE OF DEBT OF THE CORPORATION IN EXCESS OF AMOUNTS ESTABLISHED BY THE MEMBERS FROM TIME TO TIME;</li> <li>- APPROVE ANY UNBUDGETED CAPITAL EXPENDITURE IN AMOUNTS IN EXCESS OF THOSE ESTABLISHED BY THE MEMBERS FROM TIME TO TIME; OR ANY UNBUDGETED CONTRACTUAL OBLIGATION IN AMOUNTS IN EXCESS OF THOSE ESTABLISHED BY THE MEMBERS FROM TIME TO TIME;</li> <li>- APPROVE THE STRATEGIC PLAN AND CAPITAL AND OPERATING BUDGETS OF THE CORPORATION;</li> <li>- APPROVE ANY REQUESTS OF THE MEMBERS FOR ADDITIONAL CAPITAL CONTRIBUTIONS</li> <li>- APPROVE THE ADMISSION OF NEW MEMBERS;</li> <li>- APPROVE THE ADDITION OF A NEW PROVIDER LOCATION BY THE CORPORATION; AND</li> <li>- APPROVE A CONTRACT OR OTHER TRANSACTION WHERE A CONFLICT OF INTEREST IS DEEMED TO EXIST UNDER ARTICLE IX OF THE BYLAWS.</li> </ul>
FORM 990, PART VI, LINE 8B - DOCUMENTATION OF MEETINGS HELD BY COMMITTEES OF GOVERNING BODY	THE ORGANIZATION HAS NO COMMITTEES WITH AUTHORITY TO ACT ON BEHALF OF THE GOVERNING BODY.

Return Reference - Identifier	Explanation
FORM 990, PART VI, LINE 11B - REVIEW OF FORM 990 BY GOVERNING BODY	<p>A COPY OF THE FORM 990 IS PROVIDED TO THE BOARD OF DIRECTORS PRIOR TO FILING. THE REVIEW PROCESS FOR THIS FORM 990 IS AS FOLLOWS:</p> <ol style="list-style-type: none"> <li>1. PREPARATION OF THE RETURN IS SUPERVISED AND REVIEWED BY A MEMBER OF THE ORGANIZATION'S CORPORATE TAX DEPARTMENT.</li> <li>2. A SECOND REVIEW IS PERFORMED BY AN EXTERNAL CPA FIRM WITH EXPERTISE IN TAX-EXEMPT RETURN PREPARATION.</li> <li>3. THE RETURN IS REVIEWED BY THE ORGANIZATION'S TREASURER AND SHARED WITH THE MEMBERS OF THE FINANCE COMMITTEE AND THE BOARD OF DIRECTORS.</li> <li>4. THE ORGANIZATION'S TREASURER REVIEWS COMMENTS OR QUESTIONS RECEIVED BY MEMBERS OF THE BOARD OF DIRECTORS, IF ANY TO ADDRESS OR TO INCORPORATE, AS APPROPRIATE, INTO THE RETURN PRIOR TO FILING.</li> </ol>
FORM 990, PART VI, LINE 12C - CONFLICT OF INTEREST POLICY	<p>EXCERPT FROM THE CONFLICT OF INTEREST POLICY</p> <p>DUTY TO DISCLOSE CONFLICT PRIOR TO BOARD OR COMMITTEE CONSIDERATION:</p> <p>IN CONNECTION WITH ANY ACTUAL OR POSSIBLE CONFLICT OF INTEREST AND IN ADDITION TO THE ANNUAL STATEMENT DISCLOSURES SET FORTH IN ARTICLE VI BELOW, AND INTERESTED PERSON MUST DISCLOSE THE EXISTENCE OF THE FINANCIAL INTEREST AND BE GIVEN THE OPPORTUNITY TO DISCLOSE ALL MATERIAL FACTS TO THE DIRECTORS AND MEMBERS OF COMMITTEES WITH GOVERNING BOARD DELEGATED POWERS CONSIDERING THE PROPOSED TRANSACTION OR ARRANGEMENT.</p> <p>DETERMINING WHETHER A CONFLICT OF INTEREST EXISTS:</p> <p>AFTER DISCLOSURE OF THE FINANCIAL INTEREST AND ALL MATERIAL FACTS, AND AFTER ANY DISCUSSION WITH THE INTERESTED PERSON, HE/SHE SHALL LEAVE THE GOVERNING BOARD OR COMMITTEE MEETING WHILE THE DETERMINATION OF A CONFLICT OF INTEREST IS DISCUSSED AND VOTED UPON. THE REMAINING BOARD OR COMMITTEE MEMBERS SHALL DECIDE IF A CONFLICT OF INTEREST EXISTS.</p> <p>PROCEDURES FOR ADDRESSING THE CONFLICT OF INTEREST:</p> <ul style="list-style-type: none"> <li>- AN INTERESTED PERSON MAY MAKE A PRESENTATION AT THE GOVERNING BOARD OR COMMITTEE MEETING, BUT AFTER THE PRESENTATION, HE/SHE SHALL LEAVE THE MEETING DURING THE DISCUSSION OF, AND THE VOTE ON, THE TRANSACTION OR ARRANGEMENT INVOLVING THE POSSIBLE CONFLICT OF INTEREST.</li> <li>- THE CHAIRPERSON OF THE GOVERNING BOARD OR COMMITTEE SHALL, IF APPROPRIATE, APPOINT A DISINTERESTED PERSON OR COMMITTEE TO INVESTIGATE ALTERNATIVES TO THE PROPOSED TRANSACTION OR ARRANGEMENT.</li> <li>- AFTER EXERCISING DUE DILIGENCE, THE GOVERNING BOARD OR COMMITTEE SHALL DETERMINE WHETHER THE ORGANIZATION CAN OBTAIN WITH REASONABLE EFFORTS A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT FROM A PERSON OR ENTITY THAT WOULD NOT GIVE RISE TO A CONFLICT OF INTEREST.</li> <li>- IF A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT IS NOT REASONABLY POSSIBLE UNDER CIRCUMSTANCES NOT PRODUCING A CONFLICT OF INTEREST, THE GOVERNING BOARD OR COMMITTEE SHALL DETERMINE BY A MAJORITY VOTE OF THE DISINTERESTED DIRECTORS WHETHER THE TRANSACTION OR ARRANGEMENT IS IN THE ORGANIZATION'S BEST INTEREST, FOR ITS OWN BENEFIT, AND WHETHER IT IS FAIR AND REASONABLE. IN CONFORMITY WITH THE ABOVE DETERMINATION IT SHALL MAKE ITS DECISIONS AS TO WHETHER TO ENTER INTO THE TRANSACTION OR ARRANGEMENT.</li> </ul> <p>VIOLATIONS OF THE CONFLICT OF INTEREST POLICY:</p> <ul style="list-style-type: none"> <li>- IF THE GOVERNING BOARD OR COMMITTEE HAS REASONABLE CAUSE TO BELIEVE A MEMBER HAS FAILED TO DISCLOSE ACTUAL OR POSSIBLE CONFLICTS OF INTEREST, IT SHALL INFORM THE MEMBER OF THE BASIS FOR SUCH BELIEF AND AFFORD THE MEMBER AN OPPORTUNITY TO EXPLAIN THE ALLEGED FAILURE TO DISCLOSE.</li> <li>- IF, AFTER HEARING THE MEMBER'S RESPONSE AND AFTER MAKING FURTHER INVESTIGATION AS WARRANTED BY THE CIRCUMSTANCES, THE GOVERNING BOARD OR COMMITTEE DETERMINES THE MEMBER HAS FAILED TO DISCLOSE AN ACTUAL OR POSSIBLE CONFLICT OF INTEREST, IT SHALL TAKE APPROPRIATE DISCIPLINARY AND CORRECTIVE ACTION.</li> </ul> <p>THE MINUTES OF THE GOVERNING BOARD AND ALL COMMITTEES WITH BOARD DELEGATE POWERS SHALL CONTAIN:</p> <ul style="list-style-type: none"> <li>- THE NAMES OF THE PERSONS WHO DISCLOSED OR OTHERWISE WERE FOUND TO HAVE A FINANCIAL INTEREST IN CONNECTION WITH AN ACTUAL OR POSSIBLE CONFLICT OF INTEREST, THE NATURE OF THE FINANCIAL INTEREST, ANY ACTION TAKEN TO DETERMINE WHETHER A CONFLICT OF INTEREST WAS PRESENT, AND THE GOVERNING BOARD'S OR COMMITTEE'S DECISION AS TO WHETHER A CONFLICT OF INTEREST IN FACT EXISTED.</li> <li>- THE NAMES OF THE PERSONS WHO WERE PRESENT FOR DISCUSSIONS AND VOTES RELATING TO THE TRANSACTION OR ARRANGEMENT, THE CONTENT OF THE DISCUSSION, INCLUDING ANY ALTERNATIVES TO THE PROPOSED TRANSACTION OR ARRANGEMENT, AND A RECORD OF ANY VOTES TAKEN IN CONNECTION WITH THE PROCEEDINGS.</li> </ul>
FORM 990, PART VI, LINE 15 - COMPENSATION	THE ORGANIZATION DID NOT COMPENSATE A TOP MANAGEMENT OFFICIAL, OTHER OFFICERS, OR KEY EMPLOYEES FOR THEIR SERVICES TO THE ORGANIZATION.

Return Reference - Identifier	Explanation																								
FORM 990, PART VI, LINE 19 - REQUIRED DOCUMENTS AVAILABLE TO THE PUBLIC	THE ORGANIZATION'S ARTICLES OF INCORPORATION HAVE BEEN PROVIDED TO THE STATE OF MICHIGAN AND ARE AVAILABLE TO THE PUBLIC ON THE STATE'S WEBSITE. THE ORGANIZATION'S BYLAWS AND INTERNAL POLICIES ARE GENERALLY NOT MADE AVAILABLE TO THE PUBLIC.																								
FORM 990, PART IX, LINE 11G - OTHER FEES FOR SERVICES	<table border="1"> <thead> <tr> <th data-bbox="451 264 732 331">(a) Description</th> <th data-bbox="732 264 919 331">(b) Total Expenses</th> <th data-bbox="919 264 1101 331">(c) Program Service Expenses</th> <th data-bbox="1101 264 1287 331">(d) Management and General Expenses</th> <th data-bbox="1287 264 1471 331">(e) Fundraising Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 338 732 367">CONSULTING FEES</td> <td data-bbox="732 338 919 367">1,125</td> <td data-bbox="919 338 1101 367"></td> <td data-bbox="1101 338 1287 367">1,125</td> <td data-bbox="1287 338 1471 367"></td> </tr> <tr> <td data-bbox="451 367 732 396">LEASED EMPLOYEES</td> <td data-bbox="732 367 919 396">517,259</td> <td data-bbox="919 367 1101 396"></td> <td data-bbox="1101 367 1287 396">517,259</td> <td data-bbox="1287 367 1471 396"></td> </tr> <tr> <td data-bbox="451 396 732 453">QUALITY/RISK/COMP SERVICES</td> <td data-bbox="732 396 919 453">180,667</td> <td data-bbox="919 396 1101 453"></td> <td data-bbox="1101 396 1287 453">180,667</td> <td data-bbox="1287 396 1471 453"></td> </tr> </tbody> </table>					(a) Description	(b) Total Expenses	(c) Program Service Expenses	(d) Management and General Expenses	(e) Fundraising Expenses	CONSULTING FEES	1,125		1,125		LEASED EMPLOYEES	517,259		517,259		QUALITY/RISK/COMP SERVICES	180,667		180,667	
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FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS OR FUND BALANCES	<table border="1"> <thead> <tr> <th data-bbox="451 474 1268 504">(a) Description</th> <th data-bbox="1268 474 1471 504">(b) Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 504 1268 533">MEMBERS' CONTRIBUTED CAPITAL</td> <td data-bbox="1268 504 1471 533">16,645,000</td> </tr> </tbody> </table>					(a) Description	(b) Amount	MEMBERS' CONTRIBUTED CAPITAL	16,645,000																
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SCHEDULE A, PART I, LINE 3 - REASON FOR PUBLIC CHARITY STATUS	HEALTH POINTE IS NOT LICENSED AS A "HOSPITAL" UNDER MICHIGAN LAW BECAUSE IT DOES NOT INTEND TO OFFER INPATIENT OR OVERNIGHT CARE. THE ORGANIZATION WILL FURNISH MEDICAL CARE AND RELATED SERVICES TO THE PUBLIC THROUGH AN AMBULATORY CARE CENTER FOR RECEPTION, CARE, TREATMENT AND RELIEF OF ANY PERSON OR PERSONS, INDIGENT OR OTHERWISE, WHO ARE SICK, INFIRM OR INJURED, OR WHO ARE AFFLICTED WITH DISEASE OR DISABILITY, WHETHER PHYSICAL OR MENTAL, THROUGH APPROPRIATELY LICENSED PHYSICIANS AND OTHER HEALTH CARE PROFESSIONALS IN SUPPORT OF ITS MEMBERS' OPERATIONS. HEALTH POINTE WILL NOT REFUSE PROVIDING MEDICALLY NECESSARY CARE TO ANYONE WHO CANNOT AFFORD TO PAY FOR SUCH CARE.																								

# Exempt Organization Declaration and Signature for Electronic Filing

For calendar year 2016, or tax year beginning 07/01, 2016, and ending 06/30, 2017

# 2016

Department of the Treasury  
Internal Revenue Service

For use with Forms 990, 990-EZ, 990-PF, 1120-POL, and 8868

Name of exempt organization  
HEALTH POINTE

Employer identification number  
47-4398187

## Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the type of return being filed with Form 8453-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a below and the amount on that line of the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). If you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a	Form 990 check here	<input checked="" type="checkbox"/>	b	Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	<u>0</u>
2a	Form 990-EZ check here	<input type="checkbox"/>	b	Total revenue, if any (Form 990-EZ, line 9)	2b	
3a	Form 1120-POL check here	<input type="checkbox"/>	b	Total tax (Form 1120-POL, line 22)	3b	
4a	Form 990-PF check here	<input type="checkbox"/>	b	Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a	Form 8868 check here	<input type="checkbox"/>	b	Balance due (Form 8868, line 3c)	5b	

## Part II Declaration of Officer

- 6  I authorize the U.S. Treasury and its designated Financial Agent to initiate an Automated Clearing House (ACH) electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment.
- If a copy of this return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I certify that I executed the electronic disclosure consent contained within this return allowing disclosure by the IRS of this Form 990-990-EZ/990-PF (as specifically identified in Part I above) to the selected state agency(ies).

Under penalties of perjury, I declare that I am an officer of the above named organization and that I have examined a copy of the organization's 2016 electronic return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return, I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund.

Sign Here  | 5/1/2018 | 

Signature of officer | Date | Title

## Part III Declaration of Electronic Return Originator (ERO) and Paid Preparer (see instructions)

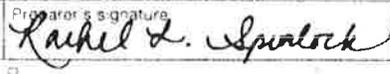
I declare that I have reviewed the above organization's return and that the entries on Form 8453-EO are complete and correct to the best of my knowledge. If I am only a collector, I am not responsible for reviewing the return and only declare that this form accurately reflects the data on the return. The organization officer will have signed this form before I submit the return. I will give the officer a copy of all forms and information to be filed with the IRS, and have followed all other requirements in Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns. If I am also the Paid Preparer, under penalties of perjury I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. This Paid Preparer declaration is based on all information of which I have any knowledge.

ERO's signature  | Date 3/30/18 | Check if also paid preparer  | Check if self-employed  | ERO's SSN or PTIN

Firm's name (or yours if self-employed) address and ZIP code | EIN | Phone no.

Under penalties of perjury, I declare that I have examined the above return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer is based on all information of which the preparer has any knowledge.

Paid Preparer Use Only

Prep. Type preparer's name RACHEL SPURLOCK | Preparer's signature  | Date 3/30/18 | Check if self-employed  | PTIN P00520729

Firm's name CROWE HORWATH LLP | Firm's EIN 35-0921680

Firm's address 9600 BROWNSBORO ROAD, SUITE 400, LOUISVILLE, KY 40241-1122 | Phone no. (502) 326-3996





INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 05 2016

HEALTH POINTE  
C/O SPECTURM HEALTH SYSTEM  
STEFFANY J DUNKER  
100 MICHIGAN ST NE MC 068  
GRAND RAPIDS, MI 49503

Employer Identification Number:  
47-4398187  
DLN:  
17053203325006  
Contact Person:  
ROGER W VANCE ID# 31173  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
170(b)(1)(A)(iii)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
June 25, 2015  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

HEALTH POINTE

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Cooper", written in a cursive style.

Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements



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# Health Pointe



a **Holland Hospital** and **Spectrum Health** Partnership

## **Financial Statements and Related Analysis**

**For the Month and Twelve Months Ended June 30, 2018**

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# Health Pointe

Financial Statements and Related Analysis  
For the Month and Twelve Months Ended June 30, 2018

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Statement of Operations - By Center - YTD	Page 8-11
Statistical Highlights - MTD & YTD	Page 12-13
Balance Sheet	Page 14
Cash Flow	Page 15

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For the Month Ended June 30, 2018

**Highlights**

June 2018 operating loss was \$1.3M versus a planned operating loss of \$682K, generating an unfavorable variance to plan of \$593K. Ambulatory Surgical Center (ASC) accreditation was earned from The Joint Commission on May 13, 2018. A CMS letter dated June 27, 2018 indicated acceptance of accreditation. There has been continued work around scheduling patients appropriately given payers have various waiting periods before ASC credentialing is complete.

Health Pointe's internal referral capture rate for June was 74.5%. An additional 14.7% of patients were referred to either Spectrum Health or Holland Hospital. The percentage of new patients in June were 5.8%.

Patient Revenue

- Gross revenue for the month was \$2.0 million and included a revenue accrual for pre-AR of \$34K. This accrual agreed to the Epic revenue management report and was recorded at the cost center level. This will be adjusted each month to agree to Epic pre-AR.
- Overall gross revenue for June fell short of Plan by \$71K or 3.4%.

	Actual	Plan	Variance
FM/IM/Peds	\$ 1,067,000	\$ 981,000	\$ 86,000
Urgent Care	148,000	124,000	24,000
Specialists	395,000	449,000	(54,000)
ASC	171,000	258,000	(87,000)
Rad/Lab	268,000	308,000	(40,000)
<b>Total</b>	<b>\$ 2,049,000</b>	<b>\$ 2,120,000</b>	<b>\$ (71,000)</b>

- June patient revenue reflected an increase of approximately 3.3% over May, with notable increases in Orthopedics, ASC, and Endoscopy.
- Contractual allowances were reassessed on a year-to-date basis by looking at actual payments and adjustments, including an ASC accreditation adjustment of 100% write-off except for Priority Health.
  - For those cost centers affected by the ASC accreditation adjustment (ASC, Endoscopy, General Surgery, Gastro, Colorectal, ENT), the Plan rates were used on the remaining accounts receivable balance.
  - For those cost centers not affected by the ASC accreditation adjustment, allowances were booked at actual rates (FM/IM, Pediatrics, Urgent Care, Cardiovascular, Neurology, Urology, Audiology, Orthopedics, Lab, and Diagnostic Imaging).
  - This resulted in an allowance percentage of 56.4% for the month and 45.5% year-to-date, compared to a budgeted rate of 36.5%.
- Overall net patient revenue of \$893K was less than Plan by \$450K.

Expenses

- Clinical purchased services of \$102K included payments to Macatawa Anesthesia \$65K and Shoreline Orthopedics \$40K for services provided in June.
- Medical and other supplies expense of \$34K for the month was \$91K lower than expected. This was mainly due to a physical inventory adjustment for supplies on hand not included in inventory.
- Facilities and Equipment expenses include lease of the mobile MRI \$55K as well as on-going support and maintenance of the radiology equipment per the service line agreements \$18K.
- General and administrative expenses exceeded Plan by \$143K due to mainly marketing and advertising \$49K, legal fees \$44K, and minor equipment not capitalized \$15K.



**Health Pointe**  
**Statement of Operations - By Month**  
 For the Month and Twelve Months Ended June 30, 2018

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD TOTAL
<b>Gross Patient Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,267,256	\$ 1,871,005	\$ 1,963,252	\$ 2,048,923	\$ 7,170,435
<b>Payer Incentive/MER/Capitated Pymts</b>	-	-	-	-	-	-	-	-	71,370	70,789	70,789	157,084	370,032
<b>Contractual Adjustments and Bad Debt</b>	-	-	-	-	-	-	-	-	(486,236)	(764,281)	(1,070,581)	(1,313,500)	(3,634,598)
<b>Net Patient Revenue</b>	-	-	-	-	-	-	-	-	852,390	1,177,513	963,460	892,506	3,905,869
<b>Other Operating Revenue</b>	-	-	-	-	-	-	-	3	16,055	16,919	15,565	16,506	65,048
<b>Net Operating Revenue</b>	-	-	-	-	-	-	-	3	868,445	1,194,431	999,025	909,012	3,970,917
<b>Operating Expenses</b>	32,027	32,027	32,027	40,281	43,569	46,552	79,069	132,447	983,239	943,253	1,051,696	978,151	4,394,338
Salaries and Wages	11,314	11,314	11,314	14,760	15,939	17,026	28,557	46,972	253,787	216,893	235,033	232,028	1,094,937
Employee Benefits	-	-	-	-	-	-	-	-	100,549	125,842	120,879	101,969	449,239
Clinical Purchased Services	-	-	-	-	24	1,481	5,554	260,381	432,852	3,907	148,538	33,862	886,599
Medical and Other Supplies	43,341	43,341	43,341	55,041	59,533	65,059	113,181	439,800	1,770,427	1,289,894	1,556,146	1,346,010	6,825,114
<b>Total Practice Expenses</b>	-	34,659	-	1,635	1,574	716	7,969	13,361	72,344	136,275	155,297	125,713	549,543
Facilities and Equipment	52,595	36,186	37,807	164,840	88,879	75,081	76,475	250,376	496,282	505,914	453,276	478,525	2,716,236
General and Administrative	-	-	-	-	-	-	-	-	254,646	268,595	261,621	233,058	1,017,920
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	52,595	70,845	37,807	166,476	90,453	75,797	84,444	263,737	823,272	910,783	870,194	837,297	4,283,698
<b>Total Support Expenses</b>	95,935	114,186	81,148	221,517	149,985	140,856	197,624	703,537	2,593,700	2,200,677	2,426,340	2,183,307	11,108,812
<b>Total Operating Expenses</b>	(95,935)	(114,186)	(81,148)	(221,517)	(149,985)	(140,856)	(197,624)	(703,534)	(1,725,254)	(1,006,246)	(1,427,315)	(1,274,294)	(7,137,895)
<b>Operating Margin</b>	-	-	-	-	-	-	-	-	-	-	0	2	2
Other non-operating income/(expense)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>EXCESS REVENUE OVER EXPENSE</b>	\$ (95,935)	\$ (114,186)	\$ (81,148)	\$ (221,517)	\$ (149,985)	\$ (140,856)	\$ (197,624)	\$ (703,534)	\$ (1,725,254)	\$ (1,006,246)	\$ (1,427,315)	\$ (1,274,292)	\$ (7,137,893)

**Health Pointe**  
**Statement of Operations - By Center - MTD**  
**June 30, 2018**

	FM/IM	GENERAL SURGERY	PEDIATRICS	CARDIOVASCULAR	GASTRO	COLORECTAL	ENT	NEURO
Gross Patient Revenue	\$ 681,261	\$ 33,482	\$ 386,131	\$ 72,155	\$ 33,709	\$ 6,991	\$ 55,574	\$ 72,198
Payer Incentive/MER/Capitated Payments	98,441	-	58,644	-	-	-	-	-
Contractual Adjustments and Bad Debt	(374,254)	(25,092)	(234,240)	(10,944)	(27,371)	(6,647)	(32,224)	(35,805)
Net Patient Revenue	405,448	8,390	210,535	61,212	6,338	344	23,350	36,393
Reimbursement %	59.5%	25.1%	54.5%	84.8%	18.8%	4.9%	42.0%	50.4%
Other Operating Revenue	3	-	-	-	-	-	-	-
Net Operating Revenue	405,451	8,390	210,535	61,212	6,338	344	23,350	36,393
Operating Expenses	311,573	12,583	124,964	52,283	20,953	3,984	29,652	38,268
Salaries and Wages	76,460	3,201	27,790	7,691	3,388	518	2,219	2,659
Employee Benefits	3,587	-	2,964	13,938	-	-	-	-
Clinical Purchased Services	29,663	(8,801)	58,737	10,505	(128)	(2,788)	(13,523)	(14,085)
Medical and Other Supplies	421,283	6,984	214,454	84,417	24,214	1,713	18,347	26,842
Total Practice Expenses	288	-	79	-	-	-	-	-
Facilities and Equipment	3,279	387	767	240	(7)	9	42	-
General and Administrative	-	-	1,179	2,240	-	-	-	-
Depreciation	3,567	387	2,025	2,481	(7)	9	42	-
Total Support Expenses	424,850	7,371	216,479	86,898	24,207	1,722	18,389	26,842
Operating Expenses	\$ (19,399)	\$ 1,019	\$ (5,944)	\$ (25,686)	\$ (17,869)	\$ (1,378)	\$ 4,961	\$ 9,551
Operating Margin								

	Statistic	
	ACTUAL	
WRVU's Encounters	5,105	239
	3,110	102
		2,166
		1,573
Net Operating Revenue Per WRVU	\$79.42	\$35.11
Total Practice Expenses Per WRVU	\$82.52	\$29.23
Total Support Expenses Per WRVU	\$0.70	\$1.62
Operating Expenses Per WRVU	\$83.22	\$30.85
		\$97.22
		\$99.03
		\$0.94
		\$99.97
		\$169.90
		\$234.30
		\$83.94
		-\$0.02
		\$83.91
		\$21.97
		\$24.86
		\$0.13
		\$24.99
		\$66.18
		\$52.00
		\$0.12
		\$52.12
		\$141.78
		\$104.57
		\$0.00
		\$104.57

**Health Pointe**  
**Statement of Operations - By Center - MTD**  
**June 30, 2018**

	UROLOGY	AUDIOLOGY	ORTHO	URGENT CARE	ASC	ENDO	X-RAY
Gross Patient Revenue	\$ 42,927	\$ 728	\$ 77,201	\$ 148,093	\$ 124,959	\$ 46,039	\$ 37,263
Payer Incentive/MER/Capitated Payments	-	-	-	-	-	-	-
Contractual Adjustments and Bad Debt	(13,376)	(294)	(32,501)	(152,364)	(81,706)	(35,870)	(29,177)
Net Patient Revenue	29,551	434	44,700	(4,272)	43,253	10,169	8,086
Reimbursement %	68.8%	59.6%	57.9%	-2.9%	34.6%	22.1%	21.7%
Other Operating Revenue	-	-	-	-	-	-	-
Net Operating Revenue	29,551	434	44,700	(4,272)	43,253	10,169	8,086
Operating Expenses							
Salaries and Wages	38,721	(14,565)	31,212	101,469	44,470	-	16,609
Employee Benefits	686	-	10,246	19,921	14,588	-	5,719
Clinical Purchased Services	-	-	40,530	-	65,600	-	-
Medical and Other Supplies	(30,132)	(8,567)	(19,861)	11,403	20,134	11,396	1,687
Total Practice Expenses	9,275	(23,131)	62,127	132,794	144,792	11,396	24,016
Facilities and Equipment	-	-	-	-	-	-	9,217
General and Administrative	5	10	216	334	427	-	-
Depreciation	-	-	-	-	-	-	-
Total Support Expenses	5	10	216	334	427	-	9,217
Operating Expenses	9,280	(23,121)	62,343	133,128	145,219	11,396	33,232
Operating Margin	\$ 20,271	\$ 23,555	\$ (17,643)	\$ (137,400)	\$ (101,966)	\$ (1,227)	\$ (25,147)

**Statistic**  
**ACTUAL**

WRVU's Encounters	241	6	549	870	-	75	522
Net Operating Revenue Per WRVU	\$122.44	\$68.45	\$81.43	-\$4.91	\$0.00	\$0.00	\$0.00
Total Practice Expenses Per WRVU	\$38.43	-\$3,651.37	\$113.17	\$152.70	\$0.00	\$0.00	\$0.00
Total Support Expenses Per WRVU	\$0.02	\$1.64	\$0.39	\$0.38	\$0.00	\$0.00	\$0.00
Operating Expenses Per WRVU	\$38.45	-\$3,649.73	\$113.56	\$153.09	\$0.00	\$0.00	\$0.00

**Health Pointe**  
**Statement of Operations - By Center - MTD**  
**June 30, 2018**

	BONE DENSITY	ULTRASOUND	MRI	MAMO	CT	LAB	SHARED IMAGING	ADMINISTRATION
Gross Patient Revenue	\$ 10,871	\$ 40,569	\$ 73,265	\$ 17,566	\$ 77,761	\$ 10,180	\$ -	\$ -
Payer Incentive/MER/Capitated Payments	(12,974)	(21,744)	(96,785)	6,231	(95,473)	(889)	-	-
Contractual Adjustments and Bad Debt	(2,103)	18,825	(23,520)	23,797	(17,713)	9,291	-	-
Net Patient Revenue	-19.3%	46.4%	-32.1%	135.5%	-22.8%	91.3%	-	-
Reimbursement %								
Other Operating Revenue	-	-	-	-	-	-	-	461
Net Operating Revenue	(2,103)	18,825	(23,520)	23,797	(17,713)	9,291	-	461
Operating Expenses								
Salaries and Wages	3,726	6,088	-	4,298	12,280	15,321	-	44,123
Employee Benefits	1,336	2,183	-	1,508	4,326	5,089	-	14,025
Clinical Purchased Services	-	-	-	-	-	8,870	-	611
Medical and Other Supplies	-	1,367	5,970	485	3,622	5,583	59	3,740
Total Practice Expenses	5,062	9,639	5,970	6,291	20,228	34,862	59	62,499
Facilities and Equipment	8	17	54,600	1,769	8,331	-	-	647
General and Administrative	-	-	-	221	-	1,116	-	450,361
Depreciation	-	1,500	-	-	-	19	925	-
Total Support Expenses	8	1,517	54,600	1,990	8,331	1,135	925	451,008
Operating Expenses	5,070	11,155	60,570	8,281	28,559	35,997	984	513,508
Operating Margin	\$ (7,173)	\$ 7,670	\$ (84,091)	\$ 15,516	\$ (46,272)	\$ (26,706)	\$ (984)	\$ (513,047)

**Statistic**

**ACTUAL**

WRVU's Encounters	92	161	97	103	197	2,050	-	-
Net Operating Revenue Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Practice Expenses Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Support Expenses Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operating Expenses Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Health Pointe**  
**Statement of Operations - By Center - MTD**  
**June 30, 2018**

	BLDG	SHARED CC	SHARED MED SUPPLIES 2ND FL	SHARED MED SUPPLIES 3RD FL	Total
Gross Patient Revenue	\$ -	\$ -	\$ -	\$ -	\$ 2,048,923
Payer Incentive/MER/Capitated Payments	-	-	-	-	157,084
Contractual Adjustments and Bad Debt	-	-	-	-	(1,313,500)
Net Patient Revenue	-	-	-	-	892,506
Reimbursement %					43.6%
Other Operating Revenue	16,042	-	-	-	16,506
Net Operating Revenue	16,042	-	-	-	909,012
Operating Expenses					
Salaries and Wages	-	80,139	-	-	978,151
Employee Benefits	-	28,475	-	-	232,028
Clinical Purchased Services	-	(34,131)	-	-	101,969
Medical and Other Supplies	-	(31,576)	(430)	(599)	33,862
Total Practice Expenses	-	42,906	(430)	(599)	1,346,010
Facilities and Equipment	47,412	3,346	-	-	125,713
General and Administrative	14,068	7,050	-	-	478,525
Depreciation	227,195	-	-	-	233,058
Total Support Expenses	288,675	10,395	-	-	837,297
Operating Expenses	288,675	53,302	(430)	(599)	2,183,307
Operating Margin	\$ (272,633)	\$ (53,302)	\$ 430	\$ 599	\$ (1,274,294)

	Statistic
WRVU's	10,503
Encounters	10,416
Net Operating Revenue Per WRVU	\$86.55
Total Practice Expenses Per WRVU	\$128.16
Total Support Expenses Per WRVU	\$79.72
Operating Expenses Per WRVU	\$207.88

**Health Pointe**  
**Statement of Operations - By Center - YTD**  
**For the Twelve Months Ended June 30, 2018**

	FM/IM	GENERAL SURGERY	PEDIATRICS	CARDIOVASCULAR	GASTRO	COLORECTAL	ENT
Gross Patient Revenue	\$ 2,511,295	\$ 118,746	\$ 1,524,720	\$ 244,935	\$ 104,125	\$ 16,164	\$ 155,466
Payer Incentive/MER/Capitated Payments	294,282	-	75,750	-	-	-	-
Contractual Adjustments and Bad Debt	(1,201,111)	(64,480)	(637,878)	(95,606)	(62,792)	(11,233)	(84,090)
Net Patient Revenue	1,604,465	54,266	962,592	149,329	41,333	4,931	71,376
Reimbursement %	63.9%	45.7%	63.1%	61.0%	39.7%	30.5%	45.9%
Other Operating Revenue	3.40	-	-	-	-	-	-
Net Operating Revenue	1,604,469	54,266	962,592	149,329	41,333	4,931	71,376
Operating Expenses							
Salaries and Wages	1,265,539	73,506	491,093	199,864	66,623	9,009	115,337
Employee Benefits	312,424	14,141	108,937	43,757	9,089	1,171	8,261
Clinical Purchased Services	5,917	-	2,964	13,938	-	-	-
Medical and Other Supplies	145,754	109	192,517	25,368	(121)	(1,146)	1,465
Total Practice Expenses	1,729,634	87,757	795,510	282,928	75,591	9,034	125,063
Facilities and Equipment	288	-	244	-	-	-	-
General and Administrative	33,344	3,200	12,260	24,004	844	123	747
Depreciation	-	-	4,715	8,961	-	-	-
Total Support Expenses	33,632	3,200	17,220	32,965	844	123	747
Operating Expenses	1,763,266	90,957	812,730	315,893	76,435	9,157	125,810
Operating Margin	\$ (158,797)	\$ (36,691)	\$ 149,862	\$ (166,564)	\$ (35,102)	\$ (4,226)	\$ (54,434)

	Statistic						
	ACTUAL						
WRVU's Encounters	18,782	848	8,654	1,292	886	157	1,005
	11,845	353	6,337	1,500	340	43	579
Net Operating Revenue Per WRVU	\$85.43	\$63.98	\$111.23	\$115.56	\$46.65	\$31.35	\$71.01
Total Practice Expenses Per WRVU	\$92.09	\$103.47	\$91.92	\$218.95	\$85.31	\$57.44	\$124.42
Total Support Expenses Per WRVU	\$1.79	\$3.77	\$1.99	\$25.51	\$0.95	\$0.78	\$0.74
Operating Expenses Per WRVU	\$93.88	\$107.25	\$93.91	\$244.46	\$86.26	\$58.23	\$125.17

**Health Pointe**  
**Statement of Operations - By Center - YTD**  
**For the Twelve Months Ended June 30, 2018**

	NEURO	UROLOGY	AUDIOLOGY	ORTHO	URGENT CARE	ASC	ENDO	X-RAY
Gross Patient Revenue	\$ 254,460	\$ 150,491	\$ 5,870	\$ 181,260	\$ 548,333	\$ 296,943	\$ 80,961	\$ 127,696
Payer Incentive/MER/Capitated Payments	(114,755)	(67,157)	(2,613)	(84,088)	(296,452)	(217,558)	(53,436)	(78,977)
Contractual Adjustments and Bad Debt	139,705	83,334	3,257	97,172	251,881	79,385	27,525	48,719
Net Patient Revenue	54.9%	55.4%	55.5%	53.6%	45.9%	26.7%	34.0%	38.2%
Reimbursement %								
Other Operating Revenue	-	-	-	-	-	-	-	-
Net Operating Revenue	139,705	83,334	3,257	97,172	251,881	79,385	27,525	48,719
Operating Expenses	122,673	114,249	-	147,205	401,865	240,558	-	70,173
Salaries and Wages	7,467	686	4,224	39,619	75,746	83,106	-	24,590
Employee Benefits	-	-	-	159,252	6,826	228,000	-	-
Clinical Purchased Services	56,619	34,187	15,776	(5,769)	37,218	152,679	32,452	2,450
Medical and Other Supplies	186,758	149,122	20,000	340,306	521,655	704,343	32,452	97,212
Total Practice Expenses	-	-	-	-	-	28	290	36,866
Facilities and Equipment	1,252	5,336	10	2,737	12,182	1,940	-	1,780
General and Administrative	-	-	-	-	-	-	-	-
Depreciation	1,252	5,336	10	2,737	12,182	1,968	290	38,646
Total Support Expenses	188,010	154,457	20,010	343,044	533,837	706,311	32,743	135,858
Operating Expenses	\$ (48,305)	\$ (71,123)	\$ (16,754)	\$ (245,872)	\$ (281,956)	\$ (626,926)	\$ (5,218)	\$ (87,139)
Operating Margin								

**Statistic**  
**ACTUAL**

WRVU's Encounters	828	842	51	1,282	3,240	-	141	1,811
	475	381	160	795	2,584	651	-	-
Net Operating Revenue Per WRVU	\$168.79	\$98.96	\$63.73	\$75.80	\$77.74	\$0.00	\$0.00	\$0.00
Total Practice Expenses Per WRVU	\$225.64	\$177.08	\$391.38	\$265.45	\$161.01	\$0.00	\$0.00	\$0.00
Total Support Expenses Per WRVU	\$1.51	\$6.34	\$0.20	\$2.14	\$3.76	\$0.00	\$0.00	\$0.00
Operating Expenses Per WRVU	\$227.15	\$183.42	\$391.59	\$267.59	\$164.77	\$0.00	\$0.00	\$0.00

**Health Pointe**  
**Statement of Operations - By Center - YTD**  
**For the Twelve Months Ended June 30, 2018**

	BONE DENSITY	ULTRASOUND	MRI	MAMO	CT	LAB	SHARED IMAGING	ADMINISTRATION
Gross Patient Revenue	\$ 41,884	\$ 145,309	\$ 277,367	\$ 63,722	\$ 287,524	\$ 33,165	\$ -	\$ -
Payer Incentive/MER/Capitated Payments	-	-	-	-	-	-	-	-
Contractual Adjustments and Bad Debt	(30,052)	(79,422)	(209,180)	(19,186)	(210,986)	(13,546)	-	-
Net Patient Revenue	11,832	65,887	68,187	44,536	76,538	19,619	-	-
Reimbursement %	28.2%	45.3%	24.6%	69.9%	26.6%	59.2%	-	-
Other Operating Revenue	-	-	-	-	-	-	-	721
Net Operating Revenue	11,832	65,887	68,187	44,536	76,538	19,619	-	721
Operating Expenses								
Salaries and Wages	15,780	24,870	456	19,637	53,266	65,436	-	562,578
Employee Benefits	5,660	8,916	164	6,954	18,906	22,476	-	179,342
Clinical Purchased Services	-	-	-	-	-	15,650	-	1,209
Medical and Other Supplies	7	1,122	20,107	1,141	10,272	22,732	90	26,453
Total Practice Expenses	21,448	34,908	20,727	27,732	82,445	126,294	90	769,582
Facilities and Equipment	33	67	232,050	2,069	33,325	-	5,348	66,505
General and Administrative	103	201	645	2,955	450	17,979	104	2,468,173
Depreciation	-	6,000	-	-	-	76	3,700	-
Total Support Expenses	136	6,268	232,695	5,024	33,775	18,055	9,151	2,534,678
Operating Expenses	21,584	41,176	253,422	32,757	116,220	144,349	9,241	3,304,259
Operating Margin	\$ (9,752)	\$ 24,711	\$ (185,235)	\$ 11,780	\$ (39,682)	\$ (124,730)	\$ (9,241)	\$ (3,303,539)

**Statistic**

**ACTUAL**

WRVU's Encounters	326	551	358	381	677	6,629	-	-
Net Operating Revenue Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Practice Expenses Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Support Expenses Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operating Expenses Per WRVU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Health Pointe**  
**Statement of Operations - By Center - YTD**  
**For the Twelve Months Ended June 30, 2018**

	BLDG	SHARED CC	SHARED MED SUPPLIES 2ND FL	SHARED MED SUPPLIES 3RD FL	Total
Gross Patient Revenue	\$ -	\$ -	\$ -	\$ -	\$ 7,170,435
Payer Incentive/MER/Capitated Payments	-	-	-	-	370,032
Contractual Adjustments and Bad Debt	-	-	-	-	(3,634,598)
Net Patient Revenue	-	-	-	-	3,905,869
Reimbursement %					54.5%
Other Operating Revenue	64,324	-	-	-	65,048
Net Operating Revenue	64,324	-	-	-	3,970,917
Operating Expenses					
Salaries and Wages	-	334,621	-	-	4,394,338
Employee Benefits	-	119,301	-	-	1,094,937
Clinical Purchased Services	-	15,484	-	-	449,239
Medical and Other Supplies	-	116,146	(430)	(599)	886,599
Total Practice Expenses	-	585,552	(430)	(599)	6,825,114
Facilities and Equipment	156,349	16,081	-	-	549,543
General and Administrative	88,952	36,915	-	-	2,716,236
Depreciation	994,467	-	-	-	1,017,920
Total Support Expenses	1,239,768	52,996	-	-	4,283,698
Operating Expenses	1,239,768	638,548	(430)	(599)	11,108,812
Operating Margin	\$ (1,175,444)	\$ (638,548)	\$ 430	\$ 599	\$ (7,137,895)

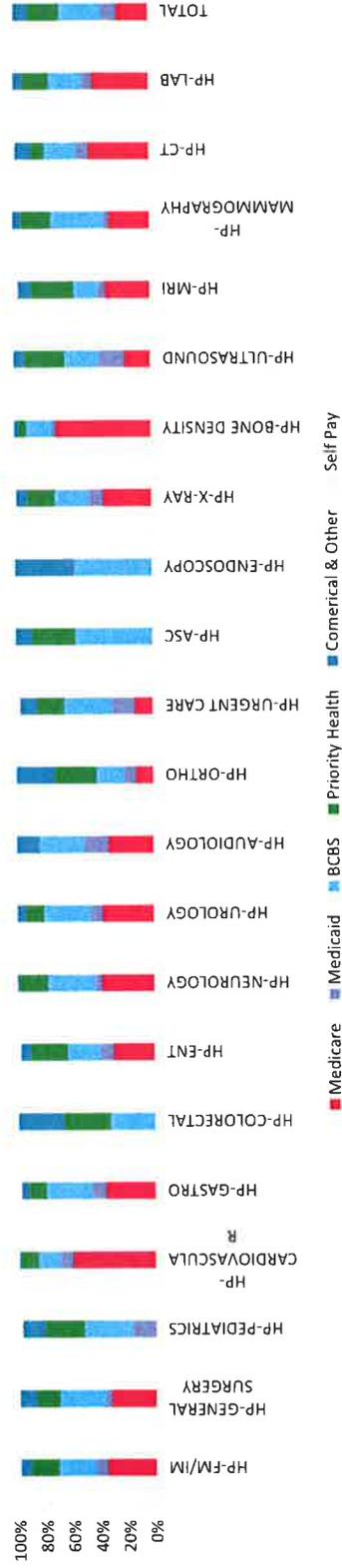
	Statistic	
	ACTUAL	
WRVU's	-	37,868
Encounters	-	36,917
Net Operating Revenue Per WRVU	\$0.00	\$104.86
Total Practice Expenses Per WRVU	\$0.00	\$180.24
Total Support Expenses Per WRVU	\$0.00	\$113.12
Operating Expenses Per WRVU	\$0.00	\$293.36

# HealthPointe Statistical Highlights

For the Month Ended June 30, 2018

	Actual					Plan				
	Gross Patient Revenue	Encounters	wRVU's	wRVU per Encounter	Revenue Per wRVU	Gross Patient Revenue	Encounters	wRVU's	wRVU per Encounter	Revenue Per wRVU
75722 - HP-FM/IM	\$ 681,261	3,110	5,105	1.64	\$ 133	\$ 605,665	2,683	3,713	1.38	\$ 163
75724 - HP-GENERAL SURGERY	33,482	102	239	2.34	140	32,246	124	398	3.20	81
75725 - HP-PEDIATRICS	386,131	1,573	2,166	1.38	178	374,878	1,608	2,050	1.27	183
75726 - HP-CARDIOVASCULAR	72,155	454	360	0.79	200	96,996	402	606	1.51	160
75727 - HP-GASTRO	33,709	109	288	2.64	117	62,649	449	797	1.78	79
75728 - HP-COLORECTAL	6,991	17	69	4.05	101	33,019	132	455	3.44	73
75729 - HP-ENT	55,574	162	353	2.18	157	58,547	227	441	1.95	133
75731 - HP-NEUROLOGY	72,198	150	257	1.72	281	2,641	185	284	1.54	9
75732 - HP-UROLOGY	42,927	100	241	2.40	178	55,941	147	429	2.91	130
75733 - HP-AUDIOLOGY	728	23	6	0.27	115	11,242	64	18	0.27	640
75734 - HP-ORTHO	77,201	277	549	1.98	141	95,965	402	1,229	3.06	78
75735 - HP-URGENT CARE	148,093	729	870	1.19	170	124,502	990	917	0.93	136
75736 - HP-ASC	124,959	313	-	-	-	258,243	66	-	-	-
75737 - HP-ENDOSCOPY	46,039	75	-	-	-	-	-	-	-	-
Subtotal	1,781,448	7,194	10,503	1.46	170	1,812,534	7,481	11,337	1.52	160
75738 - HP-X-RAY	37,263	522	-	-	-	-	-	-	-	-
75739 - HP-BONE DENSITY	10,871	92	-	-	-	-	-	-	-	-
75740 - HP-ULTRASOUND	40,569	161	-	-	-	-	-	-	-	-
75741 - HP-MRI	73,265	97	-	-	-	-	-	-	-	-
75742 - HP-MAMMOGRAPHY	17,566	103	-	-	-	-	-	-	-	-
75743 - HP-CT	77,761	197	-	-	-	-	-	-	-	-
75744 - HP-LAB	10,180	2,050	-	-	-	307,506	-	-	-	-
Subtotal	267,475	3,222	-	-	-	307,506	-	-	-	-
HEALTHPOINTE JV	\$ 2,048,923	10,416	10,503	1.01	\$ 195	\$ 2,120,040	7,481	11,337	1.52	\$ 187

## Payer Mix



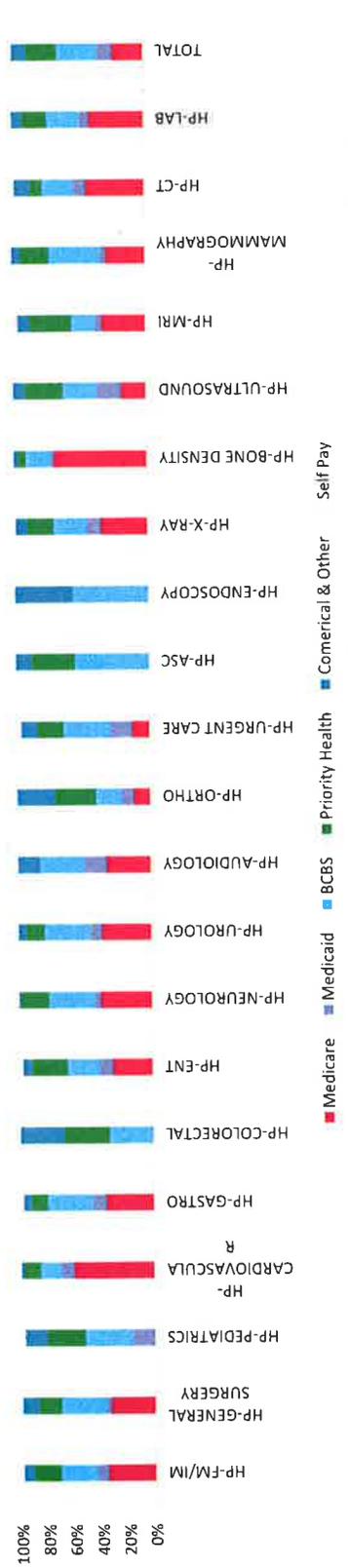
# Health Pointe

## Statistical Highlights

For the Twelve Months Ended June 30, 2018

	Actual					Plan				
	Gross Patient Revenue	Encounters	wRVU's	wRVU per Encounter	Revenue Per wRVU	Gross Patient Revenue	Encounters	wRVU's	wRVU per Encounter	Revenue Per wRVU
75722 - HP-FM/IM	\$ 2,511,295	11,845	18,782	1.59	\$ 134	\$ 2,271,243	10,062	13,922	1.38	\$ 163
75724 - HP-GENERAL SURGERY	118,746	353	848	2.40	140	120,923	467	1,493	3.20	81
75725 - HP-PEDIATRICS	1,524,720	6,337	8,654	1.37	176	1,405,792	6,032	7,688	1.27	183
75726 - HP-CARDIOVASCULAR	244,935	1,500	1,292	0.86	190	363,735	1,508	2,272	1.51	160
75727 - HP-GASTRO	104,125	340	886	2.61	118	234,934	1,684	2,990	1.78	79
75728 - HP-COLORECTAL	16,164	43	157	3.66	103	123,821	496	1,706	3.44	73
75729 - HP-ENT	155,466	579	1,005	1.74	155	219,551	850	1,653	1.95	133
75731 - HP-NEUROLOGY	254,460	475	828	1.74	307	9,904	694	1,066	1.54	9
75732 - HP-UROLOGY	150,491	381	842	2.21	179	209,778	552	1,610	2.91	130
75733 - HP-AUDIOLOGY	5,870	160	51	0.32	115	42,158	241	66	0.27	640
75734 - HP-ORTHO	181,260	795	1,282	1.61	141	359,869	1,508	4,608	3.06	78
75735 - HP-URGENT CARE	548,333	2,584	3,240	1.25	169	466,883	3,712	3,440	0.93	136
75736 - HP-ASC	296,943	651	-	-	-	968,411	247	-	-	-
75737 - HP-ENDOSCOPY	80,961	141	-	-	-	-	-	-	-	-
Subtotal	6,193,768	26,185	37,868	1.45	164	6,797,002	28,054	42,515	1.52	160
75738 - HP-X-RAY	127,696	1,811	-	-	-	-	-	-	-	-
75739 - HP-BONE DENSITY	41,884	326	-	-	-	-	-	-	-	-
75740 - HP-ULTRASOUND	145,309	551	-	-	-	-	-	-	-	-
75741 - HP-MRI	277,367	358	-	-	-	-	-	-	-	-
75742 - HP-MAMMOGRAPHY	63,722	381	-	-	-	-	-	-	-	-
75743 - HP-CT	287,524	677	-	-	-	1,153,147	-	-	-	-
75744 - HP-LAB	33,165	6,629	-	-	-	1,153,147	-	-	-	-
Subtotal	976,667	10,733	-	-	-	1,153,147	-	-	-	-
HEALTHPOINTE JV	\$ 7,170,435	36,917	37,868	1.03	\$ 189	\$ 7,950,149	28,054	42,515	1.52	\$ 187

### Payer Mix



**Health Pointe**  
**Balance Sheet**  
For the Month Ended June 30, 2018

	June 30, 2018	June 30, 2017	Change
<b>ASSETS</b>			
Cash and short-term investments	\$ 7,955,651	10,217,298	\$ (2,261,648)
Accounts receivable, net	1,525,627	-	1,525,627
Prepaid expenses and other current assets	412,064	-	412,064
<b>Total Current Assets</b>	<b>9,893,342</b>	<b>10,217,298</b>	<b>(323,957)</b>
Property and equipment, net	45,876,245	13,851,917	32,024,328
Other Intangibles	-	-	-
<b>Total Other Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>\$ 55,769,586</b>	<b>\$ 24,069,216</b>	<b>\$ 31,700,371</b>
<b>LIABILITIES &amp; NET ASSETS</b>			
Accounts payable	\$ 964,107	-	\$ 964,107
Accrued expenses	1,628,537	-	1,628,536.6
Current maturities of long-term debt	-	-	-
<b>Total Current Liabilities</b>	<b>2,592,644</b>	<b>-</b>	<b>2,592,644</b>
Expenses due to Spectrum Health	2,037,106	139,619	1,897,487
Expenses due to Holland Hospital	173,470	3,155	170,315
Other long-term liabilities	-	-	-
<b>Total Liabilities</b>	<b>4,803,220</b>	<b>142,774</b>	<b>4,660,445</b>
Unrestricted (deficit) - current year	(7,137,893)	-	(7,137,893)
Unrestricted (deficit)	(1,465,559)	(1,465,559)	-
Paid in Capital - Spectrum Health	29,784,909	11,873,500	17,911,409
Paid in Capital - Holland Hospital	29,784,909	13,518,500	16,266,409
<b>Total Net Assets</b>	<b>50,966,367</b>	<b>23,926,441</b>	<b>27,039,925</b>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>\$ 55,769,586</b>	<b>\$ 24,069,216</b>	<b>\$ 31,700,371</b>

# Health Pointe

## Cash Flow

For the Month Ended June 30, 2018

	June 30, 2018	June 30, 2017
<b>Operating activities and other revenue</b>		
Change in net assets	\$ 27,039,925	\$ 23,926,441
Adjustments to reconcile increase in net assets to net cash provided by operating activities and other revenue:		
Contribution and other net asset activity	-	-
Depreciation and amortization	1,017,920	-
Changes in operating assets and liabilities		
Changes in net patient accounts receivable, other accounts receivable, inventories, prepaid expenses, and other operating assets	(1,937,691)	-
Changes in accounts payable and accrued expenses, accrued salaries, wages, and related withholdings, health plan claims payable and other operating liabilities.	2,592,644	-
Other	-	-
Net cash provided by operating activities and other revenue	<u>28,712,797</u>	<u>23,926,441</u>
<b>Investing activities</b>		
Addition to property and equipment	(33,042,247)	(13,851,917)
Other	-	-
Net cash used in investing activities	<u>(33,042,247)</u>	<u>(13,851,917)</u>
<b>Financing activities</b>		
Contributions and other net asset activity	-	-
Amounts (loaned to)/repayments or transferred (to)/from affiliates	2,067,802	142,774
Net cash provided by (used in) financing activities	<u>2,067,802</u>	<u>142,774</u>
Increase in cash and cash equivalents	<u>(2,261,648)</u>	<u>10,217,298</u>
<b>CASH AND SHORT TERM INVESTMENTS AT BEG OF PERIOD</b>	<u>10,217,298</u>	<u>-</u>
<b>CASH AND SHORT TERM INVESTMENTS AT END OF PERIOD</b>	<u>\$ 7,955,651</u>	<u>\$ 10,217,298</u>



**WARRANTY DEED**

**MEIJER, INC., GOOD WILL CO., INC., and MEIJER REALTY COMPANY**, all Michigan corporations, each to the extent it holds title in the Property, whose address is 2929 Walker Avenue, N.W., Grand Rapids, Michigan 49544 (together "Grantor"), for good and valuable consideration (Real Estate Transfer Tax Affidavit filed),

**CONVEYS AND WARRANTS** to **HEALTH POINTE**, a Michigan non-profit corporation, whose address is 100 Michigan Street, NE, Grand Rapids, Michigan 49503 ("Grantee"), the following described premises situated in the Township of Grand Haven, Ottawa County, Michigan, described as (the "Property"):

**SEE EXHIBIT A ATTACHED HERETO**

**TOGETHER WITH AND SUBJECT TO:** nonexclusive rights and obligations as specified in the Nonexclusive Driveway Access Easement Agreement, which agreement has been executed by Grantor and Grantee as of the date of this Warranty Deed and recorded simultaneously with this Warranty Deed; and

**SUBJECT TO:** (a) Terms, covenants, conditions and restrictions as specified in the Declaration of Restrictions executed by Grantor and Grantee, which Declaration is dated the same date as this Warranty Deed and recorded simultaneously with this Warranty Deed; (b) easements and restrictions of record; (c) a perpetual easement herein reserved by Grantor for the benefit of Grantor's adjacent property for the use, operation, maintenance, inspection, replacement, and repair of all existing utility lines, drainage, and improvements currently located on, onto and/or under the surface of the Property or within ten (10) feet of the boundary of the Property (together, the "Improvements"). Grantee acknowledges that no improvements shall be constructed over such Improvements without the prior written consent of Grantor, provided, however, Grantee may use the easement areas for landscaping, driveways, parking lots, curbing and curb cuts that do not interfere with Grantor's retained easement. Grantee shall have the right to change the location of the Improvements on the Property, provided such relocations do not result in interruption or diminishment of utility service or drainage and further provided Grantee obtains Grantor's prior written consent for any such relocation, which consent shall not be unreasonably withheld, conditioned or delayed; (d) any existing drainage from adjacent parcels and roadways currently draining onto and/or across the Property; (e) all zoning and land use ordinances and (f) any general real property taxes and assessments not yet due and payable.

The Grantor grants to Grantee the right to make zero (0) divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated: July 13, 2015.

**MEIJER, INC.**, a Michigan corporation

By: [Signature]  
 Michael L. Kinstle  
 Its: Vice President-Real Estate

**GOOD WILL CO., INC.**  
 a Michigan corporation

By: [Signature]  
 Michael L. Kinstle  
 Its: Vice President-Real Estate

**MEIJER REALTY COMPANY,**  
 a Michigan corporation

By: [Signature]  
 Michael L. Kinstle  
 Its: Vice President-Real Estate

Legal 12/15/15  
 Bus. 1/14

STATE OF MICHIGAN     )  
   ) ss.  
 COUNTY OF KENT         )

The foregoing instrument was acknowledged before me ~~June~~ <sup>July</sup> 13, 2015, by Michael L. Kinstle, the Vice President- Real Estate of Meijer, Inc., Good Will Co., Inc., and Meijer Realty Company, all Michigan corporations, for and on behalf of said corporations.

Larae B. Steigenga  
 Notary Public  
 Larae B. STEIGENGA  
 Notary Public, Ottawa Co., MI  
 Acting in Kent Co., MI  
 My Commission Expires:  
 Feb. 17, 2017

Notary Public  
 State of Michigan, County of Ottawa  
 My Commission expires: 2-17-17  
 Acting in the County of: Kent

WHEN RECORDED RETURN TO: Health Pointe Attn: Real Estate Management 100 Michigan Street, NE Grand Rapids, MI 49503	SEND TAX BILLS TO: Health Pointe Attn: Real Estate Management 100 Michigan Street, NE Grand Rapids, MI 49503	DRAFTED BY: Jennifer Bakhuyzen, Atty. Doran Derwent, PLLC 5960 Tahoe Dr., SE, Suite 101 Grand Rapids, MI 49546
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Part of P.P. 70-03-33-126-002

**EXHIBIT A  
TO  
WARRANTY DEED**

Part of the Northwest 1/4 of Section 33, Town 8 North, Range 16 West, Grand Haven Township, Ottawa County, Michigan, described as: Commencing at the North 1/4 corner of said section; thence S01°13'43"E 653.23 feet along the North-South 1/4 line of said section to the Point of Beginning; thence continuing S01°13'43"E 336.27 feet along said 1/4 line; thence S89°43'31"W 53.74 feet parallel with the North line of the South 3/4 of the Northwest 1/4 of said section; thence S01°12'05"E 25.63 feet; thence S89°43'31"W 47.88 feet; thence S01°12'05"E 30.79 feet; thence Southwesterly 117.48 feet along a 200.00 foot radius curve to the left, said curve having a central angle of 33°39'22", and a chord that bears S61°16'06"W 115.80 feet; thence S44°26'25"W 162.16 feet; thence Southwesterly 153.82 feet along a 200.00 foot radius curve to the right, said curve having a central angle of 44°03'55", and a chord that bears S66°28'23"W 150.05 feet; thence S88°30'20"W 386.19 feet; thence Northwesterly 62.90 feet along a 40.00 foot radius curve to the right, said curve having a central angle of 90°05'36", and a chord bearing N46°26'52"W 56.61 feet; thence N01°24'04"W 367.19 feet; thence Northeasterly 253.22 feet along a 881.00 foot radius curve to the right, said curve having a central angle of 16°28'05", and a chord that bears N06°49'59"E 252.35 feet; thence N15°04'02"E 115.89 feet; thence Northeasterly 146.64 feet along a 748.52 foot radius curve to the left, said curve having a central angle of 11°13'27", and a chord that bears N11°24'41"E 146.40 feet; thence S89°40'56"E 102.72 feet; thence S00°18'11"W 280.30 feet; thence N89°43'31"E 691.62 feet along the North line of the South 3/4 of the Northwest 1/4 of said section to the Point of Beginning. Containing 12.00 acres. Subject to highway right-of-way for 172nd Avenue over the Easterly most 33 feet thereof. Also subject to easements, restrictions, and rights-of-way of record.

Part of Tax Parcel: 70-03-33-126-002  
Address: \_\_\_\_\_, Grand Haven, Michigan



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
MICHIGAN TAX TRIBUNAL

Spectrum Health Primary Care Partners,  
Petitioner,

v

MTT Docket No. 15-001768

Grand Rapids Township,  
Respondent.

Tribunal Judge Presiding  
David B. Marmon

ORDER DENYING RESPONDENT'S MOTION FOR LEAVE TO FILE A RESPONSE  
TO PETITIONER'S MOTION FOR SUMMARY DISPOSITION UNDER MCL 211.7r

ORDER DENYING RESPONDENT'S MOTION FOR SUMMARY DISPOSITION  
REGARDING AN EXEMPTION UNDER MCL 211.7o

ORDER DENYING RESPONDENT'S MOTION FOR SUMMARY DISPOSITION UNDER  
REGARDING AN EXEMPTION UNDER MCL 211.7r

ORDER GRANTING PETITIONER'S MOTION FOR SUMMARY DISPOSITION  
REGARDING AN EXEMPTION UNDER MCL 211.7o

ORDER GRANTING PETITIONER'S MOTION FOR SUMMARY DISPOSITION  
REGARDING AN EXEMPTION UNDER MCL 211.7r

FINAL ORDER AND OPINION

**INTRODUCTION**

On May 23, 2016, Respondent filed a motion and brief, including 27 exhibits, requesting that the Tribunal enter summary disposition in its favor in the above-captioned case. More specifically, Respondent contends that it is entitled to Summary Disposition under MCR 2.116(C)(10), on the basis that Petitioner, as a matter of law, is not organized chiefly or solely for charity; that Petitioner offers its services on a discriminatory basis in choosing who among the class of individuals it purports to serve will receive its services, and finally, that Petitioner charges more than required for its successful maintenance.

On June 13, 2016, Petitioner filed a response to the Motion, originally filed under seal, and embedded as part of its Motion for Protective Order.<sup>1</sup> Attached to its response were 42 exhibits. The Response also asks for Summary Disposition, under MCR 2.116(1)(2), stating with documentation that it is a Michigan Non-profit corporation;<sup>2</sup> a recognized 501(c)(3) corporation,<sup>3</sup> and that its exemption under MCL 211.7o(1) has been illegally denied, as it meets the tests under this section, as well as under *Wexford Group v. City of Cadillac*.<sup>4</sup> Petitioner also argued that it was exempt for taxation under MCL 211.7(r) [sic].

On July 28, 2016, Respondent filed a Motion requesting leave to file its attached brief in response to Petitioner's response to Respondent's Motion for Summary Disposition. Said Motion was granted by the Tribunal in an Order dated August 24, 2016. Respondent's July 28<sup>th</sup> Response, which includes 5 attached exhibits argues that regardless of whether Petitioner and its affiliates are overall charitable, Petitioner failed to provide any documentation that the subject property is used for charitable purposes. Respondent further argued that Petitioner was disqualified under *Wexford* because it spent \$48,000,000 to construct the facility, thus causing any losses to be temporary, and that its financial assistance policy, which requires any applicant to have applied for health insurance under the Affordable Care Act, was one that would not meet the non-discrimination requirement. Additionally, Respondent argues that writing off bad debts was not enough to indicate that Petitioner's purpose was overall charitable.

In response to Petitioner's June 13<sup>th</sup> response, the Tribunal ordered as part of its July 15, 2016 Order, that the parties exchange briefs on the issue as to whether Petitioner qualifies as a charity under MCL 211.7r. In response to this Order, Petitioner filed its Brief on October 12, 2016, which includes 30 exhibits, arguing that the subject's multi-specialty healthcare services qualify the subject's building as exempt under §7r. Further, Petitioner argues that unlike a typical private physician practice, it provides medical care to every patient seeking care regardless of ability to pay. It also argues that it benefits public health by providing various

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<sup>1</sup> The Tribunal ordered Petitioner to immediately exchange the response with attachments on July 7, 2016, and scheduled an in camera review on the Motion for Protective Order. The result of the in camera review was incorporated into the Tribunal's Order of July 15, 2016.

<sup>2</sup> LARA On line Corporate Entity Details, Petitioner's Exhibit 1, and Restated Articles of Incorporation, Petitioner's Exhibit 2 attached to its June 13, 2016 filing.

<sup>3</sup> May 13, 2014 letter from IRS granting exemption, attached as Petitioner's Exhibit 7 to its June 13, 2016 filing.

<sup>4</sup> *Wexford Group v. City of Cadillac* 474 Mich 192;713 NW2d 734 (2006).

programs, along with training and medical education to health care providers, and by conducting and publishing research.

On October 13, 2016, Respondent filed a second Motion for Summary Disposition along with a brief on MCL 211.7r, which included 14 exhibits. In its brief, Respondent argues that Petitioner does not occupy the real property, and does not use the property for public health purposes.

On November 2, 2016, Petitioner filed a brief in response to Respondent's Motion for Summary Disposition under MCL 211.7r, including 7 Exhibits, asserting much of the same facts as in its October 12, 2016 Motion, and arguing its own reading of the relevant case law.

On November 23, 2016, Respondent filed its Notice of Supplemental Authority and Motion for Leave to File Response to Petitioner's Cross-Motion for Summary Disposition on Petitioner's MCL 211.7r Exemption Claim, to which Petitioner filed a Response on December 14, 2016. TTR 225(6) states:

Pleading on motions shall be limited to the motion and a brief in support of the motion and a single response to the motion and a brief in support of the response. A brief in support of a motion or response, if any, shall be filed concurrently with the motion or response.

Respondent's Pleading of November 23, 2016 is well in excess of the one page limited Notice of Supplemental Authority, authorized in appellate practice under MCL 7.212(F), and goes well beyond the scope of the two recent appellate decisions attached. Considering that the Tribunal already has six briefs in this matter, (three from Respondent), and that oral argument was also granted, the Tribunal declines to consider this additional filing, or Petitioner's response, as unnecessary.<sup>5</sup> Oral Argument was held pursuant to both parties' requests, on the parties' Motions and Cross Motions for Summary Disposition, on January 5, 2017, with each side given 30 minutes to present their case. Respondent reiterated its arguments under both MCL 211.7o(1) and 7r. Petitioner used its time to show eleven elements of commonality the facts have with the Petitioner in *Wexford*, along with three differences.

The Tribunal has reviewed the Motions, responses, the evidence submitted, as well as the exploration of these issues at oral argument and finds that denying Respondent's Motions for

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<sup>5</sup> The parties were informed of this decision from the bench on January 5, 2017 at the occasion of Oral Argument.

Summary Disposition and granting Petitioner's Motion as to MCL 211.7o(1) and MCL 211.7r is warranted at this time, and holds that the subject real and personal property is exempt from property taxation.

### RESPONDENT'S CONTENTIONS

#### Charitable exemption under MCL 211.7o

In support of its Motions, Respondent contends that Spectrum is organized chiefly for the benefit of the physicians and the Spectrum network. In support of that contention, Respondent asserts that the demographics of the community surrounding the subject property are upscale, educated, and have health insurance.<sup>6</sup> Further, through mergers and acquisitions Petitioner has grown from 43 physicians in 2008 to 860 professionals.<sup>7</sup> On a related point, Respondent asserts that Spectrum, like private for-profit medical providers shifts unreimbursed costs from Medicare and Medicaid to all other payers.<sup>8</sup> Respondent also asserts that Spectrum's bylaws cite the goal of "seamless integration" of its specialties. Respondent further asserts that the sample employment agreement provided through discovery states under the heading "Clinical Collaboration," in relevant part:

It is the expectation of the parties that you will utilize the physicians, providers, facilities and/or resources of Spectrum, including any affiliates and subsidiaries, with a preference for services provided by the Group, in the care and treatment of patients.<sup>9</sup>

Respondent argues that this, along with Petitioner's action of combining and consolidating medical practices from various tax-paying medical practices into one building is evidence of a chief purpose of propagating an in-network referral system, stifling competition, and increasing patient volume to generate revenue for Petitioner, rather than engaging in charity.

Additionally, Respondent asserts that Spectrum charges rates for its services which are significantly higher than its competitors.<sup>10</sup> Further, Respondent asserts that its key personnel are

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<sup>6</sup> Respondent's Exhibit 3 attached to May 23, 2016 Motion, citing Census.gov for Grand Rapids Twp.

<sup>7</sup> In support of this assertion, Respondent attached an article in Modern Healthcare, dated June 7, 2010, (Exhibit 7, attached to May 23, 2016 Motion,) and an M-Live article, dated March 28, 2014, (Exhibit 8 attached to May 23, 2016 Motion).

<sup>8</sup> October 11, 2011 testimony before Michigan House Insurance Committee regarding HB 4936, (Exhibit 15 attached to May 23, 2016 Motion).

<sup>9</sup> The employment agreement quoted from in part is covered by an order holding it to be confidential after an in camera review.

<sup>10</sup> Respondent cites a WOOD TV article, dated November 1, 2014 (Exhibit 14 attached to its May 23, 2016 Motion) in support of this assertion.

paid compensation that “are not reflective of those of an institution that is organized chiefly or solely for charity.”<sup>11</sup> Respondent also asserts that Spectrum Health has a profit margin above 10%,<sup>12</sup> and had revenues less expenses for 2011 in excess of \$10,000,000.<sup>13</sup>

As to whether Petitioner offers its services without discrimination to everyone, Respondent argues that Spectrum’s financial assistance policy<sup>14</sup> fails to provide charitable or discounted care to those who qualify under the Affordable Care Act but fail to apply for insurance. Respondent also quotes from Petitioner’s web site that financial assistance is “the account resolution of last resort.” Finally, Respondent notes that Spectrum’s situation is vastly different than that the subject of *Wexford* in noting that it does not sustain and bear notable financial losses from freely accepting Medicare and Medicaid because of gap coverage, and the Affordable Care Act, as well as through Priority Health, a wholly owned insurance subsidiary of Petitioner’s parent company.

In Respondent’s Brief in Opposition to Petitioner’s Motion for Summary Disposition, filed on July 28, 2016, it argues that Summary Disposition should be denied to Petitioner because of Spectrum’s failure to provide any evidence that the subject property is used for charitable purposes. Respondent further distinguished Petitioner from the facility in *Wexford*, asserting that *Wexford* provided health care in a federally designated health professional shortage area; did not exclude anyone whose income was up to twice the federal poverty level, and offered a significant number of services which were not provided by anyone else in the area. Rather, Respondent argues, that Petitioner, per its bylaws is very focused on making itself the biggest and best player in local healthcare.

#### Public Health Exemption Under MCL 211.7r

Respondent also filed a Motion for Summary Disposition regarding MCL 211.7r. It first argues that per *Liberty Hill*,<sup>15</sup> Petitioner cannot occupy what is leased to others, and therefore

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<sup>11</sup> 2012 Form 990 Schedule J Part II attached as Exhibit 19 to May 23, 2016 Motion, p. 214- 215 enumerates the compensation without differentiation in title for officers, directors, trustees, key employees and highest compensated employees. Four individuals on this list received compensation between \$1,000,000 and \$2,000,000.

<sup>12</sup> March 10, 2016 article in Modern Healthcare, attached as Exhibit 26 to May 23, 2016 Motion.

<sup>13</sup> Form 990, p. 1, (Exhibit 19 attached to May 23, 2016 Motion).

<sup>14</sup> Questions and Answers from Petitioner’s web site are attached as Exhibit 17 to Respondent’s May 23, 2016 Motion.

<sup>15</sup> *Liberty Hill Housing Corp v Livonia*, 480 Mich 44; 746 NW2d 282 (2008)

cannot qualify under §7r. Respondent points out that Spectrum leases approximately 17% of the subject, including all hospital services.

Respondent next argues that Spectrum's services must improve community health, as opposed to individual health to be considered "public health services." Respondent cites the definition used by the Michigan Court of Appeals in *Rose Hill*<sup>16</sup> for the definition of public health:

[t]he art and science of protecting and improving community health by means of preventative medicine, health education, communicable disease control, and the application of the social and sanitary sciences.

Respondent then cited several pre-*Wexford* cases that denied exemptions under §7r where medical services are offered on an individualized basis on the subject property, rather than to the benefit of the community at large.

### PETITIONER'S CONTENTIONS

#### Charitable Exemption under MCL 211.7o(1)

In support of its response, and cross motion, Petitioner contends that its Non-Profit Articles of Incorporation, as well as its Bylaws state that it "shall be operated exclusively for charitable, educational and scientific purposes as a non-profit corporation."<sup>17</sup> Petitioner noted that it is exempt from federal taxes under IRC 501(c)(3).<sup>18</sup> Accordingly, Petitioner argues that it meets the first *Wexford* test.

Petitioner argues that its purpose is devoted to charitable works as a whole via its comprehensive charity care program, which includes unpaid costs incurred for Medicare and Medicaid programs, uninsured charity care provided, as well as discounted care and bad debts incurred.<sup>19</sup> These charitable initiatives have resulted in Petitioner delivering over \$88 million dollars in Community Benefit to West Michigan since July of 2013, including over \$70 million in Medicare and Medicaid losses and over \$17.7 million for charity care from uninsured charity care and uninsured bad debts.<sup>20</sup> Similar to the nonprofit medical group in *Wexford*, since July 1,

<sup>16</sup> *Rose Hill Center Inc v Holly Twp*, 224 Mich App 28, 33; 568 NW2d 332 (1997).

<sup>17</sup> Petitioner's Exhibit 2, 3, attached to Petitioner's June 13, 2016 filing.

<sup>18</sup> IRS Determination Letter dated May 13, 2014, attached as Petitioner's Exhibit 7 to Petitioner's June 13, 2016 filing.

<sup>19</sup> Exhibits 11 and 13 attached to Petitioner's June 13, 2016 filing.

<sup>20</sup> Petitioner's Exhibit 11 attached to June 13, 2016 filing.

2013, Petitioner has consistently reported modest net income or losses in the pursuit of its charitable mission,<sup>21</sup> and needs to be subsidized by its parent Spectrum Health (and its affiliates) to continue operations. Thus it argues, Petitioner meets the second *Wexford* test.

In arguing that it meets the third *Wexford* test, Petitioner cites its website,<sup>22</sup> to show that the Medical Group serves any person who needs Petitioner's services. Petitioner, like every Spectrum Health affiliate, "cares for every patient, regardless of the ability to pay." In further support, Petitioner attached an audited estimate of its charity care.<sup>23</sup>

Petitioner argues it meets the fourth *Wexford* test citing examples from its Corporate Social Responsibility Report, including Spectrum Health's initiatives for healthier communities, clinical research, education, community engagement, inclusion and diversity, sustainability, employee engagement, innovation, regional relationships, and community benefit.<sup>24</sup> Moreover, its activities relieve bodies of disease, suffering or constraint.

As to the fifth *Wexford* factor, Petitioner asserts that Spectrum Health reports on its website that "[w]e carefully control our costs and consistently are in the lowest 25 percentage of costs compared to hospitals of similar size in the nation. This, per Petitioner, translates to prices that are significantly less than other hospitals' prices."<sup>25</sup> Petitioner further states that Spectrum Health's prices are revised each year on July 1 and are subject to change during the year. To establish prices, Spectrum considers many factors including: i) the cost of providing staff, equipment, facilities, medications and other supplies; ii) the amount of time its facilities and staff are involved in providing services; iii) insurance company contracts; and iv) information provided by the Centers for Medicare and Medicaid Services, the federal agency that manages the Medicare and Medicaid program.<sup>26</sup> Regarding compensation of employees, Petitioner notes that it uses a compensation system using independent surveys, and reports salaries to the IRS on form 990.<sup>27</sup> Petitioner also cites Petitioner's recent financial information showing reported modest net income of \$1.6 million for the 34-Month Period, including a \$4.5 million loss for FYE 6/30/2014 through 4/30/2016. Petitioner's losses are subsidized by Spectrum Health and its

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<sup>21</sup> Petitioner's Exhibits 16 and 17 attached to June 13, 2016 filing.

<sup>22</sup> Excerpts attached as Exhibit 9 to Petitioner's June 13, 2016 filing.

<sup>23</sup> Petitioner's Exhibit 11 attached to Petitioner's June 13, 2016 filing.

<sup>24</sup> Petitioner's Exhibit 9 attached to Petitioner's June 13, 2016 filing

<sup>25</sup> Petitioner's Exhibit 23, Page 3, FAQ's regarding fees, published at [www.spectrumhealth.org/body.cfr?id=998](http://www.spectrumhealth.org/body.cfr?id=998).

<sup>26</sup> Spectrum FAQ's, Petitioner's Exhibit 23 attached to Petitioner's June 13, 2016 filing.

<sup>27</sup> Petitioner's Exhibit 24 attached to Petitioner's June 13, 2016 filing outlines its compensation system.

subsidiaries.<sup>28</sup> Petitioner argues that it would be more profitable for the 34-Month Period without the \$88 million in Community Benefit expenses incurred, including over \$70 million in Medicare and Medicaid shortfalls.<sup>29</sup> Petitioner asserts that its current year losses, are generated in substantial part, by Medicare and Medicaid shortfalls, and uninsured charity care.

As to *Wexford* Factor 6, Petitioner asserts that it contributes \$88 million in community benefit in the past 34 months and has given \$18 million in charitable care over the past 34 months. Combined with its involvement in medical education of fellows, residents, and medical students, it qualifies as a charitable institution.

As to Respondent's argument that Petitioner's campus is in a wealthy area, Petitioner asserts that its physicians provide services at many other locations throughout western Michigan which are poorer than Grand Rapids Township. As to the employment agreement cited by Respondent as evidence of Petitioner's non-charitable nature, Petitioner quotes the very next provision:

You are not expected to utilize the physicians, providers, facilities and/or resources of Spectrum if (i) the patient expresses a preference for a different provider, practitioner or supplier, (ii) the patient's insurer determines the provider, practitioner, or supplier or (iii) the referral is not, in your judgment, in the patient's best medical interests. This Section 3-E shall not apply to any services provided by you that are outside the scope of this Agreement.<sup>30</sup>

#### Public Health Exemption Under MCL 211.7r

In its October 12, 2016 filing, Petitioner enumerated the various health services provided on the subject property, including Urgent Care; Balance Center; Neurology & Neuropsychology; Obstetrics & Gynecology; Occupational Health; Orthopedics; Rehabilitation Services; Internal Medicine & Pediatrics; Family Medicine; Psychiatry & Behavioral Medicine; and Laboratory, Radiology, including X-ray, Ultrasound, Mammography, Bone Density, CT and MRI, among other services.<sup>31</sup>

Petitioner relies upon its charitable care, as well as certain community services, to distinguish it from a typical private physician practice. Among the services listed is a neurology

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<sup>28</sup> Petitioner supports this assertion with an affidavit by its president, Seth Wolk, (Petitioner's Exhibit 3, and by financial statements, Petitioner's Exhibit 16, both attached to Petitioner's June 13, 2016 filing).

<sup>29</sup> Petitioner's Exhibit 11, unaudited Community Benefit Schedule attached to Petitioner's June 13, 2016 filing.

<sup>30</sup> The referenced employment agreement is part of a confidentiality order signed by the Tribunal after in-camera review.

<sup>31</sup> Petitioner relies on its Answer to Second Set of Interrogatories, attached as Exhibit 2 to its June 13, 2016 filing.

center, giving occupational speech and physical therapy at no charge. Also an amyotrophic lateral sclerosis (ALS) clinic is operated by Petitioner, including a nurse navigator, a social worker, a physical therapist and speech personnel. A similar team is available for Parkinson's patients, again without charge for the non-physicians on the team. Petitioner also points to public health presentations, seminars, group education presentations, telehealth services, and other community activities, along with professional training and research and publication to distinguish it from a typical private pay medical practice.

### STANDARD OF REVIEW

There is no specific Tribunal rule governing motions for summary disposition. Therefore, the Tribunal is bound to follow the Michigan Rules of Court in rendering a decision on such motions.<sup>32</sup> In this case, Respondent moves for summary disposition under MCR 2.116(C)(10). In its response, Petitioner also moves for summary disposition under (C)(10), as well as MCR 2.116(I)(2) which allows the court to enter an Order for summary disposition against the moving party. The Tribunal finds that the following standards apply to the Motion and Response filed in this case:

#### **MCR 2.116(C)(10)**

Summary disposition under MCR 2.116(C)(10) tests the factual support for a claim and must identify those issues regarding which the moving party asserts there is no genuine issue of material fact. Under subsection (C)(10), a motion for summary disposition will be granted if the documentary evidence demonstrates that there is no genuine issue of material fact, and the moving party is entitled to judgment as a matter of law.<sup>33</sup> In the event, however, it is determined that an asserted claim can be supported by evidence at trial, a motion under (C)(10) will be denied.<sup>34</sup>

The Michigan Supreme Court has established that a court must consider affidavits, pleadings, depositions, admissions, and documentary evidence filed by the parties in the light most favorable to the non-moving party.<sup>35</sup> The moving party bears the initial burden of

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<sup>32</sup> See TTR 215.

<sup>33</sup> See *Smith v Globe Life Ins Co*, 460 Mich 446, 454-455; 597 NW2d 28 (1999).

<sup>34</sup> See *Arbelius v Poletti*, 188 Mich App 14; 469 NW2d 436 (1991).

<sup>35</sup> See *Quinto v Cross and Peters Co*, 451 Mich 358, 362; 547 NW2d 314 (1996) (citing MCR 2.116(G)(5)).

supporting its position by presenting its documentary evidence for the court to consider.<sup>36</sup> The burden then shifts to the opposing party to establish that a genuine issue of disputed fact exists.<sup>37</sup> Where the burden of proof at trial on a dispositive issue rests on a non-moving party, the non-moving party may not rely on mere allegations or denials in pleadings but must go beyond the pleadings to set forth specific facts showing that a genuine issue of material fact exists.<sup>38</sup> If the opposing party fails to present documentary evidence establishing the existence of a material factual dispute, the motion is properly granted.<sup>39</sup>

**MCR 2.116(I)(2)**

Summary disposition under MCR 2.116(I)(2) is appropriate “[i]f it appears to the court that the opposing party, rather than the moving party, is entitled to judgment . . . ,” and as such, the court may render judgment in favor of the opposing party.<sup>40</sup>

**CONCLUSIONS OF LAW**

The Tribunal has carefully considered each party’s Motion(s) and Responses, (6 filings in total), under MCR 2.116 (C)(10) and (I)(2) and finds that granting Petitioner’s Motion and denying Respondent’s Motions are warranted.

Respondent alleges that Petitioner cannot prevail for an exemption under MCL 211.7o because it is not a charity. Specifically, Respondent states that there is no issue of material fact that Petitioner is a physician’s group organized chiefly for the benefit of the physicians that work there, rather than for the public; that Petitioner offers its charitable care on a discriminatory basis, and that Petitioner’s charges for its services do not approximate their cost and rarely constitute a “gift” to patients. In furtherance of this argument, Respondent also argues that Petitioner shifts its cost of its purported charity to the business community through a “hidden tax”, and that the federal and state government have reduced its charitable activities by providing Petitioner with a new pool of newly insured patients under the Affordable Care Act, and Medicaid group coverage.

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<sup>36</sup> See *Neubacher v Globe Furniture Rentals, Inc*, 205 Mich App 418, 420; 522 NW2d 335 (1994).

<sup>37</sup> *Id.*

<sup>38</sup> See *McCart v J Walter Thompson USA, Inc*, 437 Mich 109, 115; 469 NW2d 284 (1991).

<sup>39</sup> See *McCormic v Auto Club Ins Ass’n*, 202 Mich App 233, 237; 507 NW2d 741 (1993).

<sup>40</sup> See also *Washburn v Michailoff*, 240 Mich App 669; 613 NW2d 405 (2000).

For factual support, Respondent relied upon Petitioner's Answers to Interrogatories that showed the occupancy of eleven formerly "stand alone" physicians' practices were "subsumed" into Petitioner at its current location. Among the practices referenced in Respondent's Motion are practices in family medicine, internal medicine, pediatrics, neurology and neuropsychology, psychiatry, OB-GYN, orthopedics, urgent care occupational health, rehabilitation and laboratory services. Only 530 square feet of the facility is licensed on a limited basis to a private physician on an annual basis.

**Exemption Claim under MCL 211.7o(1)**

MCL 211.7o(1) states:

(1) Real or personal property owned and occupied by a nonprofit charitable institution while occupied by that nonprofit charitable institution solely for the purposes for which that nonprofit charitable institution was incorporated is exempt from the collection of taxes under this act.

**"Own and occupy"**

Ownership and occupancy is not at issue. Respondent, has attached a Warranty Deed showing the subject as being owned by Petitioner.<sup>41</sup> As to occupancy, with the exception of the small amount of leased or licensed space, as well as the hospital space which is leased to a related affiliate, Respondent states that the subject is occupied by Petitioner. However, in its October 13, 2016 filing, Respondent argues (albeit, in the context of MCL 211.7r),<sup>42</sup> that leased space cannot be "occupied" by the lessor. The term "occupied" occurs twice in §7o(1). Per *Liberty Hill Housing Corp v City of Livonia*<sup>43</sup> its use as part of the phrase of "owned and occupied" is a separate requirement from its later occurrence from "occupied . . . solely for the purposes for which that . . . institution was incorporated." Should Petitioner fail to meet either occupancy test, it cannot qualify for an exemption under section 7o(1).

In *Liberty Hill*, Petitioner, a non-profit, leased housing unit to low income and disabled individuals. In applying the first occupancy requirement under §7o(1), the Supreme Court stated:

The dissent would hold that a charitable institution may occupy property by using it without maintaining a physical presence there. Such an interpretation leads to one

<sup>41</sup> Respondent's Exhibit 4 attached to its May 23, 2016 Motion; Tab 2 attached to its October 13, 2016 filing.

<sup>42</sup> Respondent argues that *Liberty Hill* applies under §7r as well as 7o, because both statutes use the phrase "owned and occupied."

<sup>43</sup> *Liberty Hill Housing Corp v City of Livonia* 480 Mich 44; 746 NW2d 282 (2008).

of the following two unsatisfactory conclusions: (1) a charitable institution can occupy property without actually being physically present or (2) a charitable institution need only use the property sporadically or perhaps even once to occupy it. Neither of these conclusions is consistent with proper meaning of the term “occupy.” Rather, a charitable institution must maintain a *regular physical presence* on the property to occupy the property under MCL 211.7o.<sup>44</sup>

Accordingly, the gravamen of the occupancy requirement is maintaining a regular physical presence. Clearly, Petitioner has a regular physical presence throughout the 82.82% of the building not leased or licensed.<sup>45</sup> It is uncontested that Petitioner meets the first occupancy requirement under §7o(1), and *Liberty Hill* for 82.82% of the building. What is less clear is whether the 16.94% of the building occupied by Spectrum Health Hospitals, (“SHH”) meets this test. Petitioner asserts that the hospital is functionally integrated with Petitioner, and a related entity whose rent is merely an internal book-keeping entry. However, the Michigan Court of Appeals recently decided *Trinity Health – Warde Lab LLC v Pittsfield Twp*,<sup>46</sup> which held that even though Petitioner was wholly owned and dominated the lab’s management to the point that the two were essentially the same entity, it was error for the Tribunal to grant an exemption under §7o and or §7r, when the lab was organized as a “for profit” entity, when both statutes clearly require the taxpayer to be organized as a non-profit. In the present case, SHH is also incorporated in the state of Michigan as a non-profit.<sup>47</sup> Also, unlike the Petitioner in *Trinity*, the Petitioner in the present case is the owner of the property. Accordingly, *Trinity Health- Warde Lab* is distinguishable. Furthermore the Tribunal holds that the occupancy requirement for the area leased by SSH comports with *Liberty Hill*. As a related entity with a related mission, it is disingenuous to argue that there is no regular physical presence by Petitioner in this section of the building, when the hospital is part of the subject property; an integrated care center.

The main issue in this case as set forth by Respondent is whether or not Petitioner is a nonprofit charitable institution. Crucial to resolving the issue under MCL 211.7o(1) is the Supreme Court’s *Wexford* decision which sets forth six factors:

**Wexford Factors**

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<sup>44</sup> *Id.*, at 61-62, (emphasis added).

<sup>45</sup> See Petitioner’s Answer #6 to First Discovery Request, attached as Exhibit 5 to Respondent’s October 13, 2016 filing. The hospital portion is 16.94% of the building, while .23% is licensed to a Dr. Daniels.

<sup>46</sup> *Trinity Health – Warde Lab LLC v Pittsfield Twp*, \_\_ Mich App \_\_; \_\_ NW2d \_\_, (COA Docket No 328092 (issued November 3, 2016)

<sup>47</sup> Exhibit 5 attached to Petitioner’s May 23, 2016 Motion.

- (1) A “charitable institution” must be a nonprofit institution.
- (2) A “charitable institution” is one that is organized chiefly, if not solely, for charity.
- (3) A “charitable institution” does not offer its charity on a discriminatory basis by choosing who, among the group it purports to serve, deserves the services. Rather, a “charitable institution” serves any person who needs the particular type of charity being offered.
- (4) A “charitable institution” brings people’s minds or hearts under the influence of education or religion; relieves people’s bodies from disease, suffering, or constraint; assists people to establish themselves for life; erects or maintains public buildings or works; or otherwise lessens the burdens of government.
- (5) A “charitable institution” can charge for its services as long as the charges are not more than what is needed for its successful maintenance.
- (6) A “charitable institution” need not meet any monetary threshold of charity to merit the charitable institution exemption; rather, if the overall nature of the institution is charitable, it is a “charitable institution” regardless of how much money it devotes to charitable activities in a particular year.

Factor (1) is not in dispute, as Petitioner has been incorporated as a nonprofit corporation,<sup>48</sup> and has received a designation from the Internal Revenue Service as a 501(c)(3) organization.<sup>49</sup>

Factor (2) states:

- (2) A “charitable institution” is one that is organized chiefly, if not solely, for charity.

Respondent asserts that Factor 2 cannot be met because per its Articles and Bylaws is organized chiefly to manage, employ and benefit physicians and to create a referral network for and within the Spectrum Health family for its own financial prosperity, rather than charity. The Articles as well as the bylaws state:

- (a) To conduct activities, either directly, through related organizations or in cooperation with organizations exempt from tax under Section 501(c)(3) of the Internal Revenue Code of 1986, or comparable provisions of subsequent legislation (the “Code”), in order to provide access to high quality primary care and specialty care and specialty medical services to patients in the communities served by Spectrum Health System; facilitate an integrated continuum of care for patients through internship/externship rotations; ensure primary care and specialty physician participation in medical research; and otherwise further the tax exempt purposes of Spectrum Health System, and its related affiliated organizations,

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<sup>48</sup> Restated Articles of Incorporation, Respondent’s Exhibit 5 attached to May 23, 2016 Motion.

<sup>49</sup> IRS Letter dated May 13, 2014, Petitioner’s Exhibit 7 attached to June 13, 2016 filing.

subject, however, to all limitations on the nature or extent of such activities applicable, from time to time, to organizations exempt from tax under Section 501(c)(3) of the Code;

(b) To improve the quality of health care through the interdisciplinary coordination of physicians' efforts and Spectrum Health System through the universal use of evidence-based guidelines for care, and through other methods of process improvement and safety that result in better patient outcomes and experiences of care across time and space;

(c) To better serve the health care needs of the patients and communities served by the Spectrum Health System through the employment of or affiliation with primary care and specialty physicians[.]

Rather than supporting Respondent's assertion, the block quote taken from Petitioner's Articles of Incorporation and echoed in its bylaws completely contradicts this assertion. There is nothing incompatible with charity in striving to provide access to high quality medical care, or to train physicians, or improving processes and safety. Nor is there anything incompatible with being a charitable institution in stating in its by-laws "to develop and position [Petitioner] as the pre-eminent multi-practice specialty group in West Michigan ...". A charitable institution is not required to strive for mediocrity as a condition of its being considered a charitable institution. Petitioner also happens to be in an industry that has undergone tremendous consolidation, where small practices are gobbled up by larger practices, and hospital systems gobble up other hospital systems. While acquisitiveness or bigness is not in and of itself a charitable goal, it may be a necessary one in terms of survival. By the same token, there is no discussion under *Wexford*, or any other authority that requires a charity to be small, mediocre in quality, or to lose money. As *Wexford* states:

Respondent argues that petitioner's goal of profitability negates its claim that it is a charitable institution. We find that argument hollow. Petitioner's bylaws do not allow any individual to profit monetarily from the petitioner's clinic; thus, "profitability" has a different meaning for this institution than it would for an entity whose goal it was to reward its agents or shareholders with profits. And the idea that an institution cannot be a charitable one unless its losses exceed its income places an extraordinary—and ultimately detrimental—burden on charities to continually lose money to benefit from tax exemption. A charitable institution can have a net gain—it is what the institution does with the gain that is relevant. See *R. B. Smith Mem. Hosp.*, supra at 36, 41, 291 N.W. 213 (1940). When the gain is

invested back into the institution to maintain its viability, this serves as evidence, not negation, of the institution's "charitable" nature.<sup>50</sup>

Not stated, but assumed in this decision is the premise that business success or survival is not incompatible with having a charitable purpose under our property tax exemption statutes. The Tribunal would be exceeding its authority to change the statutory requirements for an exemption to disqualify large acquisitive non-profits.

Respondent next argues that the physician's employment agreement which requires its physicians to "utilize the physicians, providers, facilities and/or resources [of Petitioner]..." is proof that Petitioner's true purpose is to stifle competition and increase patient volume to generate revenue for Petitioner, and thus has nothing to do with charity. While the Tribunal agrees that stifling competition and increasing revenue is not charitable in nature, the sample employment agreement by itself does not establish that Petitioner is not organized chiefly, if not solely for charity. Further, as pointed out by Petitioner, Respondent has *selectively quoted* the employment agreement. The next clause states:

You are not expected to utilize the physicians, providers, facilities and/or resources of Spectrum if (i) the patient expresses a preference for a different provider, practitioner or supplier, (ii) the patient's insurer determines the provider, practitioner, or supplier or (iii) the referral is not, in your judgment, in the patient's best medical interests. This Section 3-E shall not apply to any services provided by you that are outside the scope of this Agreement.<sup>51</sup>

Accordingly, while Petitioner's physician employment agreement decidedly favors in-system referrals, it is not evidence of an anti-competitive purpose. Rather, using other providers within the same medical group furthers the goal of better health care through integration and coordination.

Respondent also argues that the goal of providing integrated continuum of care is not a charitable goal. As stated by its counsel at oral argument:

Good things are not necessarily charitable things. And when we actually drill down on more of what's the fundamental nature of this particular organization of Petitioner, you can see, again, there's the repeating here, not of providing affordable care, which what Wexford's Bylaws were focusing on, but the very fundamental nature of this is to develop and position SHMG, Petitioner, as the preeminent multi-

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<sup>50</sup> *Wexford*, 474 Mich at. 217-218.

<sup>51</sup> Petitioner's Exhibit 28 to June 23, 2016 filing at Page 5, Sec. 3(E). Said agreement is covered by the Tribunal's confidentiality Order.

specialty practice group in West Michigan. And they're going to focus, of course, on improving the delivery of health care through coordination and integration of the whole system together. So this is what they're focusing on, not a charitable focus of "let's make sure it's affordable for everyone like Wexford did, but let's develop and position ourselves as the preeminent medical or multi-specialty practice group in West Michigan." That's the focus.<sup>52</sup>

The Tribunal disagrees that there is a dichotomy between the goals of better care versus more affordable care that somehow conflict with being organized chiefly, if not solely, for charity. First of all, there is a theory, (although perhaps unproven) that integrative care results in *both* lower costs and better outcomes.<sup>53</sup> Even if there is a dichotomy between cost and integration, there is no authority for the proposition that a charity must provide low cost care at the expense of quality. Stated another way, §7o does not give an incentive to provide inferior care.

Respondent next argues that Petitioner pays its directors, officers and employees amounts not reflective of an institution that is organized chiefly for charity. While the exhibits attached show some impressive salaries, there is no showing that the amounts paid are above market.<sup>54</sup> Even if Respondent's statement of the law is correct, Petitioner has put forth un rebutted evidence as to how Petitioner sets the salaries of its personnel in conformity to market standards.<sup>55</sup> Respondent's find of a single story done by a local television station of one instance of a higher price on one procedure is not reliable evidence as to how Petitioner decides compensation of its personnel. Accordingly, summary disposition in favor of Respondent is improper concerning Factor 2 under *Wexford*.

As to whether Petitioner has established that it is organized chiefly, if not solely for charity, Petitioner pointed out what gifts it is giving to the community. Petitioner noted, as with the Petitioner in *Wexford*, both gifted medical services in excess of what each was paid under Medicare and Medicaid; there is the gift of substantial write-downs on patient accounts that can never be paid, there is pure charity care under its policy. Petitioner submitted documentation

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<sup>52</sup> Transcript of Oral Argument, January 5, 2017, ("Transcript"), p. 4-5

<sup>53</sup> See Wang, Chang, LaClair and Paz, *Effects of Integrated Delivery System on Cost and Quality*, Vol 5 # 19. Am Journal of Managed Care (2013), found as Petitioner's Exhibit 29 attached to June 13, 2016 filing.

<sup>54</sup> Respondent cites several MTT decisions for the proposition that a charity's employees must receive no remuneration, nominal compensation or less compensation than given by a private employer. However, all of those decisions were decided in 1993 or earlier, and predate *Wexford*. Not only is the Tribunal not bound by those decisions, the Tribunal finds them unpersuasive, given the *Wexford* decision in 2006.

<sup>55</sup> Petitioner's Exhibits 32 and 33, attached to its June 13, 2016 filing are two nationally recognized physician surveys showing ranges of average salaries of physicians in the U.S., and the Midwest, which show that Petitioner is in line with the market.

indicating that these losses due to Medicare and Medicaid alone exceed \$70,000,000, and \$17.7 million for bad debt write off and charity care since July 1, 2013.<sup>56</sup> Additionally, it is undisputed that Petitioner provides a variety of health-based community services provided, including public health education presentations on the internet and TV, women's multiple sclerosis support group, community seminars and videos, free financial aid consulting services, free orthopedic seminars, and training of mental health professionals.<sup>57</sup> Most importantly, Petitioner states its policy, reflected on its web site is that it “cares for every patient, regardless of ability to pay.”<sup>58</sup>

All of these elements were pointed to in the Supreme Court’s *Wexford* decision in finding that Petitioner to be a charitable institution. The differences per both parties, is that the Petitioner in *Wexford* was organized in a designated area of need, while Petitioner is not headquartered in such an area. As Petitioner’s counsel pointed out at oral argument, the Supreme Court mentioned that fact in the opinion, but did not discuss it as a factor in granting the exemption. The Tribunal agrees that this is a distinction without a difference, and the observation appears to be made in passing. Another difference pointed out by Respondent is that *Wexford* was decided before the advent of the Affordable Care Act.<sup>59</sup> Setting aside the high probability that the ACA will be repealed or highly modified, the fact remains that even under the ACA, many patients that were not covered prior to its enactment are now covered by Medicaid, which Petitioner accepts, and which does not pay full freight. In a similar vein, Respondent has made much of Petitioner’s practice of so called “cost shifting,” and attempts to differentiate the Petitioner here from the Petitioner in *Wexford*. The Tribunal does not accept that Petitioner’s practice of receiving more money from private pay in part to make up for public pay, or no pay is any different from the conduct of Petitioners in *Wexford*, or different from any other entity that provides medical care. If this were so, no one providing uncompensated, or below cost care could survive very long. To paraphrase the quote above from *Wexford*, charitable status does not require failure. Accordingly, the Tribunal finds that per the standard

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<sup>56</sup> In support, Petitioner provided as Exhibit 11, attached to its October 13, 2016 filing its unaudited estimate of community benefit, containing these figures.

<sup>57</sup> Petitioner relies upon its discovery responses, attached to its October 12, 2016 filing as Exhibits 6 through 12.

<sup>58</sup> Exhibit 9, attached to Petitioner’s June 13, 2016 filing, and exhibits 7-9 attached to Petitioner’s October 12, 2016 filing. This assertion will be discussed in more detail under *Wexford* Factor 3.

<sup>59</sup> Even if the Tribunal were to accept Respondent’s argument that the ACA somehow eliminated the need for charitable care, we lack the authority to overrule *Wexford*.

set forth in deciding motions under MCR 2.116(C)(10), Petitioner has established that it is organized chiefly, if not solely, for charity, and meets the second *Wexford* test.

The third *Wexford* Factor is:

(3) A “charitable institution” does not offer its charity on a discriminatory basis by choosing who, among the group it purports to serve, deserves the services. Rather, a “charitable institution” serves any person who needs the particular type of charity being offered.

The Tribunal notes that Factor 3 as it is currently understood under case law may in the near future be substantially modified. The Supreme Court on April 1, 2016, directed the Clerk to schedule oral argument on whether to grant application or take other action in *Baruch SLS, Inc v Tittabawassee* SC Docket No. 152047. The Order states:

The parties shall file supplemental briefs within 42 days of the date of this order addressing: (1) whether *Wexford Medical Group v City of Cadillac*, 474 Mich 192 (2006), correctly held that an institution does not qualify as a “charitable institution” under MCL 211.7o or MCL 211.9 if it offers its charity on a “discriminatory basis”; (2) if so, how “discriminatory basis” should be given proper meaning; (3) the extent to which the relationship between an institution’s written policies and its actual distribution of charitable resources is relevant to that definition; and (4) whether, given the foregoing, the petitioner is entitled to a tax exemption.

The Tribunal also notes that the Supreme Court heard oral argument on this issue on December 8, 2016, and that a decision is likely to be imminent. It appears to the Tribunal that this *Wexford* factor is likely to be substantially modified, if not completely abrogated.

As the law currently stands, Respondent argues that the enactment of the Affordable Care Act reduces the amount of charitable care that Petitioner will have to provide.<sup>60</sup> Further, Respondent asserts that Petitioner’s financial assistance policy excludes persons who are eligible for insurance but fail to purchase that insurance, and that such an exclusion fails to serve persons who need the particular type of charity being offered by Petitioner. Petitioner’s Financial Assistance Eligibility Policy also states:

Spectrum Health will provide, without discrimination, care for emergency medical conditions to individuals regardless of their ability to pay or eligibility for financial assistance. Spectrum Health will not engage in actions that discourage individuals

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<sup>60</sup> The holding in *Wexford*, and related to Factor 6 below is a declaration that there is no specific monetary threshold of charity given. Rather, if the overall nature of the institution is charitable, it is a charitable institution. In *Wexford*, the Court found that Petitioner qualified as a charitable institution, even though a very small percentage of persons it treated were treated without charge.

from seeking emergency medical care, and, to that end, emergent care will be provided without interference from debt collection or demands for prepayment of services prior to treatment as further described in the Emergency Medical Treatment and Active Labor Act.<sup>61</sup>

In its response, Petitioner summarily claims that it complies with Factor 3, and points to its Exhibit 11, reporting certain financial data, in support “Petitioner provides a tremendous amount of nondiscriminatory charity care to the West Michigan community.” Petitioner also points to its website,<sup>62</sup> for additional support for its assertion that it “cares for every patient regardless of the ability to pay.”

At oral argument, Petitioner’s counsel argued that Petitioner’s policy is precisely that of the Petitioner in *Wexford*. Petitioner further argued that Spectrum has provided far more charitable care than Wexford Medical Group. In *Wexford*, the Supreme Court pointed to a relatively miniscule amount of charity care provided under its policy. The Court noted that only 2 patients took advantage of its charity care in 2000, and only 11 patients in 2001 out of 44,000 visits a year. The total amount of pure charity care given was a paltry \$2,400 out of an annual budget of \$10,000,000. In the present case, Petitioner, at the subject property has provided \$370,000 in care to the uninsured under its charity policy.<sup>63</sup> Accordingly, the Tribunal finds that Respondent’s argument that Petitioner fails to meet the non-discrimination factor is completely unsupported, while Petitioner provided documentary evidence that it accepts anyone for care regardless of their ability to pay. Accordingly, the Tribunal holds that under MCR 2.116(C)(10), Petitioner satisfies Factor 3, and serves any person who needs the particular type of charity being offered.

The fourth factor in *Wexford* states:

(4) A “charitable institution” brings people’s minds or hearts under the influence of education or religion; relieves people’s bodies from disease, suffering, or constraint; assists people to establish themselves for life; erects or maintains public buildings or works; or otherwise lessens the burdens of government.

Respondent has not disputed that Petitioner meets the qualifications under this factor as a medical institution. Further, as a medical institution, Petitioner satisfies as a matter of

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<sup>61</sup> Respondent’s Exhibit 16 to its May 26, 2016 Motion.

<sup>62</sup> Petitioner’s Exhibit 9 to its June 13, 2016 filing

<sup>63</sup> Exhibit 11 to Petitioner’s June 13, 2016 filing

law that it relieves people's bodies from disease, suffering and constraint, and meets the fourth *Wexford* factor.

The fifth *Wexford* Factor states:

(5) A "charitable institution" can charge for its services as long as the charges are not more than what is needed for its successful maintenance.

Respondent asserts in its Motion that that Petitioner fails under the fifth factor. In support Respondent relies upon Petitioner's 990 tax returns showing revenue in 2012 in excess of Ten Million dollars. Respondent also cites testimony by Petitioner's Director of Governmental Affairs before the Michigan House Insurance Committee, to the effect that shortfalls it receives under Medicare and Medicaid are "shifted" to other insurance programs, such as workman's compensation, automobile no-fault and commercial insurance policies.<sup>64</sup> Respondent also cites articles by Crain's Business Journal, showing them to have positive revenue margins above 10% and a smaller group of uninsured because of the Affordable Care Act.<sup>65</sup> Further, Respondent argues that any loss reported by Petitioner for 2014 is due to the fact that it was its first year in business. Finally, as to Factor 5, Respondent argues that Petitioner's parent company owns Priority Health, and thus can negotiate lower rates with itself.

Petitioner counters that it carefully controls its costs, and are in the lowest 25 percentage of costs compared to hospitals nationwide. Further, Petitioner asserts that it adjusts its fees each July 1, and are subject to change throughout the year. Petitioner also claims that its largest expense, (employee compensation) is governed by its employee compensation system, which reflects fair market rates, are commercially reasonable, and do not exceed what is required for Petitioner's successful maintenance.<sup>66</sup> Petitioner also points to its modest income of \$1.6 million for the 34 month period, and a \$4.5 million loss for Fiscal year ending June 30, 2016 as shown in its attachments. The losses, it argues, are for Medicaid shortfalls, and uninsured charity care, as in *Wexford*.

The Court in *Wexford* as quoted above in the discussion of Factor 2 held that one is not required to lose money to be a charity. Rather, it is what is done with the profits that determine its charitable nature.<sup>67</sup> As in *Wexford*, Petitioner's Articles and By-laws to not allow any

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<sup>64</sup> Respondent's Exhibit 15 attached to its May 23, 2016 Motion.

<sup>65</sup> Respondent's Exhibit 26 and 27 attached to its May 23, 2016 Motion

<sup>66</sup> Petitioner attached a document labelled Compensation System as Exhibit 24 to its June 13, 2016 filing.

<sup>67</sup> *Wexford*, 474 Mich at 217-218.

individual to profit from activities. Respondent implies that Petitioner uses its excess revenue to acquire smaller medical practices, which formerly paid property taxes. There is no question that Petitioner is an affiliate of a health system with assets in the hundreds of billions.<sup>68</sup> However, bigness in and of itself has not been designated by the legislature or the courts as a disqualifying factor for an exemption under §7o. Nor is a charity's rate of growth been singled out as a disqualifying factor. At oral argument, Petitioner's counsel pointed out that both Petitioner and Wexford were owned by large health systems. Wexford Medical Group was owned jointly by Trinity Health Care and Munson Health Care, two other 501(c)(3) organizations.<sup>69</sup> The Tribunal concludes that Petitioner does not differ in any meaningful way from the petitioner in Wexford, and therefore satisfies Factor (5) of *Wexford*.

The sixth *Wexford* Factor states as follows:

(6) A "charitable institution" need not meet any monetary threshold of charity to merit the charitable institution exemption; rather, if the overall nature of the institution is charitable, it is a "charitable institution" regardless of how much money it devotes to charitable activities in a particular year.

This factor sums up the other five factors, and, per *Wexford's* direct holding, strikes down any quantitative test as to whether or not an institution is charitable. Specifically, the Supreme Court found that a non-profit medical facility by its very nature was charitable. The fact that an infinitesimally small percentage of free care was actually given out by the Petitioner in *Wexford* was not determinative of its charitable nature. Rather, its overall nature of being a medical institution, as well as its willingness to accept needy patients without limitation, and its acceptance of Medicare and Medicaid patients (which do not cover the costs of medical care) qualified it as a charitable institution.

In the present case, Respondent argues that unlike the facility in *Wexford*, Petitioner is not located in an underserved area, and that the amount of charity provided by Petitioner is shrinking due to the implementation of the Affordable Care Act. These arguments appear to be in the nature of the quantity of charity provided; an argument specifically rejected in the *Wexford* decision. The Tribunal concludes that Petitioner has demonstrated through documentary

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<sup>68</sup> See Petitioner's Consolidated form 990 for 2013

<sup>69</sup> *Wexford*, 474 Mich at 196

evidence that there is no genuine issue of material fact that Petitioner meets Factor 6 as a matter of law.<sup>70</sup>

“Occupied solely for the purposes for which that nonprofit charitable institution was incorporated

Lastly, to qualify under MCR 211.7o(1), a taxpayer must show that it occupies the subject property solely for the purposes for which it was incorporated. Respondent, in its Response to Petitioner’s Cross-motion for Summary Disposition filed on July 28, 2016, argues that Petitioner has failed to demonstrate that the subject property is used for charitable purposes. Respondent relies upon *Michigan Baptist Homes & Dev Co v Ann Arbor*,<sup>71</sup> where a charitable organization failed to operate a particular facility in a charitable manner, and was thus denied an exemption. Specifically, Petitioner in *Baptist Homes* was denied an exemption because it selected only relatively hardy and well healed individuals to be residents of its senior living complex. Respondent argues that because Petitioner failed to offer any proofs as to its charitable activities at the subject itself, the Tribunal must deny Petitioner’s cross motion for summary disposition.

The Tribunal disagrees. Petitioner’s Exhibit 11<sup>72</sup> breaks out the amount of charitable benefits it delivers at the subject property. Further, Petitioner’s Exhibit 3, affidavit of Seth Wolk details activities at the subject, including profits and losses. Petitioner’s counsel also detailed various community programs, which in answer to a question from the bench, that communicable disease screening, medical educational training, research studies, multiple sclerosis support group, and community seminars, all take place at the subject.<sup>73</sup>

Petitioner’s counsel closed its oral argument regarding MCL 211.7o, summing up 11 similarities and 3 differences with *Wexford*, and stated:

When you take these facts, this case is so strikingly similar to . . . *Wexford*, that when you apply those facts to the law and analysis in *Wexford*, it’s clear that the Petitioner is entitled to summary disposition. There are no material issues of facts and Petitioner is entitled to summary disposition on 211.7o and r as a matter of law.<sup>74</sup>

<sup>70</sup> See *Smith v Globe Life Ins Co*, 460 Mich 446, 454-455; 597 NW2d 28 (1999).

<sup>71</sup> *Michigan Baptist Homes & Dev Co v Ann Arbor*, 396 Mich 660; 242 NW2d 749 (1976).

<sup>72</sup> Exhibit 11 attached to its June 13, 2016 filing.

<sup>73</sup> Transcript, p. 29-30

<sup>74</sup> Transcript, p. 37

The Tribunal agrees, and concludes that Petitioner is entitled to Summary Disposition in its favor and finds it to be exempt under MCL 211.7o(1).

**Exemption Claim under MCL 211.7r.**

As the Tribunal has found that Petitioner is entitled to an exemption over the subject property, the issue of whether either party is also entitled to Summary Disposition under MCL 211.7r is perhaps moot. However, given the likelihood that this decision will be appealed to the Michigan Court of Appeals, and given the fact that the Tribunal ordered the parties to brief this issue, we would be remiss if we then failed to make a ruling as to the applicability of this section. Section 7r, by definition only applies to the buildings on the subject. The vacant land on the subject would not be entitled to an exemption.

MCL 211.7r states as follows:

**211.7r Certain clinics.**  
Sec. 7r.

The real estate and building of a clinic erected, financed, occupied, and operated by a nonprofit corporation or by the trustees of health and welfare funds is exempt from taxation under this act, if the funds of the corporation or the trustees are derived solely from payments and contributions under the terms of collective bargaining agreements between employers and representatives of employees for whose use the clinic is maintained. *The real estate with the buildings and other property located on the real estate on that acreage, owned and occupied by a nonprofit trust and used for hospital or public health purposes is exempt from taxation under this act, but not including excess acreage not actively utilized for hospital or public health purposes and real estate and dwellings located on that acreage used for dwelling purposes for resident physicians and their families.* [Emphasis added].

Petitioner touches upon this section in its Brief filed on June 13, 2016, arguing that it applies to its facility, and requesting Summary Disposition under MCR 2.116(1)(2). The Tribunal ordered supplemental briefs from both parties on this issue, which were received on October 12, and 13, 2016.<sup>75</sup> Respondent concedes that Petitioner, as a non-profit corporation meets the definition of “a non-profit trust” under §7r, which is the first element of this exemption.<sup>76</sup>

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<sup>75</sup> Respondent’s filing was in the form of a Motion, which was responded to by Petitioner on November 2, 2016.

<sup>76</sup> The parties rely upon *Oakwood Hospital v STC*, 385 Mich 704, 708; 190 NW2d 105 (1971). The Tribunal agrees with the parties’ conclusion.

Petitioner is not a hospital, although a portion of the building is in fact rented to a related affiliate which is a hospital. Respondent argues that per *Liberty Hill*, which defined the meaning of “owned and occupied under §7o applies, as the identical phrase is found in §7r. The Tribunal agrees. However, as discussed in relation to §7o, the Tribunal holds that Petitioner maintains “a regular physical presence” in the hospital section of the building, thus the 16.94% of the building, which qualifies under §7o also qualifies under §7r.

The rest of the building is not a hospital. The issue herein is whether or not it is being used for “public health purposes” as defined in the statute. Pre-*Wexford* authority makes a distinction between private health purposes and public health purposes. In *Rose Hill Center Inc v Holly Twp*,<sup>77</sup> the Michigan Court of Appeals adopted a dictionary definition of public health purposes:

*The American Heritage Dictionary: Second College Edition* defines “public health” as

[t]he art and science of protecting and improving community health by means of preventative medicine, health education, communicable disease control, and the application of the social and sanitary sciences.<sup>78</sup>

In *Rose Hill*, the Court of Appeals held that a treatment facility for mental health patients qualified for an exemption under MCL 211.7r, even though the facility was not licensed under a public health statute.

Both parties have argued that private medical care does not meet this definition since the Court of Appeals decision in *ProMed Healthcare v Kalamazoo*.<sup>79</sup> The Court of Appeals actually held that the Petitioner was not entitled to an exemption on real or personal property under §7r because it did not own the real estate.<sup>80</sup> However, the Court of Appeals did comment that a typical family medical practice could not qualify under either 7o or 7r, stating that

we would in effect be granting tax-exempt status to every doctor's office in the state, as well as every organization offering health-related services, as long as those organizations are structured as nonprofit corporations and maintain policies of offering some “appropriate” level of charity medical care to indigent persons. We cannot conclude that the Legislature intended M.C.L. § 211.7o and 211.7r to create such a result.<sup>81</sup>

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<sup>77</sup> *Rose Hill Center Inc v Holly Twp*, 224 Mich App 28; 568 NW2d 332 (1997)

<sup>78</sup> *Id.*, at 33.

<sup>79</sup> *ProMed Healthcare v Kalamazoo*, 249 Mich App 490; 644 NW2d 47 (2002).

<sup>80</sup> *Id.*, at 497-498.

<sup>81</sup> *Id.*, at 500-501

The Supreme Court rejected *ProMed's* reasoning that to grant a charitable exemption to Petitioner would open the floodgates. The Supreme Court stated:

The *ProMed* Court also reasoned that to allow *ProMed* a charitable exemption, it “would in effect be granting tax exempt status to every doctor's office in the state, as well as every organization offering health-related services, as long as those organizations are structured as nonprofit corporations and maintain policies of offering some ‘appropriate’ level of charity medical care to indigent persons.” *ProMed*, supra at 500–501. We reject that reasoning for two reasons. Most importantly, the Court inappropriately based its statement on its subjective fear of the outcome of applying the clear statutory language, rather than simply applying the language of the statute itself, which says nothing about an “appropriate” level of care. And even if the Court's concern were relevant, we find it somewhat overblown in that it is doubtful that any significant number of profitable medical institutions would forgo their for-profit status in exchange for property tax exemption. In any event, the charitable institution exemption has been in place for over 100 years, and we discern no sign of rampant abuse of it. Nor, apparently, has the Legislature because it has not altered the exemption in any significant way since we first interpreted it in 1897.<sup>82</sup>

Respondent makes a similar floodgate argument, which we must reject, not only based on the above quote from *Wexford*, but because such policy decisions as this quote implies, are a legislative, rather than a judicial, (or in our case, quasi-judicial) prerogative.

While ruling upon the exemption found under §7o, The Supreme Court in *Wexford* stated the following concerning §7r:

Petitioner also argued that it was entitled to the exemption offered under MCL 211.7r to organizations serving a “public health purpose.” Because we find that petitioner is exempt as a charitable institution under MCL 211.7o, there is no need to delve any further. Thus, we leave further examination of the meaning of “public health purpose” for another day. *We do, however, vacate the part of the Court of Appeals judgment that held that petitioner did not qualify for this exemption.*<sup>83</sup>

While arguably *obiter dictum*, it is unusual for a court to take an action such as vacating a lower court's decision “in passing.” Yet, no analysis was put in place to guide future litigants, courts or tribunals on this issue. Interestingly, the Court of Appeals had consolidated *Wexford* with *McLaren Regional Medical Center v City of Owosso*,<sup>84</sup> relied on it part by Respondent, which

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<sup>82</sup> *Id.*, footnote 10

<sup>83</sup> *Id.*, at 221, (emphasis added).

<sup>84</sup> *McLaren Regional Medical Center v City of Owosso*, (on remand) 275 Mich App 401; 738 NW2d 777 (2007).

was also vacated. On remand, the Court of Appeals in *McLaren* also declined to rule on the issue of an exemption under §7r.<sup>85</sup>

Since the Supreme Court's vacating of two lower court's decisions under MCL 211.7r, the appellate courts have not ruled on the meaning of "public health purpose" under §7r. While the Supreme Court chose not to elaborate on what "public health purpose" means, its explicit disapproval of *ProMed's* floodgates rationale for its finding that a typical medical practice cannot be exempt under either §7o or §7r is no longer viable. Left undisturbed, (or at least not exfoliated) by *Wexford* is the Court of Appeals' 1997 holding in *Rose Hill*.

In applying a definition equating public health purposes with community health purposes, the Court of Appeals stated:

In the instant case, the tribunal found that petitioner was engaged in the provision of services to mentally ill patients. These services include psychiatric evaluation and diagnosis, the prescription and dispensation of medication, and rehabilitation and reintegration programs. Petitioner is staffed by a psychiatrist, psychiatric nurses, and social workers and provides twenty-four-hour care to its patients. Petitioner is open to mentally ill adults without regard to race, religion, or sex. Petitioner accepts patients covered by Medicare and Medicaid, as well as by private sources.

After considering these facts, we believe that petitioner can reasonably be considered to be operating a facility for "public health purposes." The tribunal's decision constitutes a reasonable interpretation of the statute and is therefore entitled to deference.<sup>86</sup>

Interestingly, the Court of Appeals was silent as to any benefit to the community at large. A review of the Tribunal decision appealed in *Rose Hill* concentrates on the health aspects of care available at the facility, along with its non-profit status and apparent "open-door" policy, rather than on any benefit provided to the community at large.<sup>87</sup> The Tribunal relied upon its earlier decision in *Brookcrest Nursing Home Inc v City of Grandville*,<sup>88</sup> where a nursing home was deemed to qualify as exempt under MCL 211.7r. Subsequently, the Tribunal has also held that a nursing home qualifies as exempt under the same statute. See *Henry Ford Continuing Care Corp*

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<sup>85</sup> *Id.*, footnote 4.

<sup>86</sup> *Rose Hill*, 224 Mich App at 33-34

<sup>87</sup> *Rose Hill Center v Holly Twp.*, 8 MTT 530 (1995).

<sup>88</sup> *Brookcrest Nursing Home Inc v City of Grandville*, 5 MTT 1 (1986).

*v City of Roseville*,<sup>89</sup> and *Father Murray Nursing Center v City of Centerline*.<sup>90</sup> In both cases, the Tribunal focused on the facility's similarity in purpose to a hospital. The Tribunal stated in *Father Murray*, "[t]hus, it is clear that while Petitioner is not a hospital in the strictest sense of the word, it provides the same services that hospitals with long-term care units provide."<sup>91</sup>

In *Rose Hill*, *Henry Ford*, and *Father Murray*, all petitioners provide *individual* health care. However, while not articulated in these decisions, the very existence of an open door facility that treats and cares for chronically ill persons contributes to community health. Without the availability of such facilities to treat the chronically ill, the infirm, or the mentally ill, a community's health would suffer if such persons had no alternative but to possibly wander the streets or go to jail. It is somewhat unclear that a group medical practice by itself has the same impact on community health as the facilities in the cases cited above.

Respondent has cited several other pre-*Wexford* cases dealing with other organizations where the Tribunal and the courts have rejected exemptions under MCL 211.7r. In *Healthlink Medical Transp Services v City of Taylor*,<sup>92</sup> the Michigan Court of Appeals affirmed the Tribunal's denial of an exemption for an ambulance company. The Court of Appeals also rejected an exemption claim of an HMO in *The Wellness Plan v City of Oak Park*.<sup>93</sup> In both cases, the court distinguished between providing individual health care as their primary purpose, rather than community health care.

Petitioner agrees that for a medical practice group to qualify for an exemption under §7r, it must go beyond providing individual health care. Accordingly, it lists seven areas of activity designed to benefit the community at large, rather than individual patients. Examples include its neurology center with an ALS multi-disciplinary team and Parkinson's clinic, public health presentations, group education presentations, telehealth services, community seminars and videos and websites, medical education and medical research and publishing.

In reviewing the filing and exhibits on MCL 211.7r, the Tribunal concludes that Petitioner does engage in community activities that serve a public health purpose. Further, its

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<sup>89</sup> *Henry Ford Continuing Care Corp v City of Roseville*, 8 MTT 334 (1993)

<sup>90</sup> *Father Murray Nursing Center v City of Centerline* 15 MTT 507 (2006).

<sup>91</sup> *Id.*, at 529-530

<sup>92</sup> *Healthlink Medical Transp Services v City of Taylor*, unpublished per curiam opinion of the Michigan Court of Appeals, Docket No 249969, (Feb. 15, 2005).

<sup>93</sup> *The Wellness Plan v City of Oak Park*, unpublished per curiam opinion of the Michigan Court of Appeals, Docket No 249587 (Dec 14, 2004).

existence in the community as a multi-disciplined medical practice group with an open door policy, while providing benefits to individual patients, also provides a benefit to the community as a whole. The availability of primary care, as well as the care of specialists, and ancillary personnel such as nurses, occupational and speech therapists, and social workers contributes to the public health. Accordingly, the Tribunal agrees that the structures on the subject property would also be exempt from property taxation under MCL 211.7r.

### JUDGMENT

IT IS ORDERED that Respondent's Motion for leave to file a Response to Petitioner's Motion for Summary Disposition under MCL 211.7r is DENIED, and neither Respondent's attached filing, of November 23, 2016, nor Petitioner's response to said filing on December 14, 2016 shall be considered.

IT IS FURTHER ORDERED that Respondent's Motions for Summary Disposition under MCR 2.116(C)(10) are DENIED, and Petitioner's Motions for Summary Disposition under MCR 2.116(C)(10), and (I)(2) are GRANTED.

IT IS FURTHER ORDERED that the officer charged with maintaining the assessment rolls for the tax years at issue shall correct or cause the assessment rolls to be corrected to reflect the property's true cash and taxable values as finally provided in this Final Opinion and Judgment within 20 days of the entry of the Final Opinion and Judgment, subject to the processes of equalization.<sup>94</sup> To the extent that the final level of assessment for a given year has not yet been determined and published, the assessment rolls shall be corrected once the final level is published or becomes known.

IT IS FURTHER ORDERED that the officer charged with collecting or refunding the affected taxes shall collect taxes and any applicable interest or issue a refund within 28 days of entry of this Final Opinion and Judgment. If a refund is warranted, it shall include a proportionate share of any property tax administration fees paid and penalty and interest paid on delinquent taxes. The refund shall also separately indicate the amount of the taxes, fees, penalties, and interest being refunded. A sum determined by the Tribunal to have been unlawfully paid shall bear interest from the date of payment to the date of judgment, and the

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<sup>94</sup> See MCL 205.755.

judgment shall bear interest to the date of its payment. A sum determined by the Tribunal to have been underpaid shall not bear interest for any time period prior to 28 days after the issuance of this Final Opinion and Judgment. Pursuant to MCL 205.737, interest shall accrue (i) after December 31, 2009, at the rate of 1.23% for calendar year 2010, (ii) after December 31, 2010, at the rate of 1.12% for calendar year 2011, (iii) after December 31, 2011, through June 30, 2012, at the rate of 1.09%, (iv) after June 30, 2012, through June 30, 2016, at the rate of 4.25%, (v) after June 30, 2016, through December 31, 2016, at the rate of 4.40%, and (vi) after December 31, 2016, through June 30, 2017, at the rate of 4.50%.

This Final Opinion and Judgment resolves the last pending claim and closes the case.

#### APPEAL RIGHTS

If you disagree with the final decision in this case, you may file a motion for reconsideration with the Tribunal or a claim of appeal with the Michigan Court of Appeals.

A Motion for reconsideration must be filed with the required filing fee within 21 days from the date of entry of the final decision.<sup>95</sup> Because the final decision closes the case, the motion cannot be filed through the Tribunal's web-based e-filing system; it must be filed by mail or personal service. The fee for the filing of such motions is \$50.00 in the Entire Tribunal and \$25.00 in the Small Claims Division, unless the Small Claims decision relates to the valuation of property and the property had a principal residence exemption of at least 50% at the time the petition was filed or the decision relates to the grant or denial of a poverty exemption and, if so, there is no filing fee.<sup>96</sup> A copy of the motion must be served on the opposing party by mail or personal service or by email if the opposing party agrees to electronic service, and proof demonstrating that service must be submitted with the motion.<sup>97</sup> Responses to motions for reconsideration are prohibited and there are no oral arguments unless otherwise ordered by the Tribunal.<sup>98</sup>

A claim of appeal must be filed with the appropriate filing fee. If the claim is filed within 21 days of the entry of the final decision, it is an "appeal by right." If the claim is filed more than 21 days after the entry of the final decision, it is an "appeal by leave."<sup>99</sup> A copy of the claim must be filed with the Tribunal with the filing fee required for certification of the record on

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<sup>95</sup> See TTR 261 and 257.

<sup>96</sup> See TTR 217 and 267.

<sup>97</sup> See TTR 261 and 225.

<sup>98</sup> See TTR 261 and 257.

<sup>99</sup> See MCL 205.753 and MCR 7.204.

appeal.<sup>100</sup> The fee for certification is \$100.00 in both the Entire Tribunal and the Small Claims Division, unless no Small Claims fee is required.<sup>101</sup>

By:  \_\_\_\_\_

Entered: **JAN 30 2017**

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<sup>100</sup> See TTR 213.

<sup>101</sup> See TTR 217 and 267.



## Financial Assistance Eligibility Policy

This Policy is Applicable to the following Entities and all providers employed by these Entities:  
Health Pointe

**Reference #:** 23152  
**Version #:** 2  
**Effective Date:** 12/07/2018

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**Notice of Nondiscrimination:** Health Pointe complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Health Pointe does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex. See Attachment A for the complete notice of nondiscrimination as well as availability of language assistance.

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### 1. Purpose

To outline the process for making a reasonable determination of who is eligible to receive financial assistance at Health Pointe. To communicate the availability of financial assistance to patients and the public and to ensure that comparable guidelines are applied to requests for financial assistance, regardless of the Health Pointe location where the patient service is provided.

### 2. Responsibilities

This Health Pointe Financial Assistance Eligibility Policy will be administered by appropriately designated Health Pointe personnel as outlined in supporting Financial Assistance Eligibility Procedures.

### 3. Policy Content

Health Pointe will eliminate patient financial responsibility for emergent or medically necessary care in situations where the patient/guarantor qualifies under the financial hardship guidelines and cooperates with Health Pointe in the administration of its Financial Assistance Eligibility Procedures. A good faith determination of financial need must be made prior to any waiver of charges.

### 4. Philosophy

Emergent or medically necessary care will be the basis for treatment, not financial obligation. Medical necessity will be determined by the treating physician. Determination of financial assistance will be given based on demonstrable financial need and will be granted in cooperation with the patient/guarantor whenever able. All patients/guarantors applying for financial assistance will be subject to the same financial assistance process regardless of primary payer. Consideration for financial assistance may not be given for services relating to experimental/research studies, elective services or bariatric surgical procedures.

### 5. Policy

#### 5.1. Residency Requirement

To uphold our mission of being a trusted partner in our patient's healthcare journey by delivering accessible, high quality and collaborative care to our community. Health Pointe will limit consideration for financial assistance to applicants that reside within the communities we serve. Exception may be made to patients seeking emergent or medically necessary care not available within another healthcare provider's service area.

#### 5.2. Overview

#### **5.4. Availability of Financial Assistance**

Health Pointe has implemented measures to widely publicize communications to patients and the public regarding the availability of financial assistance. Communication methods include but are not limited to signage in public locations, as well as information on the Health Pointe website (as referenced in Section 6.5). In addition, Health Pointe will offer a plain language summary of its Financial Assistance Eligibility Policy as part of the patient registration and/or discharge process, as well as provide individuals with assistance in completing the application process.

Patients will be notified of the Financial Assistance Eligibility Policy for a period of at least 120 days from the date of the first post-discharge billing statement. Patient balances will be eligible for financial assistance evaluation for at least 240 days from the date of the first post-discharge billing statement ("Application Period"). If Health Pointe receives a financial assistance application during the Application Period, whether the application is complete or incomplete, it will suspend any collection efforts until a determination regarding financial assistance is made.

Patients receiving care at a National Health Service Corps ("NHSC") approved practice site or a Michigan State Loan Repayment Program ("MSLRP") approved practice site will be evaluated for financial assistance based on the NHSC requirements of income and family size and will not be evaluated based on other factors.

#### **5.5. Financial Assistance Identification and Application Process**

The goal of the financial assistance eligibility process is to determine the patient/guarantor's ability to pay.

A free copy of the Financial Assistance Eligibility Policy, as well as the current financial assistance application and a plain language summary of the policy, are available at all Health Pointe locations, at <https://health-pointe.org/patients-visitors/financial-assistance/>, by calling (800) 968.0145 or emailing a financial resource advisor at [financialcounseling@health-pointe.org](mailto:financialcounseling@health-pointe.org). Each individual may be required to complete a financial assistance application and provide the information Health Pointe has requested as part of the application. Health Pointe may require copies of pay stubs, federal income tax returns and any other income and asset verification sources. Technology may be utilized to assist in proactively and efficiently identifying patients who qualify for assistance or to automate the process of obtaining necessary data and analysis of ability to pay. Applicants may be requested to assist and cooperate in applying for benefits from third party insurance, state, federal or other charitable programs.

Health Pointe may delegate determination of financial assistance eligibility to partner organizations in an effort to avoid duplication of efforts. Partner organizations will mirror the guidelines of this policy for qualification purposes, or by nature of the population they serve, will have met the minimum requirements. When delegation does occur, Health Pointe will periodically review the determining organizations' documentation to ensure compliance with this policy.

#### **5.6. Financial Hardship Guidelines Qualifications**

In determining financial assistance eligibility, Health Pointe will evaluate the patient/guarantor's ability to reimburse Health Pointe for the services being requested or previously rendered. Spectrum Health on behalf of Health Pointe will evaluate information such as the following:

- Income levels
- Net worth
- Employment status
- Other financial obligations

## 5.8. Application Approval Process

5.8.1. All financial assistance determinations must be approved by the appropriate personnel as outlined in the Financial Assistance Eligibility Procedures.

5.8.2. Supporting documentation should accompany all financial assistance adjustments and be retained.

## 5.9. Approval Period

All financial assistance application approvals made under the Financial Assistance Eligibility Policy may be effective for a period of at least 90 days and include subsequent emergent or medically necessary care. A change in financial situation or the addition of third party payer eligibility may alter the approval period and require further review.

## 5.10. Appeal Process

Individuals who are denied financial assistance under the provisions of the policy may request a review of the determination. Reviews will be performed at the next level of authority for approval. Appeals progressing above the level of management within Patient Finance are taken to a panel of Health Pointe senior leadership selected by the Health Pointe Corporate Controller or his/her designee.

## 5.11. Collection Efforts in the Event of Nonpayment

In the event a patient/guarantor does not apply for or qualify for financial assistance under this policy, the collection actions Health Pointe may take in the event of nonpayment are more fully described in its Patient Responsible Balance Billing and Collection Policy. A free copy of this policy can be obtained by are available at all Health Pointe locations, at <https://health-pointe.org/patients-visitors/financial-assistance/>, by calling (800) 968.0145 or emailing a financial resource advisor at [financialcounseling@health-pointe.org](mailto:financialcounseling@health-pointe.org). A separate written notice will be provided to each individual at least 30 days prior to any collection actions being initiated.

## 5.12. Basis for Calculating Amounts Generally Billed (AGB)

Health Pointe uses the look back method based on claims allowed by Medicare fee-for-service during a prior twelve month period to determine Amounts Generally Billed (AGB).

Health Pointe does not bill or expect payment of gross/total charges from individuals who qualify for financial assistance under this policy.

## 6. Revisions

Health Pointe reserves the right to alter, amend, modify or eliminate this policy at any time without prior written notice. All revisions to any attachments to this policy have been delegated to the Senior Director of Patient Financial Operations.

## 7. Policy Development and Approval

### Document Owner:

Jake Hess (Manager, Physician Revenue)

Writer(s) (formerly Author):

### Reviewer(s):

Elizabeth King (Spec, Operations)

### Approver(s):

Joshua Troast (Dir, Operations)

## 8. Keywords

Not Set

## Attachment A

### Notice of Nondiscrimination:

Health Pointe complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Health Pointe does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Health Pointe:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact Spectrum Health Language Services at: 1.844.359.1607 (TTY:711)

If you believe that Health Pointe has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

Patient Relations  
15000 Whittaker Way  
Grand Haven, MI 49417  
616-935-6398; toll free: 1-833-706-4516  
[Patient.relations@health-pointe.org](mailto:Patient.relations@health-pointe.org)

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, the Patient Relations Representative is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services  
200 Independence Avenue SW, Room 509F, HHH Building  
Washington, DC 20201  
1-800-368-1019, 800-537-7697 (TDD).

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

### Contact Us

Español (*Spanish*)

ATENCIÓN: Si usted habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-844-359-1607 (TTY: 711).

## **Ikinyarwanda (Kinyarwanda)**

ICYITONDERWA: Niba uvuga ikinyarwanda, serivisi z'ubufasha ku byerekeye ururimi, urazihabwa, ku buntu.

Hamagara 1-844-359-1607 (ABAFITE UBUMUGA BW'AMATWI BIFASHISHA ICYUMA CYANDIKA -TTY: 711).

## **Soomaali (Somali)**

DIGTOONI: Haddii aad hadasho Soomaali, adeegyada caawimada luqadda, oo bilaasha, ayaad heli kartaa. Wac 1.844-359-1607 (TTY: 711).

## **Sudanese** (اللغة السودانية)

انتباه: إذا كنت تتحدث اللغة السودانية، خدمات المساعدة بلغتك متاحة مجاناً. اتصل على الأرقام [1-844-359-1607](tel:1-844-359-1607) (رقم الصم والبكم: 711).

## **தமிழ் (Tamil)**

கவனம்: நீங்கள் தமிழ் பேசினால், உங்களுக்கு இலவசமான மொழி உதவிச் சேவைகள் கிடைக்கின்றன. இந்த எண்ணை அழைக்கவும்: 1-844-359-1607 (TTY: 711).

## **(Tigrinya)**

1.844-359-1607 (TTY: 711)

# Health Pointe **CONFIDENTIAL FINANCIAL ASSISTANCE APPLICATION**

a Holland Hospital and Spectrum Health Partnership

I understand that the information submitted concerning my annual income, family size and assets, is subject to verification by Health Pointe. I also understand that if the information submitted is determined to be false, this will result in a denial of this application and the account balance due will remain my responsibility.

## SECTION ONE: PATIENT INFORMATION (Print)

Account Number		Date(s) of Service		Social Security Number	
Name (Last, First, Middle Initial)					
Address		City		State	Zip
Home Phone ( ) ( )	Cell Phone ( ) ( )	Other Phone ( ) ( )		County	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Other		Are you a legal resident of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you file a Federal Tax Return? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, why?		Who is the primary filer? <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Other			
Did you have health insurance or any other coverage at the time of your service? <input type="checkbox"/> Yes <input type="checkbox"/> No		Does anyone in the home receive public assistance? <input type="checkbox"/> Cash <input type="checkbox"/> Food <input type="checkbox"/> Other			

## SECTION TWO: HOUSEHOLD INFORMATION (List all people who live in your household)

Name of Household Member	Date of Birth	Relationship to Patient	Is this person listed on your Federal Tax Return?	Name of Household Member	Date of Birth	Relationship to Patient	Is this person listed on your Federal Tax Return?
1.			<input type="checkbox"/> Yes <input type="checkbox"/> No	4.			<input type="checkbox"/> Yes <input type="checkbox"/> No
2.			<input type="checkbox"/> Yes <input type="checkbox"/> No	5.			<input type="checkbox"/> Yes <input type="checkbox"/> No
3.			<input type="checkbox"/> Yes <input type="checkbox"/> No	6.			<input type="checkbox"/> Yes <input type="checkbox"/> No

Any additional household members can be submitted on additional paper.

## SECTION THREE: EXPENSES (List monthly expenses for all household members)

Household Member	Expense	Amount
House Payment	Car Payment	Heat
Property Taxes (year)	Car Insurance	Electric
Rent/Lot Rent	Fuel (vehicle)	Phone
House/Rental Insurance	Childcare/Child Support	Water/Sewer/Trash Removal
Health Insurance/Expenses	Life Insurance	Cable/Dish/Internet
		Cell Phone
		Groceries
		Tuition
		Other
		Other

**SECTION FOUR: INCOME (List income for all household members)**

Income Source	What household member receives this income?	Current Monthly Gross Income Amount	Monthly Income Source	What household member receives this income?	Current Monthly Gross Income Amount
Wages			Wages		
Self-Employment			Self-Employment		
Child Support/Alimony			Child Support/Alimony		
Social Security			Social Security		
Investments			Investments		
Pension/Dividends			Pension/Dividends		
Tips/Commission			Tips/Commission		
Interest			Interest		
Rental Income			Rental Income		
Tribal Income			Tribal Income		
Unemployment			Unemployment		
Worker's Compensation			Worker's Compensation		
Other _____			Other _____		

**SECTION FIVE: HOUSEHOLD ASSETS (List assets for all household members)**

Asset Source	What household member owns this asset?	Current Asset Value	Asset Source	What household member owns this asset?	Current Asset Value
Checking Account			Property (home) Value		
Checking Account #2			Property #2 Value		
Savings Account			Vehicle (primary) Value		
Savings Account #2			Vehicle #2 Value		
CD's/Money Market			Motorcycle/ATV/Boat/Trailer		
401k/403B/IRA/Retirement			Life Insurance (surrender value)		
Stocks/Bonds/Annuity			Other _____		
HSA/FSA			Other _____		

By my signing below, I certify that everything I have stated on this application and on any attachments is true.

Responsible Party signature \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions, call \_\_\_\_\_ at ( \_\_\_\_\_ ) \_\_\_\_\_





## Manager's Memo

DATE: January 24, 2019  
TO: Township Board  
FROM: Bill  
RE: Pathway Project 2019 – Ferris Street Connector Route

---

As you may recall, the final phase of the 10-mile pathway expansion will occur in 2019.

Unfortunately, the proposed connection between Lincoln Street and Ferris Street has become problematic. First, MDOT will not allow the pathway onto the US-31 right-of-way. Second, the connection point at US-31 and Ferris/168<sup>th</sup> intersection is not considered “safe” and proposals to use pedestrian crossing signals are not workable. And finally, this proposed route has numerous wetlands that will further complicate the pathway construction project.

That said, the logical alternative would be to have the proposed connection between Ferris Street and Lincoln Street occur at 160<sup>th</sup> Avenue ... but, this is a gravel road. (*It seems incongruent to have a paved pathway along a gravel road.*)

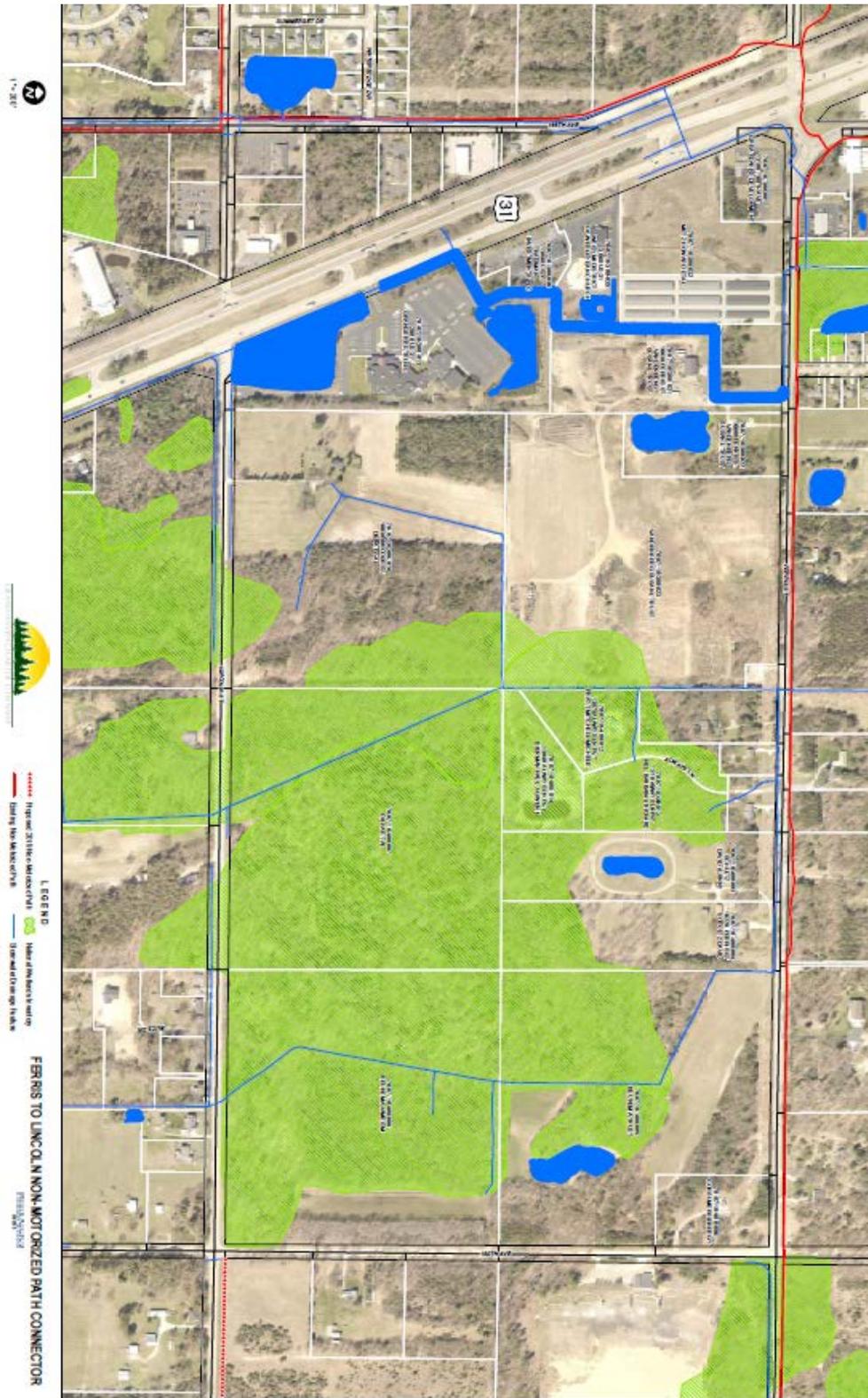
However, you may recall that the Township paved both Buchanan Street west of US-31 and 152<sup>nd</sup> Avenue between Lincoln and Ferris pursuant to section 15.2 of the Administrative Policies and Procedures Manual (*i.e., major unpaved street*).

Perhaps it is time to consider having a second connector between these two major streets at 160<sup>th</sup> Avenue (1) because of high school traffic to and from Robinson Township; (2) because of additional development occurring along Lincoln Street; and, (3) because of the bypass which is accessed by Lincoln Street.

Because staff are unsure how to proceed, we are proposing the following for Board consideration:

- a) Stop the 2019 pathway construction at the intersection of Lincoln Street and 160<sup>th</sup> Avenue;
- b) During 2019, determine if 160<sup>th</sup> Avenue between Lincoln Street and Ferris Street should be considered a “*major unpaved street*” and placed on the Township’s Capital Improvement Plan (CIP) for paving in 2020 or 2021 pursuant to Administrative Policies and Procedures Section 15.2.
- c) Install pathway along 160<sup>th</sup> Avenue after the roadway has been paved.

The Monday night work session is intended to discuss the above and any other alternatives that may be offered.





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# SUPERINTENDENT'S MEMO

DATE: January 23, 2018  
TO: Township Board  
FROM: Cargo  
SUBJECT: Preliminary Draft – 2019-22 Strategic Plan

Attached, please find a preliminary draft of the Township's Strategic Plan for 2019 through 2022.

**No Action is requested.** The plan is provided so that it can be discussed at the next Board Work Session on February 11<sup>th</sup>.

As you may recall, a Strategic Plan is a management activity that ensures the Township's elected officials and staff are working toward common goals and defined outcomes while looking at the internal and external environments that impact the Township's operations. It is broad based with objectives that reflect the mission statement and broad goals.

In the business community – innovation and change are what often drives success. However, for government, success is most often defined as being **stable and predictable**. (*Citizens don't like surprises from their government.*)

At this stage, the strategic plan has been amended only slightly to call attention to a few new priorities, which include:

- ✓ The need for industrial land to ensure that manufacturing continues to be a “pillar” of the area's economy;
- ✓ The proposed expansion of the Township's parks system, which helps continue the high quality of life (*i.e., live where you play*); and,
- ✓ The “Grand Way” initiative that emphasizes continual improvement and customer service.

Again, no action is requested. This preliminary draft is only provided to ensure you are prepared to discuss the matter at the next Board work session.

If you have any questions or comments prior to the meeting, please contact me at your convenience.

# GRAND HAVEN CHARTER TOWNSHIP STRATEGIC PLAN

2019 — 2022



## GRAND HAVEN TOWNSHIP BOARD

Mark Reenders, Supervisor

William Kieft III, Treasurer

Laurie Larsen, Clerk

Howard Behm, Trustee

Cal Meeusen, Trustee

Ron Redick, Trustee

David Gignac, Trustee



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GRAND HAVEN CHARTER TOWNSHIP

*Above all else, our purpose is to provide  
superior customer service to our community*

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# STRATEGIC PLANNING



## What is Strategic Planning?

Simply put, strategic planning is an organization's process for defining its direction and identifying objectives to guide decisions regarding the allocation of capital and people. The focus of a strategic plan is typically on the whole organization and they are established for a specific timeframe, typically three to five years. Since strategic planning cannot foretell exactly how the marketplace will evolve and what issues will surface over time, it is essential to re-visit this plan on an annual basis.

## Why is the Township doing a Strategic Plan?

Grand Haven Charter Township is a desirable place to live with its beautiful natural features, lakeshore location, and reasonable commute to regional employment centers. Over the last 20 years the Township has become the largest of the Northwest Ottawa communities in terms of area (28+ square miles), population (17,000+), and tax base (SEV over \$1 billion). This rapid growth has led to an increased demand for public services.

Although growth is not as robust as the pre-2006 levels, the current growth rate is expected to continue. Consequently, the Township is facing questions regarding the levels of service and capital projects designed to improve both safety and quality of life of its residents.

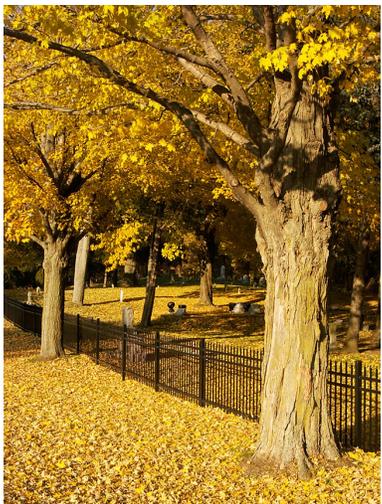
### How will the Township use the Strategic Plan?

The plan will be used as a tool to:

- Assist with communicating the Township's goals
- Assure that elected officials are all "on the same page"
- Set priorities and make decisions
- Monitor and measure implementation progress
- Identify needed changes



# OUR MISSION



## The Mission of Grand Haven Charter Township:

- Provide, and continually improve, those essential services that can best be provided by the Township; and are necessary for the health, safety and welfare of all who live, work or visit the community.
- Protect and invest the financial resources entrusted to us.
- Provide a superior customer service experience.
- Protect, promote, and invest in our abundant natural resources.



The 2015 Mission statement shows only a minor evolution from the 1997 Strategic Plan Mission statement:

***“The mission of the Grand Haven Charter Township Board is to provide those professional quality services that can best be furnished by the Township and are necessary for the health, safety and welfare of the residents.*”**

***The Township shall continually improve these services to accommodate the needs and expectations of the residents, who are the customers and stakeholders of the Township.”***

The 2015 Mission Statement recognize the fiscal constraints that exist even during periods of growth and places an emphasis on meeting the service needs of the citizens.

# OUR GOALS



**Maintain a Healthy Financial Balance that Reflects Current Revenues and Future Projections** (see page 7)



**Deliver Superior Essential Services that Can Best Be Provided by the Township** (see page 9)



**Maintain and Improve the Infrastructure that is Necessary to Enhance the Community's Health, Safety, and Quality of Life** (see page 10)



**Establish Strong Partnerships within Our Community, with Our Neighbors, and with Other Governmental Agencies to Promote Shared Essential Services and Resources** (see page 12)



**Support and Retain Economic Development that Enhances the Quality of Life in Balance with the Protection of Our Community Character** (see page 13)

# FINANCIAL BALANCE

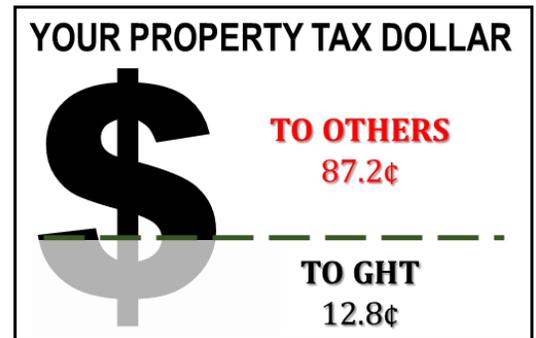


## GOAL: Maintain a Healthy Financial Balance that Reflects Current Revenues and Future Projections

Grand Haven Charter Township maintains twelve (12) funds with majority of operations found in nine(9), including the General Fund, Fire/Rescue Fund, Police Services Fund, DDA Fund, Municipal Street Fund, Pathway Fund, IT Fund, Water Fund and Sewer Fund. In general, monies from one fund cannot be transferred to other funds.

The \$3.4± million annual expenditures from the General Fund are the source of many of the services associated with local government, such as assessing, building and zoning services, parks, elections, drain maintenance, etc. Grand Haven Charter Township relies on various sources of revenues to supply its General Fund, including property taxes, fees and state revenue sharing. Most of the revenue sources are stable with the exception of the building fees that can vary widely.

Although the Township collects over \$22 million in property taxes each year, the vast majority of these taxes are not kept by the Township. Rather, they are distributed to the State of Michigan, the local school districts, Ottawa County and other taxing jurisdictions. For every tax dollar that the Township collects, about 87.8 cents is distributed to others.



## General Fund Revenue Sources



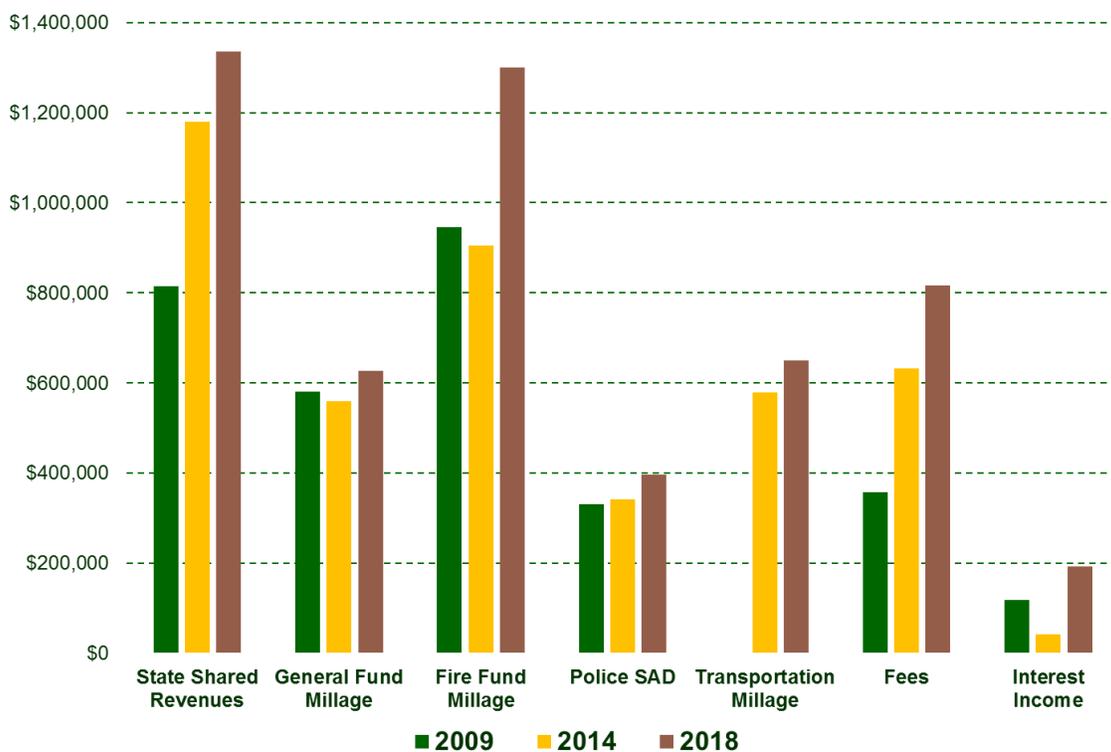
# FINANCIAL BALANCE

## Objectives:

- Adopt policies that support – “living within our means.”
- Have sufficient financial reserves to respond to emergencies, economic downturns, and future capital spending.
- Prioritize taxing and spending to focus on both safety and “quality of life” issues.

## Low Millage Rate

Grand Haven Township’s millage rate is the 5th lowest of all 24 municipalities in Ottawa County and is about 4.12 mills below ↓ the average.



# ESSENTIAL SERVICES

## Objectives:

- Define and prioritize those essential services that can be best furnished by the Township.
- Continually improve the services provided by the Township, especially those services that relate to public safety (*i.e., fire/rescue and police services*).
- During the annual budget approval process, review department organization, responsibilities, functions, and staffing (*including succession planning*).
- Develop a versatile and professional Township workforce that is cross trained.
- Continue the “Grand Way” program to ensure superior customer service.
- Show appreciation for staff, committee and board service.

## GOAL: Deliver Superior Essential Services that Can Best Be Provided by the Township

Grand Haven Charter Township provides a broad array of public services and amenities to its citizens. The Township recognizes that unlike the private sector, citizens cannot “choose” to do business or receive their services from another local government or agency. With this in mind, the Township staff adopted the creed that *“Above all else, our purpose is to provide superior customer service to our community.”*

As the Township’s population has increased, so has the demand for services and the need to both maintain and expand the existing infrastructure (*e.g., pathways, streets, drain districts, bus service, etc.*).

The Township’s goal is to carefully evaluate and prioritize the services and amenities it offers to ensure they can be provided at the highest possible level and in a fiscally responsible manner.

Under state law, the only services that the Township Board must provide are:

### Property assessments, tax collection, and elections.

However, the Board has chosen to provide or support a variety of services, many of which are considered foundational for local governments, including:

1. Fire/Rescue Services
2. Contracted Police Services
3. Municipal Water
4. Sanitary Sewer
5. Planning and Zoning
6. Building Code Enforcement
7. Parks
8. Pathways
9. Cemeteries
10. Economic Development
11. Ambulance Service
12. Road Maintenance
13. Stormwater Maintenance
14. Property Code Enforcement
15. Drain Maintenance
16. Trash Collection
17. Library Services
18. Liquor Control Enforcement
19. Yard Waste Collection
20. Website and IT Services
21. Recreational Programs
22. Bus Service

# INFRASTRUCTURE

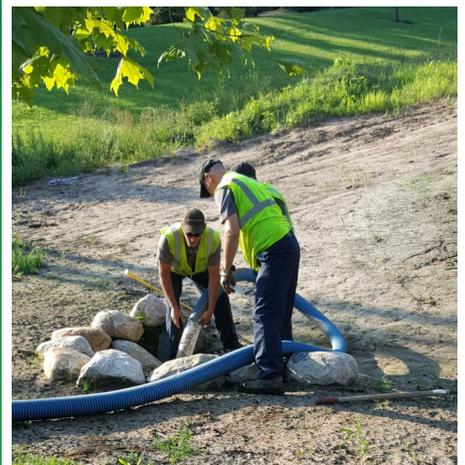
## **GOAL: Maintain and Improve the Infrastructure that is Necessary to Enhance the Community's Health, Safety, and Quality of Life**

Grand Haven Charter Township prides itself on the quality infrastructure it provides to its citizens. This is considered to be a basic and fundamental function for the Township.

Even during the so-called "Great Recession," the Township was able to sustain road maintenance in cooperation with the Ottawa County Road Commission (OCRC) at levels "fair" or higher. And, in cooperation with the Ottawa County Water Resources Commission (OCWRC), the Township was able to maintain the storm systems throughout the community.

### Objectives:

- Establish and implement asset management principles for roads in the Township to address issues of safety, mobility and community character.
- Maintain funding source for basic infrastructure maintenance (*e.g. roads, pathways and storm drains*).
- Provide high quality water and sewer services.
- Collaborate and partner with other communities and agencies to provide and maintain essential infrastructure and services.
- Use technology to enhance services and to increase efficiencies in every aspect of operations.
- Integrate other Township plans with the Strategic Plan and use these as key tools in making decisions regarding operations, capital investments, and natural resource protection.
- Maintain and refine planning and zoning requirements so they are responsive to community character and priorities.



# Infrastructure Facts Sheet

INFRASTRUCTURE	WHAT DO WE HAVE?	FUNDING SOURCE	FACTS
 <b>ROADS</b>	107.09 Miles of Public Roads  24.21 Primary 40.41 Subdivision 23.79 Paved Local 18.68 Gravel	OCRC Tax Monies Municipal Street Fund General Fund  <i>Transportation Revenues are increasing</i>	At the end of 2018, all of the <b>subdivision roads</b> were rated "5" or better on the Pavement Surface Evaluation and Rating System (PASER) where "10" is excellent.
 <b>DRAINS</b>	17 County Drainage Districts	Special Assessments General Fund	All costs are paid through assessments, except for minor maintenance ( <i>i.e., less than \$10,000</i> ).
 <b>WATER</b>	110.2 Miles of Main  Two 500,000 Gallon Elevated Storage Tanks  5 Meter Stations or Vaults  5,360 Taps	Water Use Fees Connection Fees	A cost of service rate study was completed in 2015. Next Study will be in 2020.
 <b>SEWER</b>	30.34 Miles of Main  9 Pump Stations  860 Connections	Sewer Use Fees Connection Fees	A cost of service rate study was completed in 2015. Next Study will be in 2020.
 <b>PATHWAY</b>	28 Miles	Expansion = Millage  Maintenance = General & Pathway Fund	Ten mile expansion will be completed in 2019.
 <b>PARKS</b>	<u>Township</u> 6 Parks = 596 Acres  <u>Ottawa County</u> 3 Parks = 597 Acres	General Fund Grants	The Township continues discussions to add additional park lands for active recreation immediately south of Hofma Park & Preserve.
 <b>CEMETERIES</b>	Historic Cemetery Lakeshore Cemetery	General Fund User Fees	A planned expansion of the Historic Cemetery will begin in 2019.

# STRONG PARTNERSHIPS

## GOAL: Establish Strong Partnerships within Our Township, with Our Neighbors, and with Other Governmental Agencies to Promote Shared Essential Services and Resources

To further reduce costs and to provide benefits to the region as a whole, Grand Haven Charter Township is working cooperatively through partnerships with adjacent communities and organizations. In addition to the cost savings that result from improved efficiency, regional cooperation has also led to improved relations with adjacent municipalities and local agencies. The Township currently cooperates on a regional basis in the following ways:

- Grand Haven/Spring Lake Sewer Authority
- Harbor Dredging
- Harbor Transit
- Loutit District Library Authority
- Fire Department Mutual Defined Response Areas
- NOCH Ambulance Authority
- North Ottawa Community Hospital
- North Ottawa Recreation Authority
- North Ottawa Water System (NOWS)
- Regional Economic Development contract
- Resilient Grand Haven Plan
- Robbins Road Corridor Plan
- July 4th Fireworks
- Emergency Management and Planning



North Ottawa Community Health System



Loutit District Library  
Expanding Horizons, Enriching Minds



### Objectives:

- Share positive progress with the community through articles in the newsletters.
- Regularly communicate and be transparent with the community about the real issues facing the region.
- Identify meaningful ways to engage citizens.
- Collaborate with other governmental agencies to provide essential services, enhance natural resources, and support the local economy.

# ECONOMIC DEVELOPMENT



- Ottawa County is ranked 3rd in Michigan and 95th in the U.S. in the total value of agricultural production.
- Tourism attracts nearly \$58 million each year to the greater Grand Haven area.
- Manufacturing provides for about 36% of the jobs in this region. This is more than 8,000 jobs.
- In comparison, only 12% of jobs in Michigan and only 9% of the jobs in the nation are provided by manufacturing.
- Of the three types of wealth creating businesses in this region, manufacturing is the most important.

## GOAL: Support and Retain Economic Development that Enhances the Quality of Life in Balance with Protecting Our Community Character

Community wealth is created by businesses that sell products or provide services to others that are outside of the region. These businesses attract dollars to this region. The Township is fortunate to benefit from three different types of wealth creating businesses – tourism, agriculture and manufacturing.

Grand Haven Charter Township is a unique community that benefits from its proximity to Lake Michigan, the Grand River, and bayous. The economic vitality of the region is sustained by the agricultural, manufacturing, and tourism industries and the community supports its existing businesses and employers. It also encourages economic growth and development. While the makeup of the Township is varied, its rural character is nonetheless a prime asset. This unique dimension adds importance to establishing and maintaining development standards that appropriately respond to community character, surrounding land uses, and environmental features.



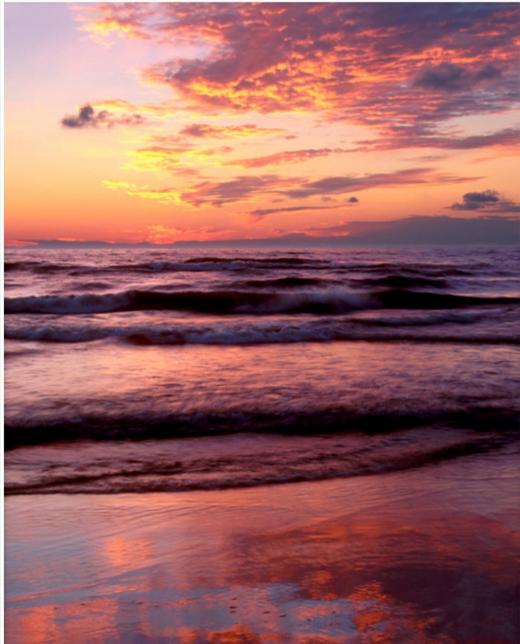
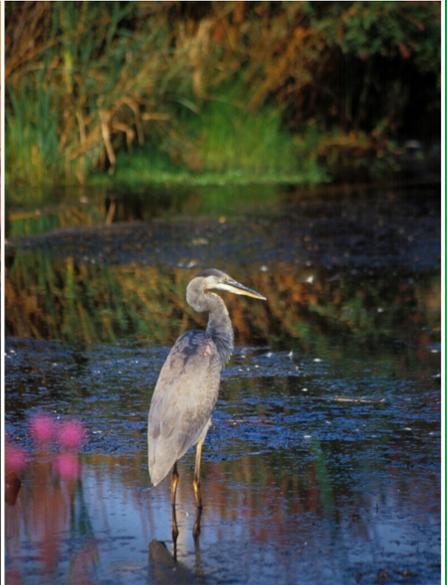
# ECONOMIC DEVELOPMENT

*“In order for the Township to be successful, the Township must support and partner with local businesses.”*

## Objectives:

- Support business retention and expansion.
- Seek economic development opportunities that provide employment and sustain community character and quality of life.
- Work with businesses and economic development organizations to identify and support the assets necessary for economic growth in alignment with the Township’s Master Plan.
- Collaborate with local agencies, private developers, and neighboring municipalities to attract a new industrial park near the US-31 and M-45 intersection.
- Protect the Township’s environmental features that help define its rural character, including water resources, wetlands, and woodlands.
- Continue a policy of balanced development that is based on community character, surrounding land uses, and environmental features; establish design standards.
- Expand park land to increase active recreational opportunities.







## Administrative Memo

TO: Township Board

FROM: Chief Gerencer and Andrea Dumbrell

DATE: January 24, 2019

RE: Part-Time Firefighter Hire

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From October 2018 to December 2018, the Township received approximately six resumes for an open Part-Time Firefighter position. Four of the candidates were offered interviews and the opportunity to complete the agility test.

During December 2018, the selection committee consisting of Tom Gerencer, Fire Chief; Shawn Schrader, Fire Captain; David Marshal, Fire Lieutenant; Matthew Schweitzer, Fire Lieutenant; and, Andrea Dumbrell, Human Resources Director, interviewed two candidates for the open position.

Specific knowledge, skills, experience and residency the selection committee looked for, when evaluating applicants, were:

- High School Diploma; CPR certification, firefighting training & paramedic license
- Live south of Grand Haven's drawbridge and within 7 miles of the Grand Haven Charter Township's Fire Station
- Ability to work under pressure situations and make decisions in emergency situations, while being exposed to extreme temperatures; heavy smoke conditions; chemical, physical, and mechanical hazards; heights and confined spaces
- Flexibility to fill 12 and 24-hour shifts, at the Township's Fire Station, when needed

After review of the interviews and physical agility tests, there was consensus to offer the Part-Time Firefighter position to Matthew Hall. Mr. Hall currently lives in Grand Haven Township and completed his Associates Degree in Fire Science at Lansing Community College. Additionally, Mr. Hall has Firefighter I & II, Wildland Firefighting, Vehicle Extrication, Advanced Vehicle Stabilization, HazMat First Responder Operations, and EMT Basic Certifications.

Previously, Mr. Hall worked for Jackson Community Ambulance as an EMT for a year and a half, before taking his current job at Gentex Corporation.

The Administration and Fire/Rescue Departments, at Grand Haven Charter Township, look forward to working with and training Matthew, and we believe his knowledge, skills, and experience will be valuable assets to our Township.

Under State law, all Fire/Rescue positions, full-time and part-time, must be approved by the Board. If the Board concurs with the Personnel Committee's recommendation to hire Mr. Hall, the following motion could be offered for consideration:

**Move to approve the hire of Matthew Hall as a Part-Time Firefighter, effective immediately.**

Enclosed is the candidate's application and contingent offer letter. If you have any questions, please do not hesitate to contact Chief Gerencer or Andrea Dumbrell.

## SUPERINTENDENT'S MEMO

DATE: January 23, 2019  
TO: Township Board  
FROM: Cargo  
SUBJECT: Summer Concert Series

Attached, please find an agreement regarding the “*Sounds of Summer*” concert series held at Pottawattomie Park. As you recall, this series was a success with good crowds and neither the DPW nor the Sheriff’s deputies reporting any serious problems or difficulties.

A local broadcasting company (WAWL) will be sponsoring the concert series. The General Manager of this local radio station is Eric Kaelin.

In brief, the concert series will run on eight (8) Wednesday evenings, beginning June 19<sup>th</sup> through August 7<sup>th</sup> from 6:30 p.m. until 8:30 p.m.

To facilitate this program, GHT needs to approve a license agreement, which is substantially similar to previous agreements approved by the Board for summer concert series. (*See attached.*) GHT employee Kristi Walsh will be working closely with WAWL to ensure that the provisions of the agreement are followed.

If the Board supports continuing the “*Sounds of Summer*” concert series at Pottawattomie Park during 2019, the following motion can be offered:

**Move to authorize the Superintendent to execute the proposed agreement authorizing the local broadcasting company (WAWL) to use Pottawattomie Park for the 2019 “*Sounds of Summer*” concert series.**

If you have any questions or comments, please contact me at your convenience.

## LICENSE AGREEMENT

### **BETWEEN GRAND HAVEN CHARTER TOWNSHIP and**

### **103.5 WAWL**

The Charter Township of Grand Haven, a Michigan charter township, of 13300 168<sup>th</sup> Avenue, Grand Haven, Michigan 49417 (the “Township”) and 103.5 WAWL, a local broadcasting company, of 1097 Jackson Street, Grand Haven, MI 49417 (“WAWL”) enter into this License Agreement (the “Agreement”).

### BACKGROUND FACTS

1. The Township is the owner of Pottawattomie Park (the “Park”), located at 15600 Comstock Street, in the Township.
2. WAWL seek to promote their organization through the appreciation for music.
3. WAWL wishes to assist the Township with the promotion of the Park, and the Township wishes to assist WAWL with the promotion of their organization, through this Agreement.

### MUTUAL PROMISES

- A. WAWL will be allowed to use the Park for the 2019 Sounds of Summer Music Series (the “Series”), according to the terms of this Agreement.
- B. The Series will run on eight Wednesday evenings, beginning June 19, 2019 through August 7, 2019 from 7:00 p.m. until 8:30 p.m.
- C. WAWL will be allowed to use the shelter nearest the water at the Park, which shelter shall be reserved for WAWL on the evenings of the Series, from 6:30 p.m. until 8:30 p.m.
- D. WAWL shall not be charged any cost for the reservation of the shelter in question, on the evenings of the Series, during the designated hours.
- E. WAWL shall, by June 1, 2019 deposit \$500.00 with the Township. The Township shall return the deposit to WAWL, promptly after August 20, 2019, provided that WAWL’s use of the Park has not caused damage to the Park. If there has been damage to the Park because of WAWL’s use of the Park, including any damage caused by any person attending the concerts in the Series, then the Township shall have the right to use the \$500.00 to fix the damage and to assess any additional costs to WAWL, which shall be due within 30 days after invoice.
- F. No sale of alcoholic beverages shall be permitted in the Park, whether by WAWL or any other person. However, persons attending the concerts in the series may have alcoholic beverages in their possession, and they may consume alcoholic beverages in the Park from 6:30 p.m. until 8:30 p.m. on the evenings of the Series. This Agreement constitutes the Park Use Permit required by Section 3 of Ordinance No. 59, as amended.
- G. WAWL will provide its own trash bags and receptacles for the use of persons attending the Series at the Park. WAWL will remove all trash left by persons attending the Series at the Park, as well as all WAWL provided trash bags and receptacles. This removal will occur at 8:30 p.m. on each evening of the Series, and will be completed by 9:30 p.m. on each evening. If WAWL fails to timely and completely accomplish this removal process, the Township may assign the work to its staff. If the Township does so, WAWL will be billed

for the Township's expenses for trash removal. Payment from WAWL will be due within 30 days after invoice.

- H. During the evenings of the Series, from 7:00 p.m. until 8:30 p.m. performers at the concerts in the Series will not be subject to the noise limitations established in the Township's Noise Control Ordinance, Ordinance No. 341, as amended. This exemption shall be pursuant to Section 7 of Ordinance No. 341.
- I. WAWL shall, at its expense, provide liability insurance to protect the Township against all liability resulting or arising from the use of the Park pursuant to this Agreement, even if in violation of this Agreement, naming the Township as an additional insured. The insurance provided by WAWL shall be in the minimum amount of \$1,000,000.00 for combined single limit personal injury, bodily injury, and property damage. The rider naming the Township as an additional insured shall be submitted to the Township for review and approval before WAWL uses the Park pursuant to this Agreement. The rider shall further provide that the Township's status as an additional named insured shall not be terminated without thirty (30) days advance written notice to the Township.
- J. WAWL may not assign or in any manner transfer this Agreement to another party.
- K. WAWL's use of the Park pursuant to this Agreement is not exclusive and shall not preclude persons from engaging in other legitimate and lawful use of the Park, even during the hours and evenings covered by this Agreement.
- L. Except as otherwise provided in this Agreement, WAWL shall use the Park in compliance with all Township ordinances and all other applicable laws, rules, and regulations.

**GRAND HAVEN CHARTER TOWNSHIP**

**103.5 WAWL**

By: \_\_\_\_\_  
William D. Cargo, Superintendent

By: \_\_\_\_\_  
Eric Kaelin, General Manager

Dated: \_\_\_\_\_, 2019

Dated: \_\_\_\_\_, 2019



GRAND HAVEN CHARTER TOWNSHIP

## Community Development Memo

DATE: February 5, 2019  
TO: Township Board  
FROM: Stacey Fedewa, AICP – Community Development Director  
RE: Contract Extensions – Trade Inspectors

### BACKGROUND

Currently, the Township has independent contractor agreements to perform inspections for electrical, mechanical, and plumbing permits. Both of these agreements need to be renewed.

### HAS ANYTHING CHANGED?

There are a few changes to the contracts:

- Modreske – Plan Review Fee Increase to \$75 (*or \$25 more than current*).
- Modreske – New Substitute Inspector
  - Robert Overway – Holland Charter Township
- Bosch – Two New Substitute Inspectors
  - Enrique Aleman – City of Holland
  - Robert Hoekwater – City of Wyoming

Substitute Inspectors can be called upon in the event one of the contract inspectors are unavailable due to illness, vacation, or any other reason.

### SAMPLE MOTION

If the Board supports the agreements as presented, the following motions can be offered:

**Motion to authorize** Superintendent Cargo to execute a three-year Inspection Agreement with Robert Modreske for Mechanical and Plumbing inspection services.

**Motion to authorize** Superintendent Cargo to execute a three-year Inspection Agreement with Gordon Bosch for Electrical inspection services.

## CONTRACT

THIS AGREEMENT is made the 11<sup>th</sup> day of February 2019, by and between the following parties:

Charter Township of Grand Haven (“Township”)  
13300 168<sup>th</sup> Avenue  
Grand Haven, MI 49417

and

Robert Modreske (“Modreske”) d/b/a West Shore Inspections, LLC  
2644 15<sup>th</sup> Street  
Hopkins, MI 49328

## RECITALS

A. The Township is a governmental subdivision that has elected to administer and enforce the Stille-DeRossett-Hale Single State Construction Code Act (“Act” – MCL 125.1501, et seq.) and the State Construction Code, including the Michigan Building Code, as adopted by the State of Michigan (the “Building Code”); the Michigan Mechanical Code, as adopted by the State of Michigan (the “Mechanical Code”); the Michigan Electrical Code, as adopted by the State of Michigan (the “Electrical Code”); and the Michigan Plumbing Code, as adopted by the State of Michigan (the “Plumbing Code”). Collectively, the Building Code, the Mechanical Code, the Electrical Code and the Plumbing Code are referred to as the “Codes.”

B. Modreske is properly licensed and certified to perform mechanical and plumbing code permitting, inspecting and enforcing services under the Codes, and is in the business of providing these services for governmental units in Michigan.

C. The Township desires to hire the services of Modreske to perform plumbing and mechanical code permitting, inspecting and enforcing services for the Township’s Community Development Department.

NOW, THEREFORE, the parties agree to the following terms:

1. **RETENTION OF THE CONTRACTOR**: The Township hereby retains Modreske to serve as an independent contractor providing permitting, inspection and enforcement services under the Codes within the Township limits on an “as needed” basis. Modreske hereby agrees to provide such services when requested by the Township.
2. **DUTIES OF THE CONTRACTOR**: Modreske shall have authority for and agrees to perform the following duties:
  - a. Perform all permitting, inspecting and enforcing services under the Codes;
  - b. Acquire and maintain a full working knowledge of the Codes;
  - c. Complete and provide to the Township a permanent record of the duties performed pursuant to this Agreement;

- d. Prepare and approve permits, inspection certificates and notices of violation as may be required under the Codes, for issuance by the Township;
  - e. Consult with and assist the Township, its administrative staff and its attorneys with respect to problems with particular construction projects, prosecutions for violations of the Codes, questions of interpretation or application of the Codes and other matters relating to the performance of inspections and the enforcement of the Codes;
  - f. Perform all duties in a timely and competent manner which is satisfactory to the Township; and
  - g. At all times during the term of this Agreement, maintain all licenses and/or certifications required to permit Modreske to conduct permitting, inspecting and enforcing services under the Codes for the Township.
3. COMPENSATION: As compensation for services to be provided by Modreske, the Township agrees to pay him the follow sums for services actually performed by Modreske:
- a. Fifty dollars (\$50.00) per inspection;
  - b. Seventy-five dollars (\$75.00) per plan review, with a minimum of one hour on all residential and commercial plan reviews.

Payment for Modreske's services shall be paid to Robert Modreske d/b/a West Shore Inspections, LLC.

4. HOURS: Modreske shall schedule all inspections through the offices of the Township pursuant to any limitations of state law. Further, he agrees to be reasonably available and for sufficient amounts of time as the need for such inspections demands.
5. INDEPENDENT CONTRACTOR: Modreske acknowledges that in performance of all work and duties pursuant to the Agreement, Modreske shall be at all times performing as an independent contractor. Except for compliance with the provisions of this Agreement, the Township shall neither have nor exercise any control or direction over the methods and means by which Modreske performs his duties and work. Modreske shall provide and maintain, at his sole expense, all equipment and supplies necessary to perform the duties required under this Agreement and to pay all ancillary expenses related to such performance. Modreske shall provide for his own transportation for the performance of duties under this Agreement and shall be responsible for all expenses related to the operation of the motor vehicle(s), including without limitation, fuel, repair, maintenance, insurance and other incidental expenses.
6. INSURANCE, WORKER'S COMPENSATION, INDEMNIFICATION:
- a. Vehicle Insurance. Modreske, at his sole expense, shall secure and maintain in force comprehensive motor vehicle liability insurance during the term of this

Agreement and shall provide the Township with a copy of the certificate of insurance upon request from the Township.

- b. Comprehensive General Liability Insurance. Modreske, at his sole expense, shall secure and maintain in forced comprehensive general liability insurance during the term of the Agreement and shall provide the Township with a copy of the certificate of insurance upon request from the Township. Such insurance shall include the Township as an additional named insured and shall provide general liability coverage for property damage and personal injury (including death) arising from any act or omission of Modreske in the minimum coverage limits:
    - i. \$1,000,000 per occasion;
    - ii. \$2,000,000 aggregate.
  - c. Worker's Compensation Insurance. Modreske, at his sole expense, shall secure and maintain in force worker's compensation insurance during the term of this Agreement, in compliance with applicable worker's compensation laws.
7. GOVERNMENTAL FUNCTION: The parties agree that the duties performed under this Agreement are governmental functions in accordance with the Act of the Codes. No party shall waive or otherwise act to jeopardize any immunity available to the other party.
8. INDEMNIFICATION: Modreske agrees to indemnify and hold harmless the Township and its officers, employees, representatives and agents from and against all claims, demands, actions, causes of action, losses, liability and costs/expenses (including reasonable attorney fees) in any manner arising from or related to the Contractor's acts and omissions in matters involving its duties and responsibilities under this Agreement. Each party shall notify the other party of any knowledge and information which may result in a claim against either of them, and shall cooperate with the other party whenever any claim is filed against either party involving, in any manner, the performance of this Agreement.
9. MISCELLANEOUS: Limited by the oversight and approval of the Township and its legal staff, Modreske shall have authority and discretion to issue citations for violations of the Codes. If Modreske is required to attend court for such purpose, then he shall receive additional compensation of \$50.00 per hour for such time, measured from when he is obligated to arrive at court and when he is released from his court obligation for the day.
10. TERM: The term of this agreement commences March 1, 2019 and exists until February 28, 2022, unless terminated by either party by giving sixty (60) days written notice to the other party.
11. SUBSTITUTE: In the event that Modreske is unavailable due to illness or vacation or for any other reason, he or the Township shall have the discretion to appoint a substitute inspector to act on his behalf. Provided, that any such substitute inspector shall be

appointed by Modreske or the Township only from a list of preapproved substitutes, such list of preapproved substitutes to have all the appropriate qualifications and to have been approved in advance by the Township Board. Payment for the substitute inspector shall be made by the Township to Modreske, who will reimburse his substitute(s) directly.

This agreement shall constitute the full agreement and understanding of the parties. Any modification or alteration of it shall be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written below.

By \_\_\_\_\_ Date \_\_\_\_\_  
William D. Cargo, Superintendent

By \_\_\_\_\_ Date \_\_\_\_\_  
Robert Modreske

#### SUBSTITUTION LIST

1. Robert Overway – Plumbing & Mechanical Inspector – Holland Charter Township  
License No. INSP00377  
Cell (616) 610-2152
2. Vince Milito – Plumbing & Mechanical Inspector – City of Grand Rapids & Alpine Township  
Cell (616) 292-8049  
Home (231) 652-7975  
Office (616) 456-3918

## CONTRACT

THIS AGREEMENT is made the 11<sup>th</sup> day of February 2019, by and between the following parties:

Charter Township of Grand Haven (“Township”)  
13300 168<sup>th</sup> Avenue  
Grand Haven, Michigan 49417

and

Gordon Bosch (“Bosch”) d/b/a Electrical Inspection Service, LLC  
996 College Avenue  
Holland, Michigan 49423

## RECITALS

A. The Township is a governmental subdivision that has elected to administer and enforce the Stille-DeRossett-Hale Single State Construction Code Act (“Act” – MCL 125.1501, et seq.) and the State Construction Code, including the Michigan Building Code, as adopted by the State of Michigan (the “Building Code”); the Michigan Mechanical Code, as adopted by the State of Michigan (the “Mechanical Code”); the Michigan Electrical Code, as adopted by the State of Michigan (the “Electrical Code”); and the Michigan Plumbing Code, as adopted by the State of Michigan (the “Plumbing Code”). Collectively, the Building Code, the Mechanical Code, the Electrical Code and the Plumbing Code are referred to as the “Codes.”

B. Bosch is properly licensed and certified to perform electrical permitting, inspecting and enforcing services under the Codes, and is in the business of providing these services for governmental units in Michigan.

C. The Township desires to hire the services of Bosch to perform electrical code permitting, inspection and enforcement services for the Township’s Community Development Department.

NOW, THEREFORE, the parties agree to the following terms:

1. **RETENTION OF THE CONTRACTOR**: The Township hereby retains Bosch to serve as an independent contractor providing permitting, inspection and enforcement services under the Codes within the Township limits on an “as needed” basis. Bosch hereby agrees to provide such services when requested by the Township.
2. **DUTIES OF THE CONTRACTOR**: Bosch shall have and agrees to perform the following duties:
  - a. Perform all permitting, inspecting and enforcing services under the Codes;
  - b. Acquire and maintain a full working knowledge of the Codes;
  - c. Complete and provide to the Township a permanent record of the duties performed pursuant to this Agreement;

- d. Prepare and approve permits, inspection certificates and notices of violation as may be required under the Codes, for issuance by the Township;
  - e. Consult with and assist the Township, its administrative staff and its attorneys with respect to problems with particular construction projects, prosecutions for violations of the Codes, questions of interpretation or application of the Codes and other matters relating to the performance of inspections and the enforcement of the Codes;
  - f. Perform all duties in a timely and competent manner which is satisfactory to the Township; and
  - g. At all times during the term of this Agreement, maintain all licenses and/or certifications required to permit Bosch to conduct permitting, inspecting and enforcing services under the codes for the Township.
3. COMPENSATION: As compensation for services to be provided by Bosch, the Township agrees to pay him fifty dollars (\$50.00) per inspection, which is actually performed by Bosch.

Payment for Bosch's services shall be paid to Gordon Bosch d/b/a Electrical Inspection Service, LLC.

4. HOURS: Bosch shall schedule all inspections through the offices of the Township pursuant to any limitations of state law. Further, he agrees to be reasonably available and for sufficient amounts of time as the need for such inspections demands.
5. INDEPENDENT CONTRACTOR: Bosch acknowledges that in performance of all work and duties pursuant to the Agreement, Bosch shall be at all times performing as an independent contractor. Except for compliance with the provisions of this Agreement, the Township shall neither have nor exercise any control or direction over the methods and means by which Bosch performs his duties and work. Bosch shall provide and maintain, at his sole expense, all equipment and supplies necessary to perform the duties required under this Agreement and to pay all ancillary expenses related to such performance. Bosch shall provide for his own transportation for the performance of duties under this Agreement and shall be responsible for all expenses related to the operation of the motor vehicle(s), including without limitation, fuel, repair, maintenance, insurance and other incidental expenses.
6. INSURANCE, WORKER'S COMPENSATION, INDEMNIFICATION:
  - a. Vehicle Insurance. Bosch, at his sole expense, shall secure and maintain in force comprehensive motor vehicle liability insurance during the term of this Agreement and shall provide the Township with a copy of the certificate of insurance upon request from the Township.
  - b. Comprehensive General Liability Insurance. Bosch, at his sole expense, shall secure and maintain in force comprehensive general liability insurance during the term of the Agreement and shall provide the Township with a copy of the

certificate of insurance upon request from the Township. Such insurance shall include the Township as an additional named insured and shall provide general liability coverage for property damage and personal injury (including death) arising from any act or omission of Bosch in the minimum coverage limits:

- i. \$1,000,000 per occasion;
  - ii. \$2,000,000 aggregate.
- c. Worker's Compensation Insurance. Bosch, at his sole expense, shall secure and maintain in force worker's compensation insurance during the term of this Agreement, in compliance with applicable worker's compensation laws.
7. GOVERNMENTAL FUNCTION: The parties agree that the duties performed under this Agreement are governmental functions in accordance with the Act of the Codes. No party shall waive or otherwise act to jeopardize any immunity available to the other party.
8. INDEMNIFICATION: Bosch agrees to indemnify and hold harmless the Township and its officers, employees, representatives and agents from and against all claims, demands, actions, causes of action, losses, liability and costs/expenses (*including reasonable attorney fees*) in any manner arising from or related to the Contractor's acts and omissions in matters involving its duties and responsibilities under this Agreement. Each party shall notify the other party of any knowledge and information which may result in a claim against either of them, and shall cooperate with the other party whenever any claim is filed against either party involving, in any manner, the performance of this Agreement.
9. MISCELLANEOUS: Limited by the oversight and approval of the Township and its legal staff, Bosch shall have authority and discretion to issue citations for violations of the Codes. If Bosch is required to attend court for such purpose, then he shall receive additional compensation of \$50.00 per hour for such time, measured from when he is obligated to arrive at court and when he is released from his court obligation for the day.
10. TERM: The term of this agreement commences March 1, 2019 and exists until February 28, 2022, unless terminated by either party by giving sixty (60) days written notice to the other party.
11. SUBSTITUTE: In the event that Bosch is unavailable due to illness or vacation or for any other reason, he or the Township shall have the discretion to appoint a substitute inspector to act on his behalf. Provided, that any such substitute inspector shall be appointed by Bosch or the Township only from a list of pre-approved substitutes, such list of pre-approved substitutes to have all the appropriate qualifications and to have been approved in advance by the Township Board. Payment for the substitute inspector shall be made by the Township to Bosch, who will reimburse his substitute(s) directly.

This agreement shall constitute the full agreement and understanding of the parties. Any modification or alteration of it shall be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written below.

By \_\_\_\_\_ Date \_\_\_\_\_  
William D. Cargo, Superintendent

By \_\_\_\_\_ Date \_\_\_\_\_  
Gordon Bosch

SUBSTITUTION LIST

1. Enrique Aleman – City of Holland, Electrical Inspector  
(616) 836-1541
2. Robert Hoekwater – City of Wyoming, Electrical Inspector  
(616) 886-2893



GRAND HAVEN CHARTER TOWNSHIP

## Community Development Memo

DATE: February 7, 2019  
TO: Township Board  
FROM: Stacey Fedewa, AICP – Community Development Director  
RE: Coastal Healthy Habitat, Waters & Communities Initiative – Grant Agreement

### BACKGROUND

On February 5<sup>th</sup> the Township was notified the Coastal Healthy Habitat, Waters and Communities Initiative grant was approved by Coastal Zone Management and NOAA.

### GRANT AGREEMENT

In order to accept the grant an agreement must be executed by the Township.

### MOTION

To proceed, the following motion can be offered:

**Motion to authorize** Superintendent Cargo to execute the 2019 Coastal Healthy Habitat, Waters and Communities Initiative grant agreement.



MICHIGAN COASTAL ZONE MANAGEMENT GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
AND CHARTER TOWNSHIP OF GRAND HAVEN

This Grant Agreement ("Agreement") is made between the Michigan Department of Natural Resources, (DNR), Office of the Great Lakes ("State"), and Charter Township of Grand Haven ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to the Coastal Zone Management Act of 1972, as amended, P.L. 109-58 (16 U.S.C. 1451-1465 "Federal Act"). Legislative appropriation of funds for grant assistance is set forth in Public Act number 207 of 2018. This Agreement is subject to the terms and conditions specified herein.

Project Name: Pottawattomie Park Project
Amount of grant: \$25,000
Amount of match: \$25,000 = 50%
Start Date: January 1, 2019

Project #: 19-CHHC-001
% of grant state \$0 / % of grant federal 100
PROJECT TOTAL: \$50,000 (grant plus match)
End Date: December 31, 2019

GRANTEE CONTACT:

Stacey Fedewa, Community Development Director
Name/Title
Charter Township of Grand Haven
Organization
13300 168th Avenue
Address
Grand Haven, Michigan 49417
Address
616-604-6326
Telephone number
CV0021581 Vendor ID
TBD Address ID
sfedewa@ght.org
E-mail address
38-1817417
Federal ID number
028172310
Grantee DUNS number

STATE'S CONTACT:

Karen Rae Boase, Coastal Habitat Coordinator
Name/Title
DNR, Office of the Great Lakes
Division/Bureau/Office
525 West Allegan, P.O. Box 30028
Address
Lansing, Michigan 48909-7528
Address
517-284-5037
Telephone number
517-335-4053
Fax number
boasek@michigan.gov
E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature
William D. Cargo, Superintendent/Manager, Charter Township of Grand Haven
Name/Title

Date

FOR THE STATE:

Signature
Jon W. Allan, Director, Office of the Great Lakes
Name/Title

Date

## **I. PROJECT SCOPE**

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

## **II. AGREEMENT PERIOD**

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

## **III. CHANGES**

Any changes to this Agreement other than budget line item revisions less than 10 percent of the budget line item shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

## **IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS**

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

<b>Reporting Period</b>	<b>Due Date</b>
January 1 – March 31, 2019	April 30, 2019
April 1 – June 30, 2019	July 31, 2019
July 1 – September 30, 2019	TBD
October 1 – December 31, 2019	January 31, 2020

\*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State, and also available on website at [www.michigan.gov/coastalmanagement](http://www.michigan.gov/coastalmanagement), shall be submitted to the State's contact at the address on

page 1. The financial report shall specify total expenditures for the quarterly period and the cumulative totals to date. All required supporting documentation (invoices, proof of payment, etc.) for grant and match expenses incurred must be included with the reports.

(B) The Grantee shall provide a final project report in a format prescribed by the State.

(C) The Grantee must provide two copies of all products and deliverables in accordance with Appendix A.

(D) All products shall acknowledge that the project was supported in whole or in part by the Coastal Zone Management Program, OGL, DNR, per the guidelines provided by the program.

## **V. GRANTEE RESPONSIBILITIES**

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

## **VI. USE OF MATERIAL**

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

## **VII. ASSIGNABILITY**

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

## **VIII. SUBCONTRACTS**

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

## **IX. NON-DISCRIMINATION**

The Grantee and its sub-recipients or contractors and subcontractors, as applicable, shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against an employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, including a benefit plan or system or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, familial status, marital status, or a disability or genetic information that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

## **X. UNFAIR LABOR PRACTICES**

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

## **XI. LIABILITY**

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

## **XII. CONFLICT OF INTEREST**

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

### **XIII. ANTI-LOBBYING**

If all or a portion of this Agreement is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

### **XIV. DEBARMENT AND SUSPENSION**

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at [www.sam.gov](http://www.sam.gov) to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

### **XV. AUDIT AND ACCESS TO RECORDS**

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of five years after the final payment has been issued to the Grantee by the State.

## **XVI. INSURANCE**

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

## **XVII. OTHER SOURCES OF FUNDING**

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

## **XVIII. COMPENSATION**

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the Contract & Payment Express website (<http://www.cpexpress.state.mi.us>).

(F) An amount equal to 25 percent of the grant award will be withheld by the State until the project is completed in accordance with Section XIX, Closeout, and Appendix A.

(G) The Grantee is committed to the match percentage on page 1 of the Agreement, in accordance with Appendix A. The Grantee shall expend all local match committed to the project by the End Date on page 1 of the Agreement.

## **XIX. CLOSEOUT**

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by

State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

## **XX. CANCELLATION**

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State, and the State will no longer be liable to pay the grantee for any further charges to the grant.

## **XXI. TERMINATION**

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract.
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees.
- c. Convicted under State or federal antitrust statutes.
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

## **XXII. IRAN SANCTIONS ACT**

By signing this Agreement the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

## **XXIII. FEDERAL FUNDING REQUIREMENTS**

A maximum of 100 % of total disbursements is funded with Federal Funding. The Catalog of Federal Domestic Assistance (CFDA) title is Coastal Zone Management Administration Awards and the CFDA number is 11.419. The federal grant number is NA17NOS4190177, and this grant is funded with Federal funds from the National Oceanic and Atmospheric Administration, United States Department of Commerce. By accepting this contract, the grantee agrees to comply with all applicable Federal statutes and regulations in effect with respect to the period during which it receives grant funding. These regulations include, but are not limited to the following:

(A) Grantees expending \$750,000 or more in federal funds in their fiscal year shall have a single audit performed in compliance with 2 CFR 200.501(a) This audit must be performed and copies provided to the appropriate agencies within nine months from the end of the grantee's fiscal year. The Grantee must submit a copy of the Audit Report to the Michigan Department of Natural Resources, at the following address:

Department of Natural Resources  
Office of the Great Lakes  
P.O. Box 30028  
Lansing, Michigan 48909-7528

Or, the grantee may also submit the single audit report electronically to the Michigan Department of Treasury website ([http://www.michigan.gov/treasury/0,1607,7-121-1751\\_31038---,00.html](http://www.michigan.gov/treasury/0,1607,7-121-1751_31038---,00.html).)

It is the responsibility of the Grantee to report the expenditures related to this grant on the Grantee's annual Schedule of Expenditures of Federal Awards.

(B) The Grantee will comply with the Hatch Political Activity Act, as amended, 5 USC §§ 1501-1508, and the Intergovernmental Personnel Act of 1970 as amended by Title (6) of the Civil Service Reform Act, 42 USC § 4728, which states that employees working in programs financed with federal grants may not be a candidate for elective public office in a partisan election, use official authority or influence to affect the result of an election, or influence a state or local officer to provide financial support for a political purpose.

(C) Historic Preservation

Any project directed toward historic preservation will include timely consultation with the State Historic Preservation Office (SHPO), Department of History, Arts, and Libraries. Agreements will not be awarded before adequate consultation with this agency. No construction or repair work will be performed prior to obtaining clearance from SHPO concerning possible effects to archeological or historic resources.

For projects not primarily aimed at historic preservation, federal and state agencies, principally the State Historic Preservation Officer, may make recommendations pursuant to federal and state requirements for minimizing possible adverse effects on historic and archaeological resources. In

consultation with the Project Manager, the Grantee for such a project will consider such recommendations and will take steps to avoid or mitigate possible damage as appropriate and feasible.

(D) Availability to Users

Projects developed for public use with assistance from this Agreement shall be open to entry and use by all persons, regardless of race, color, religion, sex or national origin, who are otherwise eligible. Discrimination on the basis of residence, including preferential reservation or membership systems is prohibited, except to the extent that differences in admission or other fees may be maintained on the basis of residence where local contributions to the project make such differences reasonable.

(E) Obligation of Grant Funds

Grant funds may not, without advance written approval of the Project Manager, be obligated prior to the effective date or subsequent to the end date of this Agreement. Obligations outstanding as of the end date shall be liquidated within 45 days. Such obligations must be related to goods or services provided and utilized within the Agreement period, except that reasonable costs associated with the Agreement closeout, e.g., final reports, may be incurred within a short time after the end date.

(F) Bonds

Contractors/subcontractors performing construction work costing \$1000 (one thousand dollars) or more shall furnish, in acceptable form, surety bonds in the amount of 100 percent of their respective contract sums under this agreement. These bonds will be security for faithful performance of this contract or subcontracts there under, and for payment of all persons performing labor and furnishing material in connection with this contract or subcontract there under. The agency receiving a subgrant under this agreement will secure evidence (e.g., a letter of certification from a reputable bonding company) that its construction contractors/subcontractors have obtained such bonds which will remain in effect for the duration of the project, or will otherwise arranged for an equally effective performance bond. The State will not pay any charge for such bonds additional to the face value of this contract/subgrant agreement.

(G) Guarantee

The public/nonprofit agency responsible for this project shall require each construction contractor/subcontractor to furnish a written guarantee to remedy any defects due to faulty materials or workmanship which appear in the work within one year from the date of final acceptance by the public/nonpublic agency responsible. Construction contractors and subcontractors shall provide such guarantees.

(H) Inspection

Construction contractors and subcontractors shall at all times permit and facilitate inspection of the work by appropriate representatives of the public/nonprofit agency responsible for the project and the State. Agencies responsible for projects shall include this requirement in all construction contracts and subcontracts.

(I) Operation and Maintenance

The subgrantee assures that property developed with assistance from this agreement will be kept reasonably safe, clean, and sanitary. Structures and improvements (trails, boardwalks, etc.) shall be kept in reasonable repair throughout their estimated lifetime.

(J) Unemployment Claims

The Grantee is liable for any valid unemployment compensation claims. No unemployment compensations claims will be paid from this Agreement. This provision does not prohibit standard

allocations to unemployment compensation funds as part of the approved indirect cost/fringe benefit arrangements.

(K) Flood Insurance Requirements

Funds from this Agreement will not be used to assist the construction or acquisition in identified flood hazard areas for which the appropriate governmental unit has failed to comply with flood insurance purchase requirements under Sections 102(2) of the Flood Disaster Protection Act of 1973 (public Law 93-234), approved December 31, 1976.

**XXIV. PROGRAM GENERAL PROVISIONS**

(A) Grant Acknowledgement

All project work products must acknowledge financial assistance of the Michigan Coastal Zone Management Program and the NOAA.

(1) This grant acknowledgement will include the OGL, and the NOAA logos to be provided by the State and the following (or other mutually agreed upon) language: "Financial assistance for this project was provided, in part, by the Coastal Zone Management Program, Office of the Great Lakes, Michigan Department of Natural Resources, under the National Coastal Zone Management Program, through a grant from the National Oceanic and Atmospheric Administration, U.S. Department of Commerce."

(2) A view disclaimer is required for reports/videos in addition to the OGL and the NOAA logos and financial acknowledgment language listed in the above paragraph. The view disclaimer shall include the following language: "The statements, findings, conclusions, and recommendation in this (report/video) are those of the (Grantee) and do not necessarily reflect the views of the Michigan Department of Natural Resources and the National Oceanic and Atmospheric Administration."

(3) For press releases, newsletters, newspaper articles, graphic displays meant for public presentations and in other public forums, the OGL and the NOAA logos may not be required; however, the funding source will be listed as the "Coastal Zone Management Program, Office of the Great Lakes, Michigan Department of Natural Resources and the National Oceanic and Atmospheric Administration."

(4) The cover of the title page of, or other prominent place within, all reports, studies, or other documents, published or distributed electronically or hard copy, and acknowledgement pages of websites/web pages, that are supported in whole or in part by this award or any subawards shall acknowledge the financial assistance provided by the Coastal Zone Management Act of 1972, as amended, administered by the Office for Coastal Management, National Oceanic and Atmospheric Administration.

(B) Extensions

In accordance with Section III - Changes, page 2 of this agreement, the Grantee shall submit to the State, for review and approval, written extension requests no less than 45 days prior to the end date of the Agreement. The Grantee shall provide justification for the extension and the requested new end date of the Agreement.

(C) Geospatial Data

All geospatial data collected and/or produced for the purposes of this grant and put into a GIS layer must be provided, along with associated metadata (requirements described below), to the Coastal Zone Management Program on a CD, DVD, or portable hard drive in ESRI's ArcGIS format (shapefile including appropriate projection file or geodatabase).

Grantee shall provide relevant information (e.g., expected dates of data collection, type of collection, flight lines, etc.) on the collection or production of geospatial data (e.g., information for GIS data layers, acquisition of topographic or bathymetric data or other remotely sensed data), to the State Contact as early as practicable and before data collection commences.

Grantee shall ensure the data and the planned acquisition activities are registered in Geospatial Platform (geodata.gov) and comply with OMB Circular A-16, Coordination of Geographic Information and Related Spatial Data Activities at:

[http://www.whitehouse.gov/omb/circulars/a016/a016\\_rev.html](http://www.whitehouse.gov/omb/circulars/a016/a016_rev.html). The grantee shall document all new geospatial data it collects or produces using the metadata standards developed by the Federal Geospatial Data Committee (FGDC), and make that standardized documentation electronically accessible to NOAA, if requested. Current FGDC standards can be found at: <http://www.fgdc.gov/metadata/csdlgm/>. Metadata that conforms to the proposed North American Profile of the ISO (International Organization for Standardization) 19115, which may be adopted by the FGDC, is also acceptable. To the greatest extent practicable, the recipient shall also, prior to the conclusion of the award, make the data collected publicly accessible online, except where limited by law, regulation, policy, or security requirements.

In accordance with the NOAA Data Sharing Policy, the Grantee shall ensure the geospatial data and information collected and or created under this contract will be made visible, accessible, and independently to users, free of charge or at minimal cost. Information shall be made available in a timely manner and typically no later than two years after the data or information is collected or created except when limited by law, regulation, policy, or by security requirements.

#### (D) Prevent Spread of Invasive Species

The Grantee shall ensure that any field work conducted for this project, including construction activities, survey(s), educational, training or volunteer programs/activities will be conducted in accordance with appropriate, federal, state, and local laws and will follow recognized best practices and take the necessary steps to minimize the risk of spreading terrestrial and aquatic invasive species and to minimize the impact to the human environment during this project. The Grantee's selection of project-appropriate measures is required to take into consideration the type of work being conducted and the specific site situation, including the changes in risk level according to season and weather.

#### (E) Low-Cost Construction/306A Provisions (For 306A projects only)

This low-cost construction project shall be located on public land and open to the general public free of charge. If the property or elements constructed under this grant are leased or sold out of public ownership or are used for purposes other than public use, the Grantee shall reimburse the State for grant funds received for the project.

Required permits (local, state, tribal, and federal) shall be submitted to the State Contact before any earth movement can commence on any aspects of the low-cost construction project.

By affixing their signature to this Agreement, the Grantee accepts the responsibility for maintaining, in serviceable condition, the items constructed with the funds jointly provided by the State and the Grantee for a minimum of 20 years from the end date of this Agreement.

A sign provided by the State shall be erected at the site during construction and permanently installed at the site indicating that the project is being funded under a grant from the Coastal Zone Management Program, Michigan Department of Natural Resources and the National Oceanic and Atmospheric Administration.

(F) Compensation

Grant payments will be made quarterly on a costs-incurred and paid only basis. Estimates of costs will not be accepted. The following is required when requesting a grant payment for incurred costs:

- A cover letter specifying the dollar amount
- Corresponding progress and financial reports for that quarter
- Copies of supporting documentation for grant and match expenses (invoices and receipts or other supporting documentation) for that quarter.

(G) Final Quarter Report Requirements:

Grantee shall submit to the State the Final Quarter Report no later than 30 days past the end date of the Contract.

The Final Quarter Report shall include:

- COVER letter from the Grantee requesting final payment, and specify the dollar amount.
- ONE copy of a detailed narrative that describes all project tasks performed, including any special considerations or problems encountered.
- ONE progress report showing completion of all project tasks.
- ONE financial report showing all grant and match expenditures.
- ONE copy of invoices, receipts, or other documentation for grant and match expenditures incurred on the project.

All final work products shall be submitted to the state as hard copy and digitally on two CD/DVDs or a flash drive. E-mail submissions will not be accepted.

- TWO SETS of color photographs depicting the work completed before and after on the project. In addition, one photograph of the MCZMP permanent project sign installed at the project site.

**APPENDIX A**

**SECTION I: PROJECT DESCRIPTION**

To support vibrant, healthy, and resilient communities, Grand Haven Charter Township will conduct a planning project within Pottawattomie Park. The planning project will include the development of a Park Master Plan, feasibility plans for the restoration of the coastal habitat, utilizing natural and nature-based solutions, and improvement of the public's ability to enjoy Pottawattomie Bayou by providing safe and universal access.

**SECTION II: PROJECT TASKS AND SCHEDULE**

<b>Tasks</b>	<b>Jan-Mar 2019</b>	<b>April-June 2019</b>	<b>July-Sept 2019</b>	<b>Oct-Dec 2019</b>	<b>Work Products/Performance Metrics</b>
1. Develop draft Park Master and Feasibility Plans.	X	X			
2. Conduct topographic and bathymetric surveys, wetland delineation and invasive species investigation.		X			
3. Develop public participation materials and conduct public engagement event for input on draft Master and Feasibility Plans.		X	X		Submit meeting agenda and sign-in sheet; summary of input gathered and/or developed.
4. Conduct a review of National Environmental Protection Act.	X	X	X		Submit State Historic Preservation Office determination; submit documentation verifying the presence or absence of threatened and endangered (T&E) species or habitat in the project area; and if present, submit documentation indicating the project will not likely have and adverse impact on the T&E species or habitat.
4. Conduct a review of state and federal environmental permit requirements.	X	X	X	X	Submit list of required permits.
5. Finalize Master and Feasibility plans and develop cost estimates.				X	Submit final plans and cost estimates.

Tasks	Jan-Mar 2019	April-June 2019	July-Sept 2019	Oct-Dec 2019	Work Products/Performance Metrics
6. Develop interpretative signage.		X	X	X	Submit final signage designs.
7. Submit quarterly progress and financial reports to State Contact no later than 30-days past end of each quarter date.	X	X	X	X	Quarterly progress and financial documents.
8. Submit final project work products to State Contact no later than 30-days past the contract end date.				X	Final work products.

Be advised that in the event that no activity occurs on the tasks of the project 90 days from the date of Grant Contract execution, the State may take Termination actions in accordance with Section XXI.

SECTION III: PROJECT BUDGET

See Attached Project Budget form.



MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
 OFFICE OF THE GREAT LAKES  
 COASTAL ZONE MANAGEMENT  
 PROJECT BUDGET



<b>Organization Name:</b> Grand Haven Charter Township					
<b>Project Name:</b> Pottawattomie Park Project					
<b>Project Number:</b> 19-CHHC-001					
STAFFING NAME & TITLE	HOURS	RATE	GRANT AMOUNT	LOCAL MATCH AMOUNT	TOTAL
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			\$ -	\$ -	\$ -
FRINGE BENEFITS		RATE			
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
<b>Subtotal</b>			\$ -	\$ -	\$ -
<b>STAFFING AND FRINGE BENEFITS Subtotal</b>			\$ -	\$ -	\$ -
CONTRACTUAL SERVICES	HOURS or UNITS	RATE or TOTAL			
Prien & Newhof	1.00	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL SERVICES Subtotal</b>			\$ 25,000	\$ 25,000	\$ 50,000
SUPPLIES & MATERIALS (itemize)	QUANTITY	COST			
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			\$ -	\$ -	\$ -
EQUIPMENT (any item over \$5000)	QUANTITY	COST			
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			\$ -	\$ -	\$ -





## Fire/Rescue Memo

DATE: February 4, 2019

TO: Grand Haven Charter Township Board of Trustees

FROM: Chief Tom Gerencer

RE: Sale of surplus equipment Portable Radios

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As you may recall, the Fire/Rescue department took delivery of 51 new portable radios from Ottawa County Central Dispatch last fall. Therefore, the department would like to sell the surplus equipment (*i.e. 10 HT 750 and 9 HT 1250 radios*).

North Ottawa Community Health Systems has offered to purchase the 19 radios for \$3,000. They plan to pay for the radios with 6 monthly payments of \$500, for each installment (*i.e. March 2019 through August 2019*). This is a fair market value for these radios and would net the same total price if they were sold at an auction (*i.e. after paying a brokerage fee*).

If you have any questions, please feel free to contact me.

If the Board agrees, the following motion could be offered:

**Move to authorize the Fire Chief to sell 19 portable radios to NOCHS for \$3,000.**



## Fire/Rescue Memo

DATE: February 4, 2019

TO: Grand Haven Charter Township Board of Trustees

FROM: Chief Tom Gerencer

RE: Sale of surplus equipment Semi-truck

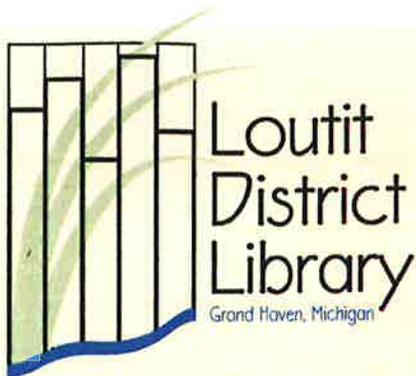
---

As you may recall, the Fire/Rescue department currently owns the 1985 International semi-truck that was previously used for transporting the flashover simulator. However, the semi-truck is no longer needed. The department has found a contracted truck company to pull the trailer for free whenever transportation is necessary for the trailer (*i.e. Verplanks Trucking from Ferrysburg*).

The truck may be worth \$3,000 to \$5,000 at auction. If you have any question, please feel free to contact me.

If the Board agrees, the following motion could be offered:

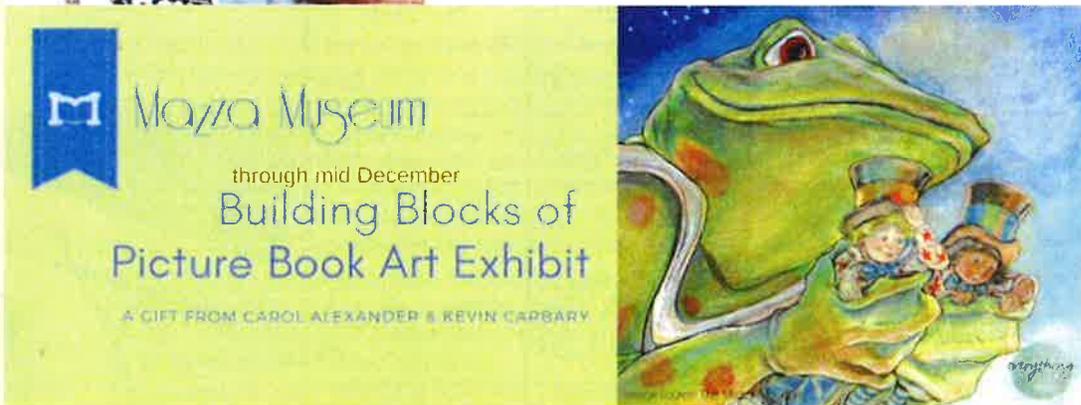
**Move to authorize the Fire Chief to sell the 1985 International semi-truck through Miedema Auctions.**



# ANNUAL REPORT

JULY 1, 2017—JUNE 30, 2018

Expanding Horizons, Enriching Minds



OUR MISSION is to provide exceptional library services and resources to the public that increase knowledge, inspire imagination, and strengthen the community.

During the year, Loutit District Library offered a variety of programs for all ages.

## Loutit District Library Goals for 2017-2018

1. Promote Loutit District Library's visibility as a community space where everyone is respected and welcome to share, learn and pursue personal growth.
2. Offer excellent and financially responsible library activities, services and programs of social, economic and cultural interest for youth, teens and adults.
3. Provide and expand access to technology, and digital and print resources that meet the informational, educational and recreational needs of our library patrons.
4. Collaborate with area agencies and non-profits to leverage Loutit District Library's resources to promote civic engagement, provide entertainment, and promote learning and self-improvement.

Adopted by the Loutit District Library Board of Trustees on April 11, 2017



The 50th anniversary of the Loutit Library was celebrated in September 2017.

## Operational Statistics

Total Circulation	388,534
Patron Visits	149,707
Reference Questions	17,788
Registered Cardholders	22,280
Total Items in Collection	178,131
eBook/eMagazine Circulation	53,599
Operating Millage Rate	.9689
Debt Service Millage Rate	.1190
District Taxable Value	\$2,122,610,201

## Circulation by Municipality

The numbers below reflect the circulation of print and audio-visual materials within the Lakeland Library Cooperative. They do not include eBook and eAudioBook circulation and loans outside of the cooperative.

MUNICIPALITY	2017-2018	% TOTAL
Grand Haven Township	123,032	38%
City of Grand Haven	90,473	28%
Robinson Township	27,260	8%
City of Ferrysburg	18,853	6%
Port Sheldon Township (part)	5,428	2%
Non-Resident	55,996	18%



## Loutit District Library Strategic Plan

In 2015, the Library Board adopted a revised three-year strategic plan to help guide library services and programs. Below are the three goals adopted in the plan, along with highlights from the 2017-2018 Fiscal Year on some of the ways the library staff and trustees worked to meet these goals.

### Goal 1: Facilitate public access to information and works of the imagination



- The library subscribes to several online databases and electronic resources. The most heavily used are OverDrive for electronic books, Ancestry.com for genealogical research, ReferenceUSA for business related information, Zinio for online magazines, Pronunciator for foreign language study, and many additional online resources accessible through the library's website and the Michigan eLibrary. All are available, free of charge, to library patrons with a valid Loutit District Library card. This year, hoopla was added for instant streaming of popular digital content.
- Thanks to a gift from area residents Kevin Carbery and Carol Alexander, the library was able to display an exhibit of original picture book art from the Mazza Museum at the University of Findlay (Ohio).
- The library offers 64 public access computers, which were used 22,185 times for research and recreational use. More than 83,500 wireless computer sessions were utilized by patrons on their own devices.

### Goal 2: Motivate residents to continuously learn and be engaged in their community



- Parents enrolled 1797 children and teens in the annual Summer Reading Club.
- Classes and programs on a wide variety of topics were held, attracting more than 24,348 people of all ages to the library to learn and engage.
- In collaboration with the City of Grand Haven and Muskegon Community College, the library celebrated the 50th anniversary of the Loutit Library in September 2017.
- Through collaboration with the Main Street Downtown Development Authority, youth art entries in the 2017 ArtWalk event were again displayed at the library. Following the selection of winning entries in a variety of categories, the public enjoyed an awards ceremony and an outdoor ice-cream social in the library courtyard courtesy of Sweet Temptations.
- Library staff led tours at Lake Forest and Grand Haven Township's Historic cemeteries, along with historic downtown Grand Haven tavern tours.

### Goal 3: Provide exceptional services, programs and facilities



- In collaboration with the Spring Lake District Library, LDL continued the 1000 Books Before Kindergarten program to promote early childhood literacy. More than 740 area preschool children have participated in this valuable learning opportunity.
- In partnership with the United States Citizenship and Immigration Services Detroit office, LDL hosted twelve naturalized citizenship ceremonies. At each ceremony, an average of 40 new US citizens were welcomed. Since December 2015, the library has hosted 34 ceremonies at which more than 1,300 new US citizens from throughout Michigan were sworn in.
- The library participated with Grand Haven Area Public Schools, Ottawa County Public Health Department, Grand Haven Area Community Foundation, Love INC, and several other area non-profits in *Meet Up and Eat Up*, a summer food distribution program, to offer 13 weeks of free lunches on Mondays and Wednesdays in Central Park, along with 13 weeks of 5-day lunches at River Haven Mobile Home Community.
- This marked the third year of a five-year project to upgrade all library lighting to LED. This project enabled the library to provide visitors better lighting at lower expense.
- Meeting room sound and video equipment upgrades took place in January 2018.

## Programs at Your Library

During 2017-2018, Loutit District Library provided programs for citizens of all ages.



### Adult

Programs and computer classes attendance: 12,411  
Cabin Fever Reliever participation: 313  
Beachcomber Book Bingo participation: 355

*Dave Curley came all the way from Ireland to perform.*



### Children

Program attendance: 10,945  
New Reader Roundup (First Graders): 559  
Summer Reading Program participation: 1478

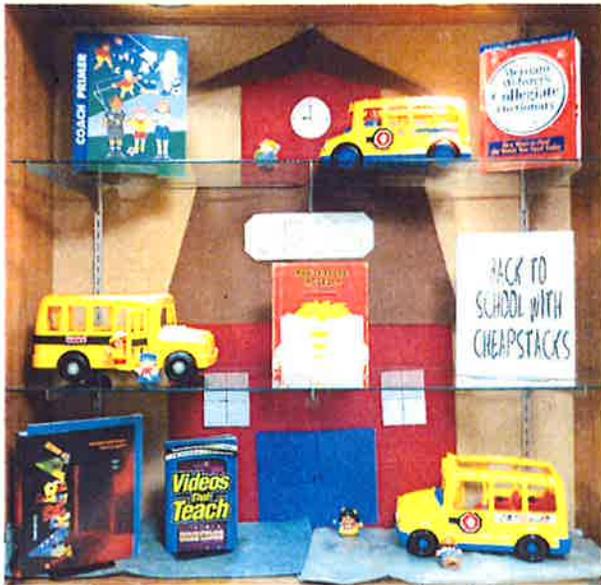
*Marilyn Painter entertains babies, toddlers, and moms at storytime.*

### Teen

Program attendance: 992  
Summer Reading Program participation: 319

*Kekla Magoon talked about X: A Novel, one of the books she coauthored with Malcolm X's daughter.*





Volunteer Carrie Miel lends her artistic talents to the showcase of the Cheapstacks Used Book Store, located on the lower level.

**HOURS**

Monday	10:00 am—5:30 pm, 6:30-8:30 pm
Tuesday	10:00 am—5:30 pm
Wednesday	10:00 am—5:30 pm, 6:30-8:30 pm
Thursday	10:00 am—5:30 pm
Friday	10:00 am—4:00 pm
Saturday	10:00 am—4:00 pm
Sunday	1:00-4:30 pm
	(closed Memorial Day weekend through Labor Day weekend)

**The Friends of Loutit District Library**

The Friends of Loutit District Library meet the first Wednesday of the month (September to May) at 7:00 p.m. in Cheapstacks. Stop by the store for more information about becoming a member. Guests are welcome!

The Friends of Loutit District Library generates funds by way of Cheapstacks Used Book Store and the public copy machine to supplement the library's budget by \$10,451.09 this fiscal year. Volunteers staff the bookstore with many open hours creating opportunities for patrons and the local community to visit the bookstore.

Among the library materials made possible by the Friends' generosity were: prizes for youth and adult reading programs, gift certificates for downtown area stores as additional Beachcomber Bingo reading prizes; express, out-of-print, fantasy, and science fiction books; audio-visual materials, magazines, and an annual subscription to *BookPage*; materials for the Local History & Genealogy Room, including the publishing and printing of *Focus on People* (selected columns of *Grand Haven Tribune* columnist Clarence "Tad" Poel); paper bags for patron checkout, a space on the *Re-Imagine Monopoly Board*, and a *Save the Catwalk* banner promoting the library displayed in downtown Grand Haven.

**Library Volunteer Corps**

The helpfulness, attentiveness, and warmth of volunteers add a refreshing dimension to the Library. Not only do they supplement our paid staff, volunteers also bring a creativity and vitality that is necessary for the growth of the library. The Library Volunteer Corps provided assistance ranging from mundane tasks to helping coordinate special events. During the 2017-2018 fiscal year, LDL increased the quality of its services through the helping hands of 84 volunteers who donated 4,116 hours of service.

**Loutit District Library Goals for 2018-2019**

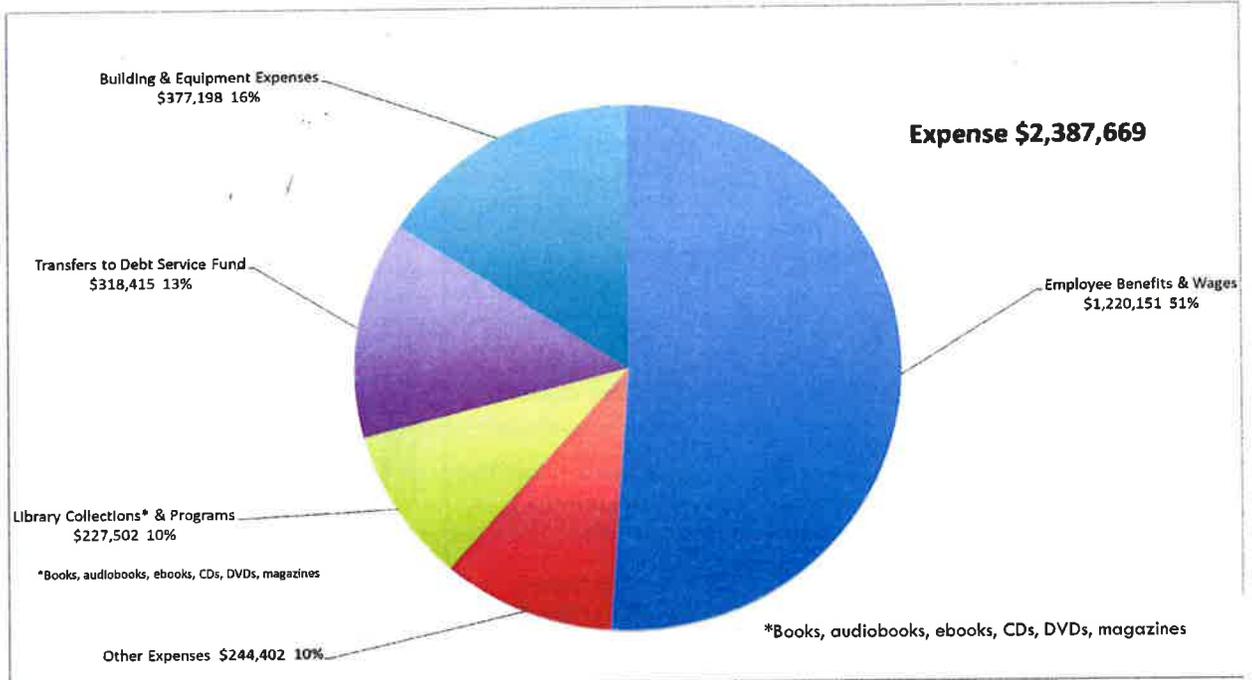
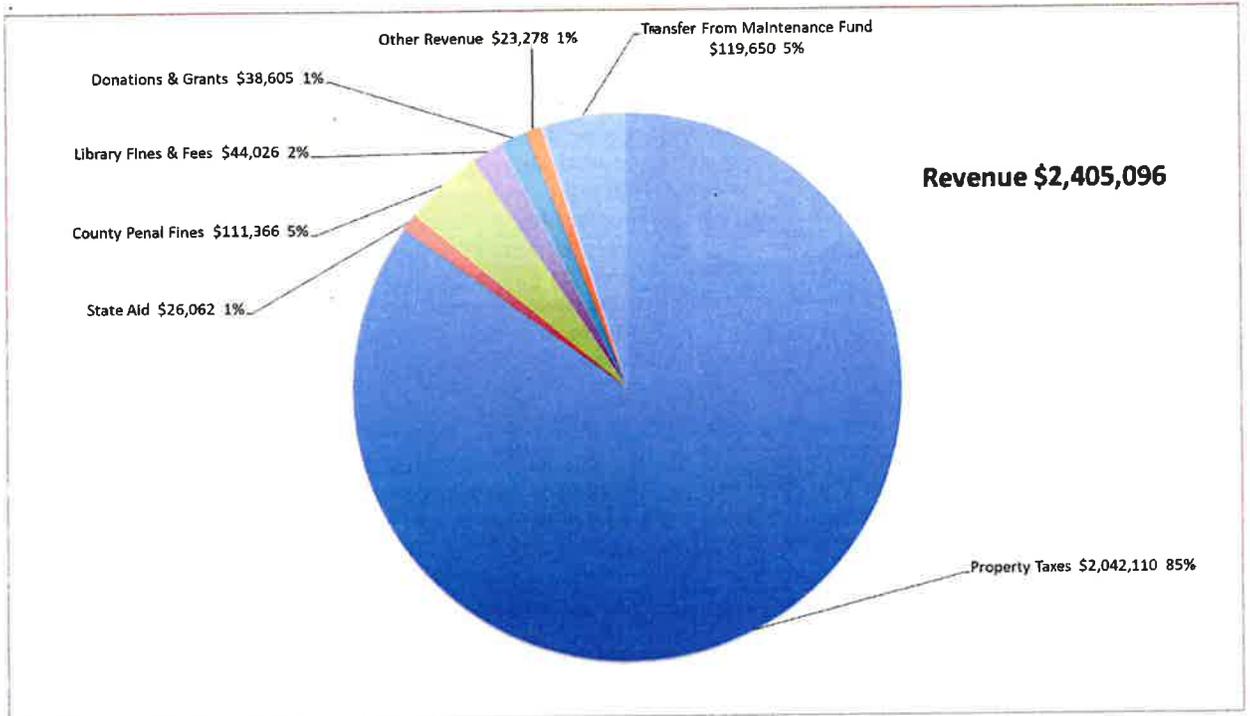
1. Promote Loutit District Library's visibility as a community space where everyone is respected and welcome to share, learn and pursue personal growth.
2. Offer excellent and financially responsible library activities, services and programs of social, economic and cultural interest for youth, teens and adults.
3. Provide and expand access to technology, and digital and print resources that meet the informational, educational and recreational needs of our library patrons.
4. Collaborate with area agencies and non-profits to leverage Loutit District Library's resources to promote civic engagement, provide entertainment, and promote learning and self-improvement.
5. Solicit wide ranging community input on current and future library services through professionally led focus groups during 2018, to be used in identifying changing needs and developing strategic plans.

Adopted by the Loutit District Library Board of Trustees on March 6, 2018.

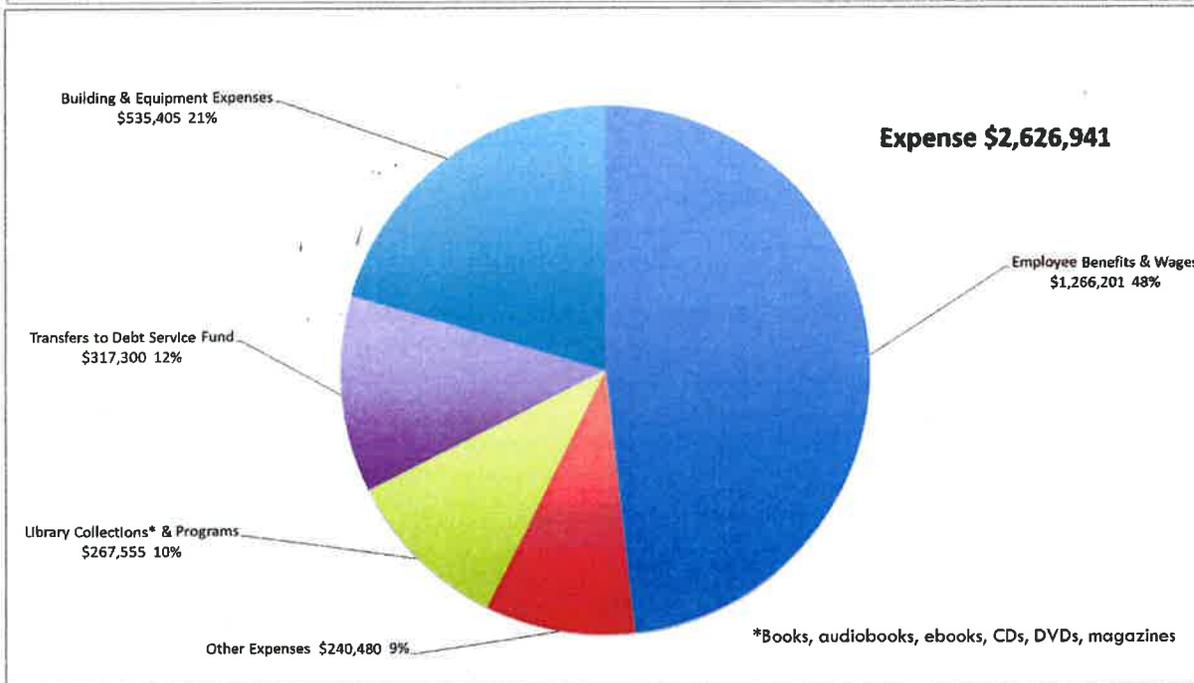
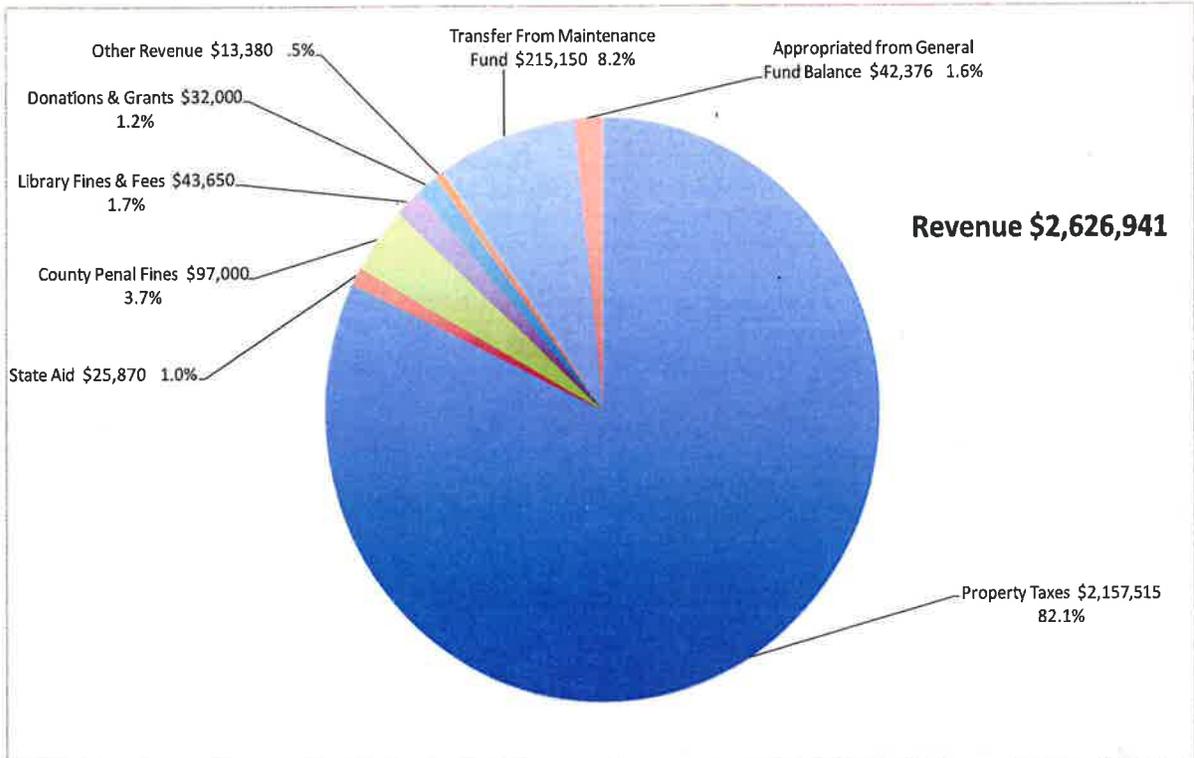


Meet some of our dedicated Friends: (left to right) Bonnie Kat, Carrie Miel, Yvonne Olmsted, Jim Stegman, Ron Gundy, and Kathy Hardy.

### General Fund (Actual) Revenues and Expenditures for 2017-2018



## General Fund (Budgeted) Revenues and Expenditures for 2018-2019



**Board of Trustees**

**2017-2018**

**Dave De Young**, President (City of Grand Haven)  
**Kathleen Osmun**, Vice President (Robinson Township)  
**Mary Jane Belter**, Secretary (Grand Haven Area Public Schools)  
**Burton H. Brooks**, Treasurer (City of Grand Haven)  
**Helen Bulthouse** (Robinson Township)  
**Caryn Lannon** (Grand Haven Charter Township)  
**Cathy Rusco** (Grand Haven Charter Township)  
**Lisa Menerick** (City of Ferrysburg)

**2018-2019**

**Dave De Young**, President (City of Grand Haven)  
**Kathleen Osmun**, Vice President (Robinson Township)  
**Mary Jane Belter**, Secretary (Grand Haven Area Public Schools)  
**Burton H. Brooks**, Treasurer (City of Grand Haven)  
**Helen Bulthouse** (Robinson Township)  
**Caryn Lannon** (Grand Haven Charter Township)  
**Cathy Rusco** (Grand Haven Charter Township)  
**Lisa Menerick** (City of Ferrysburg)



**Loutit District Library** serves residents of the City of Grand Haven, the City of Ferrysburg, Grand Haven Charter Township, Robinson Township and that part of Port Sheldon Township in the Grand Haven Area Public Schools' service area. The Library service area population is 35,540. The Library is open 69 hours per week September through May and 65 hours per week June through August.

**HOURS**

Monday—Thursday 9:00 a.m. to 9:00 p.m.  
 Friday 9:00 a.m. to 6:00 p.m.  
 Saturday 9:00 a.m. to 5:00 p.m.  
 Sunday 1:00 p.m. to 5:00 p.m.

CLOSED Sundays Memorial Day weekend through Labor Day weekend.



**Loutit District Library Staff as of July 2017**

**ADMINISTRATION**

John Martin, Library Director  
 Kerry FitzGerald, Assistant Director  
 Gail Skruch, Business Manager  
 Larry Halverson, Community Relations Coordinator  
 Sandie Cleverenga, Clerical Aide

**ADULT SERVICES**

Laura J. Kraly, Dept. Head  
 Mary Mihovich  
 Sharon Piersma  
 Kate Rogers

**YOUTH SERVICES**

Allison Boyer, Dept. Head  
 Marilyn Painter  
 Susan Trittin

**CIRCULATION AND TECHNICAL SERVICES**

Kavitha Biddanda  
 Anna Cox  
 Julia Hoebeke  
 Sarah Johnston  
 Stephanie Keur  
 Christina LeVey-Rowland  
 Jennifer Norton  
 Yvonne Olmsted  
 Michelle Plews  
 Kimberly Rice  
 Julie Williams

**LOCAL HISTORY/GENEALOGY**

Jeanette Weiden  
 Elizabeth Potter

**PUBLIC COMPUTING**

Connie Bird  
 Kat Desjardins  
 Heather Love

**MAINTENANCE**

Robert McGee

**Loutit District Library**

407 Columbus Avenue, Grand Haven, MI 49417  
 Phone 616.850.6900 www.loutitlibrary.org



## Superintendent's Memo

DATE: January 22, 2019  
TO: Township Board  
FROM: Bill  
RE: Second Reading –Sewer Rate Ordinances

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As you are aware, the Sewer Authority is about to begin a **\$13.45 million** renovation of the Sewer Plant and related lift stations.

With the approval of the construction bids in November and the sale of the bonds in December, the final estimated rate impact can now be determined for each of the communities. These rates are different for each community based upon the benefits received and their sewage flow into the sewer treatment plant.

The rate increases<sup>↑</sup> for the various communities are estimated as follows:

- Ferrysburg City \$2.17 per 1,000 gallons
- Spring Lake Village \$1.10 per 1,000 gallons
- Spring Lake Township \$1.10 per 1,000 gallons
- **Grand Haven Township \$0.59 per 1,000 gallons**
- Grand Haven City \$0.54 per 1,000 gallons

For Grand Haven Township, the sewer usage rate will increase<sup>↑</sup> from the current \$3.51/1,000 gallons to \$4.10/1,000 gallons. *(This is an increase of 16.8%.)* Recall that this rate increase was included in the FY 2019 budget.

As more users connect to the Township's sewage collection system (*currently there are 858 connections*), this rate increase associated with the plant renovation is expected to decrease from 59 cents to 50 cents per 1,000 gallons, when the bonds are fully paid in 2038. *(In addition, the \$2.5 million appropriation from the State will likely create a surplus at the end of this Sewer Plant project in or around June of 2021 that could be used to offset bond payments and lower future sewer usage rates.)*

Further, the adequacy of the utility rates for both the Water Distribution System and Sewer Collection System will be reviewed with a specialized utility rate study scheduled for 2020.

In order to adopt the rate necessary to pay for the bonds, the Sewer Useage Sewer Rate Ordinance, Exhibit "A" must be amended. (*The changes are highlighted in "yellow".*)

To approve with the Sewer Use Rate increase, the following motion can be offered as a second reading of the amendment to the Sewer Rate Ordinance: (*This requires a roll call vote.*)

**Move to approve and adopt the ordinance amendment to the Sewer Rate Ordinance. This ordinance amendment implements a 59 cents per 1,000 gallons increase to pay for the recently approved bonds being used to renovate the sewer plant and related lift stations. This is the second reading.**

If you have any questions or comments, please contact me at your convenience.

**ORDINANCE NO. \*\*\***

**SEWER RATE 2016 – 2020 AMENDMENT ORDINANCE  
GRAND HAVEN CHARTER TOWNSHIP**

**AN ORDINANCE TO AMEND THE SEWER USE RATE TABLE  
CONTAINED WITHIN EXHIBIT “A” OF THE CHARTER  
TOWNSHIP OF GRAND HAVEN SEWER RATE ORDINANCE  
AMENDING THE RATE STRUCTURE.**

**GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE  
OF MICHIGAN, ORDAINS:**

Section 1. **RATE STRUCTURE.** The Sewer Use Rate Table contained within Exhibit A of the Sewer Rate Ordinance re-stated for 2019 and 2020 as follows:

**Sewer Use Rate** per 1,000 gallons\*

<b>Rate</b>	<b>Monthly</b>	<b>Q</b>	<b>Q2</b>	<b>Q3</b>
\$3.23	Jan. 1, 2016	Jan.1, 2016	Feb. 1, 2016	March 1, 2016
\$3.32	Jan. 1, 2017	Jan.1, 2017	Feb. 1, 2017	March 1, 2017
\$3.41	Jan. 1, 2018	Jan.1, 2018	Feb. 1, 2018	March 1, 2018
<b>\$4.10</b>	<b>March 1, 2019</b>	<b>April 1, 2019</b>	<b>May 1, 2019</b>	March 1, 2019
<b>\$4.20</b>	Jan. 1, 2020	Jan.1, 2020	Feb. 1, 2020	March 1, 2020

\* All residential customers are charged a minimum of 1,000 gallons per month.

Section 2. **EFFECTIVE DATE.** This Ordinance was approved and adopted by the Township Board on January 28, 2019, after introduction and a first reading on January 14, 2019, and publication after such reading as is required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on February \_\_, 2019.

\_\_\_\_\_  
Mark Reenders  
Township Supervisor

\_\_\_\_\_  
Laurie Larsen  
Township Clerk

**CERTIFICATE**

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Deferred Compensation Agreement Restatement Ordinance was adopted at a regular meeting of the Township Board held on January 28, 2019. The following members of the Township Board were present at that meeting: \_\_\_\_\_ . The following members of the Township Board were absent: \_\_\_\_\_ . The Ordinance was adopted by the Township Board with members of the Board \_\_\_\_\_ voting in favor and \_\_\_\_\_ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the Grand Haven Tribune on \_\_\_\_\_, 2019.

\_\_\_\_\_  
Laurie Larsen, Clerk  
Grand Haven Charter Township

# SUPERINTENDENT'S MEMO

DATE: February 4, 2019

TO: Township Board

FROM: Cargo

SUBJECT: **First Amended Articles of Incorporation - Northwest Ottawa Recreational Authority (NORA)**

In 2009, Northwest Ottawa Recreational Program (NORP) became an Authority (NORA). At that time, NORA entered into an agreement with Grand Haven Area Public Schools (GHAPS) for professional services (*e.g., accounting, payroll, etc.*) and NORA employees became employees of the school.

In 2016, Public Act 174 revised the state law governing Recreational Authorities to include school districts as constituent members.

In January of 2018, GHAPS notified NORA of their intent to terminate the professional agreement and requested membership on the NORA Board pursuant to PA 174. In October 2018, NORA entered into a professional agreement with the City of Grand Haven, who will provide certain administrative services.

Attached is the First Amended Articles of Incorporation for NORA – which has been approved by the NORA Board, the GHAPS Board, and the City of Ferrysburg – that allows the GHAPS to be a constituent member of NORA.

In order to proceed with the approval of the proposed amendment, the following motion can be offered:

**Move to approve and to authorize the Clerk and Supervisor to execute the First Amended Articles of Incorporation for Northwest Ottawa Recreational Authority.**

If you have any questions or comments, please contact Cargo or Redick prior to the Board meeting.

***First Amended Articles of Incorporation  
Northwest Ottawa Recreational Authority***

ARTICLE I

**NAME & OFFICE**

The name of the Authority is the “Northwest Ottawa Recreation Authority” (referred to as “NORA” or the “Authority”). The principal office of the Authority shall be located at 1415 Beechtree Street, Grand Haven, Michigan, or at such other location as may be designated by the Board of the Authority.

ARTICLE II

**DEFINITIONS**

1. Expressly Defined Terms: The term “Act 321” shall mean the Recreational Authorities Act, Michigan Public Act 321 of 2000, as amended (MCL 123.1131, *et seq.*). The terms “authority,” “board,” “district,” “municipality,” “park,” “participating municipality,” “swimming pool,” and “territory of the Authority” as used in these Articles of Incorporation shall be as defined in Section 3 of Act 321 (MCL 123.1133).
2. Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation, and shall otherwise have the meanings customarily ascribed to them, considering the context and subject matter of these Articles of Incorporation.

ARTICLE III

**PARTICIPATING MUNICIPALITIES AND TERRITORY**

The participating municipalities of the Authority are: the City of Grand Haven, a Michigan Municipal Corporation; the City of Ferrysburg, a Michigan Municipal Corporation; the Charter Township of Grand Haven, a Michigan Municipal Corporation; districts (containing precincts 1, 2 and a portion of 3) of the Township of Robinson, a Michigan Municipal Corporation; and the Grand Haven Area Public Schools, a Michigan general powers school district; all of which are contained in the County of Ottawa, Michigan, and all of which are hereby designated and referred to in these Articles as the “participating municipalities.” The territory of the Authority shall include all of the combined property situated within the corporate boundaries of all of the participating municipalities as stated in this paragraph, as now constituted or hereafter changed through annexation, detachment, consolidation or change of municipal identity, that are being served by the Authority.

ARTICLE IV

**PURPOSE**

The purpose of the Authority shall be to acquire, construct, operate, maintain and/or improve:

1. New public parks,

2. Existing parks or other facilities as authorized by Section 5 of Act 321, as determined by the Board following consultation with the legislative bodies of each of the participating municipalities.

The Authority shall also provide for recreational services.

## ARTICLE V

### **POWERS**

The Authority shall possess all the powers specified in Act 321, subject to the limitations of the Authority as provided by law and/or limitations as specified in these Articles of Incorporation, including the power to:

1. Acquire and hold, by purchase, lease with or without option to purchase, grant, gift, devise, land contract, installment purchase contract, bequest, or other legal means, real and personal property inside or outside the territory of the Authority. The property may include franchises, easements, or rights of way on, under, or above any property. The Authority may pay for the property from, or pledge for the payment of the property revenue of the Authority.
2. Apply for and accept grants or contributions from individuals, the federal government or any of its agencies, this state, a municipality, or other public or private agencies to be used for any of the purposes of the Authority.
3. Hire full-time or part-time employees and retain professional services.
4. Provide for the maintenance of all of the real and personal property of the Authority.
5. Assess and collect fees for services provided by and expenses incurred by the Authority.
6. Receive revenue as appropriated by the legislature of this state or a participating municipality.
7. Enter into contracts incidental to or necessary for the accomplishment of the purposes of the Authority.

## ARTICLE VI

### **TERM**

The Authority shall continue in existence perpetually or until dissolved by the majority vote of each of the then participating municipalities. A participating municipality shall not withdraw from the Authority during the period for which the Authority has been authorized to levy a tax by the electors of the Authority.

## ARTICLE VII

### **FISCAL YEAR**

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the last day of June of the subsequent year.

## ARTICLE VIII

## **GOVERNING BOARD**

The Authority shall be directed and governed by an eleven (11) member Board of Trustees, known as the “Northwest Ottawa Recreational Authority Board” and hereinafter sometimes referred to as the “Board”.

1. Membership of Board: The Board shall be made up of:
  - a. Two members, one (1) elected official and one (1) non-elected representative, appointed by the legislative body of each participating municipality, each of whom shall be a registered voter of said participating municipality; and,
  - b. One at-large member, appointed by the NORA Authority, who is a registered voter in the Grand Haven Area School District.
  - c. The term of each non-elected representative board member shall be three (3) years. The term of each elected official board member shall be the duration of their elected or appointed term, unless replaced by the governing body selecting such representatives.
2. Oath of Office: Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective participating municipality, or in the case of the members selected by the Grand Haven Area Public Schools, with the secretary of the Grand Haven Area Public Schools Board of Education.
3. First Board; Organizational Meeting; Subsequent Board Members: The members of the *first* Board shall be selected within forty five (45) days after the effective date of the incorporation of this Authority. Within sixty (60) days after the effective date of the incorporation of the Authority, the members of the first Authority Board shall qualify by taking the constitutional oath of office and shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson, Vice Chairperson, Secretary and Treasurer each of whom may be a member of the Board. All of such officers shall serve until the organizational meeting of the following year, which shall be held each year in June or until their respective successors shall be selected and qualify.
4. No selection to the Authority and no selection of an officer shall be deemed to be invalid because it was not made within the times or at the time specified in these Articles. Any Board member may be removed at any time for cause or without cause by action of the governing body that selected such member.

## ARTICLE IX

### **COMPENSATION**

Pursuant to the requirements of Act 321, or until such time as authorized by Act 321, members of the Authority Board shall not be compensated for their service by the Authority. Each member of the Board shall, however, be entitled to reimbursement for all expenditures made by him or her in carrying out official duties as may be approved by the Board and to the extent authorized by the budget for the Authority for each fiscal year.

## ARTICLE X

### **VACANCY**

In the event of a vacancy on the Board, the governing body selecting such representative shall fill the vacancy within forty-five (45) days of the vacancy.

## ARTICLE XI

### **MEETINGS**

Meetings of the Authority shall be held bi-monthly, or as otherwise deemed necessary by the Board at such time and place as shall be prescribed by resolution of the Board. Each member of the Board shall have one vote. Special meetings of the Board may be called by the Chairperson, or any two (2) members thereof, by written notice at least twenty-four (24) hours prior to the time of such meeting. Any member may waive notice of any special meeting either before or after the holding thereof.

The business that the Authority may perform shall be conducted at a public meeting of the Authority held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

A majority of the members of the Board shall constitute a quorum, which shall be required in order to conduct a meeting of the Board. The Board shall act by motion or resolution. A vote of the majority of the members of the Board who are present at any meeting, at which a quorum is present, shall be sufficient for passage of any motion or resolution. However, any decision regarding the annual budget, capital expenditures, projected revenues, projected expenditures, budget and budget amendments, must be supported by a vote of the majority of the members of the Board and not the majority which would otherwise constitute a quorum.

All meetings of the Board shall be conducted in accordance with generally-accepted parliamentary procedure, unless these Articles provide otherwise. The Board shall keep a record of its proceedings, which record shall be signed by the Secretary and open to the public. All votes shall be "Yes," "No" or "Abstain," provided where the vote is unanimous, it shall only be necessary to so state.

A writing prepared, owned, used, in possession, or retained by the Authority in the performance of an official function shall be made available in compliance with the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

## ARTICLE XII

### **DUTIES OF BOARD AND OFFICERS**

The Chairperson of the Board shall be the presiding officer, and shall be permitted, with the consent of the Board, to appoint committees of the Board as necessary. Unless otherwise provided, the Chairperson and Board Members shall not have any executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson,

the Vice-Chairperson shall perform the duties of the Chairperson. The Chairperson and Vice Chairperson shall hold office for one (1) year or until a successor is elected, but in no event beyond the term of their appointment to the Authority Board.

The Secretary shall be the recording officer for the Board. If a person other than an active member of the board is to serve as Secretary, the Board may establish qualifications for such office, such as the capability of carrying out the duties of office, including, without limitation, compliance with the Freedom of Information Act and other state laws relating to record keeping and management.

The Treasurer shall be the custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All money shall be deposited in a bank, or banks, to be designated by the Board, and all checks or other forms of withdrawal there from shall be signed by two (2) persons, which shall be the Secretary, the Treasurer or their respective written designees. All authorized signatories shall give a bond conditioned upon the faithful performance of the prescribed duties. The Authority shall pay the cost of the bonds. If a person other than an active member of the Board is to serve as Treasurer for the Board, the Board may establish qualifications for such office, including the capability of carrying out the duties of office as provided by law and these Articles of Incorporation.

## ARTICLE XIII

### **REVENUE SOURCES, BUDGETING, AND FINANCING THE AUTHORITY**

#### **Revenue Sources**

The Authority shall have the power to raise revenue in the manner authorized by Act 321, which includes the ability to appropriate money annually for Authority purposes and to lay and collect taxes in a sum not to exceed one (1) mill provided that it is approved by each participating municipality by a vote of the electorate, and to raise revenue by any other levy or bond issuance authorized by Act 321. The term of the bond, note, land contract, installment purchase contract or other borrowed money shall not extend beyond the last day of the fiscal year of a property tax authorized under Article XIII.

#### **Financing the Authority**

##### **A. Financial Contribution From Each Participating Municipality Until Millage Election**

. For the FY 2018 - 19, or until such time a millage is approved, the participating municipalities will continue to fund the Authority in an amount necessary to carry out the Authority's operation's, as agreed upon by the legislative bodies of the participating municipalities. The contribution from each jurisdiction, with the exception of the Grand Haven Area Public Schools will be determined by the funding formula prescribed in Appendix A (attached to and by this reference incorporated in and made part of these Articles), which considers each participating municipality's percent of participation in the Recreation Programs of the Authority and its total taxable valuation for real and personal property. The Grand Haven Area Public Schools shall

provide in-kind contributions as indicated in Appendix B. The taxable valuation includes full taxable value of any commercial or industrial tax abated properties. After anticipated fees are deducted from the Recreation Authority's annual budget, the funding percentage figure is then applied to the remaining amount.

B. Property Tax Levy

As an alternative to the financial contribution formula in subsection A of this section, and in years following FY 2018 - 19, the Authority may levy a tax on all taxable property within the territory of the Authority as authorized by Section 11 of Act 321. For so long as the Authority is funded by a levy as authorized by Section 11 of Act 321, the imposition of such a levy shall preclude the Authority from requiring any further financial contributions from each participating municipality or some in-kind contributions. Nothing in this paragraph shall be construed as preventing a participating municipality or any other entity, from providing additional contributions to the Authority, for either general or a specific use.

Prior to making a final determination to levy a tax, as provided above, the Board shall seek the input of the legislative bodies of the participating municipalities.

C. Rollover Funding During Initial Operations

In addition to the above sources, the Authority may, during its first year of operations and additionally until the approval of a Property Tax Levy, be funded in part or in whole via allocation of funds or in-kind services already designated for recreational activities by one or more of the participating municipalities. Any funds or in-kind contributions allocated directly from any participating municipality or other organization under this paragraph shall be credited toward that participating municipality's share under any budgetary computations under paragraph A for the operations of the Authority. Until the commencement of the Property Tax Levy, the Authority's funds shall be administered by the Treasurer. Prior to commencement of the Property Tax Levy, the Authority may determine whether the Authority shall, internally or by contract, make other arrangements for the management and accounting of the Authority's finances.

***Budgeting***

D. Budget Process During Periods Not Funded by Property Tax Levy

For so long as the Authority is not financed by a Property Tax Levy as provided in Section 11 of Act 321 and Article XIII (B) of these Articles, the mandates of this paragraph shall apply to the Authority's budgeting process. The Board shall prepare a proposed annual operating and capital budget reflecting the projected revenues and projected expenditures of the Authority for the next fiscal year beginning July 1. The Board shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the adopted tentative budget to the participating municipalities no later than July 1 of each year. The proposed budget shall

provide for contributions from the member municipalities that are not greater than what would be arrived at using the formula utilized in Appendix A. After the approval of the proposed budget by the governing bodies of a three-fourths majority of the participating municipalities, the Board shall give final approval to the Authority budget for the next fiscal year. The budget may be amended from time to time upon the approval by the governing bodies of a two-thirds majority of the participating municipalities.

E. Budget Process During Periods Funded by Property Tax Levy

During any period in which the Authority is financed by a Property Tax Levy as provided in Section 11 of Act 321 and Article XIII (B) of these Articles, the mandates of this paragraph shall apply to the Authority's budgeting process, and shall supersede the mandates of paragraph (D) of this Article. The Board shall prepare a proposed annual operating and capital budget reflecting the projected revenues and projected expenditures of the Authority for the next fiscal year beginning July 1. The Board shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure that said budget is approved prior to July 1 of the year it is to commence. The Board's approval by majority vote shall be the final approval required for the budget. The budget may be amended from time to time upon approval of a majority of the Board. Nothing in this subsection shall be construed to require a participating municipality to fund the Authority with any general fund monies without the approval of said funding by that participating municipality's governing body, which shall retain the discretion to approve or deny general fund monies to the Authority during the time periods to which this subsection applies. During any period in which the Authority shall cease to be funded by a Property Tax Levy as provided in Section 11 of Act 321 and Article XIII (B) of these Articles, the budget procedure followed shall be that found in Paragraph (D) of this Article, which shall supersede this Paragraph during all such times.

F. Accounting and Budgeting Practices

The accounting and budgeting practices of the Authority shall conform with standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2, Public Acts of Michigan, 1968, as amended, and all other applicable provisions of law.

ARTICLE XIV

**PARTICIPATING MUNICIPALITY WITHDRAWAL**

A participating municipality shall not withdraw from the Authority during the period that a tax is authorized to be levied by the electors of the Authority.

A participating municipality may withdraw from the Authority, subject to the limitation in the first paragraph of this Article, by resolution of the participating municipality's legislative body approving the withdrawal. A certified copy of the resolution shall be provided to the Board at least twelve (12) months prior to the beginning of a new fiscal year for the Authority. Such new fiscal year shall serve as the effective date for the withdrawal.

A participating municipality that withdraws from the Authority shall remain liable for a proportion of the debts and liabilities of the Authority incurred while the participating municipality was a part of the Authority. The proportion of the Authority's debts for which a participating municipality remains liable as a result of this withdrawal from the Authority shall be determined according to the Formula in Article XIII, paragraph A. Any property owned by the Authority, which is in the possession of the withdrawing municipality or in the possession of personnel who will no longer remain with the Authority as a result of the participating municipality's withdrawal from the Authority, shall be returned to the Authority before the effective date of the withdrawal. The withdrawing municipality shall not be entitled to the return of any credit for any property or money it transferred to or paid to the Authority prior to the withdrawal.

## ARTICLE XV

### **DISSOLUTION OF AUTHORITY**

The Authority may be dissolved by the concurring resolution of the governing body of each of the then participating municipality of the Authority at the time of such dissolution. Prior to dissolution of the Authority any outstanding indebtedness of the Authority, including any bonds issued under Section 21 and/or Section 23 of Act 321 shall be paid. Any assets of the Authority remaining after the payment of any such outstanding indebtedness shall be distributed to the participating municipalities of the Authority at the time of the dissolution based upon each participating municipality's most recent financial contribution to the Authority. Any land, buildings, and/or facilities that were contributed to the Authority by a participating municipality and is maintained, owned, or operated by the Authority shall revert back to the originating municipality. Any land purchased by the authority or donated shall be sold and the proceeds distributed according to the formula in Article XIII, paragraph A, if the participating municipalities, at the time of dissolution, are directly funding the Authority's budget. In all instances, the participating municipality in which said real estate is located shall be given the right of first refusal on the purchase of said real estate. In the event of a dissolution following a period of property tax levy by the Authority, any funds obtained via levy, and/or property purchased by such funds, which are subsequently distributed to the participating municipalities pursuant to this Article shall be assigned by the participating municipalities to public purposes consistent with the purposes approved by the electorate for the original levy.

Notwithstanding the above paragraph, in the event that, at the time of dissolution, the Authority is in possession of lands acquired with, or developed with, in whole or in part, grant funds from the Michigan Natural Resources Trust Fund (hereinafter the "MNRTF"), the following procedure shall control the disposition of said lands. All lands purchased or developed with MNRTF funds, in whole or in part, must be maintained as public outdoor recreation land in perpetuity, unless said lands are replaced with land of equivalent fair market value and recreational usefulness, unless said lands, instead of being purchased, are leased for a period of at least twenty (20) years with the assistance of MNRTF funds. Accordingly, to comply with MNRTF mandates in the event of dissolution, the participating municipality in which the lands acquired or developed with MNRTF funds are located shall assume title and control of said lands, and shall be required to maintain said lands as public outdoor recreation land in perpetuity, or until the expiration of any lease of the lands from any party to the Authority or its successors whose original period was

twenty (20) years or longer, whichever is greater, unless said lands are replaced with land of equivalent fair market value and recreational usefulness. Said lands shall be transferred to the participating municipality in which the lands are located, and said transfer shall not be credited, set-off, or computed against any other allocation under this Article's dissolution procedure, nor shall any credit, computation, or set-off be made in recognition of any maintenance costs associated with said lands.

## ARTICLE XVI

### **EMPLOYEES**

The Board may employ and contract for services such personnel and employees as it may consider desirable. The Board may retain from time to time or contract with another agency or organization, the services of attorneys, accountants, and other consultants, as the Board considers necessary to carry out the purpose of the Authority.

## ARTICLE XVII

### **AUDIT**

The Board shall procure an annual audit, consistent with the requirements of Section 27 of Act 321, to be made of the books, records and financial transactions of the Authority by a certified public accountant. Three copies of the audit report prepared by the certified public accountant shall be furnished to each participating municipality. The books and records of the Authority shall be open for inspection by any participating municipality at all reasonable times.

## ARTICLE XVIII

### **STATE, FEDERAL AND PRIVATE GRANTS**

The Authority shall have the power to apply for and accept grants, loans or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private organizations or foundations; and to do any and all requirements necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 321. In the event that any grant, loan or contribution shall require a long term obligation as to the use, maintenance, or operation of a specific piece of property, the approval of the governing body of the participating municipality in which such property is located shall be required prior to the acceptance of the grant, loan, or contribution by the Authority.

## ARTICLE XIX

### **INVESTMENT**

The Treasurer of the Authority when authorized by a resolution of the Board may invest general funds of the Authority. The board must approve the treasurer's investment policy. Such investment by the Treasurer shall be made in compliance with the laws of the State of Michigan.

## ARTICLE XX

### **EXEMPTION FROM TAXATION**

The property of the Authority shall be exempt from all taxation and assessments and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

## ARTICLE XXI

### **PUBLICATION**

These Articles of Incorporation shall be published not less than once in a newspaper generally circulated within the participating municipalities, before they are adopted. The adoption of these Articles of Incorporation by a participating municipality shall be evidenced by an endorsement on these Articles by the clerk of such participating municipality. Upon adoption of these Articles of Incorporation by each of these participating municipalities, a printed copy thereof shall be filed with the Secretary of State by the Municipal Clerk of the last participating municipality to adopt the Articles.

## ARTICLE XXII

### **EFFECTIVE DATE**

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

## ARTICLE XXIII

### **AMENDMENTS**

These Articles of Incorporation may be amended at any time so as to permit any county, city, village or township to become a participating municipality of the Authority, if such amendment to the Articles of Incorporation are adopted by the legislative body of such county, city, village or township proposing to become a member, and if such amendment is adopted by the legislative body of each participating municipality of which the Authority is composed. Other amendments may be made to these Articles of Incorporation at any time if adopted by the legislative body of each participating municipality of which the Authority is composed. This requirement shall apply to all amendments to these Articles, including those which would otherwise be exempted by paragraph (4) of Section 5 of Act 321. Any such amendment shall be published, endorsed, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation.

## ARTICLE XXIV

### **REVERSION OF LEASES OF EXISTING PARK LAND**

In the event that any land leased to the Authority shall, during the Authority's stewardship and lease of said lands, be improved or developed, in whole or in part, with the assistance of Michigan Natural Resources Trust Fund ("MNRTF") and/or Land and Water Conservation Fund ("LWCF") monies, the Authority shall, throughout the Authority's stewardship and lease of the lands, be responsible for maintaining said lands in accordance with all grant requirements

attendant to funding under the MNRTF and/or LWCF requirements. In the event of the dissolution of the Authority, or any other termination of the Authority's lease for any reason, the participating municipality which holds title to the lands shall maintain said lands in accordance with all grant requirements attendant to funding under the MNRTF and/or LWCF requirements, in perpetuity for those obligations occurring pursuant to LWCF requirements, and for the entire period of the grant or original lease of the property, whichever is longer, for those obligations occurring under the MNRTF. The requirements of this paragraph shall not be utilized in any way in determining any calculations, credits, or set-offs in regards to any dissolution arrangements under Article XV of these Articles.

## ARTICLE XXV

### **EXISTING PARKLANDS**

Each participating municipality shall have first priority over the use of their own municipal/school sites and facilities. The Authority shall have second priority over the use of municipal/school sites and facilities, subject to an agreement with each participating municipality or an outside agency.

## ARTICLE XXVI

### **MISCELLANEOUS**

These Amended Articles of Incorporation may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The captions in these Amended Articles of Incorporation are for convenience only and shall not be considered as part of these Amended Articles of Incorporation or in any way limiting or amplifying the terms and provisions hereof.

These Amended Articles have been adopted by the governing bodies of the City of Grand Haven, the City of Ferrysburg, the Charter Township of Grand Haven, the Township of Robinson, and the Grand Haven Area Public Schools, as set forth in the following endorsements, and in witness whereof the Mayor and City Clerk of the City of Grand Haven, Mayor and City Clerk of the City of Ferrysburg, Supervisor, Township Clerk of the Charter Township of Grand Haven, the Supervisor and Township Clerk of the Township of Robinson, and the Board President and Secretary of the Grand Haven Area Public Schools have endorsed thereon the statement of such adoption.

\_\_\_\_\_  
Mayor, City of Grand Haven

\_\_\_\_\_  
Clerk, City of Grand Haven

The foregoing Amended Articles of Incorporation were adopted by the City Council of the City of Grand Haven, Ottawa County, Michigan, at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor, City of Ferrysburg

\_\_\_\_\_  
Clerk, City of Ferrysburg

The foregoing Amended Articles of Incorporation were adopted by the City Council of the City of Ferrysburg, Ottawa County, Michigan, at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Supervisor, Charter Township of Grand Haven

\_\_\_\_\_  
Clerk, Charter Township of Grand Haven

The foregoing Amended Articles of Incorporation were adopted by the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Supervisor, Township of Robinson

\_\_\_\_\_  
Clerk, Township of Robinson

The foregoing Amended Articles of Incorporation were adopted by the Township Board of the Township of Robinson, Ottawa County, Michigan, at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Board President, Grand Haven Area Public Schools

\_\_\_\_\_  
Board Secretary, Grand Haven Area Public Schools

The foregoing Amended Articles of Incorporation were adopted by the Board of the Grand Haven Area Public Schools, Ottawa County and Muskegon County, Michigan, at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2018.

**Appendix A**  
**2009 -2010**  
**FUNDING FORMULA**

The formula averages two (2) criteria to determine percentage of funding for each participating party except Grand Haven Area Public Schools (GHAPS).

1. Taxable Valuation % - Taxable valuation of real and personal property in each participating party for the previous calendar year, excluding GHAPS, with no reduction of any tax abatements given to commercial or industrial property.

2. Participation % - The percentage of participants in the recreation program during the previous year who came from each participating party, excluding GHAPS.

<b>I. Participation (1)</b>		<b>2007-2008</b>	<b>2007-2008</b>	
<b>%</b>				
City of Grand Haven		1,839	26.82	
Grand Haven Township		3,881	56.60	
City of Ferrysburg		245	3.57	
Robinson Township		<u>892</u>	<u>13.01</u>	
6,857	100%			
<b>II. Taxable Valuation (2 &amp; 3)</b>				
<b>Total</b>	<b>Abated</b>	<b>2008</b>		
<b>Taxable Value</b>	<b>Taxable Value</b>	<b>Total</b>	<b>%</b>	
City of Grand Haven	561,603,485	19,812,350	581,415,835	36.05
Grand Haven Township	686,685,079	16,298,700	702,983,779	43.59
City of Ferrysburg	156,607,539	80,500	156,688,039	9.72
Robinson Township	171,603,810	-0-	<u>171,603,810</u>	<u>10.64</u>
		<b>Total</b>	<b>1,612,691,463</b>	<b>100%</b>

**III. Example of Funding Formula**

<b>Taxable Participation (2007-08)</b>		<b>Percentages Funding</b>		<b>2009-2010</b>	
<b>%</b>	<b>%</b>	<b>Valuation (2008)</b>	<b>%</b>		
Grand Haven City		26.82		36.05	31.44
Grand Haven Township		56.60		43.59	50.09
City of Ferrysburg		3.57		9.72	6.64
Robinson Township		<u>13.01</u>		<u>10.64</u>	<u>11.82</u>
100%	100%		100%		

**IV. Example of calculation of amount to be funded.**

After projected participant fees and other revenue are deducted from total projected expenditures, the funding percentages are then applied to the remaining amount:

Total anticipated expenditures	\$270,017
Projected fees and other revenue	<u>(175,443)</u>
Amount to which funding is applied	\$ 94,574

**V. Example of application of funding percentages (4)**

<b>2009-2010</b>	<b>\$94,574.00 (3.8% Cost of Living)</b>	
%		
Grand Haven City	31.44	29,730
Grand Haven Township	50.09	47,377
City of Ferrysburg	6.64	6,284
Robinson Township	<u>11.82</u>	<u>11,183</u>
100%	\$94,574	

1. Source: 2007-08 Participation.
2. Source: 2008 Ottawa County Equalization Report.
3. Grand Haven Area Schools only - 2008 Ottawa County Equalization Report.
4. Source of Cost of Living: National City Report - Economics & Interest Rate Forecast

w/rec/budget/fundingformula 2009-10 Revised 6/1/2009

**Appendix B**

**Grand Haven Area Public Schools - In-Kind Valuation**

Grand Haven Area Public Schools (GHAPS) supports and contributes to the operation of NORA via the following primary avenues.

**I. Use of Facilities for Activities and Events**

Example: 2017-18 Use  
 Gymnasiums - ~950 hours  
 Fields: ~225 hours

Cafeterias; ~90 hours  
Locker Rooms: ~25 hours  
Media Centers: ~85 hours  
Music Rooms: ~170 hours  
Performing Arts Centers: ~150 hours  
Estimated Value: \$75,000

## **II. Office Space and**

**Storage** NORA office 375

sqft Includes:

Shared copy/break room. Room is 182  
sqft Shared restroom. Restroom is 56 sqft  
NORA storage 693 sqft (located on east side of the large pole  
barns) Estimated Value: \$10,000

## **III. Technology Support**

Internet - Spectrum Business - \$250 up start - \$155 Monthly  
Phone Lines- Spectrum Business - included in \$155 Monthly (NORA contributes \$650 annually)  
Phone system hardware - \$750 - \$1,000 (one time)  
URL - Network Solutions - \$610 for 3 yrs  
Email - Google \$5 to \$10 a user a month  
File Server Upgrades - Server license \$1,000 - Memory and Drives \$1,000 (one time)  
3 Workstations @ 550 each (multi year replacement cycle)  
Printer and Copier (NORA has shared cost of toner and paper)  
Fax  
Technology Service agreement. \$2,000 - \$3,000 a year.  
Estimated Value: \$4000



GRAND HAVEN CHARTER TOWNSHIP

# Community Development Memo

DATE: February 5, 2019  
TO: Township Board  
FROM: Stacey Fedewa, AICP – Community Development Director  
RE: Lincoln Pines Subdivision No. 2 – Final Preliminary Plat

## BACKGROUND

The Lincoln Pines PUD was originally approved in July 2014, and had a major amendment recently approved on November 12, 2018. Phase 1 was platted in September 2016 for 38 lots. The developer is now proposing to plat Phase 2, which will consist of 56 lots. The Land Division Act and Township Subdivision Control Ordinance govern the platting process.

## PLATTING PROCESS

Platting consists of a 4-step process, which is described below along with pertinent details. Generally, because the project was initially approved through a PUD the Township's obligation is just to ensure the proposed plat is consistent with the plans that were approved in November 2018, and **staff has confirmed the plans are identical.**

### ~~1. Tentative Preliminary Plat Approval~~

- Planning Commission must hold a public hearing and make a recommendation to approve or disapprove (*recommended for approval on 10/15/2018*)
- Township Board must tentatively approve or disapprove the Plat (*approved 11/12/2018*)

### ~~2. Construction Plan Approval~~

- Staff reviews infrastructure plans and submits for permitting (*permits pending*)

### 3. Preliminary Plat for Final Approval

- Township Board must approve or reject the Plat.
  - If approved, the developer can begin installing infrastructure.

### 4. Final Plat Approval

- Township Board must approve if Final Plat substantially conforms to the Preliminary Plat.

# SAMPLE MOTIONS

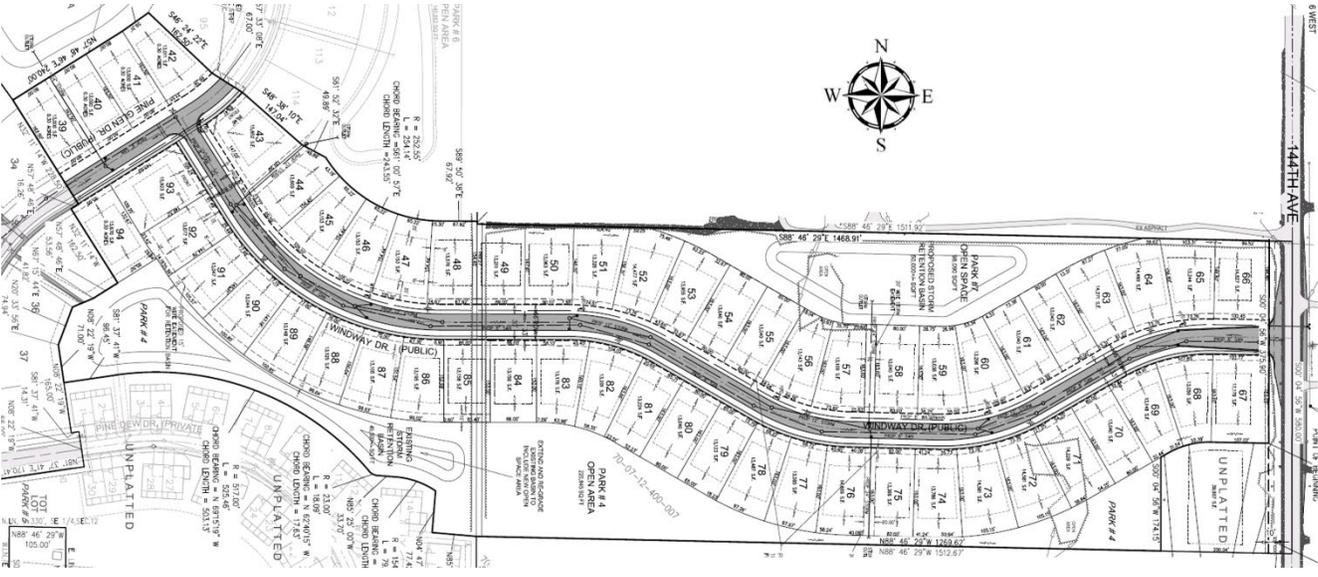
If the Township Board finds the application meets the standards, the following motion can be offered:

**Motion to approve** the Final Preliminary Plat for Lincoln Pines Subdivision No. 2 based on the application meeting requirements and standards set forth by the Grand Haven Charter Township Subdivision Control Ordinance.

If the Township Board finds the application does not meet the standards, the following motion can be offered:

**Motion to disapprove** the Final Preliminary Plat for Lincoln Pines Subdivision No. 2 because the application does not meet the requirements and standards set forth by the Grand Haven Charter Township Subdivision Control Ordinance.

Please contact me prior to the meeting with questions or concerns.



**PRELIMINARY PLAT OF:  
LINCOLN PINES SUBDIVISION - PHASE II**  
PART OF THE SOUTHEAST 1/4 AND THE SOUTHWEST 1/4 OF SECTION 12, T.7N., R.16 W.  
GRAND HAVEN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

**OVERALL LEGAL DESCRIPTION**

A PARCEL OF LAND BEING PART OF THE SOUTHEAST 1/4 OF SECTION 12, TOWN 7 NORTH, RANGE 16 WEST, GRAND HAVEN TOWNSHIP, OTTAWA COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 12; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST, ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 50.01 FEET TO THE NORTH RIGHT-OF-WAY LINE OF LINCOLN STREET; THENCE SOUTH 88 DEGREES 46 MINUTES 29 SECONDS EAST, ALONG THE NORTH LINE OF LINCOLN STREET BEING PARALLEL WITH AND 50.00 FEET (PERPENDICULAR MEASURE) NORTH OF THE SOUTH LINE OF SECTION 12, A DISTANCE OF 280.00 FEET TO THE POINT OF BEGINNING OF THE PARCEL OF LAND HEREIN DESCRIBED; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 365.06 FEET; THENCE NORTH 81 DEGREES 37 MINUTES 41 SECONDS EAST, A DISTANCE OF 170.41 FEET; THENCE NORTH 08 DEGREES 22 MINUTES 19 SECONDS WEST, A DISTANCE OF 66.00 FEET; THENCE SOUTH 81 DEGREES 37 MINUTES 41 SECONDS WEST, A DISTANCE OF 14.31 FEET; THENCE NORTH 08 DEGREES 22 MINUTES 19 SECONDS WEST, A DISTANCE OF 165.00 FEET; THENCE NORTH 20 DEGREES 33 MINUTES 56 SECONDS EAST, A DISTANCE OF 74.94 FEET; THENCE NORTH 67 DEGREES 15 MINUTES 44 SECONDS EAST, A DISTANCE OF 41.82 FEET; THENCE NORTH 57 DEGREES 48 MINUTES 46 SECONDS EAST, A DISTANCE OF 53.56 FEET; THENCE NORTH 32 DEGREES 11 MINUTES 14 SECONDS WEST, A DISTANCE OF 162.50 FEET; THENCE NORTH 57 DEGREES 48 MINUTES 46 SECONDS EAST, A DISTANCE OF 16.26 FEET; THENCE NORTH 32 DEGREES 11 MINUTES 14 SECONDS WEST, A DISTANCE OF 228.50 FEET; THENCE NORTH 35 DEGREES 59 MINUTES 45 SECONDS WEST, A DISTANCE OF 216.89 FEET; THENCE NORTH 11 DEGREES 09 MINUTES 49 SECONDS WEST, A DISTANCE OF 155.64 FEET; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 240.23 FEET; THENCE NORTH 89 DEGREES 47 MINUTES 11 SECONDS WEST, A DISTANCE OF 75.00 FEET; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 206.67 FEET; THENCE SOUTH 88 DEGREES 45 MINUTES 53 SECONDS EAST, A DISTANCE OF 1094.94 FEET TO THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 00 DEGREES 09 MINUTES 22 SECONDS WEST, ALONG THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 981.71 FEET TO THE NORTH LINE OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 1511.92 FEET TO THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 00 DEGREES 04 MINUTES 56 SECONDS WEST, ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SECTION 12, A DISTANCE OF 580.00 FEET TO THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12 WHICH IS LOCATED NORTH 00 DEGREES 04 MINUTES 56 SECONDS EAST, A DISTANCE OF 330.00 FEET FROM THE SOUTHEAST CORNER OF SECTION 12; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST, ALONG THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 1512.67 FEET TO THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 00 DEGREES 09 MINUTES 22 SECONDS WEST, ALONG THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 279.98 FEET TO THE NORTH LINE OF LINCOLN STREET; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST, ALONG THE NORTH LINE OF LINCOLN STREET BEING PARALLEL WITH AND 50.00 FEET (PERPENDICULAR MEASURE) NORTH OF THE SOUTH LINE OF SECTION 12, A DISTANCE OF 761.80 FEET TO THE EAST LINE OF THE WEST 415 FEET OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE NORTH 00 DEGREES 12 MINUTES 49 SECONDS EAST, ALONG THE EAST LINE OF THE WEST 415 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 279.99 FEET TO THE NORTH LINE OF THE SOUTH 330 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 105.00 FEET TO THE WEST LINE OF THE EAST 105 FEET OF THE WEST 415 FEET OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 00 DEGREES 12 MINUTES 49 SECONDS WEST, ALONG THE WEST LINE OF THE EAST 105 FEET OF THE WEST 415 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 279.99 FEET TO THE NORTH LINE OF LINCOLN STREET; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST, ALONG THE NORTH LINE OF LINCOLN STREET BEING PARALLEL WITH AND 50.00 FEET (PERPENDICULAR MEASURE) NORTH OF THE SOUTH LINE OF SECTION 12, A DISTANCE OF 30.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 57.23 ACRES OF LAND, MORE OR LESS.

SUBJECT TO THE RIGHTS OF THE PUBLIC AND OF ANY GOVERNMENTAL UNIT IN ANY PART OF THE LAND TAKEN, USED OR DEEDED FOR STREET, ROAD OR HIGHWAY PURPOSES AND SUBJECT TO AND TOGETHER WITH ANY EASEMENTS, RESTRICTIONS OR RESERVATIONS OF RECORD.

**PHASE 2 LEGAL DESCRIPTION**

A PARCEL OF LAND BEING PART OF THE SOUTHEAST 1/4 OF SECTION 12, TOWN 7 NORTH, RANGE 16 WEST, GRAND HAVEN TOWNSHIP, OTTAWA COUNTY, MICHIGAN, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 12; THENCE NORTH 00 DEGREES 04 MINUTES 56 SECONDS EAST, ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 330.00 FEET TO THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST, ALONG THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 60.01 FEET TO THE WEST LINE OF 144TH AVENUE; THENCE NORTH 00 DEGREES 04 MINUTES 56 SECONDS EAST, ALONG THE WEST LINE OF 144TH AVENUE BEING PARALLEL WITH AND 60.00 FEET (PERPENDICULAR MEASURE) WEST OF THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 204.10 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL OF LAND; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST, PARALLEL WITH THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 90.02 FEET; THENCE 83.93 FEET ALONG THE ARC OF A CURVE TO THE LEFT; SAID CURVE HAVING A RADIUS OF 154.00 FEET, A CENTRAL ANGLE OF 31 DEGREES 13 MINUTES 34 SECONDS AND A CHORD WHICH BEARS SOUTH 75 DEGREES 36 MINUTES 44 SECONDS WEST, A DISTANCE OF 82.90 FEET; THENCE SOUTH 60 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 14.72 FEET; THENCE SOUTH 00 DEGREES 04 MINUTES 56 SECONDS WEST, PARALLEL WITH THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 174.15 FEET TO THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE NORTH 88 DEGREES 46 MINUTES 29 SECONDS WEST, ALONG THE SOUTH LINE OF THE NORTH 580 FEET OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 1269.62 FEET TO THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE NORTH 85 DEGREES 01 MINUTES 45 SECONDS WEST, A DISTANCE OF 82.34 FEET; THENCE NORTH 04 DEGREES 47 MINUTES 05 SECONDS EAST, A DISTANCE OF 77.42 FEET; THENCE 79.41 FEET ALONG THE ARC OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 154.00 FEET, A CENTRAL ANGLE OF 29 DEGREES 32 MINUTES 46 SECONDS AND A CHORD WHICH BEARS NORTH 70 DEGREES 38 MINUTES 37 SECONDS WEST, A DISTANCE OF 78.54 FEET; THENCE NORTH 85 DEGREES 25 MINUTES 00 SECONDS WEST, A DISTANCE OF 33.70 FEET; THENCE 18.09 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 23.00 FEET, A CENTRAL ANGLE OF 45 DEGREES 03 MINUTES 52 SECONDS AND A CHORD WHICH BEARS NORTH 62 DEGREES 40 MINUTES 15 SECONDS WEST, A DISTANCE OF 17.63 FEET; THENCE 525.46 FEET ALONG THE ARC OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 517.00 FEET, A CENTRAL ANGLE OF 58 DEGREES 14 MINUTES 00 SECONDS AND A CHORD WHICH BEARS NORTH 69 DEGREES 15 MINUTES 19 SECONDS WEST, A DISTANCE OF 503.13 FEET; THENCE SOUTH 81 DEGREES 37 MINUTES 41 SECONDS WEST, A DISTANCE OF 96.45 FEET TO THE EASTERLY LINE OF LINCOLN PINES SUBDIVISION ACCORDING TO THE PLAT RECORDED IN DOCUMENT NO. 2016-0044766, PUBLIC RECORDS OF OTTAWA COUNTY MICHIGAN; THENCE ALONG THE SAID EASTERLY LINE OF LINCOLN PINES SUBDIVISION FOR THE FOLLOWING SEVEN COURSES; THENCE NORTH 08 DEGREES 22 MINUTES 19 SECONDS WEST, A DISTANCE OF 71.00 FEET; THENCE NORTH 20 DEGREES 33 MINUTES 56 SECONDS EAST, A DISTANCE OF 74.94 FEET; THENCE NORTH 67 DEGREES 15 MINUTES 44 SECONDS EAST, A DISTANCE OF 41.82 FEET; THENCE NORTH 57 DEGREES 48 MINUTES 46 SECONDS EAST, A DISTANCE OF 53.56 FEET; THENCE NORTH 32 DEGREES 11 MINUTES 14 SECONDS WEST, A DISTANCE OF 162.50 FEET; THENCE NORTH 57 DEGREES 48 MINUTES 46 SECONDS EAST, A DISTANCE OF 16.26 FEET; THENCE NORTH 32 DEGREES 11 MINUTES 14 SECONDS WEST, A DISTANCE OF 228.50 FEET; THENCE NORTH 57 DEGREES 48 MINUTES 46 SECONDS EAST, A DISTANCE OF 240.00 FEET; THENCE NORTH 54 DEGREES 43 MINUTES 06 SECONDS EAST, A DISTANCE OF 59.31 FEET; THENCE SOUTH 46 DEGREES 24 MINUTES 22 SECONDS EAST, A DISTANCE OF 162.50 FEET; THENCE SOUTH 57 DEGREES 33 MINUTES 08 SECONDS EAST, A DISTANCE OF 67.00 FEET; THENCE SOUTH 48 DEGREES 38 MINUTES 10 SECONDS EAST, A DISTANCE OF 147.04 FEET; THENCE SOUTH 61 DEGREES 52 MINUTES 32 SECONDS EAST, A DISTANCE OF 49.89 FEET; THENCE 254.14 FEET ALONG THE ARC OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 252.55 FEET, A CENTRAL ANGLE OF 57 DEGREES 39 MINUTES 23 SECONDS AND A CHORD WHICH BEARS SOUTH 61 DEGREES 00 MINUTES 57 SECONDS EAST, A DISTANCE OF 243.55 FEET; THENCE SOUTH 89 DEGREES 50 MINUTES 38 SECONDS EAST, A DISTANCE OF 67.92 FEET TO THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 00 DEGREES 09 MINUTES 22 SECONDS WEST, ALONG THE WEST LINE OF THE EAST 1/8 OF THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 5.18 FEET TO THE NORTH LINE OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 88 DEGREES 46 MINUTES 29 SECONDS EAST, ALONG THE NORTH LINE OF THE SOUTH 910 FEET OF THE SOUTHEAST 1/4 OF SECTION 12, A DISTANCE OF 1451.91 FEET TO THE WEST LINE OF 144TH AVENUE BEING PARALLEL WITH AND 60.00 FEET (PERPENDICULAR MEASURE) WEST OF THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 12; THENCE SOUTH 00 DEGREES 04 MINUTES 56 SECONDS WEST, ALONG THE WEST LINE OF 144TH AVENUE, A DISTANCE OF 375.90 FEET TO THE POINT OF BEGINNING. CONTAINING 28.25 ACRES OF LAND, MORE OR LESS.

SUBJECT TO AND TOGETHER WITH ANY EASEMENTS, RESTRICTIONS OR RESERVATIONS OF RECORD.

**GENERAL NOTES:**

1. THE DEVELOPMENT WILL BE SERVICED BY A PUBLIC SEWER COLLECTION SYSTEM WHICH SHALL BE DESIGNED IN ACCORDANCE WITH THE GRAND HAVEN TOWNSHIP STANDARDS, O.C.R.C. STANDARD REQUIREMENTS AND MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REQUIREMENTS.
2. THIS DEVELOPMENT WILL BE SERVICED BY A PUBLIC WATER DISTRIBUTION SYSTEM WHICH SHALL BE DESIGNED IN ACCORDANCE WITH THE GRAND HAVEN TOWNSHIP STANDARDS AND O.C.R.C. STANDARD REQUIREMENTS.
3. THE OTTAWA COUNTY WATER RESOURCES COMMISSION SHALL REVIEW AND APPROVE THE FINAL STORM WATER MANAGEMENT DESIGN.
4. ALL ROADS WILL BE PUBLIC AND WILL BE DESIGNED IN ACCORDANCE WITH THE OTTAWA COUNTY ROAD COMMISSION STANDARDS.
5. INSTALLATION OF SANITARY SEWER AND WATERMAIN TO BE CONSTRUCTED IN ACCORDANCE WITH M.D.E.Q. APPROVAL AND RESTORED MEETING M.D.E.Q. REQUIREMENTS.
6. SITE LIGHTING TO BE PROVIDED BY CONSUMERS ENERGY AND PUBLICLY OPERATED.

**CURRENT PUD ZONING**

(WITH UNDERLYING SINGLE FAMILY RESIDENTIAL DISTRICT)

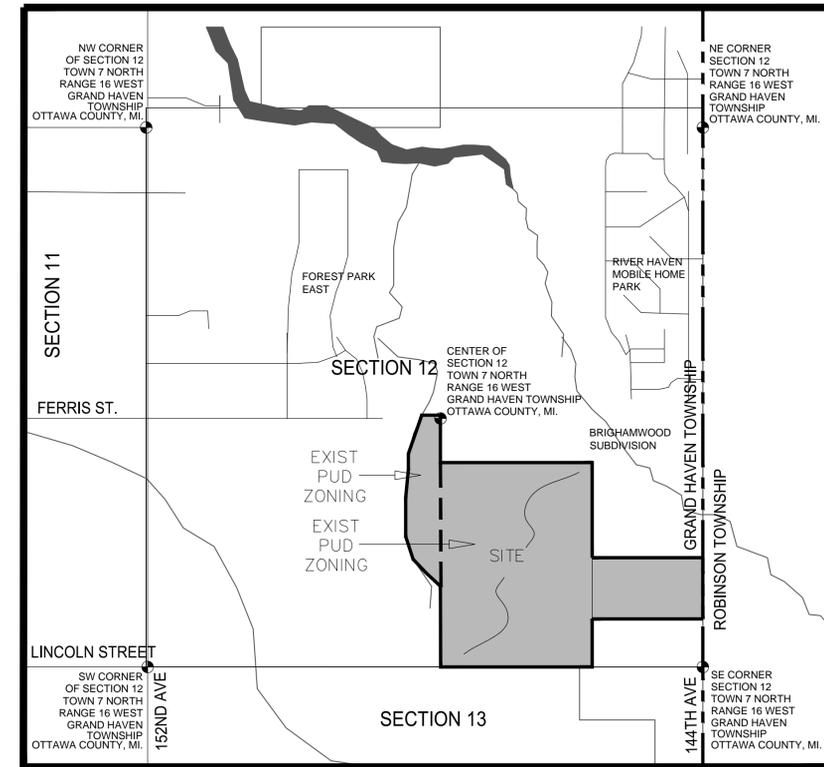
TOTAL PARCEL AREA	58.61 ACRES
MIN LOT AREA	13,000 SF
MIN LOT WIDTH	60'
FRONT SETBACK	35'
SIDE SETBACK	16'/8' MIN
REAR SETBACK	35'
CORNER LOT SETBACK	25'

PROP PLAN DENSITY	99 LOTS PER ACRE
OPEN SPACE	16.85 ACRES (28.7%)
PROP PLAN LOTS PER ACRE	1,689 LOTS PER ACRE
PARALLEL PLAN DENSITY	129 LOTS PER ACRE
PARALLEL PLAN LOTS PER ACRE	2,201 LOTS PER ACRE

**REQUESTING PUD AMENDMENT ZONING**

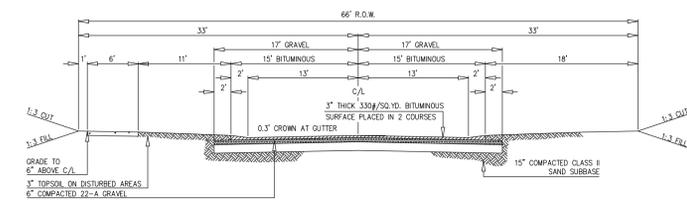
(WITH UNDERLYING SINGLE FAMILY RESIDENTIAL DISTRICT)

TOTAL PARCEL AREA	79.86 ACRES
MIN LOT AREA	13,000 SF
MIN LOT WIDTH	60'
FRONT SETBACK	35'
SIDE SETBACK	16'/8' MIN
REAR SETBACK	35'
CORNER LOT SETBACK	25'
CONDO REAR SETBACK FOR MAIN BLDG	20' MIN
CONDO REAR SETBACK	16' MIN
FOR DECK & SUN PORCH	
CONDO FRONT SETBACK FROM ROAD/WALK	30' MIN
CONDO BUILDING SEPARATION	16' MIN
(EXCLUDES WINDOW WELLS)	
PROP PLAN DENSITY	114 LOTS PER ACRE
AMENDED OPEN SPACE	16.53 ACRES (20.7%)
PARALLEL PLAN DENSITY	173 LOTS PER ACRE
PARALLEL PLAN LOTS PER ACRE	2,142 LOTS PER ACRE



**LOCATION MAP**

**NOT TO SCALE**

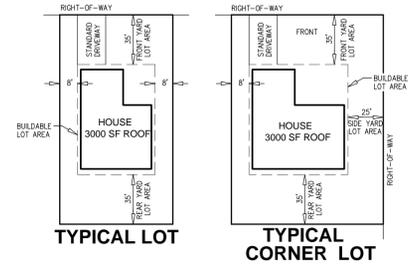
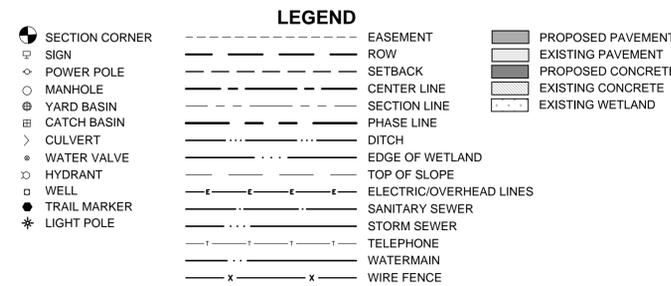


NOTES:  
MINIMUM GRADE SHALL BE 0.6% STORM SEWERS SHALL BE CONSTRUCTED ALONG C/L. BACK OF CATCH BASIN CASTING SHALL BE SET AT 14.5' FROM C/L. BACK OF CATCH BASIN CASTING IN INTERSECTION RADI SHALL BE IN 6" FROM OUTSIDE EDGE OF BITUMINOUS SURFACING. TOP OF CASTING SHALL BE SET FLUSH WITH FINISH GRAVEL GRADE. GRAVEL SHALL THEN BE GRADED 10' EITHER DIRECTION FROM CASTING TO ALLOW FOR THICKNESS OF BITUMINOUS SURFACE. THIS STREET SECTION WILL HAVE A SPRING WEIGHT REDUCTION OF 35%.

PROPOSED WATER MAIN SHALL BE CONSTRUCTED 22' NORTHERLY AND OR EASTERLY OF THE PROPOSED ROAD CENTERLINES AS SHOWN. THE WATERMAIN DEPTH SHALL BE SET 5.5' BELOW PROPOSED ROAD CENTERLINE GRADE TO THE CENTER OF THE MAIN.

PROPOSED SANITARY SEWER SHALL BE CONSTRUCTED 8 FEET SOUTHERLY AND OR WESTERLY OF THE PROPOSED ROAD CENTERLINE AS SHOWN.

**TYPICAL ROAD CROSS SECTION**



HOLLAND ENGINEERING, INC.  
220 HOOVER BLVD., SUITE 2  
HOLLAND, MI 49423  
616-392-5938

DOUGLAS J. LANSKY  
MICHIGAN PROFESSIONAL SURVEYOR #45500

**HOLLAND ENGINEERING**  
220 Hoover Boulevard  
Holland, Michigan 49423-3766  
www.hollandengineering.com  
T 616-392-5938 F 616-392-2116

The Surveyor's / Engineers liability for any errors or omissions arising out of the Surveyors / Engineers negligence, gross misconduct, warranties or misrepresentations shall amount to no greater than the service fee.

**EASTBROOK HOMES**  
ATTN: MR. MICHAEL MCGRAW  
1188 EAST PARIS AVE., S.E.  
GRAND RAPIDS CHARTER TWP., MI 49546

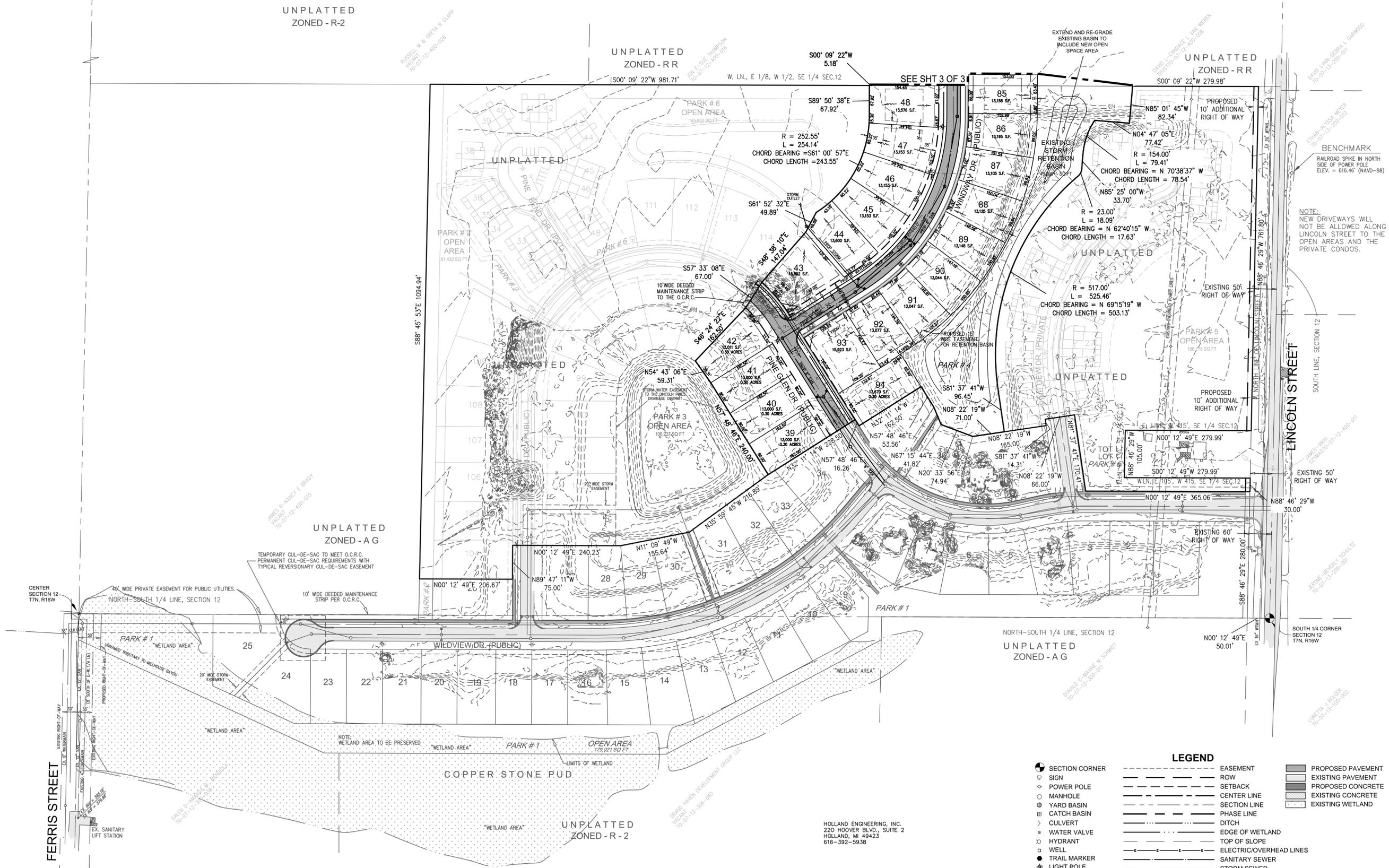
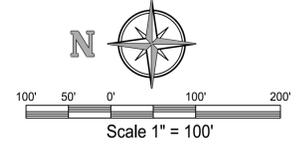
**LINCOLN PINES SUBDIVISION PHASE II**  
PART OF THE SE 1/4, SECT 12, T7N, R16W  
GRAND HAVEN TWP., OTTAWA CO., MI

No.	Date	Description
A	09/12/2018	TENTATIVE PRELIMINARY PLAT
B	10/16/2018	ISSUED FOR PRELIMINARY PLAT REVIEW
C	11/02/2018	ISSUED FOR PRELIMINARY PLAT APPROVAL
D	01/18/2019	ISSUED FOR PLAT BOARD APPROVAL
E	02/05/2019	FINAL PRELIMINARY PLAT APPROVAL

Plat is preliminary & incomplete until ISSUED FOR CONSTRUCTION

Project Manager LYNNELLE BERKENPAS, P.E.	
Vertical Datum LOCAL	Horz. Datum LOCAL
Drawn by MARK BROOKHOUSE	
Checked by Survey	Date
Civil	.
Struc.	.
L. A.	.
HEI Project Number 17-09-024	
Sheet Title PRELIMINARY PLAT	
Sheet No. 1 OF 3	

**PRELIMINARY PLAT OF:  
LINCOLN PINES SUBDIVISION - PHASE II**  
PART OF THE SOUTHEAST 1/4 AND THE SOUTHWEST 1/4 OF SECTION 12, T.7N., R.16 W.  
GRAND HAVEN TOWNSHIP, OTTAWA COUNTY, MICHIGAN



**LEGEND**

● SECTION CORNER	--- EASEMENT	▨ PROPOSED PAVEMENT
⊕ SIGN	--- ROW	▩ EXISTING PAVEMENT
○ POWER POLE	--- SETBACK	▩ PROPOSED CONCRETE
○ MANHOLE	--- CENTER LINE	▩ EXISTING CONCRETE
⊕ YARD BASIN	--- SECTION LINE	▩ EXISTING WETLAND
⊕ CATCH BASIN	--- PHASE LINE	
> CULVERT	--- DITCH	
○ WATER VALVE	--- EDGE OF WETLAND	
○ HYDRANT	--- TOP OF SLOPE	
○ WELL	--- ELECTRIC/OVERHEAD LINES	
● TRAIL MARKER	--- SANITARY SEWER	
* LIGHT POLE	--- STORM SEWER	
	--- TELEPHONE	
	--- WATERMAIN	
	--- WIRE FENCE	

HOLLAND ENGINEERING, INC.  
220 HOOVER BLVD., SUITE 2  
HOLLAND, MI 49423  
616-392-5938

DOUGLAS J. LANSKY  
MICHIGAN PROFESSIONAL SURVEYOR #45500

**HOLLAND**  
ENGINEERING

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**EASTBROOK HOMES**

**LINCOLN PINES SUBDIVISION PHASE II**

Issued for:

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Plans are preliminary & incomplete until ISSUED FOR CONSTRUCTION

Project Manager  
LYNNELLE BERKENPAS, P.E.

Vertical Datum LOCAL  
Horz. Datum LOCAL

Drawn by  
MARK BROOKHOUSE

Checked by  
Survey . . . . .  
Civil . . . . .

Struc. . . . .  
L. A. . . . .

HEI Project Number  
**17-09-024**

Sheet Title  
**PRELIMINARY PLAT**

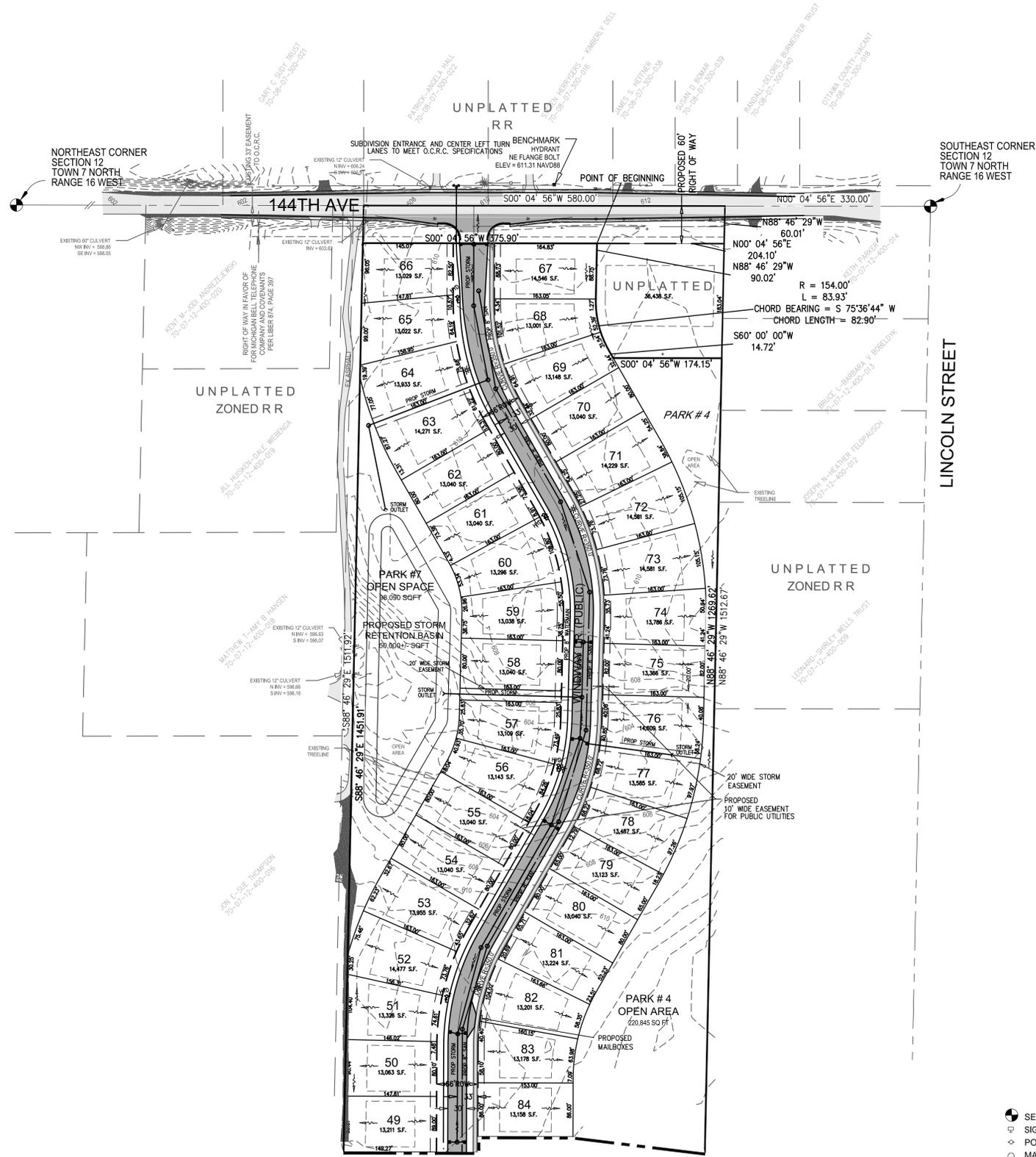
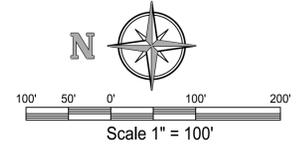
Sheet No.  
**2 OF 3**

220 Hoover Boulevard  
Holland, Michigan 49423-3766  
www.hollandengineering.com  
T 616-392-5938 F 616-392-2116

ATTN: MR. MICHAEL MCGRAW  
1188 EAST PARIS AVE., S.E.  
GRAND RAPIDS CHARTER TWP., MI 49546

PART OF THE SE 1/4, SECT 12, T7N, R16W  
GRAND HAVEN TWP., OTTAWA CO., MI

PRELIMINARY PLAT OF:  
**LINCOLN PINES SUBDIVISION - PHASE II**  
 PART OF THE SOUTHEAST 1/4 AND THE SOUTHWEST 1/4 OF SECTION 12, T.7N., R.16 W.  
 GRAND HAVEN TOWNSHIP, OTTAWA COUNTY, MICHIGAN



SEE SHT 2 OF 3

HOLLAND ENGINEERING, INC.  
 220 HOOVER BLVD., SUITE 2  
 HOLLAND, MI 49423  
 616-392-5938

DOUGLAS J. LANSKY  
 MICHIGAN PROFESSIONAL SURVEYOR #45500

- SECTION CORNER
- ⊕ SIGN
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- ⊕ CATCH BASIN
- > CULVERT
- WATER VALVE
- HYDRANT
- WELL
- TRAIL MARKER
- \* LIGHT POLE

**LEGEND**

- - - - - EASEMENT
- - - - - ROW
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- ▒ PROPOSED PAVEMENT
- ▒ EXISTING PAVEMENT
- ▒ PROPOSED CONCRETE
- ▒ EXISTING CONCRETE
- ▒ EXISTING WETLAND

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**EASTBROOK HOMES**

ATTN: MR. MICHAEL MCGRAW  
 1188 EAST PARIS AVE., S.E.  
 GRAND RAPIDS CHARTER TWP., MI 49546

**LINCOLN PINES SUBDIVISION PHASE II**

PART OF THE SE 1/4, SECT 12, T7N, R16W  
 GRAND HAVEN TWP., OTTAWA CO., MI

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Project Manager  
 LYNNELLE BERKENPAS, P.E.

Vertical Datum LOCAL  
 Horiz. Datum LOCAL

Drawn by  
 MARK BROOKHOUSE

Checked by	Date
Survey	.
Civil	.
Struc.	.
L. A.	.

HEI Project Number  
 17-09-024

Sheet Title  
**PRELIMINARY PLAT**

Sheet No.  
**3 OF 3**

**EXCERPTS OF MINUTES**

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at 13300 168<sup>th</sup> Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 11<sup>th</sup> day of February 2019 at 7:00 p.m., local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Township Supervisor advised the Township Board that the next order of business was the consideration of the commencement of special assessment district proceedings pursuant to Michigan Act 188 of 1954, as amended, for the acquisition and construction of certain street improvements as set forth in the following Resolution.

After discussion, the following Resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**RESOLUTION #19-02-02**

WHEREAS, the Township Board requires the filing of a petition meeting the requirements of Section 3, subsection (3) of Michigan Act 188 of 1954, as amended (“Act 188”), before commencing special assessment proceedings pursuant to Act 188 for street improvements; and

WHEREAS, the Township Board has received petitions requesting that the Township acquire and construct certain street improvements in the Township to be located as hereinafter set forth; and

WHEREAS, the petitions have been signed by the record owners of lands constituting more than 50 percent (*i.e.* 60.81 percent) of the frontage in the proposed special assessment district described hereinafter; and

WHEREAS, the Township Board has the power and authority pursuant to Act 188, to proceed to acquire and construct such street improvements and to assess all or a part of the cost thereof to the properties to be benefitted;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township Board, acting on the basis of petitions which it has received in accordance with Act 188, tentatively declares that it desires to proceed on the basis of these petition(s) with the acquisition and construction of the following described street improvements and, accordingly, pursuant to Act 188, directs the Township Superintendent to employ the Ottawa County Road Commission, and registered engineers on its engineering staff, to prepare plans describing the street improvements, their location, and their estimated cost. The street improvements shall consist

generally of the following: prime and double chip Warner Street from the railroad tracks west to 168<sup>th</sup> Avenue, at an appropriate cost of \$40,000.00, plus \$1,000.00 for administrative, legal, and publishing costs.

2. These plans and the estimated cost for the improvement shall be prepared with reference to a proposed special assessment district to consist of lands located in Grand Haven Charter Township, Ottawa County, Michigan.

3. The plans and the estimate of cost for the improvement shall be filed with the Township Superintendent.

4. The Township Board shall meet at 13300 168<sup>th</sup> Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 25<sup>th</sup> day of February 2019, at 7:00 p.m., local time, to meet, hear, and consider any objections to the above-referenced petition(s), to the proposed street improvements, and to the proposed special assessment district. Notice of the hearing will be given by publishing the same twice prior to the hearing in a newspaper circulating in the Township, and also by mailing the notices, as required by Michigan Act 162 of 1962, as amended, Act 188, and Michigan Act 64 of 1989, as amended, by first-class mail, postage fully prepaid, to each owner of, or party in interest in, any and all property to be assessed for this improvement in the special assessment district tentatively established therefore, whose name appears upon the last Township tax assessment records, addressed to each such owner or party at the address as shown on the tax records; the mailing and the first such publication shall be at least 10 days before the date of the hearing. The last Township tax assessment records from which the names and addresses are taken shall consist of the last Township assessment roll for ad valorem tax purposes that has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed on that roll. If an owner's name does not appear on the Township tax assessment records, then notice was given to the owner at the address shown on the records of the Ottawa County Register of Deeds.

5. All resolutions in conflict with this resolution are revoked to the extent of such conflict.

YES: \_\_\_\_\_

NO: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

Dated: February 11, 2019

\_\_\_\_\_  
Laurie Larsen, Township Clerk

**CERTIFICATE**

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting of the Township Board held on the 11<sup>th</sup> day of February 2019. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk



# SUPERINTENDENT'S MEMO

DATE: February 7, 2019

TO: Township Board

FROM: Bill Cargo

SUBJECT: Consumer Fireworks – Amended State Law (*Discussion Only*)

During the December “lame duck” session, the Michigan Legislature limited the use of consumer fireworks to twelve (12) days per year. (*The previous law allows for consumer fireworks to be used for about 30 days each y*

Further, consumer fireworks are not permitted after 11:45 p.m. – except for New Year’s Eve that allows fireworks to be utilized until 1:00 a.m.

Additionally, ordinance violations are doubled to \$1,000 – half of which will go to local law enforcement for enforcement.

And finally, if consumer fireworks are banned due to drought or other weather conditions, the ban must be lifted by the local unit within 24 hours of the condition being downgraded and the public must be notified.

**Attached**, please find a proposed ordinance to replace the Township’s current consumer Fireworks Ordinance. The new ordinance includes the provisions under the revised state law.

It is noted that the draft ordinance does not allow for consumer fireworks during the Coast Guard Festival. If the Board would like to staff to explore whether one or more days during the Coast Guard festival can be added, please let me know.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE GRAND HAVEN  
CHARTER TOWNSHIP CODE OF ORDINANCES BY  
REPLACING SECTIONS 35.0700-35.0711 OF ORDINANCE  
NO. 515 ENTITLED "FIREWORKS ORDINANCE" IN ITS  
ENTIRETY**

**GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, STATE OF  
MICHIGAN, ORDAINS:**

**Section 1.** Sections 35.0700-35.0711, being the "Fireworks Ordinance" of the Grand Haven Charter Township Code of Ordinances is hereby amended in its entirety to read as follows:

**35.0700**

**FIREWORKS ORDINANCE  
TOWNSHIP OF GRAND HAVEN, MICHIGAN  
ord. no. \_\_\_ eff. \_\_\_\_\_**

An Ordinance to regulate the ignition, discharge, and use of consumer fireworks in Grand Haven Charter Township; to establish penalties and sanctions for violations of this ordinance; and to establish an effective date.

THE TOWNSHIP OF GRAND HAVEN, OTTAWA COUNTY, MICHIGAN,  
ORDAINS:

**35.0701**

**Sec. 1**

**DEFINITIONS**

The following words and phrases, when used in this Ordinance, shall have the meanings respectively ascribed to them in this Section, except where the context clearly indicates a different meaning.

1. "Alcoholic Liquor" means that term as defined in section 1d of the Michigan Vehicle Code, being Public Act No. 300 of 1949 (MCL 257.1, et seq.).
2. "APA Standard 87-1" means 2001 APA Standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, as published by the American Pyrotechnics Association of Bethesda, Maryland.
3. "Consumer Fireworks" means Fireworks that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 CFR parts 1500 and 1507, as amended, and that are listed in APA Standard 87-1: 3.1.2, 3.1.3, or 3.5. Consumer Fireworks do not include Low-Impact

Fireworks.

4. "Controlled Substance" means that term as defined in section 8b of the Michigan Vehicle Code, being Public Act No. 300 of 1949 (MCL 257.1, et seq.).
5. "Fireworks" means any composition or device, except a starting pistol, a flare gun, or a flare, designed for the purpose of producing visible or audible effect by combustion, deflagration, or detonation.
6. "Low-Impact Fireworks" means ground and handheld sparkling devices as that phrase is defined in APA standard 87-1: 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.
7. "Minor" means an individual who is less than 18 years of age.
8. "Person" means an individual, agent, association, charitable organization, company, limited liability company, corporation, labor organization, legal representative, partnership, unincorporated organization, or any other legal or commercial entity.

**35.0702**

**Sec. 2**

**IGNITION, DISCHARGE AND USE OF  
FIREWORKS**

1. A Person shall not ignite, discharge, or use Consumer Fireworks except on the following days after 11 a.m.:
  - A. December 31 until 1 a.m. on January 1.
  - B. The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
  - C. June 29 to July 4 until 11:45 p.m. on each of those days.
  - D. July 5, if that date is a Friday or Saturday, until 11:45 p.m.
  - E. The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.
2. A Person shall not ignite, discharge, or use Consumer Fireworks if the environmental concerns based on the department of natural resources fire division criteria are elevated to extreme fire conditions or if the environmental concerns based on the department of natural resources fire division criteria are elevated to very high for 72 consecutive hours and the commanding officer of the fire department, in consultation with the

department of natural resources enforces a no burning restriction that includes a ban on the ignition, discharge, and use of consumer fireworks. If a no burning restriction is instituted under this Section, the commanding officer of the fire department enforcing the restriction shall ensure that adequate notice of the restriction is provided to the public.

**35.0703      Sec. 3 POSSESSION OF CONSUMER FIREWORKS BY A MINOR**

A Minor shall not possess, ignite, discharge, or use Consumer Fireworks.

**35.0704      Sec. 4 PROHIBITED CONDUCT**

1.      A Person shall not ignite, discharge, or use Consumer Fireworks on public property, school property, church property, or the property of any another Person without that Person's express permission to use those Consumer Fireworks on those premises.
2.      A Person shall not use Consumer Fireworks or Low-Impact Fireworks while under the influence of Alcoholic Liquor, a Controlled Substance, or a combination thereof.

**35.0705      Sec. 5 DETERMINATION OF VIOLATION; SEIZURE**

If an Authorized Township Official, as defined in Section 2 of the Code/Ordinance Enforcement Ordinance, Ordinance Number 243, determines that a violation of this Ordinance has occurred, the Authorized Township Official may seize the Consumer Fireworks as evidence of the violation.

**35.0706      Sec. 6 LOCAL, STATE, AND FEDERAL REQUIREMENTS**

Nothing contained within this Ordinance shall be construed to relieve a Person of any duties and obligations imposed under any local, state or federal laws, rules, regulations, licenses, or permit requirements.

**35.0707      Sec. 7 SEVERABILITY AND CAPTIONS**

This Ordinance and its various parts, sections, subsections, sentences, phrases, and clauses are severable. If any part, section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of this Ordinance shall not be affected. The captions included at the beginning of each Section are for convenience only and shall not be considered as part of this Ordinance.

**35.0708      Sec. 8 ADMINISTRATIVE LIABILITY**

No officer, agent, employee, or member of the Township Board shall be personally liable for any damage that may accrue to any Person as a result of any act, decision, or other consequence or occurrence arising out of the discharge of duties and responsibilities pursuant to this Ordinance.

**35.0709      Sec. 9 VIOLATIONS**

Any person violating the provisions of this ordinance shall be responsible for a municipal civil infraction with a civil fine of \$1,000.00 for each violation of the ordinance. \$500.00 of the fine collected under the ordinance shall be remitted to the local law enforcement agency responsible for enforcing the ordinance. The Township Supervisor, Township Superintendent (Township Manager), an authorized Township official, any law enforcement officer of the Ottawa County Sheriff's Department or the Michigan State Police, and the Township Attorney are authorized to issue municipal civil infraction citations for violations of this Ordinance.

**35.0710      Sec. 10 REPEAL**

All ordinances or parts of ordinances which are in conflict in whole or in part with any of the provisions of this Ordinance as of the date of this Ordinance are repealed to the extent of such conflict.

**35.0711      Sec. 11 EFFECTIVE DATE**

This Ordinance was approved and adopted by the Township Board on \_\_\_\_\_, after its introduction and first reading on \_\_\_\_\_, and after its publication in the manner provided by Public Act 359 of 1947, as amended. This Ordinance shall take effect 30 days after its publication following adoption.

**Section 2. Effective Date.** This amendment to the Grand Haven Charter Township Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on \_\_\_\_\_, 201\_\_, after introduction and a first reading on \_\_\_\_\_, 201\_\_, and after posting and publication following such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Mark Reenders,  
Township Supervisor

\_\_\_\_\_  
Laurie Larsen  
Township Clerk

**CERTIFICATE**

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on \_\_\_\_\_, 201\_\_\_. The following members of the Township Board were present at that meeting: \_\_\_\_\_. The following members of the Township Board were absent: \_\_\_\_\_. The Ordinance was adopted by the Township Board with members of the Board \_\_\_\_\_ voting in favor and \_\_\_\_\_ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Laurie Larsen, Clerk  
Grand Haven Charter Township

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
<b>ALTERATIONS</b>				
P19BU0001	ZELENKA DOUGLAS J	10110 HIAWATHA DR	\$12,000	\$190.60
P19BU0002	CHRISTNER JEFF	15271 WINANS ST	\$35,000	\$398.15
P19BU0003	HANSEN KYLE R	15906 RIDGEFIELD ST	\$42,500	\$402.95
P19BU0005	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$50.00
P19BU0006	CHMELIK TODD J	15968 CEDAR AVE	\$30,000	\$313.90
P19BU0012	RICHARD ANDREW-RUTH	12478 LAKESHORE DR	\$30,000	\$313.90
P19BU0013	SCHOLL TRUST	15132 163RD AVE	\$19,000	\$238.55
P19BU0014	WHEELER RICHARD MICHAL R	14900 FAIRMOUNT CT	\$30,000	\$313.90
P19BU0016	BEATTY MICHAEL S-MELISSA	15015 SANDSTONE RD	\$110,000	\$845.90
P19BU0018	JACKSON TOM-KUANJAI	15105 LAKE AVE	\$42,500	\$402.95

**\$351,000**      **\$3,470.80**  
*Total Permits For Type: 10*

<b>BASEMENT FINISH</b>				
P18BU0553	PHILLIPS FAMILY TRUST	14052 PAYNE FOREST AVE	\$2,000	\$42.00
P19BU0004	BECKER AARON-KAITLIN	14758 WILLIAMS WY	\$27,500	\$300.20
P19BU0010	HUSK STEPHEN	15031 COLEMAN AVE	\$8,000	\$136.50
P19BU0011	HARASAY ALEXANDER S - SHERRI L	14537 BRIGHAM DR	\$10,500	\$168.00

**\$48,000**      **\$646.70**  
*Total Permits For Type: 4*

<b>COMMERCIAL REMODEL</b>				
P19BU0009	ROBBINS ROAD REAL ESTATE LLC	17272 ROBBINS RD BLDG S	\$260,000	\$2,687.56

**\$260,000**      **\$2,687.56**  
*Total Permits For Type: 1*

<b>DEMOLITION</b>				
P19DE0001	ABBIT PARTNERS LLC	16986 ROBBINS RD	\$0	\$20.00

**\$0**      **\$20.00**  
*Total Permits For Type: 1*

<b>ELECTRICAL</b>				
P19EL0001	DOMBROWSKI WILLIAM-SUSAN	17830 MERRYWOOD LN	\$0	\$118.00
P19EL0002	BUHR DANIEL	15583 ROBBINS RD	\$0	\$116.00
P19EL0003	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$0.00
P19EL0004	CARON JOHN-LAURA	10361 MESIC DR	\$0	\$316.00
P19EL0005	VERBURG JONATHAN-ELIZABETH	12745 152ND AVE	\$0	\$170.00
P19EL0006	BELTER LIVING TRUST	16245 FERRIS ST	\$0	\$54.00
P19EL0007	DECHENEY ROBERT J JR	15111 152ND AVE	\$0	\$116.00
P19EL0008	ZELENKA DOUGLAS J	10110 HIAWATHA DR	\$0	\$119.00
P19EL0009	TWORK MARC	12954 WILDVIEW DR	\$0	\$221.00
P19EL0010	TOMPKINS STEVE-BRITTANY	13152 COPPERWAY DR	\$0	\$261.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P19EL0011	CHMELIK TODD J	15968 CEDAR AVE	\$0	\$187.00
P19EL0012	RUSS SYLVIA D TRUST	14324 SHIAWASSEE DR	\$0	\$60.00
P19EL0013	BECKER AARON-KAITLIN	14758 WILLIAMS WY	\$0	\$144.00
P19EL0014	VANDYKE BARRY A-CYNTHIA V	11325 LAKESHORE DR	\$0	\$518.00
P19EL0015	HARASAY ALEXANDER S - SHERRI L	14537 BRIGHAM DR	\$0	\$110.00
P19EL0016	COE WILLIAM-BARBARA	16057 GROESBECK ST	\$0	\$114.00
P19EL0017	AUCUNAS MEGAN	17849 HUNTERS LN	\$0	\$156.00
P19EL0018	HUNTER PHILLIP H-MICHELLE A	15085 160TH AVE	\$0	\$110.00
P19EL0019	SCHOLL TRUST	15132 163RD AVE	\$0	\$118.00
P19EL0020	RICHARD ANDREW-RUTH	12478 LAKESHORE DR	\$0	\$116.00
			<b>\$0</b>	<b>\$3,124.00</b>
			<i>Total Permits For Type:</i>	<b>20</b>

### FENCE

P19ZL0003	FELLOWS DAVID-ANGELA	13613 FOREST PARK DR	\$4,000	\$40.00
			<b>\$4,000</b>	<b>\$40.00</b>
			<i>Total Permits For Type:</i>	<b>1</b>

### MECHANICAL

P19ME0001	CARLSON THOMAS-DEBRA A	14658 BRUCKER WOODS CT	\$0	\$300.00
P19ME0002	RICH KATHLEEN E-ALBERT J	17446 PINE BLUFF CT	\$0	\$110.00
P19ME0003	BOONE JEFFREY-CONNIE	11660 LAKESHORE DR	\$0	\$80.00
P19ME0004	VAN DYKE WILLIAM-KAREN TRUST	13244 152ND AVE	\$0	\$70.00
P19ME0005	CHAPEL ALAN TRUST	15444 CHANNEL RD	\$0	\$140.00
P19ME0006	CHRISTNER JEFF	15271 WINANS ST	\$0	\$70.00
P19ME0007	WILHELM MARK-DEBBIE	14551 SOUTH HIGHLAND DR	\$0	\$80.00
P19ME0008	DOMBROWSKI WILLIAM-SUSAN	17830 MERRYWOOD LN	\$0	\$120.00
P19ME0009	BARSHAW DARREN C-GAYLE	14947 RIVERSIDE TR	\$0	\$80.00
P19ME0010	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$0.00
P19ME0011	KELLEY CRAIG S-DAWN M	15302 ROBBINS RD	\$0	\$80.00
P19ME0012	MEIJER INC	15000 US-31 14900	\$0	\$170.00
P19ME0013	MEIJER INC	15000 US-31 14900	\$0	\$2,770.00
P19ME0014	KHATIWODA DEEPAK-TULASHA	14545 ANGELUS CIR	\$0	\$80.00
P19ME0015	TEG 43 NORTH LLC	14955 CRESCENT ST 104	\$0	\$55.00
P19ME0016	TOMPKINS STEVE-BRITTANY	13152 COPPERWAY DR	\$0	\$135.00
P19ME0017	BROUWER RICHARD W-CAROL A TRUST	14821 178TH AVE	\$0	\$55.00
P19ME0018	POTTORFF GERALD D SR-KAREN J	14671 178TH AVE	\$0	\$80.00
P19ME0019	BRITTON TODD R-KATHY M	15336 GRAND OAK RD	\$0	\$80.00
P19ME0020	BELTER LIVING TRUST	16245 FERRIS ST	\$0	\$85.00
P19ME0021	NAPORA JAMES-ANITA	9695 COLE LN PVT	\$0	\$55.00
P19ME0022	TOMPKINS STEVE-BRITTANY	13152 COPPERWAY DR	\$0	\$240.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P19ME0023	REDDER CURT	16159 MERCURY DR	\$0	\$190.00
P19ME0024	WOOLF ANTHONY K-ANDREA L	12732 SANCTUARY PL	\$0	\$80.00
P19ME0025	REENDERS KYLE L-ANDREA M	13752 168TH AVE	\$0	\$82.00
P19ME0026	ROBBINS ROAD REAL ESTATE LLC	17272 ROBBINS RD BLDG S	\$0	\$176.25
P19ME0027	CHMELIK TODD J	15968 CEDAR AVE	\$0	\$80.00
P19ME0028	VANDYKE BARRY A-CYNTHIA V	11325 LAKESHORE DR	\$0	\$450.00
P19ME0029	MEIJER INC	15000 US-31 14900	\$0	\$191.50
P19ME0030	KUHTIC MILAN E-SUZANNE	12693 WILDERNESS TR PVT	\$0	\$80.00
P19ME0031	WALLACE BRENDEN-STEPHANIE	13342 FOREST PARK DR	\$0	\$90.00
P19ME0032	WEERSING DONALD R-KAREN J	11445 LAKESHORE DR	\$0	\$55.00
P19ME0033	RUSTER ROBERT J-JACQUELINE A	9981 HIAWATHA DR	\$0	\$55.00
P19ME0034	LAETHEM JOSEPH-CARLA	12516 RETREAT DR PVT	\$0	\$55.00
P19ME0035	SONCRANT LEE N	12828 LAKESHORE DR	\$0	\$105.00
P19ME0036	BARTEAU JOHNNIE J-MARY G	17060 TIMBER DUNES DR	\$0	\$80.00
P19ME0037	COE WILLIAM-BARBARA	16057 GROESBECK ST	\$0	\$120.00
P19ME0038	PRICE RANDELL-DEBRA	11025 LAKESHORE DR	\$0	\$110.00

**\$0**      **\$6,934.75**  
*Total Permits For Type:*      **38**

### PLUMBING

P18PL0194	PHILLIPS FAMILY TRUST	14052 PAYNE FOREST AVE	\$0	\$123.00
P19PL0001	SHEFFIELD PETER A-MARY BETH	15437 LINCOLN ST	\$0	\$0.00
P19PL0002	CHMELIK TODD J	15968 CEDAR AVE	\$0	\$128.00
P19PL0003	NORTH HENRY-GERTRUDE-LEATREA HEAT	5190 DEREMO AVE	\$0	\$60.00
P19PL0004	BECKER AARON-KAITLIN	14758 WILLIAMS WY	\$0	\$139.00
P19PL0005	COE WILLIAM-BARBARA	16057 GROESBECK ST	\$0	\$65.00
P19PL0006	HUNTER PHILLIP H-MICHELLE A	15085 160TH AVE	\$0	\$120.00
P19PL0007	LIDACIS AUSMA	15345 CHERRY ST	\$0	\$60.00
P19PL0008	RICHARD ANDREW-RUTH	12478 LAKESHORE DR	\$0	\$105.00

**\$0**      **\$800.00**  
*Total Permits For Type:*      **9**

### POOL/SPA/HOT TUB

P18BU0554	VERBURG JONATHAN-ELIZABETH	12745 152ND AVE	\$37,895	\$368.70
P18BU0555	MCVOY JASON A-HEATHER M	14325 WOODHAVEN CT	\$33,000	\$334.45

**\$70,895**      **\$703.15**  
*Total Permits For Type:*      **2**

### REPLACEMENT WINDOWS/DOORS

P19BU0015	GLAVICH ROBERT J-BONNIE R	15147 WESTRAY ST	\$11,228	\$190.60
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**\$11,228**      **\$190.60**  
*Total Permits For Type:*      **1**

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
<b>RE-ROOFING</b>				
P19BU0017	SCARTH KENNETH E-JERILYN M	15723 LAKE AVE	\$17,481	\$100.00
			<b>\$17,481</b>	<b>\$100.00</b>
			<i>Total Permits For Type:</i>	<i>1</i>
<b>SHED (&lt;200 SQFT)</b>				
P19ZL0002	WHALEY ROCKY L-VALERIE L	13024 WOODRUSH CT	\$0	\$25.00
P19ZL0004	SCHAFFER PATRICK C-ANNA J	17045 DONAHUE WOODS DR	\$1,200	\$25.00
P19ZL0007	RETTINHOUSE DANIEL	14913 SHARON AVE	\$269	\$25.00
			<b>\$1,469</b>	<b>\$75.00</b>
			<i>Total Permits For Type:</i>	<i>3</i>
<b>SINGLE FAMILY DWELLING</b>				
P19BU0007	MAROD DREW THOMAS	13260 160TH	\$280,000	\$1,738.40
P19BU0008	WOZNIAK KENNETH-REBECCA	10287 SHANNONS WY	\$400,000	\$1,995.65
			<b>\$680,000</b>	<b>\$3,734.05</b>
			<i>Total Permits For Type:</i>	<i>2</i>
<b>TEMPORARY SIGN</b>				
P19SG0001	SB & KB LLC	17040 ROBBINS RD	\$85	\$40.00
			<b>\$85</b>	<b>\$40.00</b>
			<i>Total Permits For Type:</i>	<i>1</i>
<b>VEHICLE SALES</b>				
P19VS0001	RUITER DAVID K-LINDA L	14933 MERCURY DR	\$0	\$0.00
P19VS0002	WERNER PROPERTIES LLC	13844 172ND AVE	\$0	\$0.00
P19VS0003	WERNER PROPERTIES LLC	13844 172ND AVE	\$0	\$0.00
P19VS0004	BATKA JOHN M-JANICE L	15774 WINANS ST	\$0	\$0.00
			<b>\$0</b>	<b>\$0.00</b>
			<i>Total Permits For Type:</i>	<i>4</i>
<b>Totals</b>			<b>\$1,444,158</b>	<b>\$22,566.61</b>
			<i>Total Permits In Month:</i>	<i>98</i>

# January Enforcement Letters By Category

*All enforcement letters sent the previous month*

Type of Enforcement Letter	Number Mailed
BOAT IN FRONT YARD - 1ST NOTICE	1
FENCE - 1ST NOTICE	1
LITTER - 1ST NOTICE	3
LITTER - 2ND NOTICE	1
PERMIT APPLICATIONS-PLEASE COMPLETE	1
RV IN FRONT YARD - 1ST NOTICE	5
RV IN FRONT YARD - 1ST NOTICE OWNER	1
RV IN FRONT YARD - 2ND NOTICE	1
SHED - 1ST NOTICE	2
SHED - 2ND NOTICE	2
VEHICLE IN ROW - 1ST NOTICE	1

**Total Letters Sent: 19**

Letter.DateTimeCreated Between 01/01/2019 AND 0  
Letter.LinkFromType = Enforcement

# January Open Enforcements By Category Monthly Report

## ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0003	15520 160TH AVE	1ST NOTICE OF VIOLATION LETTER	01/09/19		
E19CE00013	14779 WILLIAMS WY	1ST NOTICE OF VIOLATION LETTER	01/28/19		

**Total Entries: 2**

## BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE00014	14603 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	01/29/19		

**Total Entries: 1**

## FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE00009	14745 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	01/18/19		

**Total Entries: 1**

## HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE00004	15467 BUCHANAN ST	INVESTIGATION ONLY	01/08/19		

**Total Entries: 1**

## JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE00005	15118 154TH AVE	1ST NOTICE OF VIOLATION LETTER	01/10/19		
E19CE00008	15617 GRAND POINT DR	1ST NOTICE OF VIOLATION LETTER	01/18/19		

**Total Entries: 2**

## LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE00006	12471 168TH AVE		01/17/19		

**Total Entries: 1**

## OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE00010	17000 LINCOLN ST	COMPLAINT LOGGED	01/18/19		

# January Open Enforcements By Category Monthly Report

**Total Entries: 1**

## RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0001	15140 BRIARWOOD ST	CLOSED	01/02/19	01/17/19	
E19CE0011	15875 GROESBECK ST	1ST NOTICE OF VIOLATION LETTER	01/22/19		
E19CE0012	16137 ROBBINS RD	1ST NOTICE OF VIOLATION LETTER	01/22/19		
E19CE0015	15332 KEVIN ST	1ST NOTICE OF VIOLATION LETTER	01/29/19		
E19CE0016	15352 KEVIN ST	1ST NOTICE OF VIOLATION LETTER	01/29/19		

**Total Entries: 5**

## SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0007	17172 ROSY MOUND LN	VERBAL WARNING	01/17/19		

**Total Entries: 1**

## VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0002	13450 HIDDEN CREEK CT	CLOSED	01/04/19	01/22/19	

**Total Entries: 1**

Enforcement.DateFiled Between 1/1/2019 12:00:00 AM  
AND 1/31/2019 11:59:59 PM

**Total Records: 16**

Total Pages: 2

Report Created: 02/06/19

# January Closed Enforcements By Category

## Monthly Report

### ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0335	15004 177TH AVE	CLOSED	11/15/18	01/28/19	
E18CE0337	15214 MEADOWS DR	CLOSED	11/19/18	01/24/19	12/27/2018 APPLICATION SUBMITTED
E18CE0346	14511 MANOR RD	1ST NOTICE OF VIOLATION LETTER	11/21/18	01/09/19	
E18CE0362	13024 WOODRUSH CT	CLOSED	12/06/18	01/29/19	
<b>Total Entries:</b>					<b>4</b>

### BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E11CE0038	14841 MERCURY DR	COMPLAINT LOGGED	02/28/11	01/29/19	
E18CE0199	15437 LINCOLN ST	RESOLVED	07/19/18	01/29/19	
E18CE0358	15250 160TH AVE	CLOSED	12/03/18	01/22/19	
E18CE0377	10110 HIAWATHA DR	CLOSED	12/19/18	01/10/19	
<b>Total Entries:</b>					<b>4</b>

### DOMESTIC ANIMALS AND PETS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0384	17666 ROBBINS RD	CLOSED	12/20/18	01/02/19	
<b>Total Entries:</b>					<b>1</b>

### FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0340	13607 STREAMSIDE CT	CLOSED	11/20/18	01/10/19	
<b>Total Entries:</b>					<b>1</b>

### JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0334	13854 148TH AVE	CLOSED	11/15/18	01/17/19	
E18CE0342	14912 160TH AVE	CLOSED	11/20/18	01/17/19	
<b>Total Entries:</b>					<b>2</b>

### POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
<b>Total Entries:</b>					<b>0</b>

# January Closed Enforcements By Category Monthly Report

E18CE0348    17270 BUCHANAN ST    CLOSED    11/21/18    01/16/19

**Total Entries: 1**

## RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0355	14719 PARK AVE	CLOSED	11/30/18	01/10/19	
E18CE0366	14803 SHARON AVE	CLOSED	12/11/18	01/22/19	
E18CE0371	15365 161ST AVE	CLOSED	12/14/18	01/08/19	
E18CE0388	15044 BIGNELL DR 15040	CLOSED	12/27/18	01/09/19	
E19CE0001	15140 BRIARWOOD ST	CLOSED	01/02/19	01/17/19	

**Total Entries: 5**

## VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E18CE0379	15116 BRIARWOOD ST	CLOSED	12/20/18	01/02/19	
E18CE0389	15965 CEDAR AVE	CLOSED	12/28/18	01/09/19	
E18CE0390	13511 HIDDEN CREEK DR	CLOSED	12/28/18	01/17/19	
E18CE0391	13449 HIDDEN CREEK CT	CLOSED	12/31/18	01/17/19	
E19CE0002	13450 HIDDEN CREEK CT	CLOSED	01/04/19	01/22/19	

**Total Entries: 5**

## ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E07CE0851	15140 BRIARWOOD ST	EXPIRED - CLOSED BY STAFF	09/04/08	01/02/19	
E09CE0024	12555 LAKESHORE DR	EXPIRED - CLOSED BY STAFF	01/20/09	01/10/19	
E12CE0171	13450 HIDDEN CREEK CT	EXPIRED - CLOSED BY STAFF	08/14/12	01/04/19	

**Total Entries: 3**

Enforcement.DateClosed    Between    1/1/2019 12:00:00 AM  
AND 1/31/2019 11:59:59 PM

**Total Records: 26**